



CITY OF LAGUNA HILLS PARKS & RECREATION COMMISSION

REGULAR MEETING AGENDA Wednesday, February 5, 2020 – 7:00 PM

David Robbins - Chair

**Victoria Auer - Vice Chair
Maya Carroll - Commissioner**

**Dan Cooper - Commissioner
Julie Nassif - Commissioner**

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Parks and Recreation Commission.

Members of the public wishing to address the Parks and Recreation Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Parks and Recreation Commission is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

1. PUBLIC COMMENTS

This is the time to address the Parks and Recreation Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

2. MINUTES APPROVAL**2.1 Approval of Minutes for December 4, 2019**

Recommendation: That the Parks and Recreation Commission approve the Minutes for December 4, 2019, Regular Meeting.

3. PRESENTATIONS**4. ADMINISTRATIVE REPORTS****4.1 Active.Net Recreation Software Online Credit Card Use Fee (Convenience Fee) Charged to Customers.**

Recommendation: That the Parks and Recreation Commission receive and file the report.

4.2 2019 Community Services Department Year End Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

5. INFORMATIONAL ITEMS**6. COMMISSIONER COMMENTS****7. ADJOURNMENT**

The next Regular Meeting of the Parks & Recreation Commission will be April 1, 2020, at 7:00 PM in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, DAVID T. REYNOLDS, Deputy City Manager of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by January 30, 2020, at 5:00 PM.



David T. Reynolds; Deputy City Manager**January 30, 2020**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Deputy City Manager at (949) 707-2680. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Center at 25555 Alicia Parkway, Laguna Hills, California, during normal business hours.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: February 5, 2020
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: Approval of Minutes for December 4, 2019

RECOMMENDATION: That the Parks and Recreation Commission approve the Minutes for December 4, 2019, Regular Meeting.

ATTACHMENTS:

- PR Minutes 191204

**CITY OF LAGUNA HILLS
PARKS & RECREATION COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, December 4, 2019**

CALL TO ORDER

The meeting was called to order at 7:00 PM by Chair David Robbins.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

Attendee Name	Title	Status	Arrived
David Robbins	Chair	Present	
Victoria Auer	Vice Chair	Present	
Dan Cooper	Commissioner	Absent	
Maya Carroll	Commissioner	Present	
Julie Nassif	Commissioner	Present	

1. PUBLIC COMMENTS

2. MINUTES APPROVAL

2.1 Approval of Minutes for August 7, 2019

Recommendation: That the Parks and Recreation Commission approve the Minutes for the August 7, 2019, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Victoria Auer, Vice Chair
SECONDER:	David Robbins, Chair
AYES:	David Robbins, Chair, Victoria Auer, Vice Chair, Maya Carroll, Commissioner, Julie Nassif, Commissioner
ABSENT:	Dan Cooper, Commissioner

3. PRESENTATIONS

There were no presentations.

4. ADMINISTRATIVE REPORTS

4.1 Discussion of Community Needs for the City's Future Application for Proposition 68 Per Capita Funding for Improvements at the Laguna Hills Community Center and Sports Complex

Recommendation: That the Parks and Recreation Commission seek public comment and discuss improvement needs at the Laguna Hills Community Center and Sports Complex for the City's Future Application for Project Funding under the Proposition 68 per Capital Funding Program.

Park Supervisor Mr. Hanley gave a brief synopsis of the report to the Commission.

Vice Chair Auer had some suggestions of areas at the Community Center and Sports Complex that could use some improvements. She asked if there was any discussion about improving the snack bar at the Fossil Reef Park. Mr. Hanley agreed that there are some renovations that need to be made to the snack bar and he will make mention of it to his Supervisor. Vice Chair Auer also suggested if it is possible that the drinking fountains have bottle fillers. Mr. Hanley informed the Commission that a LHHS Student has approached the City with the possibility of donating a bottle refilling station.

RESULT:	RECEIVE AND FILE [UNANIMOUS]
MOVER:	David Robbins, Chair
SECONDER:	Victoria Auer, Vice Chair
AYES:	David Robbins, Chair, Victoria Auer, Vice Chair, Maya Carroll, Commissioner, Julie Nassif, Commissioner
ABSENT:	Dan Cooper, Commissioner

4.2 2019 Summer Quarter Evaluation

Recommendation: That the Parks and Recreation Commission receive and file the report.

Superintendent Mr. Meehan gave a brief synopsis of the report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maya Carroll, Commissioner
SECONDER:	David Robbins, Chair
AYES:	David Robbins, Chair, Victoria Auer, Vice Chair, Maya Carroll, Commissioner, Julie Nassif, Commissioner
ABSENT:	Dan Cooper, Commissioner

4.3 2020 Laguna Hills Half Marathon, 10K & 5K Event

Recommendation: That the Parks and Recreation Commission receive and file the report.

