
PARKS AND RECREATION COMMISSION



**APRIL 02, 2014
7:00 PM**

AGENDA

Jack Noenickx - Chair

Daniel Cooper - Vice Chair

Chris Mackey - Commissioner

Victoria Auer - Commissioner

Richard Nagle - Commissioner

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, California 92653

Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Parks and Recreation Commission.

Members of the public wishing to address the Parks and Recreation Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Parks and Recreation Commission is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS:

1. PUBLIC COMMENTS

This is the time to address the Parks and Recreation Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

1.1 PARKS AND RECREATION COMMISSION REORGANIZATION

ELECTION OF CHAIR

ELECTION OF VICE CHAIR

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION NOMINATE AND ELECT A CHAIR AND VICE CHAIR.

2. MINUTES

2.1 APPROVAL OF THE MINUTES OF THE REGULAR MEETING, FEBRUARY 05, 2014

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION APPROVE THE MINUTES OF THE FEBRUARY 05, 2014 REGULAR MEETING.

3. PRESENTATIONS

4. ADMINISTRATIVE REPORTS

4.1 2014 WINTER QUARTER EVALUATION

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION RECEIVE AND FILE THE REPORT.

5. INFORMATIONAL ITEMS

5.1 FINISHER MEDALS FOR THE 2014 CITY OF LAGUNA HILLS MEMORIAL DAY RACE

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION RECEIVE AND FILE THE REPORT.

6. COMMISSIONER COMMENTS

7. ADJOURNMENT

The next Regular Meeting of the Parks and Recreation Commission will be June 04, 2014, at 7:00 PM, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, DAVID T. REYNOLDS, Deputy City Manager of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and La Paz Center by March 28, 2014, at 5:00PM.



DAVID T. REYNOLDS
DEPUTY CITY MANAGER

March 28, 2014

DATE

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Deputy City Manager at (949) 707-2680. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure access.

Materials related to an item on this Agenda submitted to the Commission after distribution of the Agenda packet are available for public inspection in the Community Center at 25555 Alicia Parkway, Laguna Hills, California, during normal business hours.

CITY OF LAGUNA HILLS, CALIFORNIA
Parks and Recreation Commission
MINUTES
FEBRUARY 05, 2014

CALL TO ORDER

Chair Noenickx called the Regular Meeting of the Parks and Recreation Commission of the City of Laguna Hills, California, to order at 7:00 PM in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Noenickx.

ROLL CALL OF COMMISSION MEMBERS:

Present: Chair Noenickx, Vice Chair Cooper, Commissioner Auer, Commissioner Mackey, and Commissioner Nagle

Absent: None

STAFF PRESENT: Dan Meehan, Community Services Superintendent; Jaime Ballard, Administrative Assistant.

1. PUBLIC COMMENTS

None

2. MINUTES

2.1 REGULAR MEETING, DECEMBER 04, 2013

**MOTION TO APPROVE THE MINUTES OF THE DECEMBER 04, 2013 MEETING
BY VICE CHAIR COOPER, S/COMMISSIONER MACKEY.
APPROVED BY A VOTE OF 5-0.**

3. PRESENTATIONS

None

4. ADMINISTRATIVE REPORTS**4.1 2013 COMMUNITY SERVICES YEAR END REPORT**

Community Services Superintendent Meehan provided a PowerPoint presentation to the Commission which highlighted the major accomplishments of the past year.

**MOTION TO RECEIVE AND FILE THE REPORT, BY COMMISSIONER AUER S/COMMISSIONER NAGLE.
APPROVED BY A VOTE OF 5-0.**

5. INFORMATIONAL ITEMS**5.1 TREE CITY USA SIGNS**

Superintendent Meehan summarized the report and indicated there is Tree City USA signage currently posted on Alicia Parkway, La Paz Rd., and Oso Parkway. Mr. Meehan indicated the Parks Department had an additional sign which will be placed in an undetermined location in North Laguna Hills. Chair Noenickx suggested placing the last sign at Santa Vittoria.

It was the consensus of the Commission to receive and file the report.

6. COMMISSIONER COMMENTS

Commissioner Auer requested a La Paz Rd./Moulton Parkway update from staff. Superintendent Meehan stated that he would provide an update to the Commission on this project.

Commissioner Nagle requested staff provide an update on forecasting plans for reclaimed water for the remainder of the year.

7. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this meeting, Chair Noenickx adjourned the meeting at 7:33 pm.

