



**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY
REGULAR MEETING AGENDA
MARCH 24, 2015**

**Closed Session at 6:00 PM (*when scheduled*)
General Business Session at 7:00 PM**

Dore J. Gilbert, M.D., Mayor

**Barbara Kogerman, Mayor Pro Tempore
Andrew Blount, Council Member**

**Melody Carruth, Council Member
Don Sedgwick, Council Member**

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, California 92653

Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council/Planning Agency. Completion of the form is voluntary. All persons may attend the meeting regardless of whether this form is completed.

Members of the public wishing to address the City Council can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE: COUNCIL MEMBER BLOUNT

ROLL CALL OF CITY COUNCIL MEMBERS

CLOSED SESSION REPORT

1. PRESENTATIONS AND PROCLAMATIONS

1.1 LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AN ORAL REPORT FROM LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON MATTHEW SHULMAN.

1.2 CERTIFICATE OF RECOGNITION, LAGUNA HILLS AYSO REGION 1422

RECOMMENDATION: THAT MAYOR GILBERT PRESENT A CERTIFICATE OF RECOGNITION TO LAGUNA HILLS AYSO REGION 1422 U-12 BOYS "JACKRABBIT" TEAM MEMBERS.

1.3 TRANSPORTATION CORRIDOR PRESENTATION REGARDING AN UPDATE ON THE SAN JOAQUIN HILLS FINANCING

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE A PRESENTATION FROM AMY POTTER, WITH THE TRANSPORTATION CORRIDOR AGENCY, REGARDING AN UPDATE ON THE SAN JOAQUIN HILLS FINANCING.

1.4 TEN YEAR ANNIVERSARY AWARD

RECOMMENDATION: THAT MAYOR GILBERT RECOGNIZE HUMZA JAVED, ASSOCIATE CIVIL ENGINEER, FOR TEN YEARS OF SERVICE TO THE CITY OF LAGUNA HILLS AND PRESENT A CERTIFICATE OF RECOGNITION AND GIFT.

1.5 RECOGNITION OF PEGGY J. JOHNS ON THE OCCASION OF HER RETIREMENT

RECOMMENDATION: THAT THE CITY COUNCIL ADOPT A RESOLUTION ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, RECOGNIZING PEGGY J. JOHNS FOR HER SERVICE TO THE CITY AS CITY CLERK.

2. PUBLIC COMMENTS

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

3. CONSENT CALENDAR

All matters listed under "CONSENT CALENDAR" are considered to be routine

and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

3.1 WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS ON THE AGENDA

RECOMMENDATION: THAT THE CITY COUNCIL WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS ON THE AGENDA AND DECLARE THAT SAID TITLES WHICH APPEAR ON THE PUBLIC AGENDA SHALL BE DETERMINED TO HAVE BEEN READ BY TITLE AND FURTHER READING WAIVED.

3.2 APPROVAL OF MINUTES FOR MARCH 10, 2015, REGULAR MEETING

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE MINUTES OF THE MARCH 10, 2015, REGULAR MEETING.

3.3 APPROVAL OF MINUTES FOR MARCH 10, 2015, SPECIAL MEETING

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE MINUTES OF THE MARCH 10, 2015, SPECIAL MEETING.

3.4 APPROVAL OF MINUTES FOR MARCH 14, 2015, SPECIAL MEETING

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE MINUTES OF THE MARCH 14, 2015, SPECIAL MEETING.

3.5 APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED MARCH 24, 2015

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE WARRANT REGISTER IN THE AMOUNT OF \$636,611.41.

3.6 2014 GENERAL PLAN ANNUAL REPORT

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE THE REPORT AND DIRECT STAFF TO FORWARD THE 2014 GENERAL PLAN ANNUAL REPORT AND ANNUAL ELEMENT PROGRESS REPORT-HOUSING IMPLEMENTATION, TO THE STATE OF CALIFORNIA.

3.7 PROGRESS PAYMENT NO. 15 FOR LA PAZ OPEN SPACE
PROJECT, CIP NO. 615A

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE PROGRESS
PAYMENT NO. 15, IN THE NET AMOUNT OF \$1,140.00, TO
ENVIRONMENTAL CONSTRUCTION, INC., FOR LA PAZ OPEN SPACE
IMPROVEMENTS, CIP NO. 615A.

3.8 AUTHORIZATION TO ADVERTISE FOR BIDS TO RETAIN A
CONTRACTOR FOR THE ANNUAL WEED ABATEMENT PROGRAM
SERVICES

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE PLANS
AND SPECIFICATIONS AND AUTHORIZE THE ADVERTISEMENT FOR BIDS
OF THE ANNUAL WEED ABATEMENT PROGRAM SERVICES.

3.9 RECORDS RETENTION MANAGEMENT

RECOMMENDATION: THAT THE CITY COUNCIL ADOPT A RESOLUTION
ENTITLED: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAGUNA HILLS, CALIFORNIA, AUTHORIZING AND DIRECTING THE CITY
CLERK TO NO LONGER RETAIN CERTAIN CITY RECORDS AND
DOCUMENTS WITH A DISPOSAL DATE OF MARCH 25, 2015, PURSUANT
TO THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA."

3.10 APPROVAL OF PROPOSED AMENDMENT TO THE JOINT
AGREEMENT FOR THE OPERATION, MAINTENANCE AND
FINANCIAL MANAGEMENT OF THE ORANGE COUNTY 800
MEGAHERTZ COUNTYWIDE COORDINATED COMMUNICATIONS
SYSTEM

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE
PROPOSED AMENDMENT TO THE JOINT AGREEMENT FOR THE
OPERATION, MAINTENANCE AND FINANCIAL MANAGEMENT OF THE
ORANGE COUNTY 800 MEGAHERTZ COUNTYWIDE COORDINATED
COMMUNICATIONS SYSTEM, AND AUTHORIZE THE MAYOR TO EXECUTE
THE AMENDMENT.

3.11 2015 FOURTH OF JULY CELEBRATION AND FIREWORKS
AGREEMENT

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE
FIREWORKS DISPLAY AGREEMENT BETWEEN FIREWORKS AND STAGE
FX AMERICA, INC., AND THE CITY OF LAGUNA HILLS FOR 2015 AND
AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

ITEMS REMOVED FROM THE CONSENT CALENDAR**4. PLANNING AGENCY**

4.1 ROLL CALL OF PLANNING AGENCY MEMBERS

4.2 PUBLIC COMMENTS

This is the time to address the Planning Agency on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Planning Agency. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

4.3 APPROVAL OF MINUTES FOR MARCH 10, 2015

RECOMMENDATION: THAT THE PLANNING AGENCY APPROVE THE MINUTES OF THE MARCH 10, 2015, REGULAR MEETING.

4.4 ADMINISTRATIVE REPORTS

4.5 PLANNING AGENCY PUBLIC HEARINGS

PLANNING AGENCY ADJOURNMENT**5. CITY COUNCIL PUBLIC HEARINGS****6. ADMINISTRATIVE REPORTS**

6.1 City Manager

6.1.1 CITY CLERK'S DEPARTMENT REORGANIZATION

RECOMMENDATION: THAT THE CITY COUNCIL ADOPT THE FOLLOWING RESOLUTIONS:

1. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ESTABLISHING TWO NEW CLASSIFICATIONS ALONG WITH SALARY RANGES AND BENEFITS AND ELIMINATING THREE POSITIONS WITHIN THE LAGUNA HILLS CITY EMPLOYEES ASSOCIATION BARGAINING UNIT.

2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AMENDING RESOLUTION NO. 2013-09-10-1 TO ESTABLISH A NEW CLASSIFICATION ALONG WITH SALARY RANGE AND BENEFITS AND TO ELIMINATE ONE POSITION; AND

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPOINTING MELISSA AU-YEUNG AS CITY CLERK OF THE CITY OF LAGUNA HILLS IN ACCORDANCE WITH THE PROCEDURES ESTABLISHED BY THE LAGUNA HILLS MUNICIPAL CODE CHAPTER 2-12.

7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS AND MAYOR

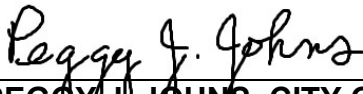
8. CITY COUNCIL MEMBER COMMENTS

ADJOURNMENT

The next Regular Meeting of the City Council will be April 14, 2015, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, PEGGY J. JOHNS, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by March 20, 2015, at 5:00 PM.



PEGGY J. JOHNS, CITY CLERK

March 20, 2015

DATE

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: MARCH 24, 2015

TO: MAYOR AND COUNCIL MEMBERS

FROM: PEGGY J. JOHNS
CITY CLERK

ISSUE: CERTIFICATE OF RECOGNITION, LAGUNA HILLS AYSO REGION 1422

RECOMMENDATION: THAT MAYOR GILBERT PRESENT A CERTIFICATE OF RECOGNITION TO LAGUNA HILLS AYSO REGION 1422 U-12 BOYS "JACKRABBIT" TEAM MEMBERS.

SUMMARY:

It is the practice of the City Council to recognize significant accomplishments of Laguna Hills' athletes. The Laguna Hills AYSO Region 1422 U-12 Boys "Jackrabbits" after winning the Fall 2014 Region Championship, won the Championship in the South Orange County Area 11L Playoffs and represented the Region and City in the Southern California Section 11 Playoffs.

A Certificate of Recognition will be presented to each of the Laguna Hills Ayso Region 1422 U-12 Boys "Jackrabbit" Team Members.

ATTACHMENTS:

- Certificate of Recognition

CERTIFICATE OF RECOGNITION

LAGUNA HILLS AYSO REGION 1422

Division U-12 Boys

“Jackrabbits”

J.P. Van Dam

WHEREAS, participation in organized athletic pursuits helps to build character and teaches a wholesome sense of fair play and good sportsmanship among our City’s youth; and

WHEREAS, the Laguna Hills City Council recognizes J.P. Van Dam, Member of the Laguna Hills AYSO Region 1422 U-12 Boys “Jackrabbits” Team, for outstanding performance during the Fall 2014 Season and Area Playoffs; and

WHEREAS, it is recognized that hard work, dedication and commitment to team excellence led to your success, and the City Council commends you for proudly representing the City of Laguna Hills; and

WHEREAS, after winning the Fall 2014 Region Championship, the “Jackrabbits” won the Championship in the South Orange County Area 11L Playoffs and represented the Region and City in the Southern California Section 11 Playoffs.

NOW, THEREFORE, I, Dore J. Gilbert, Mayor, on behalf of the City Council of the City of Laguna Hills, California, do hereby recognize J.P. Van Dam as a Member of the Laguna Hills AYSO Region 1422 Division U-12 Boys “Jackrabbits” and commend the Team on its athletic accomplishments.

Dated this 24th day of March 2015

DORE J. GILBERT, M.D., MAYOR



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: MARCH 24, 2015

TO: MAYOR AND COUNCIL MEMBERS

FROM: PEGGY J. JOHNS
CITY CLERK

**ISSUE: TRANSPORTATION CORRIDOR PRESENTATION REGARDING AN
UPDATE ON THE SAN JOAQUIN HILLS FINANCING**

**RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE A PRESENTATION
FROM AMY POTTER, WITH THE TRANSPORTATION CORRIDOR AGENCY,
REGARDING AN UPDATE ON THE SAN JOAQUIN HILLS FINANCING.**

SUMMARY:

Amy Potter, with the Transportation Corridor Agency, will be providing an update on the San Joaquin Hills financing. A short PowerPoint presentation will be provided.

ATTACHMENTS:

- PowerPoint



San Joaquin Hills TCA Refinancing Summary *presented to* City of Laguna Hills

March 24, 2015



Transportation Corridor Agencies



TCA'S Formed to Solve Transportation Needs in OC



- San Joaquin Hills and Foothill/Eastern TCA's formed in 1986 as Joint Powers Authorities
- State Legislation gave TCA the authority to collect tolls in 1987
- Nonrecourse Toll Revenue Bonds issued to pay for design, construction and operation of the roads
- Tolls are collected to pay back the bonds

Slide 2

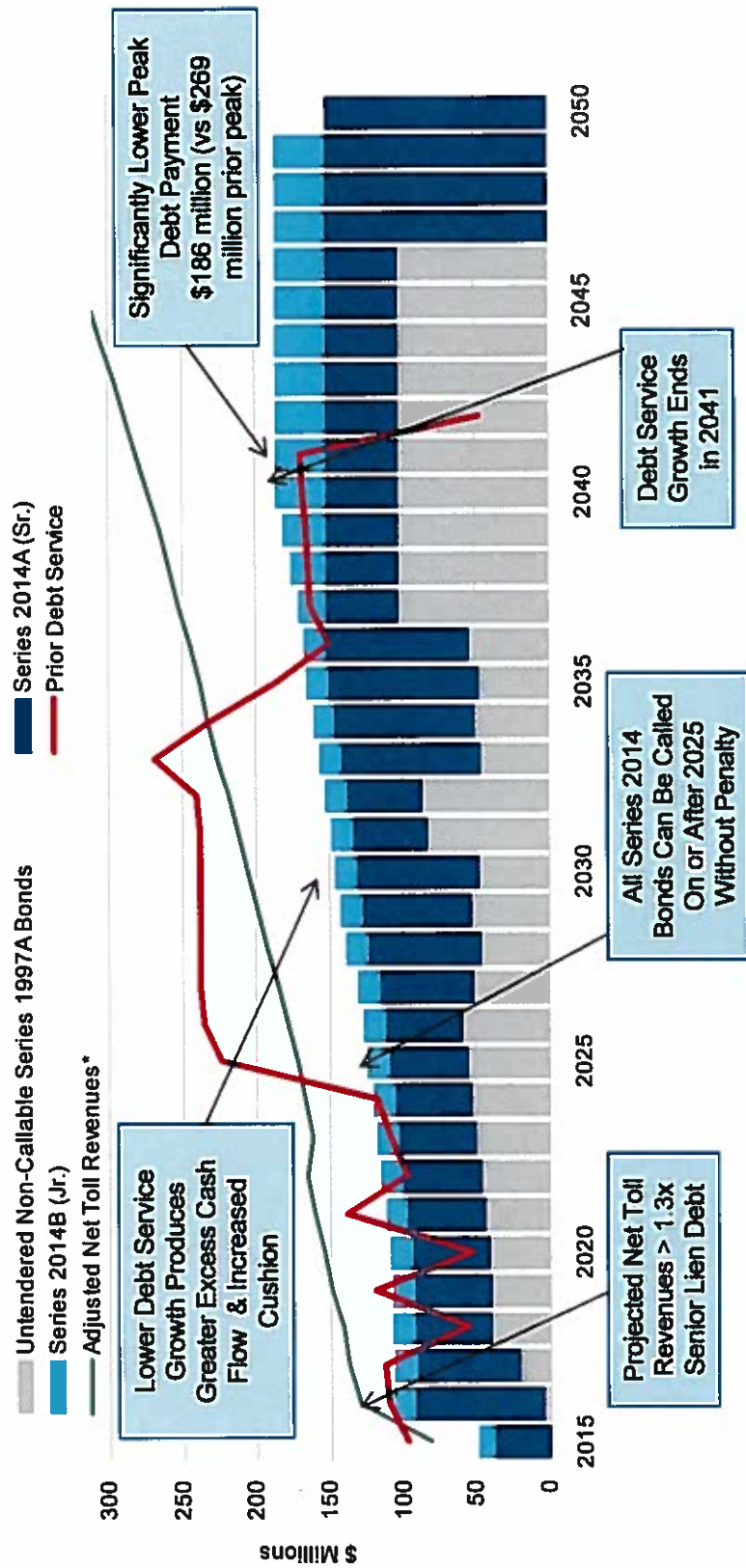
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mulmax, 12/9/2013
- m18** EXCEL SOURCE range \$A\$5:\$L\$108 copied at 09-Dec-13 07:42:04: fetcarestructure2012\Presentations\2013-12-09 Neil Update\FETCA Target Investor Tracking Sheet_12 9 13_615 pm ET (4).xlsx (Investor Targets)
mulmax, 12/9/2013



Series 2014 Restructuring Establishes Strong Financial Foundation for the Agency

- As one of first new toll roads in California, it became apparent that road would need to be refinanced after transaction and revenue performance matured.
- Due to improved transaction and revenue performance and low interest rates, bonds were successfully refinanced in October, 2014.

Restructured Debt Profile



* Projection based on Stantec's base case toll revenue forecast



Refinancing Places the Agency in a Solid Financial Position

- Credit rating upgraded to investment grade on senior lien bonds from Fitch and S&P
- Restores toll-setting authority to the Board; T&R study based on inflationary toll versus prior 10% increases
- Lowers debt service growth over the next 10 years from 8.8% to 1.6% and lowers peak debt service by \$83 million
- Establishes strong reserves and liquidity which will enhance the Agency's ability to withstand future economic downturns
- Creates the ability to pay down the debt early





City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: MARCH 24, 2015

TO: MAYOR AND COUNCIL MEMBERS

**FROM: PEGGY J. JOHNS
CITY CLERK**

ISSUE: TEN YEAR ANNIVERSARY AWARD

RECOMMENDATION: THAT MAYOR GILBERT RECOGNIZE HUMZA JAVED, ASSOCIATE CIVIL ENGINEER, FOR TEN YEARS OF SERVICE TO THE CITY OF LAGUNA HILLS AND PRESENT A CERTIFICATE OF RECOGNITION AND GIFT.

SUMMARY:

At this meeting Mayor Gilbert will recognize Humza Javed, Assistant Engineer, for ten years of service to the City of Laguna Hills. Humza was first hired as an Assistant Engineer on March 16, 2005; he was promoted to Associate Civil Engineer July 1, 2011.

Employees are recognized when they are with the City for five years with a Certificate of Recognition and Laguna Hills Pen and Pencil Set. Employees with ten and fifteen years of service are recognized at a City Council meeting with the Mayor presenting a Certificate of Recognition and a gift.

ATTACHMENT:

- Certificate of Recognition

CERTIFICATE OF RECOGNITION

HUMZA JAVED

Associate Civil Engineer

Ten Year Service Award

WHEREAS, Humza Javed has served as a full time employee for the City of Laguna Hills since March 16, 2005; and

WHEREAS, it is the policy and practice of the City of Laguna Hills to attract and retain highly qualified and motivated people; and

WHEREAS, Humza Javed has served the City of Laguna Hills in a professional, caring, and conscientious manner for ten years; and

WHEREAS, Humza's service has greatly contributed to the overall success of the City in its efforts to provide quality local government services, programs, and projects to the residents and businesses of Laguna Hills; and

WHEREAS, it is an honor to recognize the length and quality of Humza's service to the City.

NOW, THEREFORE, I, Dore J. Gilbert, M.D., Mayor, on behalf of the City Council, do hereby express appreciation to Humza Javed for ten years of service to the City of Laguna Hills.

Dated this 10th day of March 2015.

DORE J. GILBERT, M.D., MAYOR



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: MARCH 24, 2015

TO: MAYOR AND COUNCIL MEMBERS

**FROM: BRUCE E. CHANNING
CITY MANAGER**

**ISSUE: RECOGNITION OF PEGGY J. JOHNS ON THE OCCASION OF HER
RETIREMENT**

**RECOMMENDATION: THAT THE CITY COUNCIL ADOPT A RESOLUTION
ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA
HILLS, CALIFORNIA, RECOGNIZING PEGGY J. JOHNS FOR HER SERVICE TO THE
CITY AS CITY CLERK.**

SUMMARY:

Peggy J. Johns was first hired by the City in April 2002 and has served the City in the capacity of City Clerk since December 2006. After thirteen years of service to the City of Laguna Hills, Peggy has decided to retire effective April 3, 2015. A Resolution has been prepared officially recognizing Peggy J. Johns for her service to the City.

RESOLUTION NO. 2015-03-24-X

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, RECOGNIZING PEGGY J. JOHNS FOR HER SERVICE TO THE CITY AS CITY CLERK.

WHEREAS, Peggy J. Johns was first hired on April 1, 2002, as a full time Assistant City Clerk; and on December 11, 2006, was promoted to her current position of City Clerk; and

WHEREAS, Peggy J. Johns has admirably and continuously held the position of City Clerk for the past nine years, significantly contributing to the development and updating of City practices and procedures related to City Council meetings and their agendas, report formats, minutes and official records, as well as City Council election procedures, candidate's statements and required filings related thereto; and

WHEREAS, Peggy J. Johns is a true professional in her field, serving with dedication and distinction, recognized not only by her co-workers in Laguna Hills but also by her fellow City Clerks, earning the designation of Master Municipal Clerk from the International Institute of Municipal Clerks on February 24, 2010; and

WHEREAS, Peggy J. Johns has decided to retire effective April 3, 2015, and will be missed by Council Members and staff alike.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, does hereby express sincere appreciation and thanks to Peggy J. Johns for her distinguished and dedicated service to the City of Laguna Hills, highly commends her for the manner in which she has carried out her duties as City Clerk, and wishes her nothing but happiness and good fortune as she enjoys retirement.

PASSED, APPROVED, AND ADOPTED this 24th day of March 2015.

DORE J. GILBERT, M.D., MAYOR

ATTEST:

CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, _____, City Clerk of the City of Laguna Hills, California, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2015-03-24-x adopted by the City Council of the City of Laguna Hills, California, at a Regular Meeting thereof held on the 24th day of March 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

CITY CLERK

**CITY OF LAGUNA HILLS, CALIFORNIA
CITY COUNCIL/PLANNING AGENCY
REGULAR MEETING
MINUTES
MARCH 10, 2015**

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE: Council Member Carruth

ROLL CALL OF CITY COUNCIL MEMBERS

Present: Mayor Gilbert, Mayor Pro Tempore Kogerman, Council Member Blount, Council Member Carruth, Council Member Sedgwick

CLOSED SESSION REPORT

There was no Closed Session Report.

1. PRESENTATIONS AND PROCLAMATIONS

1.1 SPOTLIGHT ON LOCAL BUSINESS

THE CITY COUNCIL RECEIVED AN ORAL PRESENTATION FROM KERRI BAGBY, STORE MANAGER, PHARMACA INTEGRATIVE PHARMACY LOCATED AT 26358-G MOULTON PARKWAY, LAGUNA HILLS.

1.2 LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON

THE CITY COUNCIL RECEIVED AN ORAL REPORT FROM LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON MATTHEW SHULMAN.

2. PUBLIC COMMENTS

3/5 TEAM DARK HORSE

Chair Karen Robbins provided an update on the status of the 3/5 Dark Horse Committee.

LAGUNA HILLS LITTLE LEAGUE

Rob Engel, Vice President Laguna Hills Little League, spoke about the Community Center softball field improvements.

INTERNATIONAL DAY OF HAPPINESS

Jacklyn Flowers spoke about "The International Day of Happiness" to be held on Friday, March 20, 2015.

3. CONSENT CALENDAR

**MOTION TO APPROVE THE CONSENT CALENDAR, WITH COUNCIL MEMBER CARRUTH REMOVING ITEM 3.9, BY M/MAYOR PRO TEMPORE KOGERMAN, S/COUNCIL MEMBER CARRUTH.
APPROVED BY A VOTE OF 5-0.**

3.1 WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS ON THE AGENDA

THE CITY COUNCIL WAIVED READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS ON THE AGENDA AND DECLARED THAT SAID TITLES WHICH APPEAR ON THE PUBLIC AGENDA SHALL BE DETERMINED TO HAVE BEEN READ BY TITLE AND FURTHER READING WAIVED.

3.2 APPROVAL OF MINUTES FOR FEBRUARY 24, 2015

THE CITY COUNCIL APPROVED THE MINUTES OF THE FEBRUARY 24, 2015, REGULAR MEETING.

3.3 APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED MARCH 10, 2015

THE CITY COUNCIL APPROVED THE WARRANT REGISTER IN THE AMOUNT OF \$991,796.42.

3.4 SCHEDULE CHANGE FOR THE PLANNED CONSTRUCTION OF THE CABOT ROAD BIO SWALE PROJECT, CIP NO. 410

THE CITY COUNCIL APPROVED THE REVISED SCHEDULE AND DELAY OF USE OF MEASURE M2 FUNDS FOR THE CABOT ROAD BIO SWALE PROJECT, CIP NO. 410.

3.5 RECORDS RETENTION MANAGEMENT

THE CITY COUNCIL ADOPTED RESOLUTION NO. 2015-3-10-1, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AUTHORIZING AND DIRECTING THE CITY CLERK TO NO LONGER RETAIN CERTAIN CITY RECORDS AND DOCUMENTS WITH A DISPOSAL DATE OF MARCH 11, 2015, PURSUANT TO THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA.

- 3.6 FIRST AND FINAL PAYMENT TO G2 CONSTRUCTION, INC., FOR THE WATER QUALITY IMPROVEMENT CATCH BASIN DEBRIS GATE PROJECT, CIP NO. 412D

THE CITY COUNCIL APPROVED THE FIRST AND FINAL PAYMENT TO G2 CONSTRUCTION, INC., IN THE NET AMOUNT OF \$67,521.25, THE FILING OF THE NOTICE OF COMPLETION AND RELEASE OF RETENTION IN 35-DAYS, IF NO LIENS HAVE BEEN FILED, FOR THE WATER QUALITY IMPROVEMENT CATCH BASIN DEBRIS GATE PROJECT, CIP NO. 412D.

- 3.7 PROGRESS PAYMENT NO. 14 FOR LA PAZ OPEN SPACE PROJECT, CIP NO. 615A

THE CITY COUNCIL APPROVED PROGRESS PAYMENT NO. 14, IN THE NET AMOUNT OF \$1,140.00, TO ENVIRONMENTAL CONSTRUCTION, INC., FOR LA PAZ OPEN SPACE IMPROVEMENTS, CIP NO. 615A.

