



CITY OF LAGUNA HILLS CITY COUNCIL/PLANNING AGENCY

REGULAR MEETING AGENDA Tuesday, February 9, 2021 – 7:00 PM (Closed Session at 6:00 PM when scheduled)

Erica Pezold, Mayor

**Don Sedgwick, Mayor Pro Tempore
Bill Hunt, Council Member**

**Janine Heft, Council Member
Dave Wheeler, Council Member**

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

NOTICE REGARDING CORONAVIRUS (COVID-19): Please be advised that some, or all, of the City Council Members may attend this meeting via teleconference. This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic. If you wish to attend the City Council meeting in person, the City Council Chamber is located at 24035 El Toro Road, Laguna Hills, CA 92653. The public shall have the right to observe and offer public comment at this location. If you plan on attending, please follow the California Department of Health Guidelines by wearing a mask, washing your hands often, refraining from handshakes and maintaining social distance of six feet between individuals. You may also view the live stream of the meeting online at <http://lagunahillsca.igcm2.com/Citizens/Default.aspx>.

Submission of Public Comments: While you may attend this meeting in person, given the health risks associated with COVID-19, the City encourages those wishing to make public comments at the February 09, 2021, City Council meeting, to submit your comments by email to the City Clerk at publiccomments@lagunahillsCA.gov, by 5:00 p.m. on February 9, 2021. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. If you wish to submit a public comment on more than one agenda item, please send a separate email for each item you are commenting on. All comments received by 5:00 p.m. on the date of the meeting will be provided to the City Council in advance to allow time for the Council Members to read them. Email comments will **NOT** be read by the City Clerk during the meeting, but will be announced and made part of the record. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, Twitter, etc.) will not be accepted.

Announcement of Public Comments: During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all email comments received by 5:00 p.m. on February 9, 2021. The email comments, including your name, will become part of the record of the City Council meeting and will be public information.

GENERAL BUSINESS - CONVENING AT 7:00 PM**CALL TO ORDER**

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE**ROLL CALL OF CITY COUNCIL MEMBERS****1. PRESENTATIONS AND PROCLAMATIONS****1.1 Appointment of Laguna Hills High School Student Liaisons Kourosh Arfania and Darya Ardehali for the Spring 2021 Semester**

Recommendation: That Mayor Pezold present Certificates of Appointment to Laguna Hills High School Student Liaisons Kourosh Arfania and Darya Ardehali.

1.2 Laguna Hills High School Student Liaison

Recommendation: That the City Council receive an oral report from Laguna Hills High School Student Liaison Kory Arfania.

1.3 Recognition of Outgoing Parks and Recreation Commissioners David Robbins and Victoria Auer

Recommendation: That Mayor Pezold present Certificates of Recognition to David Robbins and Victoria Auer recognizing their service to the City.

1.4 Recognition of Outgoing Traffic Commissioners Larry Woodruff and Chris Mackey

Recommendation: That Mayor Pezold present Certificates of Recognition to Larry Woodruff and Chris Mackey recognizing their service to the City.

1.5 Oaths of Office and Certificates of Appointment for Two Parks and Recreation Commissioners and Three Traffic Commissioners

Recommendation: That Mayor Pezold administer the Oaths of Office and present Certificates of Appointment to Parks and Recreation Commissioners Don Caskey

and Patricia Thee and Traffic Commissioners Manuel Hernandez, Mark Schaff, and Susan Caskey.

2. PUBLIC COMMENTS

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

3. CONSENT CALENDAR

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

3.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

3.2 Approval of Minutes for January 26, 2021, Special Meeting

Recommendation: That the City Council approve the Minutes for the January 26, 2021, Special Meeting.

3.3 Approval of Minutes for January 26, 2021, Regular Meeting

Recommendation: That the City Council approve the Minutes for the January 26, 2021, Regular Meeting.

3.4 Ratification of February 9, 2021, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from January 15, 2021 to January 28, 2021, in the amount of \$146,746.58.

3.5 City Council Review and Confirmation of the Necessity for Continuing the Local Emergency Related to the On-Going Threat of the Novel COVID-19 Virus

Recommendation: That the City Council review and confirm the necessity for continuing the local emergency declared in response to the Novel COVID-19 virus

3.6 Civic Center Second Quarter Financial Report for Fiscal Year 2020/2021

Recommendation: That the City Council receive and file the report.

3.7 Amendment No. 2 to Office Lease with Koorosh Hosn, D.D.S., for 24031 El Toro Rd, Suite 230, Laguna Hills, California

Recommendation: That the City Council approve Amendment No. 2 to the Office Lease with Koorosh Hosn, D.D.S., a professional corporation, for 24031 El Toro Road, Suite 230, Laguna Hills, California, and authorize the City Manager to execute the Amendment.

