



CITY OF LAGUNA HILLS CITY COUNCIL/PLANNING AGENCY

REGULAR MEETING AGENDA Tuesday, March 13, 2018 – 7:00 PM (Closed Session at 6:00 PM when scheduled)

Mel Carruth, Mayor

**Dore J. Gilbert, M.D., Mayor Pro Tempore
Barbara D. Kogerman, Council Member**

**Janine Heft, Council Member
Don Sedgwick, Council Member**

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council/Planning Agency. Completion of the form is voluntary. All persons may attend the meeting regardless of whether this form is completed.

Members of the public wishing to address the City Council can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE: COUNCIL MEMBER GILBERT

ROLL CALL OF CITY COUNCIL MEMBERS

CLOSED SESSION REPORT

1. PRESENTATIONS AND PROCLAMATIONS**1.1 Laguna Hills High School Student Liaison**

Recommendation: That the City Council receive an oral report from Laguna Hills High School Student Liaison Kaylie Bair.

2. PUBLIC COMMENTS

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

3. CONSENT CALENDAR

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

3.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all Ordinances and Resolutions on the Agenda and declare that said titles which appear on the Public Agenda shall be determined to have been read by title and further reading waived.

3.2 Approval of Minutes for February 27, 2018, Regular Meeting

Recommendation: That the City Council approve the Minutes for the February 27, 2018, Regular Meeting.

3.3 Approval of Warrant Register for March 13, 2018, Regular Meeting

Recommendation: That the City Council approve the Warrant Register in the amount of \$704,876.95.

3.4 Progress Payment No. 1 for Citywide Pavement Rehabilitation Project, CIP No. 101-J

Recommendation: That the City Council approve Progress Payment No. 1, in the net amount of \$407,740.18, to Hardy & Harper, Inc. for Citywide Pavement Rehabilitation Project, CIP No. 101-J.

3.5 Submission of an Aerial Waste Waiver to the San Diego Regional Water Quality Control Board for Pollutant Discharges from the City's Fourth of July Fireworks Display and Adoption of a Categorical Exemption Determining that the Event is Exempt from Environmental Review Pursuant to Title 14, Chapter 3, Section 15304(E) of the California Code of Regulations.

Recommendation: That the City Council: (1) Direct staff to submit an Aerial Waste Waiver to the San Diego Regional Water Quality Control Board for Pollutant Discharges from the City's Fourth of July Fireworks display; and (2) Adopt a Categorical Exemption.

3.6 Resolution Naming Manager Pro Tempore

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, naming Kenneth H. Rosenfield, Assistant City Manager/Director of Public Services, as Manager Pro Tempore."

ITEMS REMOVED FROM THE CONSENT CALENDAR

4. PLANNING AGENCY

4.1 ROLL CALL OF PLANNING AGENCY MEMBERS

4.2 PUBLIC COMMENTS

This is the time to address the Planning Agency on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Planning Agency. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

4.3 APPROVAL OF MINUTES FOR FEBRUARY 27, 2018, REGULAR MEETING

4.3.1 Approval of Minutes for February 27, 2018, Regular Meeting

Recommendation: That the Planning Agency approve the Minutes for the February 27, 2018, Regular Meeting.

4.4 ADMINISTRATIVE REPORTS

4.5 PLANNING AGENCY PUBLIC HEARINGS

4.5.1 Variance/Minor Site Development Permit/Master Sign Program Amendment (VA/SDPA/MSP) No. 10-17-4014, a Request by Spectrum Property Owner, LLC to Construct a Building Entry Feature Within the Front Setback, Make Minor Changes to Site Parking and Landscape, and Amend the Master Sign Program for the Property at 23046 Avenida De La Carlota (APN: 588-032-25) in the Mixed-Use Zoning District

Recommendation: That the Planning Agency: (1) Conduct a Public Hearing for Variance/Minor Site Development Permit/Master Sign Program Amendment No. 10-17-4014; (2) Find and determine that the project is categorically exempt from the California Environmental Quality Act pursuant to Section 15301 (Class 1, Existing Facilities), 15304 (Class 4, Minor Alterations to Land), 15305 (Class 5, Minor Alterations in Land Use Limitations), and 15311 (Class 11, Accessory Structures) of Title 14, Chapter 3 of the California Code of Regulations; and (3) Adopt a Resolution entitled: "A Resolution of the Planning Agency of the City of Laguna Hills, California, granting Variance/Minor Site Development Permit/Master Sign Program Amendment No. 10-17-4014, a request by Spectrum Property Owner, LLC to construct a building entry feature within the front setback, make minor changes to site parking and landscape, and amend the Master Sign Program for the property at 23046 Avenida de la Carlota (APN: 588-032-25) in the Mixed-Use Zoning District.

PLANNING AGENCY ADJOURNMENT

5. CITY COUNCIL PUBLIC HEARINGS

6. ADMINISTRATIVE REPORTS

6.1 City Manager

6.1.1 Introduction of New Chief of Police Services

Recommendation: That the City Council receive a report from the City Manager regarding the City Manager's selection of the new Chief of Police Services.

7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

8. CITY COUNCIL MEMBER COMMENTS

ADJOURNMENT

The next Regular Meeting of the City Council/Planning Agency will be March 27, 2018, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center on March 9, 2018, by 5:00 p.m.



City Clerk

March 9, 2018

Date

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: March 13, 2018
TO: Mayor and Council Members
FROM: Cindy Sands
Executive Assistant to City Manager
ISSUE: Approval of Minutes for February 27, 2018, Regular Meeting

RECOMMENDATION: That the City Council approve the Minutes for the February 27, 2018, Regular Meeting.

ATTACHMENTS:

- 180227 CC Minutes

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, February 27, 2018**

CLOSED SESSION - CONVENING AT 6:00 PM

CALL TO ORDER

The meeting was called to order at 6:03 p.m. by Mayor Mel Carruth.

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Mel Carruth	Mayor	Present	
Dore J. Gilbert, M.D.	Mayor Pro Tempore	Present	
Janine Heft	Council Member	Present	
Barbara D. Kogerman	Council Member	Present	
Don Sedgwick	Council Member	Present	

ANNOUNCEMENT OF CLOSED SESSION ITEM(S)

A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9.

Name of Case: George Dayeh and Maryam Dayeh vs. City of Laguna Hills, Orange County Superior Court; Case No. 30-2017-00909717-CU-IE-CXC.

PUBLIC COMMENT ON CLOSED SESSION ITEM(S)

There were no Public Comments on Closed Session Item(s).

ADJOURN TO CITY COUNCIL CONFERENCE ROOM

CONVENE INTO CLOSED SESSION

The City Council convened into Closed Session to consider the matter(s) listed above.

RECONVENE TO CITY COUNCIL CHAMBER

RECESS

Attachment: 180227 CC Minutes (1514 : Approval of Minutes for February 27, 2018, Regular Meeting)

GENERAL BUSINESS - RECONVENING AT 7:00 PM**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Mel Carruth.

PLEDGE OF ALLEGIANCE: COUNCIL MEMBER SEDGWICK**ROLL CALL OF CITY COUNCIL MEMBERS**

Attendee Name	Title	Status	Arrived
Mel Carruth	Mayor	Present	
Dore J. Gilbert, M.D.	Mayor Pro Tempore	Present	
Janine Heft	Council Member	Present	
Barbara D. Kogerman	Council Member	Present	
Don Sedgwick	Council Member	Present	

CLOSED SESSION REPORT**A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9.

Name of Case: George Dayeh and Maryam Dayeh vs. City of Laguna Hills, Orange County Superior Court; Case No. 30-2017-00909717-CU-IE-CXC.

City Attorney Simonian stated that the City Council met in Closed Session this evening pursuant to the authority listed on the Agenda. No reportable action was taken as a result of tonight's Closed Session meeting.

1. PRESENTATIONS AND PROCLAMATIONS**1.1 Laguna Hills High School Student Liaison**

Recommendation: The City Council received an oral report from Laguna Hills High School Student Liaison Kaylie Bair.

1.2 Certificates of Recognition, Laguna Hills High School Girls Cross Country Team

Recommendation: Mayor Carruth presented Certificates of Recognition, and Certificates of Special Congressional Recognition provided by Congresswoman Mimi Walters' office, to every member of the Laguna Hills High School Girls Cross Country 2017 Lady Hawk Harriers including the coaches for their leadership.

1.3 Fifteen Year Anniversary Award

Recommendation: Mayor Carruth recognized David T. Reynolds, Deputy City Manager, for Fifteen Years of Service to the City of Laguna Hills and presented a Certificate of Recognition, a Certificate of Special Congressional Recognition from Congresswoman Mimi Walters' office, and a gift certificate to Mr. Reynolds.

2. PUBLIC COMMENTS**Public Safety**

Chad Kurthy, a resident of Rancho Santa Margarita and 9-1-1 dispatcher for the Orange County Fire Authority's (OCFA) 9-1-1 Center, voiced his concerns regarding the OCFA Board of Directors proposed change to the current staffing patterns for the OCFA Emergency Command Center / 9-1-1 Call Center and provided copies of two reports related to his concerns.

3. CONSENT CALENDAR

Motion to approve the Consent Calendar, with Council Member Kogerman removing Item No. 3.7:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dore J. Gilbert, M.D., Mayor Pro Tempore
SECONDER:	Janine Heft, Council Member
AYES:	Mel Carruth, Mayor; Dore J. Gilbert, M.D, Mayor Pro Tempore; Janine Heft, Council Member; Barbara D. Kogerman, Council Member; Don Sedgwick, Council Member

3.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all Ordinances and Resolutions on the Agenda and declare that said titles which appear on the Public Agenda shall be determined to have been read by title and further reading waived.

3.2 Approval of Minutes for February 13, 2018, Regular Meeting

Recommendation: That the City Council approve the Minutes for the February 13, 2018, Regular Meeting.

3.3 Approval of Warrant Register for the Period Ended February 27, 2018

Recommendation: That the City Council approve the Warrant Register in the amount of \$964,413.40.

3.4 Amendment No. 1 to Contractor Services Agreement with G2 Construction, Inc., for the Installation of Debris Gates

Recommendation: That the City Council approve Amendment No. 1 to Contractor Services Agreement with G2 Construction, Inc., for Debris Gate Installation and authorize the City Manager to sign Amendment No. 1.

3.5 Authorization to Advertise for Bids and to Directly Purchase Materials for Turf Renovation at the Laguna Hills Community Center and Sports Complex, CIP No. 238C

Recommendation: That the City Council: (1) Approve the Plans and Specifications on file with the office of the City Clerk; (2) Authorize the Advertisement for Bids; and (3) Authorize the direct purchase of materials for the Turf Renovation at the Community Center and Sports Complex, CIP No. 238C.

3.6 Resolution in Support of Funding Projects in the Federal Transportation Improvement Program

Recommendation: That the City Council adopt Resolution No. 2018-02-27-1, A Resolution of the City Council of the City of Laguna Hills, California, certifying the City has the resources to fund future projects in the Federal Fiscal Years 2018/2019 - 2023/2024 Transportation Improvement Program and affirms its commitment to implement all said projects.

ITEMS REMOVED FROM THE CONSENT CALENDAR

3.7 Second Quarter Financial & Treasurer's Report for Fiscal Year 2017/2018

Council Member Kogerman removed Item No. 3.7 from the Consent Calendar in order to thank staff for their hard work and to request that Finance Director Reyes provide a brief summary of the highlights from the Report.

Recommendation: That the City Council receive and file the Second Quarter Financial and Treasurer's Report for Fiscal Year 2017/2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Barbara D. Kogerman, Council Member
SECONDER:	Mel Carruth, Mayor
AYES:	Mel Carruth, Mayor; Dore J. Gilbert, M.D, Mayor Pro Tempore; Janine Heft, Council Member; Barbara D. Kogerman, Council Member; Don Sedgwick, Council Member

4. PLANNING AGENCY

Mayor Carruth recessed the City Council meeting and, acting in the capacity of Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:23 p.m.

4.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Mel Carruth	Chair	Present	
Dore J. Gilbert, M.D.	Vice Chair	Present	
Janine Heft	Agency Member	Present	
Barbara D. Kogerman	Agency Member	Present	
Don Sedgwick	Agency Member	Present	

4.2 PUBLIC COMMENTS

There were no Public Comments.

4.3 APPROVAL OF MINUTES FOR FEBRUARY 13, 2018, REGULAR MEETING**4.3.1 Approval of Minutes for February 13, 2018, Regular Meeting**

Recommendation: That the Planning Agency approve the Minutes for the February 13, 2018, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Barbara D. Kogerman, Agency Member
SECONDER:	Janine Heft, Agency Member
AYES:	Mel Carruth, Chair; Dore J. Gilbert, M.D., Vice Chair; Janine Heft, Agency Member; Barbara D. Kogerman, Agency Member; Don Sedgwick, Agency Member

4.4 ADMINISTRATIVE REPORTS

There were no Administrative Reports.

4.5 PLANNING AGENCY PUBLIC HEARINGS

There were no Planning Agency Public Hearings.

PLANNING AGENCY ADJOURNMENT

Chair Carruth adjourned the Planning Agency and, acting in the capacity of Chair/Mayor, called the Joint Planning Agency/City Council meeting to order at 7:24 p.m.

JOINT PLANNING AGENCY / CITY COUNCIL MEETING

ROLL CALL OF JOINT PLANNING AGENCY / CITY COUNCIL MEETING

Attendee Name	Title	Status	Arrived
Mel Carruth	Chair/Mayor	Present	
Dore J. Gilbert, M.D.	Vice Chair/Mayor Pro Tempore	Present	
Janine Heft	Agency/Council Member	Present	
Barbara D. Kogerman	Agency/Council Member	Present	
Don Sedgwick	Agency/Council Member	Present	

PUBLIC COMMENTS

There were no Public Comments.

PUBLIC HEARING

A Request by Merlone Geier Management, LLC, for a One-Year Extension of Vesting Tentative Tract Map No. 18035 for the Property Located at 24155 Laguna Hills Mall

David Chantarangsu, Community Development Director, reviewed the information provided in the Staff Report and responded to City Council requests for additional information.

Recommendation: That the City Council and Planning Agency: (1) Conduct a Joint Public Hearing, and (2) Adopt Resolution No. PA2018-02-27-1, A Joint Resolution of the City Council and Planning Agency of the City of Laguna Hills, California, approving a one-year extension of the life of Vesting Tentative Tract Map No. 18035, a request of Merlone Geier Management, LLC, and making certain findings in connection therewith.

Chair/Mayor Carruth opened the Public Hearing.

Stephen Logan, Vice President of Development for Merlone Geier Partners, spoke in favor of the recommendation and responded to Planning Agency/City Council requests for additional information.

Chair/Mayor Carruth closed the Public Hearing.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janine Heft, Agency/Council Member
SECONDER:	Dore J. Gilbert, M.D., Vice Chair/Mayor Pro Tempore
AYES:	Mel Carruth, Chair/Mayor; Dore J. Gilbert, M.D., Vice Chair/Mayor Pro Tempore; Janine Heft, Agency/Council Member; Barbara D. Kogerman, Agency/Council Member; Don Sedgwick, Agency/Council Member

JOINT PLANNING AGENCY / CITY COUNCIL MEETING ADJOURNMENT

Chair/Mayor Carruth recessed the Joint Planning Agency/City Council Meeting and reconvened the City Council Meeting at 7:29 p.m.

5. CITY COUNCIL PUBLIC HEARINGS

There were no City Council Public Hearings.

6. ADMINISTRATIVE REPORTS

6.1 City Manager

6.1.1 Deposit/Reimbursement Agreement with MGP Fund X Laguna Hills, LLC

City Manager White reviewed the information provided in the Staff Report.

Recommendation: That the City Council approve the Deposit/Reimbursement Agreement with MGP Fund X Laguna Hills, LLC, and authorize the City Manager to execute the Agreement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mel Carruth, Mayor
SECONDER:	Janine Heft, Council Member
AYES:	Mel Carruth, Mayor; Dore J. Gilbert, M.D., Mayor Pro Tempore; Janine Heft, Council Member; Barbara D. Kogerman, Council Member; Don Sedgwick, Council Member

6.1.2 Agreement with Kosmont & Associates, Inc. for Economic Development Advisory Services

City Manager White reviewed the information provided in the Staff Report.

Recommendation: That the City Council:

- (1) Waive competitive informal and formal bidding requirements and procedures set forth in the City of Laguna Hills Municipal Code (LHMC) Section 3-08.080 and Section 3-08.090 with regard to approval of the proposed Economic Development Advisory Services Agreement with Kosmont & Associates, Inc. as it is hereby found and determined, pursuant to LHMC Section 3-08.110(L.6) that the services retained are for economic development; and
- (2) Approve an Agreement with Kosmont & Associates, Inc. and authorize the City Manager to execute the Agreement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mel Carruth, Mayor
SECONDER:	Barbara D. Kogerman, Council Member
AYES:	Mel Carruth, Mayor; Dore J. Gilbert, M.D., Mayor Pro Tempore; Janine Heft, Council Member; Barbara D. Kogerman, Council Member; Don Sedgwick, Council Member

6.1.3 General Government Department Reorganization

City Manager White summarized the information provided in the Staff Report.

Recommendation: That the City Council adopt:

- (1) Resolution No. 2018-02-27-2, A Resolution of the City Council of the City of Laguna Hills, California, Establishing Two New Job Classifications along with Salary Ranges and Benefits and Eliminating Two Job Classifications within the Bargaining Unit Covered by the Memorandum of Understanding with the Laguna Hills City Employees Association; and

- (2) Resolution No. 2018-02-27-3, A Resolution of the City Council of the City of Laguna Hills, California, Amending Resolution No. 2016-11-22-3 to Establish New Job Classifications along with Salary Ranges and Benefits.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Sedgwick, Council Member
SECONDER:	Barbara D. Kogerman, Council Member
AYES:	Mel Carruth, Mayor; Dore J. Gilbert, M.D., Mayor Pro Tempore; Janine Heft, Council Member; Barbara D. Kogerman, Council Member; Don Sedgwick, Council Member

6.2 Deputy City Manager/Community Services

6.2.1 2018 Fourth of July Celebration Pre-Event Report and Fireworks Agreement

Deputy City Manager Reynolds reviewed the information provided in the Staff Report and responded to Council requests for additional information.

Recommendation: That the City Council: (1) Receive and file the 2018 Fourth of July Celebration pre-event report; (2) Approve the Fireworks Display Agreement between Fireworks and Stage FX America, LLC, and the City of Laguna Hills for the 2018 Fourth of July Fireworks Display; and (3) Authorize the Mayor to execute the Agreement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Barbara D. Kogerman, Council Member
SECONDER:	Dore J. Gilbert, M.D., Mayor Pro Tempore
AYES:	Mel Carruth, Mayor; Dore J. Gilbert, M.D., Mayor Pro Tempore; Janine Heft, Council Member; Barbara D. Kogerman, Council Member; Don Sedgwick, Council Member

6.2.2 Community Services 2017 Year End Report

Community Services Superintendent Meehan reviewed the information provided in the Staff Report, provided a PowerPoint presentation, and responded to City Council requests for additional information.

