



CITY OF LAGUNA HILLS

PARKS & RECREATION COMMISSION

REGULAR MEETING AGENDA

Wednesday, April 3, 2024 – 7:00 PM

Patricia Thee - Commissioner

Chris Bieber - Chair

Marc Trocchio - Vice Chair

Sanjay Mathur - Commissioner

Michael Zozaya - Commissioner

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Parks and Recreation Commission.

Members of the public wishing to address the Parks and Recreation Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Parks and Recreation Commission is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

1. PUBLIC COMMENTS

This is the time to address the Parks and Recreation Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

2. MINUTES APPROVAL

2.1 Approval of Minutes for the February 7, 2024 Regular Meeting

Recommendation: That the Parks and Recreation Commission approve the minutes for the February 7, 2024, regular meeting.

3. PRESENTATIONS

4. ADMINISTRATIVE REPORTS

4.1 2024 Daddy Daughter Dinner Dance Post-Event Report

Recommendation: That the parks and Recreation Commission receive and file the report.

4.2 2024 Hoppin' Hills Post-Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

4.3 2024 Memorial Day Race Update

Recommendation: That the Parks and Recreation Commission receive and file the report.

5. INFORMATIONAL ITEMS

6. COMMISSIONER COMMENTS

7. ADJOURNMENT

The next Regular Meeting of the Parks & Recreation Commission will be June 5, 2024 at 7:00 p.m. in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills California

CERTIFICATION

I, DAVID T. REYNOLDS, Deputy City Manager of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by March 28, 2024, at 5:00 p.m.



David T. Reynolds, Deputy City Manager

March 28, 2024

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Deputy City Manager at (949) 707-2680. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Center at 25555 Alicia Parkway, Laguna Hills, California, during normal business hours.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: April 3, 2024
TO: Parks and Recreation Commission
FROM: David Reynolds
Deputy City Manager/Community Services Director
ISSUE: Approval of Minutes for the February 7, 2024 Regular Meeting

RECOMMENDATION: That the Parks and Recreation Commission approve the minutes for the February 7, 2024, regular meeting.

ATTACHMENTS:

- P&R Commission Meeting Minutes 02.07.24

**CITY OF LAGUNA HILLS
PARKS & RECREATION COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, February 7, 2024**

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by Chair Patricia Thee.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

Attendee Name	Title	Status	Arrived
Patricia Thee	Chair	Present	
Chris Bieber	Vice Chair	Present	
Sanjay Mathur	Commissioner	Present	
Marc Trocchio	Commissioner	Present	
Michael Zozaya	Commissioner	Present	

1. ELECTION OF CHAIR

Recommendation: That the Parks and Recreation Commission elect a new Chair.

Commissioner Michael Zozaya nominated Vice Chair Chris Bieber to be Chair. It was moved by Commissioner Michael Zozaya and seconded by Commissioner Marc Trocchio.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Zozaya, Commissioner
SECONDER:	Marc Trocchio, Commissioner
AYES:	Patricia Thee, Chair, Chris Bieber, Vice Chair, Sanjay Mathur, Commissioner, Marc Trocchio, Commissioner, Michael Zozaya, Commissioner

2. ELECTION OF VICE CHAIR

Recommendation: That the Parks and Recreation Commission elect a new Chair.

Chair Chris Bieber nominated Commissioner Marc Trocchio to be Vice Chair. It was moved by Chair Chris Bieber and seconded by Commissioner Sanjay Mathur.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chris Bieber, Chair
SECONDER:	Sanjay Mathur, Commissioner
AYES:	Chris Bieber, Chair, Patricia Thee, Commissioner, Sanjay Mathur, Commissioner, Marc Trocchio, Commissioner, Michael Zozaya, Commissioner

3. PUBLIC COMMENTS

4. MINUTES APPROVAL

4.1 Approval of Minutes for the December 6, 2023 Regular Meeting

Recommendation: That the Parks and Recreation Commission approve the minutes for the December 6, 2023, regular meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Zozaya, Commissioner
SECONDER:	Marc Trocchio, Vice Chair
AYES:	Chris Bieber, Chair, Marc Trocchio, Vice Chair, Sanjay Mathur, Commissioner, Patricia Thee, Commissioner, Michael Zozaya, Commissioner

5. PRESENTATIONS

6. ADMINISTRATIVE REPORTS

6.1 Proposed Revisions to City Council Policy 317 - Public Facility Reservation & Use Policy Related to the Use of City Facilities Such as Community Center Rooms, Parks, Athletic Fields, and Gymnasium.