- 3.8 ADOPTION OF INTERNAL REVENUE CODE SECTION 125 FSA CAFETERIA PLAN

THE CITY COUNCIL ADOPTED RESOLUTION NO. 2015-03-10-2, A RESOLUTION OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ADOPTING A SECTION 125 CAFETERIA PLAN FOR ITS BARGAINING UNIT, MANAGEMENT, AND CONFIDENTIAL EMPLOYEES, EFFECTIVE APRIL 1, 2015, AND AUTHORIZED THE CITY MANAGER TO EXECUTE ALL NECESSARY PLAN DOCUMENTS AS REQUIRED UNDER INTERNAL REVENUE CODE SECTION 125.

ITEMS REMOVED FROM THE CONSENT CALENDAR

- 3.9 AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE COMMUNITY CENTER SOFTBALL FIELD IMPROVEMENTS, CIP NO. 240, AND TO ADOPT A RESOLUTION AUTHORIZING THE DIRECT PURCHASE OF SYNTHETIC TURF THROUGH THE CALIFORNIA MULTIPLE AWARD SCHEDULES

Council Member Carruth pulled this item from the Consent Calendar to discuss the inclusion of the pitcher's mound into the Base Bid.

THE CITY COUNCIL: (1) APPROVED CONSTRUCTION PLANS AND SPECIFICATIONS AND AUTHORIZED THE ADVERTISEMENT FOR BIDS OF THE COMMUNITY CENTER SOFTBALL FIELD IMPROVEMENTS PROJECT, CIP NO. 240; (2) ADOPTED RESOLUTION NO. 2015-03-10-3, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AUTHORIZING THE SOLE SOURCE PROCUREMENT AND INSTALLATION OF

**SYNTHETIC TURF FROM FIELDTURF USA, INC., THROUGH THE STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULES ("CMAS") PURCHASING PROGRAM FOR THE COMMUNITY CENTER SOFTBALL FIELD IMPROVEMENTS PROJECT, CIP NO. 240"; (3) AUTHORIZED THE CITY MANAGER TO APPROVE AND ENTER INTO STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULES ("CMAS") CONTRACT NO. 4-06-78-0031A FOR THE PURCHASE AND INSTALLATION OF SYNTHETIC TURF BY A REQUEST FOR OFFER ("RFO") AND PURCHASE ORDER AGREEMENT WITH FIELDTURF USA, INC., AND DIRECTED THE CITY MANAGER TO TRANSMIT A COPY OF THE PURCHASE ORDER TO THE CALIFORNIA DEPARTMENT OF GENERAL SERVICES, PROCUREMENT DIVISION; AND (4) INCLUDED THE PITCHER'S MOUND AS PART OF THE BASE BID, BY M/COUNCIL MEMBER SEDGWICK, S/COUNCIL MEMBER CARRUTH.
APPROVED BY A VOTE OF 5-0.**

4. PLANNING AGENCY

Mayor Gilbert recessed the City Council Meeting and acting in the capacity of Chair, called the regular meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:33 PM.

4.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Present: Chair Gilbert, Vice Chair Kogerman, Agency Member Blount, Agency Member Carruth, and Agency Member Sedgwick.

4.2 PUBLIC COMMENTS

There were no Public Comments.

4.3 APPROVAL OF MINUTES FOR FEBRUARY 24, 2015

THE PLANNING AGENCY APPROVED THE MINUTES OF THE FEBRUARY 24, 2015, REGULAR MEETING, BY M/AGENCY MEMBER SEDGWICK, S/AGENCY MEMBER CARRUTH.

APPROVED BY A VOTE OF 5-0.

4.4 ADMINISTRATIVE REPORTS

4.4.1. OAKBROOK VILLAGE SHOPPING CENTER MIXED USE PROJECT - REVIEW AND APPROVAL OF CONCEPTUAL PUBLIC ART

Sarah Klaustermeier, Development Manager for Shea Properties, discussed the project and introduced the artists.

Jeffrey Reed and Jennifer Madden, artists for the project, described the public art project in detail.

Jared Mathis, grandson of Nellie Gail Moulton, thanked the City Council and commented on the project.

THE PLANNING AGENCY APPROVED THE CONCEPTUAL PUBLIC ART PROPOSAL PRESENTED BY THE LAGUNA HILLS INVESTMENT COMPANY FOR THE OAKBROOK VILLAGE SHOPPING CENTER MIXED USE PROJECT, BY M/AGENCY MEMBER CARRUTH, S/VICE CHAIR KOGERMAN. APPROVED BY A VOTE OF 5-0.

4.5 PLANNING AGENCY PUBLIC HEARINGS

There were no Public Hearings.

PLANNING AGENCY ADJOURNMENT

Mayor Gilbert reconvened the City Council Meeting at 8:18 PM. All Council Members were present.

5. CITY COUNCIL PUBLIC HEARINGS

There were no Public Hearings.

6. ADMINISTRATIVE REPORTS

6.1 City Manager

The City Manager made no reports.

7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS AND MAYOR

There were no matters agendized and presented by City Council Members and Mayor.

8. CITY COUNCIL MEMBER COMMENTS

MAYOR GILBERT

Mayor Gilbert reported that he attended the candlelight vigil recently held for Erica Alonso, the missing Laguna Hills' resident.

COUNCIL MEMBER CARRUTH

Council Member Carruth asked staff about amending the Public Art Ordinance.

COUNCIL MEMBER SEDGWICK

Council Member Sedgwick indicated he represented the City at the Laguna Hills Little League Opening Ceremony held on Saturday, February 21, 2015.

ADJOURNMENT

There being no further business of the City Council at this session, Mayor Gilbert adjourned the City Council at 8:26 PM.

PEGGY J. JOHNS, CITY CLERK

ATTEST:

DORE J. GILBERT, M.D., MAYOR

APPROVED AT MEETING OF _____

**CITY OF LAGUNA HILLS, CALIFORNIA
CITY COUNCIL SPECIAL MEETING
MINUTES
MARCH 10, 2015**

CALL TO ORDER

Mayor Gilbert called the Special Meeting of the City Council of the City of Laguna Hills, California, to order at 4:00 PM, in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills, California.

PLEDGE OF ALLEGIANCE: Council Member Carruth

ROLL CALL OF CITY COUNCIL MEMBERS

Present: Mayor Gilbert, Mayor Pro Tempore Kogerman, Council Member Blount, Council Member Carruth, and Council Member Sedgwick.

PUBLIC COMMENTS

There were no Public Comments.

**CITY COUNCIL GOAL SETTING/BUDGET STUDY SESSION FOR FY 2015-2017
MAJOR PLANS AND WORK PROGRAMS**

City Manager Channing in his opening comments indicated this was the City's first attempt to combine the study sessions into the same day as the City Council meetings. This would be the first of three study sessions conducted in the process of putting together the City's biennial budget, starting with this strategic planning component. The City Council will be reviewing Major Plans and Work Programs for each of the Departments, and engage in a voting process on those Plans. The Capital Improvement Plan (CIP) Study Session was scheduled for April 14, 2015; the Operating Budget Study Session scheduled for May 12, 2015; and finally the Operating and CIP Budget Public Hearing set for June 9, 2015, to approve the FY 2015-2017 Biennial Budget.

City Manager Channing indicated it was important to produce a balanced budget, one that was inclusive of as many of the Major Plans and Work Programs as resources would allow and approved by the City Council. City Manager Channing indicated the City encouraged public involvement in the process; and the Traffic Commission and the Parks & Recreation Commission were also given the opportunity to provide input on their thoughts related to budget projects.

Assistant City Manager White gave an update on the 8-year financial forecast. City Manager Channing stated that the Council/Manager and Administrative Services Department has been combined with the proposed reorganization of the City Clerk's

Department now called "General Government." City Manager Channing reported on the Major Plans and Work Programs.

Each Department Head continued by giving a report on their Major Plans and Work Programs for FY 2015-2017.

RECESS

The Special Meeting was recessed at 6:25 PM, for the purpose of holding the Regular City Council/Planning Agency Meeting.

RECONVENE

Following the adjournment of the Regular City Council meeting, Mayor Gilbert reconvened the Special Meeting at 8:26 PM. All City Council Members were present.

Department Heads continued with their reports on Major Plans and Work Programs.

ADJOURNMENT

There being no further business before the City Council at this Special meeting, Mayor Gilbert adjourned the meeting at 9:05 PM.

PEGGY J. JOHNS, CITY CLERK

ATTEST:

DORE J. GILBERT, M.D., MAYOR

APPROVED AT MEETING OF _____.

**CITY OF LAGUNA HILLS, CALIFORNIA
CITY COUNCIL STUDY SESSION/WORKSHOP
SPECIAL MEETING
MINUTES
MARCH 14, 2015**

CALL TO ORDER

Mayor Gilbert called the meeting to order at 9:02 AM.

PLEDGE OF ALLEGIANCE: Mayor Gilbert

ROLL CALL OF CITY COUNCIL MEMBERS:

Present: Mayor Gilbert, Mayor Pro Tempore Kogerman, Council Member Carruth, and Council Member Sedgwick

Absent: Council Member Blount

PUBLIC COMMENTS

There were no Public Comments.

CITY COUNCIL STUDY SESSION/WORKSHOP

1. Mayor's Opening Comments Regarding Workshop Objectives

Mayor Gilbert asked Council Member Carruth for a brief description of the benefits derived from these meetings based on her past experience attending this Study Session/Workshop. Council Member Carruth stated that the Session was used to inform City Council on what was going on within the community and to help City Council refocus on their responsibility to the Community.

2. Recap of March 10, 2015, City Council Goal Setting/Budget Study Session for Fiscal Year 2015-2017 Major Plans and Work Programs

Assistant City Manager White discussed the rating results for the Proposed Fiscal Year 2015-17 Major Plans and Work Programs and summarized the 8-year Financial Plan that was presented at the March 10th Special City Council Meeting.

3. City Council Workshop on Mission, Vision, Values, and Core Services

City Manager Channing welcomed the City Council to the workshop and stated that this was the appropriate time to revisit the Mission, Vision, Values and Core Services and to review where the organization was headed as a whole. City Manager Channing also

presented a PowerPoint presentation outlining the Mission, Vision, Values and Core Services.

City Council and staff reviewed the Core Services and Mission Statement and agreed that the statement will remain:

"Provide high quality city services at an efficient cost to protect and enhance the quality of life in Laguna Hills."

Each Department Head presented an overview of the General Plan and discussed how the Guiding Themes for Success relate to each department, and the Vision and Values sections were reviewed.

4. Discussion of City Council Agenda Processes; Meeting Protocols; City Council Business Practices and Operating Procedures; and City Council Policies, Procedures and Business Protocols

Item No. 4 was continued to the Operating Budget Study Session scheduled for April 14, 2015.

5. Proposed Reorganization of the City Clerk's Department

Item No. 5 was continued to the Operating Budget Study Session scheduled for April 14, 2015.

6. Council Comments

Item No. 6 was continued to the Operating Budget Study Session scheduled for April 14, 2015.

ADJOURNMENT

The meeting was adjourned at 12:14 PM.

PEGGY J. JOHNS, CITY CLERK

ATTEST:

DORE J. GILBERT, M.D., MAYOR

APPROVED AT MEETING OF MARCH 24, 2015.



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: MARCH 24, 2015
TO: MAYOR AND COUNCIL MEMBERS
FROM: DONALD J. WHITE, ASSISTANT CITY MANAGER
ISSUE: APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED
MARCH 24, 2015.

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE WARRANT REGISTER IN THE AMOUNT OF \$636,611.41.

SUMMARY:

In accordance with Government Code Section 37202, the attached Warrant Register reflects the disbursements of the City of Laguna Hills for the period reported thereon. The Assistant City Manager certifies and attests to its accuracy and the availability of funds for the payment thereof. These warrants are hereby submitted to the City Council for approval of payment.

Prepared by:

JANICE MATEO REYES
Finance Manager

Certified:


DONALD J. WHITE
Assistant City Manager

3-16-15
DATE

FISCAL IMPACT:

The warrant register total is \$636,611.41.

ATTACHMENTS:

1. Warrant Register

Check Register Report

Warrant Register 03/24/15

Date: 03/13/2015

Time: 4:33 pm

Page: 1

CITY OF LAGUNA HILLS

BANK: UNION BANK- GENERAL

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK- GENERAL Checks							
8808782	03/05/2015	Printed		A-0331	AT&T MOBILITY	Wireless Service, Mar '15	62.54
8808783	03/05/2015	Printed		A-0309	AT&T- CALNET 2	Alarm Lines, CC, Feb '15	30.81
8808784	03/05/2015	Printed		A-0304	AU-YEUNG, MELISSA	Travel Reimb., Feb '15	724.80
8808785	03/05/2015	Printed		C-0023	COX COMMUNICATION	WiFi Svcs, CH, Mar '15	130.00
8808786	03/05/2015	Printed		E-0504	EL TORO WATER DISTRICT	Water Usage, Parks, Jan '15	5,912.74
8808787	03/05/2015	Printed		C-0448	LUCY, STEVEN	Program Expense, CS, 01/23/15	650.00
8808788	03/05/2015	Printed		R-1964	REFUND, COMMUNITY DEV FEES	Refund, C&D Deposit, CR# 48894	802.55
8808789	03/05/2015	Printed		R-1964	REFUND, COMMUNITY DEV FEES	Refund, SDPA Fees, CR# 50026	537.50
8808790	03/05/2015	Printed		S-2260	SHEUERMAN, DEVANN	Mileage Reimb., CS, 11/14-2/15	7.91
8808791	03/12/2015	Printed		A-0254	A. C. LANDSCAPE, INC.	Irrigation Repairs, Feb '15	10,037.89
8808792	03/12/2015	Printed		A-0138	ALL CITY MANAGEMENT, INC.	Crossing Guard Svc, 1/18-2/14	6,279.12
8808793	03/12/2015	Printed		A-0359	ANDERSON PENNA PARTNERS, INC.	Inspection Services, Feb '15	12,943.75
8808794	03/12/2015	Printed		C-1002	ANIMAL SHELTER SERVICES	Animal Care Services, Oct-Dec	11,733.00
8808795	03/12/2015	Printed		A-0358	ARDO, KARL	Contract Inst Svcs, Fitness CI	280.00
8808796	03/12/2015	Printed		B-0276	BANK OF AMERICA	Departmental Expenditure Feb	13,261.09
8808797	03/12/2015	Printed		B-0304	BEE MAN, THE	Bee Removal, Parks, Feb '15	300.00
8808798	03/12/2015	Printed		B-0332	BRAME, MARILYN	Contract Inst Svcs, Drawing	588.00
8808799	03/12/2015	Printed		B-0411	BUCKNAM & ASSOCIATES, INC.	Update Pavement Mgmt System	1,868.32
8808800	03/12/2015	Printed		C-0412	C&D ELECTRIC, INC.	Lighting Repairs, Parks, Feb	1,166.48
8808801	03/12/2015	Printed		C-1178	C2 IMAGING	Printing Services, Engineering	403.01
8808802	03/12/2015	Printed		C-1133	CALIFORNIA YELLOW CAB	Senior Mobility Program, Feb	1,964.50
8808803	03/12/2015	Printed		C-1168	CAPITAL ONE COMMERCIAL	Program Supplies, CS, Feb '15	41.61
8808804	03/12/2015	Printed		C-1154	CARRINO, MARGARET	Paleontologist Services, Feb	337.50
8808805	03/12/2015	Printed		C-1022	CDW GOVERNMENT, INC.	Computer Hardware & Software	1,077.79
8808806	03/12/2015	Printed		C-1144	CHARLES ABBOTT ASSOCIATES, INC	Plan Chk, Bldg & Safety, Jan	20,165.28
8808807	03/12/2015	Printed		C-1068	CITY OF ALISO VIEJO	Shared Dairy ForkProjectCIP410	4,251.60
8808808	03/12/2015	Printed		C-1096	CODE PUBLISHING COMPANY, INC.	Municipal Code Update, Feb '15	45.90
8808809	03/12/2015	Printed		C-1139	COMPLETE OFFICE OF CALIFORNIA	Comp Office&Operating Supplies	1,747.18
8808810	03/12/2015	Printed		C-1176	COMPUTER SERVICE CO.	Traffic Sig. Maint, Dec - Feb	23,483.88
8808811	03/12/2015	Printed		C-0023	COX COMMUNICATION	WiFi Svcs, CC, Mar '15	130.00
8808812	03/12/2015	Printed		D-0561	DOCU-TRUST	Offsite Data Storage, Feb '15	60.00
8808813	03/12/2015	Printed		E-0595	ECLIPSE MESSENGER SERVICE, INC	Delivery Service, Feb '15	23.92
8808814	03/12/2015	Printed		E-0554	ECONOMICS, INC.	Prof Svcs, Recycling Prog, Feb	5,835.52
8808815	03/12/2015	Printed		E-0596	ENVIRONMENTAL CONSTRUCTION, INC	Progress Payment #15, CIP# 615	1,140.00
8808816	03/12/2015	Printed		G-0858	GORDILLO, JORGE GARCIA	Refund, Overpayment Inv# 124	80.00
8808817	03/12/2015	Printed		H-0829	HARTZOG & CRABILL, INC.	Traf Sig Mgmt Svs, Jan	2,680.11
8808818	03/12/2015	Printed		H-0953	HRDIRECT	Office Supplies, CC, Feb '15	69.99
8808819	03/12/2015	Printed		I-0980	INTELLIBRIDGE PARTNERS	Temp Service, Admin, Feb '15	2,080.00
8808820	03/12/2015	Printed		J-1057	JAMEY CLARK, INC.	Graffiti Removal & Patrol	796.25
8808821	03/12/2015	Printed		J-1052	JAVED, HUMZA	Mileage Reimb., Pub Wks, Feb	18.65
8808822	03/12/2015	Printed		J-1071	JCTEES.COM CORPORATION	Program Supplies, CS, Feb '15	460.25
8808823	03/12/2015	Printed		K-1111	KNOTT'S BERRY FARM	Summer Camp Tickets, CC	1,401.00
8808824	03/12/2015	Printed		L-1332	LABELS AND FOLDERS.COM	Office Supplies, City Clerk	94.42
8808825	03/12/2015	Printed		M-1513	MEEHAN, DANIEL	Petty Cash Replenish, Jan-Mar	161.37
8808826	03/12/2015	Printed		M-1388	MOBILE MINI, INC.	Storage Rental, CC, 3/3-3/30	83.16
8808827	03/12/2015	Printed		M-1302	MOULTON NIGUEL WATER DISTRICT	Water Usage, Parks, Feb	6,507.11
8808828	03/12/2015	Printed		N-1474	NIEVES LANDSCAPE, INC.	Monthly and Misc Landscape, Mar	74,563.05
8808829	03/12/2015	Printed		C-1008	NPDES	Share Nat'l Pollutant, CIP#410	47,111.19
8808830	03/12/2015	Printed		O-1546	OFFICE SOLUTIONS	Office/Operating Supplies, Mar	814.74
8808831	03/12/2015	Printed		O-1552	ORANGE COUNTY FIRE AUTHORITY	Remit, Fire Fees Coll. Jan-Feb	5,175.00
8808832	03/12/2015	Printed		O-1575	ORANGE COUNTY REGISTER-FREEDOM	Legal Advertising, Feb '15	787.04
8808833	03/12/2015	Printed		P-1824	PACKET FUSION, INC.	Phone System Upgrade	1,303.73
8808834	03/12/2015	Printed		P-1798	PIXELPUSHERS, INC.	Quarterly Hosting Fee, Apr-Jun	1,200.00

Check Register Report

Warrant Register 03/24/15

Date: 03/13/2015

Time: 4:33 pm

Page: 2

CITY OF LAGUNA HILLS

BANK: UNION BANK- GENERAL

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK- GENERAL Checks							
8808835	03/12/2015	Printed		P-1825	PUMP IT UP	Program Deposit, CS, Jul '15	100.00
8808836	03/12/2015	Printed		Q-1707	QUEST DIAGNOSTICS	Pre-employment Drug Testing	37.74
8808837	03/12/2015	Printed		R-1830	RALPHS GROCERY COMPANY	Training & Program Supplies,CS	84.44
8808838	03/12/2015	Printed		R-1889	REFUND,FACILITY RENTAL DEPOSIT	Syrian Institute,V#2003390.002	287.50
8808839	03/12/2015	Printed		R-1889	REFUND,FACILITY RENTAL DEPOSIT	Y. Watanabe, V# 2003391.002	250.00
8808840	03/12/2015	Printed		R-1889	REFUND,FACILITY RENTAL DEPOSIT	OC Shabesher, V# 2003393.002	420.00
8808841	03/12/2015	Printed		R-1889	REFUND,FACILITY RENTAL DEPOSIT	G. Bahena, V# 2003392.002	452.00
8808842	03/12/2015	Printed		R-1946	RK ENGINEERING GROUP, INC.	Reimbursable Fees, RaisingCane	1,485.00
8808843	03/12/2015	Printed		R-1813	RPW SERVICES, INC.	Rodent Control, Parks, Feb '15	1,560.00
8808844	03/12/2015	Printed		S-1902	SAN DIEGO GAS & ELECTRIC	ST Lites, Feb '15	13,906.55
8808845	03/12/2015	Printed		S-1935	SAN JOAQUIN HILLS TRANSPORT	Remit, Trans Corridor Fees, Feb	5,033.00
8808846	03/12/2015	Printed		S-1949	SMART & FINAL	Office & Program Supplies, Feb	215.79
8808847	03/12/2015	Printed		S-2253	SOCAL OFFICE TECHNOLOGIES-LEAS	Lease-Copier, CC, Mar '15	965.73
8808848	03/12/2015	Printed		S-2216	SOUTH COAST WATERS	Fac Maint, Water Feature, Mar	1,625.00
8808849	03/12/2015	Printed		S-1904	SOUTHERN CALIFORNIA EDISON	ST Lites, TC, Feb '15	3,656.18
8808850	03/12/2015	Printed		S-2059	STAPLETON, VIVIAN	Cntr Inst Svcs Early Childhood	602.00
8808851	03/12/2015	Printed		S-2095	STONE IMAGERY	Office Supplies, Mar '15	972.00
8808852	03/12/2015	Printed		S-2209	STUDIO TWO BLACK DIAMOND	Mail Insert, Volunteer Day	725.33
8808853	03/12/2015	Printed		S-2201	SUNSET PROPERTY SERVICES	Street Sweeping, Feb '15	10,302.53
8808854	03/12/2015	Printed		T-2693	TELEPACIFIC COMMUNICATIONS	Communications Expense, Mar '15	1,035.40
8808855	03/12/2015	Printed		T-2607	TOMARK SPORTS, INC.	Program Supplies, CS, Feb '15	192.94
8808856	03/12/2015	Printed		T-2622	TRANSACT TECHNOLOGIES, INC	Office Supplies, Feb '15	187.19
8808857	03/12/2015	Printed		U-2165	UNDERGROUND SERVICE ALERT	Street Maintenance, Mar '15	70.50
8808858	03/12/2015	Printed		V-2249	US BANK VOYAGER FLEET SYS	Vehicle Fuel, Feb '15	1,425.36
8808859	03/12/2015	Printed		V-2224	VERIZON WIRELESS	Communication Equip. & Service	1,167.34
8808860	03/12/2015	Printed		W-2337	WEST COAST ARBORISTS, INC.	Tree Trimming, Nov - Feb '15	14,514.00
8808861	03/12/2015	Printed		W-2302	WEST PUBLISHING CORPORATION	Subscription, City Clk, Feb	181.00
8808862	03/12/2015	Printed		C-1007	LAW ENFORCEMENT	Law Enforcement Svcs, Mar '15	301,745.64
Total Checks: 81					Checks Total (excluding void checks):		636,611.41
Total Payments: 81					Bank Total (excluding void checks):		636,611.41
Total Payments: 81					Grand Total (excluding void checks):		636,611.41



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: MARCH 24, 2015

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DAVID CHANTARANGSU, AICP
DIRECTOR OF COMMUNITY DEVELOPMENT**

ISSUE: 2014 GENERAL PLAN ANNUAL REPORT

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE THE REPORT AND DIRECT STAFF TO FORWARD THE 2014 GENERAL PLAN ANNUAL REPORT AND ANNUAL ELEMENT PROGRESS REPORT-HOUSING IMPLEMENTATION, TO THE STATE OF CALIFORNIA.

SUMMARY:

State law requires each city to submit an annual report to the state describing steps it took to implement its General Plan during the previous calendar year. The Annual Report provides the City Council with a snapshot of how the City implemented the General Plan and also assists the state in understanding how each jurisdiction is progressing toward meeting its regional housing needs.

Attached is the City's 2014 Annual Report, which provides the status of the City's General Plan implementation efforts and the purpose of each General Plan Element (i.e. Land Use, Mobility, Conservation and Open Space, Community Services and Facilities, Safety, Noise, and Housing).

The activities described in the Annual Report depict the major accomplishments during 2014, and do not reflect every aspect of an adopted goal or policy which may be more routine in nature. A summary of the activities described by the Annual Report is described by the following:

Land Use Element: The report describes the progress made on land use approval projects including Oakbrook Village, The Village at Nellie Gail, the Alicia Gateway, and the Laguna Hills Mall.

Mobility Element: The report describes progress made on major capital improvements including the rehabilitation of El Toro Road/Ridge Route Drive and Citywide pavement maintenance.