Recommendation: That the City Council receive and file the report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mel Carruth, Mayor
SECONDER:	Dore J. Gilbert, M.D., Mayor Pro Tempore
AYES:	Mel Carruth, Mayor; Dore J. Gilbert, M.D., Mayor Pro Tempore; Janine Heft, Council Member; Barbara D. Kogerman, Council Member; Don Sedgwick, Council Member

7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

There were no matters agendized and presented by City Council Members.

8. CITY COUNCIL MEMBER COMMENTS

Council Member Kogerman

Council Member Kogerman reported that Los Angeles Mayor Eric Garcetti presented plans for the 2028 Olympics at the SCAG Regional Council meeting.

Mayor Carruth

Mayor Carruth reported that the TCA is committed to identifying solutions to relieve the traffic congestion through South Orange County and provided a map depicting two proposals: a proposal to allow traffic to continue from Oso Parkway to Los Patrones Parkway, and a Toll Road on the I-5 from Basilone Road to the 73. Mayor Carruth also reported that she met with Laguna Hills High School Principal Bill Hinds and other Orange County representatives at a press conference organized by Mission Viejo Mayor Ed Sachs regarding school violence and safety issues. Mission Viejo Mayor Ed Sachs has launched a coalition to "Secure OC Schools" which will focus on safety issues in the classroom and combat school gun violence. The task force will meet again within 30-40 days to study how local agencies can uniformly pool resources to fill in potential gaps in campus safety.

Council Member Heft

Council Member Heft reported that she attended, along with Mayor Carruth, the 10th Annual Orange County Fire Authority's "Best and Bravest Awards Dinner" on Friday, February 23, 2018, and shared some of the stories of the recipients. Council Member Heft also attended the 32nd Annual Government Prayer Breakfast on Friday, February 23, 2018.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Carruth declared the meeting adjourned at 7:56 p.m.

Melissa Au-Yeung, City Clerk

ATTEST:

Melody Carruth, Mayor

Approved at meeting of March 13, 2018.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: March 13, 2018
TO: Mayor and Council Members
FROM: Janice Reyes
Finance Director
ISSUE: Approval of Warrant Register for March 13, 2018, Regular Meeting

RECOMMENDATION: That the City Council approve the Warrant Register in the amount of \$704,876.95.

SUMMARY:

The attached Warrant Register reflects the disbursements of the City of Laguna Hills for the period reported thereon. In accordance with Government Code Section 37202, the Director of Finance certifies to the accuracy of the attached register of demands and to the availability of monies for payment thereof. These demands are hereby submitted to the City Council for approval of payment.

ATTACHMENTS:

- Warrant Register



City of Laguna Hills, CA

Warrant Register - March 13, 2018

By Check Num

Date Range: 02/22/2018 - 03/01/2018

Check Number	Vendor Number	Vendor Name	Payment Date	Payment Amount
8814130	A-0365	AT&T - CALNET 3	02/22/2018	98.90
8814131	R-1830	RALPHS GROCERY COMPANY	02/22/2018	233.80
8814132	S-2289	SANDS, CINDY	02/22/2018	1,182.20
8814133	S-2250	SPARKLETT'S	02/22/2018	84.80
8814134	T-2002	TAB PRODUCTS COMPANY	02/22/2018	428.50
8814135	A-0138	ALL CITY MANAGEMENT, INC.	03/01/2018	3,885.80
8814136	Z-CD-0097	BUILDRITE, INC.	03/01/2018	753.90
8814137	C-0412	C&D ELECTRIC, INC.	03/01/2018	1,919.60
8814138	C-1177	CANON FINANCIAL SERVICES, INC.	03/01/2018	500.70
8814139	C-1179	CANON SOLUTIONS AMERICA	03/01/2018	351.50
8814140	C-1022	CDW GOVERNMENT, INC.	03/01/2018	201.70
8814141	C-1144	CHARLES ABBOTT ASSOCIATES, INC.	03/01/2018	19,949.20
8814142	Z-PS-0006	CHEN, YU CHUAN	03/01/2018	35.00
8814143	C-0303	CITY CLERKS ASSOC. OF CA	03/01/2018	200.00
8814144	C-0324	CITY OF MISSION VIEJO	03/01/2018	46,833.70
8814145	C-1096	CODE PUBLISHING COMPANY, INC.	03/01/2018	183.60
8814146	C-1139	COMPLETE OFFICE OF CALIFORNIA	03/01/2018	808.00
8814147	C-1176	COMPUTER SERVICE CO.	03/01/2018	8,675.00
8814148	C-0023	COX COMMUNICATION	03/01/2018	531.00
8814149	Z-CS-0007	DIEHM, LARRY	03/01/2018	250.00
8814150	D-0561	DOCU-TRUST LAGUNA VAULT	03/01/2018	75.00
8814151	E-0504	EL TORO WATER DISTRICT	03/01/2018	5,933.80
8814152	Z-PS-0007	ESTRADA, SANDRA	03/01/2018	35.00
8814153	C-1190	FINGERPRINT ID (AFIS) LAW ENF. - COUNTY OF ORANGE	03/01/2018	1,129.00
8814154	G-0844	GREEN MART, INC.	03/01/2018	926.60
8814155	G-0843	GRIEGO-SANDS, CINDY	03/01/2018	32.90
8814156	H-0959	HABASH, JOHN	03/01/2018	112.00
8814157	H-0803	HARDY & HARPER INC.	03/01/2018	407,740.10
8814158	H-0805	HARRINGTON GEOTECH ENGINEERING	03/01/2018	200.00
8814159	H-0829	HARTZOG & CRABILL, INC.	03/01/2018	3,634.80
8814160	H-0934	HOME DEPOT	03/01/2018	54.40
8814161	H-0960	HR GREEN PACIFIC, INC.	03/01/2018	18,885.00
8814162	I-0981	ICF JONES & STOKES, INC.	03/01/2018	391.20
8814163	J-1080	J & S CONSTRUCTION	03/01/2018	3,000.00
8814164	J-1057	JAMEY CLARK, INC.	03/01/2018	691.20
8814165	G-0709	JOE A. GONSALVES & SON	03/01/2018	2,900.00
8814166	L-1376	LONG BEACH BMW MOTORCYCLES	03/01/2018	345.70
8814167	M-1552	MARTIN-RUSK, DINA	03/01/2018	60.90
8814168	Z-CD-0096	MOTADI, MEHDI	03/01/2018	2,731.00
8814169	N-1474	NIEVES LANDSCAPE, INC.	03/01/2018	4,750.00
8814170	C-1008	NPDES OC TREASURER-TAX COLLECTOR	03/01/2018	56,338.70
8814171	O-1546	OFFICE SOLUTIONS	03/01/2018	400.80
8814172	O-1500	ORANGE COUNTY REGISTER	03/01/2018	62.30
8814173	O-1575	ORANGE COUNTY REGISTER-FREEDOM CA. NEWSPAPER PARTNERSHIP	03/01/2018	585.00
8814174	P-1829	PEST OPTIONS, INC.	03/01/2018	225.00
8814175	R-1830	RALPHS GROCERY COMPANY	03/01/2018	23.40
8814176	R-1934	RENEGADE RACING MAKE-U-FIT PRODUCTIONS	03/01/2018	11,540.90
8814177	R-1855	RICHARD FISHER ASSOCIATES	03/01/2018	3,696.50
8814178	R-1813	RPW SERVICES, INC.	03/01/2018	1,560.00
8814179	R-1970	RUBY'S DINER INC.	03/01/2018	800.00
8814180	R-1967	RUSSELL, RICHARD WYATT	03/01/2018	2,921.60
8814181	S-1902	SAN DIEGO GAS & ELECTRIC	03/01/2018	27,734.80
8814182	S-2095	STONE IMAGERY	03/01/2018	619.50
8814183	W-2337	WEST COAST ARBORISTS, INC.	03/01/2018	13,113.00

Attachment: Warrant Register (1518 : Approval of Warrant Register for March 13, 2018, Regular Meeting)

Warrant Register - March 13, 2018

Date Range: 02/22/2018 - 03/01/2018

Check Number	Vendor Number	Vendor Name	Payment Date	Payment Amount
8814184	W-2302	WEST PUBLISHING CORPORATION THOMSON REUTERS - WEST	03/01/2018	219.60
8814185	W-2377	WILLDAN ENGINEERING	03/01/2018	360.00
8814186	R-1801	WOODRUFF, SPRADLIN & SMART	03/01/2018	43,928.60
8814187	Z-PS-0008	ZEPPA, AMY	03/01/2018	10.00

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	90	58	0.00	704,876.95
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	90	58	0.00	704,876.95

Attachment: Warrant Register (1518 : Approval of Warrant Register for March 13, 2018, Regular Meeting)



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: March 13, 2018

TO: Mayor and Council Members

FROM: Kenneth H. Rosenfield P.E.
Assistant City Manager/Director of Public Services

ISSUE: Progress Payment No. 1 for Citywide Pavement Rehabilitation Project, CIP No. 101-J

RECOMMENDATION: That the City Council approve Progress Payment No. 1, in the net amount of \$407,740.18, to Hardy & Harper, Inc. for Citywide Pavement Rehabilitation Project, CIP No. 101-J.

SUMMARY:

Work on the Citywide Pavement Rehabilitation Project, CIP No. 101-J, began on February 12, 2018, and is being performed by Hardy & Harper, Inc. Work performed in February included clearing and grubbing, crack filling, grinding, pavement repairs, access ramps, sidewalk, and asphalt concrete overlay construction. Upcoming work, primarily consisting of a slurry seal of selected streets, will begin when consistent warm weather is predicted. The contractor has submitted the first progress payment request for approval.

BACKGROUND:

A routine monthly action for capital improvement projects is the submission, review, and approval of the contractor's invoice. Procedurally, field staff verifies the contractor's quantities and matches them with the submitted invoice. The unit prices and total costs of the project are confirmed by the office staff and a progress payment is then processed. A five-percent (5%) retention is withheld from each payment to assure final performance of the work. The contractor for the project, Hardy & Harper, Inc., has submitted the first progress payment for the subject project as follows:

Progress Payment No. 1 for Citywide Pavement Rehabilitation Project, CIP No. 101-J

March 13, 2018

Page 2

ITEM	DESCRIPTION	UNITS	QUANTITY	\$	TOTAL
1	CLEARING AND GRUBBING	LS	0.75	\$ 147,000.00	\$ 110,250.00
2	WATER QUALITY MANAGEMENT	LS	0.75	\$ 8,000.00	\$ 6,000.00
3	REMOVE AND REPLACE .33' AC	SF	23,654.00	\$ 3.75	\$ 88,702.50
4	COLD PLANE / 12' EDGE GRIND	SF	78,000.00	\$ 0.17	\$ 13,260.00
5	.12 AC OVERLAY	TN	1,018.19	\$ 76.00	\$ 77,382.44
6	RAISE MANHOLE TO GRADE	EA	13.00	\$ 400.00	\$ 5,200.00
7	RAISE WATER VALVE	EA	17.00	\$ 400.00	\$ 6,800.00
8	CONSTRUCT 4" PCC SIDEWALK	SF	292.00	\$ 23.00	\$ 6,716.00
9	REMOVE AND REPLACE ADA RAMP	EA	14.00	\$ 4,000.00	\$ 56,000.00
10	CONSTRUCT TYPE 1 REAS SLURRY	SF	-	\$ 0.40	\$ -
11	STRIPING	LS	0.50	\$ 40,522.50	\$ 20,261.25
Alternate Bid 2 Zone F					
1	COORDINATE WITH OCFD AUTHORITY	LS	1.00	\$ 650.00	\$ 650.00
2	.20 COLD PLANE / GRIND	SF	7,464.00	\$ 2.00	\$ 14,928.00
3	.20 AC OVERLAY W/ FABRIC	TN	96.00	\$ 200.00	\$ 19,200.00
4	STRIPING	LS	1.00	\$ 3,850.00	\$ 3,850.00

Total to Date	\$429,200.19	
Less Prior Billing	\$ 0	
Total This Period	\$429,200.19	\$429,200.19
Less 5% Retention		\$(21,460.01)
Total Due		\$407,740.18

Within this progress payment, it is noted that the Bid Item 3 quantities were increased to address the cost of the additional depth of asphalt concrete removals and

Progress Payment No. 1 for Citywide Pavement Rehabilitation Project, CIP No. 101-J

March 13, 2018

Page 3

replacements, Bid Item 5 quantities were increased to address the cost of additional asphalt concrete overlay on Paseo de Valencia, and Bid Item 8 quantities were increased to address an added depth of concrete to compensate for the removal and replacement of yielding soils.

FISCAL IMPACT:

The progress payment is within the 2017/2018 Fiscal Year Capital Improvement Program Budget for the Citywide Pavement Rehabilitation Project, CIP No. 101-J.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: March 13, 2018

TO: Chair and Agency Members

FROM: David Chantarangsu
Community Development Director

ISSUE: Submission of an Aerial Waste Waiver to the San Diego Regional Water Quality Control Board for Pollutant Discharges from the City's Fourth of July Fireworks Display and Adoption of a Categorical Exemption Determining that the Event is Exempt from Environmental Review Pursuant to Title 14, Chapter 3, Section 15304(E) of the California Code of Regulations.

RECOMMENDATION: That the City Council: (1) Direct staff to submit an Aerial Waste Waiver to the San Diego Regional Water Quality Control Board for Pollutant Discharges from the City's Fourth of July Fireworks display; and (2) Adopt a Categorical Exemption.

SUMMARY:

The City of Laguna Hills (City) is located within the jurisdiction of the San Diego Regional Water Quality Control Board (the "Regional Board") which is responsible for regulating activities that could impact water quality throughout the San Diego Region (which also includes portions of Riverside County and South Orange County). The Regional Board has determined that large aerial fireworks displays may require a permit because pollutants associated with fireworks can be damaging to water quality. The permit requirement was enacted as a result of the numerous private and public venues that maintained fireworks displays throughout the year on/or adjacent to urban shorelines in the San Diego area. In 2014, the Regional Board adopted Order No. R9-2014-0041 establishing a waiver for fireworks displays that take place over land. The City must submit an Aerial Waste Waiver to the Regional Board in advance of the planned Fourth

Application for Waste Waiver for the City's 4Th of July Celebration and Categorical Exemption

March 13, 2018

Page 2

of July fireworks display and complete an environmental review of the event pursuant to the California Environmental Quality Act (CEQA).

After reviewing relevant available materials, staff has concluded that the City's Fourth of July Celebration and Fireworks Display is not subject to the requirements of CEQA and recommends that the City Council adopt a "Categorical Exemption" (Attachment 1).

BACKGROUND:

The City of Laguna Hills is located within the jurisdiction of the Regional Board, which regulates pollutant discharges into surface waters (rivers, streams, harbors, the ocean, etc.) associated with public fireworks displays within its service area. Examples of pollutants from fireworks displays include airborne particulates, chemicals, and debris (paper, cardboard, wire, fuses) that are scattered by each burst charge in a fireworks display and could be deposited into local surface waters. Because the City's Fourth of July fireworks display is located over land it is eligible for an Aerial Waste Waiver from the Regional Board to host a public fireworks display, subject to the approval of an application from the Regional Board (Attachment 2). The City hosts one fireworks event per year lasting approximately 18 minutes on the Fourth of July and no other events involving fireworks are held within the City during the course of the year.

Pollutant discharges associated with the event will not be significant. Based on water quality data obtained in 2011, the Regional Board determined that it was unlikely that single fireworks events of a smaller size than SeaWorld's Fourth of July and Labor Day events would cause exceedances of applicable water quality criteria in the water column of receiving waters.¹ Staff notes that SeaWorld's special events pyrotechnic displays involve approximately 1,000 pounds of fireworks while the City's is approximately 750 pounds. In addition, in 2002 the South Coast Air Quality Management District monitored and evaluated air quality impacts caused by fireworks shows similar in size to the one planned for the City's Fourth of July Celebration and determined there was no exceedance of State Relative Exposure Levels (RELs). AB2588 Health Risk Assessment

¹ SDRWQCB ORDER NO. R9-2011-0022/ NPDES NO. CAG999002: General National Pollutant Discharge Elimination System (NPDES) permit for residual firework pollutant waste discharges to waters of the United States in the San Diego Region from the public display of fireworks - Adopted May 11, 2011.

Application for Waste Waiver for the City's 4Th of July Celebration and Categorical Exemption

March 13, 2018

Page 3

values submitted as part of the evaluation also indicated that the cancer exposure risk from the fireworks displays is 1.8 in one million maximum cancer risk.²

CEQA FINDINGS:

The Regional Board has determined, pursuant to Order No. R9-2011-0022 adopted May 11, 2011, that fireworks shows do not exceed relevant requirements for water quality subject to the discharge prohibitions and specifications, receiving waters limitations, and provisions incorporated into the referenced order. In addition, in 2002 the South Coast Air Quality Management District monitored and evaluated air quality impacts caused by fireworks shows similar in size to the one planned for the City's Fourth of July Celebration and determined there was no exceedance of RELs. AB2588 Health Risk Assessment values submitted as part of the evaluation also indicated that the cancer exposure risk from the fireworks displays is 1.8 in one million maximum cancer risk. (*SCAQMD, July 9, 2004.*) Therefore, the City's fireworks display associated with its Fourth of July Celebration will not have a significant effect on the environment. In addition, it has been determined that the City's Fourth of July fireworks display is categorically exempt from CEQA pursuant to Guideline Section No. 15304 (Class 4, Minor Alterations to Land). A Class 4 Categorical Exemption applies to minor and temporary uses of land having negligible or no permanent effects on the environment.

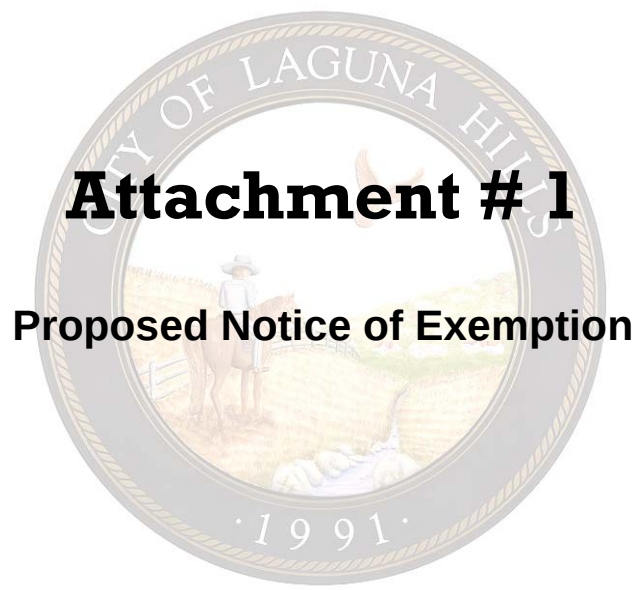
FISCAL IMPACT:

The application for the fireworks display permit and adoption of the proposed Categorical Exemption will not have a fiscal impact. The City Council has awarded a contract for the City's Fourth of July fireworks display which currently has an approved budget of \$26,500.

ATTACHMENTS:

- Attachment 1- Notice of Exemption
- Attachment 2- Application Form Final

² White Paper on Status of Fireworks Displays and Fireworks Regulations in the South Coast Air Basin, South Coast Air Quality Management District, July 9, 2004.