Recommendation: That the Parks and Recreation Commission receive and file the report.

Deputy City Manager Mr. Reynolds presented his report to the Parks and Recreation Commission.

The Parks and Recreation Commission reviewed and discussed the policy update and made a motion to push these policy changes forward to the City Council for the Council's approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Marc Trocchio, Vice Chair
SECONDER:	Patricia Thee, Commissioner
AYES:	Chris Bieber, Chair, Marc Trocchio, Vice Chair, Sanjay Mathur, Commissioner, Patricia Thee, Commissioner, Michael Zozaya, Commissioner

6.2 2023 Community Services Year-End Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

Community Services Manager Mrs. Gannon presented her report to the Parks and Recreation Commission.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Zozaya, Commissioner
SECONDER:	Marc Trocchio, Vice Chair
AYES:	Chris Bieber, Chair, Marc Trocchio, Vice Chair, Sanjay Mathur, Commissioner, Patricia Thee, Commissioner, Michael Zozaya, Commissioner

7. INFORMATIONAL ITEMS

7.1 2024 Daddy Daughter Dinner Dance

Recommendation: That the Parks and Recreation Commission receive an oral report regarding the 2024 Daddy Daughter Dinner Dance.

Community Services Manager Mrs. Gannon presented a verbal report to the Parks and Recreation Commission.

8. COMMISSIONER COMMENTS

9. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this session, Chair Bieber declared the meeting adjourned at 7:38 p.m.

David Reynolds, Deputy City Manager

ATTEST:

Chris Bieber, Chair

Approved at meeting of April 3, 2024



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: April 3, 2024
TO: Parks and Recreation Commission
FROM: Holland Gannon
Community Services Manager
ISSUE: 2024 Daddy Daughter Dinner Dance Post-Event Report

RECOMMENDATION: That the parks and Recreation Commission receive and file the report.

SUMMARY:

On February 16th, 2024, the Community Services Department hosted the annual Daddy Daughter Dinner Dance. It was a Roarin' 20s theme and sold out with 195 participants. Dinner was catered by Villa Roma with custom cookies from Heidelberg Pastry Shop for dessert, as well as a candy bar. The event featured a photo booth, DJ, and a dance performance and lesson from Sway Ballroom. A few pictures of the event are attached to this staff report.

FISCAL IMPACT:

The budget for the event was \$5,000. Total costs were \$6,528. Total revenue from ticket sales was \$1,950.

ATTACHMENTS:

- Event Photos

Daddy Daughter Dinner Dance





City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: April 3, 2024
TO: Parks and Recreation Commission
FROM: Holland Gannon
Community Services Manager
ISSUE: 2024 Hoppin' Hills Post-Event Report

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

Staff was directed by the City Council Events, Communication, and Beautification Committee (ECBC) to create a new spring-themed event for 2024. Following through with this request, the Community Services Department hosted the inaugural Hoppin' Hills event on Saturday, March 23rd, from 9am-11am. The event included a bubble show, donuts, coffee, juice, crafts, and giveaways. The event was well-attended with an estimated 400 participants. The event was originally to take place outdoors with a robust scavenger hunt throughout the park, but due to rain, it was moved indoors.

Hoppin' Hills had photo opportunities with an inflatable bunny, balloon arch, and a face-cutout backdrop. Staff also created numerous craft stations as follows:

- Bunny ear coloring station
- Goodie bag coloring station
- Bubble art
- Flower craft
- Caterpillar craft

2024 Hoppin' Hills Post-Event Report

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The Event Sponsor was Lorena Whitfield Homes and Ocean Art Center provided an in-kind donation of a craft station. Donuts from Krazy Eddy's and coffee from Starbucks were served, as well as fruit, juice, and water.

From 9:30am-10:15am, there was a bubble show in which a host discussed the science behind bubbles as well as creating unique bubble shapes.