3.8 Amendment No. 2 to Consulting Services Agreement with Kelly Associates Management Group, LLC for Strategic Planning, Economic Development, and Project Management Consulting Services for the Processing of the Proposed Village at Laguna Hills Project, Located at the Site of the Former Laguna Hills Mall

Recommendation: That the City Council approve Amendment No. 2 to Consulting Services Agreement with Kelly Associates Management Group, LLC, for Strategic Planning, Economic Development, and Project Management Consulting Services for the Processing of the Proposed Village at Laguna Hills Project, Located at the Site of the Former Laguna Hills Mall, and authorize the Mayor to execute Amendment No. 2.

3.9 Amendment No. 2 to the Professional Services Agreement with Kosmont & Associates, Inc.

Recommendation: That the City Council approve Amendment No. 2 to the Professional Services Agreement with Kosmont & Associates, Inc., and authorize the City Manager to execute the Agreement

3.10 Citywide Photo Contest Selections

Recommendation: That the City Council receive and file this report.

ITEMS REMOVED FROM THE CONSENT CALENDAR**4. PLANNING AGENCY****4.1. ROLL CALL OF PLANNING AGENCY MEMBERS****4.2. PUBLIC COMMENTS**

This is the time to address the Planning Agency on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Planning Agency. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

4.3. APPROVAL OF MINUTES**4.3.1 Approval of Minutes for January 26, 2021, Regular Meeting**

Recommendation: That the Planning Agency approve the Minutes for the January 26, 2021, Regular Meeting.

4.4. ADMINISTRATIVE REPORTS**4.5. PLANNING AGENCY PUBLIC HEARINGS****PLANNING AGENCY ADJOURNMENT****PUBLIC IMPROVEMENT CORPORATION****CONVENE PUBLIC IMPROVEMENT CORPORATION****ROLL CALL OF PUBLIC IMPROVEMENT CORPORATION****PUBLIC COMMENTS**

This is the time to address the Board of Directors on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Board of Directors. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

ELECTION OF PUBLIC IMPROVEMENT CORPORATION OFFICERS**Election of Public Improvement Corporation Officers**

Recommendation: That the Board of Directors adopt a Resolution entitled: "A Resolution of the Laguna Hills Public Improvement Corporation, Laguna Hills, California, Electing Officers for 2021."

APPROVAL OF MINUTES FOR FEBRUARY 11, 2020, ANNUAL MEETING**Approval of the Public Improvement Corporation Minutes for the February 11, 2020, Annual Meeting**

Recommendation: That the Board of Directors approve the minutes of the February 11, 2020, Annual Meeting.

PUBLIC IMPROVEMENT CORPORATION ADJOURNMENT**RECONVENE CITY COUNCIL MEETING****5. CITY COUNCIL PUBLIC HEARINGS****6. ADMINISTRATIVE REPORTS****6.1. City Manager****6.2. City Attorney****6.2.1 Appointment of Interim City Manager and Approval of Interim City Manager Employment Agreement**

Recommendation: That the City Council:

- 1) Receive an oral report providing a summary of proposed changes to the annual base salary and benefits for Kenneth H. Rosenfield, P.E., Assistant City Manager/Public Services Director/City Engineer, to serve as Interim City Manager; and,
- 2) Appoint Assistant City Manager/Public Services Director/City Engineer Kenneth H. Rosenfield, P.E., as Interim City Manager of the City of Laguna Hills, effective February 10, 2021, to serve at the direction and pleasure of the City Council, pursuant to Laguna Hills Municipal Code Chapter 2-08; and,
- 3) Adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Appointing Kenneth H. Rosenfield, P.E., as Interim City Manager of the City of Laguna Hills, and Approving and Authorizing the Mayor to Execute an Interim City Manager Employment Agreement"; and,
- 4) Direct the City Clerk to administer the Oath of Office.

6.3. Deputy City Manager/Community Services Director**6.3.1 Establishment of a Video Messaging Program Entitled, "Mayor's Message" - Video Online Community Messaging Program.**

Recommendation: That the City Council: 1) Direct Staff to implement Option 2, as set forth in the Staff Report, for establishing a new "Mayor's Message" - Video Online Community Messaging Program; and 2) Adopt a proposed Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Adopting City Council Policy No. 135 Regarding the Establishment of Parameters and Procedures for the 'Mayor's Message' - Video Online Community Messaging Program."

7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS**8. CITY COUNCIL MEMBER COMMENTS****ADJOURNMENT**

The next Regular Meeting of the City Council/Planning Agency will be February 23, 2021, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by February 4, 2021, at 5:00 pm.



City Clerk

February 4, 2021

Date

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency and the Public Improvement Corporation.