NOTICE OF EXEMPTION

TO: Orange County Clerk Recorder
 County of Orange
 P. O. Box 238
 Santa Ana, CA 92702

FROM: City of Laguna Hills
 Planning Department
 24035 El Toro Road
 Laguna Hills, CA 92653

Project Title: City of Laguna Hills Fourth of July Celebration and Fireworks Display

Project Location: 25555 Alicia Parkway

Project Location – City: Laguna Hills, CA Project Location – County: Orange

Project Approval Date: March 13, 2018

Description of nature, purpose, and beneficiaries of project: The City of Laguna Hills proposes to hold a Fourth of July Celebration, which includes a public fireworks display utilizing approximately 750 pounds of pyrotechnic material. The event will last several hours with the fireworks display lasting approximately 18 minutes.

Name of public agency approving project:

City of Laguna Hills

Name of person or Agency carrying out project (Lead Agency):

City of Laguna Hills, 24035 El Toro Road, Laguna Hills, CA 92653

Exempt Status: (Check One)

☐ Ministerial project. (Section 15073, State Guidelines)

☐ Not a project. (Section 15071(a) State Guidelines)

☐ Emergency project. (Section 15071(b) and (c) State Guidelines)

☒ Categorical Exemption. Code Number: Section 15304, Class 4(e),
"Minor temporary use of land having negligible or no permanent effects
on the environment."

Reason why project was exempt: The San Diego Regional Water Quality Control Board evaluated water quality impacts from individual fireworks displays and determined that it was unlikely pyrotechnic displays utilizing under 1,000 pounds of material would cause exceedances of applicable water quality criteria of receiving waters. Similarly, the South Coast Air Quality Management District determined that air quality impacts caused by displays similar in size to the one to be carried out by the City do not exceed State RELs or result in a significant increase in cancer risk from air contaminants.

Lead Agency Contact Person: David Chantarangsu Phone: 949-707-2675

Signature: _____ Title: Community Development Director

Date Submitted to County Clerk: _____



Attachment # 2

Application Form

INTRODUCTION

This application package constitutes a Report of Waste Discharge (ROWD) pursuant to California Water Code Section 13260. Section 13260 states that persons discharging or proposing to discharge waste that could affect the quality of the waters of the State, other than into a community sewer system, shall file a ROWD containing information which may be required by the appropriate Regional Water Quality Control Board (RWQCB).

This package is to be used to start the application process for all waste discharge requirements (WDRs) and National Pollutant Discharge Elimination System (NPDES) permits* issued by a RWQCB except:

- a) Those landfill facilities that must use a joint Solid Waste Facility Permit Application Form, California Integrated Waste Management Board Form E-1-77; and
- b) General WDRs or general NPDES permits that use a Notice of Intent to comply or specify the use of an alternative application form designed for that permit.

This application package contains:

- 1. Application/General Information Form for WDRs and NPDES Permits [Form 200 (10/97)].
- 2. Application/General Information Instructions.

Instructions

Instructions are provided to assist you with completion of the application. If you are unable to find the answers to your questions or need assistance with the completion of the application package, please contact your RWQCB representative. *The RWQCBs strongly recommend that you make initial telephone or personal contact with RWQCB regulatory staff to discuss a proposed new discharge before submitting your application.* The RWQCB representative will be able to answer procedural and annual fee related questions that you may have. (See map and telephone numbers inside of application cover.)

All dischargers regulated under WDRs and NPDES permits must pay an annual fee, except dairies, which pay a filing fee only. The RWQCB will notify you of your annual fee based on an evaluation of your proposed discharge. Please do NOT submit a check for your first annual fee or filing fee until requested to do so by a RWQCB representative. Dischargers applying for reissuance (renewal) of an existing NPDES permit or update of an existing WDR will be billed through the annual fee billing system and are therefore requested NOT to submit a check with their application. Checks should be made payable to the State Water Resources Control Board.

Additional Information Requirements

A RWQCB representative will notify you within 30 days of receipt of the application form and any supplemental documents whether your application is complete. If your application is incomplete, the RWQCB representative will send you a detailed list of discharge specific information necessary to complete the application process. The completion date of your application is normally the date when all required information, including the correct fee, is received by the RWQCB.

*** NPDES PERMITS:** If you are applying for a permit to discharge to surface water, you will need an NPDES permit which is issued under both State and Federal law and may be required to complete one or more of the following Federal NPDES permit application forms: Short Form A, Standard Form A, Forms 1, 2B, 2C, 2D, 2E, and 2F. These forms may be obtained at a RWQCB office or can be ordered from the National Center for Environmental Publications and Information at (513) 891-6561.



**APPLICATION/REPORT OF WASTE DISCHARGE
GENERAL INFORMATION FORM FOR
WASTE DISCHARGE REQUIREMENTS OR NPDES PERMIT**



INSTRUCTIONS

**FOR COMPLETING THE APPLICATION/REPORT OF WASTE DISCHARGE
GENERAL INFORMATION FORM FOR:
WASTE DISCHARGE REQUIREMENTS/NPDES PERMIT**

If you have any questions on the completion of any part of the application, please contact your RWQCB representative. A map of RWQCB locations, addresses, and telephone numbers is located on the reverse side of the application cover.

I. FACILITY INFORMATION

You must provide the factual information listed below for ALL owners, operators, and locations and, where appropriate, for ALL general partners and lease holders.

A. FACILITY:

Legal name, physical address including the county, person to contact, and phone number at the facility.
(**NO P.O. Box numbers!** If no address exists, use street and nearest cross street.)

B. FACILITY OWNER:

Legal owner, address, person to contact, and phone number. Also include the owner's Federal Tax Identification Number.

OWNER TYPE:

Check the appropriate Owner Type. The legal owner will be named in the WDRs/NPDES permit.

C. FACILITY OPERATOR (The agency or business, not the person):

If applicable, the name, address, person to contact, and telephone number for the facility operator. Check the appropriate Operator Type. If identical to B. above, enter "same as owner".

D. OWNER OF THE LAND:

Legal owner of the land(s) where the facility is located, address, person to contact, and phone number. Check the appropriate Owner Type. If identical to B. above, enter "same as owner".

E. ADDRESS WHERE LEGAL NOTICE MAY BE SERVED:

Address where legal notice may be served, person to contact, and phone number. If identical to B. above, enter "same as owner".

F. BILLING ADDRESS

Address where annual fee invoices should be sent, person to contact, and phone number. If identical to B. above, enter "same as owner".



**APPLICATION/REPORT OF WASTE DISCHARGE
GENERAL INFORMATION FORM FOR
WASTE DISCHARGE REQUIREMENTS OR NPDES PERMIT**



II. TYPE OF DISCHARGE

Check the appropriate box to describe whether the waste will be discharged to: A. Land, or B. Surface Water.

Check the appropriate box(es) which best describe the activities at your facility.

Hazardous Waste - If you check the Hazardous Waste box, STOP and contact a representative of the RWQCB for further instructions.

Landfills - A separate form, APPLICATION FOR SOLID WASTE FACILITY PERMIT/WASTE DISCHARGE REQUIREMENTS, California Integrated Waste Management Board Form E-1-77, may be required. Contact a RWQCB representative to help determine the appropriate form for your discharge.

III. LOCATION OF THE FACILITY

1. Enter the Assessor's Parcel Number(s) (APN), which is located on the property tax bill. The number can also be obtained from the County Assessor's Office. Indicate the APN for both the facility and the discharge point.
2. Enter the Latitude of the entrance to the proposed/existing facility and of the discharge point. Latitude and longitude information can be obtained from a U.S. Geological Survey quadrangle topographic map. Other maps may also contain this information.
3. Enter the Longitude of the entrance to the proposed/existing facility and of the discharge point.

IV. REASON FOR FILING

NEW DISCHARGE OR FACILITY:

A discharge or facility that is proposed but does not now exist, or that does not yet have WDRs or an NPDES permit.

CHANGE IN DESIGN OR OPERATION:

A material change in design or operation from existing discharge requirements. Final determination of whether the reported change is material will be made by the RWQCB.

CHANGE IN QUANTITY/TYPE OF DISCHARGE:

A material change in characteristics of the waste from existing discharge requirements. Final determination of whether the reported change would have a significant effect will be made by the RWQCB.

CHANGE IN OWNERSHIP/OPERATOR:

Change of legal owner of the facility. Complete Parts I, III, and IV only and contact the RWQCB to determine if additional information is required.

WASTE DISCHARGE REQUIREMENTS UPDATE OR NPDES PERMIT REISSUANCE:

WDRs must be updated periodically to reflect changing technology standards and conditions. A new application is required to reissue an NPDES permit which has expired.

OTHER:

If there is a reason other than the ones listed, please describe the reason on the space provided. (If more space is needed, attach a separate sheet.)



APPLICATION/REPORT OF WASTE DISCHARGE GENERAL INFORMATION FORM FOR WASTE DISCHARGE REQUIREMENTS OR NPDES PERMIT



V. CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

It should be emphasized that communication with the appropriate RWQCB staff is vital before starting the CEQA documentation, and is recommended before completing this application. There are Basin Plan issues which may complicate the CEQA effort, and RWQCB staff may be able to help in providing the needed information to complete the CEQA documentation.

Name the Lead Agency responsible for completion of CEQA requirements for the project, i.e., completion and certification of CEQA documentation.

Check YES or NO. Has a public agency determined that the proposed project is exempt from CEQA? If the answer is YES, state the basis for the exemption and the name of the agency supplying the exemption on the space provided. (Remember that, if extra space is needed, use an extra sheet of paper, but be sure to indicate the attached sheet under Section VII. Other.)

Check YES or NO. Has the "Notice of Determination" been filed under CEQA? If YES, give the date the notice was filed and enclose a copy of the Notice of Determination and the Initial Study, Environmental Impact Report, or Negative Declaration. If NO, check the box of the expected type of CEQA document for this project, and include the expected date of completion using the timelines given under CEQA. The date of completion should be taken as the date that the Notice of Determination will be submitted. (If not known, write "Unknown")

VI. OTHER REQUIRED INFORMATION

To be approved, your application MUST include a COMPLETE characterization of the discharge. If the characterization is found to be incomplete, RWQCB staff will contact you and request that additional specific information be submitted.

This application MUST be accompanied by a site map. A USGS 7.5' Quadrangle map or a street map, if more appropriate, is sufficient for most applications.

VII. OTHER

If any of the answers on your application form need further explanation, attach a separate sheet. Please list any attachments with the titles and dates on the space provided.

VIII. CERTIFICATION

Certification by the owner of the facility or the operator of the facility, if the operator is different from the owner, is required. The appropriate person must sign the application form.

Acceptable signatures are:

1. **for a corporation**, a principal executive officer of at least the level of senior vice-president;
2. **for a partnership or individual (sole proprietorship)**, a general partner or the proprietor;
3. **for a governmental or public agency**, either a principal executive officer or ranking elected/appointed official.

DISCHARGE SPECIFIC INFORMATION

In most cases, a request to supply additional discharge specific information will be sent to you by a representative of the RWQCB. If the RWQCB determines that additional discharge specific information is not needed to process your application, you will be so notified.



APPLICATION/REPORT OF WASTE DISCHARGE GENERAL INFORMATION FORM FOR WASTE DISCHARGE REQUIREMENTS OR NPDES PERMIT

**I. FACILITY INFORMATION****A. Facility:**

Name:			
Address:			
City:	County:	State:	Zip Code:
Contact Person:		Telephone Number:	

B. Facility Owner:

Name:		Owner Type (Check One) 1. ☐ Individual 2. ☐ Corporation	
Address:		3. ☐ Governmental Agency 4. ☐ Partnership	
City:	State:	Zip Code:	5. ☐ Other: _____
Contact Person:		Telephone Number:	Federal Tax ID:

C. Facility Operator (The agency or business, not the person):

Name:		Operator Type (Check One) 1. ☐ Individual 2. ☐ Corporation	
Address:		3. ☐ Governmental Agency 4. ☐ Partnership	
City:	State:	Zip Code:	5. ☐ Other: _____
Contact Person:		Telephone Number:	

D. Owner of the Land:

Name:		Owner Type (Check One) 1. ☐ Individual 2. ☐ Corporation	
Address:		3. ☐ Governmental Agency 4. ☐ Partnership	
City:	State:	Zip Code:	5. ☐ Other: _____
Contact Person:		Telephone Number:	

E. Address Where Legal Notice May Be Served:

Address:		
City:	State:	Zip Code:
Contact Person:	Telephone Number:	

F. Billing Address:

Address:		
City:	State:	Zip Code:
Contact Person:	Telephone Number:	



APPLICATION/REPORT OF WASTE DISCHARGE GENERAL INFORMATION FORM FOR WASTE DISCHARGE REQUIREMENTS OR NPDES PERMIT



II. TYPE OF DISCHARGE

Check Type of Discharge(s) Described in this Application (A or B):

☐ **A. WASTE DISCHARGE TO LAND**

☐ **B. WASTE DISCHARGE TO SURFACE WATER**

Check all that apply:

- ☐ Domestic/Municipal Wastewater Treatment and Disposal
- ☐ Cooling Water
- ☐ Mining
- ☐ Waste Pile
- ☐ Wastewater Reclamation
- ☐ Other, please describe: _____

- ☐ Animal Waste Solids
- ☐ Land Treatment Unit
- ☐ Dredge Material Disposal
- ☐ Surface Impoundment
- ☐ Industrial Process Wastewater

- ☐ Animal or Aquacultural Wastewater
- ☐ Biosolids/Residual
- ☐ Hazardous Waste (see instructions)
- ☐ Landfill (see instructions)
- ☐ Storm Water

III. LOCATION OF THE FACILITY

Describe the physical location of the facility.

1. Assessor's Parcel Number(s)
Facility:
Discharge Point:

2. Latitude
Facility:
Discharge Point:

3. Longitude
Facility:
Discharge Point:

IV. REASON FOR FILING

- ☐ New Discharge or Facility ☐ Changes in Ownership/Operator (see instructions)
- ☐ Change in Design or Operation ☐ Waste Discharge Requirements Update or NPDES Permit Reissuance
- ☐ Change in Quantity/Type of Discharge ☐ Other: _____

V. CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

Name of Lead Agency: _____

Has a public agency determined that the proposed project is exempt from CEQA? ☐ Yes ☐ No

If Yes, state the basis for the exemption and the name of the agency supplying the exemption on the line below.

Basis for Exemption/Agency: _____

Has a "Notice of Determination" been filed under CEQA? ☐ Yes ☐ No

If Yes, enclose a copy of the CEQA document, Environmental Impact Report, or Negative Declaration. If no, identify the expected type of CEQA document and expected date of completion.

Expected CEQA Documents:

☐ EIR ☐ Negative Declaration

Expected CEQA Completion Date: _____



**APPLICATION/REPORT OF WASTE DISCHARGE
GENERAL INFORMATION FORM FOR
WASTE DISCHARGE REQUIREMENTS OR NPDES PERMIT**



VI. OTHER REQUIRED INFORMATION

Please provide a COMPLETE characterization of your discharge. A complete characterization includes, but is not limited to, design and actual flows, a list of constituents and the discharge concentration of each constituent, a list of other appropriate waste discharge characteristics, a description and schematic drawing of all treatment processes, a description of any Best Management Practices (BMPs) used, and a description of disposal methods.

Also include a site map showing the location of the facility and, if you are submitting this application for an NPDES permit, identify the surface water to which you propose to discharge. Please try to limit your maps to a scale of 1:24,000 (7.5' USGS Quadrangle) or a street map, if more appropriate.

VII. OTHER

Attach additional sheets to explain any responses which need clarification. List attachments with titles and dates below:

You will be notified by a representative of the RWQCB within 30 days of receipt of your application. The notice will state if your application is complete or if there is additional information you must submit to complete your Application/Report of Waste Discharge, pursuant to Division 7, Section 13260 of the California Water Code.

VIII. CERTIFICATION

"I certify under penalty of law that this document, including all attachments and supplemental information, were prepared under my direction and supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment."

Print Name: _____

Title: _____

Signature: _____

Date: _____

FOR OFFICE USE ONLY

Date Form 200 Received:	Letter to Discharger:	Fee Amount Received:	Check #:
-------------------------	-----------------------	----------------------	----------

California Environmental Protection Agency Bill of Rights for Environmental Permit Applicants

California Environmental Protection Agency (Cal/EPA) recognizes that many complex issues must be addressed when pursuing reforms of environmental permits and that significant challenges remain. We have initiated reforms and intend to continue the effort to make environmental permitting more efficient, less costly, and to ensure that those seeking permits receive timely responses from the boards and departments of the Cal/EPA. To further this goal, Cal/EPA endorses the following precepts that form the basis of a permit applicant's "Bill of Rights."

1. Permit applicants have the right to assistance in understanding regulatory and permit requirements. All Cal/EPA programs maintain an Ombudsman to work directly with applicants. Permit Assistance Centers located throughout California have permit specialists from all the State, regional, and local agencies to identify permit requirements and assist in permit processing.
2. Permit applicants have the right to know the projected fees for review of applications, how any costs will be determined and billed, and procedures for resolving any disputes over fee billings.
3. Permit applicants have the right of access to complete and clearly written guidance documents that explain the regulatory requirements. Agencies must publish a list of all information required in a permit application and of criteria used to determine whether the submitted information is adequate.
4. Permit applicants have the right of timely completeness determinations for their applications. In general, agencies notify the applicant within 30 days of any deficiencies or determine that the application is complete. California Environmental Quality Act (CEQA) and public hearing requests may require additional information.
5. Permit applicants have the right to know exactly how their applications are deficient and what further information is needed to make their applications complete. Pursuant to California Government code Section 65944, after an application is accepted as complete, an agency may not request any new or additional information that was not specified in the original application.
6. Permit applicants have the right of a timely decision on their permit application. The agencies are required to establish time limits for permit reviews.
7. Permit applicants have the right to appeal permit review time limits by statute or administratively that have been violated without good cause. For state environmental agencies, appeals are made directly to the Cal/EPA Secretary or to a specific board. For local environmental agencies, appeals are generally made to the local governing board or, under certain circumstances, to Cal/EPA. Through this appeal, applicants may obtain a set date for a decision on their permit and, in some cases, a refund of all application fees (ask boards and departments for details).
8. Permit applicants have the right to work with a single lead agency where multiple environmental approvals are needed. For multiple permits, all agency actions can be consolidated under a lead agency. For site remediation, all applicable laws can be administered through a single agency.
9. Permit applicants have the right to know who will be reviewing their application and the time required to complete the full review process.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: March 13, 2018
TO: Mayor and Council Members
FROM: Donald J. White
City Manager
ISSUE: Resolution Naming Manager Pro Tempore

RECOMMENDATION: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, naming Kenneth H. Rosenfield, Assistant City Manager/Director of Public Services, as Manager Pro Tempore."

SUMMARY:

With the recent retirement of the City's long-time City Manager and the appointment of Donald J. White as the new City Manager, the City Council approved the second phase of a reorganization plan for the General Government Department at its February 27, 2018, City Council meeting. Overall, this reorganization resulted in annual savings of approximately \$203,000. Much of these savings come from the fact that staff proposed not filling the position of Assistant City Manager but rather reclassifying the Public Services Director/City Engineer to Assistant City Manager/Director of Public Services. It is anticipated this position would serve as City Manager during the temporary absence or disability of City Manager White.