Mr. Meehan gave a brief synopsis of the report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Robbins, Chair
SECONDER:	Maya Carroll, Commissioner
AYES:	David Robbins, Chair, Victoria Auer, Vice Chair, Maya Carroll, Commissioner, Julie Nassif, Commissioner
ABSENT:	Dan Cooper, Commissioner

5. INFORMATIONAL ITEMS

5.1 2020 Volunteer Connection Day & Arbor Day Recognition

Recommendation: That the Parks and Recreation Commission receive and file the report.

Mr. Meehan gave a brief synopsis of the report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Victoria Auer, Vice Chair
SECONDER:	Maya Carroll, Commissioner
AYES:	David Robbins, Chair, Victoria Auer, Vice Chair, Maya Carroll, Commissioner, Julie Nassif, Commissioner
ABSENT:	Dan Cooper, Commissioner

6. COMMISSIONER COMMENTS

Chair Robbins asked Mr. Hanley if the bike trails that are within City limits and extend beyond City's borders, are those trails City or County responsibility? How do those trails get maintained? Mr. Hanley responded that it is a combination of both, depending on where the bike trail is located. For example, there is a trail along Aliso Creek, that is a County maintained trail and there is a trail that runs along Alicia, that is a City maintained trail. The City only maintains the trails that they are responsible for.

7. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this session, Chair Robbins declared the meeting adjourned at 7:38 PM.

David Reynolds, Deputy City Manager

ATTEST:

David Robbins, Chair

Approved at meeting of February 5, 2020



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: February 5, 2020

TO: Parks and Recreation Commission

FROM: Matt Durnham
Recreation Coordinator

ISSUE: Active.Net Recreation Software Online Credit Card Use Fee (Convenience Fee) Charged to Customers.

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

Active.net Recreation Software is used by the Community Services Department to process all recreation class registrations and facility reservations. For each transaction we are charged various fees based on the type of payment and the location (onsite or online) to cover Active.net software maintenance and support costs and credit card merchant fees. The City, since 2007, has subsidized one hundred percent (100%) of these fees. Other private and public organizations are passing through fees (i.e. credit card merchant fees) to customers through various payment structures such as a percentage-based convenience fee or service charge and/or a flat administration fee when purchases are made. Staff believes that it is appropriate to transfer some of these costs over to the customer who elects to purchase recreation services online with the City as this will reduce the amount of annual software expense that the City incurs. Staff recommends to pass through (or charge) three percent (3%) of the total Active.net's six and a half percent (6.5%) convenience fee to customers for the convenience of registering for recreation activities online via a credit card.

BACKGROUND:

Active.net Recreation Software is used by the Community Services Department to

process all recreation class registrations and facility reservations. The software can process payments via cash, check, or credit card onsite at the Laguna Hills Community Center, or by credit card online through the use of Active.net's web based software. Based on the various payment types and locations (onsite or online), the City is charged a technology fee to cover the annual maintenance charges of the software and charges for the merchant fees for credit card processing. For instance, all onsite transactions in which cash or a check is used for payment, a "transaction fee" is charged. When a credit card is used onsite for payment, both a "transaction fee" and a "processing fee" is applied to the purchase. All transactions for online purchases are charged a "convenience fee" for credit card use (see Table 1. below for the number of Active.net transactions and payment types). Since the initial use of the software in 2007, the City has subsidized all of these fees for its patrons. Consequently, the City's current annual budget for use of Active.net software, accounting for all fees, is \$38,769. This amount includes a budget of \$15,534 for online credit card processing fees (or "convenience fees")—which is 40% of the total Active.net budgeted annual fees.

Table 1: Active.net 2018 Transactions

Onsite Transactions	
Cash/Check	725
Credit Card	1,351
Sub Total of Onsite	2,076
Online Transactions	
Credit Card	1,857
Total Transactions	3,933

It has become common practice for businesses and government agencies to pass through credit card processing fees to their customers in the form of a convenience fee or a service charge. The Orange County Treasurer-Tax Collector, for example, charges a convenience fee of 2.29% for online property tax payments via a credit card; and the Department of Motor Vehicles (DMV) assesses a service charge of 2.1% to payments made with credit cards online. Some private companies charge a higher percentage amount to cover fees associated with purchasing transactions. It is important to note that Renegade Racing¹, through its agreement with Active.com, charges a convenience

¹ Renegade Racing is the City of Laguna Hills' contracted Event Manager for the City's Memorial Day Race. Per their contract with the City, they are required to conduct the registration of the race event under a sub-contract agreement with the Active Network (or Active.com).

fee of nine percent (9%) plus \$2.00 to race registrants for the City's Memorial Day Half Marathon, 10k, and 5k.

