

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, March 13, 2018**

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Mel Carruth.

PLEDGE OF ALLEGIANCE: COUNCIL MEMBER GILBERT

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Mel Carruth	Mayor	Present	
Dore J. Gilbert, M.D.	Mayor Pro Tempore	Present	
Janine Heft	Council Member	Present	
Barbara D. Kogerman	Council Member	Present	
Don Sedgwick	Council Member	Absent	

CLOSED SESSION REPORT

There was no Closed Session Report.

1. PRESENTATIONS AND PROCLAMATIONS

1.1 Laguna Hills High School Student Liaison

Recommendation: The City Council received an oral report from Laguna Hills High School Student Liaison Kaylie Bair.

2. PUBLIC COMMENTS

There were no Public Comments.

3. CONSENT CALENDAR

Motion to approve the Consent Calendar:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dore J. Gilbert, M.D., Mayor Pro Tempore
SECONDER:	Janine Heft, Council Member
AYES:	Mel Carruth, Mayor; Dore J. Gilbert, M.D., Mayor Pro Tempore; Janine Heft, Council Member; Barbara D. Kogerman, Council Member
ABSENT:	Don Sedgwick, Council Member

3.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all Ordinances and Resolutions on the Agenda and declare that said titles which appear on the Public Agenda shall be determined to have been read by title and further reading waived.

3.2 Approval of Minutes for February 27, 2018, Regular Meeting

Recommendation: That the City Council approve the Minutes for the February 27, 2018, Regular Meeting.

3.3 Approval of Warrant Register for March 13, 2018, Regular Meeting

Recommendation: That the City Council approve the Warrant Register in the amount of \$704,876.95.

3.4 Progress Payment No. 1 for Citywide Pavement Rehabilitation Project, CIP No. 101-J

Recommendation: That the City Council approve Progress Payment No. 1, in the net amount of \$407,740.18, to Hardy & Harper, Inc. for Citywide Pavement Rehabilitation Project, CIP No. 101-J.

3.5 Submission of an Aerial Waste Waiver to the San Diego Regional Water Quality Control Board for Pollutant Discharges from the City's Fourth of July Fireworks Display and Adoption of a Categorical Exemption Determining that the Event is Exempt from Environmental Review Pursuant to Title 14, Chapter 3, Section 15304(E) of the California Code of Regulations.

Recommendation: That the City Council: (1) Direct staff to submit an Aerial Waste Waiver to the San Diego Regional Water Quality Control Board for Pollutant Discharges from the City's Fourth of July Fireworks display; and (2) Adopt a Categorical Exemption.

3.6 Resolution Naming Manager Pro Tempore

Recommendation: That the City Council adopt Resolution No. 2018-03-13-1, A Resolution of the City Council of the City of Laguna Hills, California, naming Kenneth H. Rosenfield, Assistant City Manager/Director of Public Services, as Manager Pro Tempore.

ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items removed from the Consent Calendar.

4. PLANNING AGENCY

Mayor Carruth recessed the City Council meeting and, acting in the capacity of Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:05 p.m.

4.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Mel Carruth	Chair	Present	
Dore J. Gilbert, M.D.	Vice Chair	Present	
Janine Heft	Agency Member	Present	
Barbara D. Kogerman	Agency Member	Present	
Don Sedgwick	Agency Member	Absent	

4.2 PUBLIC COMMENTS

There were no Public Comments.

4.3 APPROVAL OF MINUTES FOR FEBRUARY 27, 2018, REGULAR MEETING**4.3.1 Approval of Minutes for February 27, 2018, Regular Meeting**

Recommendation: That the Planning Agency approve the Minutes for the February 27, 2018, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Barbara D. Kogerman, Agency Member
SECONDER:	Dore J. Gilbert, M.D., Vice Chair
AYES:	Mel Carruth, Chair; Dore J. Gilbert, M.D., Vice Chair; Janine Heft, Agency Member; Barbara D. Kogerman, Agency Member
ABSENT:	Don Sedgwick, Agency Member

4.4 ADMINISTRATIVE REPORTS

There were no Administrative Reports.