Housing Element: The report provides information on the City's on-going efforts to undertake rehabilitation work at the Aliso Meadows condominium complex and progress towards implementation of the City's regional housing need. During the Housing Element cycle, which covers 2013-2021, four units have been built to date. Attached to the report is a worksheet identified as the "Annual Element Progress Report- Housing Element Implementation" which lists each of the goals and policies identified by the Housing Element and the status of each. "HCD" is the acronym for the Department of Housing and Community Development which is the state agency that reviews Housing Elements from each city for compliance with state law.

Conservation and Open Space: The report provides a description of programs and events the City participated in or sponsored to promote the conservation of natural resources and promote sustainability of the environment.

Noise Element: The report describes the implementation of routine tasks the City undertook to ensure new or proposed uses would not be exposed to significant noise levels.

Safety Element: The report describes routine tasks the City undertook to maintain the community's safety in evaluating new development and identified a number of programs and services implemented by the Orange County Sheriff's Department on behalf of the community that promote public safety. Response times and crime statistics were also provided.

Community Services and Facilities Element: The report highlights City-sponsored special events, funding for the Florence Sylvester Senior Center, and new community outreach tools.

BACKGROUND:

The City's General Plan was updated in 2009 and includes an updated Housing Element for the planning period covering 2013-2021 that was adopted by the City Council in 2013.

Government Code Section 65400 requires that all cities and counties submit to their legislative bodies an Annual Report on the status of the General Plan and progress of its implementation. Senate Bill No. 375 requires that the General Plan Annual Report ("Annual Report") include a section describing the actions taken by the local government

to complete the programs and meet the deadlines specified in the Housing Element. SB 375 builds on the existing framework of regional planning to tie together the regional allocation of housing needs and regional transportation planning in an effort to reduce greenhouse gas (GHG) emissions.

Previously, there were no consequences if a local government failed to prepare an Annual Report. However, with the enactment of SB 375, failure to comply with the reporting requirements can now lead to a court injunctions and sanctions. The Annual Report must be forwarded to the HCD and the Governor's Office of Planning and Research within 60 days of April 1st of each year.

The State of California has created a standardized format that each city is expected to use in preparing an Annual Report on the status of the Housing Element and the City's progress in implementing its goals and programs. These forms are included in the City's General Plan Annual Report. Following the City Council's review and receipt of the 2014 General Plan Annual Report, staff will forward the Annual Report to the State of California as required.

FISCAL IMPACT:

None

CEQA FINDINGS:

A General Plan Annual Report is not considered a "project" subject to the California Environmental Quality Act (CEQA).

ATTACHMENTS:

- Attachment 1- 2014 General Plan Annual Report
- Attachment 2- Annual Element Progress Report- Housing Element Implementation (HCD Form)

Attachment 1

2014 General Plan Annual Report

CITY OF LAGUNA HILLS
General Plan Annual Report
Calendar Year 2014

Background

Government Code Section 65400(b) mandates that all cities and counties submit to their legislative bodies an annual report on the status of the General Plan and progress in its implementation; otherwise referred to as the “Annual Report.” The Annual Report is intended as a tool for informing local legislative bodies of the jurisdiction’s effectiveness in implementing its General Plan. A copy of the Annual Report must also be sent to the Governor’s Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

The purpose and intent of this statute is to ensure that the General Plan directs all land use decisions and remains an effective guide for the long-term physical development of a community. The Annual Report is a tool for doing this. The Annual Report provides a correlation between land use decisions that have been made during the 12-month reporting period and the goals, policies and implementation programs of the adopted General Plan.

Providing a copy of the Annual Report to OPR provides information that allows OPR to monitor local planning activities and to identify trends in land use planning and decision-making throughout the State of California. The information is necessary for OPR to serve in its capacity as the statewide planning agency. It can also provide the State with information to identify necessary modifications and improvements to its *General Plan Guidelines*, while serving to apprise state government of local planning activities and facilitating the legislative process as it pertains to land use and local planning issues.

Providing a copy of this report to HCD fulfills a statutory requirement to report certain housing information, including the local agency’s progress in meeting its share of regional housing needs and local efforts to remove governmental constraints to the development of housing (as defined in Government Code Sections 65584 and 65583(c)(3)).

The focus of the Annual Report should be on implementation of the General Plan’s goals, policies and implementation measures. It can provide information to identify necessary “course adjustments” or modifications to the General Plan and means to improve local implementation. Since there is no specific form provided by OPR, the Annual Report can vary in format and approach from jurisdiction to jurisdiction.

City of Laguna Hills General Plan Implementation

After an extensive two year process, the City adopted a Comprehensive Update to the General Plan in July 2009. This was the first comprehensive revision of the General Plan since the City's first general Plan was adopted in 1994. The General Plan is based on extensive research and analysis of existing conditions, changing local and regional conditions, evolving trends in urban planning and a collaborative partnership with community members through an extensive public participation process.

The Laguna Hills General Plan is organized into 10 sections. The sections include an introduction, seven General Plan elements, a general Plan Implementation Program, description of related plans and programs, and a glossary of terms used throughout the General Plan.

The seven General Plan elements encompass all of the elements required by California General Plan law. The Laguna Hills General Plan combines the mandatory Open Space and Conservation Elements required by State law, and includes a separate, optional element on Community Services and Facilities. The seven General Plan elements in the Laguna Hills General Plan include: Land Use, Mobility, Conservation and Open Space, Community Services and Facilities, Safety, Noise, and Housing.

The seven elements are generally organized in a similar format. Each element contains an Introduction, Background, and Plan section. The "Introduction" indicates the purpose of each element and how it will help Laguna Hills achieve its vision for the community as articulated through the eight Guiding Themes. The "Background" provides the reader with the existing conditions and/or the environmental setting particular to that element topic. The "Plan" section is composed of three sections: issues, goals and policies, and approach. The issues section describes issues and concerns expressed by the community, City staff, and the City Council. The goals and policies section sets both broad and specific direction for the future of the City based on the identified issues and concerns. The approach section provides a general description and summary of the City's course of action to achieve the goals and policies.

The Laguna Hills General Plan also contains the following appendices, which are integral parts of the General Plan: 1) Implementation Program - The Implementation Program follows the elements and identifies the specific actions that will achieve the goals, policies, and plans identified in each element; 2) Related Plans and Programs - This section identifies plans and programs related to the General Plan and applicable to future activities and land use decisions within Laguna Hills; 3) Glossary - This section provides definitions for technical terms used throughout the General Plan.

Land Use Element

The Land Use Element is the foundation of the General Plan and serves as a compass that guides citizens, planners, and decision makers on the desired pattern of growth, development, and change in Laguna Hills. This Element describes both existing and future land use activities and unifies the other elements of the General Plan by providing an overall policy context. The Land Use Element deals with the central issues of development and growth, and the quality of the community, and helps define the desired balance among the social, environmental, and economic costs and benefits associated with growth.

The Land Use Element identifies the distribution, location, and intensity of all land use types throughout the City. Text, maps, and diagrams establish the direction for land uses within the City and describe how these uses are integrated with other General Plan Elements and policies.

As a built-out community with no remaining residential or commercial vacant land, new development opportunities are focused on larger existing developed parcels that are considered underutilized and/or can be reasonably intensified by incorporating parking structures within parking lot areas. The Laguna Hills Mall and the Oakbrook Village Shopping Center are both examples of these new development opportunities and are zoned for a range of mixed land uses, including residential uses. The General Plan focuses on those sites within the community that have redevelopment potential.

The City's Land Use Element was adopted in July 2009 with the City's comprehensive update of the General Plan. Previously, the City had amended the 1994 adopted Land Use Element twice: In July of 2000, with the West-side annexation, and in June of 2001, with the Saddleback Valley Unified School District Surplus Property Land Use Designation Change.

The following Land Use goals and programs were implemented in 2014:

- Laguna Hills Mall

In May 2013, Merlone Geier Partners, a private real estate investment company with a long standing reputation of working closely with cities in the development and design of properties, purchased the 68-acre Mall from the Simon Property Group. Built in 1973, the Laguna Hills Mall is in dire need of a major redevelopment. Furthermore, the Mall serves as the backbone of the Laguna Hills Urban Village Specific Plan which will ultimately guide the area toward a mixed-use downtown space that provides not only shopping, but also a pedestrian experience and public gathering space. The conceptual redevelopment plan creates a modern pedestrian-friendly town center with more cafes, restaurants, an upscale movie theater, fitness center and public plaza. Over the past year, Merlone Geier Partners purchased the lease to the Sears building and

parking field to allow for expanded redevelopment opportunities for the property. Sears subsequently vacated its location over the summer. The City is currently reviewing new concept plans. The redevelopment plan for the Mall is anticipated to generate an increase in property tax and sales tax revenues to the City.

- Oakbrook Village

The owner of Oakbrook Village received approval from the City Council at its November 13, 2012, City Council meeting to create a mixed-use development with new retail and residential units. This project intends to turn the aging shopping center into the City's first urban village by demolishing 148,530 square feet of the existing 200,000 square-foot center and replacing it with 489 homes in multistory residential buildings and up to 82,574 square feet of new retail space. This project will be broken up in two phases. Phase One will include the demolition of 82,730 square feet of retail uses and development of 289 dwelling units and 23,974 square feet of new retail space. The new retail square footage will include 9,000 square feet of ground-level retail integrated into the proposed residential building. Phase Two is anticipated to include the demolition of 65,800 square feet of retail uses and development of up to 200 dwelling units and 58,600 square feet of new retail space.

Permits for the 289-unit mixed use residential building were issued in October 2014. Pursuant to the project's approved Development Agreement with the property owner, the project generated \$2.1 million for park fees (Quimby Act fees) that are funding renovation projects in several of the City's parks, and nearly \$200,000 for the City's public art program in the Urban Village area. Grading for the residential building was recently completed allowing construction to commence on the residential parking structure. Once the parking structure is completed, construction of the residential structure will begin. Construction is scheduled to be completed by spring, 2016. Shea Properties, the residential builder, is also preparing a public art program for presentation to the City Council in the near future. Shea Properties is hoping to integrate a public art component commemorating Nellie Gail into the project.

This project was recognized by the Orange County Business Council for eliminating barriers to private sector jobs creation and contributing to the economic growth of the County.

- The Village at Nellie Gail

This 11.3 acre area located on the north side of La Paz Road between Moulton Parkway to the west and Alameda to the east was identified as an Opportunity Area in the City's General Plan. Following the rezoning of this

parcel from open space to commercial retail, staff processed a tentative parcel map essentially creating a 3.055 acre lot with a 50-foot-wide open space/trail easement along La Paz Road. Three years ago, the City filed a quiet title action in court, giving the City clear title of the property.

In April 2012, the City Council approved the sale of the property to Vintage Real Estate, the owner of the adjacent Moulton-La Paz shopping center for \$2.75 million. At that time, the City Council also approved the addition of 29,098 square feet of general commercial space. The approved purchase and sale agreement included a creative and first-of-its-kind water quality easement over a portion of contiguous city-owned open space that allowed the project to move forward. This creative solution resulted in the City being awarded its first Orange County Business Council “Red Carpet” Award. City staff negotiated an additional \$211,416 in exchange for the use of these easements. The quiet title action was completed in June 2012 and escrow on the property closed in September 2012 in the amount of \$2,963,093. The Center, now branded as “The Village at Nellie Gail,” is anchored by The Fresh Market. The Fresh Market in Laguna Hills, which is the chain's first store in Southern California and the second in the State, celebrated its Grand Opening on July 30, 2014. The Center continues to lease up with a number of new retailers and restaurants, including MOD Pizza and Rita's Italian Ice. The rehabilitation of the 8.25 acre open space area along La Paz Road between Alameda Avenue and Moulton Parkway was also completed in July 2014 by the City at a cost of \$1.24 million.

- Hospitality Overlay Zone

Given Orange County's desirability as a tourism destination and business activity hub, there is currently an increase in hotel development and projected long-term demand for hotel rooms. Laguna Hills currently has four hotels within its jurisdiction and enjoys a number of benefits associated with hotels, such as increased local spending and collection of Transient Occupancy Tax (TOT). Earlier this year, staff examined the City's potential for hotel development and determined that North Laguna Hills, in the area of Lake Forest Drive, Avenida de la Carlota, and the I-5 Freeway, is an ideal location for an overlay zone. Similar to conventional zoning, an overlay zone is layered on top of an underlying zoning district and applies specific regulations to land uses within a targeted area of the City. Overlay zoning is often referred to a “value-added” zoning because it conveys benefits to property owners that are otherwise unavailable through the underlying zoning district. As approved by the City Council at its June 24, 2014, City Council meeting, the Hospitality Overlay Zone modifies the development standards by providing for increased Floor Area Ratio density, increased maximum height limitations, and decreased

setback requirements. Currently, two of the City's four hotels (Comfort Inn and Courtyard by Marriot) are located within the identified overlay zone area. Due to the accessibility of the I-5 Freeway and the existing high-density, 2-6 story office buildings that could be repurposed in a hotel development project, staff hopes the overlay zone could ultimately spur development of new hotels or encourage existing hotels to renovate their facilities.

- Phillips Property

In 2009, the City Council adopted an update to the City's General Plan which identified several key areas within the City that were likely to experience significant development activity over the next 10 to 20 years. One of the areas identified was the Alicia Gateway, which encompasses approximately 40 acres of retail and commercial land uses adjacent to the I-5 Freeway. The General Plan anticipates an additional 194,000 square feet of commercial development in the area and up to 110 dwelling units. One of the properties in the Alicia Gateway is a 5-acre parcel which is the present site of the Phillips Mazda dealership.

Over the course of the year, staff has held numerous meetings with the property owner and various interested developers to determine the best use of the 5-acre site. A development application has been submitted for a first phase, consisting of 54 residential townhomes, and staff has had an initial meeting with the property owner's preferred commercial development team. Staff is reviewing the application for the residential phase of the development, and held a neighborhood workshop for property owners surrounding the site to provide an opportunity for neighborhood input before any public hearings are scheduled. At least one formal workshop with the City Council is anticipated as well. The project schedule anticipates a hearing before the City Council sometime in the spring of 2015 for development of the residential portion of the site. The City Council will need to amend the City's General Plan and Zoning Code to enable the project to move forward.

- ICSC Conventions and Shows

The City has periodically attended the International Council of Shopping Centers (ICSC) conventions and shows since 2004. Given the development opportunities at the Village at Nellie Gail, Oakbrook Village, and the Laguna Hills Mall, the City began sponsoring a booth at the 2010 ICSC Western Division Conference in San Diego. The City has subsequently sponsored a booth at the 2011, 2012, 2013, and 2014 ICSC Western Division Conference, as well as the annual national ICSC RECon Convention for all those years as well. The ICSC conventions and shows have provided staff with the opportunity to easily meet with prospective

businesses; market development opportunities to developers, hoteliers, and retailers; and distribute leasing information on behalf of various retail centers throughout the City. The City plans to sponsor a booth at the 2015 ICSC Western Division Conference as well as the RECon Convention.

- **Spotlight on Local Business**

In an effort to strengthen its ties to local businesses and highlight some of the various businesses located throughout the community, the City launched “Spotlight on Local Business” program early this year. This program gives local businesses the opportunity to highlight their business at a City Council meeting. In 2014, a total of 12 businesses participated in the program.

- **Building Department Activity**

In 2014, the Building and Safety Division issued 1,920 permits with revenues totaling \$4,239,593. The division provided approximately 6,380 inspections – about a 20% increase from 2013. In order to maintain inspection service levels, a full-time consultant inspector has been added to augment the City’s in-house inspection services for at least the next six months. The increase in demand for inspections is a result of the development of the first phase of the Oakbrook Village project, energy retrofit projects, and commercial and residential upgrade activity.

Mobility Element

The Mobility Element describes existing and future transportation conditions and systems. The Element establishes goals and policies that will guide the City’s mobility system, including streets, transit facilities and services, bicycle and pedestrian facilities, and the recreational trail system. The text, maps, and diagrams are a basis for the development of the City’s approach to maintaining and improving the mobility network.

The City’s Mobility Element was adopted in July 2009 with the Comprehensive General Plan Update. The City had not adopted any amendments to the previous element, which was adopted in 1994 with the original General Plan.

During 2014, the following projects were substantially completed:

- **El Toro Road/Ridge Route Drive Rehabilitation**

The City Council awarded a construction contract to All American Asphalt in June 2013 for the El Toro Road Pavement Rehabilitation project and

the Ridge Route Drive Rehabilitation project in the combined amount of \$953,953. This project included pavement rehabilitation along El Toro Road from Paseo de Valencia to Bridger Road, and along Ridge Route Drive from Avenida de la Carlota to Moulton Parkway, to include ADA ramps, concrete repairs, asphalt repairs, roadway resurfacing and lane striping. Construction on the Ridge Route project began in November 2013 and the El Toro Road work began in May 2014. Construction on the combined \$1 million project was completed over the summer.

- Street Maintenance Contract

Since its incorporation in 1991, the City has utilized the services of the County of Orange for routine maintenance of the City's eighty-one miles of public streets. Upon closer evaluation, it was determined the City could benefit from a procurement for these services and the services could likely be provided at a lower cost as compared to the current agreement and at equal or better service levels. Accordingly, a Request for Proposal (RFP) was issued for Street Maintenance Services. Five firms responded and submitted proposals. Upon evaluation by a staff committee, three firms were interviewed. Ultimately, the City contracted with Charles Abbott and Associates for street maintenance services, resulting in a projected budget savings of \$100,000 per year.

- Citywide Pavement Maintenance

The City's residential street maintenance project began on August 15, 2014 and continues the work of resurfacing the oldest residential streets. In particular, this project focuses on the completion of streets in Zone A, southerly of Oso Parkway in both Moulton Ranch and Nellie Gail Ranch, and in Zone D, easterly of Paseo de Valencia and southerly of Alicia Parkway. This project includes the addition of ADA ramps, performing concrete and pavement repairs, and resurfacing a limited number of bicycle trail segments. A slurry seal project will follow this work for maintenance of the remaining streets in Zones A and D.

- Senior Transportation

Utilizing funds provided by OCTA's Senior Mobility Program, the City continues to provide transportation for seniors through the Dial-A-Taxi program. The program allows all seniors who are 60 years of age or older to use the Dial-A-Taxi service, as well as those who also qualify for the OCTA ACCESS program.

In an effort to increase participation in the program, in 2013 the service area of the program was expanded to include the City of Laguna Woods. Seniors can travel to any destination within the service area which

includes Laguna Hills, Mission Viejo, and Laguna Woods. Also, new satellite destinations were added to the program. These new destinations include Irvine Spectrum, Hoag Hospital, Kaiser Hospital, John Wayne Airport, Long Beach Airport, and LAX Airport. Staff continues to advertise the program by passing out informational flyers at our senior living centers and placing an article in the quarterly City Views publication. Currently there are 299 seniors enrolled in the City of Laguna Hills' Senior Dial-A-Taxi program and an average of 133 trips per month. Of the 299 seniors enrolled in the program, there are 23 seniors who are actively using this service. This service was active in 2014.

- OCTA District 5 Bike Planning

Regional Bikeways Planning is a countywide effort involving OCTA, the Orange County Council of Governments, local jurisdictions, and bicycle stakeholders. The goals of the effort are consistent with those outlined in OCTA's Commuter Bikeways Strategic Plan including:

- Suggesting regional priorities for optimal use by local jurisdictions
- Assisting in coordinating plans between jurisdictions
- Providing planning and design guidelines
- Participating in outreach efforts to encourage bicycle commuting

The Regional Bikeway Planning process has been ongoing since 2011 through a series of studies for four different subareas of Orange County. The City of Laguna Hills is included in the South Orange County area. Throughout 2014, City staff actively participated in the study process for this subarea.

Housing Element

Every California city and county is required to include a housing element in its general plan which establishes housing goals, policies, and programs that respond to community housing conditions and needs. The purpose of the Laguna Hills Housing Element is to identify housing opportunities and solutions specific to the housing issues of the City.

The 2013-2021 Housing Element was adopted in October 2013. The City received State Certification for its 2013-2021 Housing Element in November 2013.

The following Housing goals and programs were implemented in 2014:

- Affordable Housing Initiatives

In 2014, the City of Laguna Hills was awarded \$80,000 in Community Development Block Grant (CDBG) funds, which are being used to

renovate homes in the 248-unit Aliso Meadows Condominium Association. Over the past ten (10) years, the City has been awarded CDBG Funds totaling almost \$2.5 million, which has resulted in the rehabilitation of more than 200 affordable housing units for very low, low, and moderate income households in the City. Staff may apply for available CDBG funds in the upcoming year to continue its rehabilitation work in the neighborhood.

Note: In addition to the information provided above, the status of the housing element and progress in its implementation are described in an attachment to this Annual Report – Annual Element Progress Report - Housing Element Implementation.

Conservation and Open Space Element

The purpose of the Conservation and Open Space Element is to identify natural, cultural, and open space resources, ensuring a high-quality living environment for residents of Laguna Hills. This Element provides goals, policies, and programs related to open space and conservation as well as a wide range of other topics that together comprise the natural setting of Laguna Hills, including biological, scenic, cultural, and historical resources. The goals and policies contained in this element also address global climate change and sustainable practices related to water conservation, energy conservation, air quality, and water quality.

The City's Conservation Element and Open Space Element were adopted in July 2009 with the Comprehensive General Plan Update. The following Conservation and Open Space goals and programs were implemented in 2014:

- HERO Program

State law authorized the financing of energy efficiency improvements to private commercial and residential properties through the creation of special assessment districts. These assessment districts enable the cost of eligible improvements to be financed as a voluntary assessment against the program participant's property. One such assessment district was created through the Home Energy Renovation Opportunity (HERO) program. The City Council authorized the City to join the program at its March 11, 2014, meeting, enabling residents to finance renewable energy, energy and water efficiency improvements, and electric vehicle charging infrastructure on their property.

- Landfill Diversion

The 2013 Annual Disposal Report using the per capita disposal figures was submitted to the State Department of Resource Recycling and Recovery (CalRecycle) on July 31, 2014. This detailed report summarizes all the many recycling programs that the City has in place such as residential curbside, commercial and multi-family, outreach and

educational efforts, greenwaste recycling, electronic waste recycling, and material recover processing centers, etc. For 2013, the City achieved a per capita disposal rate (pounds/person/day) of 3.5 which is well below the per capita disposal target of 5.8 pounds per day. Because the City is below the target figure, the City is in compliance with the State's recycling and diversion mandates. The City's 2013 Annual Disposal Report was accepted and approved by CalRecycle on August 20, 2014.

The total disposal tons reported to the State for 2013 was 20,056 tons. This figure represents the amount of waste that was transferred to and deposited into our local landfills not only by CR&R but by other self-haul entities. Although the City does not have current tonnage figures for all the private recycling programs, such as internal business recycling programs and self hauler recycling initiatives, CR&R's annual reports to the City can provide an idea of the total waste generation of the Laguna Hills community. For example, in 2013, CR&R collected a total of 33,364 tons of waste in Laguna Hills. After processing the majority of this waste at its material recovery facilities and other facilities, CR&R transported a total of 16,759 tons to local landfills. Of the total waste collected, CR&R achieved a diversion rate of 49.8% by diverting 16,605 tons of recyclable material from landfills.

- Water Quality
 - City staff implemented the Fourth Term NPDES permits issued by both the Santa Ana Regional Water Quality Control Board and the San Diego Regional Water Quality Control Board. Staff negotiated with both Regional Boards in order to seek coverage for the entire City under one Regional Permit. It has been agreed, in principle, that all of Laguna Hills will be governed by the San Diego Regional Water Quality Control Board which, when implemented in the next Term Permit, will allow City staff and property owners to simplify annual reporting requirements, inspections, and development standards.
 - The City participated in the 18th Annual Inner Coastal Watershed Cleanup Day on September 20, 2014. This was the eleventh year the City has participated in this event where volunteers worked together and cleaned parts of the Aliso Hills Channel.
 - The City installed debris gates on 42 catch basins throughout the City by utilizing a grant received from the Orange County Transportation Authority Measure M-2.
 - As part of this year's 4th of July Celebration at the Laguna Hills Community Center, City staff hosted a water quality booth with brochures and other educational information relating to water quality. Some of the materials available for residents included water quality

educational coloring books, posters, magnets, and brochures such as “The Ocean Begins at Your Front Door” and “Household Tips.”

- Water Quality Improvements

The City has continued its efforts on a multi-year project to install catch basin debris gates on all of the approximately 550 inlets in the City in order to reduce litter and other debris from entering the storm drain system and downstream drainage courses. The debris gates catch litter and leaf debris which is then swept up through the City’s street sweeping service. In April 2014, the third phase of the project resulted in the installation of gates at 42 catch basin locations utilizing a Measure M-2 grant of \$65,000. A fourth phase has also received similar grant funds and will begin work in early 2015. Approximately 60% of all of the City inlets are now protected by debris gates.

- La Paz Open Space

In May 2014, construction was substantially completed on this \$1.24 million project adjacent to the newly re-branded Village at Nellie Gail. The City Council awarded a construction contract to Environmental Construction, Inc. in September 2013 for the La Paz Open Space Improvements from Moulton Parkway to Alameda Avenue and construction began in November 2013. The completed improvements include landscaping the eight-acre open space area, as well as creating a dual trail system. Construction for the project was closely coordinated with the development of the adjacent Village at Nellie Gail to coincide with the Center’s grand opening.

