



**CITY OF LAGUNA HILLS
PARKS AND RECREATION COMMISSION
REGULAR MEETING AGENDA
APRIL 01, 2015
7:00 PM**

Victoria Auer – Chair

**Richard Nagle - Vice Chair
Chris Mackey - Commissioner**

**Maya Douglas - Commissioner
Daniel Cooper - Commissioner**

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, California 92653

Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Parks and Recreation Commission.

Members of the public wishing to address the Parks and Recreation Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Parks and Recreation Commission is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS:

1. PUBLIC COMMENTS

This is the time to address the Parks and Recreation Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty

minutes.

2. MINUTES

2.1 APPROVAL OF THE MINUTES OF THE REGULAR ADJOURNED MEETING, MARCH 4, 2015

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION APPROVE THE MINUTES OF THE MARCH 4, 2015 REGULAR ADJOURNED MEETING.

3. PRESENTATIONS

4. ADMINISTRATIVE REPORTS

4.1 2015 4TH OF JULY CELEBRATION PRE EVENT REPORT

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION RECEIVE AND FILE THE REPORT.

5. INFORMATIONAL ITEMS

5.1 2015 WINTER QUARTER EVALUATION

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION RECEIVE AND FILE THE REPORT.

6. COMMISSIONER COMMENTS

7. ADJOURNMENT

The next Regular Meeting of the Parks and Recreation Commission will be June 03, 2015, at 7:00 PM, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, DAVID T. REYNOLDS, Deputy City Manager of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by March 27, 2015, at 5:00 PM.

March 27, 2015



DAVID T. REYNOLDS
DEPUTY CITY MANAGER

DATE

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Deputy City Manager at (949) 707-2680. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure access.

Materials related to an item on this Agenda submitted to the Commission after distribution of the Agenda packet are available for public inspection in the Community Center at 25555 Alicia Parkway, Laguna Hills, California, during normal business hours.

**CITY OF LAGUNA HILLS, CALIFORNIA
Parks and Recreation Commission
ADJOURNED REGULAR MEETING MINUTES
MARCH 4, 2015**

CALL TO ORDER

Chair Auer called the Regular Meeting of the Parks and Recreation Commission of the City of Laguna Hills, California, to order at 7:00 PM in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Auer.

ROLL CALL OF COMMISSION MEMBERS:

Present: Chair Auer, Vice Chair Nagle, Commissioner Cooper, Commissioner Douglas, Commissioner Mackey

Absent: None

STAFF PRESENT: David Reynolds, Deputy City Manager; Dan Meehan, Community Services Superintendent; Todd Smyser, Senior Leader; Matt Prince, Police Sergeant; Roland Chacon, Police Chief, Jaime Ballard, Administrative Assistant.

1. PUBLIC COMMENTS

Cynthia Jensen-McMullin of Laguna Hills greeted the Commission. Mrs. Jensen-McMullin requested the City research and consider organic parks. Mrs. Jensen-McMullin stated there are a number of parks across the Country that are going organic in an effort to eliminate the use of herbicides such as round-up which has been shown through studies to cause a number up health problems, especially in children. Mrs. Jensen-McMullin indicated there was a speaker by the name of Chris Osborne out of Durango, Colorado who speaks on organic parks and products as alternatives to harmful pesticides.

Tracy Madlener of Laguna Hills greeted the Commission. Mrs. Madlener stated she is trying to ban the use of round-up in her Community of Moulton Ranch. Mrs. Madlener suggested using more organic products that do not have such harmful affects on the human health.

Chair Auer asked if staff could provide a list of chemicals used at parks throughout the City for the Commission's review. Deputy City Manager Reynolds stated staff could bring a staff report back to the Commission with a list of chemicals used at local parks and on medians within the City.

2. MINUTES

2.1 REGULAR MEETING, FEBRUARY 4, 2015

**MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 4, 2015 MEETING WITH EDITS TO OF THE ORDER OF BUSINESS PRIOR TO ROLL CALL BY CHAIR AUER, S/VICE CHAIR NAGLE.
APPROVED BY A VOTE OF 5-0.**

3. PRESENTATIONS

4. ADMINISTRATIVE REPORTS

4.1 LAGUNA HILLS LITTLE LEAGUE PERMANENT OUTFIELD FENCES AT CABOT PARK

Senior Leader Todd Smyser provided a verbal summary of the report.