Photos of the event are attached to this staff report.

FISCAL IMPACT:

Total expenditures to date for this event are \$1,764. Staff also secured a \$250 sponsorship for the event.

ATTACHMENTS:

- Hoppin Hills Photos



Hoppin' Hills



4.2.a



Attachment: Hoppin' Hills Photos (3480 : 2024 Hoppin' Hills Post-Event Report)



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: April 3, 2024
TO: Parks and Recreation Commission
FROM: Holland Gannon
 Community Services Manager
ISSUE: 2024 Memorial Day Race Update

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

On May 27, 2024, the City will once again host the City of Laguna Hills Memorial Day Half Marathon, 10K and 5K honoring the USMC Dark Horse Battalion. This report provides an update on the race and highlights a change to the half-marathon race course which removes road closures in the City of Aliso Viejo as described below.

BACKGROUND:

The 25th annual City of Laguna Hills Memorial Day Half Marathon, 10K and 5K honoring the USMC Dark Horse Battalion is scheduled for Monday, May 27, 2024. An event schedule is provided below which highlights the start times for the race events. Award and dignitary presentations, as well as recognition of the Grand Marshall, will also be worked into the event schedule.

5:30 am - Race Day Registration & Packet Pickup Opens
 6:50 am - Memorial Day Opening Ceremonies
 7:00 am - Half Marathon, 5K & 10K Start (Laguna Hills Mall)
 7:30 am - 11:30 - Community Expo: Laguna Hills Community Center (LHCC)
 8:00 am - 12:00 - Beer Garden
 8:30 am - 12:00 Shuttle from LH Mall to LH Community Center and back to the LH Mall

2024 Memorial Day Race Update

April 3, 2024

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(ongoing)

8:30 am - Kids Registration Opens (LH Community Center)

9:30 am - Kids Half Mile Race (start 3-5 min waves)

9:45 am - Diaper Dash Starts 3 years old & under

A modification to the half-marathon race route through Aliso Viejo was recently approved to avoid the intersection of Alicia Parkway and Pacific Park Dr. and the intersection of Alicia Parkway and Aliso Creek Dr. The revised route for the half-marathon can be found in Attachment 1. Spectrum Sports has been in contact with The Toll Roads to determine if waiving the toll road fees is still necessary due to the course revision. In previous years, the tolls have been waived between the hours of 6:00am to 9:00am to minimize the inconvenience for Aliso Viejo residents due to the road closures of the aforementioned street intersections. However, with the new half-marathon course revisions, there may not be any impact in which taking The Toll Roads is the suggested alternative route. All race course maps are attached to this staff report (Attachment 1).

Current race registrations are at nine hundred and ten (910) participants which is similar to registrations this time last year. A total of two thousand, four hundred and ninety-two (2,492) participated in the event last year.

The finishers medal for 2024 is honoring Purple Heart recipients. All finishers of all race distances will receive a medal. An image of this year's finishers medal, in addition to an image of the Spirit of Valor Medal, is also included with the staff report (Attachment 2). The Spirit of Valor Medal is awarded to all race participants who raced in all of the race events within this medal series.

Members of Team Darkhorse selected Capt. Michael Green (Ret) USMC to serve as the Grand Marshall for the 2024 event. More information about Capt. Green is included in this staff report in Attachment 3.

FISCAL IMPACT:

The budget for the 2024 Memorial Day race event is \$200,000 for expenditures and \$175,000 in revenue, including event sponsorship.

ATTACHMENTS:

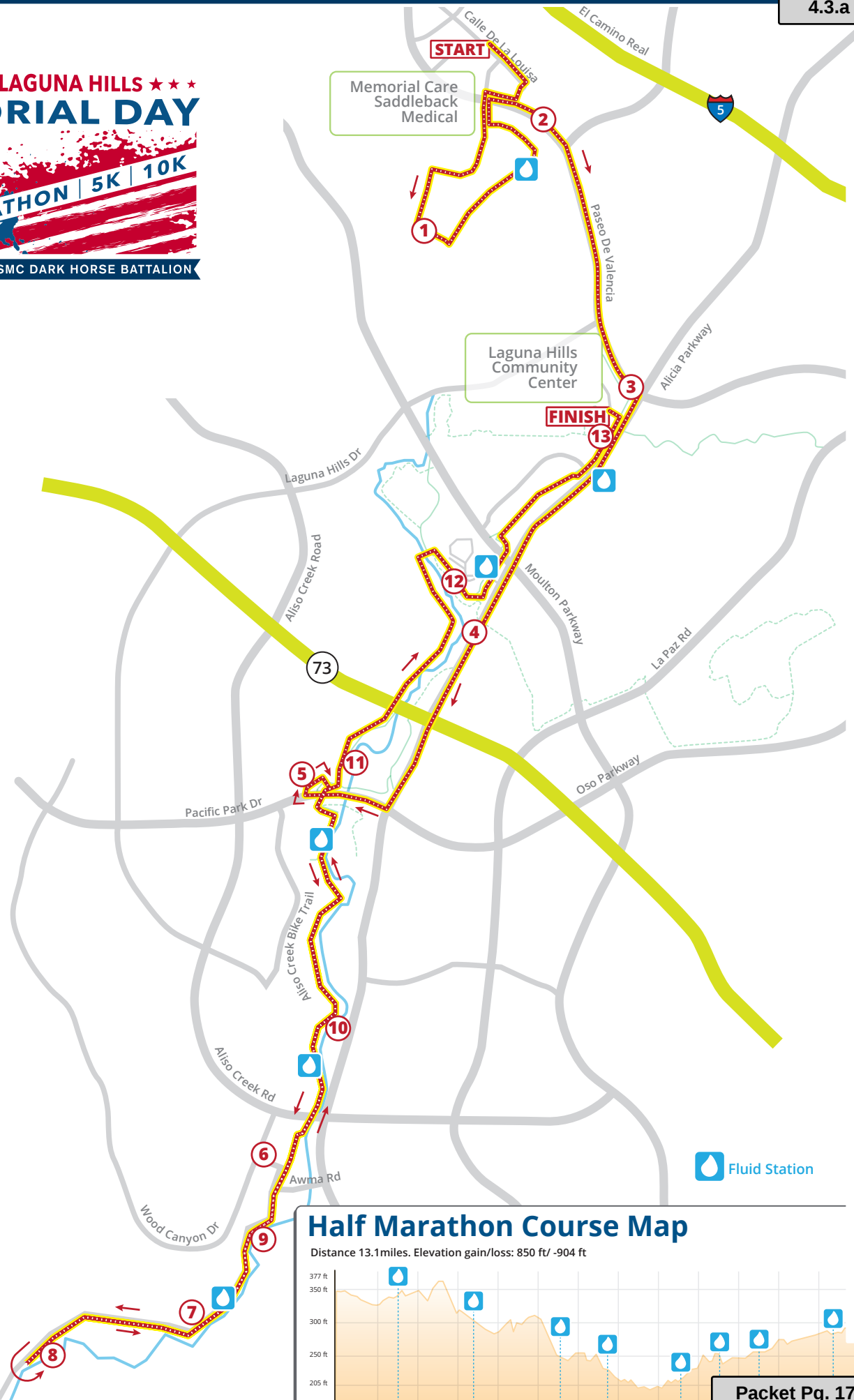
- Attachment 1: Course Maps
- Attachment 2: City of Laguna Hills Half Marathon Medals and Awards

2024 Memorial Day Race Update

April 3, 2024

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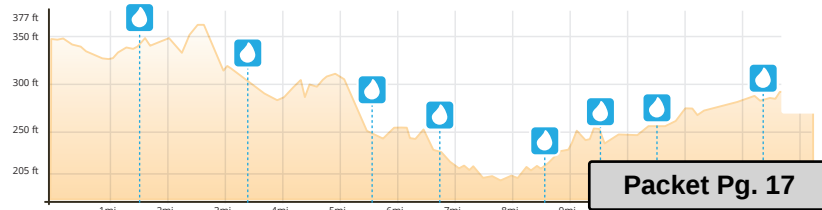
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- Attachment 3: Capt Michael Green Bio