The Laguna Hills Municipal Code, Section 2-08.070, allows for the appointment of a Manager Pro Tempore to act in the temporary absence or disability of the City Manager. City Manager White has determined Kenneth H. Rosenfield, Assistant City Manager/Director of Public Services, is qualified to act in this capacity. Staff recommends the City Council adopt the proposed Resolution naming Kenneth H. Rosenfield, Assistant City Manager/Director of Public Services, as Manager Pro Tempore.

Resolution Naming Manager Pro Tempore

March 13, 2018

Page 2

ATTACHMENTS:

- Proposed Resolution

RESOLUTION NO. 2018-03-13-X

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAGUNA HILLS, CALIFORNIA, NAMING KENNETH H.
ROSENFELD, ASSISTANT CITY MANAGER/DIRECTOR
OF PUBLIC SERVICES, AS MANAGER PRO TEMPORE

The City Council of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, Section 2-08.070 of the Laguna Hills Municipal Code provides that the City Manager shall appoint a Manager Pro Tempore to act during any temporary absence or disability of the City Manager; and

WHEREAS, the City Manager has determined that Kenneth H. Rosenfield, Assistant City Manager/Director of Public Services of the City of Laguna Hills, is qualified to act in the absence of the City Manager and should be appointed Manager Pro Tempore.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The Recitals set forth herein are true and correct and are hereby incorporated by reference.

SECTION 2. The appointment of Kenneth H. Rosenfield, Assistant City Manager/Director of Public Services, as Manager Pro Tempore for the City of Laguna Hills is hereby confirmed.

PASSED, APPROVED, AND ADOPTED this 13th day of March 2018.

MELODY CARRUTH, MAYOR

ATTEST:

MELISSA AU-YEUNG, CITY CLERK

Attachment: Proposed Resolution (1515 : Resolution Naming Manager Pro Tempore)

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution
No. 2018-03-13-X adopted by the City Council of the City of Laguna Hills, California, at
a Regular Meeting thereof held on the 13th day of March, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

MELISSA AU-YEUNG, CITY CLERK

Attachment: Proposed Resolution (1515 : Resolution Naming Manager Pro Tempore)



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: March 13, 2018
TO: Chair and Agency Members
FROM: Cindy Sands
Executive Assistant to City Manager
ISSUE: Approval of Minutes for February 27, 2018, Regular Meeting

RECOMMENDATION: That the Planning Agency approve the Minutes for the February 27, 2018, Regular Meeting.

ATTACHMENTS:

- PA Minutes 022718

4. PLANNING AGENCY

Mayor Carruth recessed the City Council meeting and, acting in the capacity of Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:23 p.m.

4.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Mel Carruth	Chair	Present	
Dore J. Gilbert, M.D.	Vice Chair	Present	
Janine Heft	Agency Member	Present	
Barbara D. Kogerman	Agency Member	Present	
Don Sedgwick	Agency Member	Present	

4.2 PUBLIC COMMENTS

There were no Public Comments.

4.3 APPROVAL OF MINUTES FOR FEBRUARY 13, 2018, REGULAR MEETING**4.3.1 Approval of Minutes for February 13, 2018, Regular Meeting**

Recommendation: That the Planning Agency approve the Minutes for the February 13, 2018, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Barbara D. Kogerman, Agency Member
SECONDER:	Janine Heft, Agency Member
AYES:	Mel Carruth, Chair; Dore J. Gilbert, M.D., Vice Chair; Janine Heft, Agency Member; Barbara D. Kogerman, Agency Member; Don Sedgwick, Agency Member

4.4 ADMINISTRATIVE REPORTS

There were no Administrative Reports.

4.5 PLANNING AGENCY PUBLIC HEARINGS

There were no Planning Agency Public Hearings.

PLANNING AGENCY ADJOURNMENT

Chair Carruth adjourned the Planning Agency and, acting in the capacity of Chair/Mayor, called the Joint Planning Agency/City Council meeting to order at 7:24 p.m.

JOINT PLANNING AGENCY / CITY COUNCIL MEETING

ROLL CALL OF JOINT PLANNING AGENCY / CITY COUNCIL MEETING

Attendee Name	Title	Status	Arrived
Mel Carruth	Chair/Mayor	Present	
Dore J. Gilbert, M.D.	Vice Chair/Mayor Pro Tempore	Present	
Janine Heft	Agency/Council Member	Present	
Barbara D. Kogerman	Agency/Council Member	Present	
Don Sedgwick	Agency/Council Member	Present	

PUBLIC COMMENTS

There were no Public Comments.

PUBLIC HEARING

A Request by Merlone Geier Management, LLC, for a One-Year Extension of Vesting Tentative Tract Map No. 18035 for the Property Located at 24155 Laguna Hills Mall

David Chantarangsu, Community Development Director, reviewed the information provided in the Staff Report and responded to City Council requests for additional information.

Recommendation: That the City Council and Planning Agency: (1) Conduct a Joint Public Hearing, and (2) Adopt Resolution No. PA2018-02-27-1, A Joint Resolution of the City Council and Planning Agency of the City of Laguna Hills, California, approving a one-year extension of the life of Vesting Tentative Tract Map No. 18035, a request of Merlone Geier Management, LLC, and making certain findings in connection therewith.

Chair/Mayor Carruth opened the Public Hearing.

Stephen Logan, Vice President of Development for Merlone Geier Partners, spoke in favor of the recommendation and responded to Planning Agency/City Council requests for additional information.

Chair/Mayor Carruth closed the Public Hearing.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: March 13, 2018

TO: Chair and Agency Members

FROM: David Chantarangsu
Community Development Director

ISSUE: Variance/Minor Site Development Permit/Master Sign Program Amendment (VA/SDPA/MSP) No. 10-17-4014, a Request by Spectrum Property Owner, LLC to Construct a Building Entry Feature Within the Front Setback, Make Minor Changes to Site Parking and Landscape, and Amend the Master Sign Program for the Property at 23046 Avenida De La Carlota (APN: 588-032-25) in the Mixed-Use Zoning District

RECOMMENDATION: That the Planning Agency: (1) Conduct a Public Hearing for Variance/Minor Site Development Permit/Master Sign Program Amendment No. 10-17-4014; (2) Find and determine that the project is categorically exempt from the California Environmental Quality Act pursuant to Section 15301 (Class 1, Existing Facilities), 15304 (Class 4, Minor Alterations to Land), 15305 (Class 5, Minor Alterations in Land Use Limitations), and 15311 (Class 11, Accessory Structures) of Title 14, Chapter 3 of the California Code of Regulations; and (3) Adopt a Resolution entitled: "A Resolution of the Planning Agency of the City of Laguna Hills, California, granting Variance/Minor Site Development Permit/Master Sign Program Amendment No. 10-17-4014, a request by Spectrum Property Owner, LLC to construct a building entry feature within the front setback, make minor changes to site parking and landscape, and amend the Master Sign Program for the property at 23046 Avenida de la Carlota (APN: 588-032-25) in the Mixed-Use Zoning District."

SUMMARY:

Variance/Minor Site Development Permit/Master Sign Program Amendment (VA/SDPA/MSP) No. 10-17-4014 is a request by Spectrum Property Owner, LLC (the “Applicant” and owner of the subject property) to complete the following improvements at 23046 Avenida de la Carlota:

- New building entry features - Two architectural features are proposed, one at each major building entry. An enhanced pedestrian walkway and architectural entry portal is proposed at the north building entry facing the parking lot. A partially covered “garden pavilion” is proposed at the south building entry facing Avenida de la Carlota. A variance is requested to allow the garden pavilion entry feature to be located within the front setback area.
- Upgraded plaza - An existing small outdoor seating area at the southeast corner of the building will be enlarged and enhanced with a low seat wall, new outdoor furniture, and landscaping.
- Enhanced site landscaping - Approximately 6,000 square feet of landscaping work is proposed (to replace existing landscape with 270 square feet of additional landscape), focused mainly around the new building entry features and plaza.
- Parking lot modifications - Some parking lot modifications are proposed to accommodate the enlarged plaza and entry features. The modifications result in a net loss of one parking space. Parking and circulation remains sufficient and compliant with code requirements.
- MSP amendment - One new monument sign is proposed along the Avenida de la Carlota frontage to allow additional tenant identification. The monument meets development standards established by the Code.

The proposed architectural entry features and plaza will update and enhance the building in appearance, consistent with other updates the current owner is undertaking to make the office building attractive to potential tenants. Other than the front setback, all proposed modifications are consistent with Laguna Hills Development Code (Code) requirements and design guidelines.

The Applicant has requested a variance to allow the garden pavilion entry feature to encroach into the 20-foot front setback by eight feet. The total encroachment into the front setback is approximately 150 square feet (equating to less than one percent of the total front setback area for this property). The variance is based upon the unique lot shape, existing on-site development (which is laid out to maximize available parking), and an exceptionally long front property line. Due to these circumstances which support the findings required by the Code, staff is supportive of the requested variance.

Staff has reviewed the Code requirements, General Plan issues, goals, and strategies, and has evaluated the potential for significant environmental impacts in accordance with the California Environmental Quality Act (CEQA). Staff has determined that the proposed project, subject to the Conditions of Approval, will not result in any significant adverse impacts to the public health, safety, and general welfare.

AUTHORITY:

A Site Development Permit (SDP) is required for site modifications on commercial properties, and an MSP Amendment is required to add an additional monument sign. The Code (LHMC 9-92.030) grants the Community Development Director the authority to review and approve SDPs for commercial properties with development not exceeding 20,000 square feet and MSP amendments for minor changes that comply with the sign regulations set forth in LHMC 9-42. However, these elements are being considered in conjunction with a request for a variance to the front setback requirement. The Code grants the Planning Agency the authority to review and approve variances (LHMC 9-92.030). The findings required for each permit type are established in LHMC 9-92.080 and are listed and discussed in the attached Resolution.

BACKGROUND:

The subject property is a uniquely-shaped 4.5-acre lot in the Mixed-Use Zoning District, bordered by Avenida de la Carlota, Lake Forest Drive, and the I-5 freeway. The site includes a seven-story, 114,576 square-foot office building (see Attachment 1 for vicinity map). The building was originally approved and constructed under the County of Orange (UP80-103P/SP80-100P) in 1980. The County granted a variance to exceed the maximum building height for the zone based upon its proximity to and visibility from the freeway. Since its construction, no major changes have been made to the building or site; however, several roof-mounted wireless facilities and minor MSP modifications have been approved.

PROJECT DESCRIPTION AND ANALYSIS:**Site Design**

The proposed project modifies the existing site plan slightly with the addition of two building entry features and enlarged plaza area. The proposed garden pavilion entry feature and the parking lot building entry feature are designed to provide articulation of the building, providing pedestrian-scaled appeal for the building, consistent with design guidelines in LHMC 9-40.050. Both architectural features are depicted on page A.3.4 of the attached Plans (Attachment 4), and complement the existing building architecture. The proposed plaza area at the southeast corner of the building enlarges an existing plaza area. The plaza is a paved area with a seat wall, water feature, and covered seating areas, and is designed to be an amenity for tenants and visitors of the building.

The new entries and plaza area require slight modifications of the existing parking areas on the site. The proposed parking layout represents a net loss of one parking space resulting in 404 parking spaces. The required parking for the building if the entirety is occupied by professional office uses is 381 spaces. Additionally, staff verified the required parking for the current tenants and found that the current mix of tenants requires only 324 spaces. Therefore, the 404 spaces proposed meets Code requirements and is sufficient for the current mix of tenants.

Enhanced landscaping to replace existing landscape (approximately 6,000 square feet) is proposed around the reconfigured areas to accent the new entry features and plaza area. Larger accent trees, such as Chinese Flame trees, are used to provide visual interest and additional shade. Turf will be replaced with other attractive more drought-tolerant plant materials consistent with Code requirements and General Plan goals and policies, as depicted on the preliminary landscape plan on page L1.0 of the attached Plans (Attachment 4).

Variance

Although the proposed plan is consistent with all other development standards set forth in the Code, the Applicant has requested a variance to the front setback requirement in order to construct the garden pavilion entry feature.

The current building sits approximately 30 feet from the front property line along Avenida de la Carlota. The front setback established by Code is 20 feet. A portion of the proposed garden pavilion encroaches into the front setback by 8 feet at its closest point to the front property line, resulting in a proposed 12-foot front setback. Approximately 150 square feet of the front setback area is covered by the garden pavilion.

The Code permits various types of accessory structures, such as porches, to encroach into setbacks in residential areas, but contains no such provision for commercial zones. Furthermore, the Hospitality Overlay Zone, in which the subject property is located, requires only a 10-foot front setback for hotels and similar hospitality uses.

The primary basis for the variance requested by the Applicant is the unique shape of the lot. The triangular lot shape results in building and parking improvements that are arranged at odd angles relative to the front property line, a condition that is not common to other properties in the same zone. Other properties are generally rectangular in shape and more uniform when compared to the subject property. Furthermore, the lot has a very long front property line (nearly 1,000 feet in length), atypical of any front property line in this zone. This condition, in conjunction with the triangular shape of the lot, results in inefficiencies and lost developable area. In the subject zoning district, the required front setback is the largest, relative to side and rear setbacks, limiting developable area. The existing building location and angle to the front property line is also limiting in achieving a building entry feature on the street frontage. The building appears to be sited and angled in such a way so as to maximize parking in the rear. At the time the building was constructed relatively little attention was paid to the street frontage. The proposed garden pavilion is an architectural feature consistent with current trends in architecture and planning, which provides pedestrian-scale articulation to the front of the building and enhances the streetscape while also providing an amenity for users of the building. This feature, if placed elsewhere on the site, would not serve the purpose of accenting the entry, would not provide the same streetscape enhancement, and would significantly affect site design and parking layout. The limitations placed on the property by the development standards, in conjunction with the site's shape and length of the front property line, are limiting and detrimental to the property owner's ability to improve the property in a manner consistent with current development trends for office campuses.

Staff discusses further the findings of fact required for approval of the request of variance to the front setback in the attached Resolution (Attachment 3). Because the required findings are supported by the facts related to the project, staff is supportive of this request for variance.

Signs

The Applicant has proposed an amendment to the MSP as a part of the application. The modification proposed consists of one additional monument sign. The MSP currently includes one monument sign for the project. The Code allows for one monument sign per driveway entry provided the signs are separated by at least 75 feet. The existing monument sign is located at the middle of three driveway entries for the project. The proposed monument sign is located approximately 350 feet away from the existing monument at the most easterly driveway. Furthermore, the proposed monument is within the height and size limits established by the Code (4 feet high and 40 square feet). The proposed monument sign is depicted on page 9 of the MSP (Attachment 5), and is consistent with the architecture of the building.

CONCLUSION:

Staff is supportive of the request to allow the garden pavilion to encroach into the front setback. Due to the shape of the property and the length of the front property line, the property is constrained in a way other properties in the zoning district are not. The development standards, in conjunction with the site's shape and length of the front property line, are limiting and detrimental to the property owner's ability to improve the property in a manner consistent with current development trends for office campuses. The garden pavilion serves a number of purposes including accenting the building entry, enhancing the streetscape, and providing an attractive design feature and amenity to tenants, which in turn helps the property owner to compete with other modern office campuses. Because the proposed encroachment represents no threat to health, safety, or welfare of the public, nor will it be detrimental to nearby properties, staff is supportive of the request for variance. The project as a whole, including the entry features, plaza, and associated parking area and landscape modifications, is in full compliance with all development standards and other requirements of the Code; therefore, staff recommends project approval.

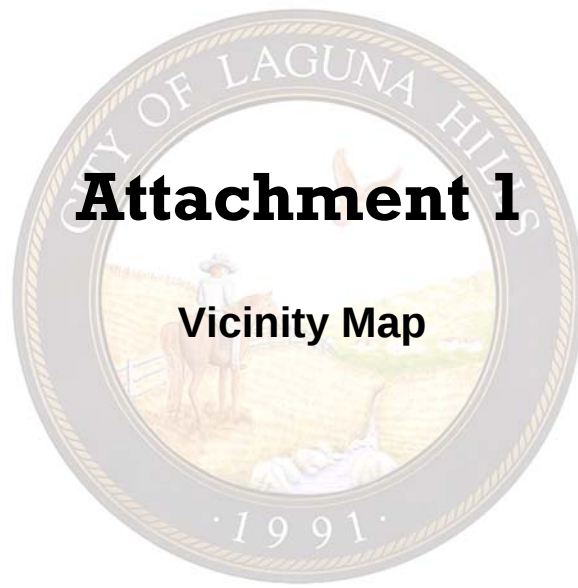
CEQA FINDINGS:

Staff has reviewed the proposed project for compliance with CEQA and determined that this project is categorically exempt from CEQA pursuant to Sections 15301 (Class 1, Existing Facilities), 15304 (Class 4, Minor Alterations to Land), 15305 (Class 5, Minor Alterations in Land Use Limitations), and 15311 (Class 11, Accessory Structures). Class 1 exemptions are applicable to small additions to existing structures such as the addition

of the garden pavilion to the existing office building. Class 4 exemptions are applicable to minor alterations to the condition of land or vegetation such as the renovated landscape proposed in the subject project. Class 5 exemptions are applicable to minor variances not resulting in the creation of a new parcel such as the variance requested to the front setback for the garden pavilion. Class 11 exemptions consist of the construction and placement of minor accessory structures such as the monument sign and the rear entry feature proposed in the subject project.