- Tree Donation Program

At its May 27, 2014, City Council meeting, in response to a request from a City resident, the City Council approved a tree donation program and established a formal policy allowing members of the public to make financial donations to the City for the purpose of planting trees. The Tree Donation Program effectively allows members of the community to dedicate trees in memory of a loved one or to commemorate special occasions while simultaneously adding to the City’s tree inventory. The cost for planting one 15-gallon tree is \$100 and covers the City’s direct and indirect costs associated with the donation and tree planting.

- Solid Waste and Recycling Franchise Agreement

The City approved an amendment to its current franchise agreement with CR&R for waste hauling services, extending the term of the agreement by eight years through June 30, 2024. In exchange for the extension, CR&R

reduced its rates for residential and commercial customers, effective October 1, 2014. Residential rates saw a 13% reduction, while commercial service rates decreased by 2.5% to 8%, depending on the size of the container and the number of weekly pickups. Commercial recycling rates also decreased from 2.5% to 29%, depending on the size of the container and the number of weekly pickups. In addition to the reduction in rates, CR&R is establishing an On-Call Residential Household Hazardous Waste (HHW) Pick Up Service.

- Volunteer Connection Day

The City held its annual Volunteer Connection Day activities at the Laguna Hills Community Center and Sports Complex on Saturday, April 19, 2014. Previously named Earth Day Laguna Hills, the event was renamed Volunteer Connection Day to emphasize the purpose of the event – volunteers coming together to beautify the City with community projects. The event included trail clean-ups, planting projects, soil improvements, and the hosting of an e-waste collection site. Fifty-three (53) volunteers participated in this year's event and collected 300 pounds of trash and recyclables, as well as planted trees in City parks.

Noise Element

The purpose of the Noise Element is to identify and assess existing noise sources in the community, and to discuss the City's role in ensuring comfortable and safe noise levels in the future. As a part of the General Plan process, citizens and City officials identified goals for the future relating to balancing land uses in the City, in part to minimize incompatibilities and exposure to excessive noise while providing the range of uses needed to maintain a high quality of life. The goals, policies, and programs will assist in achieving noise compatibility between land uses.

The City's Noise Element was adopted in July 2009 with the Comprehensive General Plan Update. The City had not adopted any amendments to the previous element, which was adopted in 1994 with the original General Plan.

The following goals and programs were implemented in 2014:

- Sound Wall Along I-5 / Aliso Creek

The San Diego Freeway (I-5) Project from San Joaquin Hills Toll Road (SR-73) to El Toro Road is a \$481 million freeway widening project under the direction of Caltrans and in cooperation with OCTA. As part of the environmental review process and outreach, OCTA presented an overview of the project at a City Council meeting. At the time, the City Council indicated concerns regarding noise impacts to specific neighborhoods in the City. As the process progressed, the City

challenged the conclusions set forth in the environmental documents regarding noise impacts in the Aliso Creek neighborhoods. Staff worked closely with Caltrans and OCTA to seek a resolution, and ultimately a Community Enhancement wall was added to the project to protect residents in the area from traffic noise impacts, at no cost to the City. The I-5 project is currently in the design phase and anticipated to begin construction in 2018.

- Noise Standards and Acoustical Studies

The City reviewed development proposals to ensure that the noise standards and compatibility criteria set forth in the Noise Element were met.

Safety Element

The Safety Element establishes policies and programs to protect the community from risks associated with seismic, geologic, flood, and wildfire hazards.

The City's Safety Element was adopted in July 2009 with the Comprehensive General Plan Update. The City had not adopted any amendments to the previous element, which was adopted in 1994 with the original General Plan.

The following safety goals and programs were implemented in 2013:

- Public Safety

There were 8,809 total calls for service in the first three quarters of 2014, which represents a decrease of 3.3% in reported incidents when compared to the same period in 2012.

The total number of Part I crimes also experienced an overall decrease of 12.1% when compared to last year. This decrease is largely attributed to a sharp decline in the number of reported violent crimes.

Part II crimes are generally considered proactive, deputy initiated activities carried out while a deputy is on patrol and not responding to a call. Part II crimes, which include driving under the influence (DUI), narcotics, and vandalism incidents, have increased by 5.8% when compared to the same time period last year.

- Response Times Improve

Response times continue to remain within the expected parameters for all four levels of priority calls. The average response time for 2014 are 4:31 for Priority 1 calls, 8:05 for Priority 2 calls, 12:21 for Priority 3 calls, and

23:31 for Priority 4 calls. It remains the goal of Laguna Hills Police Services to respond to all Priority 1 calls within five minutes from the time of dispatch to arrival, twelve minutes for Priority 2 calls, and twenty minutes for Priority 3 calls. There is no standard response time goal for Priority 4 calls but rather deputies are dispatched as they become available.

- Neighborhood Watch Grows

The Neighborhood Watch Program continues to prosper this year with the revitalization of one inactive group and activation of two new groups. In addition, Police Services has participated in various community events such as the National Take Back Day, Volunteer Connection Day, 4th of July Expo, National Night Out, Nellie Gail Ranch Concert in the Park, and Valencia Elementary's Boo Bash Carnival. In addition, Police Services' staff have performed over 17 child car safety inspections to reduce the misuse rate of child car seats that are installed or used incorrectly. The City's Crime Prevention Specialist has been out on leave much of the year, limiting the number of child car safety inspections conducted on-site during the year.

- Community Emergency Preparedness Academy

Police Services once again conducted the Community Emergency Preparedness Academy (CEPA) where 27 residents completed eight weeks of disaster preparedness training. The training included information on fire safety, search and rescue, utility and water safety procedures, disaster/terrorism overview, and CPR, first aid and AED certification. The final class consists of a mock disaster drill spanning five different scenarios allowing the participants to practice the disaster training skills learned over the course of the Academy. The graduation ceremony for this year's training class was held on Thursday, March 27, 2014.

- Coyote Response Efforts

In response to a number of coyote sightings and aggressive behavior in the region, staff conducted two successful trapping operations this past year, one of which was conducted in conjunction with Nellie Gail Ranch Owners Association. Additionally, staff continues its efforts to coordinate with the remaining homeowners' associations throughout the City, as needed.

- Police Services Study

One of the Major Plans identified as part of the 2013-15 Biennial Budget was a review of the current Police Services contract, including recommendations regarding possible modification or reallocation of resources. The City awarded a contract to Matrix Consulting in November 2013 to conduct a comprehensive evaluation of police services in Laguna Hills. A final report was presented to the City Council in June 2014 that identified several potential cost saving measures, which are currently under review for implementation.

- Code Enforcement Activities

The City's Code Enforcement Officer responds to approximately 700 calls for service annually. The City's code enforcement responded to approximately 150 requests for service in commercial areas, and 450 requests in residential areas. Property maintenance concerns generated most of the residential code enforcement activity. Commercial code enforcement activity included some property maintenance requests (typically related to outdoor storage), as well as proactive enforcement of the City's sign regulations. While most code enforcement service requests were cleared through personal contact and the issuance of correction notices, several complaints required the assistance of the City Attorney's office. Two cases are currently pending with the City Attorney's office. Currently, 37 cases are being tracked for compliance.

Community Services and Facilities Element

The purpose of the Community Services and Facilities Element is to assess the current status of community services as well as evaluate their long-term provision to ensure that adequate services and facilities are both planned and provided proportionate with the projected growth, as well as development and redevelopment, as it occurs within the City. The Community Services and Facilities Element also establishes the City's plan to provide and maintain infrastructure and public services for future growth, without diminishing services to existing development. Community services collectively refer to law enforcement, fire protection, water, sewer, solid waste, electricity and natural gas, communication, and animal care services. Community facilities collectively refer to schools, libraries, parks, and recreational facilities.

The City's Community Services and Facilities Element was adopted in July 2009 with the Comprehensive General Plan Update. The City had not adopted any amendments to the previous element, which was adopted in 1994 with the original General Plan.

The following goals and programs were implemented in 2014:

- Special Events

The City hosted two signature events this past year. The 2014 Memorial Day Half Marathon, 5K, and 10K, honoring the USMC Dark Horse Battalion, was held on May 26, 2014, with 3,690 runners participating. This is an increase of 290 runners when compared to last year's event. The City collected a total of \$182,661 in revenues from this event. Direct expenses (not including staff costs) totaled \$173,269. Prior to the race, the City Council approved a pledge formula of \$3 per paid participant for the continued funding of the 3/5 Marine Support Committee. Based on this formula, \$10,425 was awarded to the 3/5 Support Committee by City Council Resolution on July 8, 2014. Furthermore, South County Outreach benefited from the event by collecting twenty pounds of canned food and receiving a donation of \$2,900 from the sale of beer garden tickets.

The second signature event was the City's annual 4th of July celebration. It is estimated that more than 10,000 people attended the City of Laguna Hills 2014 Fourth of July event. Total expenditures for this event were \$54,298 (not including staff time).

- Senior Center Facility Grant

The City successfully competed for an award of 2014/2015 Community Development Block Grant (CDBG) funding for Public Facilities and Improvement monies to be used at the Florence Sylvester Senior Center. The City was awarded \$75,000 for the following improvements: (1) removal of the landscaping on the south side of the building and replacing it with hardscape to create a safe staging area for the Meals on Wheels program; (2) purchase and install audio/video equipment for educational presentations; and (3) remove all fluorescent light fixtures and replace them with energy-efficient fixtures to reduce energy consumption. Over the last six years, the City has been awarded funds totaling over \$290,000 to complete a number of improvements and address deferred maintenance issues at the Florence Sylvester Senior Center.

- Community Services Facebook Page

In January 2014, the Community Services Department created a "Laguna Hills Community Center" Facebook page to promote the City's special events and recreation activity. The City's Facebook page currently has 412 likes and can be accessed at www.facebook.com/lagunahillsss.

- Website Update

The City currently uses a number of public outreach tools to electronically interface and communicate with members of the public. The City website represents the most basic form of online interaction with the public. In addition to providing general information about the City, the City website

provides access to news and announcements; staff contact information; public notices; a service directory providing contact information for county, state, and federal agencies; calendar of City events and meetings; notices for Request for Proposals (RFP); employment opportunities; and access to the City's municipal code. Staff released an RFP over the summer and received a total of 16 responses. After thoroughly reviewing the responses, City staff narrowed down the field and interviewed four firms. The agreement with the selected firm, CivicPlus, was approved at the December 9, 2014, City Council meeting. This \$36,000 website redesign project represents several design and technology changes intended to improve navigation, offer better organization of content, and provide improved interactive communication functions incorporating current web technologies.

- **Emeritus and Recreation Programs**

Since 2003, the City of Laguna Hills has offered the use of the gymnasium to the Saddleback College Emeritus Institute for senior physical activity classes. On an annual basis, approximately 1,500 Emeritus program individuals participate in physical activities such as yoga, Pilates, Tai Chi, and aerobics. In 2013, City staff worked with the Saddleback College Emeritus Institute to include additional Emeritus cultural and education classes such as Spanish, Art Appreciation, Watercolor, and Sketching in our recreation program offerings. The addition of these programs has boosted Emeritus program participation to more than 3,200 individuals during 2014.

Additionally, the cultural arts theatre programs continued to be offered during 2014. Working with On the Edge Theater Production, staff held a Shakespeare in the Hills performance of The Taming of the Shrew in the Community Center gazebo and town green area. This performance was well received by the 376 spectators in attendance. Another performance, Little Women-The Musical, took place in December 2014 in the Community Center banquet room.

The drop-in ping pong program continued and was expanded upon during 2014, providing an opportunity for individuals to participate in pick-up ping pong games in the Physical Activity Room three days per week. This program currently has more than 100 participants and the majority of these ping pong players are senior citizens. This program takes place from 12 pm - 2 pm, Tuesdays, Thursday, and Saturdays.

Conclusion

This Annual report documents the City's recent progress in updating and implementing the General Plan. The information contained herein will be forwarded to the Governor's Office of Planning and Research and the

Department of Housing and Community Development to serve as the City of Laguna Hills' General Plan Annual Report for calendar year 2013.

Attachment 2

Annual Element Progress Report- Housing Element
Implementation (HCD Form)

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction City of Laguna Hills

Reporting Period 1/1/2014 - 12/31/2014

Table A

Annual Building Activity Report Summary - New Construction Very Low-, Low-, and Mixed-Income Multifamily Projects

Housing Development Information						Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions			
1	2	3	4				5	5a	6	7	8
Project Identifier (may be APN No., project name or address)	Unit Category	Tenure R=Renter O=Owner	Affordability by Household Incomes				Total Units per Project	Est. # Infill Units*	Assistance Programs for Each Development	Deed Restricted Units	Note below the number of units determined to be affordable without financial or deed restrictions and attach an explanation how the jurisdiction determined the units were affordable. Refer to instructions.
			Very Low- Income	Low- Income	Moderate- Income	Above Moderate- Income			See Instructions	See Instructions	
n/a											
(9) Total of Moderate and Above Moderate from Table A3 ▶ ▶			0	0		0					
(10) Total by income Table A/A3 ▶ ▶											
(11) Total Extremely Low-Income Units*											

* Note: These fields are voluntary

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction City of Laguna Hills

Reporting Period 1/1/2014 - 12/31/2014

Table A2

Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)

Please note: Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low-Income*	Very Low-Income	Low-Income	TOTAL UNITS	
(1) Rehabilitation Activity	6	4	3	13	The City prepared a bid package and conducted monitoring of CDBG funds to be used to make the necessary site improvements to existing substandard housing to preserve affordable housing
(2) Preservation of Units At-Risk				0	
(3) Acquisition of Units				0	
(5) Total Units by Income	6	4	3	13	

* Note: This field is voluntary

Table A3

Annual building Activity Report Summary for Above Moderate-Income Units (not including those units reported on Table A)

	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for Moderate						0	
No. of Units Permitted for Above Moderate						0	

* Note: This field is voluntary

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction City of Laguna Hills
Reporting Period 1/1/2014 - 12/31/2014

Table B

Regional Housing Needs Allocation Progress

Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.			2013	2014	2015	2016	2017	2018	2019	2020	2021	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Income Level		RHNA Allocation by Income Level	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9		
Very Low	Deed Restricted	1											1
	Non-deed restricted												
Low	Deed Restricted	1											1
	Non-deed restricted												
Moderate	Deed Restricted												
	Non-deed restricted												
Above Moderate			4									4	
Total RHNA by COG. Enter allocation number:		2	4									4	2
Total Units ▶ ▶ ▶													
Remaining Need for RHNA Period ▶ ▶ ▶ ▶ ▶													

Note: units serving extremely low-income households are included in the very low-income permitted units totals.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction City of Laguna Hills

Reporting Period 1/1/2014 - 12/31/2014

Table C

Program Implementation Status

Program Description (By Housing Element Program Names)		Housing Programs Progress Report - Government Code Section 65583. Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.	
Name of Program	Objective	Timeframe in H.E.	Status of Program Implementation
Code Enforcement Program	Preserve community housing stock	Ongoing	Code Enforcement continues to assist in preserving the community's housing stock
State Franchise Tax Board Code Enforcement	Promote maintenance of existing rental properties	Ongoing	Code Enforcement works with CA State Franchise Tax Board to enforce provisions of Ca Revenue and Taxation Code Section 17274 and 24436.5
Housing Rehabilitation	Preserve affordable housing	Annually by Sept. of each year	City continues to apply for CDBG funds to renovate homes in Aliso Meadows. The City was awarded \$80,000 in CDBG funds in 2014.
At-Risk Units	Pursue extension of affordability controls	By January of each year	Prepared a Risk Assessment report provided by the California Housing Partnership Corporation (CHPC)
Foreclosure Referral Program	Address the increased incidence of residents facing foreclosure	Jan-14	Provided foreclosure information and resources at the City to refer residents to external agencies to assist in reducing incidents of foreclosures in Laguna Hills
UVSP Area for Housing Opportunities	Provide housing opportunities	Ongoing	#####
Alicia Gateway for Housing Opportunities	Provide housing opportunities	Ongoing	#####
Zoning Ordinance Update	Remove constraints for the development of housing affordable to low and moderate income households with special needs	Oct-14	City Council adopted an amendment to the City's Municipal Code to allow emergency shelters by-right in the mixed use zone and to allow supportive housing and transitional housing as residential uses in all residential zones in December 2012
Second Units	Provide housing opportunities	Ongoing	City continues to implement the Second Unit provisions of the Zoning Ordinance consistent with state law - City permits second units by right in all residential zones of the City, requiring only ministerial approval

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction City of Laguna Hills

Reporting Period 1/1/2014 - 12/31/2014

Continuum of Care Funding & Consolidated Plan	Affordable housing and related social services for special needs	Annually by Sept. of each year	City continues to participate in the OC Consolidated Plan Programs and in the OC Continuum of Care local housing process to facilitate obtaining funds for affordable housing and related social services for special needs populations.
Section 8 Rental Assistance	Cooperate with OCHA	Ongoing	City continues to cooperate with OCHA
Affordable Housing Developer Partnerships	Provide housing opportunities	Ongoing	City continues to develop partnerships with mainstream and/or affordable special needs affordable housing developers that could result in set-asides in existing and planned low income housing projects
Fair Housing Program	Further fair housing practices	Ongoing	City continues to advertise the Fair Housing Council's services
Universal Design Features in Housing	Equal housing opportunities	Oct-14	Staff is evaluating the feasibility of implementing a Universal Design Ordinance as part of the 2017 triennial code adoption process.
Annual Progress Report	Plan for and monitor the long-term affordability of sound, quality housing	Annually	City Council reviewed the 2014 General Plan Annual Report (including Housing Element) in March 2015 and forwarded it to the State in March 2015
Housing Issues Monitoring	Plan for and monitor the long-term affordability of sound, quality housing	Ongoing	City continues to monitor existing affordable housing developments in the City and monitors legislation, trends, and policy issues related to the development and maintenance of affordable housing
Local Housing Efforts Coordination	Plan for and monitor the long-term affordability of sound, quality housing	Annually by Sept. of each year	City coordinated local housing efforts with federal, state, regional, and local government agencies and cooperated in implementation of intergovernmental housing programs to ensure maximum effectiveness in solving local and regional housing problems

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction	City of Laguna Hills	
Reporting Period	1/1/2014 -	12/31/2014



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: MARCH 24, 2015

TO: MAYOR AND COUNCIL MEMBERS

**FROM: KENNETH H. ROSENFELD, P.E.
DIRECTOR OF PUBLIC SERVICES/CITY ENGINEER**

ISSUE: PROGRESS PAYMENT NO. 15 FOR LA PAZ OPEN SPACE PROJECT, CIP NO. 615A

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE PROGRESS PAYMENT NO. 15, IN THE NET AMOUNT OF \$1,140.00, TO ENVIRONMENTAL CONSTRUCTION, INC., FOR LA PAZ OPEN SPACE IMPROVEMENTS, CIP NO. 615A.

SUMMARY:

Work on the La Paz Open Space Improvements, CIP No. 615A, began on November 18, 2013, and is being performed by Environmental Construction, Inc. Construction of the site was substantially completed in May 2014, and the project was placed into the one-year maintenance period. Work performed in February 2015 included the monthly maintenance of the site as a part of the one-year maintenance period. The contractor has submitted the twelfth progress payment request for approval.

BACKGROUND:

A routine monthly action for capital improvement projects is the submission, review, and approval of the contractor's invoice. Procedurally, field staff verifies the contractor's quantities and matches them with the submitted invoice. The unit prices and total costs of the project are confirmed by the office staff and a progress payment is then processed. A five-percent (5%) retention is withheld from each payment to assure final performance of the work. The contractor for the project, Environmental Construction, Inc., has submitted the fourteenth progress payment for the subject project as follows:

Progress Payment No. 15
CIP No. 615A
Page 2
March 24, 2015

ITEM #	DESCRIPTION	QUANTITY	UNIT	\$	AMOUNT
44	1 Year Maintenance Period	0.08	LS	\$ 15,000.00	\$ 1,200.00
Total To Date				\$1,104,908.28	
Less Prior Billing				<u>\$1,103,708.28</u>	
Total This Period				\$ 1,200.00	\$ 1,200.00
Less 5% Retention					<u>\$ (60.00)</u>
Due					\$ 1,140.00

FISCAL IMPACT:

The Capital Improvement Program (CIP) Budget did not anticipate this project would have expenditures in the 2014-15 Fiscal Year. Therefore, an adjustment to the CIP project allocations will be made to cover these minor maintenance and related expenditures.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: MARCH 24, 2015

TO: MAYOR AND COUNCIL MEMBERS

**FROM: KENNETH H. ROSENFELD, P.E.
DIRECTOR OF PUBLIC SERVICES/CITY ENGINEER**

**ISSUE: AUTHORIZATION TO ADVERTISE FOR BIDS TO RETAIN A CONTRACTOR
FOR THE ANNUAL WEED ABATEMENT PROGRAM SERVICES**

**RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE PLANS AND
SPECIFICATIONS AND AUTHORIZE THE ADVERTISEMENT FOR BIDS OF THE
ANNUAL WEED ABATEMENT PROGRAM SERVICES.**

SUMMARY:

Annually, the City conducts a Weed Abatement Program to reduce fire hazards throughout the City. The Weed Abatement Program Services are provided by a Contractor that specializes in the abatement of weeds, debris and rubbish. The City's previous weed abatement contract expired as of June 30, 2014, and there is a need to reestablish this service through a qualified contractor to continue providing annual weed abatement services. The Plans and Specifications for the Annual Weed Abatement Program Services have been completed and are on file in the office of the City Clerk. It is proposed that a five-year term be utilized for this contract. It is recommended that the City Council approve the Plans and Specifications and authorize the advertisement for bids for the Annual Weed Abatement Program Services.

BACKGROUND:

The objective of the Weed Abatement Program is to enforce the Government Code providing for a reasonable degree of fire safety to both improved and unimproved properties and to abate nuisance debris and rubbish within the City of Laguna Hills. The Weed Abatement Program is administered by the Public Services Department under the direction of the City Engineer. The actual removal of weeds and debris is performed by a qualified weed abatement contractor.

On April 13, 2010, the City Council approved a contract with Igi's Landscape Services, Inc., to provide services for the City's annual Weed Abatement Program. That contract expired on June 30, 2014. Accordingly, staff has prepared Plans, Specifications, and Contract Documents to acquire the services of a new contractor. These documents are on file with the office of the City Clerk. Due to the increased potential of fire hazards during the summer months, and the time-sensitive Weed Abatement Program schedule, it will be necessary for the City to acquire weed

Annual Weed Abatement Program Services

Page 2

March 24, 2015

abatement contract services no later than mid-May, 2015. Accordingly, it is recommended that the City Council approve the Plans and Specifications and authorize the advertisement for bids for the Annual Weed Abatement Program Services.

FISCAL IMPACT:

The annual Budget for the Annual Weed Abatement Program is \$40,000.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: MARCH 24, 2015

TO: MAYOR AND COUNCIL MEMBERS

**FROM: PEGGY J. JOHNS
CITY CLERK**

ISSUE: RECORDS RETENTION MANAGEMENT

RECOMMENDATION: THAT THE CITY COUNCIL ADOPT A RESOLUTION ENTITLED: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AUTHORIZING AND DIRECTING THE CITY CLERK TO NO LONGER RETAIN CERTAIN CITY RECORDS AND DOCUMENTS WITH A DISPOSAL DATE OF MARCH 25, 2015, PURSUANT TO THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA."

SUMMARY:

In accordance with the City's Records Retention/Disposal Schedule, adopted on December 12, 1995, and amended on September 28, 1999, October 14, 2003, November 14, 2006, and October 28, 2014, City records are ready for disposal. The City Attorney has reviewed Exhibit "A" to the Retention listing the files to be disposed of and approved the list of records. Department Heads have also reviewed the records listed and have consented to their disposal.

The records listed on Exhibit "A" to the proposed Resolution meet the requirements for disposal. They are more than two years old, do not affect the title to real property or liens thereon, are not court records, are not required to be kept further by a statute, and are no longer required by the City.

Authority to dispose of these records is requested as provided for by Government Code Section 34090 of the State of California.

ATTACHMENTS:

- Resolution

RESOLUTION NO. 2015-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AUTHORIZING AND DIRECTING THE CITY CLERK TO NO LONGER RETAIN CERTAIN CITY RECORDS AND DOCUMENTS WITH A DISPOSAL DATE OF MARCH 25, 2015, PURSUANT TO THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA

WHEREAS, Section 34090 of the Government Code of the State of California provides for the disposal of certain City records and documents with the approval of the legislative body by Resolution and the written consent of the City Attorney; and

WHEREAS, in the opinion of the department heads concerned, the City Clerk, and the City Attorney, the records and documents referred to in Exhibit "A" attached are no longer required, are of a classification qualifying for destruction, and are more than two years old; and

WHEREAS, the City Attorney has consented to the disposal of such documents and records.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The City Council finds that there is good cause to approve the disposal of the identified records as set forth in Exhibit "A."

SECTION 2. The City Clerk is hereby authorized and directed to cause the disposal of those items listed in the Exhibit "A" attached.

PASSED, APPROVED, AND ADOPTED this 24th day of March 2015.

DORE J. GILBERT, M.D., MAYOR

ATTEST:

PEGGY J. JOHNS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Peggy J. Johns, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution
No. 2015-03-24- adopted by the City Council of the City of Laguna Hills, California, at a
Regular Meeting thereof held on the 24TH day of March 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

PEGGY J. JOHNS, CITY CLERK

Records Retention Management

I hereby certify that: the records set forth on the attached list are more than two years old, do not affect the title to real property or liens thereon, are not court records, are not, to my knowledge, required to be kept further by a statute, are not the minutes, ordinances or resolutions of the legislative body of the City or of any City Board or Commission, and are no longer required by the City. I request authority to dispose of same pursuant to Section 34090 of the Government Code of California.

