

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, March 12, 2024**

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

The meeting was called to order at 7:02 p.m. by Mayor Wheeler.

INVOCATION: Mayor Pro Tempore Sweeney

PLEDGE OF ALLEGIANCE: Council Member Caskey

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Dave Wheeler	Mayor	Present	
Joshua Sweeney	Mayor Pro Tempore	Present	
Don Caskey	Council Member	Present	
Janine Heft	Council Member	Present	
Erica Pezold	Council Member	Present	

1. PRESENTATIONS AND PROCLAMATIONS

1.1 Laguna Hills High School Student Liaison Report

The City Council received a report from Laguna Hills High School 2024 Spring Student Liaison Ava Kornegay.

1.2 Oath of Office and Certificate of Appointment for One Traffic Commissioner

Mayor Wheeler administered the Oath of Office and presented a Certificate of Appointment to Traffic Commissioner Scott Miller.

2. SCHEDULE OF FUTURE EVENTS

2.1 Schedule of Future Events

City Clerk Lee announced the upcoming meetings and events.

3. PUBLIC COMMENTS

The following individuals addressed the City Council on non-agendized items:

Harry Huggins, a resident of Laguna Hills and member of the Laguna Terrace Beautification Team, announced an upcoming 2024 Plein Air Painting Contest event.

4. CONSENT CALENDAR

Motion to approve the Consent Calendar with Council Member Heft removing Item No. 4.7 and Mayor Wheeler removing Item No. 4.8.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Janine Heft, Council Member
AYES:	Dave Wheeler, Mayor; Joshua Sweeney, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Erica Pezold, Council Member

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for February 27, 2024, 4:00PM Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the February 27, 2024, 4:00pm Special Meeting.

4.3 Approval of Minutes for February 27, 2024, 5:00PM Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the February 27, 2024, 5:00pm Special Meeting.

4.4 Approval of Minutes for February 27, 2024, Regular Meeting

Recommendation: That the City Council approve the City Council/Planning Agency Minutes for the February 27, 2024, Regular Meeting.

4.5 Ratification of March 12, 2024, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from February 16, 2024, to February 29, 2024, in the amount of \$256,614.31.

4.6 Amendment No. 1 to Professional Services Agreement with De Novo Planning Group Regarding Local Hazard Mitigation Plan

Recommendation: That the City Council approve proposed Amendment No. 1 to the Current Professional Services Agreement with De Novo Planning Group to provide for continued uninterrupted consulting services regarding preparation of a Local Hazard Mitigation Plan, and authorize the Mayor or Mayor Pro Tempore to execute the Amendment.

ITEMS REMOVED FROM THE CONSENT CALENDAR

4.7 Reserve Study for the Laguna Hills Civic Center

Council Member Heft removed Item No. 4.7 to allow for discussion on the item.

Public Works Director/City Engineer Ames responded to Council Member requests for additional information.

City Manager Hildenbrand responded to Council Member requests for additional information.

Recommendation: That the City Council receive and file the report.

4.8 Reserve Study for the Community Center

Mayor Wheeler removed Item No. 4.8 to allow for discussion on the item.

Public Works Director/City Engineer Ames responded to Council Member requests for additional information.

Recommendation: That the City Council receive and file the report.

A motion to receive and file the reports for both Item No. 4.7 and Item No. 4.8 was moved by Council Member Pezold, seconded by Council Member Heft.

RESULT:	RECEIVE AND FILE [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Janine Heft, Council Member
AYES:	Dave Wheeler, Mayor; Joshua Sweeney, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Erica Pezold, Council Member

5. PLANNING AGENCY

There were no separate Planning Agency Business Items for this meeting.

6. CITY COUNCIL PUBLIC HEARINGS

There were no City Council Public Hearings.

7. ADMINISTRATIVE REPORTS**7.1. City Manager****7.1.1 Update on Comprehensive Review of City Council Policies and Administrative Orders**

City Manager Hildenbrand reviewed the information provided in the staff report and responded to Council Member requests for additional information.