DAVID REYNOLDS
DEPUTY CITY MANAGER

ATTEST:

JACK NOENICKX, CHAIR

APPROVED AT MEETING OF APRIL 2, 2014



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: APRIL 2, 2014

TO: PARKS AND RECREATION COMMISSION

**FROM: DAN MEEHAN
COMMUNITY SERVICES SUPERINTENDENT**

ISSUE: 2014 WINTER QUARTER EVALUATION

**RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION
RECEIVE AND FILE THE REPORT.**

SUMMARY:

At the conclusion of each quarter, staff prepares a summary of Community Services Programs and a staff level critique of the City's quarterly offerings to keep the Commission apprised of the accomplishments and out comings of the Department. A total of 1,665 participants were enrolled in programs for the winter 2014 quarter. Revenue for the winter quarter totaled \$71,541.

BACKGROUND:

The Community Services Department hosted the annual "Daddy Daughter Dinner Dance" on February 21, 2014. Two hundred and three (203) fathers and daughters enjoyed croissant sandwiches and French onion soup followed by beignets for dessert and an evening filled with lively music and dancing. Attendees also had a "Evening in Paris" themed keepsake photo taken. Table 1 below provides an event attendance comparison from 2012 through 2014.

Table 1: Daddy Daughter Dinner Dance Attendance Comparison

2012	2013	2014
224	201	203

A number of programs were successful during the winter quarter, including On the Edge Theatre Production's rendition of "The 39 Steps." In six shows a total of 190 patrons attended.

A new staff led basketball event, called "Hot Shot Competition," was also held this winter. A total of fifty-two children participated in the event. Staff has prepared a brief presentation that displays some pictures and additional information regarding the event, to be shown at the conclusion of this report.

The Circle of Friends program continued to offer its monthly events, with the highlight of the winter season again being the Valentine's Dance which drew a crowd of fifty-seven participants. Table 2 below provides an event attendance comparison for the Circle of Friends Valentine's Dance for the previous three years.

Table 2: Circle of Friends Valentine's Dance Attendance Comparison

2012	2013	2014
64	64	57

ATTACHMENT:

- Winter Activities Enrollment totals for 2013 and 2014

Exhibit A

Winter 2014 Enrollment Summary

Winter 2013/2014

(Blank Cells Represent No Class/Activity Offered)

CLASS	Winter 2013			Winter 2014		
	Res	NonRes	Total	Res	NonRes	Total
Adult Open Gym Basketball	12	15	27	11	7	18
Adult Basketball League: Open League				0	0	0
Adult Basketball League: Open League 30 & Over				0	0	0
Adult Softball League--Men's Lower D	19	29	4			
Adult Softball League "D"				18	20	38
Adult Softball League--Men's Rec	22	50	72			
Adult Softball League--Men's Upper C	0	0	0			
Adult Softball League: Co-ed				0	0	0
Adult Softball League: Men's Lower "C"				0	0	0
Adult Softball League--Men's Upper D	10	14	24	12	12	24
Adult Volleyball Co-Ed	0	0	0			
Adult Volleyball League--Womens	5	7	12	5	3	8
After School Sports Coed Frisbee-Lomarena	8	0	8			
After School Sports Coed Frisbee-San Joaquin	8	1	9			
After School Sports Coed Frisbee-Valencia	9	0	9			
After School Sports Coed Soccer Lomarena	30	0	30	24	0	24
After School Sports Coed Soccer San Joaquin	10	1	11	20	2	22
After School Sports Coed Soccer Valencia	39	1	40	25	0	25
After School Sports Whiffle Ball- Lomarena				14	0	14
After School Sports Whiffle Ball- San Joaquin				5	2	7
After School Sports Whiffle Ball- Valencia				7	0	7
Aikido				17	15	32
Ballet				9	8	17
Beg/Int/Adv Drawing & Painting	5	3	8	5	2	7
Beginning Guitar	0	0	0	0	0	0
Belly Dancing I	6	19	25	6	21	27
Belly Dancing II				2	7	9
Belly Dancing III & IV	0	8	8	0	9	9
Ceramics Creations				0	0	0
Childrens and Teen Open Gym Basketball				0	0	0
Children's Adv/Beg Tennis	0	0	0	5	0	5
Children's Beginning Tennis	6	0	6	7	0	7
Circle of Friends Bowling Night	19	0	19	18	0	18
Children's Birthday Party Program				0	1	1
Circle of Friends Pizza and Movie Night	51	0	51	0	0	0
Circle of Friends Karaoke				12	7	19
Circle of Friends: Valentine's Dance	64	0	64	57	0	57
Classic Combo A-Tap, Ballet & Jazz	10	10	20	9	15	24
Classic Combo B-Tap, Ballet & Jazz	10	21	31	2	6	8
Classic Combo C				3	7	10
Classic Combo C/D	5	4	9			
Community Dance Troupe	2	5	7	2	5	7
Daddy Daughter Dinner Dance	97	104	201	100	103	203
Day at the California Science Center				0	0	0
Day at the Getty Center	19	1	20			
Day at the Reagan Library	12	2	14			
Do, Re, Mi Musical Me	6	1	7	0	0	0
Excursion to the Aquarium of the Pacific				0	0	0
Fossil Finder Fossil Fixer				0	104	104
Funk Fitness	0	2	2	10	3	13
Funk Fitness-3 Month Option	5	4	9			
Gentle Yoga	4	8	12	3	8	11
Hiking Club	10	2	12	0	0	0
Hip Hop	10	10	20	15	13	28
Hip Hop Performance Crew				0	0	0
How to Sell on eBay!	1	0	1	1	3	4