4.5 PLANNING AGENCY PUBLIC HEARINGS

4.5.1 Variance/Minor Site Development Permit/Master Sign Program Amendment (VA/SDPA/MSP) No. 10-17-4014, a Request by Spectrum Property Owner, LLC to Construct a Building Entry Feature Within the Front Setback, Make Minor Changes to Site Parking and Landscape, and Amend the Master Sign Program for the Property at 23046 Avenida de la Carlota (APN: 588-032-25) in the Mixed-Use Zoning District

Assistant Planner Katie Crockett reviewed the information provided in the Staff Report, provided a PowerPoint presentation, and responded to Planning Agency requests for additional information.

Chair Carruth opened the Public Hearing.

Daniel Karcher, the authorized representative for the applicant, spoke in favor of the recommendation.

Chair Carruth closed the Public Hearing.

Recommendation: That the Planning Agency: (1) Conduct a Public Hearing for Variance/Minor Site Development Permit/Master Sign Program Amendment No. 10-17-4014; (2) Find and determine that the project is categorically exempt from the California Environmental Quality Act pursuant to Section 15301 (Class 1, Existing Facilities), 15304 (Class 4, Minor Alterations to Land), 15305 (Class 5, Minor Alterations in Land Use Limitations), and 15311 (Class 11, Accessory Structures) of Title 14, Chapter 3 of the California Code of Regulations; and (3) Adopt Resolution No. PA2018-03-13-1, A Resolution of the Planning Agency of the City of Laguna Hills, California, granting Variance/Minor Site Development Permit/Master Sign Program Amendment No. 10-17-4014, a request by Spectrum Property Owner, LLC to construct a building entry feature within the front setback, make minor changes to site parking and landscape, and amend the Master Sign Program for the property at 23046 Avenida de la Carlota (APN: 588-032-25) in the Mixed-Use Zoning District.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Barbara D. Kogerman, Agency Member
SECONDER:	Dore J. Gilbert, M.D., Vice Chair
AYES:	Mel Carruth, Chair; Dore J. Gilbert, M.D., Vice Chair; Janine Heft, Agency Member; Barbara D. Kogerman, Agency Member
ABSENT:	Don Sedgwick, Agency Member

PLANNING AGENCY ADJOURNMENT

Mayor Carruth reconvened the City Council meeting at 7:16 p.m. All Council Members were present with the exception of Council Member Sedgwick.

5. CITY COUNCIL PUBLIC HEARINGS

There were no City Council Public Hearings.

6. ADMINISTRATIVE REPORTS

6.1 City Manager

6.1.1 Introduction of New Chief of Police Services

City Manager White introduced the seventh Chief of Police Services for the City of Laguna Hills, Matthew Stiverson, and recognized Orange County Sheriff's Department personnel in attendance at the meeting. Lieutenant Stiverson thanked City Manager White and City Council for the opportunity to serve the community.

7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

There were no matters agendized and presented by City Council Members.

8. CITY COUNCIL MEMBER COMMENTS

Council Member Kogerman

Council Member Kogerman shared the Orange County Mosquito and Vector Control District's video highlighting the District's use of Integrated Pest Management (IPM) principals and strategies to reduce the use of rodenticides for the control of rodents and working to reduce the use of pesticides for mosquito control through education and awareness programs.

Council Member Heft

Council Member Heft reported that she participated in the Lomarena Elementary School Community Read-In Day on Friday, March 2, 2018. Council Member Heft also reported that she attended the 2018 ACC-OC Sacramento Advocacy trip on Monday, March 5, 2018, and Tuesday, March 6, 2018, along with City Manager White, Council Member Sedgwick, and City Attorney Simonian.

Council Member Heft attended the Laguna Niguel Community Theatre spring production of “You Can’t Take it With You” presented at the Laguna Hills Community Center and encouraged all to attend. She also attended the South County Pet Expo held on Saturday, March 10, 2018. Council Member Heft attended her first meeting of the Orange County Drowning Prevention Task Force in Seal Beach and vowed to do her part in our City.

Mayor Carruth

Mayor Carruth reported that she attended the Laguna Hills Little League Opening Day Ceremonies on Saturday, February 24, 2018, where she threw out the first pitch.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Carruth declared the meeting adjourned at 7:31 p.m.

Melissa Au-Yeung, City Clerk

ATTEST:

Melody Carruth, Mayor

Approved at meeting of April 10, 2018.