Staff reached out to other cities to determine their policies and approach towards recreation software merchant fees and if they are transferring any of these fees over to their respective customers. What staff found is that some are charging customers a percentage of the credit card fees, while others are simply charging a flat fee ("admin fee") for all transactions. Several of the cities surveyed are still subsidizing all their software and credit card fees. A few of the City contacts expressed an interest to shift some of the software merchant fees to their customers and are working towards that goal. According to the City's Active.net account representative, fifty percent (50%) of Active.net's municipal clients are charging customers a portion of the credit card merchant fees (or Active.net's convenience fee). The average convenience fee percentage charged is three percent (3%) to three and a half percent (3.5%).

In discussion with Active.net about charging customers a portion of Active.net's convenience fee, we received a new proposal for online transactions that is more reasonable. Active.net's proposed fee for online credit card transactions is six and a half percent (6.5%). Staff is recommending that the City absorb three and a half percent (3.5%) of this fee, and charge the balance of three percent (3%) to the customer (see Table 2. on the following page). This would not apply to transactions that take place onsite at the Community Center, but only apply to online credit card transactions. Should a customer prefer to not pay these fees online, they have the option of coming to the Community Center and paying in person via cash, check, or credit card. In 2018 the average cost for a recreation class was \$71.00, which would equate to a \$2.13 convenience fee under the new proposed fee structure. The total cost of this transaction would be \$73.13.

The Commission may recall that a staff report was brought to the Parks and Recreation Commission on June 7th, 2017, in regards to a Recreation Class and Activity Fee Study. One of staff's recommendations in this report was to charge a two percent (2%) administration fee to the public for every transaction to help offset the fees charged to the City for each transaction. The Commission approved this recommendation. Upon further research, staff determined that passing a two percent (2%) administration fee to all transactions was not possible with the software architecture of Active.net, and did not suit the merits of charging a fee based on internet convenience. Consequently, this

work effort was postponed until now and after the City received an updated proposal from Active.net. Staff is proposing to pass through three percent (3%) of the Active.net convenience fee to customers for online credit card transactions only as described above.

Table 2: Purposed Active.net Online Convenience Fee Structure

Charge	Total Fee	City Absorbs	Customer Charge
	6.50%	3.5%	3%
\$ 5.00	\$ 0.33	\$ 0.18	\$ 0.15
\$ 10.00	\$ 0.65	\$ 0.35	\$ 0.30
\$ 15.00	\$ 0.98	\$ 0.53	\$ 0.45
\$ 20.00	\$ 1.30	\$ 0.70	\$ 0.60
\$ 25.00	\$ 1.63	\$ 0.88	\$ 0.75
\$ 50.00	\$ 3.25	\$ 1.75	\$ 1.50
\$ 75.00	\$ 4.88	\$ 2.63	\$ 2.25
\$ 100.00	\$ 6.50	\$ 3.50	\$ 3.00
\$ 125.00	\$ 8.13	\$ 4.38	\$ 3.75
\$ 150.00	\$ 9.75	\$ 5.25	\$ 4.50
\$ 175.00	\$ 11.38	\$ 6.13	\$ 5.25
\$ 200.00	\$ 13.00	\$ 7.00	\$ 6.00
\$ 300.00	\$ 19.50	\$ 10.50	\$ 9.00
\$ 400.00	\$ 26.00	\$ 14.00	\$ 12.00
\$ 500.00	\$ 32.50	\$ 17.50	\$ 15.00

FISCAL IMPACT:

The annual budget for Active.net online credit card merchant fees is \$15,534. The annual budget for Active.net software maintenance and support is \$23,235. The City's total annual budgeted amount for Active.net software is \$38,769. Staff estimates that the proposed six and a half percent (6.5%) convenience fee split between the City and customer as illustrated below, will save the City approximately \$7,170 on an annual basis.

Table 3: Convenience Fee Saving (based on 2018 data)	
City's Current Annual Budget for Merchant Fees	\$ 15,534
Customer Charged 3% of Convenience Fee	\$ (7,170)
Adjusted City Merchant Fee Budget	\$ 8,364

Convenience Fee
February 5, 2020
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The City would absorb 3.5% of the convenience fee which would revise the City's merchant fee budget to an estimated amount of \$8,364.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: February 5, 2020
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: 2019 Community Services Department Year End Report

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

Staff has completed a Year End Report for calendar year 2019. The purpose of the report is to highlight the major accomplishments of the past year, along with providing information on facility reservations, programs registration and evaluations, and costs associated with the maintenance of the Community Center building.