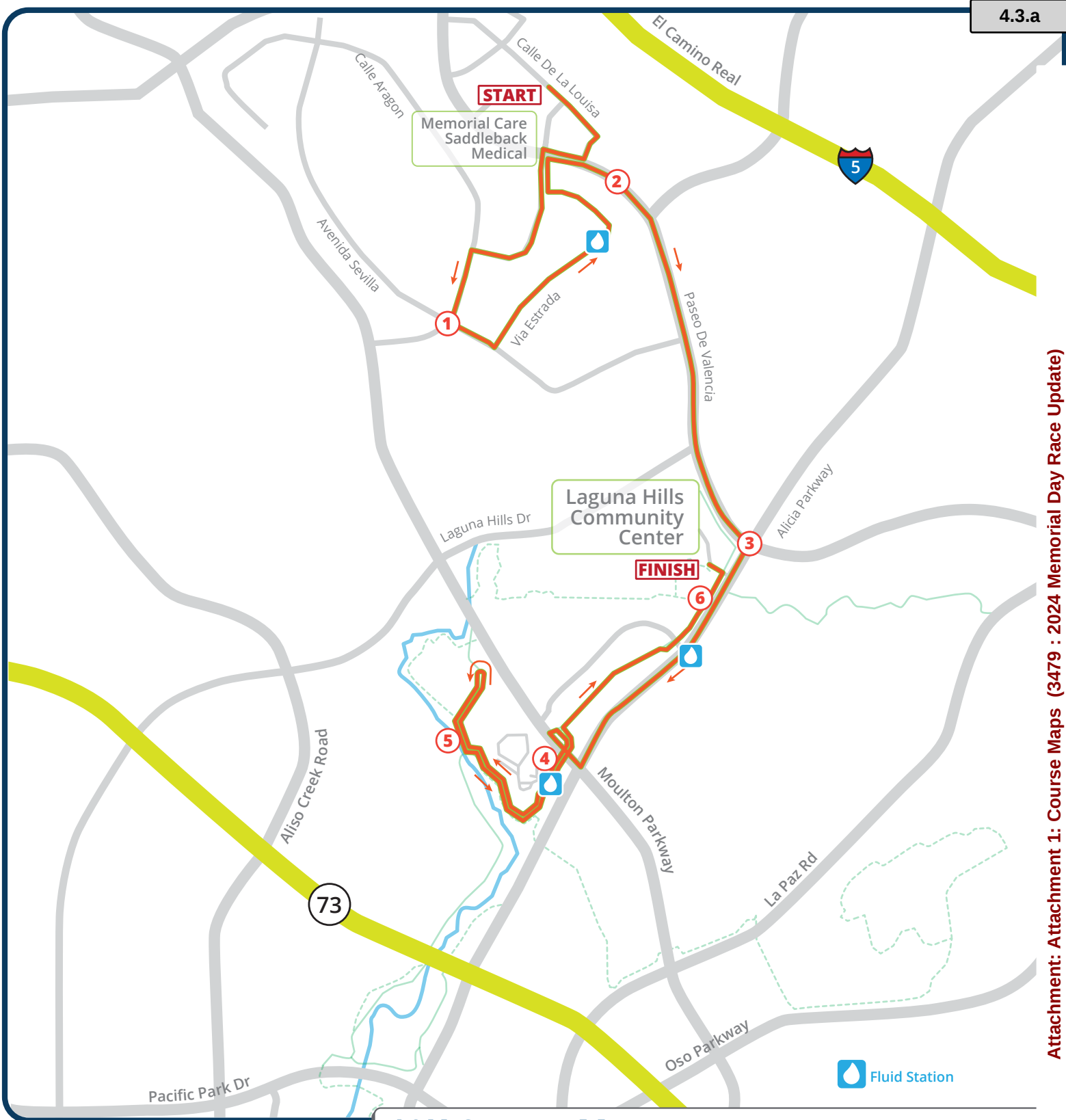


Attachment: Attachment 1: Course Maps (3479 : 2024 Memorial Day Race Update)