ATTACHMENTS:

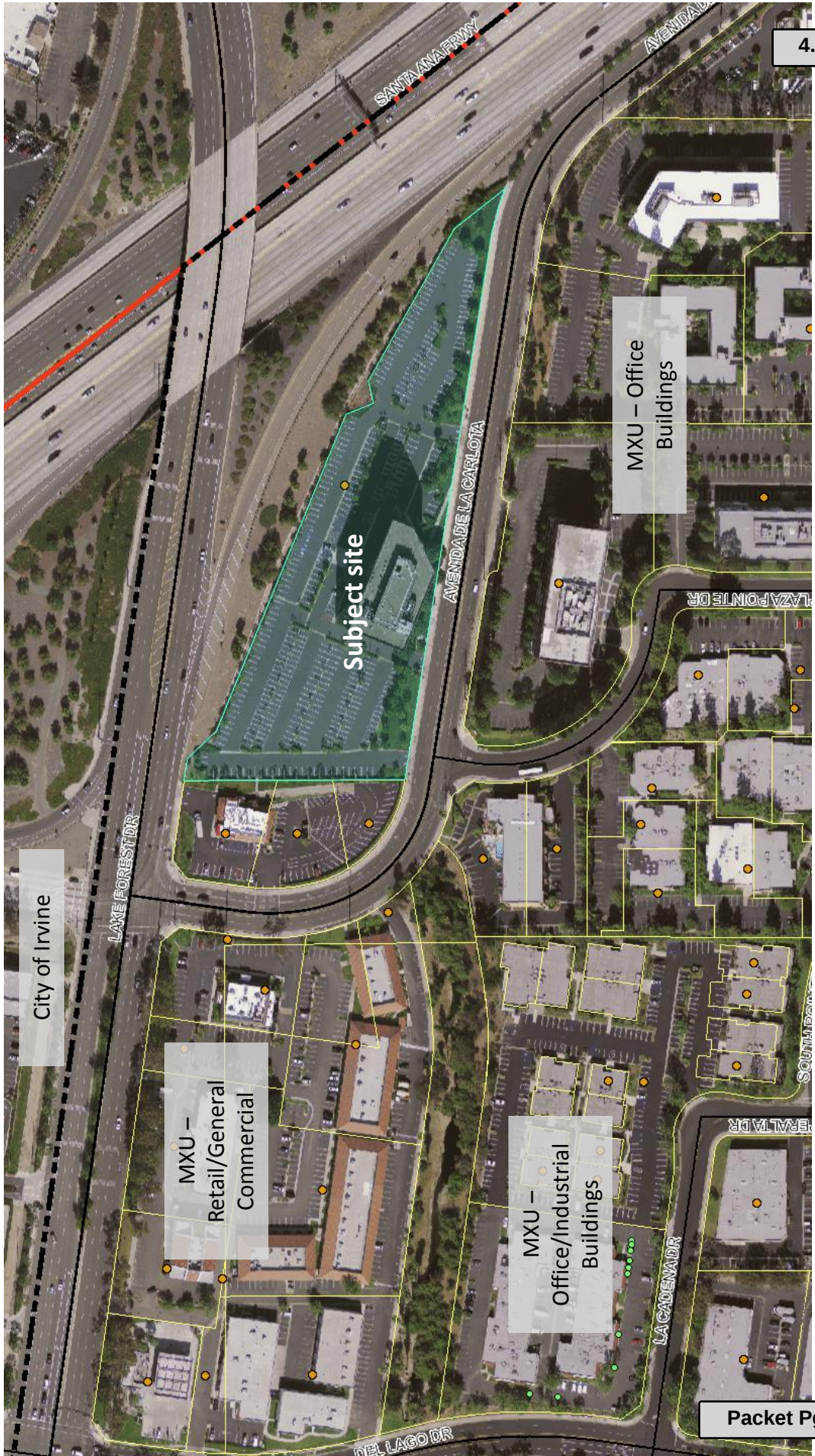
- Att 1 Vicinity Map
- Att 2 Letter of Justification
- Att 3 Cover - Reso
- Att 3 Reso
- Att 4 Plans
- Att 5 MSP



Attachment 1

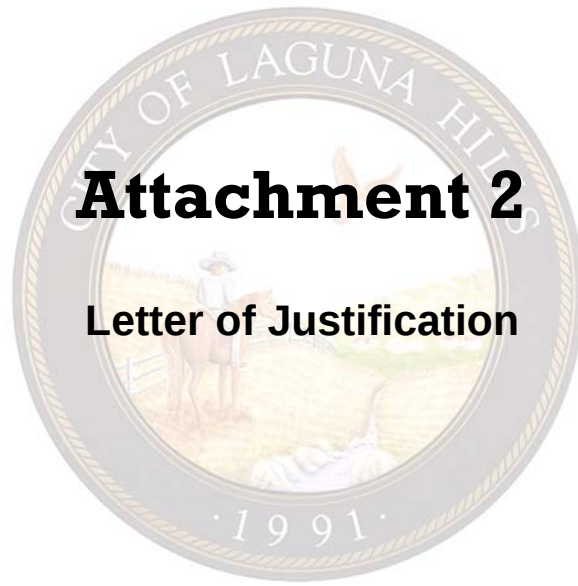
Vicinity Map

Attachment 1: Vicinity Map



4.5.1.a

Attachment: Att 1 Vicinity Map (1513 : VA/SDPA/MSP No. 10-17-4014 Spectrum Tower)



Attachment 2

Letter of Justification

City of Laguna Hills
 Planning Department
 24035 El Toro Road
 Laguna Hills, CA 92635
 January 15, 2018

Spectrum Tower Project Justification

Application for Site Development Permit, Master Sign Program Amendment and
 Variance findings for a modified front setback

Address: 23046 Avenida De La Carlota
APN: 588.032.25
Zoning: Mixed Use District within the HOZ (Hospitality Overlay Zone)
Parcel Size: 4.480 Acres
Far Max: 1.0

Project Description

The project site is located in the City of Laguna Hills and consists of one parcel totaling 4.48 acres developed with one existing building of approximately 114,576 square feet of office space. The site zoning permits Mixed Uses within the Hospitality Overlay Zone.

The proposed project is intended to improve the overall appeal of the building by upgrading the finishes of the lobby, as well as improving the existing site amenities. The improvements do not change the gross floor area of the building nor reduce the amount of existing landscaping. Due to the office use currently permitted on the site, the proposed design encroaches into the front setback. This application also requests a variance on the required front setback for the proposed design.

Proposed Design

The re-design includes enhanced lobby finishes and a slight re-configuration of the existing outdoor space through added hardscaping and paving areas, new shade structures, a garden pavilion, a pedestrian plaza and walkways that will provide inviting features for the building's current and prospective tenants. The re-design also proposes replacing some of the existing trees with larger species that will allow more shade without reducing the amount of trees currently provided. An additional monument sign will be added to the east drive aisle to highlight the tenant's access to the building from Avenida de la Carlota.

Added outdoor amenities also include a proposed sport court which will be used for parking during business hours and a sport court after hours and on weekends. The curbs adjacent to the court will be clearly marked to delineate the parking spaces.

The enhanced outdoor furniture will include affixed umbrellas and built in benches. The tables and seating will be secured after hours.

The project proposes to re-define the exterior space to create a more active and pedestrian friendly area that will provide greater opportunities for tenants to enjoy the outdoors.

Parking

The minimum parking required for the project is 381 Parking Spaces per table 9-44.A of the Laguna Hills Municipal code. This table shows 1 stall/300 SF gross floor area for business and professional office (excluding medical).
(114,576 SF / 1 stall/300 SF-GFA = 381)

Parking Proposed: 404 Total Parking Spaces
392 Standard Stalls
12 accessible Spaces

Findings for a Variance for a Modified Front Setback

The project proposes a strong design feature along Avenida De La Carlota to define the entrance, and create a more dynamic streetscape. In order to achieve the desired pedestrian activation the design needs to extend beyond the building envelope. The proposed Garden Pavilion is within the 10'-0" setback requirements for hospitality, but encroaches into the 20'-0" front setback for commercial buildings within this zone.

1. The odd geometry of the site has created certain inefficiencies when observing the required setbacks in order to define and enhance the main entrance. While a rectangular or square shaped property would have been able to maximize the use of the front setback much more efficiently, this site is hampered by the strict application of the Laguna Hills Development Code due to its unusual geometry.
2. Other properties under similar circumstances would also be required to apply for a variance and justify their requests in order to encroach into the front setback. The current landscape along the front of the building includes lawn and trees that are less and less sustainable with each passing year, but the proposed garden pavilion will provide an enhanced pedestrian experience through seating and shaded areas and a greatly enhanced streetscape. Furthermore, other properties in similar circumstances in the same zoning district permitted for hospitality use would have heavier traffic impacts but would have a reduced setback and be allowed to build the garden pavilion as proposed.
3. It is highly desirable to improve the streetscape along this road, but the unusual site geometry and required setbacks have hampered this effort. The proposed improvements enhance the building façade and the overall streetscape through the creation of a design feature that activates an outdoor gathering space. To reduce the size of the pavilion so as to stay within the building envelope will greatly and effectively reduce the benefits of the pedestrian activation and visual appeal from a pedestrian level. In addition, the owner's effort to improve the property through amenities that are easily found in hospitality sites will greatly benefit the current tenants and facilitate future tenant acquisition and retention.
4. The proposed garden pavilion does not create a visual obstruction to and from the parking lot for vehicles entering and exiting the premises. It does not affect utility easements, and it does create hazards of any kind. Furthermore, the request does not ask for a deviation from standard construction processes or methods as defined by the California Building Code or observing life-safety standards as required by the Fire Code, thus it will not be detrimental to the public health, safety and welfare of the community, nor be injurious to properties, uses, or improvements in the vicinity.

5. In compliance with the Laguna Hills Development Code, the current uses of the property are permitted by the zoning district, thus, the granting the variance does not grant a use that is not permitted by the zoning district.



Attachment 3

Resolution of Approval

RESOLUTION NO. PA2018-03-13-

A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, GRANTING VARIANCE/ MINOR SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM AMENDMENT NO. 10-17-4014, A REQUEST BY SPECTRUM PROPERTY OWNER, LLC TO CONSTRUCT A BUILDING ENTRY FEATURE WITHIN THE FRONT SETBACK, MAKE MINOR CHANGES TO SITE PARKING AND LANDSCAPE, AND AMEND THE MASTER SIGN PROGRAM FOR THE PROPERTY AT 23046 AVENIDA DE LA CARLOTA (APN: 588-032-25) IN THE MIXED-USE ZONING DISTRICT

The Planning Agency of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, Spectrum Property Owner, LLC (“the Applicant”) has filed an application for Variance/Minor Site Development Permit/Master Sign Program (VA/SDPA/MSP) No. 10-17-4014 to construct a building entry feature within the front setback, make minor changes to site parking and landscape, and amend the Master Sign Program for the property at 23046 Avenida de la Carlota (APN: 588-032-25) in the Mixed-Use (MXU) Zoning District; and

WHEREAS, VA/SDPA/MSP No. 10-17-4014 is hereby found to be Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15301 (Class 1, Existing Facilities), 15304 (Class 4, Minor Alterations to Land), 15305 (Class 5, Minor Alterations in Land Use Limitations), and 15311 (Class 11, Accessory Structures) of Title 14, Chapter 3 of the California Code of Regulations; and

WHEREAS, the Planning Agency has considered evidence presented by the Community Development Department, the Applicant, and other interested parties with respect to the subject application at a duly noticed Public Hearing held on March 13, 2018.

NOW, THEREFORE, THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct, and are incorporated herein by reference.

SECTION 2. That the required findings by the City for approval of VA/SDPA/MSP No. 10-17-4014 have been met and are made as follows:

Variance

1. The strict application of the Development Code deprives the property owner of privileges enjoyed by other property owners in the vicinity and under the same zoning classification because of special circumstances applicable to the subject property or intended use of the property that do not generally apply to other properties in the same zoning district such as size, shape, topography, location, or surroundings.

The subject property is uniquely shaped. The triangular lot shape results in building and parking improvements that are arranged at odd angles relative to the front property line, a condition that is not common to other properties in the same zone. Other properties are generally rectangular in shape and more uniform when compared to the subject property. Furthermore, the lot has a very long front property line (nearly 1,000 feet in length), atypical of any front property line in this zone relative to the property size. This condition in conjunction with the triangular shape of the lot, results in inefficiencies and lost developable area. In the subject zoning district, the required front setback is the largest, relative to side and rear setbacks, limiting developable area. The existing building location and angle to the front property line is also limiting in achieving a building entry feature on the street frontage. The building appears to be sited and angled in such a way so as to maximize parking in the rear.

2. The grant of the variance does not constitute the grant of special privilege not available to other properties under similar circumstance in the same zoning district.

The variance will provide relief from the City's zoning standards to allow the property owner to enhance the building entry and provide amenities similar to other modern office campuses with minimal disruption to the overall site plan. While there are no other properties in the MXU district which have all the limiting characteristics of this property, any other property facing a similar challenge would be afforded the same opportunity to apply for a variance.

3. The Variance is granted upon hardship and not convenience.

The subject property is a unique triangular shape with an exceptionally long front property line in comparison with the property's overall size. The limitations placed on the property by the development standards, in conjunction with the site's shape and length of the front property line, are limiting and detrimental to the property owner's ability to improve the property in a manner consistent with current development trends for office campuses and to compete for leases with other similar office buildings.

4. The grant of Variance will not be detrimental to the public health, safety,

and welfare of the community, nor be injurious to properties, uses, or improvements in the vicinity.

Granting of the Variance to allow the garden pavilion in the front setback (approximately 150 square feet) is not detrimental to the public health, safety, and welfare of the community nor is it injurious to properties, uses, or improvements in the vicinity. The garden pavilion serves a number of purposes including accenting the building entry and enhancing the streetscape, which are a benefit to the surrounding neighborhood, and not injurious or detrimental in any way.

5. The Variance does not grant a use not permitted by the zoning district.

The subject property is located in the Mixed Use (MXU) zoning district. The property is developed with an office building and associated surface parking, which was previously approved under the County of Orange, and which is a permitted use in the MXU district with approval of a Site Development Permit.

Site Development Permit

1. The site design complies with standards of the Development Code.

The site design complies with the Development Code with regard to parking, landscaping, and all development standards with the exception of the front setback, which is justified as discussed in the findings for variance.

2. The site is suitable for the proposed development.

The site is a triangular 4.5-acre lot, bordered by Avenida de la Carlota on the front and the southbound entrance to the I-5 freeway from Lake Forest Drive at the rear. The site is developed with a seven-story 114,576 square foot office building approved in 1980. The proposed building entry features, expanded plaza, enhanced landscaping and additional signage complement the existing office building and minimally affect the site layout.

3. The project is consistent with the General Plan and applicable design guidelines.

The General Plan land use designation for the subject property is Mixed Use (MU). The land use designation is implemented by the MXU zoning district, which permits office uses. The proposed modifications are consistent with General Plan Policies LU1.4 and LU1.5 by providing enhanced pedestrian amenities, active streetscapes, and plazas, and by bringing the building closer to the street. The project also helps the City to accomplish General Plan Goal LU-7 through Policies LU7.2 and LU7.4 by promoting

attractive employment generating business parks and encouraging private property owners to revitalize, upgrade, and beautify an aging office building. The proposed modifications are consistent with design standards which encourage building articulation such as the entry features proposed.

4. The site design and structural components are appropriate for the site and function of the proposed uses.

The overall site design remains largely the same as it was approved in 1980. The minor modifications to the site design to accommodate the proposed entry features do not affect functionality of the site as an office building with associated surface parking. The proposed site design modifications enhance the marketability of the office building among other modern office campuses. The structural components will be reviewed during the building plan check process for compliance with the California Building Code. Compliance with the California Building Code helps to ensure that the structure is built to meet safety and accessibility requirements.

Master Sign Program

1. The design and application of the sign criteria required by the Laguna Hills Development Code are satisfied by the proposed sign plan:

The additional proposed monument sign is consistent with LHMC 9-42. The sign will be placed more than 75 feet away from the other monument sign on the subject property and is within the maximum height and size set forth in the Code. Therefore, the design and application of the sign criteria required by the Development Code are satisfied by the proposed sign program.

2. The sign plan provides a compatible and harmonious design between advertising, landscaping and building design:

The proposed sign program amendment will permit one additional monument sign for a total of two monument signs on the subject property. The subject signs are approximately 350 feet apart on a street frontage of approximately 1,000 feet. The signs will mark two of the three vehicle drive-ways. The design of the proposed sign is consistent with the architecture of the existing building. Furthermore the landscape improvements are proposed for the building frontage. Therefore, the proposed sign program will provide a compatible and harmonious design between advertising, landscaping, and building design.

NOW, THEREFORE, based upon the above-findings, the Planning Agency of the City of Laguna Hills does hereby approve VA/SDPA/MSP No. 10-17-4014 subject to the following conditions:

1. The following Conditions of Approval shall be binding and enforceable against, and, whenever used herein, the term "Applicant" shall mean and refer to, each of the following: the project applicant, Spectrum Property Owner, LLC, the owner(s) and tenant(s) of the property, and each of their respective successors and assigns.
2. Unless the context dictates otherwise, whenever the term "this Permit" is used in the following Conditions of Approval, it shall refer to the Variance, Minor Site Development Permit, and Master Sign Program Amendment, VA/SDPA/MSP No. 10-17-4014 approved pursuant to this Resolution.
3. Unless the context dictates otherwise, whenever the term, "Project" is used in the following Conditions of Approval, it shall collectively refer to the plans and exhibits submitted to the City by the Applicant to depict the improvements to be constructed as a part of the Project, as modified by these Conditions of Approval, including but not limited to the following: application form (submitted October 19, 2017, plans (dated January 15, 2018), letter of justification (dated January 15, 2018), and Master Sign Program (dated January 2018).
4. To the fullest extent permitted by law, the Applicant shall, at its sole cost and expense, protect, defend, indemnify, and hold harmless the City, its elected and appointed officers and officials, employees, agents, departments, agencies, authorized volunteers, consultants, boards, commissions, and committees, and instrumentalities thereof ("Indemnitees"), from and against any and all claims, liabilities, losses, fines, demands, penalties, lawsuits, writs of mandamus, and any other claims or actions or proceedings of any kind whatsoever (whether legal, equitable, declaratory, administrative or adjudicatory in nature), and alternative dispute resolution procedures (including, but not limited to, arbitrations, mediations, and other such procedures), judgments, orders and decisions (collectively "Claims" and "Actions"), brought against the Indemnitees, which seek to attack, challenge, modify, set aside, void, or annul any action of or any permit or approval issued by the Indemnitees (including actions approved by the voters of the City) for, in connection with, or concerning the approval of this Permit. It is expressly understood and agreed that the City shall have the right to approve, which approval will not be unreasonably withheld, the legal counsel providing the defense of the Indemnitees for the Claims and Actions, and that the Applicant shall promptly reimburse the City for all costs and expenses directly and necessarily incurred by the City in the course of the defense, including reasonable attorneys' fees. The City shall promptly notify the Applicant of any Claims and Actions brought against the Indemnitees and shall cooperate in the defense of any such Claims and Actions. If the Applicant fails to so defend the Claims and Actions, the City shall have the right but not the obliga-

tion to do so and, if it does, the Applicant shall promptly pay the City's full cost thereof.

5. This approval constitutes approval of the proposed project only to the extent that it complies with the City's Development Code and any other applicable zoning regulations. Approval does not include any action or findings as to compliance or approval of the project regarding any other applicable ordinance, regulation, or requirement.
6. Failure to abide by and faithfully comply with any and all conditions of approval shall constitute grounds for revocation of this Permit by the Laguna Hills Planning Agency.
7. The Applicant shall agree in writing to these conditions of approval within 30 days of the Planning Agency's approval.
8. Pursuant to Government Code Section 66020, the Applicant is informed that the 90-day period in which the Applicant may protest the fees, dedications, reservation, or exaction imposed on this project through the conditions of approval has begun.
9. The Applicant shall reimburse the City for any outstanding staff time spent on the processing of this Permit within 60 days of the Planning Agency's approval.
10. This Permit shall expire and be of no further force or effect if the Permit is not implemented within two years from March 13, 2018.
11. Within 48 hours from project approval, the Applicant shall submit to the City a check in the amount of \$50.00, made payable to the Orange County Clerk-Recorder, for filing the Notice of Exemption.
12. Prior to building permit final, the Applicant shall submit a landscape and irrigation plan, consistent with the requirements of LPMC 9-46 and 9-47 for the proposed landscape renovations.
13. All construction shall comply with the 2016 California Building, Mechanical, Plumbing, and Electrical and Green Building Codes in regards to the applicable occupancy type(s).
14. The Applicant shall be responsible for site compliance with Chapter 11 of the 2016 California Building Code with regard to accessibility requirements.
15. The Applicant shall be responsible for obtaining all required building permits prior to commencement of the work for which the permit is required.

16. Any required documents submitted for the purpose of building permit issuance shall be accurately labeled and reflect all work, as required by Section 107 of the 2016 California Building Code.
17. Prior to issuance of building permits, the Applicant shall submit Construction and Demolition Waste Recycling Program paperwork, if applicable, as required by the City of Laguna Hills Ordinance No. 2003-9 and to comply with mandates of CalRecycle.
18. The Applicant shall comply with water quality requirements for general construction in City of Laguna Hills Ordinance 2003-12.