ATTACHMENTS:

- Year End Report 2019
- 2019 Enrollment Stats for LHCCSC

CITY OF LAGUNA HILLS

Community Services Year End Report

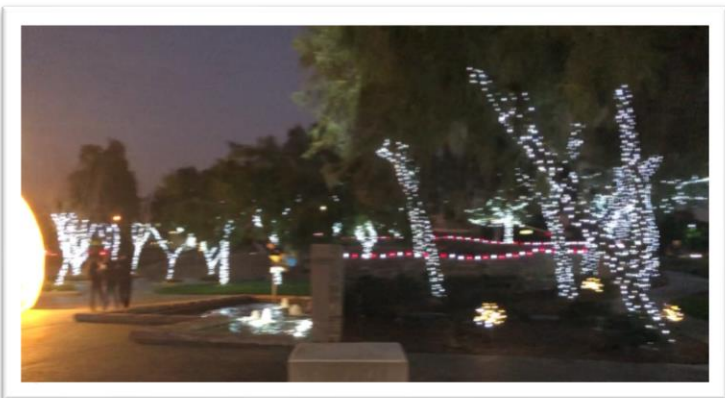
2019

Staffing

The Community Services Department is comprised of five full-time staff and thirty part-time and seasonal employees. The mission statement of the department is to “Provide quality recreation programming that promotes a healthy lifestyle, self-esteem, family life, and community spirit.” To fulfill the objectives of this mission statement, the Community Services Department offers recreation programs, City wide special events, senior programs, disability services, adult sports leagues, and manages the operation of the 43,000 square foot Community Center building and an 18-acre Sports Complex. The purpose of this report is to highlight the major accomplishments of the past year, as well as to highlight information such as facility reservation totals, program registration, and costs associated with the maintenance of the Community Center building.

Holiday Lights

The budget for the annual City-wide holiday decoration program was increased from \$50,000 to \$100,000 in 2019. Five entry monuments, along with the trees and adjacent ground cover were all lit. In addition, the Community Center décor was increased to include all trees and shrubs, along with the fountain wall in the plaza. The El Toro medians, palm trees, and pillars were all lit as well. Total costs associated with the 2019 holiday lighting program were \$76,060. Costs for the 2018 lighting were \$43,074. Staff estimates that the 2019 holiday lighting program provided three to four times the coverage seen in the City in 2018.



Special Events

The Community Services Department once again offered a variety of family oriented, seasonal special events. Nearly 14,000 participants attended the special events offered during 2019 (this includes the estimate for the 4th of July event which is ~10,000). Listed on the following pages are the special events offered during 2019 as well as participation numbers for each event for 2017, 2018 and 2019. The table below provides an event attendance comparison for years 2017 through 2019.

Table 1: Special Event Attendance

	2017	2018	2019
Daddy Daughter Dinner Dance	206	201	200
Volunteer Connection Day	34	52	46
Memorial Day Race	3,245	3,270	3,212
Fourth of July	~10,000	~10,000	~10,000
LH Beatification Project	n/a	n/a	38
Breakfast with Santa	182	180	160

Daddy Daughter Dinner Dance

The Community Services Department hosted its annual Daddy Daughter Dinner Dance on Friday, February 8, 2019. Two hundred (200) participants enjoyed the “Candy Land” theme and dined on pasta, salad, and garlic rolls, provided by Villa Roma. The event also provided a serve yourself candy bar. The participants were then invited to dance the night away and take photos.



Volunteer Connection Day

The City's annual Volunteer Connection Day took place on Saturday, April 27, 2019. Forty-six (46) volunteers were welcomed by Commissioners and staff before participating in the day's projects. Volunteers broke off into groups to assist trail clean-ups of the Aliso Creek Trail, Juan Avila Trail and the Edison Easement Trail. Volunteers also planted twenty (20) trees at MacKenzie Park in recognition of Arbor Day. The volunteers concluded their work just before noon and were provided a thank you luncheon at the Community Center which was donated by local restaurants.



Memorial Day Half Marathon, 10K, and 5K

The 21st annual City of Laguna Hills Memorial Day Half Marathon, 10K and 5K honoring the USMC Dark Horse Battalion took place on Monday, May 27, 2019. Three thousand, two hundred, and twenty runners (3,212) participated in the event. A number of Marines ran in the half marathon again this year, which along with the 5k and 10k, was led from the start line by Grand Marshall Major Tom Schueman. Total 2019 event expenditures, including staff time, were \$201,733 and event revenues totaled \$177,685.



Fourth of July

Approximately 10,000 people attended the City's annual Fourth of July Celebration on Thursday, July 4, 2019. The special event took place between the hours of 4:00 pm and 9:30 p.m. and included a number of activities, carnival rides, games, informational material, food booths, entertainment and fireworks show. Fireworks America provided an excellent 18-minute fireworks display with. Expenditures for the 2019 Fourth of July Celebration totaled \$54,836. Net costs for the event totaled \$49,727, when factoring in \$4,209 in ticket sales revenue and \$900 in vendor booth rentals revenue.



