



CITY OF LAGUNA HILLS CITY COUNCIL/PLANNING AGENCY

REGULAR MEETING AGENDA Tuesday, February 28, 2023 – 7:00 PM (Closed Session at 6:00 PM when scheduled)

Janine Heft, Mayor

Dave Wheeler, Mayor Pro Tempore
Erica Pezold, Council Member

Don Caskey, Council Member
Joshua Sweeney, Council Member

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

In Person Public Comments: Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber and submit the form to the City Clerk. The Request to Speak form assists the Mayor in ensuring that all persons wishing to address the City Council are recognized and ensures accurate identification of meeting participants in the City Council/Planning Agency Minutes. Completion of the form is voluntary. It is City policy to limit public testimony to up to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: Those wishing to make electronic public comments may submit their comments by email to the City Clerk at publiccomments@lagunahillsCA.gov, by 5:00 p.m. on February 28, 2023. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. All comments received by 5:00 p.m. on the date of the meeting will be provided to the City Council and will be provided for public inspection at the meeting. During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all electronic comments received by 5:00 p.m. on February 28, 2023. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, Twitter, etc.) will not be accepted.

Please note: The City Council is making every effort to follow the spirit and intent of the Brown Act and other applicable laws regulating the conduct of public meetings in order to maximize transparency and public access. For questions or assistance, please contact the City Clerk's Office at (949) 707-2635 or via email at jlee@lagunahillsca.gov.

GENERAL BUSINESS - CONVENING AT 7:00 PM**CALL TO ORDER**

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

INVOCATION: Pastor Ric Rodeheaver of Christ Community Church

PLEDGE OF ALLEGIANCE: Council Member Wheeler

ROLL CALL OF CITY COUNCIL MEMBERS**1. PRESENTATIONS AND PROCLAMATIONS****1.1 Certificates of Recognition for Laguna Hills High School Student Liaisons Ella Carnahan and Kia Arfania**

Recommendation: That Mayor Heft present Certificates of Recognition to Ella Carnahan and Kia Arfania recognizing their service as the Laguna Hills High School 2022 Fall Student Liaisons.

1.2 Appointment of Laguna Hills High School Student Liaisons Alexa Richter and Audrey Masson for the 2023 Spring Semester

Recommendation: That Mayor Heft present Certificates of Appointment to Laguna Hills High School Student Liaisons Alexa Richter and Audrey Masson.

1.3 Laguna Hills High School Student Liaison Report

Recommendation: That the City Council receive an oral report from Laguna Hills High School 2023 Spring Student Liaison Alexa Richter.

1.4 Trauma Intervention Program (TIP) Orange County

Recommendation: That the City Council receive a presentation from MaryEllen Lowrey, Executive Director, on services provided by TIP to Laguna Hills residents.

1.5 Orange County Fire Authority Helicopter Rescue

Recommendation: That Mayor Heft present Certificates of Commendation to Incident Commander, Battalion Chief Matthew Levesque and the crew of Helicopter 1.

1.6 2022 Laguna Hills Deputy of the Year

Recommendation: That Mayor Heft present a Certificate of Recognition to Deputy Michael Barboza, 2022 Laguna Hills Deputy of the Year.

1.7 Twenty Year Anniversary Award

Recommendation: That Mayor Heft recognize and present a Certificate of Recognition to David Reynolds, Deputy City Manager, for Twenty Years of Service to the City of Laguna Hills.

2. SCHEDULE OF FUTURE EVENTS**2.1 Schedule of Future Events**

Recommendation: That the City Clerk announce the upcoming meetings and events.

3. PUBLIC COMMENTS

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

4. CONSENT CALENDAR

All matters listed under “CONSENT CALENDAR” are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for January 24, 2023, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the January 24, 2023, Special Meeting.

4.3 Approval of Minutes for January 24, 2023, Regular Meeting

Recommendation: That the City Council approve the City Council/Planning Agency Minutes for the January 24, 2023, Regular Meeting.

4.4 Approval of Minutes for February 1, 2023, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the February 1, 2023, Special Meeting.

4.5 Ratification of February 28, 2023, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from January 13, 2023 to February 16, 2023, in the amount of \$1,613,205.53.

4.6 Treasurer's Investment Report for December 2022

Recommendation: That the City Council receive and file the Treasurer's Investment Report for the month of December 2022.

4.7 Treasurer's Investment Report for January 2023

Recommendation: That the City Council receive and file the Treasurer's Investment Report for the month of January 2023.

4.8 Laguna Hills Civic Center Suite 160 Tenant & Site Improvements Project Closeout

Recommendation: That the City Council authorize the filing of the Notice of Completion.

4.9 License Agreement with the Laguna Hills Chamber of Commerce, a 501(C)6 Nonprofit Corporation, for 24031 El Toro Road, Suite 255, Laguna Hills, California

Recommendation: That the City Council approve a License Agreement with the Laguna Hills Chamber of Commerce, a 501(C)6 corporation, for 24031 El Toro Road, Suite 255, Laguna Hills California, and authorize the Mayor to execute the License Agreement.

4.10 Community Services Department 2022 Year-End Report

Recommendation: That the City Council receive and file the report.