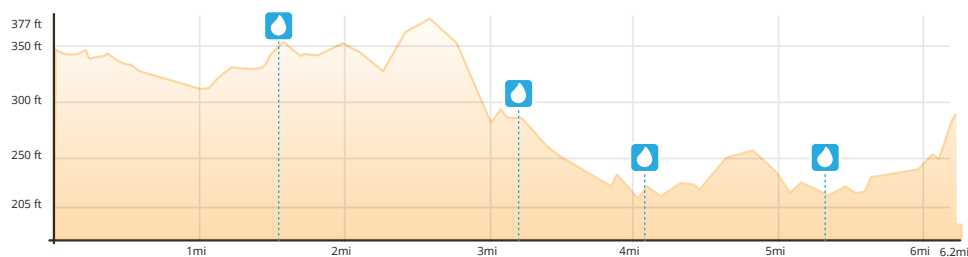
Half Marathon Course Map

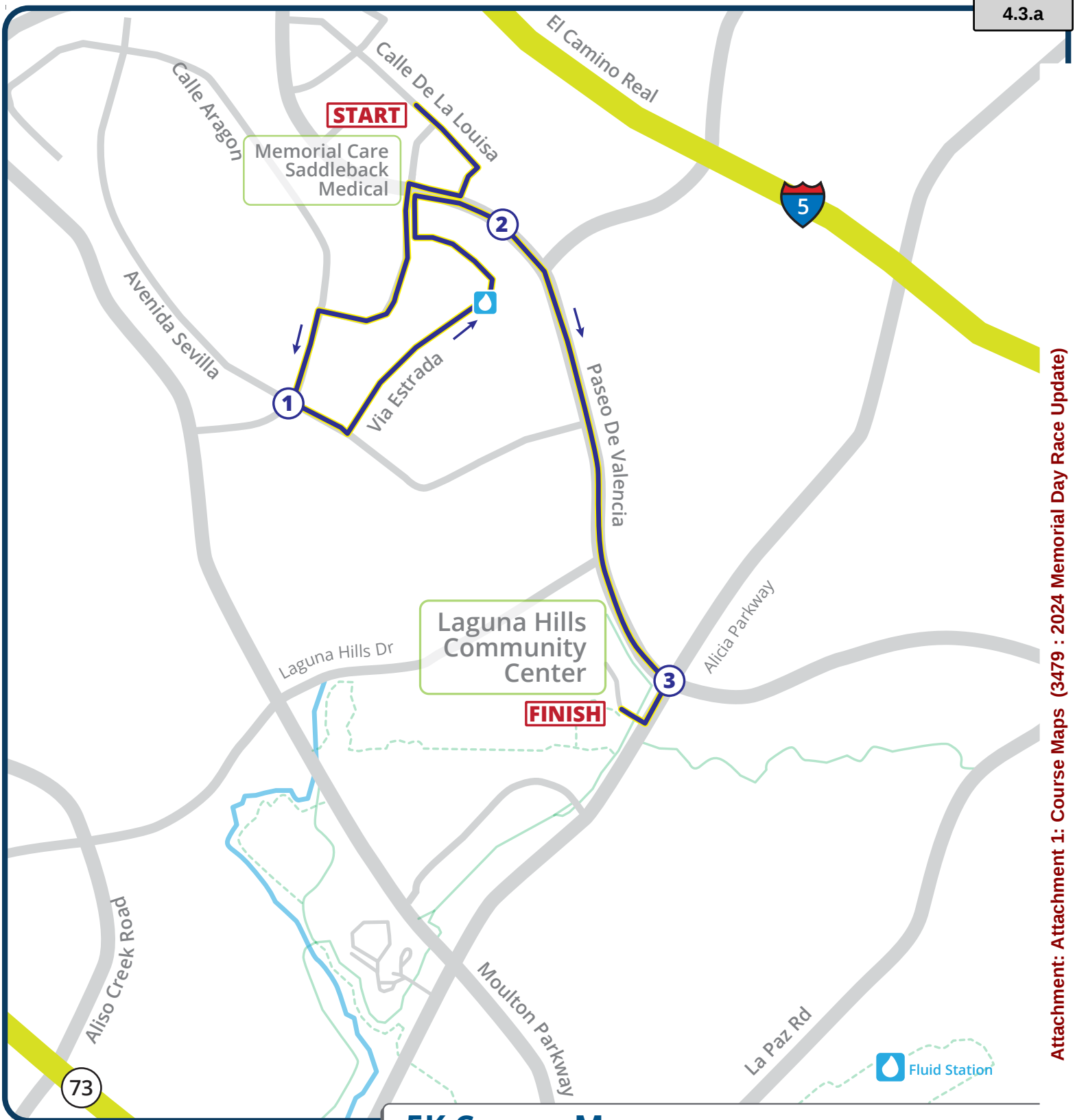
Distance 13.1 miles. Elevation gain/loss: 850 ft / -904 ft