Department Head Approval: I have reviewed the records pursuant to the attached list, and I consent to their disposal. *[Signature]* 2/11/15

Donald J. White
Assistant City Manager

3-16-15

Department Head Approval: I have reviewed the records pursuant to the attached list, and I consent to their disposal.

Kenneth H. Rosenfield
Public Services Director

3/13/2015

City Clerk Approval: I have reviewed the records pursuant to the attached list for historical value and for compliance with the established retention requirements, and I consent to their disposal.

Peggy J. Johns, City Clerk

3/17/15

City Attorney Approval: I consent to the disposal of the records pursuant to the attached list:

Gregory E. Simonian, City Attorney

Date _____

I hereby certify that the disposal of the records pursuant to the attached list was approved by the City Council of the City of Laguna Hills, California, by Resolution No. 2015-03-24-1 at a regular meeting of the City Council held in Laguna Hills, California, on March 24, 2015, and that by said Resolution, the department head or designee was authorized to dispose of the records.

City Clerk/Deputy City Clerk

Date _____

I hereby certify that, pursuant to the foregoing authority, the records pursuant to the attached list were disposed on March 25, 2015.

City Clerk/Deputy City Clerk

Date _____

Laguna Hills City Clerk
 Destroy Date From 3/25/2015 To 3/25/2015
 Orig. Dept: ALL

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900007195	0180-15	3/25/2015	CC	CLAIMS AGAINST CITY	ZWICK, STEVEN	C0705	DESTROY
900004432	0230-15	3/25/2015	CC	AIR QUALITY	SOUTH COAST AQMD	2005-2006	DESTROY
900006733	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	"A" MISCELLANEOUS	FY2007-2008	DESTROY
900006736	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	"C" MISCELLANEOUS	FY2007-2008	DESTROY
900006738	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	"E" MISCELLANEOUS	FY2007-2008	DESTROY
900006749	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	"MC" MISCELLANEOUS	FY2007-2008	DESTROY
900006753	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	"Q" MISCELLANEOUS	FY2007-2008	DESTROY
900006757	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	"U" MISCELLANEOUS	FY2007-2008	DESTROY
900006759	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	"W" MISCELLANEOUS	FY2007-2008	DESTROY
900006760	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	"XYZ" MISCELLANEOUS	FY2007-2008	DESTROY
900007285	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	AT&T/MCI	FY2007-2008	DESTROY
900006796	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	CALIFORNIA WATERS	FY2007-2008	DESTROY
900006898	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	PACIFIC PARTY RENTAL	FY2007-2008	DESTROY
900006899	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	PAPER RECYCLING SPECIALISTS	FY2007-2008	DESTROY
900006968	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	PASSOW, PAMELA	FY2007-2008	DESTROY
900006900	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	PLANNING DIRECTORS ASSN OF OC	FY2007-2008	DESTROY
900006901	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	PRINTING SYSTEMS, INC.	FY2007-2008	DESTROY
900006902	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	QUEST DIAGNOSTICS	FY2007-2008	DESTROY

Laguna Hills City Clerk
Destroy Date From 3/25/2015 To 3/25/2015
Orig. Dept: ALL

Exhibit "A"
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Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900006903	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	QUKSILVER COURIER	FY2007-2008	DESTROY
900008148	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	QUINN POWER SYSTEMS	FY2007-2008	DESTROY
900006905	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	R.F. DICKSON CO. INC.	FY2007-2008	DESTROY
900006906	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	RALPHS GROCERY STORE	FY2007-2008	DESTROY
900006907	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	RAM AIR ENGINEERING, INC.	FY2007-2008	DESTROY
900006908	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	REFUND, COMMUNITY SERVICES PROGRAM	FY2007-2008	DESTROY
900006909	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	REFUND, COMMUNITY SVCS RENTAL DEP	FY2007-2008	DESTROY
900006910	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	REFUND, COMMUNITY SVCS RENTAL FEE	FY2007-2008	DESTROY
900006911	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	REYNOLDS, DAVID	FY2007-2008	DESTROY
900007794	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	RIGAS, SANDRA	FY2007-2008	DESTROY
900007793	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	RINTAMAKI, AARON	FY2007-2008	DESTROY
900006913	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	ROBERT OROS CONSULTING	FY2007-2008	DESTROY
900006914	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	ROSENFELD, KEN	FY2007-2008	DESTROY
900006915	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	RPW SERVICES, INC	FY2007-2008	DESTROY
900006916	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK FAMILY & URGENT CARE	FY2007-2008	DESTROY
900006917	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK MEMORIAL HOSPITAL	FY2007-2008	DESTROY
900006918	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SADDLEBACK VALLEY UNIFIED SD	FY2007-2008	DESTROY
900006919	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SALISBURY, ELENA	FY2007-2008	DESTROY

Laguna Hills City Clerk

Destroy Date From 3/25/2015 To 3/25/2015
 Orig. Dept: ALL

Exhibit "A"
 Page 4 of 11

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900006920	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SAN DIEGO GAS AND ELECTRIC	FY2007-2008	DESTROY
900006921	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SAN JOAQUIN HILLS TRANS CORRIDOR	FY2007-2008	DESTROY
900006922	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SCHOOL SPECIALTY, INC.	FY2007-2008	DESTROY
900008274	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SECURITY SIGNAL DEVICES, INC.	FY2007-2008	DESTROY
900008296	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SHAW, KAREN	FY2007-2008	DESTROY
900006924	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SKYHAWK ACADEMY	FY2007-2008	DESTROY
900006925	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SMART & FINAL	FY2007-2008	DESTROY
900006926	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SONGSTAD, ALLAN	FY2007-2008	DESTROY
900006928	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CALIFORNIA ED UTILITIES	FY2007-2008 (VOL 2)	DESTROY
900006929	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SOUTHERN CALIFORNIA ED UTILITIES	FY2007-2008 (VOL 3)	DESTROY
900006930	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SPECTRUM CARE LANDSCAPE	FY2007-2008	DESTROY
900006932	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	STADUM, CAROL	FY2007-2008	DESTROY
900006933	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	STANDARD TEL	FY2007-2008	DESTROY
900006934	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	STAPLETON, VIVIAN	FY2007-2008	DESTROY
900006935	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	STATE DEPARTMENT OF JUSTICE	FY2007-2008	DESTROY
900006939	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SWAN POOLS	FY2007-2008	DESTROY
900008297	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SYMQUEST SERVICES	FY2007-2008	DESTROY
900006940	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	SYSTEMS INTERNATIONAL, INC.	FY2007-2008	DESTROY

Laguna Hills City Clerk

Destroy Date From 3/25/2015 To 3/25/2015
Orig. Dept: ALL

Exhibit "A"
Page 5 of 11

Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900006941	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	TAB PRODUCTS CO.	FY2007-2008	DESTROY
900006942	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	TARGET	FY2007-2008	DESTROY
900006943	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	THE RITZ COMPANIES	FY2007-2008	DESTROY
900006946	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	TOMARK SPORTS, INC.	FY2007-2008	DESTROY
900006947	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	TRAUMA INTERVENTION PROGRAM	FY2007-2008	DESTROY
900007384	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	TRAVELERS INSURANCE	FY2007-2008	DESTROY
900006948	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	U.S. POSTAL SERVICE	FY2007-2008	DESTROY
900007305	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	VENDOMATIC	FY2007-2008	DESTROY
900006949	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	VERIZON WIRELESS	FY2007-2008	DESTROY
900006950	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	VISUAL PERSPECTIVES INTERNET, INC.	FY2007-2008	DESTROY
900006951	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	WEST COAST ARBORISTS, INC.	FY2007-2008	DESTROY
900006956	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	WEST COAST TURF	FY2007-2008	DESTROY
900006952	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	WEST PUBLISHING COMPANY	FY2007-2008	DESTROY
900006953	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	WESTERN FARM SERVICE	FY2007-2008	DESTROY
900006954	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	WHITE, DON	FY2007-2008	DESTROY
900006957	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	XEROX CORPORATION	FY2007-2008	DESTROY
900008257	0300-15	3/25/2015	FIN	ACCOUNTS PAYABLE - VENDORS	ZEP MANUFACTURING	FY2007-2008	DESTROY
900001292	0300-17	3/25/2015	FIN	BENEFITS-VENDORS	NORTHWESTERN MUTUAL LIFE	FY2004-2005	DESTROY

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900001293	0300-17	3/25/2015	FIN	BENEFITS-VENDORS	PACIFICARE DENTAL	FY2004-2005	DESTROY
900001294	0300-17	3/25/2015	FIN	BENEFITS-VENDORS	PACIFICARE HEALTH	FY2004-2005	DESTROY
900001295	0300-17	3/25/2015	FIN	BENEFITS-VENDORS	REASSURE AMERICA LIFE INSURANCE	FY2004-2005	DESTROY
900001296	0300-17	3/25/2015	FIN	BENEFITS-VENDORS	STANDARD INSURANCE COMPANY	FY2004-2005	DESTROY
900001297	0300-17	3/25/2015	FIN	BENEFITS-VENDORS	STATE COMPENSATION INSUR FUND	FY2004-2005	DESTROY
900001298	0300-17	3/25/2015	FIN	BENEFITS-VENDORS	VISION SERVICE PLAN VSP	FY2004-2005	DESTROY
900007478	0300-30	3/25/2015	FIN	WARRANT/CHECK REGISTERS	AND AP REPORTS	FY2007-2008 1ST QUARTER	DESTROY
900007479	0300-30	3/25/2015	FIN	WARRANT/CHECK REGISTERS	AND AP REPORTS	FY2007-2008 2ND QUARTER	DESTROY
900007480	0300-30	3/25/2015	FIN	WARRANT/CHECK REGISTERS	AND AP REPORTS	FY2007-2008 3RD QUARTER	DESTROY
900007481	0300-30	3/25/2015	FIN	WARRANT/CHECK REGISTERS	AND AP REPORTS	FY2007-2008 4TH QUARTER	DESTROY
900009189	0300-30	3/25/2015	FIN	WARRANT/CHECK REGISTERS	CHECK SIGNING RECORD	FY2007-2008	DESTROY
900006975	0300-30	3/25/2015	CC	WARRANT/CHECK REGISTERS	WARRANT LISTING	FY2007-2008	DESTROY
900004037	0320-30	3/25/2015	FIN	BANK STATEMENTS AND RECONCILIATIONS	ACCOUNT ANALYSIS STMT - BOA	FY03/04 & FY04/05	DESTROY
900003489	0320-30	3/25/2015	FIN	BANK STATEMENTS AND RECONCILIATIONS	CASH HHW	FY2004-2005	DESTROY
900003486	0320-30	3/25/2015	FIN	BANK STATEMENTS AND RECONCILIATIONS	CASH OPERATING ACCOUNT	FY2004-2005 1ST & 2ND QUARTERS	DESTROY
900003487	0320-30	3/25/2015	FIN	BANK STATEMENTS AND RECONCILIATIONS	CASH OPERATING ACCOUNT	FY2004-2005 3RD & 4TH QUARTERS	DESTROY
900003491	0320-30	3/25/2015	FIN	BANK STATEMENTS AND RECONCILIATIONS	CASH PARKING	FY2004-2005	DESTROY
900003482	0320-30	3/25/2015	FIN	BANK STATEMENTS AND RECONCILIATIONS	CASH PAYROLL ACCOUNT	FY2004-2005	DESTROY

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900004035	0320-30	3/25/2015	FIN	BANK STATEMENTS AND RECONCILIATIONS	CREDIT CARD STMT - BOA MERCHANTS	FY03/04 & 04/05	DESTROY
900004033	0320-30	3/25/2015	FIN	BANK STATEMENTS AND RECONCILIATIONS	CREDIT CARD STMT - NOVUS	FY03/04 & FY04/05	DESTROY
900003480	0320-30	3/25/2015	FIN	BANK STATEMENTS AND RECONCILIATIONS	NATIONS TRUST TRADE CONFIRMATION	FY2003-2005	DESTROY
900004031	0320-30	3/25/2015	FIN	BANK STATEMENTS AND RECONCILIATIONS	NATIONS TRUST TRADE CONFIRMATION	FY2004-2005	DESTROY
900001596	0320-40	3/25/2015	FIN	ISSUED CHECKS	CASHED CHECKS, GENERAL	BANK OF AMERICA 27000-27999	DESTROY
900002153	0320-40	3/25/2015	FIN	ISSUED CHECKS	CASHED CHECKS, GENERAL	BANK OF AMERICA 28000-28999	DESTROY
900003247	0320-40	3/25/2015	FIN	ISSUED CHECKS	CASHED CHECKS, GENERAL	BANK OF AMERICA 29000-29999	DESTROY
900001141	0320-40	3/25/2015	FIN	ISSUED CHECKS	CASHED CHECKS, PAYROLL	BANK OF AMERICA 15000-15999	DESTROY
900003947	0320-40	3/25/2015	FIN	ISSUED CHECKS	CASHED CHECKS, PAYROLL	BANK OF AMERICA 16000-16999	DESTROY
900001667	0320-40	3/25/2015	FIN	ISSUED CHECKS	NUMERIC	27661-28160	DESTROY
900002155	0320-40	3/25/2015	FIN	ISSUED CHECKS	NUMERIC	28161-28660	DESTROY
900002792	0320-40	3/25/2015	FIN	ISSUED CHECKS	NUMERIC	28661-29160	DESTROY
900003304	0320-40	3/25/2015	FIN	ISSUED CHECKS	NUMERIC	29161-29660	DESTROY
900003696	0320-40	3/25/2015	FIN	ISSUED CHECKS	NUMERIC	29661-30160	DESTROY
900001919	0320-40	3/25/2015	FIN	ISSUED CHECKS	PAYROLL	15641-16140	DESTROY
900002791	0320-40	3/25/2015	FIN	ISSUED CHECKS	PAYROLL	16141-16640	DESTROY
900014403	0320-43	3/25/2015	FIN	DEPOSIT SLIPS	BANK OF AMERICA	2005	DESTROY
900003492	0320-49	3/25/2015	FIN	ARMORED TRANSPORT RECEIPTS	BANK OF AMERICA	2001-2002	DESTROY
900003495	0320-49	3/25/2015	FIN	ARMORED TRANSPORT RECEIPTS	BANK OF AMERICA	2004-2005	DESTROY
900009803	0330-05	3/25/2015	PUB	BUDGET	CAPITAL IMPROVEMENT BUDGET DEVELOPMENT	2009	DESTROY

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Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900002498	0330-40	3/25/2015	CC	BUDGET PREPARATION FILES	2005-2007 BIENNIAL BUDGET	CITIZEN SURVEY	DESTROY
900006581	0330-40	3/25/2015	CC	BUDGET PREPARATION FILES	2007-2009 BIENNIAL OPERATING BUDGET	MAY 15 2007	DESTROY
900006547	0330-40	3/25/2015	CC	BUDGET PREPARATION FILES	2007-2013 CIP BUDGET STUDY SESSION	MAY 01 2007	DESTROY
900006320	0330-40	3/25/2015	CC	BUDGET PREPARATION FILES	BUDGET STUDY SESSION	MARCH 22, 2007	DESTROY
900018994	0350-30	3/25/2015	ADM	INVESTMENT PORTFOLIO (CITY FUNDS)	NATIONS RESERVES MONEY MARKET	2003-2004	DESTROY
034099	0350-60	3/25/2015	ADM	LOCAL AGENCY INVESTMENT FUND (LAIF)	2003-2005		DESTROY
900005375	0360-30	3/25/2015	FIN	TIME SHEETS	PROCESSED TIMECARDS	2006 JAN-JUN	DESTROY
900005837	0360-30	3/25/2015	FIN	TIME SHEETS	PROCESSED TIMECARDS	2006 JUL-DEC	DESTROY
900009509	0370-60	3/25/2015	PUB	VENDOR LISTS/BROCHURES	PUBLIC SERVICES	2009	DESTROY
900013168	0370-65	3/25/2015	ADM	REQUESTS FOR PROPOSAL, UNSUCCESSFUL	RFP, RESOURCES, EVALUATION, RESO	2005 UNSUCCESSFUL USBANK	DESTROY
900013169	0370-65	3/25/2015	ADM	REQUESTS FOR PROPOSAL, UNSUCCESSFUL	RFP, RESOURCES, EVALUATION, RESO	2005 UNSUCCESSFUL CITIZENS BUSINESS BANK	DESTROY
900013219	0370-65	3/25/2015	ADM	REQUESTS FOR PROPOSAL, UNSUCCESSFUL	RFP, RESOURCES, EVALUATION, RESO	2005 UNSUCCESSFUL F & M BANK	DESTROY
900013170	0370-65	3/25/2015	ADM	REQUESTS FOR PROPOSAL, UNSUCCESSFUL	RFP, RESOURCES, EVALUATION, RESO	2010 UNSUCCESSFUL BOFA	DESTROY
900013172	0370-65	3/25/2015	ADM	REQUESTS FOR PROPOSAL, UNSUCCESSFUL	RFP, RESOURCES, EVALUATION, RESO	2010 UNSUCCESSFUL F&M BANK	DESTROY
900013171	0370-65	3/25/2015	ADM	REQUESTS FOR PROPOSAL, UNSUCCESSFUL	RFP, RESOURCES, EVALUATION, RESO	2010 UNSUCCESSFUL WELLS FARGO	DESTROY
900008127	0370-70	3/25/2015	PUB	CONSULTANT INFORMATION	REQUEST FOR PROPOSAL	ENGINEERING AND MANAGEMENT SERVICES	DESTROY

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900010573	0370-70	3/25/2015	PUB	CONSULTANT INFORMATION	VENDORS	2009	DESTROY
900009677	0390-15	3/25/2015	FIN	ACCOUNTS RECEIVABLE	PROPERTY TAX-HDL 2004-05 03/31/05		DESTROY
900009415	0390-15	3/25/2015	FIN	ACCOUNTS RECEIVABLE	SALES TAX-SBOE LOCAL REVENUE ALLOCATION DATA 07/15/2004 - 07/14/2005		DESTROY
900007087	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	AND CR REPORTS	FY2007-2008 1ST QTR DRAWER 02	DESTROY
900007322	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	AND CR REPORTS	FY2007-2008 2ND QTR DRAWER 02	DESTROY
900007715	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	AND CR REPORTS	FY2007-2008 3RD QTR DRAWER 02	DESTROY
900008080	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	AND CR REPORTS	FY2007-2008 4TH QTR DRAWER 02	DESTROY
900008777	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	AND CR REPORTS	FY2007-2008 JULY THRU JUNE CASH DRAWER 3	DESTROY
900008794	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	AND CR REPORTS	FY2007-2008 YEAR-END	DESTROY
900008796	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	AND CR REPORTS	FY2007-2008 YEAR-END CASH DRAWER 03	DESTROY
900008778	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS REPORT	AGENCY PAYMENT REPORT JULY 2007 THRU JUNE 2008 CASH DRAWER 03	DESTROY
900008792	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS REPORT	AGENCY PAYMENT REPORT JULY 2007 THRU JUNE 2008 CASH DRAWER 03	DESTROY
900008283	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 APR CASH DRAWER 02	DESTROY
900008282	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 APR CASH DRAWER 03	DESTROY
900007161	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 AUG CASH DRAWER 02	DESTROY
900007162	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 AUG CASH DRAWER 03	DESTROY

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900007357	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 DEC CASH DRAWER 03	DESTROY
900007891	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 FEB CASH DRAWER 02	DESTROY
900007892	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 FEB CASH DRAWER 03	DESTROY
900007889	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 JAN CASH DRAWER 02	DESTROY
900007890	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 JAN CASH DRAWER 03	DESTROY
900007160	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 JUL CASH DRAWER 02	DESTROY
900007159	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 JUL CASH DRAWER 03	DESTROY
900008287	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 JUN CASH DRAWER 02	DESTROY
900008286	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 JUN CASH DRAWER 03	DESTROY
900007893	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 MAR CASH DRAWER 02	DESTROY
900007894	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 MAR CASH DRAWER 03	DESTROY
900008284	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 MAY CASH DRAWER 02	DESTROY
900008285	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 MAY CASH DRAWER 03	DESTROY
900007355	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 NOV CASH DRAWER 02	DESTROY
900007358	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 NOV CASH DRAWER 03	DESTROY
900007354	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 OCT CASH DRAWER 02	DESTROY
900007359	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 OCT CASH DRAWER 03	DESTROY
900007163	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 SEP CASH DRAWER 02	DESTROY

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Barcode	File No.	Destroy Date	Orig. Dep	First Line	Second Line	Third Line	Current Location
900007164	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CASH RECEIPTS SUMMARIES	FY2007-2008 SEP CASH DRAWER 03	DESTROY
900007086	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CREDIT CARD SUMMARIES	FY2007-2008 1ST QTR CITY HALL	DESTROY
900007324	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CREDIT CARD SUMMARIES	FY2007-2008 2ND QTR CITY HALL	DESTROY
900007716	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CREDIT CARD SUMMARIES	FY2007-2008 3RD QTR CITY HALL	DESTROY
900008078	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	CREDIT CARD SUMMARIES	FY2007-2008 4TH QTR CITY HALL	DESTROY
900007085	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	GENERAL CASH RECEIPTS NUMERIC	FY2007-2008 1ST QTR DRAWER 02	DESTROY
900007323	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	GENERAL CASH RECEIPTS NUMERIC	FY2007-2008 2ND QTR DRAWER 02	DESTROY
900007717	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	GENERAL CASH RECEIPTS NUMERIC	FY2007-2008 3RD QTR DRAWER 02	DESTROY
900008079	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	GENERAL CASH RECEIPTS NUMERIC	FY2007-2008 4TH QTR DRAWER 02	DESTROY
900008779	0390-60	3/25/2015	FIN	RECEIPTS, DAILY CASH	GENERAL CASH RECEIPTS NUMERIC	FY2007-2008 JULY 2007 THRU JUNE 2008	DESTROY
900008476	0390-65	3/25/2015	FIN	RECEIPTS, GENERAL	ACCOUNTS RECEIVABLE	FY2007-2008	DESTROY
900008767	0390-65	3/25/2015	FIN	RECEIPTS, GENERAL	ACCT REC - REC FEES 12003	FY2007-2008	DESTROY
900008076	0390-65	3/25/2015	FIN	RECEIPTS, GENERAL	BUILDING PERMITS	FY2007-2008 APRIL	DESTROY
900007153	0390-65	3/25/2015	FIN	RECEIPTS, GENERAL	BUILDING PERMITS	FY2007-2008 AUGUST	DESTROY
900007567	0390-65	3/25/2015	FIN	RECEIPTS, GENERAL	BUILDING PERMITS	FY2007-2008 DECEMBER	DESTROY
900008013	0390-65	3/25/2015	FIN	RECEIPTS, GENERAL	BUILDING PERMITS	FY2007-2008 FEBRUARY	DESTROY
900007718	0390-65	3/25/2015	FIN	RECEIPTS, GENERAL	BUILDING PERMITS	FY2007-2008 JANUARY	DESTROY

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City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: MARCH 24, 2015

TO: MAYOR AND COUNCIL MEMBERS

**FROM: LIEUTENANT ROLAND CHACON
POLICE SERVICES**

**ISSUE: APPROVAL OF PROPOSED AMENDMENT TO THE JOINT AGREEMENT
FOR THE OPERATION, MAINTENANCE AND FINANCIAL MANAGEMENT
OF THE ORANGE COUNTY 800 MEGAHERTZ COUNTYWIDE
COORDINATED COMMUNICATIONS SYSTEM**

**RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE PROPOSED
AMENDMENT TO THE JOINT AGREEMENT FOR THE OPERATION, MAINTENANCE
AND FINANCIAL MANAGEMENT OF THE ORANGE COUNTY 800 MEGAHERTZ
COUNTYWIDE COORDINATED COMMUNICATIONS SYSTEM, AND AUTHORIZE THE
MAYOR TO EXECUTE THE AMENDMENT.**

BACKGROUND:

On February 6, 1996, the Orange County Board of Supervisors approved the original Joint Agreement for the Implementation and Operations of the Orange County 800 Megahertz Countywide Coordinated Communications System (800 MHz CCCS). This Agreement addressed City/County partnership responsibilities and financial obligations for the implementation of the 800 MHz CCCS in Orange County. It was executed by the then-31 cities and the Orange County Fire Authority (OCFA). The purpose of the system was to provide for an integrated and seamless communications system for law enforcement, emergency services and public works agencies throughout the County. This Agreement was amended by the Board of Supervisors on June 24, 2004, to include the backbone cost-sharing agreement negotiated by the County, 34 cities and the OCFA. Each of the 34 cities and the OCFA executed the 2004 amendment.

On October 28, 2004, the 800 MHz Governance Committee, which is comprised of four City Managers and three County representatives, approved an updated Joint Agreement for the Operation, Maintenance, and Financial Management of the Orange County 800 MHz CCCS. This Agreement addressed the ongoing partnership responsibilities for the maintenance and financial management of the 800 MHz CCCS system, including the

backbone cost-sharing amendment. The Agreement was approved by the Board of Supervisors on November 23, 2004, followed by the cities and partnering agencies. The City of Laguna Hills approved that amendment on February 22, 2005.

The individual obligations for the ongoing maintenance cost of the System Backbone (consoles and equipment), as approved by the Governance Committee, for each of the Cities and OCFA are determined by the number of radios that each of the partnering agencies operate on the System. Costs for the radios that operate under contract with the Orange County Sheriff's Department are allocated to the city for which the services are contracted.