Laguna Hills Beautification Project for Teens

On Saturday, November 14, 2019, teenagers joined Laguna Hills Staff in our first ever Laguna Hills Beautification Project. Teenage Volunteers planted over 400 flowers and shrubs throughout Mandeville Park and the Community Center Sports Complex. This event also served as an opportunity for students to earn community services hours.



Breakfast with Santa

On Saturday, December 7, 2019 one hundred sixty (160) participants visited the Community Center for pictures, breakfast with Santa and crafts as well. Community Services staff, Parks and Recreation Commissioners, and City Council members served a pancake breakfast.



Facility Maintenance and Repair

The Community Services Department manages the 18-acre Community Center and Sports Complex. The Community Center facility is maintained by Essex Property Management. In addition to general maintenance repair costs, routine services associated with the facility include the following:

Indoor plant service	Air conditioning service
Plumbing and electrical service	Elevator service
Fire alarm testing	HVAC service
Security system	

The Community Center facility maintenance costs for 2019 totaled \$82,567. The HVAC system and plumbing issues throughout the Community Center accounted for the bulk of the repair expenditures in 2019. The table below provides a comparison of the Maintenance and Repairs expenditures for the previous three years. The budget for FY 2018/19 was \$80,000. In addition, the Public Services department administered the landscape maintenance contract for the Sports Complex facility in 2019, and the costs for those services are not reflected in the totals.

Table 2: Maintenance and Repair Costs per Calendar Year

2017	2018	2019
\$74,890	\$73,039	\$82,567

Facility Reservations

The Laguna Hills Community Center and Sports Complex continues to serve the community for numerous facility reservation needs, which include wedding receptions, memorials, business seminars, quinceaneras, and HOA meetings. The Sports Complex fields, picnic shelters and paleo themed playground are busy throughout the year. The tables below present a comparison for facility and field rental revenue for 2017 through 2019.

Table 3: Reservation Revenue Comparison

Facility	2017	2018	2019
Heritage Room	128,697	137,341	148,064
Meeting Room A/B/C	42,576	39,342	51,130
Art Room	9,823	10,079	19,727
Physical Activity Room	175	50	250
Large Classroom	10,305	16,935	18,118
Individual Classroom	0	0	1,080
Gymnasium	17,078	14,562	22,823
Tower Room	811	450	17,010
Picnic Shelters	9,415	7,390	11,662
Half Soccer Field	2,458	6,570	4,932
Full Soccer Field	2,028	6,780	9,082
Baseball Field	5,579	5,485	5,445
Softball Field	7,450	7,190	9,707
Roller Hockey Rink	12,300	13,895	13,195
Total Revenue	248,893	266,069	334,244

Table 4: Reservation Stats by Rental Category

	2017		2018		2019	
	Hours	Percentage of Reservations	Hours	Percentage of Reservations	Hours	Percentage of Reservations
Resident Non-Profit	1647.75	43%	2225	52%	2938	54%
Resident Private	933	25%	1132	26%	659	12%
Non-Resident Non-Profit	631	17%	375	9%	989	18%
Non-Resident Private	354.5	9%	348.5	8%	507	9%
Commercial	244.25	6%	228.5	5%	325	6%
Totals	3,810.50		4,309		5,418	

Program Registration

The City offered approximately 370 recreation classes during 2019. Senior fitness and cultural arts programming, offered at the Laguna Hills Community Center, is managed by the Emeritus program at Saddleback College, and had 3,864 participants in 2019. Attachment A to this report provides a class enrollment breakdown for all Emeritus classes offered. A total of 4,688 people participated in recreation programs offered in 2019, and program revenue for 2019 totaled \$291,285. For a means of comparison, enrollment and revenue totals for 2017 through 2019 are provided in the Figures 1 and 2 on the following page.