**MOTION TO APPROVE THE INSTALLATION AND USE OF PERMANENT OUTFIELD FENCES AT BOTHS FIELDS AT CABOT PARK BY COMMISSIONER MACKEY, S/COMMISSIONER DOUGLAS.
APPROVED BY A VOTE OF 5-0.**

4.2 REVISIONS TO CHAPTER 8-04 (PARK AND RECERATION FACILITY USE REGULATIONS) OF THE LAGUNA HILLS MUNICIPAL CODE AND SKATE BOARD PARK REGULATIONS IN A PROPOSED NEW CHAPTER (CHAPTER (8-10) OF THE LAGUNA HILLS MUNICIPAL CODE

Deputy City Manager Reynolds provided an oral summary of the report in addition to the three (3) components of the recommendation. Mr. Reynolds stated it was a major plan within the current biennial budget cycle to update the Parks and Recreation Facility Municipal Code.

Deputy City Manager Reynolds introduced Michael Daudt from the City Attorney's office to the Commission and public. Mr. Daudt provided a brief summary under State Law regarding the liability for those who participate in a hazardous recreational activity. Mr. Daudt explained to the Commission that scootering and bicycling are not defined in State code as a recreation hazardous activity,

therefore, leaving the City vulnerable to liability if an incident should occur.

Chair Auer opened Public Comments pertaining to Item No. 4.2.

Trevor Navarre of Mission Viejo greeted the Commission. Mr. Nevarre stated there should be signage posted at the park. Mr. Nevarre stated the scooter kids are the only ones who wear helmets at the facility.

Kathy Navarre of Mission Viejo greeted the Commission. Mrs. Navarre encouraged the City of Laguna Hills not to discriminate against the scooter and bicycle riders.

Jay Pierce of Corona Del Mar greeted the Commission. Mr. Pierce stated the skateboarders do not currently wear pads or helmets which is just as much as a liability as having the scooters within the park. Mr. Pierce encouraged the Commissioners to try and find a way to accommodate of users of the park.

Cara Hegeduis of Laguna Hills greeted the Commission. Mrs. Hegeduis was interested in working with the City in finding a way for all of the kids to be able to utilize the beautiful park.

Kim Winchester of Aliso Viejo greeted the Commission. Mrs. Winchester stated she had three children that have used the facility throughout the years. Mrs. Winchester stated the park users contribute to the business revenue generated within the City.

Cory Winchester of Aliso Viejo greeted the Commission. Mr. Winchester indicated scootering had been great for his social skills and he misses not being able to use the facility.

Dawn Martin of Mission Viejo greeted the Commission. Mrs. Martin felt as though the skaters were being slighted. Mrs. Martin explained the difference in riding styles between the two riders.

Maria O'Brien of Mission Viejo greeted the Commission. Miss O'Brien stated one of the largest scooter companies was located within the City of Laguna Hills. Miss O'Brien stated she was hopeful the Commission would be open to changing the park usage rules to accommodate the kids and businesses located in the City.

Four (4) children of Mission Viejo, San Clemente, and Laguna Niguel greeted the Commission. They stated they love scootering and would like the opportunity to use our facility.

**MOTION TO APPROVE AND RECOMMENED TO THE CITY COUNCIL THE
ADOPTION OF THE REVISED CHAPTER 8-04 (PARK AND RECREATION**

FACILITY USE REGULATIONS) AND THE PROPOSED NEW CHAPTER 8-10 (SKATEBOARD PARK REGULATIONS) OF THE LAGUNA HILLS MUNICIPAL CODE SUBJECT TO STAFF ANALYZING SUPERVISION, FEES, DESIGN, AND ALLOCATION OF SPECIFIC TIMES FOR SKATERS, SCOOTERS, AND BICYCLES TO ACCOMMODATE ALL USERS BY COMMISSIONER COOPER, S/COMMISSIONER MACKEY.

APPROVED BY A VOTE OF 5-0.

4.3 PARKS AND RECREATION COMMISSION PARTICIPATION IN THE 2015 – 2016 BUDGET PROCESS AND CONSIDERATION OF THE RETURN OF THE CITY’S HOLIDAY AND PATRIOTIC BANNER PROGRAMS

Deputy City Manager Reynolds provided an oral summary of the report which detailed the work programs proposed by staff.