Due to normal wear and the continued advancement of technology, the expected end-of-life of the CCCS was determined to be 2015. Therefore, the Governance Committee and the County of Orange decided that extending the life of the existing radio system by systematically replacing obsolete equipment was the most fiscally responsible approach to achieving the goal of continuing to provide a quality radio communications system. In order to accomplish these enhancements, they have developed a long-range implementation plan to extend the CCCS, and have developed a scope of work, which includes all of the activities, infrastructure and project schedule information for fiscal years 2014-19. This scope of work is described in Exhibit B, to the attached agreement, known as the System Extension. The Governance Committee and the County have also developed the overall estimated cost of the System Extension, including each agencies estimated funding share per fiscal year described in Exhibit C. It is the Governance Committee's and the County's desire that each agency amend the Agreement to commit to the System Extension and funding obligations.

There are two components to the System Extension. There is a cost associated with upgrading or replacing radios and also a cost of the equipment/backbone referred to as "Partnership Cost". The replacement radio has been identified; and Motorola is offering a one-time promotion of 50% off list price, referred to as the "Hot Red" promotion. The estimate for the City of Laguna Hills to replace and upgrade our allocated radios is \$250,600. This pricing estimate includes the "Hot Red" promotion deal. The City has been allocated 45 radios. Of the 45 radios four can be upgraded, and 41 have to be replaced. The "Hot Red" promotion deal is being offered only on replacement radios, and only 19 of the City's 41 replaceable radios are at a 50% discount. If the City does not purchase the radios in FY 2015/16, we will not receive the discount, and the cost of the radios will be approximately \$103,000 higher. The "Hot Red" promotion is dependent upon a minimum purchase of discounted radio packages by all of the participating agencies, and in order to take advantage of this promotion, the City must notify the Orange County Sheriff's Department with the number of radios they will purchase no later than June 1, 2015.

The second component of the System Extension is the upgrade and replacement of the equipment/backbone of the 800 MHz system. This component is referred to as the Partnership Cost. This has been allocated out over a four year period, and the total remaining balance of the Partnership Cost for the City is estimated at \$97,806. The City

budgeted for and paid the FY 2014/15 installment of \$6,343. Based on the payment schedule provided by Exhibit C, in FY 2015/16, the City will purchase radios at a cost of \$250,600 and pay the second installment of the Partnership Cost of \$9,875. In FY 2016/17, the city will pay the third year Partnership Cost of \$26,620 and in FY 2017/18, the final Partnership Cost of \$61,311. The total remaining cost of the radio purchase and the replacement of the Partnership Cost, equipment/backbone, is \$348,407.

The proposed amendment to the Joint Agreement for the Operation, Maintenance and Financial Management of the Orange County 800 Megahertz Countywide Coordination Communications System is attached as Attachment A, which lists the terms and conditions of the amended Agreement.

FISCAL IMPACT

The total remaining cost of the System Extension for the City of Laguna Hills is \$348,407. In order to receive the 50% discount on the radios, the City will be required to purchase the radios in FY 2015/16 at a cost of \$250,600. The City will also include the second payment installment of \$9,875. for the Partnership Costs in the FY 2015/16 budget. The City had previously anticipated these costs and has developed them into the long-range plan for use of reserve funds. The purchase of the radios and the Partnership Cost payment will have an impact of \$260,475. to the FY 2015/16 budget.

ATTACHMENTS

- Amendment to Joint Agreement for the 800 MHz Countywide Coordinated Communications System.

**AMENDMENT TO JOINT AGREEMENT
FOR THE OPERATION, MAINTENANCE AND FINANCIAL MANAGEMENT
OF THE ORANGE COUNTY 800 MEGAHERTZ
COUNTYWIDE COORDINATED COMMUNICATIONS SYSTEM**

THIS AMENDMENT (“**Amendment**”) is entered into on _____, 2015 by and between the Parties listed on Exhibit A, attached hereto, which are sometimes individually referred to as “**Party**” or collectively referred to as the “**Parties**.”

RECITALS

A. On November 23, 2004, the Parties executed that certain document entitled *Joint Agreement for the Operation, Maintenance and Financial Management of the Orange County 800 Megahertz Countywide Coordinated Communications System* (“**Agreement**”), which provides for the management and governance of the 800 MHz Countywide Coordinated Communications System (“800 MHz CCCS”).

B. The 800 MHz CCCS requires significant enhancement in order to extend the life of the system.

C. Pursuant to Section 15.10 of the Agreement, the Governance Committee and the County have developed a long-range implementation plan to extend the CCCS, and have developed a scope of work, which includes all the activities, infrastructure and project schedule information for fiscal years 2014-19 described on Exhibit B, attached hereto (“**System Extension**”).

D. The Governance Committee and County have also developed the overall estimated cost of the System Extension, including each Party’s estimated funding share by fiscal year described on Exhibit C, attached hereto.

E. A Party’s funding plan for the System Extension may consist of one or more of the following: 1) a Party’s cash contribution, 2) a Party or a group of Parties financing all or a portion of the System Extension through the issuance of tax exempt bonds or other public financing mechanisms, and/or 3) a Party or group of Parties financing all or a portion of the System Extension through the County approved System Extension vendor.

F. The Parties desire to amend the Agreement to provide their commitment to the System Extension and describe their implementation and funding obligations.

G. This Amendment has been approved by the Governance Committee.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. Implementation Obligations. The Parties hereby commit to fund and implement the System Extension as described on Exhibit B and Exhibit C.

a. California Environmental Quality Act ("CEQA"). The County shall be the lead agency for purposes of CEQA and shall obtain all necessary approvals for the System Extension.

b. Party Cost Share. The Parties intend to implement and fund the System Extension over several years beginning in fiscal year 2014-15 through fiscal year 2018-19. Each Party is responsible for its fair share contribution to the System Extension. The total estimated budget for the System Extension and each Party's fair share contribution is depicted on Exhibit C ("**Cost Share**"). A Party's Cost Share is determined by the number of subscriber radios used by the Party on the CCCS, as well as the Party's proportionate share of the System Extension dedicated to System Backbone. Each Party shall pay its total Cost Share in five fiscal year payments beginning in fiscal year 2014-15 through fiscal year 2018-19 in accordance with the procedures in Subsection (c) below. Each Party acknowledges that its Cost Share for the System Extension is an estimate and is expressed as a not to exceed amount. Each Party's Cost Share will be based on an actual quote by a third party vendor who will perform the System Extension under a contract or series of contracts approved and managed by the County ("**Contractor**"). A Party's actual Cost Share amount will be determined prior to the beginning of each fiscal year in which it is due and will be based on the Contractor's scope of work for the respective fiscal year. Therefore, the Cost Share depicted on Exhibit C may change, and may be periodically updated by the Parties to reflect any changed equipment or authorized System Extension modification expenses.

c. Invoicing & Payment. The County will calculate the actual Cost Share amount due the following fiscal year, and will invoice each Party by July 1. Each Party shall pay its respective Cost Share to the County within thirty (30) days of the start of the fiscal year. A Party is exempt from the payment procedures of this Subsection 1.c for the relevant fiscal year if it has:

- i. Executed a binding agreement with the County approved Contractor, agreeing to pay or finance its Cost Share through the Contractor directly, or
- ii. Executed a binding agreement with the County agreeing to jointly finance its Cost Share.

d. Cost Share Responsibility. Upon execution of this Amendment, each Party is responsible for its actual Cost Share regardless of the form and manner of payment described herein, such that the Party cannot terminate its Cost Share obligation for any reason. In the event of a withdrawal from the system in accordance with Section 20 of the Agreement or in the case of a default for failure to pay its Cost Share in accordance with this Amendment, each Party remains obligated to pay to County the Party's outstanding Cost Share as that obligation becomes due. Should any Party fail to pay its respective Cost Share when due, the County shall take action as is appropriate to obtain such payment. Nothing herein shall be construed as the County's exclusive remedy for the remediation of defaults by a Party or Parties, and the County reserves the right to pursue any and all available rights and remedies at law or in equity.

e. County Trust Account. The County shall deposit all Cost Share contributions into a trust account that is managed solely for the purpose of the System Extension.

2. System Extension Administration. The Orange County Sheriff-Coroner Department/Communications & Technology Division shall administer all agreements for the System Extension, and regularly report such progress to the Governance Committee.

3. Participating Agencies. The Parties hereby update the list of Participating Agencies described on Exhibit D, attached hereto, which shall replace in its entirety Exhibit C of the Agreement. Participating Agencies will continue to contribute to overall backbone costs through the payment of a separate and established entry fee for every radio added to the system.

4. Capitalized Terms. Any capitalized terms not defined herein shall have the meanings set forth in the Agreement.

5. Counterparts. This Amendment may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute but one and the same instrument.

6. Full Force. Except as expressly set forth herein, the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the date first written above.

THE COUNTY OF ORANGE,
a political subdivision of the State of California

By: _____
Chairman of the Board of Supervisors

SIGNED AND CERTIFIED THAT A COPY
OF THIS DOCUMENT HAS BEEN DELIVERED
TO THE CHAIRMAN OF THE BOARD

By: _____
Clerk of the Board of Supervisors
County of Orange, California

APPROVED AS TO FORM:
COUNTY COUNSEL

By: _____

CITY OF LAGUNA HILLS

DORE J. GILBERT, M.D., MAYOR

ATTEST:

PEGGY J. JOHNS
City Clerk

APPROVED AS TO FORM:

GREGORY E. SIMONIAN
City Attorney

EXHIBIT A

PARTIES TO THE AMENDMENT

ENTITY	RESPONSIBLE ADMINISTRATOR	ADDRESS	PHONE #
Aliso Viejo	City Manager	12 Journey, Suite 100 Aliso Viejo, CA 92656-5335	949/425-2512
Anaheim	City Manager	200 S. Anaheim Blvd. Anaheim, CA 92805	714/765-5162
Brea	City Manager	1 Civic Center Circle Brea, CA 92821-5732	714/990-7770
Buena Park	City Manager	6650 Beach Blvd. Buena Park, CA 90620	714/562-3550
Costa Mesa	City Manager	77 Fair Drive Costa Mesa, CA 92626	714/754-5328
Cypress	City Manager	5275 Orange Avenue Cypress, CA 90630	714/229-6688
Dana Point	City Manager	33282 Golden Lantern, Suite 203 Dana Point, CA 92629	949/248-3513
Fountain Valley	City Manager	10200 Slater Avenue Fountain Valley, CA 92708	714/593-4410
Fullerton	City Manager	303 W. Commonwealth Ave Fullerton, CA 92832	714/738-6310
Garden Grove	City Manager	11222 Acacia Parkway Garden Grove, CA 92840	714/741-5100
Huntington Beach	City Administrator	2000 Main Street Huntington Beach, CA 92648	714/536-5575
Irvine	City Manager	1 Civic Center Plaza Irvine, CA 92623-9575	949/724-6246
La Habra	City Manager	201 E. La Habra Blvd. La Habra, CA 90633	562/905-9701
La Palma	City Manager	7822 Walker Street La Palma, CA 90623	714/690-3333

ENTITY	RESPONSIBLE ADMINISTRATOR	ADDRESS	PHONE #
Laguna Beach	City Manager	505 Forest Avenue Laguna Beach, CA 92651	949/497-0704
Laguna Hills	City Manager	24035 El Toro Road Laguna Hills, CA 92653	949/707-2610
Laguna Niguel	City Manager	27801 La Paz Road Laguna Niguel, CA 92677	949/362-4300
Laguna Woods	City Manager	24264 El Toro Road Laguna Woods, CA 92653	949/639-0525
Lake Forest	City Manager	25550 Commercentre Drive Lake Forest, CA 92630	949/461-3410
Los Alamitos	City Manager	3191 Katella Avenue Los Alamitos, CA 90720	562/431-3538 ext. 201
Metro Cities Fire Authority	Manager	201 S. Anaheim Blvd., Suite 302 Anaheim, CA 92805	714/765-4077
Mission Viejo	City Manager	200 Civic Center Mission Viejo, CA 92691	949/470-3051
Newport Beach	City Manager	3300 Newport Blvd. Newport Beach, CA 92663-3884	949/644-3000
Orange	City Manager	300 East Chapman Ave. Orange, CA 92866	714/744-2222
Orange County Fire Authority	Fire Chief	1 Fire Authority Road Irvine, CA 92602	714/573-6010
Orange, County of	CEO	333 W. Santa Ana Blvd. Santa Ana, CA 92701	714/834-6200
Placentia	City Administrator	401 East Chapman Ave Placentia, CA 92870	714/993-8117
Rancho Santa	City Manager	22112 El Paseo Rancho Santa Margarita, CA 92688	949/635-1800

ENTITY	RESPONSIBLE ADMINISTRATOR	ADDRESS	PHONE #
Margarita			ext. 210
San Clemente	City Manager	100 Avenida Presidio San Clemente, CA 92672	949/361-8322
San Juan Capistrano	City Administrator	32400 Paseo Adelanto San Juan Capistrano, CA 92675	949/443-6317
Santa Ana	City Manager	20 Civic Center Plaza Santa Ana, CA 92701	714/647-5200
Seal Beach	City Manager	211 8th Street Seal Beach, CA 90740	562/431-2527 ext. 300
Stanton	City Manager	7800 Katella Avenue Stanton, CA 90680-3162	714/379-9222 ext. 240
Tustin	City Manager	300 Centennial Way Tustin, CA 92780	714/573-3010
Villa Park	City Manager	17855 Santiago Blvd. Villa Park, CA 92861	714/998-1500
West Cities Police Communications	West-Comm Administrator	911 Seal Beach Blvd. Seal Beach, CA 90740	562/594-7243
Westminster	City Manager	8200 Westminster Blvd. Westminster, CA 92683	714/898-3311 ext. 402
Yorba Linda	City Manager	4845 Casa Loma Avenue Yorba Linda, CA 92886	714/961-7110

EXHIBIT B

GENERAL DESCRIPTION OF SYSTEM EXTENSION AND PROJECT SCHEDULE

1.0 Overview

The System Extension plan will focus on extending the life of the existing CCCS radio system by systematically replacing end-of-life equipment in strategic phases culminating in an upgrade to P25 compliance with the goal of continuing to provide quality radio communications to the law, fire, lifeguard and public works agencies in Orange County.

2.0 Description of System Extension

- 2.1 *System Backbone* – Radio infrastructure equipment that is at or near the end of its expected life will be directly replaced with the current version of the same equipment that will maintain all existing features and functionalities and is able to work with the existing backhaul network. Specifically, this will involve the replacement of 565+ existing Quantar radio base stations and ancillary equipment at 25 radio sites with 800 MHz 3600 baud GTR8000 base stations and ancillary equipment. This will be accomplished in accordance with the following schedule:

System Backbone schedule:

Northwest Cell = 24 Quantars replaced in 2015
Southwest Cell = 40 Quantars replaced in 2015
Laguna Cell = 33 Quantars replaced in 2016
Moorhead IR Site = 8 Quantars replaced in 2016
North Cell = 105 Quantars replaced in 2016
South Cell = 135 Quantars replaced in 2017
Crystal Cove IR Site = 4 Quantars replaced in 2017
Countywide Cell = 210 Quantars replaced in 2017
Carbon Canyon IR Site = 3 Quantars replaced in 2017
Silverado IR Site = 3 Quantars replaced in 2017

- 2.2 *Law Enforcement Dispatch Consoles* – Police Dispatch Gold Elite consoles will be out-of-service by the vendor in 2018 and will need to be replaced prior to 2018 to maintain the existing console priority feature once the system is upgraded to P25. Console priority is a feature unique to law enforcement dispatch and allows dispatch to have the ability to transmit and receive audio simultaneously and is an officer safety necessity. Existing Gold Elite Console equipment will be replaced with its successor console, the MCC7500. Due to the complexity of the replacement at each law dispatch center, only 6 dispatch centers can be upgraded each year. A schedule has been developed to address the 20 law dispatch centers on the system, as shown below.

Console schedule:

FY14/15 - Loma Ridge, Irvine, Laguna Beach, Huntington Beach

FY15/16 - Anaheim, Brea, West Comm, Santa Ana, Tustin

FY16/17 - Orange, Fullerton, Costa Mesa, Garden Grove, Westminster

FY17/18 - Placentia, La Palma, Newport Beach, Fountain Valley,
Buena Park, La Habra

- 2.3 *System Field Equipment* – When the System Backbone is upgraded to the P25 standard in FY 2018/2019, all subscriber radio equipment will also need to be P25 capable. Subscriber radios that are capable of being upgraded will need to receive the software/firmware upgrade prior to the backbone upgrade. Older subscriber radio equipment that is not capable of being upgraded to the P25 standard will need to be replaced prior to the P25 upgrade. Each agency will be responsible for the purchase of either replacement radios, or the necessary subscriber upgrade package for upgradable radios.
- 2.4 *P25 Upgrade* – When all backbone sites and law dispatch consoles have completed their equipment replacement, the vendor will initiate the necessary equipment and software update to bring the system up to the 7.18 software platform for P25 compliance. This final phase of the System Extension plan is scheduled for FY 2018/2019.

EXHIBIT C

TOTAL ESTIMATED SYSTEM EXTENSION COST & ESTIMATED PARTY COST SHARE BY FISCAL YEAR

				ESTIMATED COST					
FY 15-16 Radio Counts				City/Agency Cost		Partnership Cost			
CITY/AGENCY	Upgrade (P25 Capable With Software Upgrade)	Replace (Upgrade To P25 Not Possible)	Total	Console Equipment	Radio Equipment*	FY 15-16 North & Laguna Cells	FY 16-17 South & Countywide Cells	FY 17-18 Remaining Backbone	TOTAL
1. ALISO VIEJO	11	21	32	\$ -	\$ 138,650	\$ 7,028	\$ 18,930	\$ 43,599	\$ 208,206
2. ANAHEIM	432	1,351	1,783	1,928,869	8,602,800	391,545	1,054,758	2,429,268	14,407,241
3. BREA	62	302	364	648,137	1,883,300	79,891	215,329	495,936	3,322,593
4. BUENA PARK	76	258	334	569,804	1,635,400	73,276	197,582	455,062	2,931,124
5. COSTA MESA	105	523	628	680,354	3,258,750	137,968	371,502	855,626	5,304,197
6. CYPRESS	24	170	194	0	1,047,600	42,604	114,763	264,317	1,469,285
7. DANA POINT	15	49	64	0	311,250	14,054	37,860	87,198	450,362
8. FOUNTAIN VALLEY	45	204	249	443,290	1,275,750	54,702	147,299	339,253	2,260,294
9. FULLERTON	125	513	638	501,417	3,221,750	140,141	377,418	869,250	5,109,976
10. GARDEN GROVE	115	475	590	369,240	2,982,250	129,608	349,023	803,852	4,633,972
11. HUNTINGTON BEACH	452	820	1,272	1,097,718	5,439,800	279,398	752,469	1,733,051	9,302,436
12. IRVINE	111	503	614	432,209	3,145,650	134,878	363,220	836,551	4,912,509
13. LA HABRA	73	190	263	573,584	1,223,950	57,809	155,581	358,327	2,369,252
14. LA PALMA	31	51	82	166,901	341,650	18,008	48,508	111,722	686,789
15. LAGUNA BEACH	85	247	332	526,652	1,579,750	72,883	196,399	452,337	2,828,021
16. LAGUNA HILLS	4	41	45	0	250,600	9,875	26,620	61,311	348,407
17. LAGUNA NIGUEL	9	55	64	0	340,350	14,081	37,860	87,198	479,489
18. LAGUNA WOODS	2	4	6	0	26,300	1,330	3,549	8,175	39,354
19. LAKE FOREST	21	67	88	0	426,150	19,325	52,058	119,897	617,429
20. LOS ALAMITOS	15	45	60	0	287,250	13,176	35,494	81,748	417,668
21. METRONET	37	10	47	1,966,250	102,550	10,321	27,803	64,036	2,170,960
22. MISSION VIEJO	30	90	120	0	574,500	26,366	70,988	163,495	835,349
23. NEWPORT BEACH	438	401	839	532,934	2,909,700	184,290	496,322	1,143,105	5,266,351
24. ORANGE	115	514	629	598,012	3,216,250	137,889	372,094	856,988	5,181,233
25. PLACENTIA	30	107	137	413,090	676,500	30,119	81,044	186,657	1,387,410
26. RANCHO SANTA MARG.	7	29	36	0	182,050	7,906	21,296	49,049	260,301
27. SAN CLEMENTE	12	97	109	0	595,800	23,931	64,480	148,508	832,719
28. SAN JUAN CAPISTRANO	6	33	39	0	204,900	8,525	23,071	53,136	289,632
29. SANTA ANA	219	818	1,037	591,620	5,159,850	227,713	613,451	1,412,872	8,005,506
30. SEAL BEACH	25	97	122	0	610,750	26,844	72,171	166,220	875,985
31. STANTON	10	63	73	0	389,500	16,051	43,184	99,460	548,195
32. TUSTIN	81	243	324	483,266	1,551,150	71,126	191,667	441,437	2,738,646
33. VILLA PARK	0	6	6	0	36,000	1,318	3,549	8,175	49,042
34. WEST-COMM	4	13	17	631,052	82,600	3,733	10,057	23,162	750,604
35. WESTMINSTER	73	274	347	549,621	1,727,950	76,137	205,273	472,774	3,031,755
36. YORBA LINDA	35	62	97	0	412,250	21,302	57,362	132,159	623,092
37. OCFA	950	863	1,813	3,217,500	6,270,500	397,622	1,072,505	2,470,142	13,428,269
38. OCTA	70	43	113	0	338,500	24,875	66,847	153,958	584,179
39. OC LIFE GUARD	7	47	54	438,900	290,050	11,865	31,944	73,573	846,333
40. IRVINE VLLY. CLLG. PD	16	0	16	0	18,400	3,527	9,465	21,799	53,192
41. SANTA ANA UNIF. SD. PD	51	2	53	0	70,650	11,639	31,353	72,210	185,852
42. SADDLEBACK CLLG. PD	18	0	18	0	20,700	3,953	10,648	24,524	59,825
43. CEO	1	1	2	0	7,150	439	1,183	2,725	11,497
44. DA	0	225	225	0	1,350,000	49,411	133,102	306,554	1,839,067
45. HCA	184	98	282	0	799,600	61,804	166,821	384,214	1,412,439
46. JWA	39	194	233	536,250	1,208,850	51,175	137,834	317,453	2,251,563
47. OC ANIMAL CONTROL	10	110	120	350,000	671,500	26,386	70,988	163,495	1,282,369
48. OC DANA POINT HARBOR	0	13	13	0	78,000	2,822	7,690	17,712	106,225
49. OC PARKS	131	248	379	0	1,638,650	83,218	224,203	516,373	2,462,443
50. OCPW	10	469	479	0	2,825,500	105,270	283,359	652,619	3,866,748
51. OCWR	59	3	62	0	85,850	13,602	36,677	84,473	220,602
52. PROBATION	177	435	612	0	2,813,550	134,695	362,037	833,826	4,144,108
53. SHERIFF	857	1,922	2,779	4,428,829	12,517,550	610,825	1,643,955	3,786,280	22,987,439
54. SSA	19	0	19	0	21,850	4,173	11,240	25,887	63,149
TOTAL						\$ 4,162,452	\$ 11,211,905	\$ 25,822,727	
The costs stated herein are estimated costs expressed as not to exceed amounts subject to the final system design.						\$41,197,084			
* It is recommended that the Partnership co-ordinate a bulk equipment purchase in FY 16-17.						PARTNERSHIP TOTAL			

January 2015

EXHIBIT D

PARTICIPATING AGENCIES

AGENCY	RESPONSIBLE ADMINISTRATOR	ADDRESS	PHONE #
Irvine Valley College Police Department	Police Chief	5500 Irvine Center Drive, Irvine CA 92618	949/451-5201
Orange County Transportation Authority	Administrator	600 S. Main Street, Orange CA 92868	714/560-6282
Saddleback College Police Department	Police Chief	28000 Marguerite Parkway, Mission Viejo CA 92692	949/582-4390
Santa Ana Unified School District Police Department	Police Chief	1601 E. Chestnut Avenue, Santa Ana CA 92701	714/558-5536
US Ocean Safety (OC Lifeguards)	President	34127 Pacific Coast Highway, Dana Point CA 92629	949/276-5050



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: MARCH 25, 2015

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DAN MEEHAN
COMMUNITY SERVICES SUPERINTENDENT**

ISSUE: 2015 FOURTH OF JULY CELEBRATION AND FIREWORKS AGREEMENT

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE FIREWORKS DISPLAY AGREEMENT BETWEEN FIREWORKS AND STAGE FX AMERICA, INC., AND THE CITY OF LAGUNA HILLS FOR 2015 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

SUMMARY:

The City of Laguna Hills will host its annual Fourth of July celebration at the Laguna Hills Sports Complex on Saturday, July 4, 2015. The special event will be held from 4:00 p.m. to 9:30 p.m. and includes a number of activities in addition to the fireworks show. Staff's recommendation is to authorize the City Manager to execute an Agreement with Fireworks and Stage FX America, Inc. (FA), for the 2015 fireworks display. Fireworks America provided a successful show for the 2014 event. The proposed show for 2015 will have approximately one thousand one hundred (1,100) shells, and a cost of \$26,400. The show will be approximately 18 minutes in length. As a means of comparison, the 2014 display had 1,361 shells, was 20 minutes in length and cost \$32,250. The additional shells and duration were due to the four minute back up display that was brought in to ensure a full length show was provided to the audience.