Figure 1: Number of Annual Program Registrants

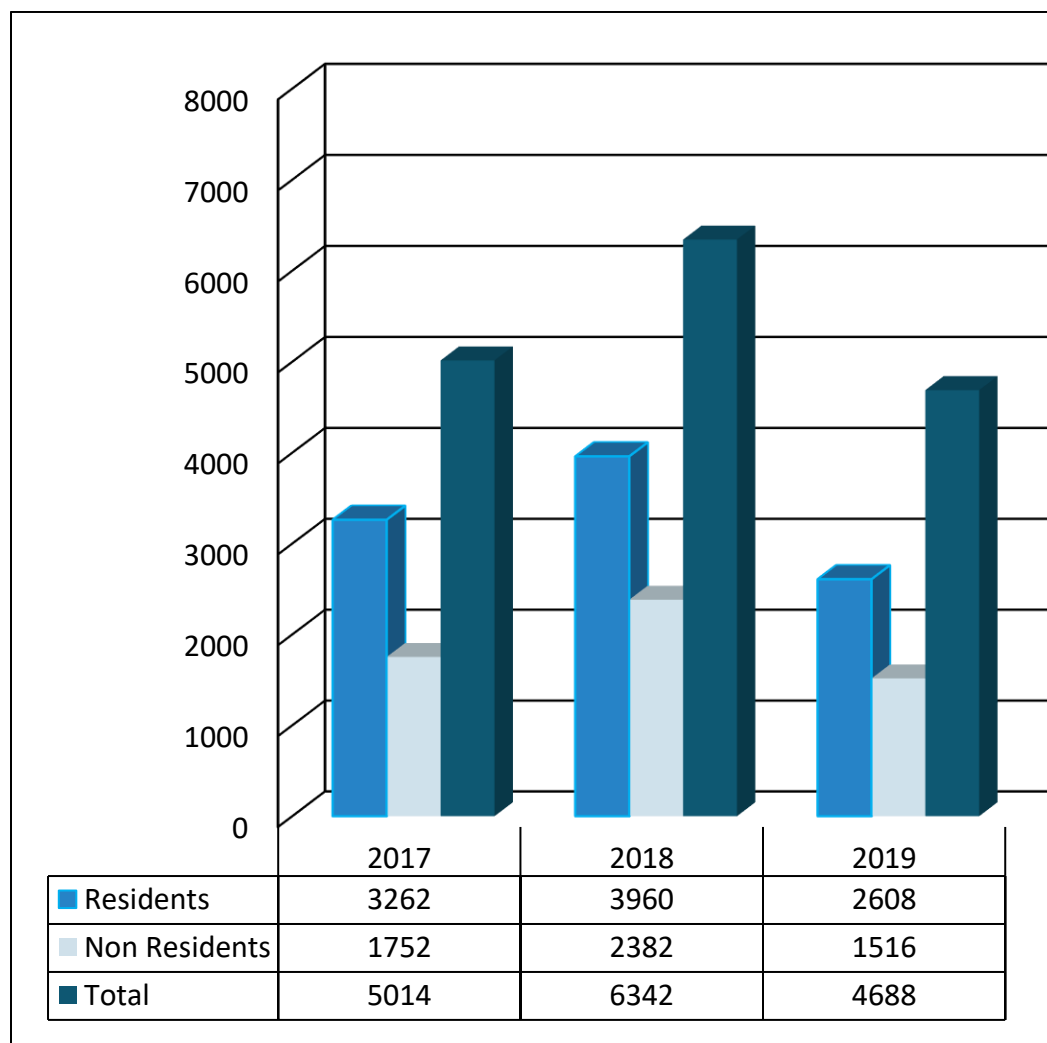
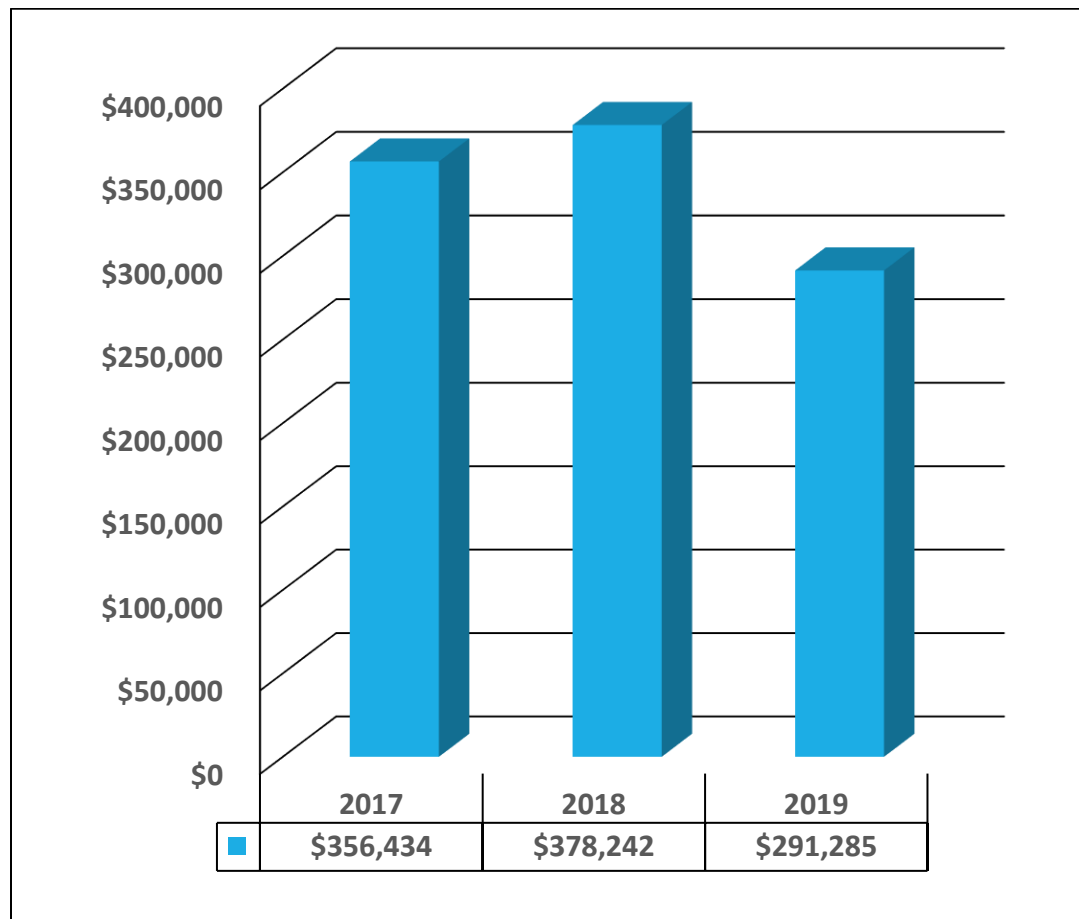