Exhibit A

(Blank Cells Represent No Class/Activity Offered)

CLASS	Winter 2013			Winter 2014		
	Res	NonRes	Total	Res	NonRes	Total
Hot Shot Basketball Competition				22	30	52
Jazz II/III	2	7	9	2	3	5
Kindergarten, Here I Come!	9	6	15	6	10	16
Late Night Flashlight Egg Hunt	123	93	216	Offered in Spring 2014		
Lyrical I				0	0	0
Lyrical II (Requires Instructor Approval)	7	3	10	6	4	10
Lyrical II/III (Requires Instructor Approval)	2	4	6			
Lyrical level III				2	3	5
Mediterranean Hand Drumming: Level I	0	3	3	1	0	1
Mediterranean Hand Drumming: Level II	0	5	5	0	2	2
Middle School Dance	200	300	500	146	189	335
More Beginning Guitar	0	0	0			
Mr. Bunny and Friends	78	28	106	Offered in Spring 2014		
Music Together	6	11	17	6	13	19
My First Classroom				3	3	6
Parent and Tot Clay Time	0	0	0	0	0	0
Pee Wee Picasso	5	3	8			
Performance Technique (Requires Instructor Approval)	4	1	5	3	1	4
Playdough Picasso	4	3	7	7	2	9
Playtime!	13	9	22	14	12	26
Preschool Dance I	3	5	8	10	8	18
Preschool Dance II - Tap, Ballet & Pre-Jazz Combo	11	13	24	11	11	22
Tap and Jazz II	5	2	7	3	5	8
Tap and Jazz III				5	3	8
Teen and Adult Intermediate Tennis	0	0	0	3	0	3
The 39 Steps				114	76	190
The Veggie Kitchen: Family Favorites				7	8	15
The Veggie Kitchen: Cozy Cooking	9	6	15	7	12	19
The Veggie Cooking: Pasta, Pasta, Pasta	9	2	11			
The Veggie Kitchen: Veggie Kitchen 101	11	3	14	8	11	19
Tunes and Tales	17	15	32	11	5	16
Yoga Basics	10	7	17	7	3	10
Yoga Flow	0	0	0			
Young Rembrandts Cartoon Drawing	0	0	0	0	0	0
Zumba	31	8	39	33	3	36
Zumba (3 Month Option)	0	2	2	3	1	4
Zumba Gold Toning (Express)	3	2	5			
Zumba Gold Toning (Express) 3 month option	3	0	3			
Enrollment Totals:	1079	863	1898	864	801	1665
	57%	45%		52%	48%	



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: APRIL 2, 2014

TO: PARKS AND RECREATION COMMISSION

**FROM: DAN MEEHAN
COMMUNITY SERVICES SUPERINTENDENT**

**ISSUE: FINISHER MEDALS FOR THE 2014 CITY OF LAGUNA HILLS MEMORIAL
DAY RACE**

**RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION
RECEIVE AND FILE THE REPORT.**

SUMMARY:

The 2014 City of Laguna Hills Memorial Day Half Marathon, 10K, 5K and Kids Run, Honoring the USMC Dark Horse Battalion will take place on Monday, May 26, 2014. Attached to this staff report is the design for the finisher medals. Renegade Racing staff plan to use the emblem from each of the military branches in the medal design for the next four events, beginning this year with the USMC emblem. Runners that complete the half marathon each year, 2014-2017, will receive a plaque to display the medals on. The medal designs will be highlighted on the event webpage and in other promotional items each year. The remainder of the race title, "Honoring the USMC Dark Horse Battalion", will be placed on the ribbon each year.

ATTACHMENT:

- Finisher medal designs



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Art # 10865

Revision #2

Revision #2

Colors Used (Pantone Matching System - PMS)										Product Information		Finish/Material:			
										Medal		(Ant)Gold			
*If artwork, or pantone colors are not provided, then Ashworth Awards will determine the best possible colors to use. Ashworth Awards is not responsible for incorrect colors once the approval form has been signed.										Size: 3" 2"		Date Created: 3-20-2014		Artist: NB:	

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entered into production.

4/2/2014 ITEM NO. 5.1