BACKGROUND:

The City of Laguna Hills will host its annual Fourth of July celebration at the Laguna Hills Sports Complex on Saturday, July 4, 2015. For the Fourth of July Celebration event this year, the following activities are tentatively scheduled:

Main Stage Entertainment:

- Straight 78 (70's through Contemporary Funk, Soul, and Rock)

Games:

- Soccer Kick
- Double Hoop Shot
- Football Toss

Carnival Rides:

- Two carnival rides

Activities:

- 40 foot obstacle Course
- Spacewalk-Airwalk

Children's Activities

- Face Painting
- Crafts

City Information Booth: (To Date)

- Community Services Class/Event Promotion
- Recycling Information
- City Commissions

Vendor Booths: (Contacted by Staff)

- Dippin Dots - LHHS PTSA
- Churros, candy, pretzels, & nachos - LHHS Music Boosters
- Roasted Corn, iced tea, lemonade & pizza - Boy Scout Troop 1602
- Shaved ice - LHHS Water Polo Boosters
- Hot dogs & brownies - Festival Singers
- Chili & Cornbread - AYSO 1422
- Water, soda & Gatorade - LHHS Football Boosters
- Cupcakes and iced coffee - LHHS Lacrosse Boosters
- Hamburgers and chips - LHHS Boys Basketball

The following is the tentative schedule of events:

4:00 p.m. Event Begins

Activities, games, music, food and vendor booths

8:50 P.M. Mayor's Welcome/Comments

9:00 P.M. National Anthem

9:05 P.M. Fireworks Display

In addition to the activities listed above, it is anticipated that "Team Dark Horse" will be present to support the adopted Marines of the 3/5 Battalion at this year's event. Marine's from the 3/5 Battalion may also be present.

Vendor booth rental forms were sent to all past vendors. Vendors who have participated previously in the Fourth of July Celebration have until late May to submit their request for a booth for 2015. After this date, food items that have not been secured by a past vendor may be given away to other interested Laguna Hills non-profit organizations.

After three consecutive displays (2011, 2012, 2013) and the use of two different pyrotechnical vendors had serious malfunctions that cut the show well short and disappointed the audience, staff went out to bid for the 2014 event. FA was selected as the fireworks vendor for the 2014 event after staff had followed the informal proposal requirements under the City's Procurement Code (Section 3-08.080), which calls for a minimum of three bids to be obtained and that the contract be awarded to the lowest price consistent with the best qualified bidder criteria. FA provided a successful show for the 2014 event.

Based on FA's reputation, reliability, and the fact that FA produced an extremely successful show for Laguna Hills this past year, staff does not think it necessary to initiate another bid process for this year's firework show. Furthermore, in accordance with Section 3-08.170 of the City's municipal code, entertainment services are exempt from Chapter 3-08 of the municipal code which requires an informal bid process for services with a cost greater than \$15K and up to \$50K. Therefore, staff's recommendation is for the City Council to approve the attached Agreement and to authorize the City Manager to execute an Agreement with FA for the 2015 fireworks display.

The proposed show for 2015 will have approximately one thousand one hundred (1,100) shells, and a cost of \$26,400. The fireworks display will be approximately 18 minutes in length. As a means of comparison, the 2014 display had 1,361 shells, was 20 minutes in length and cost \$32,250. The additional shells and duration were due to the four minute back up display that was brought in to ensure a full length show was provided to the audience. The 2015 proposal is a return to the more standard agreement with regards to shell count, duration and cost.

FISCAL IMPACT:

The budget for the 2015 Fourth of July event is \$53,750 which includes a fireworks budget of \$26,400. Estimated overall expenditures, including the \$26,400 fireworks show expense, total \$53,750. Estimated net costs total \$48,050, which accounts for an estimated \$4,500 in ticket sales revenue and \$1,200 in vendor booth rentals.

ATTACHMENTS:

- Firework Display Agreement

FIREWORKS DISPLAY AGREEMENT
Fireworks and Stage FX America, Inc.

THIS FIREWORKS DISPLAY AGREEMENT (the "Agreement") is made, entered into, and effective this 16th day of March 2015, by and between the CITY OF LAGUNA HILLS, a California general law city organized and existing under the laws of the State of California ("City"), and FIREWORKS AND STAGE FX AMERICA, INC., a California corporation, dba FIREWORKS AMERICA ("FA").

RECITALS

- A. FA designs, produces, and conducts public fireworks displays; and
- B. City desires to engage FA to design, produce and perform a public fireworks display on July 4, 2015, pursuant to the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the terms, conditions, and covenants contained herein, both parties hereto do mutually agree as follows.

AGREEMENT

1. **Engagement.** City hereby engages FA to provide to City one public fireworks display ("Display"), and FA accepts such engagement upon all of the promises, terms and conditions hereinafter set forth.

1.1 **FA Duties.** FA shall provide all pyrotechnic equipment, trained pyrotechnicians, shipping, pyrotechnic products, application for specific pyrotechnic permits (the cost of which, including standby fees, shall be paid by City) relating to the Display, and insurance covering the Display. Subject to Paragraph 18, FA shall provide the Display in substantial conformance with the duration, quantities and format outlined in the "Freedom in the Sky" Scope of Work, a copy of which is attached hereto as Exhibit "A" and is incorporated herein by this reference and made a part of this Agreement as though set forth fully herein.

1.2 **City Duties.** City shall provide the Site, as defined in Paragraph 2, for the discharge of the Display, access to the Site, security for the Site as set forth in Paragraph 11, and any authorization necessary for FA to utilize the Site for the Display.

1.3 **FA Performance.** As a material inducement to the City entering into this Agreement, FA acknowledges and understands that the Display contracted for under this Agreement requires specialized skills and abilities and that, consistent with this understanding, FA represents and warrants that it shall conduct the Display and perform all related services and work under this Agreement in a skillful and competent manner, and that it shall be held to a standard of quality and performance prevalent in the pyrotechnic industry for such Display service and work and with the standards recognized as being employed by contractors in the pyrotechnic field in the State of California. FA further represents and warrants that it is skilled in the field of public fireworks displays and that it holds the necessary skills and abilities to

satisfy the standard of quality and performance as set forth in this Agreement. FA further represents and warrants that it and all of its employees and subcontractors, if approved, providing services under this Agreement shall have sufficient skill and experience to perform the Display services and work assigned to them. All Display services and work shall be completed to the reasonable satisfaction of the City.

1.4 Term. This Agreement shall commence upon the effective date of this Agreement and continue in full force and effect until completion of all Display services and work.

2. Time and Place. The Display shall take place on July 4, 2015 ("Scheduled Date"), at approximately 9:00 p.m. ("Scheduled Time"), at the Laguna Hills High School located at 25401 Paseo de Valencia, Laguna Hills, CA, between the Tennis Court and Baseball Field, which is adjacent to the Laguna Hills Community Center located at 25555 Alicia Parkway, Laguna Hills, CA ("Site"). The Display will be under the direct supervision and control of a lead FA pyrotechnician as set forth in Paragraph 3. It is agreed that FA shall be the exclusive fireworks supplier and producer for the Display contracted for herein. City reserves the right to determine the actual start and stop time of the Display.

3. Lead Pyrotechnician.

3.1 Experience. The Display shall be conducted by and discharged under the direct supervision and control of a lead FA pyrotechnician that: (i) has a minimum of three years of experience providing public fireworks displays; and/or (ii) has successfully provided no less than ten public fireworks displays.

3.2 Verification of Credentials. FA shall furnish City with the name of the lead FA pyrotechnician responsible for the Display, a copy of his/her Basic Commercial or Special Effects 1st Class License, and a written summary of his/her prior experience and credentials. FA shall provide the documentation required by this Paragraph to the City by no later than May 29, 2015.

4. Fees, Interest, and Expenses.

4.1 Fee. City agrees to pay FA a fee of \$26,400.00 (Twenty Six Thousand Four Hundred Dollars) ("Display Fee") for the Display. City shall pay to FA \$13,200.00 (Thirteen Thousand Two Hundred Dollars) of the Display Fee as a deposit ("Deposit") upon execution of this Agreement by both parties. Except as otherwise provided below, the balance of the Display Fee shall be paid by City no later than July 18, 2015.

4.2 Interest. In the event that the Display Fee is not paid in a timely manner, City will be responsible for the payment of 1.5% interest per month or 18% annually on the unpaid balance.

4.3 Expenses. FA shall pay all normal expenses directly related to the Display including, but not limited to, freight, insurance as set forth herein, pyrotechnic products, pyrotechnic equipment, experienced pyrotechnic personnel to set up and discharge the pyrotechnics, and those additional items outlined as FA's responsibility under this Agreement.

City shall pay all costs related to the Display not supplied by FA including, but not limited to, all governmental fees and taxes, including sales, use, excise, license, permit, entertainment, or other fees, taxes or surcharges imposed or otherwise applied to the Display.

5. **Force Majeure.** City agrees to partially assume the risks of weather, strike, civil unrest, terrorism, military action, governmental action, and other causes beyond the control of FA, which may prevent the Display from being safely discharged on the Scheduled Date. If, for any such reason, FA is not reasonably able to safely discharge the Display on the Scheduled Date, City may: (i) reschedule the Display on a mutually agreed upon date occurring no later than six months from the Scheduled Date, and pay to FA the balance of the Display Fee within 15 business days of completion of the rescheduled Display; or (ii) cancel the Display, forfeit the Deposit, and be relieved of any obligation to pay to FA the balance of the Display Fee.

6. **Rescheduling.** City shall have the option to unilaterally reschedule the Display at any time prior to the Scheduled Date. Except as provided otherwise in Paragraph 5, if City elects to reschedule the Display, it shall pay to FA the balance of the Display Fee within 15 business days of completion of the rescheduled Display plus: (i) 5% of the Display Fee, or \$1,320.00 (One Thousand Three Hundred Twenty Dollars), if the City notifies FA of the request to reschedule before 12:00 a.m. on July 3, 2015; or (ii) 15% of the Display Fee, or \$3,960.00 (Three Thousand Nine Hundred Sixty Dollars), if the City notifies FA of the request to reschedule on or after 12:00 a.m. on July 3, 2015. The Display shall be rescheduled on a mutually agreed upon date occurring no later than six months from the Scheduled Date.

7. **Right to Cancel, Substantial Delay or Postponement.**

7.1 **Right to Cancel.** City shall have the option to unilaterally cancel the Display at any time prior to the Scheduled Date. If City elects to cancel the Display prior to the Scheduled Date for any reason other than force majeure pursuant to Paragraph 5, FA's inability to perform as a result of operator error, or malfunction or failure of pyrotechnic equipment or materials as provided in Paragraph 7.2(C), or FA's failure to fulfill its obligations under this Agreement, FA shall retain the Deposit, and the City shall pay to FA as liquidated damages: (i) 50% of the balance of the Display Fee, or \$6,600.00 (Six Thousand Six Hundred Dollars), if the City notifies FA of the cancellation at least 30 days prior to the Scheduled Date; (ii) 75% of the balance of the Display Fee, or \$9,900.00 (Nine Thousand Nine Hundred Dollars), if the City notifies FA of the cancellation 15 to 29 days prior to the Scheduled Date; or (iii) 100% of the balance of the Display Fee, or \$13,200.00 (Thirteen Thousand Two Hundred Dollars), if the City notifies FA of the cancellation less than 15 days prior to the Scheduled Date.

7.2 **Substantial Delay or Postponement.** Both parties agree that the City will suffer damages as a result of any substantial delay or postponement of the Display resulting from operator error, or malfunction or failure of the pyrotechnic equipment or materials, and therefore agree to the following liquidated damages provisions:

A. If FA, as a result of operator error, or malfunction or failure of the pyrotechnic equipment or materials, is unable to start the Display within 5 to 15 minutes after the Scheduled Time, or if at any time after the Display has begun and is underway, there is/are a gap(s) or break(s) in the program lasting 2 to 5 minutes in total, FA shall pay to the City as

liquidated damages 20% of the Display Fee, or \$5,280.00 (Five Thousand Two Hundred Eighty Dollars).

B. If FA, as a result of operator error, or malfunction or failure of the pyrotechnic equipment or materials, is unable to start the Display more than 15 to 30 minutes after the Scheduled Time, or if at any time after the Display has begun and is underway, there is/are a gap(s) or break(s) in the program lasting more than 5 to 15 minutes in total, FA shall pay to the City as liquidated damages 50% of the Display Fee, or \$13,200.00 (Thirteen Thousand Two Hundred Dollars).

C. If FA, as a result of operator error, or malfunction or failure of the pyrotechnic equipment or materials, is unable to start the Display for more than 30 minutes after the Scheduled Time, or at any time after the Display has begun and is underway, there is/are a gap(s) or break(s) in the program lasting more than 15 minutes in total, the City, in its sole discretion, may cancel the Display without incurring any liability for payment to FA and without any obligation to reschedule the Display. In either event, it is expressly agreed that FA shall pay to the City as liquidated damages 100% of the Display Fee, or \$26,400.00 (Twenty Six Thousand Four Hundred Dollars).

8. Notice of Rescheduling or Cancellation.

8.1 Notice Prior to Scheduled Date. In the event that the City elects to reschedule or cancel the Display prior to the Scheduled Date, the City shall communicate its decision to Robert Wozniak of FA at bob@fireworksamerica.com and/or by phone to (800) 464-7976.

8.2 Notice on Scheduled Date. In the event that the City elects to reschedule or cancel the Display on the Scheduled Date, the City shall communicate its decision to Robert Wozniak of FA at bob@fireworksamerica.com and/or by phone to (800) 464-7976. In addition, the City shall inform the lead FA pyrotechnician onsite of its decision as appropriate.

9. City Contract Officer. The City Manager, or his/her designee, shall be solely authorized to make decisions concerning this Agreement and the Display including, but not limited to, requests to reschedule or cancel the Display.

10. Safety. FA shall comply with applicable federal, state and local laws and regulations and employ safety policies and procedures, programs, protocols and other measures consistent with recognized applicable industry standards and practices. At all times before and during the Display, it shall be within FA's sole discretion and control to determine whether or not the Display may be safely discharged or continued. It shall not constitute a breach of this Agreement by FA to determine that the Display cannot be discharged or continued as a result of any conditions or circumstances affecting safety beyond the reasonable control of FA. Conditions or circumstances resulting from operator error, or malfunction or failure of the pyrotechnic equipment or materials shall not be deemed "beyond the reasonable control of FA" for purposes of this Paragraph and shall remain subject to the liquidated damages provisions set forth in Paragraph 7.2.

11. **Security.** City shall provide and maintain sufficient security personnel, barricades, and police services before, during and after the Display until the lead FA pyrotechnician declares the Site clear. The City shall also provide and maintain a shell casing fallout area clear of any buildings, cars and spectators with a minimum 500-foot radius, or as may otherwise be specified by the current edition of *National Firework Protection Association 1123: Code for Fireworks Display* ("NFPA 1123"), as a Fire Safety Zone ("FSZ") from the time the fireworks are delivered to the Site until the lead FA pyrotechnician declares the Site clear. The approximate location and scope of the FSZ is depicted in Exhibit "B" attached hereto. It is understood and agreed that FA will cease the discharge of all fireworks due to any security breach of the FSZ. FA shall not be responsible for personal injury, vehicle or property damage occurring within the FSZ as a result of the City's failure to maintain the 500-foot radius FSZ clear of any buildings, cars, or spectators. Furthermore, City shall be responsible for any property damage to the Laguna Hills High School Tennis Court, Baseball Field, Track and/or Football Field solely within the FSZ caused by ordinary fallout from the Display. City acknowledges and agrees that FA's responsibilities are limited to the Display and that FA is relying on City to maintain the aforementioned FSZ and to comply with all Federal, State, and local laws, orders, regulations and ordinances pertaining to the implementation of any and all security measures at the FSZ. Any inspections of the FSZ by or on behalf of City made during setup of the Display shall be in accordance with the current edition of NFPA 1123, and under the direct supervision of the lead FA pyrotechnician. Any such inspection shall not interfere with the safety of the setup, discharge, or disassembly of the Display. The lead FA pyrotechnician may, at his/her sole discretion, cancel any inspection that in his/her opinion may compromise the safety of the setup, discharge, or disassembly of the Display.

12. **Continuity.** FA shall establish Display "continuity" (i.e., test and confirm the functionality of electrically fired pyrotechnic lines, channels and circuits) by no later than 7:00 p.m. on the Scheduled Date, or no less than two hours prior to the Scheduled Time as such time may be modified by the City.

13. **Contract Subject to Government Regulation.** This Agreement and FA's obligations and FA's performance hereunder are subject to all applicable Federal, State, and local laws, rules, ordinances, regulations and codes, now or hereinafter in effect, and to the conditions and limitations contained in any necessary permits, as set forth in Paragraph 14 ("Display Permits"). In the event any Federal, State, or local law, rule, regulation or ordinance shall be enacted which in any way prohibits, limits or restricts the sale, performance or operation of the exhibition of the Display or in the event the Display Permits in any way limit or restrict the sale, performance or operation of said exhibition, FA shall limit or restrict its performance of the Display so as to comply with such law, rule, regulation or ordinance or limitation or restriction of Display Permits. The City acknowledges that any such limit or restriction placed on the performance or operation of the Display shall in no way result in or entitle City to a reduction or abatement in the full contract price.

14. **Permits.** FA agrees to apply for permits for the firing of pyrotechnics from the Orange County Fire Authority, and if required, the FAA. The City shall be responsible for any fees associated with these permits, including standby fees. The City shall be responsible for obtaining any other necessary permits, paying associated fees, and making other appropriate arrangements

for police services, other fire departments, road closures, event/activity or land use permits or any permission or permit required by any local, regional, state or federal government.

15. Cleanup. FA shall be responsible for the removal of all Display equipment and any live pyrotechnics from the Site. The City shall be responsible for cleaning the Site and FSZ.

16. Insurance and Indemnification.

16.1 Insurance. FA shall procure and maintain, at its sole cost and expense, and submit concurrently with its execution of this Agreement, in a form and content satisfactory to City, public liability and property damage insurance against any and all claims for injuries against persons or damages to property resulting from FA's performance under this Agreement. FA shall also carry workers' compensation insurance in accordance with California workers' compensation laws. Such insurance shall be kept in full force and effect during the term of this Agreement, including any extension thereof, and shall not be cancelable without thirty (30) days written notice to City of any proposed cancellation. Certificates of insurance evidencing the foregoing and designating the City and the Saddleback Valley Unified School District, their elected and appointed officials and officers, employees, agents, and volunteers as additional insureds by original endorsement shall be delivered to and approved by City prior to commencement of services. The procuring of such insurance and the delivery of policies, certificates, and endorsements evidencing the same shall not be construed as a limitation of FA's obligation to indemnify City and the Saddleback Valley Unified School District, their elected and appointed officials and officers, agents, employees, and volunteers.

16.1.1 Minimum Scope of Insurance. The minimum amount of insurance required hereunder shall be as follows:

A. Comprehensive general liability and personal injury with limits of at least five million dollars (\$5,000,000.00) per occurrence, six million dollars (\$6,000,000.00) in the general aggregate, and six million dollars (\$6,000,000.00) for products and completed operations; the commercial general liability policy shall name the City of Laguna Hills and the Saddleback Valley Unified School District as additional insureds;

B. Automobile liability insurance with limits of at least one million dollars (\$1,000,000.00) per occurrence;

C. Workers' compensation insurance in the statutory amount as required by the State of California, and Employer's Liability Insurance with limits of at least one million dollars (\$1,000,000.00) per accident for bodily injury or disease.

For any claims related to this Agreement, FA's insurance coverage shall be primary insurance as respects City and the Saddleback Valley Unified School District, and their respective elected and appointed officials and officers, employees, agents, and volunteers. Any insurance or self-insurance maintained by City or the Saddleback Valley Unified School District and their respective elected officials, officers, employees, agents, and volunteers shall be in excess of FA's insurance and shall not contribute with it. For workers' compensation and employer's liability insurance only, the insurer shall waive all rights of subrogation and

contribution it may have against City, its elected and appointed officials and officers, employees, agents, and volunteers.

16.1.2 Sufficiency of Insurers. Insurance required herein shall be issued by a licensed company authorized to transact business in the state by the Department of Insurance for the State of California with a current rating of A-:VII or better (if an admitted carrier), or a current rating of A:X or better (if offered by a non-admitted insurer listed on the State of California List of Eligible Surplus Lines Insurers (LESLI), by the latest edition of A.M. Best's Key Rating Guide, except that the City will accept workers' compensation insurance from the State Compensation Fund.

16.1.3 Verification of Coverage. FA shall furnish City with both certificates of insurance and original endorsements, including additional insured endorsements, effecting all of the coverages required by this Agreement. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All proof of insurance is to be received and approved by the City by no later than May 29, 2015. City reserves the right to require FA's insurers to provide complete, certified copies of all required insurance policies at any time. Additional insured endorsements are not required for workers' compensation policies.

16.1.4 Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City and the Saddleback Valley Unified School District, their elected officials, officers, employees, agents, and volunteers; or, FA shall procure a bond guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

16.1.5 Separation of Insureds; No Special Limitations. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the City and the Saddleback Valley Unified School District, their directors, officials, officers, employees, agents, and volunteers.

16.2 Indemnification. To the fullest extent permitted by law, FA shall defend (at FA's sole cost and expense with legal counsel reasonably acceptable to the City), indemnify, protect, and hold harmless City and the Saddleback Valley Unified School District, their elected and appointed officials, officers, directors, employees, agents, and volunteers (collectively the "Indemnified Parties"), from and against any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, penalties, and expenses including legal costs and attorney fees (collectively "Claims"), including but not limited to Claims arising from injuries to or death of persons (FA's employees included), for damage to property, including property owned by City and the Saddleback Valley Unified School District, or from any violation of any federal, state, or local law or ordinance, which Claims arise out of, pertain to, or are related to FA's performance under this Agreement. Under no circumstances shall the insurance requirements and limits set forth in this Agreement be construed to limit FA's indemnification obligation or other liability hereunder.

17. **Attorney Fees.** In the event any dispute between the parties with respect to this Agreement results in litigation or any non-judicial proceeding, the prevailing party shall be entitled, in addition to such other relief as may be granted, to recover from the non-prevailing party all reasonable costs and expenses, including but not limited to reasonable attorney fees, expert consultant fees, court costs and all fees, costs, and expenses incurred in any appeal or in collection of any judgment entered in such proceeding.

18. **Substitutions.** FA shall have the right, at its discretion, to substitute any fireworks it deems necessary provided same does not detract from the aesthetic value or quality of the Display. This includes, but is not limited to, shell sizes, quantities, types and brand names. Any substitutions shall in no way result in or entitle City to a reduction or abatement of the full contract price.

19. **California Law.** This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim, or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Orange, State of California, or any other appropriate court in such county, and FA covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

20. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations, arrangements, agreements, representations, and understandings, if any, made by or among the parties with respect to the subject matter hereof, and may not be changed, modified, renewed or extended except by a written agreement, signed by both parties.

21. **Severability.** In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement, which shall be interpreted to carry out the intent of the parties hereunder

22. **Amendment.** This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

23. **Prohibition Against Subcontracting or Assignments.** The experience, knowledge, capability, expertise, and reputation of FA, its principals and employees, were a substantial inducement for City to enter into this Agreement. Therefore, FA shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, voluntarily or by operation of law, without the prior written consent of City. FA shall not contract with any other entity to perform the Display service and work required without prior written consent of City. If FA is permitted to subcontract any part of this Agreement by City, FA shall be responsible to City for the acts and omissions of its subcontractor(s) in the same manner as it is for persons directly employed. Nothing contained in this Agreement shall create any contractual relationships between any approved FA subcontractor and City.

24. Independent Contractor.

A. The legal relationship between the parties is that of an independent contractor, and nothing herein shall be deemed to make FA a City employee. During the performance of this Agreement, FA and its officers, employees, and agents shall act in an independent capacity and shall not act as City officers or employees. The personnel performing the Display services under this Agreement on behalf of FA shall at all times be under FA's exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of FA or any of its officers, employees, or agents, except as set forth in this Agreement. FA, its officers, employees, or agents shall not maintain an office or any other type of fixed business location at City's offices. City shall have no voice in the selection, discharge, supervision, or control of FA's employees, servants, representatives, or agents, or in fixing their number, compensation, or hours of service. FA shall pay all wages, salaries, and other amounts due its employees in connection with this Agreement and shall be responsible for all reports and obligations respecting them, including but not limited to social security income tax withholding, unemployment compensation, workers' compensation, and other similar matters. City shall not in any way or for any purpose be deemed to be a partner of FA in its business or otherwise a joint venturer or a member of any joint enterprise with Consultant.

B. FA shall not incur or have the power to incur any debt, obligation, or liability against City, or bind City in any manner.

C. No City benefits shall be available to FA, its officers, employees, or agents in connection with any performance under this Agreement. Except for professional fees paid to FA as provided for in this Agreement, City shall not pay salaries, wages, or other compensation to FA for the performance of the Display services and work under this Agreement. City shall not be liable for compensation or indemnification to FA, its officers, employees, or agents, for injury or sickness arising out of performing the Display services and work hereunder. If for any reason any court or governmental agency determines that the City has financial obligations, other than pursuant to Section 4 herein of any nature relating to salary, taxes, or benefits of FA's officers, employees, servants, representatives, subcontractors, or agents, FA shall indemnify City for all such financial obligations.