Figure 2: Program Registration Revenue



Spring 2019

Room	Days	Time	Instructor	SectionID	CourseID
LHCCSC	F	8:15 AM - 10:20 AM	McCullough, V	19625	HLTH 502
LHCCSC	TR	8:30 AM - 9:20 AM	Lowe, L	19335	HLTH 502
LHCCSC	T	9:00 AM - 10:50 AM	Duran DeMehranfard, M	19305	SPAN 231X
LHCCSC	MW	9:00 AM - 9:50 AM	Ward, M	19605	HLTH 502
LHCCSC	TR	9:30 AM - 10:45 AM	Lowe, L	19085	HLTH 501
LHCCSC	R	10:00 AM - 11:50 AM	Fernald, T	19075	ART 20X
LHCCSC	MW	10:00 AM - 10:50 AM	McReynolds, B	19010	HLTH 502
LHCCSC	F	10:30 AM - 12:35 PM	Snavelly, N	19165	HLTH 502
LHCCSC	F	10:30 AM - 12:35 PM	Yell, L	19165	HLTH 502
LHCCSC	T	11:00 AM - 12:50 PM	Fong, F	19440	HLTH 502
LHCCSC	MW	11:00 AM - 11:50 AM	McReynolds, B	19725	HLTH 502
LHCCSC	W	1:00 PM - 3:50 PM	Leipzig, V	18945	BIO 226X
LHCCSC	M	1:30 PM - 4:35 PM	Lommatsch Barrett, C	19365	ART 41X
LHCCSC	W	1:30 PM - 4:20 PM	Rogers Cloud, R	18810	ART 59X
LHCCSC	F	1:45 PM - 4:55 PM	Kiernan, M	80090	ART 58X
Total:					

Summer 2019

Room	Days	Time	Instructor	SectionID	CourseID
LHCCSC	F	8:15 AM - 10:05 AM	Costa, R	12585	HLTH 504
LHCCSC	TR	8:30 AM - 9:20 AM	Lowe, L	12500	HLTH 504
LHCCSC	T	9:00 AM - 10:50 AM	Leipzig, V	10430	BIO 226X
LHCCSC	MW	9:00 AM - 9:50 AM	Ward, M	12580	HLTH 504
LHCCSC	TR	9:30 AM - 10:45 AM	Lowe, L	12335	HLTH 503
LHCCSC	R	10:00 AM - 12:10 PM	Fernald, T	10560	ART 20X
LHCCSC	R	10:00 AM - 12:10 PM	Licavoli, L	10560	ART 20X
LHCCSC	MW	10:00 AM - 10:50 AM	McReynolds, B	12430	HLTH 504
LHCCSC	F	10:30 AM - 12:20 PM	Fong, F	12455	HLTH 504
LHCCSC	T	11:00 AM - 12:50 PM	Fong, F	12515	HLTH 504
LHCCSC	MW	11:00 AM - 11:50 AM	Nelson, J	12610	HLTH 504
LHCCSC	MF	1:30 PM - 4:20 PM	Lommatsch Barrett, C	10200	ART 41X
LHCCSC	W	1:30 PM - 4:20 PM	Rogers Cloud, R	10035	ART 59X
Total:					