MOTION TO RECOMMEND TO THE CITY COUNCIL THE RETURN OF THE BANNER PROGRAM, PERMANENT INSTALLATION OF THE “LH” ON THE HILL AND THE RETURN OF THE HOLIDAY HAY RIDE BY CHAIR AUER, S/COMMISSIONER MACKEY.

APPROVED BY A VOTE OF 5-0.

5. INFORMATIONAL ITEMS

5.1 2015 VOLUNTEER CONNECTION DAY AND DOCUMENT SHREDDING PRE-EVENT REPORT

It was the consensus of the Parks and Recreation Commission to receive and file the report.

6. COMMISSIONER COMMENTS

No Commissioner Comments.

7. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this meeting, Chair Auer adjourned the meeting at 8:39 pm.

DAVID REYNOLDS
DEPUTY CITY MANAGER

ATTEST:

VICTORIA AUER, CHAIR

APPROVED AT MEETING OF APRIL 1, 2015



City of Laguna Hills Parks and Recreation Commission Staff Report

DATE: April 1, 2015

TO: PARKS AND RECREATION COMMISSION

FROM: DAN MEEHAN
COMMUNITY SERVICES

ISSUE: 2015 4TH OF JULY CELEBRATION PRE EVENT REPORT

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION RECEIVE AND FILE THE REPORT.

SUMMARY:

The City of Laguna Hills will host its annual Fourth of July celebration at the Laguna Hills Sports Complex on Saturday, July 4, 2015. The special event will be held from 4:00 p.m. to 9:30 p.m. and includes a number of activities in addition to the fireworks show. At its March 24, 2015, meeting, the City Council authorized the City Manager to execute an agreement with Fireworks and Stage FX America, Inc. (FA), for the 2015 fireworks display. Fireworks America provided a successful show for the 2014 event. The proposed show for 2015 will have approximately one thousand one hundred (1,100) shells, and a cost of \$26,400. The show will be approximately 18 minutes in length. As a means of comparison, the 2014 display had 1,361 shells, was 20 minutes in length and cost \$32,250. The additional shells and duration were due to the four minute back up display that was brought in to ensure a full length show was provided to the audience.

BACKGROUND:

The City of Laguna Hills will host its annual Fourth of July celebration at the Laguna Hills Sports Complex on Saturday, July 4, 2015. For the Fourth of July Celebration event this year, the following activities are tentatively scheduled:

Main Stage Entertainment:

- Straight 78 (70's through Contemporary Funk, Soul, and Rock)

Games:

- Soccer Kick

- Double Hoop Shot
- Football Toss

Carnival Rides:

- Two carnival rides

Activities:

- 40 foot obstacle Course
- Spacewalk-Airwalk

Children's Activities

- Face Painting
- Crafts

City Information Booth: (To Date)

- Community Services Class/Event Promotion
- Recycling Information
- City Commissions

Vendor Booths: (Contacted by Staff)

- Dippin Dots - LHHS PTSA
- Churros, candy, pretzels, & nachos - LHHS Music Boosters
- Roasted Corn, iced tea, lemonade & pizza - Boy Scout Troop 1602
- Shaved ice - LHHS Water Polo Boosters
- Hot dogs & brownies - Festival Singers
- Chili & Cornbread - AYSO 1422
- Water, soda & Gatorade - LHHS Football Boosters
- Cupcakes and iced coffee - LHHS Lacrosse Boosters
- Hamburgers and chips - LHHS Boys Basketball

The following is the tentative schedule of events:

4:00 p.m. Event Begins
Activities, games, music, food and vendor booths

8:50 P.M. Mayor's Welcome/Comments

9:00 P.M. National Anthem

9:05 P.M. Fireworks Display

In addition to the activities listed above, it is anticipated that "Team Dark Horse" will be present to support the adopted Marines of the 3/5 Battalion at this year's event. Marine's from the 3/5 Battalion may also be present.

Vendor booth rental forms were sent to all past vendors. Vendors who have participated previously in the Fourth of July Celebration have until late May to submit their request for a booth for 2015. After this date, food items that have not been secured by a past vendor may be given away to other interested Laguna Hills non-profit organizations.

