



CITY OF LAGUNA HILLS

PARKS & RECREATION COMMISSION

REGULAR MEETING AGENDA

Wednesday, April 4, 2018 – 7:00 PM

Dan Cooper - Chair

David Robbins - Vice Chair
Chris Mackey - Commissioner

Victoria Auer - Commissioner
Maya Douglas - Commissioner

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Parks and Recreation Commission.

Members of the public wishing to address the Parks and Recreation Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Parks and Recreation Commission is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

- 1. PUBLIC COMMENTS**
- 2. MINUTES APPROVAL**

2.1 Approval of Minutes for February 7, 2018, Regular Meeting

Recommendation: That the Parks and Recreation Commission approve the Minutes for the February 7, 2018, Regular Meeting.

- 3. PRESENTATIONS**

4. ADMINISTRATIVE REPORTS**4.1 2018 Winter Quarter Evaluation**

Recommendation: That the Parks and Recreation Commission receive and file the report.

5. INFORMATIONAL ITEMS**5.1 April Events Update**

Recommendation: That the Parks and Recreation Commission receive and file the report.

6. COMMISSIONER COMMENTS**7. ADJOURNMENT**

The next Regular Meeting of the Parks & Recreation Commission will be June, 6, 2018, at 7:00 PM in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, DAVID T. REYNOLDS, Deputy City Manager of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by March 30, 2018 at 5:00 PM.



David T. Reynolds; Deputy City Manager**March 30, 2018**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Deputy City Manager at (949) 707-2680. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Center at 25555 Alicia Parkway, Laguna Hills, California, during normal business hours.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: April 4, 2018
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: Approval of Minutes for February 7, 2018, Regular Meeting

RECOMMENDATION: That the Parks and Recreation Commission approve the Minutes for the February 7, 2018, Regular Meeting.

ATTACHMENTS:

- Minutes .doc

**CITY OF LAGUNA HILLS
PARKS & RECREATION COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, February 7, 2018**

CALL TO ORDER

The meeting was called to order at 7:00 PM by Vice Chair Dan Cooper

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

Attendee Name	Title	Status	Arrived
Maya Douglas	Chair	Absent	
Dan Cooper	Vice Chair	Present	7:00 PM
Victoria Auer	Commissioner	Present	7:00 PM
Chris Mackey	Commissioner	Present	7:00 PM
David Robbins	Commissioner	Present	7:00 PM

Staff Present: Deputy City Manager Dave Reynolds, Community Services Superintendent Dan Meehan, and Community Services Secretary Kayle McDonald

ELECTION OF CHAIR

Commissioner Auer nominated Vice Chair Cooper for Chair, S/by
Commissioner Robbins.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Victoria Auer, Commissioner
SECONDER:	David Robbins, Commissioner
AYES:	Dan Cooper, Vice Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, David Robbins, Commissioner,
ABSENT:	Maya Douglas, Chair

ELECTION OF VICE CHAIR

Commissioner Mackey nominated Commissioner Robbins for Vice Chair, S/by
Commissioner Cooper.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chris Mackey, Commissioner
SECONDER:	Dan Cooper, Chair
AYES:	Dan Cooper, Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, David Robbins, Vice Chair, David Reynolds, Deputy City Manager
ABSENT:	Maya Douglas, Commissioner

1. PUBLIC COMMENTS

There were no public comments

2. MINUTES APPROVAL

2.1 Approval of Minutes for December 7, 2017, Regular Meeting

Recommendation: That the Parks and Recreation Commission approve the Minutes for the December 7, 2017, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Robbins, Vice Chair
SECONDER:	Dan Cooper, Chair
AYES:	Dan Cooper, Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, David Robbins, Vice Chair,
ABSENT:	Maya Douglas, Commissioner

3. PRESENTATIONS

There were no presentations.

4. ADMINISTRATIVE REPORTS

4.1 2018 Volunteer Connection Day, Arbor Day Recognition, and Community Connection Expo

Recommendation: That the Parks and Recreation Commission Receive and File the Report.

Superintendent Meehan gave a synopsis of the 2018 event. Meg Gorham spoke to the Parks and Recreation Commission to express her excitement about the Community Connection Expo Event.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Robbins, Vice Chair
SECONDER:	Victoria Auer, Commissioner
AYES:	Dan Cooper, Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, David Robbins, Vice Chair,
ABSENT:	Maya Douglas, Commissioner

4.2 2017 Community Services Department Year End Report

Recommendation: That the Parks and Recreation Commission Receive and file the report.

Community Services Leader II Blake Consiglio presented the report to Commission. Chair Cooper asked Blake how we enforce the problems with scooters, bikes and drug use at the skate park.