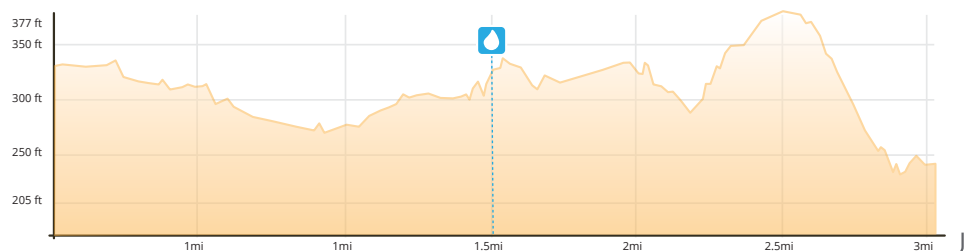
Distance 6.2 miles. Elevation gain/loss: 478 ft/ -531 ft



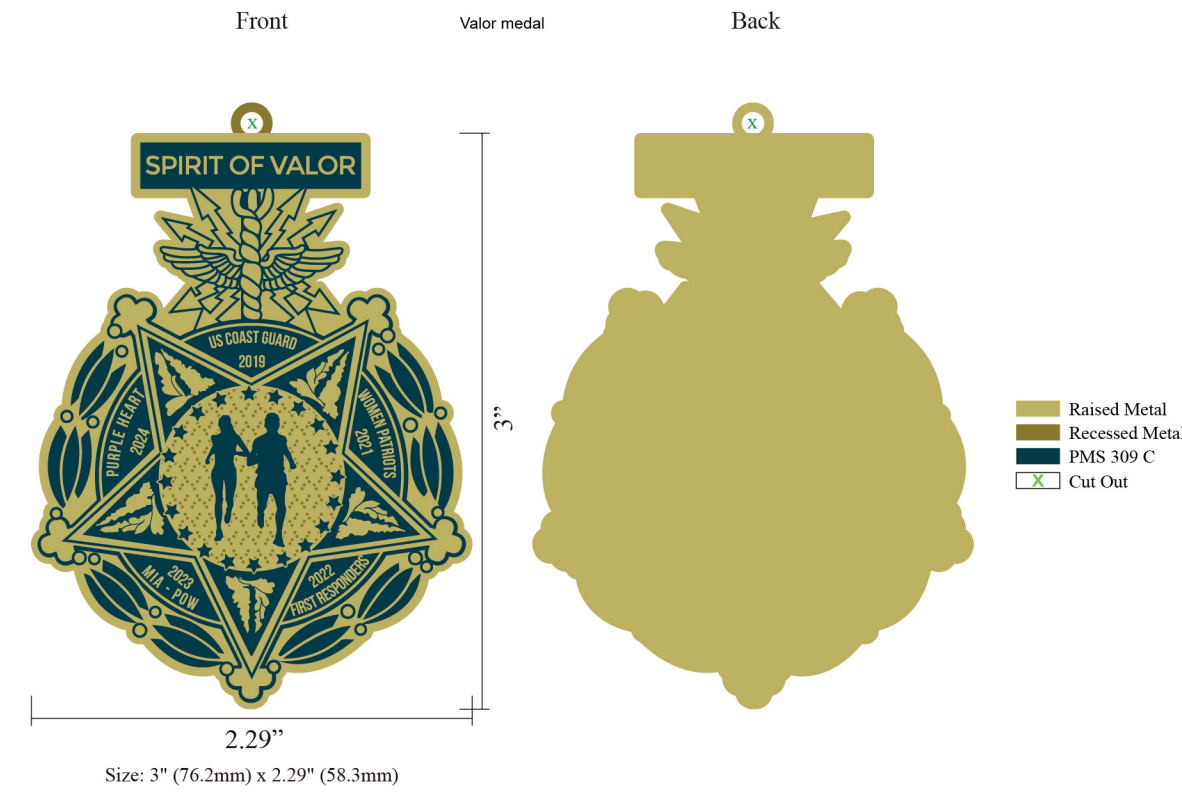


5K Course Map

Distance 3.1 miles Elevation gain/loss: 268 ft, -321 ft



A



B



34" L x 1" W Heat Transfer Printed Ribbon



34" L x 1.5" W Heat Transfer Printed Ribbon

Attachment 3: Captain Michael Green Biography

Captain Michael Green is a retired combat veteran and currently the Director of Operations for North Texas Patriot Anglers Outdoor Therapy program. Born and raised in Texas, Captain Green enlisted in the Marine Corps in February of 1990 with the military occupation specialty of Infantry Machine Gunner 0331 once receiving orders to 3rd Battalion 3rd Marines. Following his combat deployment to Desert Storm he reenlisted for a second tour serving as a Marine Cadre Instructor 8153 for Marine Corps Security Forces Pearl Harbor, Hawaii. Sergeant Green left the Marine Corps in the fall of 1998 to pursue a Bachelor of Science degree in International Relations and Foreign Policy with the University of Maryland. Over the next few years Michael worked with various Congressional and U.S. Senate campaigns in Chicago, Illinois. In the Spring of 2004 Michael reenlisted into the Marine Corps and received orders to 3rd Battalion 5th Marines. He was then combat deployed to Fallujah, Iraq in the fall of 2004 as Kilo Company's Machine Gun Section Leader. Upon returning from Fallujah, Sergeant Michael Green applied and was accepted into the Enlisted Commissioning Program where he was commissioned a 2nd Lieutenant in the summer of 2005 and later attained the billet of Logistics officer 0402.



Captain Michael Green served an additional eleven years that encompassed two more combat tours to Haditha and Kharma, Iraq with 1st Battalion 3rd Marines, a tour as a Series and Company Commander on Marine Corps Recruit Depot San Diego, and a final tour with Combat Logistics Battalion 3 until his retirement. Captain Michael Green is a recipient of the Combat Action Ribbon and Purple Heart. Personal awards include (2) Navy Commendation medals with Combat "V" for Valor, (2) Navy Commendation medals and (2) Navy Achievement medals.