Fall 2019					
Room	Days	Time	Instructor	SectionID	CourseID
LHCCSC	F	8:15 AM - 10:05 AM	Ma, W	12525	HLTH 502
LHCCSC	TR	8:30 AM - 9:20 AM	Lowe, L	12675	HLTH 502
LHCCSC	T	9:00 AM - 10:50 AM	Duran DeMehranfard, M	12640	SPAN 231X
LHCCSC	MW	9:00 AM - 9:50 AM	Ward, M	12505	HLTH 502
LHCCSC	TR	9:30 AM - 10:45 AM	Lowe, L	13320	HLTH 501
LHCCSC	R	10:00 AM - 11:50 AM	Enciso, M	80190	SPAN 231X
LHCCSC	MW	10:00 AM - 10:50 AM	McReynolds, B	12415	HLTH 502
LHCCSC	F	10:30 AM - 12:20 PM	Yell, L	13000	HLTH 502
LHCCSC	T	11:00 AM - 12:50 PM	Fong, F	13350	HLTH 502
LHCCSC	MW	11:00 AM - 11:50 AM	McReynolds, B	12995	HLTH 502
LHCCSC	M	11:30 AM - 2:35 PM	Lommatsch Barrett, C	12490	ART 41X
LHCCSC	W	1:00 PM - 3:50 PM	Leipzig, V	13280	BIO 226X
LHCCSC	W	1:30 PM - 4:20 PM	Rogers Cloud, R	13310	ART 59X
LHCCSC	F	1:45 PM - 4:50 PM	Kiernan, M	13090	ART 58X
Total:					

Title	CurEnr	StartDate	EndDate
HLTH AND WELLNESS(EI)	119	01/14/2019	05/22/2019
HLTH AND WELLNESS(EI)	122	01/14/2019	05/22/2019
INT PRAC SPANISH (EI)	42	01/14/2019	05/22/2019
HLTH AND WELLNESS(EI)	265	01/14/2019	05/22/2019
HLTH FIT-WELLNESS-EI	107	01/14/2019	05/22/2019
ART APPRECIATION-EI	27	01/14/2019	05/22/2019
HLTH AND WELLNESS(EI)	242	01/14/2019	05/22/2019
HLTH AND WELLNESS(EI)	80	01/14/2019	05/22/2019
HLTH AND WELLNESS(EI)	80	01/14/2019	05/22/2019
HLTH AND WELLNESS(EI)	79	01/14/2019	05/22/2019
HLTH AND WELLNESS(EI)	92	01/14/2019	05/22/2019
BIRDS OF WORLD (EI)	35	01/14/2019	05/22/2019
ART MEDIA STUDIES -EI	25	01/14/2019	05/22/2019
INT/ADV WATERCOLOR-E	48	01/14/2019	05/22/2019
BEG WATERCOLOR-EI	42	01/14/2019	05/22/2019
	1405		

Title	CurEnr	StartDate	EndDate
HEALTHY AGING (EI)	79	05/28/2019	07/23/2019
HEALTHY AGING (EI)	120	05/28/2019	07/23/2019
BIRDS OF WORLD (EI)	32	05/28/2019	07/23/2019
HEALTHY AGING (EI)	263	05/28/2019	07/23/2019
HEALTH & FITNESS (EI)	104	05/28/2019	07/23/2019
ART APPRECIATION-EI	31	05/28/2019	07/23/2019
ART APPRECIATION-EI	31	05/28/2019	07/23/2019
HEALTHY AGING (EI)	206	05/28/2019	07/23/2019
HEALTHY AGING (EI)	77	05/28/2019	07/23/2019
HEALTHY AGING (EI)	75	05/28/2019	07/23/2019
HEALTHY AGING (EI)	71	05/28/2019	07/23/2019
ART MEDIA STUDIES -EI	31	05/28/2019	07/23/2019
INT-ADV WATERCOLOR-E	38	05/28/2019	07/23/2019
	1158		

Title	CurEnr	StartDate	EndDate
HLTH AND WELLNESS(EI)	128	08/19/2019	12/18/2019
HLTH AND WELLNESS(EI)	133	08/19/2019	12/18/2019
INT PRAC SPANISH (EI)	46	08/19/2019	12/18/2019
HLTH AND WELLNESS(EI)	275	08/19/2019	12/18/2019
HLTH FIT-WELLNESS-EI	111	08/19/2019	12/18/2019
INT PRAC SPANISH (EI)	18	08/19/2019	12/18/2019
HLTH AND WELLNESS(EI)	216	08/19/2019	12/18/2019
HLTH AND WELLNESS(EI)	83	08/19/2019	12/18/2019
HLTH AND WELLNESS(EI)	71	08/19/2019	12/18/2019
HLTH AND WELLNESS(EI)	74	08/19/2019	12/18/2019
ART MEDIA STUDIES -EI	25	08/19/2019	12/18/2019
BIRDS OF WORLD (EI)	39	08/19/2019	12/18/2019
INT/ADV WATERCOLOR-E	42	08/19/2019	12/18/2019
BEG WATERCOLOR-EI	40	08/19/2019	12/18/2019
	1301		