He answered Cooper to state that the OC Sheriff periodically will enforce Skateboard Park rules and policies. Deputy Reynolds then spoke to clarify to Chair Cooper that the Skateboard Park is an unsupervised facility and skaters skate at their own risk.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Cooper, Chair
SECONDER:	Victoria Auer, Commissioner
AYES:	Dan Cooper, Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, David Robbins, Vice Chair,
ABSENT:	Maya Douglas, Commissioner

4.3 2018 Fourth of July Celebration Pre Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Cooper, Chair
SECONDER:	Chris Mackey, Commissioner
AYES:	Dan Cooper, Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, David Robbins, Vice Chair,
ABSENT:	Maya Douglas, Commissioner

5. INFORMATIONAL ITEMS**5.1 2018 Paper Shredding Event**

Recommendation: That the Parks and Recreation Commission receive and file the report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Cooper, Chair
SECONDER:	Chris Mackey, Commissioner
AYES:	Dan Cooper, Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, David Robbins, Vice Chair,
ABSENT:	Maya Douglas, Commissioner

6. COMMISSIONER COMMENTS

There were no commissioner comments.

7. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this session, Chair Douglas declared the meeting adjourned at 7:35 AM.

David Reynolds, Deputy City Manager

ATTEST:

Dan Cooper, Chair

Approved at meeting of April 4, 2018



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: April 4, 2018

TO: Parks and Recreation Commission

FROM: Dan Meehan
Community Services Superintendent

ISSUE: 2018 Winter Quarter Evaluation

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

At the conclusion of each quarter, staff prepares a summary of Community Services Programs and a staff level critique of the City's quarterly offerings to keep the Commission apprised of the accomplishments and out comings of the Department. A total of 1,511 participants were enrolled in programs for the winter 2018 quarter. Revenue for the winter quarter totaled \$74,391.

BACKGROUND:

The Community Services Department hosted two special events during the winter quarter. Breakfast with Santa was held on Saturday, December 9 and filled to capacity with 182 participants. The annual Daddy Daughter Dinner Dance took place on Friday, February 9 and sold out with 201 participants. Tables 1 and 2 below provide an event attendance comparison for these events for years 2016 through 2018.

Table 1: Breakfast with Santa Attendance Comparison

2016	2017	2018
180	182	182

2018 Winter Quarter Evaluation

April 4, 2018

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Table 2: Daddy Daughter Dinner Dance Attendance Comparison

2016	2017	2018
208	206	201

A number of programs were also successful during the winter quarter, including the staff led Hiking Club that filled to capacity with 14 hikers registered. In addition, the staff led Circle of Friends program offered a Pizza and Movie Night, a Holiday Dinner Dance, and a Valentine's Dance during the winter quarter. A total of 147 people attended these events.

ATTACHMENTS:

- Winter Activities Enrollment totals for 2017 and 2018 Summary

Winter 2018 Enrollment Summary

Winter 2017/2018

(Blank Cells Represent No Class/Activity Offered)