4.11 Parks and Recreation and Traffic Commission Biennial Vacancies

Recommendation: That the City Council direct staff to reopen the application period for an additional 30 days to fill the biennial vacancies on the Parks and Recreation Commission and the Traffic Commission.

4.12 Award of Public Works Construction Contract for the Community Center and Sports Complex Site Improvements Project, CIP No. 237

Recommendation: That the City Council: 1) Award the Public Works Construction Contract for the Community Center and Sports Complex Site Improvements Project, CIP No. 237, to the lowest responsive bidder, A2Z Construct, Inc., in the amount of \$293,260; 2) Find that the Project is Categorically Exempt from the California Environmental Quality Act (CEQA), as a Class 1 Existing Facilities, pursuant to CEQA Guidelines, Section 15301; 3) Reject all other bids; 4) Authorize the Mayor to sign the Public Works Construction Contract; and 5) Authorize the Finance Director to amend the Fiscal Year 2022-2023 budget by transferring \$95,000 from CIP 241 to CIP 237.

4.13 Periodic Review of Development Agreement No. 12-11-2137 (Ordinance No. 2012-4) Between the City of Laguna Hills and Laguna Hills Investment Company: Oakbrook Village Shopping Center Mixed Use Project

Recommendation: That the City Council: 1) Receive and file a report demonstrating the property owner's good faith compliance with the terms and conditions of the Development Agreement; and 2) Find and determine that the Laguna Hills Investment Company has complied in good faith with the terms and conditions of the Development Agreement for the 12-month period of January 2022 to January 2023.

4.14 Resolution Establishing the Assistant Engineer Classification Along with Salary Range and Benefits for Position Within the Bargaining Unit Covered by the Memorandum of Understanding with the Laguna Hills City Employees Association

Recommendation: That the City Council adopt a Resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ESTABLISHING THE ASSISTANT ENGINEER CLASSIFICATION ALONG WITH SALARY RANGE AND BENEFITS WITHIN THE BARGAINING UNIT COVERED BY THE MEMORANDUM OF UNDERSTANDING WITH THE LAGUNA HILLS CITY EMPLOYEES ASSOCIATION."

ITEMS REMOVED FROM THE CONSENT CALENDAR**5. PLANNING AGENCY****PUBLIC IMPROVEMENT CORPORATION****CONVENE PUBLIC IMPROVEMENT CORPORATION****ROLL CALL OF PUBLIC IMPROVEMENT CORPORATION BOARD****ELECTION OF PUBLIC IMPROVEMENT CORPORATION OFFICERS****1 Election of Public Improvement Corporation Officers**

Recommendation: That the Board of Directors adopt a Resolution entitled: "A Resolution of the Laguna Hills Public Improvement Corporation, Laguna Hills, California, Electing Officers for 2023."

APPROVAL OF MINUTES**2 Approval of the Public Improvement Corporation Minutes for the February 8, 2022, Annual Meeting**

Recommendation: That the Board of Directors approve the minutes of the February 8, 2022, Annual Meeting.

PUBLIC IMPROVEMENT CORPORATION ADJOURNMENT**6. CITY COUNCIL PUBLIC HEARINGS****7. ADMINISTRATIVE REPORTS****7.1. City Manager****7.2. Community Development Director****7.2.1 Short-Term Rentals**

Recommendation: That the City Council receive the survey results and provide direction to staff.

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

9. CITY COUNCIL MEMBER COMMITTEE REPORTS**9.1. Committee Assignment Reports**

Recommendation: That the City Council receive oral reports on the following City Council Committee Assignments:

1. Events, Communication, and Beautification Committee
(Council Member Pezold)
January 23 Special Meeting
2. OC Mosquito and Vector Control District Board of Trustees
(Council Member Pezold)
February 16 Regular Meeting
3. Orange County Fire Authority Board of Directors
(Council Member Sweeney)
January 26 and February 23 Regular Meetings
4. Economic Development Committee
(Mayor Pro Tempore Wheeler and Council Member Caskey)
February 16 Regular Meeting
5. Association of California Cities - Orange County (ACC-OC) Legislative and Regulatory Commission
(Mayor Pro Tempore Wheeler)
January 26 Regular Meeting
6. Orange County City Selection Committee
(Mayor Pro Tempore Wheeler)
February 9 Special Meeting
7. OC Public Libraries Library Advisory Board
(Mayor Pro Tempore Wheeler)
January 26 and February 24 Regular Meetings
8. Orange County Senior Citizens Advisory Council (SCAC)
(Mayor Pro Tempore Wheeler)
February 10 General Meeting
9. Association of California Cities - Orange County (ACC-OC)
(Mayor Heft)
February 16 Mass Shooting and Critical Incident Preparedness Forum

10. CITY COUNCIL MEMBER COMMENTS

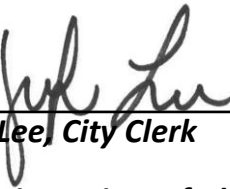
ADJOURNMENT

The meeting will be adjourned in memory of former 20-year City employee Lisa Hernandez.

The next Regular Meeting of the City Council/Planning Agency will be March 14, 2023, at 7:00 p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by February 20, 2023, at 5:00 p.m.



Jennifer Lee, City Clerk

February 20, 2023

Date

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website at: <https://www.lagunahillsca.gov/supplementalagenda> and at the respective public meeting.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.