At its March 24, 2015, meeting, the City Council authorized the City Manager to execute an agreement with Fireworks America for the 2015 fireworks display. Fireworks America provided a successful show for the 2014 event. The proposed show for 2015 will have approximately one thousand one hundred (1,100) shells, and a cost of \$26,400. The fireworks display will be approximately 18 minutes in length. As a means of comparison, the 2014 display had 1,361 shells, was 20 minutes in length and cost \$32,250. The additional shells and duration were due to the four minute back up display that was brought in to ensure a full length show was provided to the audience. The 2015 proposal is a return to the more standard agreement with regards to shell count, duration and cost.

FISCAL IMPACT:

The budget for the 2015 Fourth of July event is \$53,750 which includes a fireworks budget of \$26,400. Estimated overall expenditures, including the \$26,400 fireworks show expense, total \$53,750. Estimated net costs total \$48,050, which accounts for an estimated \$4,500 in ticket sales revenue and \$1,200 in vendor booth rentals.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: APRIL 1 , 2015

TO: PARKS AND RECREATION COMMISSION

FROM: DAN MEEHAN
COMMUNITY SERVICES

ISSUE: 2015 WINTER QUARTER EVALUATION

RECOMMENDATION: THAT THE PARKS AND RECREATION COMMISSION
RECEIVE AND FILE THE REPORT.

SUMMARY:

At the conclusion of each quarter, staff prepares a summary of Community Services Programs and a staff level critique of the City's quarterly offerings to keep the Commission apprised of the accomplishments and out comings of the Department. A total of 1,812 participants were enrolled in programs for the winter 2015 quarter. Revenue for the winter quarter totaled \$82,093.

BACKGROUND:

The Community Services Department hosted its annual Daddy Daughter Dinner Dance Friday February 6. Two hundred six (206) fathers and daughters enjoyed a dinner of pasta, salad and rolls, provided by Villa Roma and Rita's Italian Ice for dessert. The participants were then invited to dance the night away and take funny photos with one another. Table 1 below provides an event attendance comparison from 2013 through 2015.

Table 1: Daddy Daughter Dinner Dance Attendance Comparison

2013	2014	2015
201	203	206

A number of other programs were successful during the winter quarter, including the After School Sports program held at the three elementary schools in Laguna Hills. Ninety-four (94) students participated in this Get Fit offering. A new option for the winter quarter of

After School Sports was "School Yard Games," which included Dodgeball, Kickball & Ultimate Frisbee, and was well received by the children enrolled.

In the Cultural Arts category, On the Edge Theatre Productions performed seven showings of the musical "Nunsense." A total of five hundred three (503) people attended the performances.

The Circle of Friends program continued to offer its monthly events, with the highlight of the fall season again being the Valentine's Dance which drew a crowd of forty-seven (47) participants. Table 2 below provides an event attendance comparison for the Circle of Friends Valentine's Dance for the previous three years.

Table 2: Circle of Friends Valentine's Dance Attendance Comparison

2013	2014	2015
64	57	47

ATTACHMENTS:

- Winter Activities Enrollment totals for 2014 and 2015

Exhibit A

Winter 2015 Enrollment Summary

Winter 2014/2015

(Blank Cells Represent No Class/Activity Offered)