CLASS	Winter 2017			Winter 2018		
	Res	NonRes	Total	Res	NonRes	Total
Adult Open Gym Basketball	0	0	0	1	4	5
Adult Basketball League: Open League	0	0	0	0	0	0
Adult Table Tennis Annual Pass	0	0	0	0	0	0
Adult Table Tennis: 1-Day Guest Pass	0	0	0	1	18	19
Adult Tennis- Advanced Beginner	7	0	7	11	1	12
Adult Tennis- Intermediate	0	0	0	10	0	10
Adult Tennis- Learn to Rally	0	0	0	1	0	1
Adult Volleyball League--Womens				0	0	0
After School Sports Capture the Flag Lomarena	24	6	30			
After School Sports Capture the Flag San Joaquin	10	0	10			
After School Sports Capture the Flag Valencia	8	3	11			
After School Sports School Yard Games- Lomarena				17	5	22
After School Sports School Yard Games- San Joaquin				14	7	21
After School Sports School Yard Games- Valencia				24	0	24
Ageless Ballet (10 class pass)	4	7	11	1	1	2
Ageless Ballet (5 class pass)	0	3	3	0	0	0
Aikido (All Levels Ages 19 & older)	2	14	16	4	3	7
Aikido (Beginning Ages 6-18)	9	3	12	8	1	9
Aikido (Intermediate Ages 6-18)	6	9	15	15	5	20
All Star Tennis	6	2	8	12	5	17
Basics of Skateboarding: Beginning	6	3	9	2	0	2
Basics of Skateboarding: Intermediate	0	0	0	0	0	0
Beginning Ballroom Dance	4	22	26	9	15	24
Beginning Guitar	2	0	2	2	2	4
Beginning Ukulele	1	1	2	1	0	1
Belly Dancing I	5	11	16	4	10	14
Belly Dancing II	2	28	30	1	20	21
Belly Dancing III & IV	1	7	8	0	11	11
Breakfast with Santa	132	50	182	108	74	182
Ceramics Creations				0	0	0
Childrens and Teen Open Gym Basketball				9	6	15
Children's Birthday Party Program	1	0	1	65	43	108
Christmas Tunes and Tales	6	5	11	10	8	18
Circle of Friends Pizza and Movie Night				40	0	40
Circle of Friends Bowling Night	23	0	23			
Circle of Friends: Holiday Dinner Dance	37	0	37	53	0	53
Circle of Friends: Valentine's Dance	44	0	44	54	0	54
Clog Dance				1	15	16
Clog Dance-Holiday Dance				0	5	5
Daddy Daughter Dinner Dance	85	121	206	106	95	201
Fossil Finder Fossil Fixer				14	0	14
Earbud Theatre Live: The Escape!	63	7	70			
Future Tennis Stars	5	5	10	21	6	27
Gentle Yoga	5	9	14	9	9	18
Hiking 101				5	0	5
Hiking Club	11	1	12	13	1	14
Holidays with Music Together	10	6	16	4	4	8
Kindergarten, Here I Come!				7	8	15
Meditation, everyone should meditate- WHY?	3	1	4	1	1	2
Meg's Community Kitchen Workshops	18	4	22	5	0	5
Movement/Mediation Class				4	4	8
More Beginning Guitar	0	0	0			
Music Together	11	12	23	5	15	20
Music Together-Free Trial	4	8	12	3	5	8
Playtime!	14	13	27	3	11	14
Qigong Free Trial				2	0	2
Qigong for All	1	0	1	4	2	6

Attachment: Winter Activities Enrollment totals for 2017 and 2018 Summary (1525 : 2018 Winter Quarter Evaluation)

Exhibit A

(Blank Cells Represent No Class/Activity Offered)

CLASS	Winter 2017			Winter 2018		
	Res	NonRes	Total	Res	NonRes	Total
Q2 Additional Family Member: Five Dance Classes				0	0	0
Q2 Additional Family Member: Four Dance Classes				0	0	0
Q2 Additional Family Member: Seven Dance Classes				0	0	0
Q2 Additional Family Member: Six Dance Classes				0	0	0
Q2 Additional Family Member: Three Dance Classes				0	0	0
Q2 First Family Member: Nine Dance Classes				0	0	0
Q2 First Family Member: Ten Dance Classes				0	0	0
Q2 First Family Member: Unlimited Dance Classes				0	0	0
Q2 First Family Member: Six Dance Classes				0	0	0
Q3 Additional Family Member: Five Dance Classes	0	0	0	0	0	0
Q3 Additional Family Member: Four Dance Classes	0	0	0	0	0	0
Q3 Additional Family Member: One Dance Class	8	5	13	11	5	16
Q3 Additional Family Member: Six Dance Classes	0	0	0	0	0	0
Q3 Additional Family Member: Three Dance Classes	0	0	0	0	0	0
Q3 Additional Family Member: Two Dance Classes	1	0	1	0	1	1
Q3 WCMP Dance Classes: Eight Classes				1	0	1
Q3 WCMP Dance Classes: Five Classes	4	1	5	1	1	2
Q3 WCMP Dance Classes: Four Classes	2	2	4	1	0	1
Q3 WCMP Dance Classes: Nine Classes				0	0	0
Q3 WCMP Dance Classes: One Class	56	32	88	39	29	68
Q3 WCMP Dance Classes: Seven Classes	0	0	0	1	1	2
Q3 WCMP Dance Classes: Six Classes	0	0	0	0	0	0
Q3 WCMP Dance Classes: Ten Classes				0	0	0
Q3 WCMP Dance Classes: Three Classes	2	2	4	2	3	5
Q3 WCMP Dance Classes: Two Classes	6	6	12	15	1	16
Q3 WCMP Dance Classes: Unlimited Classes				0	0	0
Rising Stars Tennis	4	3	7	23	4	27
Sitton Peak Day Hike				0	0	0
Slow Pitch Adult Softball: Coed League				0	0	0
Slow Pitch Adult Softball: Men's "D" League	0	1	1	1	5	6
Slow Pitch Adult Softball: Men's "C" League	0	0	0	0	0	0
Slow Pitch Adult Softball: Men's Lower "D" League	0	0	0	21	39	60
Slow Pitch Adult Softball: Men's Upper "D" League	0	0	0	18	42	60
Tennis Stars	2	4	6	23	5	28
Tier 1 Tennis	0	2	2	1	16	17
Tunes and Tales	23	12	35	14	13	27
Women's Self-Defense Tactical Training	2	3	5			
Zumba	34	4	38	38	4	42
Zumba Toning	11	0	11	28	0	28
Enrollment Totals:	725	438	1163	922	589	1511
	62%	38%		61%	39%	