25. Interpretation. This Agreement shall be construed as a whole according to its fair language and common meaning to achieve the objectives and purposes of the parties. The terms of this Agreement are contractual and the result of negotiation between the parties. Accordingly, any rule of construction of contracts (including, without limitation, California Civil Code Section 1654) that ambiguities are to be construed against the drafting party, shall not be employed in the interpretation of this Agreement. The caption headings of the various sections and paragraphs of this Agreement are for convenience and identification purposes only and shall not be deemed to limit, expand, or define the contents of the respective sections or paragraphs.

26. Waiver. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. Any waiver by the parties of any default or breach of any covenant,

condition, or term contained in this Agreement, shall not be construed to be a waiver of any subsequent or other default or breach, nor shall failure by the parties to require exact, full, and complete compliance with any of the covenants, conditions, or terms contained in this Agreement be construed as changing the terms of this Agreement in any manner or preventing the parties from enforcing the full provisions hereof.

27. Rights and Remedies Cumulative. Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

28. Legal Action. In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement.

29. Third Party Beneficiary. Except as may be expressly provided for herein, nothing contained in this Agreement is intended to confer, nor shall this Agreement be construed as conferring, any rights, including, without limitation, any rights as a third-party beneficiary or otherwise, upon any entity or person not a party hereto.

30. Notice. Except as set forth in Paragraph 8, any notice, request, demand, direction, or other communication required or permitted hereunder shall be in writing, and shall be personally delivered, sent by registered or certified mail, postage prepaid, return-receipt-requested, or delivered or sent by facsimile with attached evidence of completed transmission, and shall be deemed received upon the earlier of (i) the date of delivery to the address of the person to receive such notice if delivered personally or by messenger or overnight courier; (ii) five (5) business days after the date of posting by the United States Post Office if by mail; or (iii) when sent if given by facsimile. Any notice or other communication sent by facsimile must be confirmed within forty-eight (48) hours by letter mailed or delivered. Other forms of electronic transmission such as e-mails, text messages, instant messages are not acceptable manners of notice required hereunder. Notices or other communications shall be addressed as follows:

To City:

City of Laguna Hills
Attention: City Manager
24035 El Toro Road
Laguna Hills, CA 92653
Telephone: (949) 707-2600
Facsimile: (949) 707-2614

To Fireworks and Stage FX America, Inc.:

Fireworks America
Attention: Robert Wozniak, President
12485 Highway 67 North
Lakeside, CA. 92040
Telephone: (800) 464-7976
Facsimile: (619) 938-8273

31. **Binding Effect.** This Agreement shall not be binding on either party until executed by both City and FA.

32. **Corporate Authority.** Each of the undersigned represents and warrants that (i) the party for which he/she is executing this Agreement is duly authorized and existing, (ii) he/she is duly authorized to execute and deliver this Agreement on behalf of the party for which he/she is signing, (iii) by so executing this Agreement, the party for which he/she is signing is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which the party for which he/she is signing is bound.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates stated below.

"CITY"
City of Laguna Hills

Date: _____

By: _____
Bruce E. Channing,
City Manager

APPROVED AS TO FORM:

ATTEST

By: _____
Gregory E. Simonian,
City Attorney

By: _____
Peggy J. Johns,
City Clerk

"FA"
Fireworks and Stage FX America, Inc.

Date: 3-16-15

By: Robert F. Wozniak
Robert F. Wozniak, President/CFO

Date: 3-16-15

By: [Signature]
Kevin T. Brueckner, Secretary

Exhibit A

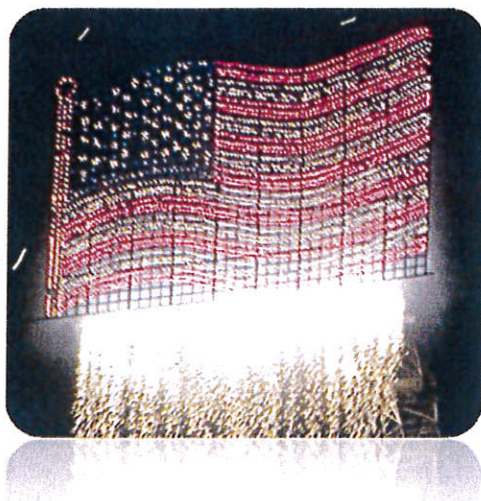
Scope of Work

for

City of Laguna Hills

2015 Fourth of July Celebration

City of Laguna Hills



Presents

Freedom In The Sky

A Fireworks Extravaganza

July 4th, 2015

Produced by



"The Difference is Quality"

City of Laguna Hills

Freedom In The Sky

July 4th, 2015

National Anthem

Rockets Red Glare

4" 2

Bombs Bursting In Air

3" 10

Red, White & Blue Finale

3" 10

Aerial Grand Finale

Color and Multi-Color Finale Shells

3" 300

4" 16

Aerial Flash Salutes

3" 200

Finale Crown

5" 10

Aerial Show Presentation

Aerial Titanium Flash Salutes

3" 20

Color and Multi-Color Aerial Shells

3" 120

4" 60

5" 45

Flitter, Glitter, Electric Color and
Color Changing Shells

3" 100

4" 50

5" 25

Distinctive and Unique Aerial Shells

3" 50

4" 25

5" 12

Streaking Comets & Tiger Tails

3" 20

Premium Aerial Shells

3" 10

4" 10

5" 8

Grand Totals

Aerial Shells

3" 840

4" 163

5" 100

Total Aerial Shells
1103

Program Price

Total Program Price Inclusive of
Insurance, Operator and
Transportation

Cost \$26,400

Show Duration 18 Min



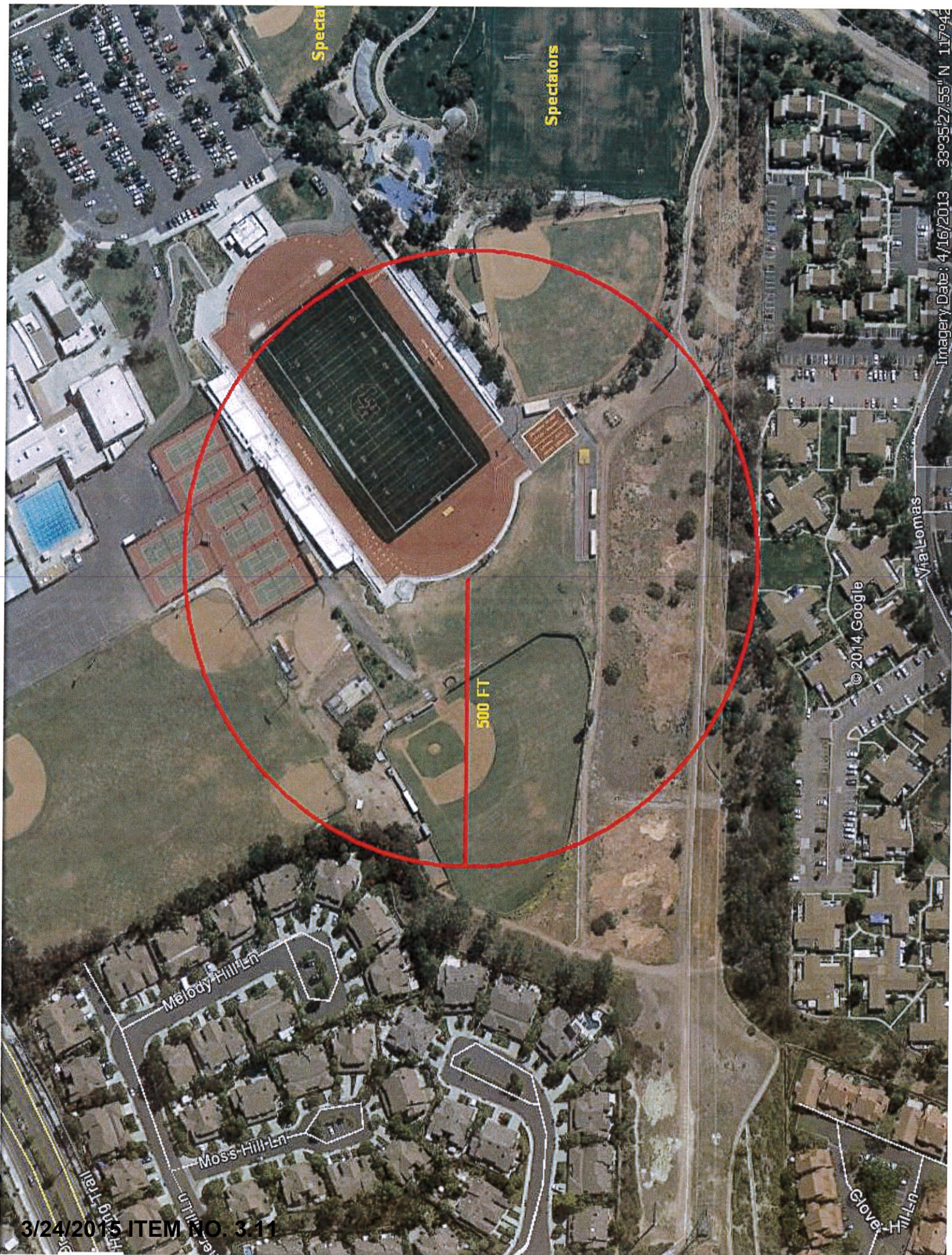
Exhibit B

Approximate Fire Safety Zone

for

City of Laguna Hills

2015 Fourth of July Celebration



**SYNTHETIC TURF FROM FIELDTURF USA, INC., THROUGH THE STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULES ("CMAS") PURCHASING PROGRAM FOR THE COMMUNITY CENTER SOFTBALL FIELD IMPROVEMENTS PROJECT, CIP NO. 240"; (3) AUTHORIZED THE CITY MANAGER TO APPROVE AND ENTER INTO STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULES ("CMAS") CONTRACT NO. 4-06-78-0031A FOR THE PURCHASE AND INSTALLATION OF SYNTHETIC TURF BY A REQUEST FOR OFFER ("RFO") AND PURCHASE ORDER AGREEMENT WITH FIELDTURF USA, INC., AND DIRECTED THE CITY MANAGER TO TRANSMIT A COPY OF THE PURCHASE ORDER TO THE CALIFORNIA DEPARTMENT OF GENERAL SERVICES, PROCUREMENT DIVISION; AND (4) INCLUDED THE PITCHER'S MOUND AS PART OF THE BASE BID, BY M/COUNCIL MEMBER SEDGWICK, S/COUNCIL MEMBER CARRUTH.
APPROVED BY A VOTE OF 5-0.**

4. PLANNING AGENCY

Mayor Gilbert recessed the City Council Meeting and acting in the capacity of Chair, called the regular meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:33 PM.

4.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Present: Chair Gilbert, Vice Chair Kogerman, Agency Member Blount, Agency Member Carruth, and Agency Member Sedgwick.

4.2 PUBLIC COMMENTS

There were no Public Comments.

4.3 APPROVAL OF MINUTES FOR FEBRUARY 24, 2015

**THE PLANNING AGENCY APPROVED THE MINUTES OF THE FEBRUARY 24, 2015, REGULAR MEETING, BY M/AGENCY MEMBER SEDGWICK, S/AGENCY MEMBER CARRUTH.
APPROVED BY A VOTE OF 5-0.**

4.4 ADMINISTRATIVE REPORTS

4.4.1. OAKBROOK VILLAGE SHOPPING CENTER MIXED USE PROJECT - REVIEW AND APPROVAL OF CONCEPTUAL PUBLIC ART

Sarah Klaustermeier, Development Manager for Shea Properties, discussed the project and introduced the artists.

Jeffrey Reed and Jennifer Madden, artists for the project, described the public art project in detail.

Jared Mathis, grandson of Nellie Gail Moulton, thanked the City Council and commented on the project.

THE PLANNING AGENCY APPROVED THE CONCEPTUAL PUBLIC ART PROPOSAL PRESENTED BY THE LAGUNA HILLS INVESTMENT COMPANY FOR THE OAKBROOK VILLAGE SHOPPING CENTER MIXED USE PROJECT, BY M/AGENCY MEMBER CARRUTH, S/VICE CHAIR KOGERMAN. APPROVED BY A VOTE OF 5-0.

4.5 PLANNING AGENCY PUBLIC HEARINGS

There were no Public Hearings.

PLANNING AGENCY ADJOURNMENT

Mayor Gilbert reconvened the City Council Meeting at 8:18 PM. All Council Members were present.

5. CITY COUNCIL PUBLIC HEARINGS

There were no Public Hearings.

6. ADMINISTRATIVE REPORTS

6.1 City Manager

The City Manager made no reports.

7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS AND MAYOR

There were no matters agendized and presented by City Council Members and Mayor.

8. CITY COUNCIL MEMBER COMMENTS

MAYOR GILBERT

Mayor Gilbert reported that he attended the candlelight vigil recently held for Erica Alonso, the missing Laguna Hills' resident.

COUNCIL MEMBER CARRUTH

Council Member Carruth asked staff about amending the Public Art Ordinance.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: MARCH 24, 2015

TO: MAYOR AND COUNCIL MEMBERS

FROM: BRUCE E. CHANNING
CITY MANAGER

ISSUE: CITY CLERK'S DEPARTMENT REORGANIZATION

RECOMMENDATION: THAT THE CITY COUNCIL ADOPT THE FOLLOWING RESOLUTIONS:

- 1. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ESTABLISHING TWO NEW CLASSIFICATIONS ALONG WITH SALARY RANGES AND BENEFITS AND ELIMINATING THREE POSITIONS WITHIN THE LAGUNA HILLS CITY EMPLOYEES ASSOCIATION BARGAINING UNIT;**
 - 2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AMENDING RESOLUTION NO. 2013-09-10-1 TO ESTABLISH A NEW CLASSIFICATION ALONG WITH SALARY RANGE AND BENEFITS AND TO ELIMINATE ONE POSITION; AND**
 - 3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPOINTING MELISSA AU-YEUNG AS CITY CLERK OF THE CITY OF LAGUNA HILLS IN ACCORDANCE WITH THE PROCEDURES ESTABLISHED BY THE LAGUNA HILLS MUNICIPAL CODE CHAPTER 2-12.**
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SUMMARY:

Due to two impending retirements in the City Clerk's Department, the Department will undergo a number of significant changes in the next few months. These upcoming staff departures provide an opportunity for the City to evaluate the current staffing structure. Consequently, after extensive analysis, the City Manager has developed a reorganization plan of the City Clerk's Department that will result in annual savings of approximately \$146,000. To implement the reorganization plan, staff is recommending that the City Council adopt Resolutions amending both the Memorandum of Understanding with the Laguna Hills City Employees Association and Resolution No. 2013-09-10-1 (the Salary

and Benefits Resolution for management, confidential, and part-time employees), as well as approve a Resolution appointing a new City Clerk.

BACKGROUND:

The City Clerk's Department is currently comprised of the City Clerk, Deputy City Clerk, and an Extended Part-Time Records Technician. Over the next several months, the City Clerk's Department will undergo significant changes as key department personnel retire. Specifically, the current City Clerk has indicated she will retire on April 3rd and the Deputy City Clerk on April 24th. As has been the practice of the City, the impending retirements provide an opportunity to examine the current staffing structure and make modifications as appropriate, taking into account the present and future needs of the City.

The structure and staffing complement of the City Clerk's Department has remained essentially unchanged since the mid-1990's. Over the past several years, however, advances in technology have dramatically transformed the manner in which administrative job duties are carried out. This is especially true in the City Clerk's Department, due to the nature of the duties and responsibilities of the Department. Staff feels these changes are significant and provide an opportunity to thoroughly examine the existing structure and staffing complement of the Department. Technological advances have also served to increase efficiencies in other job classifications throughout the City, one being the Administrative Assistant to the City Manager. Consequently, as part of this examination process, staff sought to develop a reorganization plan that utilizes existing City personnel as much as possible.

After extensive analysis of the current and future needs of the City, staff has developed a reorganization plan with the following proposed positions:

- Assistant to the City Manager/City Clerk
- Records Management Coordinator
- Management Assistant

Staff is proposing reclassifying the Senior Management Analyst to Assistant to the City Manager/City Clerk. This position would have departmental oversight (management position) responsibilities over the City Clerk's Department, Public Information, CDBG, and Franchise Administration, as well as assist in various other functional areas such as personnel, economic development, and budget preparation. As part of this proposed reorganization, the Assistant to the City Manager would be appointed the City Clerk and be responsible for coordinating the day-to-day functions and activities of the City Clerk's Office.

Staff further proposes reclassifying the Extended Part-Time Records Imaging Technician to a full-time Records Management Coordinator. The Records Management Coordinator would be the primary staff person responsible for coordinating and maintaining the City-wide records management system. This position would also provide staff support to the

Assistant to the City Manager, as necessary. It is anticipated that this position would either manage an increased records imaging contract or oversee a Temporary Part-Time Records Imaging Clerk (15 hrs/wk).

As part of this reorganization, the current Administrative Assistant to the City Manager would take over the agenda management duties and responsibilities, including the coordination of the agenda and preparation of minutes. The Administrative Assistant to the City Manager would also coordinate the preparation of recognitions and proclamations and provide staff support, as necessary.

The final component of the proposed reorganization would involve the recruitment and addition of a Management Assistant. This position functions as the entry level to the analyst series and would assist with a number of functions in the Administrative Services Department currently handled by the Senior Management Analyst, as well as exercise responsibility over the risk management functions of the City Clerk's Department, including claims and insurance certificates.

The positions and salary ranges of the proposed reorganization of the City Clerk's Department are as follows:

	MONTHLY RANGE	
Assistant to the City Manager/City Clerk	\$ 8,504	\$ 10,337
Records Coordinator	\$ 4,434	\$ 5,389
Management Assistant	\$ 4,910	\$ 5,968

The Records Coordinator and Management Assistant positions would both be subject to all provisions of the Memorandum of Understanding ("MOU") between the City and the Laguna Hills City Employees Association, including PERS cost sharing and sharing in future increases in health insurance premiums. Consistent with the MOU, the proposed salary ranges for both positions are based on the average of positions with equivalent duties and responsibilities from the comparator agencies plus five percent.

As a full-time, management classification, the Assistant to the City Manager/City Clerk position would be subject to the provisions of Resolution No. 2013-09-10-1, which establishes the compensation plan for positions defined as management, confidential, and part-time. As such, the proposed salary range for the position is based on a market salary survey of Orange County cities for the Assistant to the City Manager position plus five percent.

Appointment of the City Clerk

Chapter 2-12 of the Laguna Hills Municipal Code establishes the office of the City Clerk and provides that the City Clerk shall administer the office and shall serve at the pleasure of the City Manager. Furthermore, the City Clerk shall perform the functions as set forth in Section 2-12.050. Due to the retirement of the current City Clerk, Peggy J. Johns, and

given the City Manager's recommendation of Melissa Au-Yeung to replace Mrs. Johns, it is appropriate that the City Council adopt a Resolution appointing Melissa Au-Yeung as City Clerk.

FISCAL IMPACT:

The fiscal impact of the reorganization of the City Clerk's Department can be found in the attached Fiscal Analysis. As shown in the Fiscal Analysis, through the reclassification of positions, the proposed reorganization of the City Clerk's Department would result in annual General Fund savings of approximately \$146,000.

ATTACHMENTS:

- Resolution Amending the MOU
- Resolution Amending Resolution No. 2013-09-10-1
- Resolution Appointing the City Clerk
- Fiscal Analysis

RESOLUTION NO. 2015-03-24-X

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ESTABLISHING TWO NEW CLASSIFICATIONS ALONG WITH SALARY RANGES AND BENEFITS AND ELIMINATING THREE POSITIONS WITHIN THE LAGUNA HILLS CITY EMPLOYEES ASSOCIATION BARGAINING UNIT.

The City Council of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, the City Council approved the Memorandum of Understanding ("MOU") between the City of Laguna Hills ("City") and the Laguna Hills City Employees Association ("Association"); and

WHEREAS, Section IV of the MOU specifies the positions within the bargaining unit covered by the MOU; and

WHEREAS, the City Council wishes to add two new positions and eliminate three existing positions to the bargaining unit.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. This Resolution establishes new classifications and salary ranges for positions which will be included in the bargaining unit represented by the Association. All provisions in the MOU between the City and the Association will be applicable to such positions.

SECTION 2. The following positions are hereby created and assigned the following salary ranges:

FULL-TIME POSITIONS	MONTHLY RANGE	
Records Coordinator	\$ 4,434	\$ 5,389
Management Assistant	\$ 4,910	\$ 5,968

SECTION 3. This Resolution further eliminates three positions currently covered by the MOU as follows:

FULL-TIME POSITIONS	MONTHLY RANGE	
Senior Management Analyst	\$ 7,113	\$ 8,646
Deputy City Clerk	\$ 5,070	\$ 6,162
EXTENDED PART-TIME POSITIONS	HOURLY RANGE	
Records Imaging Technician	\$ 23.21	\$ 28.20

SECTION 4. Members of the Association have been notified concerning the actions set forth herein.

PASSED, APPROVED, AND ADOPTED this 24th day of March 2015.

DORE J. GILBERT, M.D., MAYOR

ATTEST:

PEGGY J. JOHNS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Peggy J. Johns, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No.
_____ adopted by the City Council of the City of Laguna Hills, California,
at a Regular Meeting thereof held on the 24 day of March 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

PEGGY J. JOHNS, CITY CLERK

RESOLUTION NO. 2015-03-24-X

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AMENDING RESOLUTION NO. 2013-09-10-1 TO ESTABLISH A NEW CLASSIFICATION ALONG WITH SALARY RANGE AND BENEFITS AND TO ELIMINATE ONE POSITION.

The City Council of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, the City Council approved Resolution No. 2013-09-10-1 establishing the official plan of compensation for the City for positions defined as management, confidential, and part-time; and

WHEREAS, Section 2 of Resolution No. 2013-09-10-1 specifies the classifications designated as management, confidential, and part-time and covered by the provisions of the Resolution; and

WHEREAS, the City Council wishes to add one new position and eliminate one position covered by Resolution No. 2013-09-10-1.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. Section 2 of Resolution No. 2013-09-10-1 is hereby amended to establish a new classification and salary range for the following position to be covered by Resolution No. 2013-09-10-1:

FULL-TIME POSITIONS - MANAGEMENT	MONTHLY RANGE	
Assistant to the City Manager / City Clerk	\$ 8,504	\$ 10,337

SECTION 2. Section 2 of Resolution No. 2013-09-10-1 is further amended to eliminate the following position:

FULL-TIME POSITIONS	MONTHLY RANGE	
City Clerk	\$ 9,514	\$ 11,566

SECTION 3. With the exception of Section 3.VI.A of Resolution No. 2013-09-10-1, the Assistant to the City Manager / City Clerk shall receive all other benefits set forth in that Resolution. Section 3.VI.A of the Resolution with respect to this position only is amended to provide for a car allowance \$450.

SECTION 4. All provisions shall be effective April 6, 2015.

PASSED, APPROVED, AND ADOPTED this 24th day of March 2015.

DORE J. GILBERT, M.D., MAYOR

ATTEST:

PEGGY J. JOHNS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Peggy J. Johns, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No.
_____ adopted by the City Council of the City of Laguna Hills, California,
at a Regular Meeting thereof held on the 24th day of March 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

PEGGY J. JOHNS, CITY CLERK

RESOLUTION NO. 2015-03-24-X

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPOINTING MELISSA AU-YEUNG AS CITY CLERK OF THE CITY OF LAGUNA HILLS IN ACCORDANCE WITH THE PROCEDURES ESTABLISHED BY LAGUNA HILLS MUNICIPAL CODE CHAPTER 2-12

The City Council of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, the office of the City Clerk has been established pursuant to Government Code Section 36501; and the office of the City Clerk has been made appointive by ordinance; and,

WHEREAS, Government Code Section 34856 provides that when the office of city clerk has been made appointive, appointments to such office shall be made by the city council unless the city council vests such appointing power in the city manager by ordinance; and,

WHEREAS, the official duties, functions, and authority of office, as well as the appointment procedure, for the office of the City Clerk have been defined and established pursuant to Laguna Hills Municipal Code ("LHMC") Chapter 2-12; and

WHEREAS, LHMC Section 2-12.020, entitled Appointment of the City Clerk, provides that upon recommendation of the City Manager, the City Clerk shall be appointed by the City Council and shall serve at the pleasure of the City Manager; and

WHEREAS, the City's current appointed City Clerk, Peggy J. Johns, will be retiring on April 3, 2015; and,

WHEREAS, the City Manager has selected and hereby recommends that the City Council appoint Melissa Au-Yeung to be the City's next City Clerk.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct.

SECTION 2. Upon recommendation of the City Manager, Melissa Au-Yeung is hereby appointed City Clerk of the City of Laguna Hills, effective April 6, 2015.

PASSED, APPROVED, AND ADOPTED this 24th day of March 2015.

DORE J. GILBERT, M.D., MAYOR

ATTEST:

PEGGY J. JOHNS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Peggy J. Johns, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No.
2015-03-24-__ adopted by the City Council of the City of Laguna Hills, California, at a
Regular Meeting thereof held on the 24th day of March 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

PEGGY J. JOHNS, CITY CLERK

CITY CLERK REORGANIZATION

		Total
Current Organizational Structure		Personnel Costs
Senior Management Analyst		142,398
City Clerk		201,826
Deputy City Clerk		113,134
Records Imaging Clerk (30 hrs/week)		51,430
TOTAL COST		508,788
Proposed Reorganization		
Assistant to the City Manager/City Clerk		172,636
Records Management Coordinator		93,204
Management Assistant		77,248
Records Imaging - PT Employee (15 hrs/week) or Contract		19,709
TOTAL COST		362,797
PROJECTED SAVINGS		145,991