CLASS	Winter 2015			Winter 2014		
	Res	NonRes	Total	Res	NonRes	Total
Adult Open Gym Basketball	13	9	22	15	10	25
Adult Basketball League: Open League	0	0	0	0	0	0
Adult Basketball League: Open League 30 & Over				0	0	0
Adult Softball League "D"	0	0	0	18	12	30
Adult Softball League: Co-ed	0	0	0	0	0	0
Adult Softball League: Men's Lower "C"	0	0	0	0	0	0
Adult Softball League--Men's Upper D				12	8	20
Adult Volleyball League--Womens			0	5	3	8
After School Sports Coed Soccer Lomarena	55	5	60	25	0	25
After School Sports Coed Soccer San Joaquin	13	2	15	22	2	24
After School Sports Coed Soccer Valencia	25	2	27	25	0	25
After School Sports School Yard Games- Lomarena	46	7	53			
After School Sports School Yard Games- San Joaquin	16	5	21			
After School Sports School Yard Games- Valencia	19	1	20			
After School Sprots Whiffle Balls- Lomarena				13	1	14
After School Sports Whiffe Ball- San Joaquin				5	2	7
After School Sports Whiffe Ball- Valencia				7	0	7
Aikido	17	31	48	17	15	32
Ballet				9	8	17
Ballet I	10	2	12			
Ballet II*	3	8	11			
Ballet Tech*	2	1	3			
Beginning Ballroom Dance	9	15	24			
Beg/Int/Adv Drawing & Painting	6	6	12	5	2	7
Beginning Guitar	5	1	6	0	0	0
Beginning Ukulele	5	2	7			
Belly Dancing I	4	17	21	6	21	27
Belly Dancing II	2	13	15	2	7	9
Belly Dancing III & IV	1	8	9	1	8	9
Ceramics Creations				0	0	0
Childrens and Teen Open Gym Basketball	8	17	25	0	0	0
Children's Adv/Beg Tennis	4	0	4	5	0	5
Children's Beginning Tennis	7	0	7	7	0	7
Circle of Friends BINGO Night	7	19	26			
Circle of Friends Bowling Night				18	0	18
Children's Birthday Party Program	1	0	1	0	1	1
Circle of Friends Karaoke	10	9	0	12	7	19
Circle of Friends Pizza & Movie Night				23	0	23
Circle of Friends: Valentine's Dance	47	0	47	57	0	57
Classic Combo A-Tap, Ballet & Jazz	6	10	16	9	15	24
Classic Combo B-Tap, Ballet & Jazz	3	5	8	2	6	8
Classic Combo C			0	3	7	10
Clay Adventures	0	0	0			
Community Dance Troupe				1	6	7
Contemporary	3	3	6			
Daddy Daughter Dinner Dance	82	124	206	100	103	203
Day at the California Science Center				0	0	0
Do, Re, Mi Musical Me	0	0	0	0	0	0
Excursion to the Aquarium of the Pacific				0	0	0
Excursion to the USS Midway	8	2	10			
Fossil Finder Fossil Fixer			0	0	100	100
Funk Fitness	8	2	10	9	4	13
Gentle Yoga	7	7	14	4	7	11
Hiking Club				0	0	0
Hip Hop				14	14	28
Hip Hop Performance Crew				0	0	0

Exhibit A

(Blank Cells Represent No Class/Activity Offered)

CLASS	Winter 2015			Winter 2014		
	Res	NonRes	Total	Res	NonRes	Total
Hip Hop I	5	3	8			
Hip Hop II*	4	1	5			
Hip Hop III*	3	1	4			
How to Sell on eBay!	0	0	0	1	3	4
Hot Shot Basketball Competition				23	30	53
Jazz I	9	3	12			
Jazz III	0	6	6	2	3	5
Jazz IV	3	2	5			
Jazz V	2	2	4			
Kindergarten, Here I Come!	7	7	14	7	9	16
Leaps & Turns	0	3	3			
Lyrical I	0	5	5	0	0	0
Lyrical II (Requires Instructor Approval)				5	5	10
Lyrical II/III (Requires Instructor Approval)						
Lyrical level III				2	3	5
Lyrical III/IV*	1	3	4			
Mediterranean Hand Drumming: Level I	0	11	0	1	0	1
Mediterranean Hand Drumming: Level II	0	3	3	0	2	2
Middle School Dance	162	108	270	96	64	160
Music Together	8	9	17	6	13	19
My First Classroom				3	3	6
Nunsense	302	201	503			
Parent & Tot Clay Time				0	0	0
Performance Technique (Requires Instructor Approval)				3	1	4
Playdough Picasso				7	2	9
Playtime!	12	12	24	14	12	26
Pre Ballet	5	4	9			
Preschool Dance I	11	8	19	10	8	18
Preschool Dance II - Tap, Ballet & Pre-Jazz Combo	7	11	18	11	11	22
Qigong	2	2	4			
Tap and Jazz II	2	2	4	2	6	8
Tap and Jazz III				5	3	8
Tap III/IV*	3	4	7			
Teen and Adult Intermediate Tennis	0	0	0	3	0	3
The 39 Steps				114	76	190
The Veggie Kitchen: Family Favorites				7	8	15
The Veggie Kitchen: Cozy Cooking				7	12	19
The Veggie Kitchen: Veggie Kitchen 101				8	11	19
Tunes and Tales	18	22	40	11	5	16
Voice Lessons	4	1	5			
Yoga Basics	8	7	15	7	3	10
Yoga Flow	0	0	0			
Young Rembrandts Cartoon Drawing				0	0	0
Zumba	29	2	31	33	3	36
Zumba (3 Month Option)	6	1	7	2	2	4
Enrollment Totals:	1065	777	1812	841	667	1508
	59%	43%		56%	44%	