PASSED, APPROVED, AND ADOPTED this 13th day of March, 2018.

MELODY CARRUTH, CHAIR

ATTEST:

MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. PA2018-03-13- adopted by the Planning Agency of the City of Laguna Hills, California, at a Regular Meeting thereof held on the 13th day of March 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MELISSA AU-YEUNG, CITY CLERK



REV	DATE	REASON
01	10.15.17	PLANNING
02	01.15.18	SUBMITTAL
03	01.15.18	RESUBMITTAL

PROJECT NO.	018600
FILE NAME	
DRAWN BY	CHECKED BY
DATE	DATE
PLLOT DATE	1/15/2018 10:41:57 AM
FILE	

COVER SHEET

4.5.1.e

1.0



SPECTRUM TOWER REPOSITIONING

PLANNING DEPARTMENT RE-SUBMITTAL 01.15.2018

SHEET LIST			DEVELOPMENT SUMMARY			PROJECT DATA			SCOPE OF WORK		
SHEET NUMBER	SHEET NAME	DATE	ZONE	AREA TOTAL	PERCENTAGE OF TOTAL	PERCENTAGE OF TOTAL	PERCENTAGE OF TOTAL	PERCENTAGE OF TOTAL	PERCENTAGE OF TOTAL	PERCENTAGE OF TOTAL	PERCENTAGE OF TOTAL
1.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
2.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
3.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
4.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
5.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
6.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
7.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
8.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
9.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
10.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
11.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
12.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
13.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
14.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
15.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
16.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
17.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
18.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
19.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
20.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
21.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
22.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
23.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014
24.0	PROPOSED DEVELOPMENT	10/15/17	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014	10-17-4014



LAKE FOREST DRIVE

Pittosporum t. Marjorie Channon
Variegated Kohuhu

Crape Myrtle
Lagerstroemia indica

Chinese Flame Tree
Koelreuteria bipinnata



PLANT LEGEND

[illegible]

CANTILEVER UMBRELLAS AND FURNISHING
SCREEN TYPE 2 ENCLOSING TENANT PRIVATE
AREA OR PUBLIC AREA

SHADED PLAZA AREA WITH WATER FEATURE
AND SEAT WALL

NEW PLANTING BUFFER AT HARDSCAPE WITH
EXISTING TURF TO REMAIN AT THIS PHASE

ILLUMINATED PORTAL PER ARCHITECT

ILLUMINATED PORTAL PER ARCHITECT.
DROP OFF AREA AND RE-STRIPPED PARKING
STALLS

SEAT WALL AND ENHANCED PAVED ENTRY

LANDSCAPE AREAS:

EXISTING (APPROXIMATED) LANDSCAPED: 37,788.1.2 SQ.FT.
NEW AREAS (ADDED) LANDSCAPED: 270.1 SQ.FT.

SITE IMPROVEMENTS INCLUDE:

NEW PLANTING: 6,008 SF (TO REPLACE EXISTING)
NEW HARDSCAPE: 20,001 SF

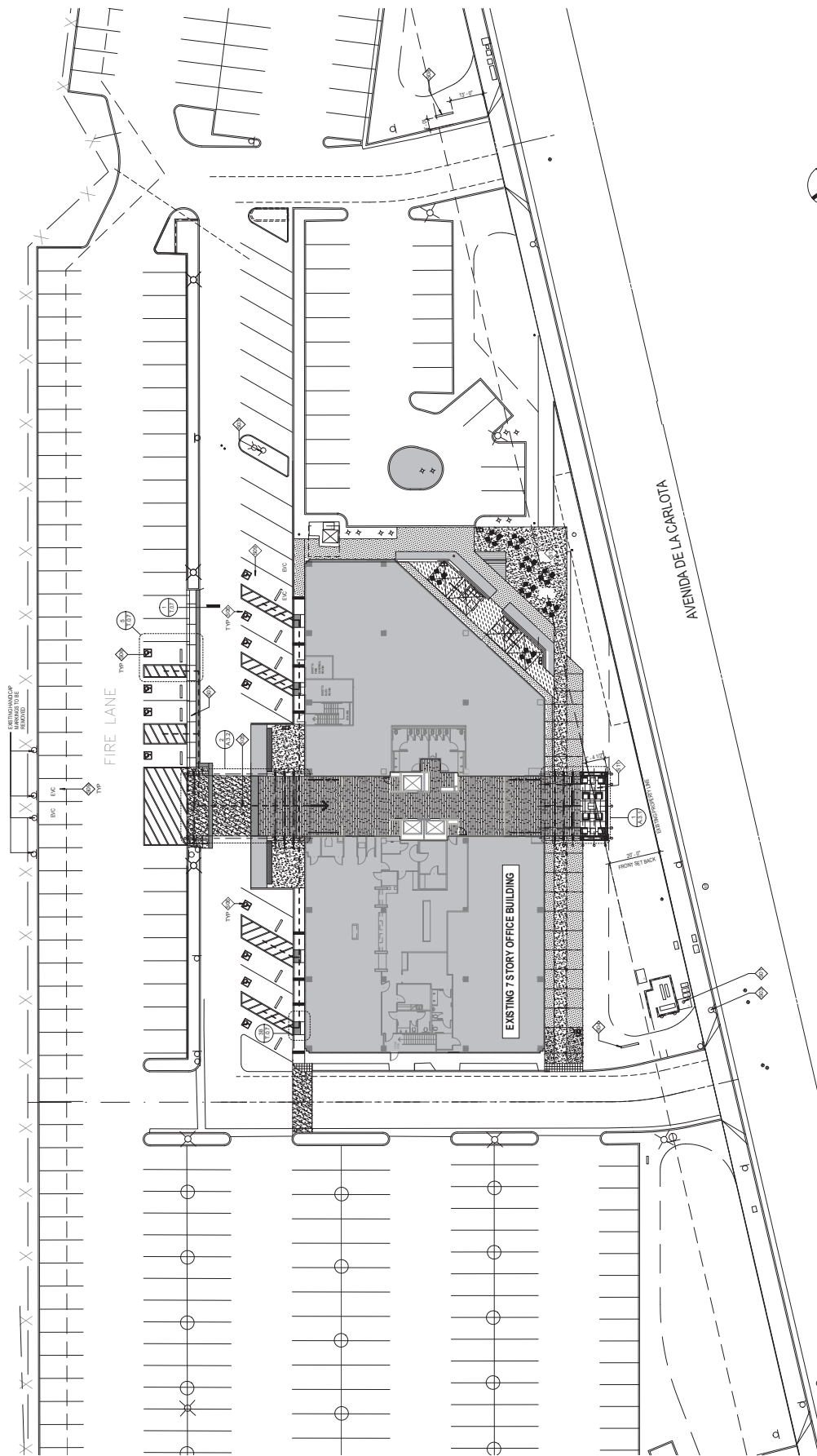
ALL OTHER EXISTING LANDSCAPED AREAS TO REMAIN

SPECTRUM TOWER

REV NO.	DATE ISSUED	REASON
	10.19.17	PLANNING SUBMITTAL
	01.15.18	PLANNING RESUBMITTAL

SITE
FEASIBILITY
PLAN

4.5.1.e



1 SITE PLAN
SCALE: 1/16" = 1'-0"

KEYNOTES

(E) WATER METER	801
(E) FIRE HYDRANT	804
(E) MONUMENT SIGN TO REMAIN	804
(E) ACCESSIBLE PATH OF TRAVEL TO BUILDING ON GRADE	805
ACCESSIBLE PARKING SPACE	806
(N) MONUMENT SIGN PER NEW SIGN PROGRAM	809
(N) ELECTRIC VEHICLE CHARGING STATION COORDINATE WITH ELECTRICAL	860
AREA OF VARIANCE APPLICATION PER CITY PLANNING REVIEW	861
(N) FURNITURE TO BE AFFIXED, LOCKED AFTER HOURS	872

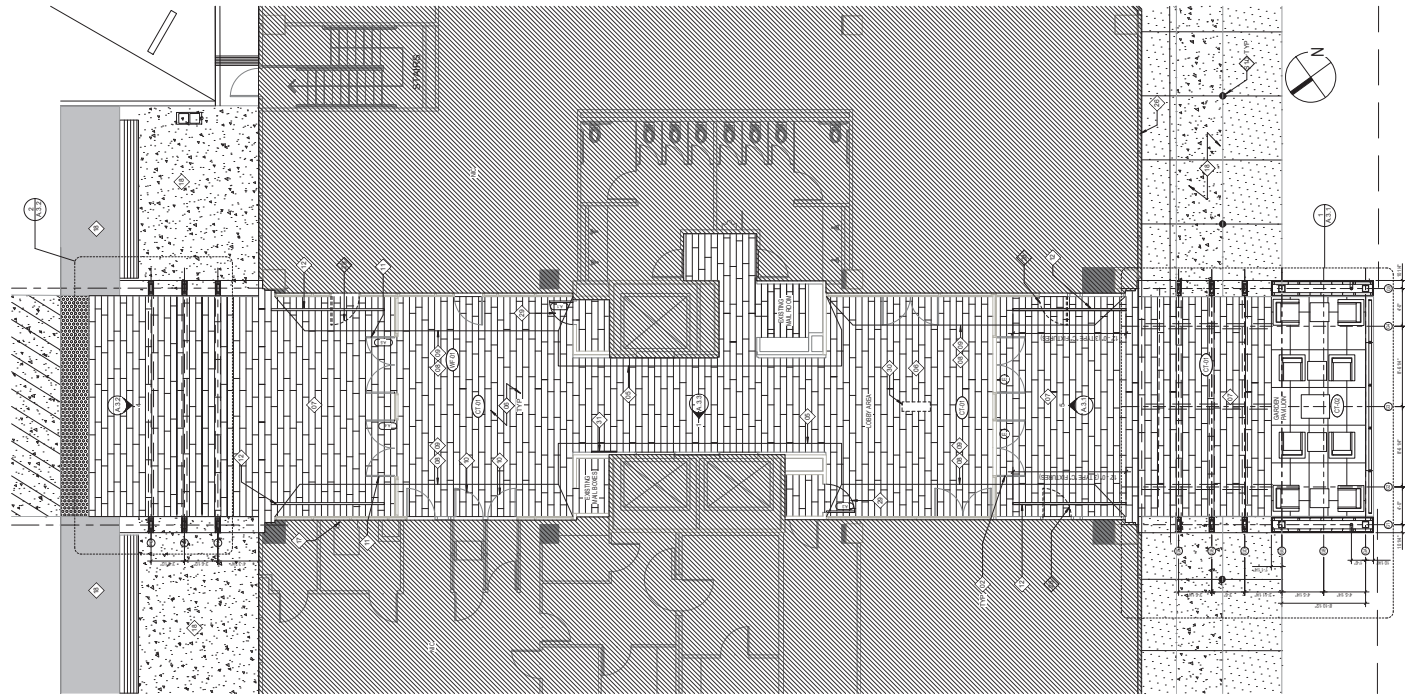
ACCESSIBILITY LEGEND

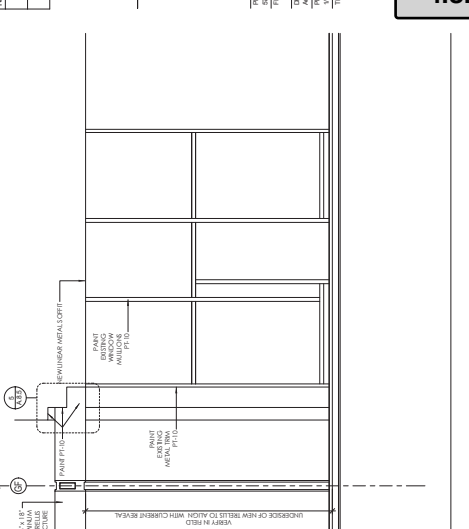
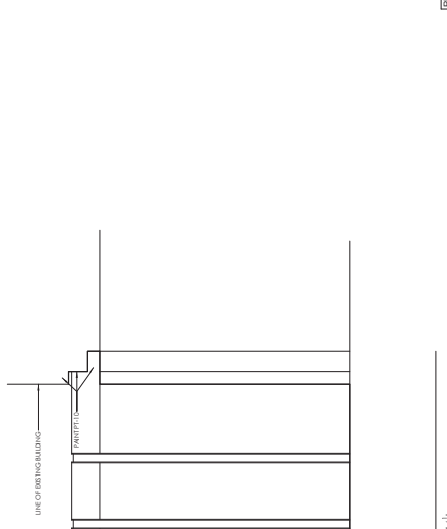
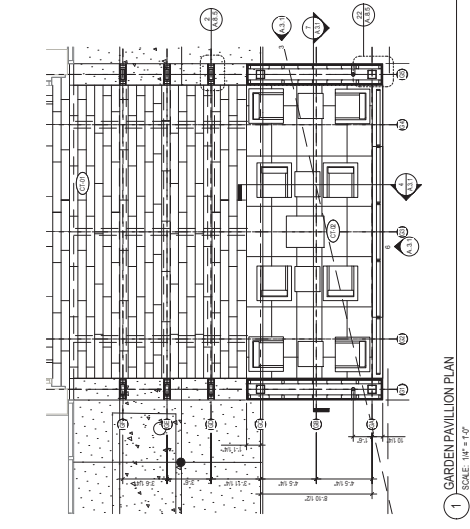
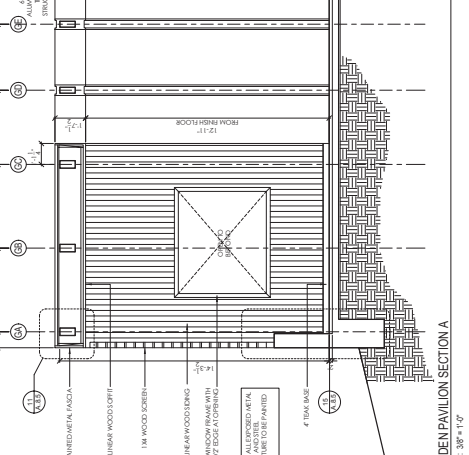
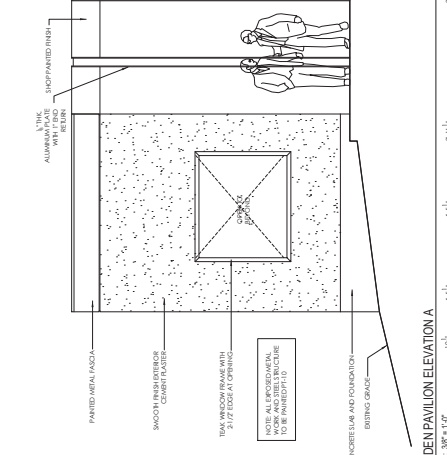
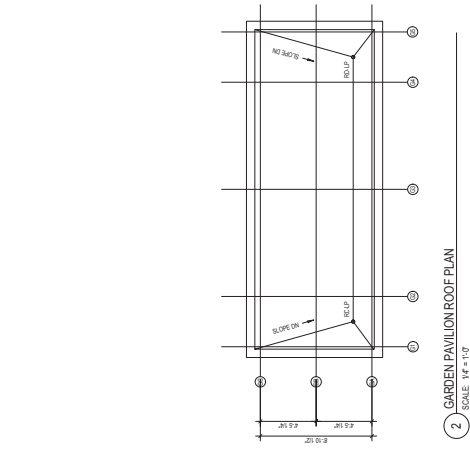
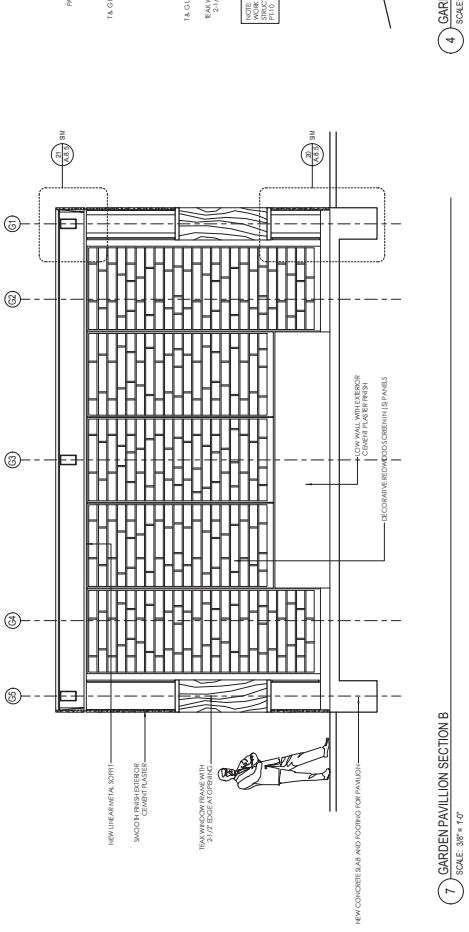
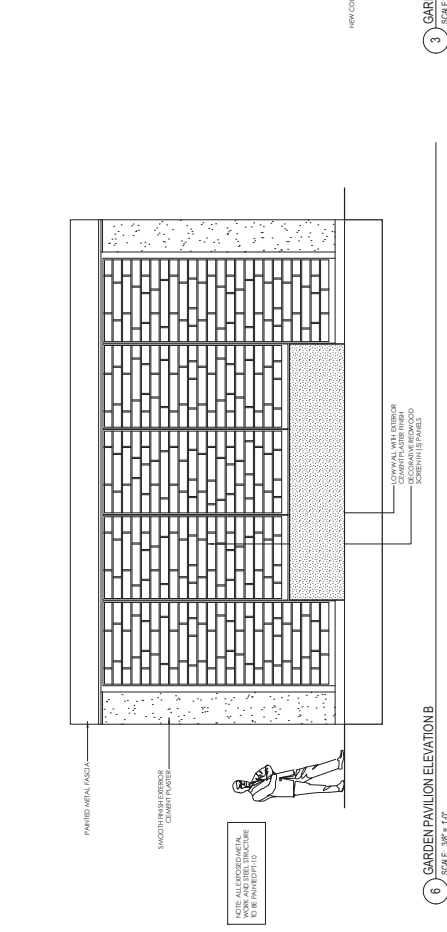
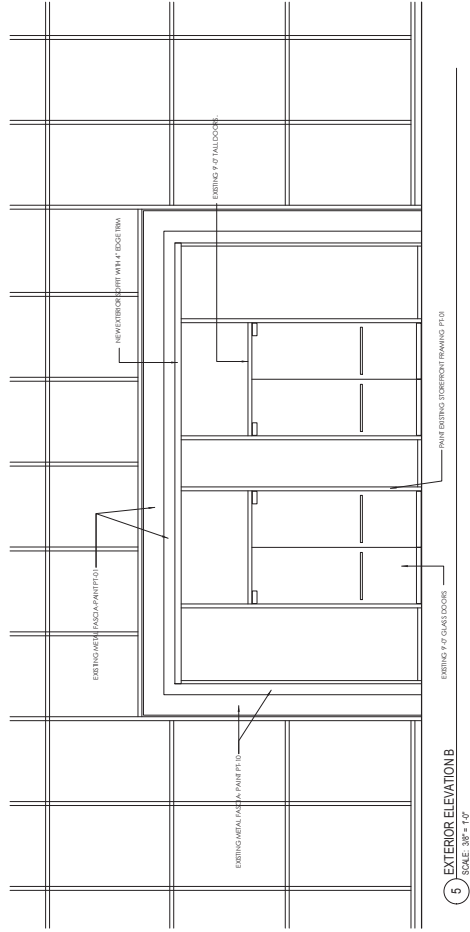
1. CONTRACTOR TO FIELD VERIFY ALL DIMENSIONS
2. REFER TO ACCESSIBLE SIGNAGE SHEET T.07 THIS PACKAGE
3. REFER TO L1.1 HARDSCAPE PLAN