City Attorney Simonian responded to Council Member requests for additional information.

Recommendation: That the City Council review the City Council Policies and Administrative Orders and provide direction to staff.

A motion to approve the list of policy update recommendations as provided in the staff report attachment with the edit of “update and keep” to City Council Policy 126 and to direct staff to proceed with the recommended changes for future consideration by the Council was moved by Mayor Wheeler, seconded by Council Member Heft.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Wheeler, Mayor
SECONDER:	Janine Heft, Council Member
AYES:	Dave Wheeler, Mayor; Joshua Sweeney, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Erica Pezold, Council Member

7.2. Public Works Director/City Engineer**7.2.1 Studying No Overnight Parking in North Laguna Hills and the Urban Village Specific Area**

Public Works Director/City Engineer Ames reviewed the information provided in the staff report, provided a PowerPoint presentation, and responded to Council Member requests for additional information.

Traffic Commission Vice Chair Patel provided additional information on the item and responded to Council Member requests for additional information.

City Manager Hildenbrand responded to Council Member requests for additional information.

Recommendation: That the City Council provide direction to the City Attorney and City staff on this issue.

A motion to direct City staff and the City Attorney to research no overnight parking for areas specified during the discussion on Item No. 7.2.1 and to return to the City Council for consideration at a future meeting was moved by Council Member Pezold, seconded by Council Member Heft.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Janine Heft, Council Member
AYES:	Dave Wheeler, Mayor; Joshua Sweeney, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Erica Pezold, Council Member

7.2.2 Studying a Change to the Residential Permit Parking Program that Would Reduce Guest Permit Parking Passes from Four Permits to One Permit Per Household

Public Works Director/City Engineer Ames reviewed the information provided in the staff report, provided a PowerPoint presentation, and responded to Council Member requests for additional information.

City Attorney Simonian responded to Council Member requests for additional information.

Traffic Commission Vice Chair Patel provided additional information on the item and responded to Council Member requests for additional information.

Recommendation: That the City Council provide direction to the City Attorney and City staff on this issue.

A motion to direct City staff to work with the Traffic Commission to research a change to the Residential Permit Parking Program, including research of a third-party software solution, and to return to the City Council for consideration at a future meeting was moved by Council Member Pezold, seconded by Council Member Heft.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Janine Heft, Council Member
AYES:	Dave Wheeler, Mayor; Joshua Sweeney, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Erica Pezold, Council Member

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

There were no matters agendized by City Council Members.

9. CITY COUNCIL MEMBER COMMITTEE REPORTS

9.1 Committee Assignment Reports

The City Council received reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. CITY COUNCIL MEMBER COMMENTS

Council Member Pezold

Council Member Pezold reported on a recent meeting she and Mayor Pro Tempore Sweeney attended on opioid awareness.

Council Member Pezold announced the upcoming Rooted Planting Event on March 16, encouraged the public to attend, and requested staff reach out to local private schools, churches, the Scouts, and other organizations to encourage attendance.

Council Member Heft

Council Member Heft reported on a recent upgrade to the Fitch Rating of Foothill Eastern Transportation Corridor Agency (F/ETCA) toll revenue bonds.

Council Member Heft provided a PowerPoint presentation on upcoming spring tours of conservation areas protected by Transportation Corridor Agencies (TCA).

Council Member Caskey

Council Member Caskey provided comments on e-bike regulations in neighboring cities and indicated his desire for the Traffic Commission to research the issue.

Mayor Wheeler

Mayor Wheeler requested staff to reach out to the Boy Scouts to be involved in the upcoming Rooted Planting Event and indicated they expressed interest in the past.

Mayor Wheeler reported on his participation as a Community Read In Volunteer in this year's Lomarena Elementary School Read In.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Wheeler declared the meeting adjourned at 9:56 p.m.

Jennifer Lee, City Clerk

ATTEST:

Dave Wheeler, Mayor

Approved at meeting of March 26, 2024