Michael Green is an avid outdoorsman in hunting and fly fishing and is currently the director of operations and fly fishing guide for North Texas Patriot Anglers, an all-volunteer 501c3 that provides outdoor therapy programs for veterans, first responders, and their immediate families. Here he acquired and made it his lifelong passion to volunteer his remaining years to provide the same opportunities for all expense paid trips to others that he himself has experienced and benefitted from.

Outdoor therapy has become an increasingly popular form of treatment for combat veterans recovering from post-traumatic stress and other psychological disorders. This type of therapy is based on the concept that being outdoors in nature and engaging in

activities such as hiking, camping, fishing, and hunting can help combat veterans to heal from the psychological and emotional trauma associated with their wartime service in the military.

The most obvious benefit of outdoor therapy for combat veterans is that it provides an escape from the mental and physical stresses of everyday life. By engaging in such activities, veterans can focus on the present moment, rather than ruminating on their past experiences or worrying about their future. This can help combat veterans to develop healthier coping skills and break destructive thought patterns. Programs like ours provide the time and space for...

Contemplation: Where combat veterans have the opportunity to decompress from their prior military service and come to terms with their wartime experiences.

A group setting to help create or reestablish a sense of...

Camaraderie: Where combat veterans experience their journey with the camaraderie of other combat veterans who understand the challenges of transitioning from military service to civilian life.

Working together provides the combat veteran a better sense of understanding the importance of...

Community: Where interactions with community supporters facilitates a veteran's reintegration into society, restores their faith in humanity and builds a network of life-long friendships and relationships.

Michael Green is also founder and director of newly formed Patriot Hunters with the like mission and scope as Patriot Anglers since formed by GySgt Lew Duckwall and hopes to be up and running by the fall of 2024.

Michael Green resides in Rockwall, Texas and has two daughters, Elizabeth (22) and Kennedy (21).