[illegible]

ACCESSIBLE PARKING SPACE PER CBC 11B-502

ACCESSIBLE CURB RAMP W/12" GROOVED BORDER AND DETECTABLE WARNING SURFACE PER CBC 11B-456

[illegible]



REV	DATE	ISSUED	REASON
10	10/13/17	PLANNING	
11	01/13/18	SUBMITTAL	
12	01/13/18	RESUBMITTAL	

PROJECT NO.	070040
FILE NAME	
DRAWN BY	CHUCK
CHECKED BY	
DATE	10/13/17
PLANT DATE	10/13/17
PLANT NO.	10/13/17

ENLARGED
GARDEN
PAVILION
PLANS &
ELEVATIONS

4.5.1.e

SPECTRUM TOWER

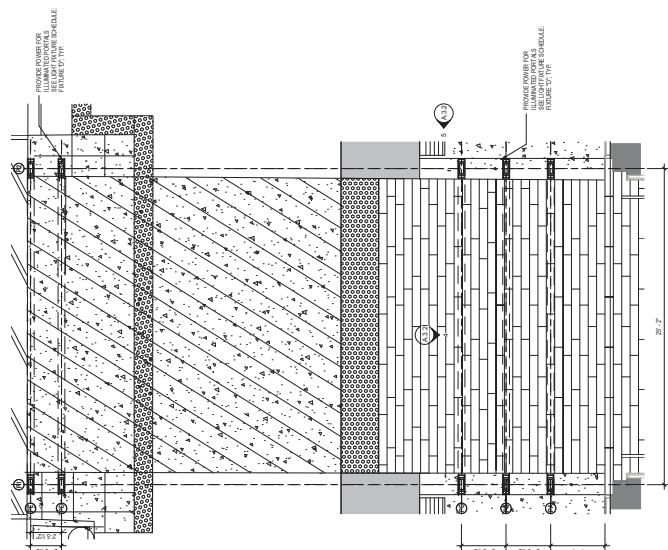
REV NO.	DATE ISSUED	REASON
	10.19.17	PLANNING SUBMITTAL
	01.15.18	PLANNING RESUBMITTAL

PROJECT NO:	5796.00
FILE NAME:	
DRAWN BY:	CHECKED BY:
Author	Checker
PLOT DATE:	
1/16/2018 10:41:55 AM	
FIG. E:	

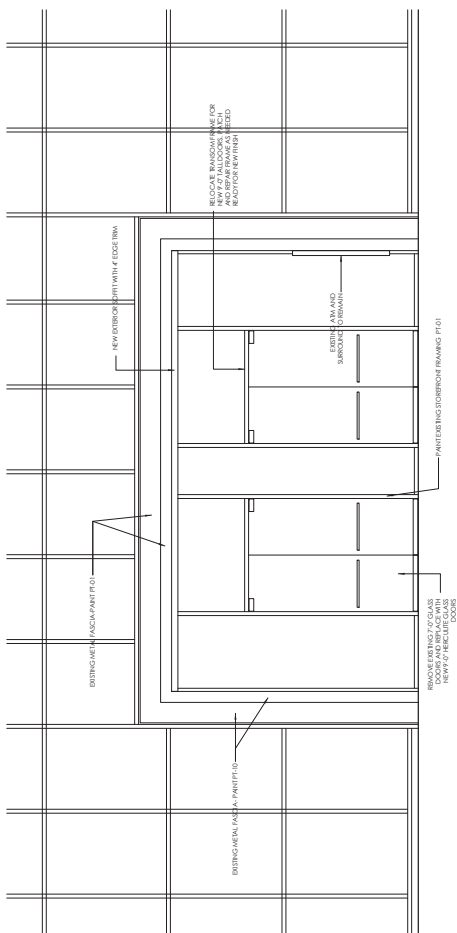
ENTRY PLANS, ELEVATIONS & SECTIONS

4.5.1.e

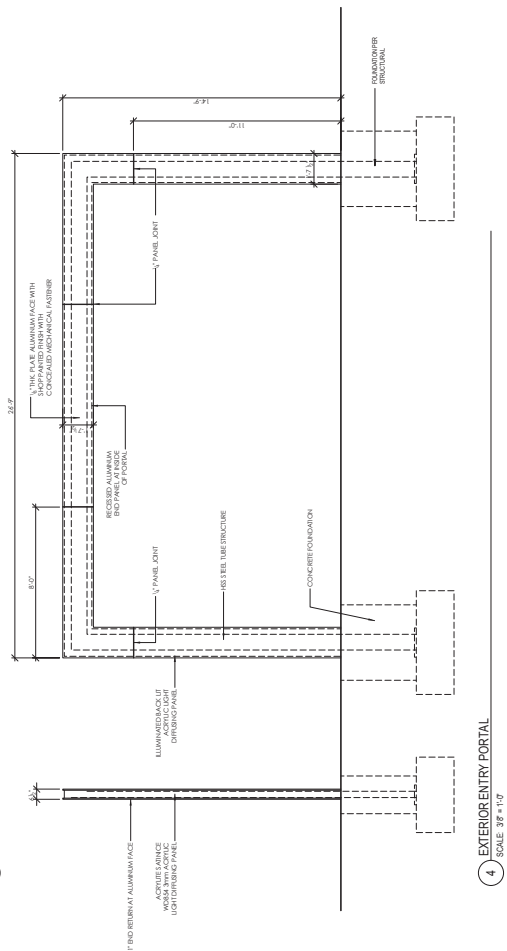
3.2



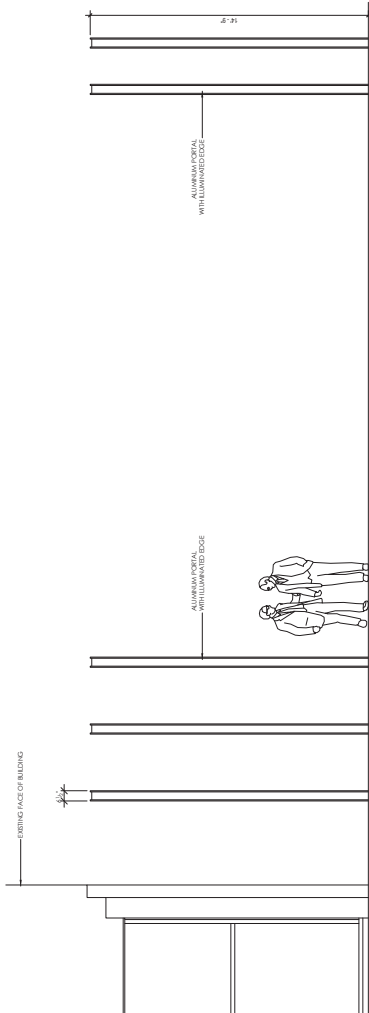
2 NEW ENTRY PORTAL
SCALE: 1/4" = 1'-0"



3 EXTERIOR ELEVATION A
SCALE: 3/8" = 1'-0"



4 EXTERIOR ENTRY PORTAL
SCALE: 3/8" = 1'-0"



5 EXTERIOR ENTRY PORTAL ELEVATION
SCALE: 3/8" = 1'-0"

Attachment: Att 4 Plans (1513 : VA/SDPA/MSP No. 10-17-4014 Spectrum Tower)

REV NO.	DATE ISSUED	REASON
	10.19.17	PLANNING SUBMITTAL
	01.15.18	PLANNING RESUBMITTAL

23046 AVENIDA DE LA CARLOTA
LAGUNA HILLS, CA.

CARRIERJOHNSON + CULTURA

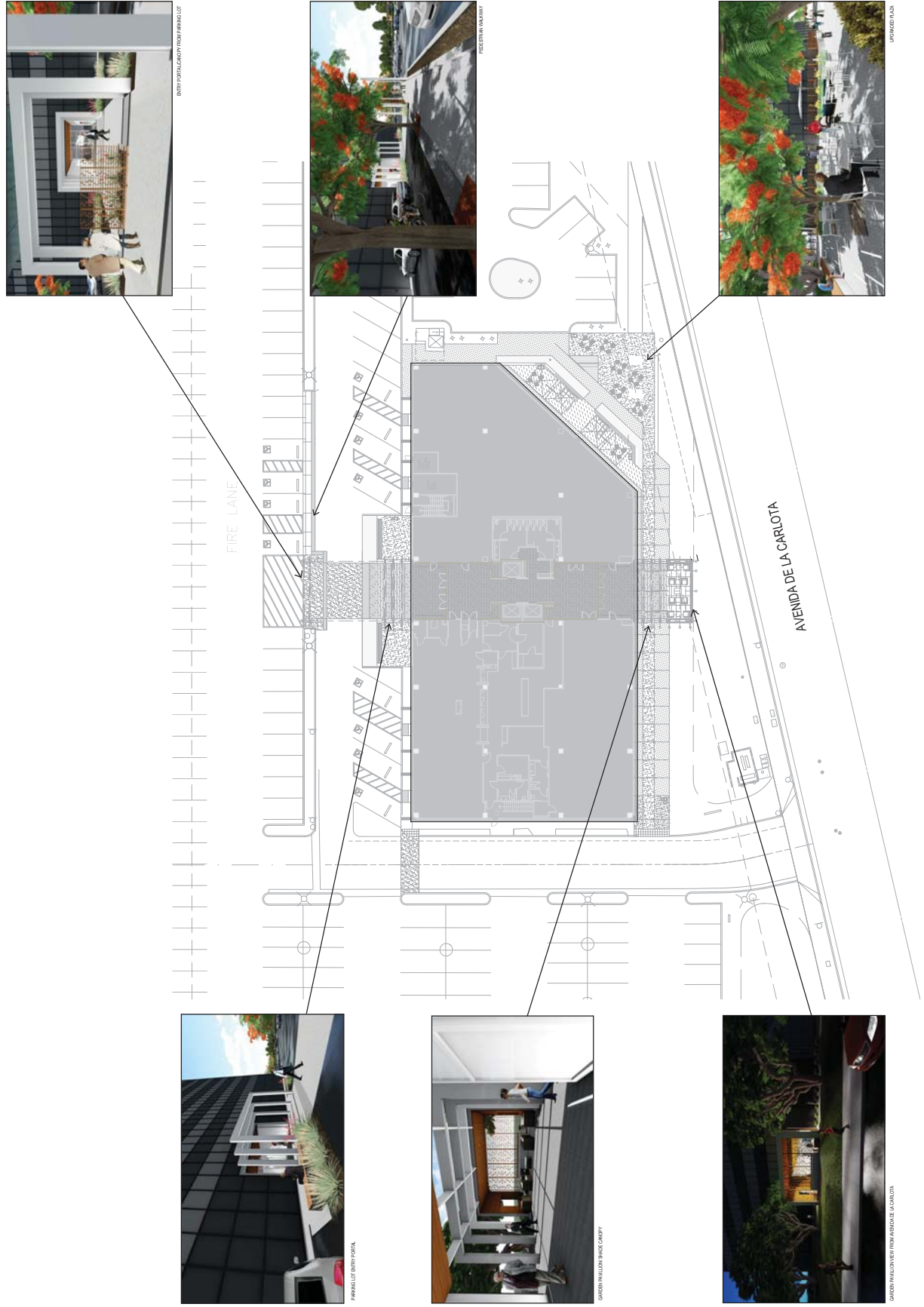
KEYNOTES



GROUND LOBBY ELEVATION EAST / WEST

PROJECT NO.	076600
FILE NAME	
DRAWN BY	CARRIER JOHNSON + CULTURE
CHECKED BY	CARRIER JOHNSON + CULTURE
PLAT DATE	01/15/18
VERSION	1.0 at 10 AM
TITLE	

NO.	DATE	REASON
1	01/15/17	PLANNING
2	01/15/18	SUBMITTAL
3	01/15/18	RESUBMITTAL





Attachment 5

Master Sign Program

23046 AVENIDA DE LA CARLOTA

LAGUNA HILLS, CA

EXTERIOR MASTER SIGNAGE PROGRAM



Table of Contents

TABLE OF CONTENTS	PAGE 1
PURPOSE & INTENT	PAGE 2
MAINTENANCE	PAGE 2
APPROVALS	PAGE 2
UNCERTAINTY OF SIGN STANDARDS	PAGE 2
COM COMPLIANCE REQUIREMENTS	PAGE 3
DESIGN CRITERIA	
GENERAL STANDARDS	PAGE 3
SIGN DESCRIPTIONS	
SIGN TYPE 1-1 (MAJOR TENANT)	PAGE 4
SIGN TYPE 1-2 (MAJOR TENANT)	PAGE 4
SIGN TYPE 2 (SECONDARY TENANT)	PAGE 5
SIGN TYPE 3 (TENANT MONUMENT SIGNS)	PAGE 5
SIGN TYPE 4 (MARKETING SIGN)	PAGE 5
SIGNAGE LOCATION PLAN	PAGE 6
BUILDING SIGNAGE ELEVATIONS	PAGE 7
MAJOR TENANT SIGN DETAIL	PAGE 8
SECONDARY TENANT SIGN DETAIL	PAGE 8
PROPOSED MONUMENT SIGN	PAGE 9
MONUMENT SIGN: VIEW FACING WEST	PAGE 9A
MONUMENT SIGN: VIEW FACING EAST	PAGE 9B
MONUMENT SIGN DETAILS AND LED LIGHTING	PAGE 9C
MARKETING SIGN DETAIL	PAGE 10

Purpose & Intent

The purpose of this Planned Sign program is to provide for adequate and aesthetically pleasing designs on building signage in conformance with the City of Laguna Hills Sign Code.

The intent of this Planned Sign Program is to provide uniform standards for all exterior signage required by the project located at 23046 Avenida De La Carlota (2ADLC).

Maintenance

All signs within 2ADLC shall be maintained in an as new condition. Monday Properties shall make periodic inspections of all signs on site. Any deficiencies shall be immediately corrected by the party responsible for said signs.

Approvals:

All signs must have written approval of Monday Properties or its designee and the City of Laguna Hills to be implemented. Prior to City review, eligible sign applicants shall first obtain the approval of Monday properties or Designee by submitting the following:

1. For Preliminary Approval:
 - A. Site Plan and scaled building elevations(s) showing proposed locations(s), size(s), dimensions, letter style and Square footage.
 - B. Details, materials, finishes, colors and type of illumination.
2. For Final Approval, submit show drawings with the following information:
 - A. Site Plan and scaled building elevations(s) showing proposed locations(s), size(s), dimensions, letter style and Square footage.
 - B. Details, materials, finishes, colors and type of illumination.
3. For City Approvals, submit shop drawings and approved by Monday Properties or it's designee to the City of Laguna Hills Community Development Department and then the Building Department to obtain sign building permits.

Uncertainty of Sign Standards

If a situation arises that is not covered by these sign standards or there is ambiguity, the sign applicant is referred to Monday Properties or its Designee for clarification and determination. Monday Properties shall then approve signage that best meets the intent of the Planned Sign Program.

Compliance Requirement

No person shall erect, re-erect, construct, enlarge, move, improve, convert or equip any sign or structure, or cause permit the same be done contrary to in violation of any of the provisions of this Planned Sign program.. Conformance will be strictly enforced by Monday Properties and the City of Laguna Hills. All non conforming or unapproved sign(s) must be brought into conformance at the expense of the tenant responsible for the installation of said signs(s).

Design Criteria

General Standards

1. Sign area is calculated by enclosing the independent symbols and/or letters compiled into individual words within a square, rectangle, circle or other geometric shape comprised of a series of up to eight straight connected lines joined at ninety (90) degree angles and computing the area of that geometric shape.
2. The project Letter style is MONTSERRAT of Corporate letter Style.
3. All paint on aluminum and/ or stainless steel shall be Mathews semi gloss acrylic polyurethane over proper primer. The color of all building signage shall be white faces with black or white returns.
4. All tenant signs shall be individual channel letters attached to the building using a rectangle tube wire way framing system. The vertical framework shall align with the glass mullions. Framework shall not extend past the top of the building of the ends of the building. For examples, see page 8. All signs shall be single-line-of-copy. Two line signs may be allowed subject to review and approval of Monday Properties and City of Laguna Hills. No "cabinet signs" or signs painted directly on the building will be permitted. Owner must be notified of all sign changes.
5. All attachment hardware shall be stainless steel to preclude rust staining of architectural surfaces and to perform ease of future removal and servicing.
6. All Building signs shall be attached to the building using the rectangular tube wire-way framing system which shall be painted to match the building mullions, all other tubing painted to match the glass. Graphic may not cross over any horizontal mullions.
7. Tenant is responsible for the cost(s) of returning building surface(s) to it's original condition upon termination of their lease and/ or removal of their sign.
8. Major tenant is allowed two signs. Both major tenant signs must be the same.
9. Secondary tenants are allowed one sign only. The maximum number of Secondary signs on an elevation is two and maximum number of second-ary tenant signs of the building is four (4).

Sign Descriptions

Sign Type - Item 1-1: Major Tenant Freeway

This sign type is provided for business identification, and shall office at the top of the building as shown on the building elevations page. The copy shall be limited to the company name in project of corporate letter style. The sign is made up of individual illuminated channel letters (reverse channel is not allowed). Letters to be fabricated from aluminum or stainless steel with acrylic faces. For locations see page 6 and 7.

Major Tenant Freeway (Top of Building):

Maximum Size	150 square feet
Maximum Logo height	48 Inches tall
Maximum letter height	48 inches tall
Maximum Length	55'-2"
Face color	White
Return Side	Black or White

Sign Type- Item 1-2: Major Tenant

This sign type is provided for business identification, and shall office at the top of the building as shown on the building elevations page. The copy shall be limited to the company name in project of corporate letter style. The sign is made up of individual illuminated channel letters (reverse channel is not allowed). Letters to be fabricated from aluminum or stainless steel with acrylic faces. For locations see page 6 and 7.

Major Tenant (Top of Building)

Maximum Size	80 square feet
Maximum Logo height	36 Inches tall
Maximum letter height	36 inches tall
Maximum Length	26'-8"
Face color	White
Return Side	Black or White

Sign Type - Item 2: Secondary Tenants

This sign type is provided for on building business identification and shall occur between the third and fourth floors of the building as shown on the building elevations page. The copy shall be limited to the company name in project of corporation letter style. This sign is made up of individual letters I reverse channel is not allowed). Letters to be fabricated from aluminum or stainless steel with acrylic faces. For locations, see page 6 and 7.

Secondary Tenants (Between 3rd and 4th Floors):

Maximum Size	150 square feet
Maximum Logo height	28 Inches tall
Maximum letter height	28 inches tall
Maximum Length	64'-3" freeway elevation, 56'-0 West & Southeast elevations
Face color	White
Return Side	Black or White

Sign Type- Item 3-A: Existing Tenant Monument Sign (No change; To Remain in Place)

This sign type is provided for business identification, It's purpose is to attract future tenants as a marketing concession, it may be used for one name or evenly divided for 3 names. For location see page 6 and for details see page 9.