Attachment: Winter Activities Enrollment totals for 2017 and 2018 Summary (1525 : 2018 Winter Quarter Evaluation)



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: April 4, 2018
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: April Events Update

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

The Community Services Department is hosting two special events during the month of April. On Saturday, April 7, Community Services staff will hold the first “Lags Skate Competition” between the hours of 10 a.m. and 5 p.m. The event is open to participants 4 years of age and older, and will include professional judges, music, free give-aways, and food available for purchase. The fee for participating is \$10 per person.

In addition, the annual Volunteer Connection Day is scheduled for Saturday, April 21 between the hours of 9 a.m. and 12 p.m. The event will again include trail clean-ups, tree planting in recognition of Arbor Day, a paper shredding event, and conclude with a “thank you” lunch for the volunteers. New for 2018 is a “Community Connection Expo,” designed to put potential volunteers in touch with local groups that have a need for volunteers throughout the year. The expo will begin at 8 a.m. and conclude at 11 a.m. Service organizations that have confirmed their participation in the expo include The Braille Institute, Memorial Care Hospice, LHHS PTSA’s Grad Night 2018, and the MOMS Club of Laguna Hills. Additional participating organizations are listed on the event flier attached to this staff report.

ATTACHMENTS:

- Event Fliers

LAGS SKATE COMPETITION

APRIL 7TH | 10-5 PM

FREE
GIVE
AWAYS

LAGUNA HILLS
COMMUNITY
CENTER

25555 ALICIA PKWY

REGISTER ONLINE TODAY

<http://www.ci.laguna-hills.ca.us/>

The City of Laguna Hills presents

Volunteer Connection Day

Saturday, April 21, 2018

"Volunteering is the ultimate exercise in democracy. You vote in elections once a year, but when you volunteer, you vote every day about the kind of community you want to live in".

- Author Unknown

Community Volunteer Projects

9AM-12PM @ the Laguna Hills
Community Center

The annual City of Laguna Hills Volunteer Connection Day is teaming up with its community to clean up trails and plant trees in honor of Arbor Day & Earth Day. So grab your friends and neighbors and come join us for this wonderful event!

Volunteers are needed for:

Trail Clean Up & Tree Planting

All ages are welcome!

Please come wearing comfortable clothes and tennis shoes!

All volunteers are invited to join us for a thank you lunch immediately after the event at the Laguna Hills Community Center!



Community Connection Expo

8AM-11AM @ in the Laguna Hills
Community Center Plaza

We invite you to a unique opportunity to find out more about specific needs for volunteers and opportunities to volunteer from several agencies in our local area.

Whether you have a heart for the military, helping underprivileged children, seniors or taking care of animals, you will be able to connect with all of these organizations and more.

Volunteer organizations will be present at the Community Center to share with you volunteer opportunities.

Attachment: Event Fliers (1527 : April Events Update)

For the Community Volunteer Projects

Water will be provided at the start of the event but we do recommend bringing your own water bottle! We will also be providing safety vests, trash bags, gloves and trash grabbers for all volunteers

For more information on either of these events, please call (949) 707-2680

Laguna Hills Community Center located at 25555 Alicia Parkway, Laguna Hills CA 92653

The City of Laguna Hills Volunteer Connection Day Saturday, April 21, 2018

Where Community Connection Begins

Residents, businesses, individuals & service organizations are invited to come find out about the needs of these LOCAL non-profit organizations:

- The Braille Institute
 - Memorial Care Hospice
 - LHHS PTSA's Grad Night 2018
 - Florence Sylvester Memorial Senior Center
 - OC Public Library - Laguna Hills Tech Branch
 - Mission Viejo Animal Services
 - MOMS Club of Laguna Hills
 - South County Outreach
 - Drums for Drummer
 - Team Dark Horse - US Marines Support Group
 - LH Little League
- & more!



Laguna Hills Community Connection EXPO
Laguna Hills Community Center Plaza
25555 Alicia Parkway, Laguna Hills
8:00am - 11:00am

Learn more by contacting: Meg Gorham, EXPO Coordinator, 949.683.4859 LUV8XN@gmail.com
Cat Lund, City of Laguna Hills VCD Event Coordinator, 949.707.2680 recdept@lagunahillscs.gov