Sign Type- Item 3-B: Proposed Tenant Monument Sign

This sign type is provided for business identification, It's purpose is to attract future tenants as a marketing concession, it may be used for one name or evenly divided for 3 names. For location see page 6 and for details see page 9A - 9C.

Sign Type- Item 4: Existing marketing Sign

This sign type is provided for business identification of the project and provides phone number(s) for leasing information. For locations see page 6 and for details see page 10.

EXHIBITS

The exhibits following this text are included to aid interpreting the intent of this Planned Sign Program. Together the text and the exhibits describe the number, size, locations, colors and types of materials permitted for signs on this project.

Sign Location Plan

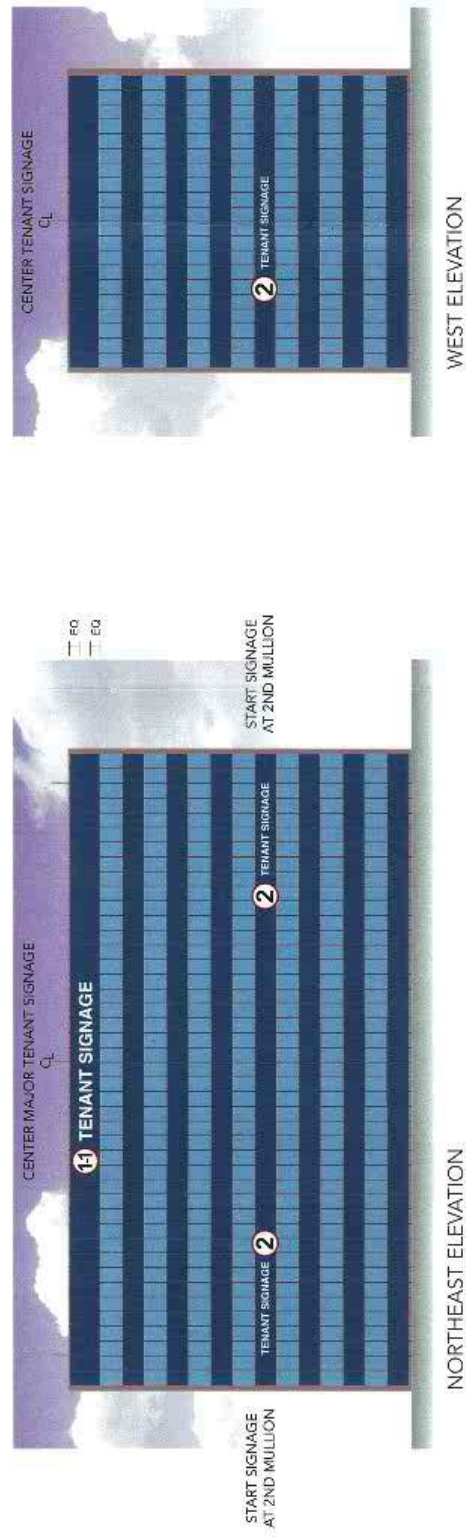
Not to Scale

LEGEND

- 1-1 & 1-2 MAJOR TENANT SIGN LOCATION
- 2 SECONDARY TENANT SIGN LOCATION
- 3 TENANT MONUMENT SIGN LOCATION
- 3A TENANT MONUMENT SIGN LOCATION (TO REMAIN; NO CHANGE)
- 3B PROPOSED TENANT MONUMENT SIGN LOCATION
- 4 PROJECT MARKETING SIGN LOCATION

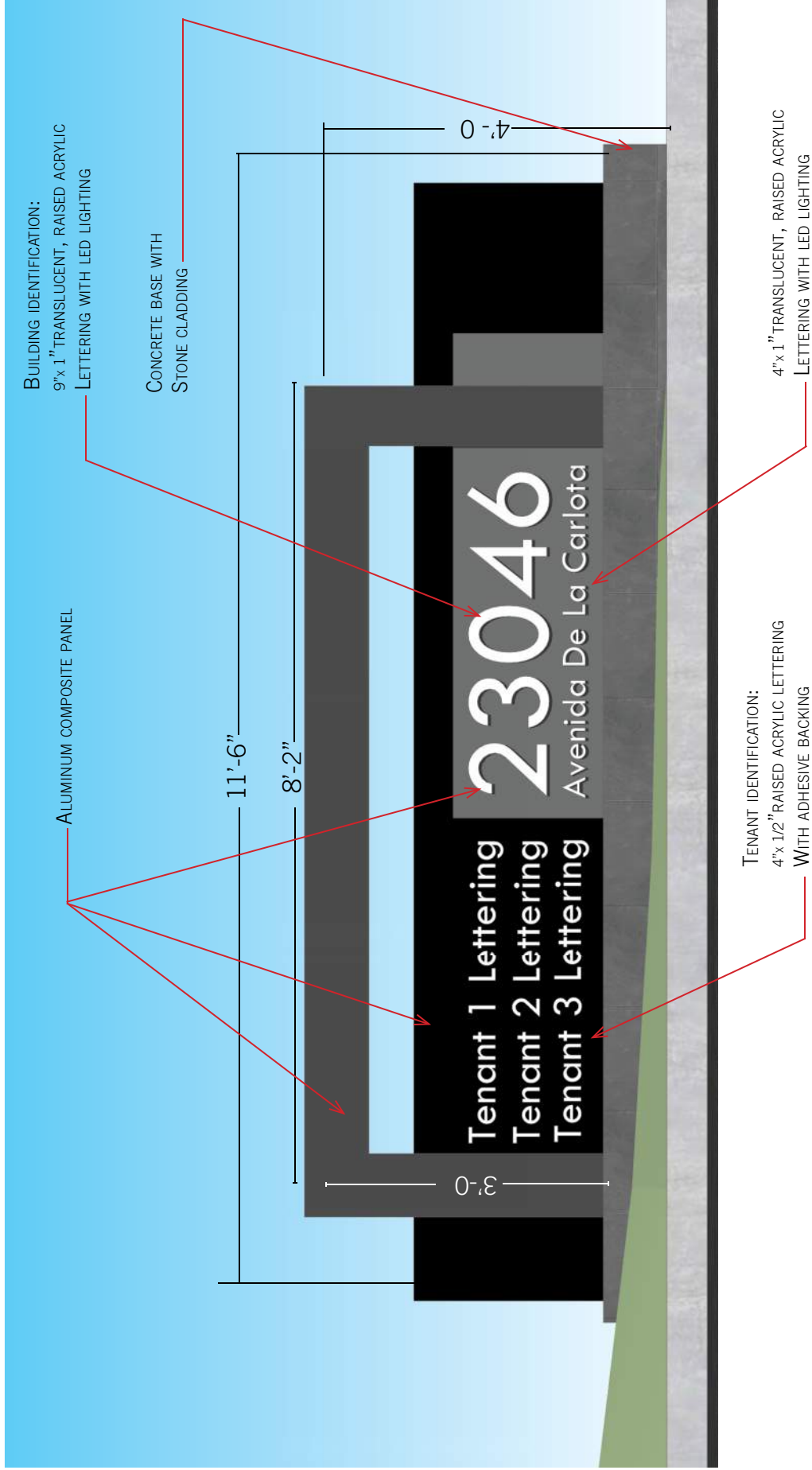


Building Signage Elevations

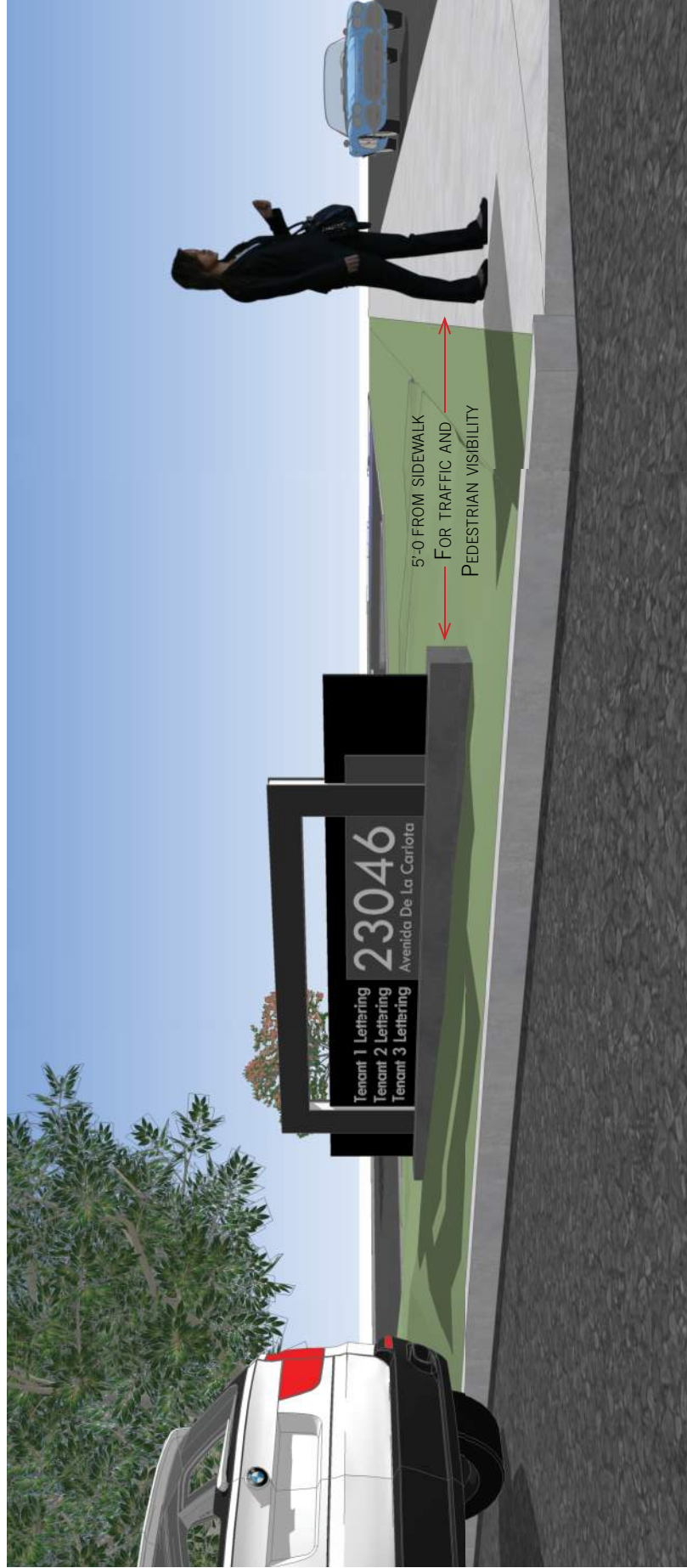


Tenant Monument Sign Details

Dimensions and Materials



Monument Sign: View Facing East

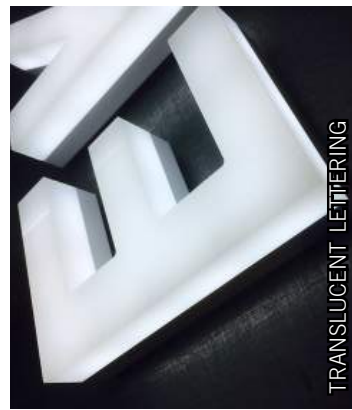
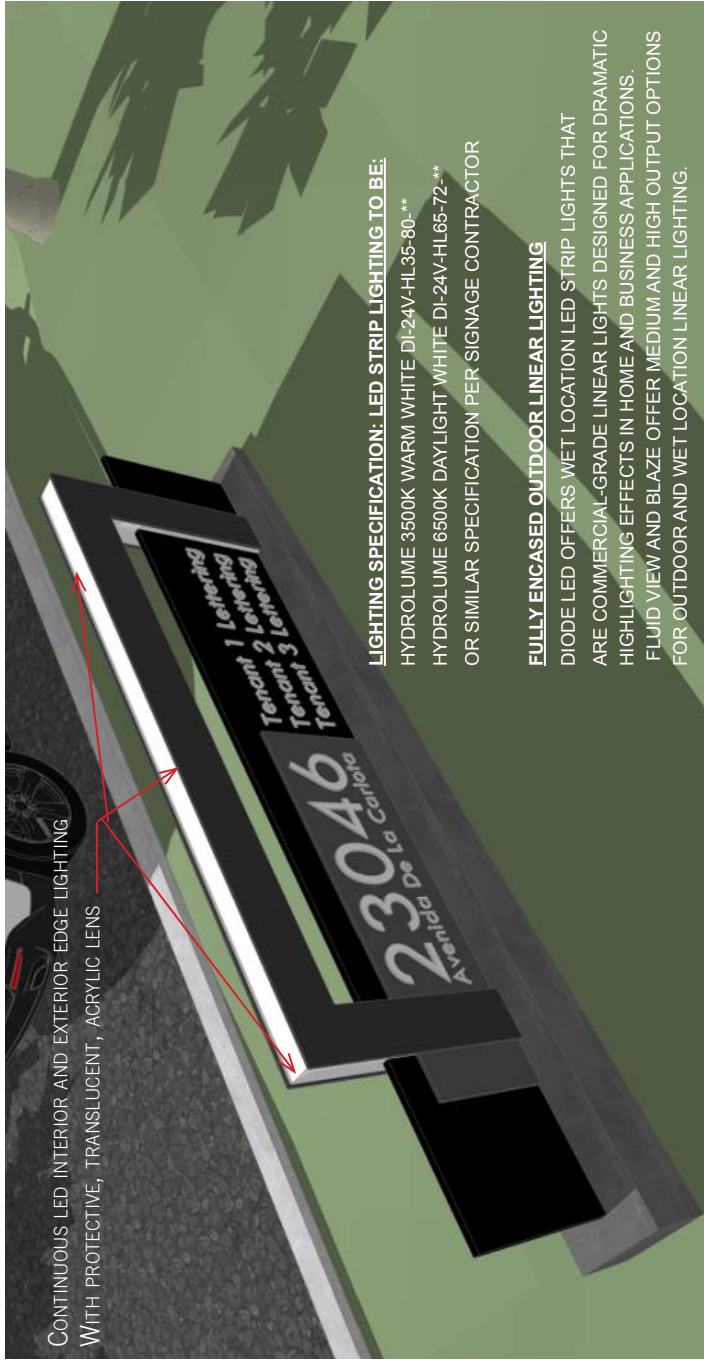


Monument Sign; View Facing West

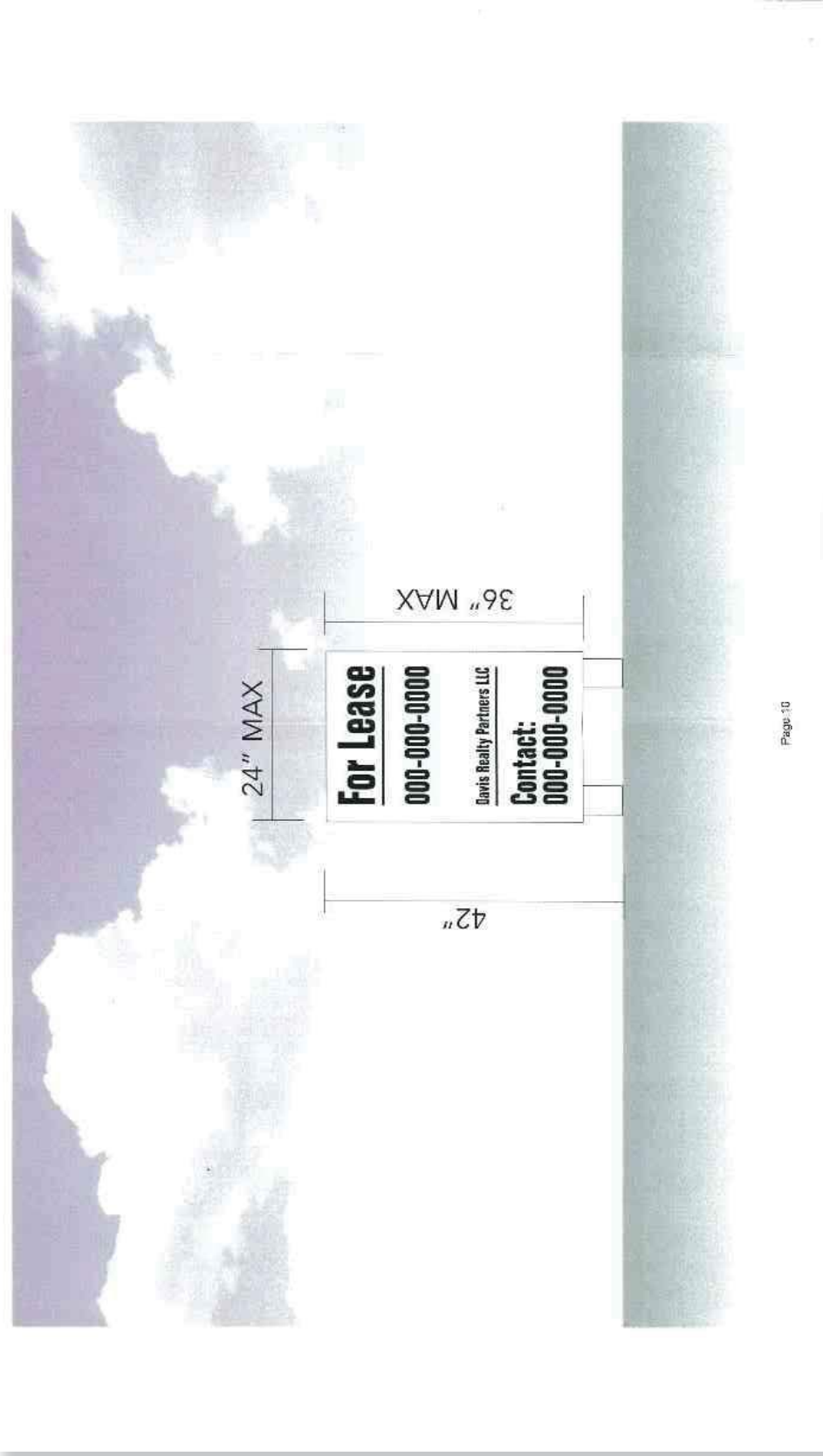


Monument Signage Details

Acrylic Lettering LED lighting Options for Building Identification Lettering



Sign Type 4: Marketing Sign Secondary Text



Page 10



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: March 13, 2018
TO: Mayor and Council Members
FROM: Donald J. White
City Manager
ISSUE: Introduction of New Chief of Police Services

RECOMMENDATION: That the City Council receive a report from the City Manager regarding the City Manager's selection of the new Chief of Police Services.

SUMMARY:

Following the retirement of the former Chief of Police Services, Lieutenant Roland Chacon, on January 18, 2018, a selection process for his replacement was undertaken. A field of six candidates submitted resumes to Captain James England for initial screening. All six candidates were deemed qualified to fill the position and were interviewed by the City Manager and Captain England. The field was narrowed to the top three candidates who underwent a second interview with the City Manager.

The City Manager selected Lieutenant Matthew Stiverson who will fill the role as Chief of Police Services for the City effective March 30, 2018. Lieutenant Stiverson is a 21-year veteran of the Orange County Sheriff's Department (OCSD) and has served as a Lieutenant in various capacities since March 20, 2013.