

**CITY OF LAGUNA HILLS
PARKS & RECREATION COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, February 1, 2017**

CALL TO ORDER

The meeting was called to order at 7:00 PM by Chair Chris Mackey

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

Attendee Name	Title	Status	Arrived
Chris Mackey	Chair	Present	
Maya Douglas	Vice-Chair	Present	
Victoria Auer	Commissioner	Present	
David Robbins	Commissioner	Present	
Dan Cooper	Commissioner	Present	

1. PUBLIC COMMENTS

1.1 Parks and Recreation Commission Reorganization

Recommendation: That the Parks and Recreation Commission nominate and elect a Chair and Vice Chair.

Commissioner Cooper nominated Vice Chair Douglas for Chair, S/by Commissioner Auer.

Commissioner Auer nominated Commissioner Cooper for Vice Chair, S/by Commissioner Mackey.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Maya Douglas, Chair, Dan Cooper, Vice Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, David Robbins, Commissioner

2. MINUTES APPROVAL

2.1 Minutes Approval

Recommendation: That the Parks and Recreation Commission approve the December 7, 2016 regular meeting minutes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Victoria Auer, Commissioner
SECONDER:	Dan Cooper, Vice Chair
AYES:	Maya Douglas, Chair, Dan Cooper, Vice Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, David Robbins, Commissioner

3.1 Eagle Scout Project at Cabot Park

Recommendation: That the Parks and Recreation Commission receive a presentation from Eagle Scout candidate Dawson Campbell regarding the installation of a score board at Cabot Park.

Eagle Scout candidate Dawson Campbell greeted the Commission. Mr. Campbell provided the Commission an oral presentation regarding the installation of a scoreboard at Cabot Park to be utilized by Laguna Hills Little League. Included in Mr. Campbell's presentation were project details and a letter of support from Laguna Hills Little League.

Moved by Vice Chair Cooper to approve the Eagle Scout Project at Cabot Park, S/by Commissioner Mackey.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Cooper, Vice Chair
SECONDER:	Chris Mackey, Commissioner
AYES:	Maya Douglas, Chair, Dan Cooper, Vice Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, David Robbins, Commissioner

4. ADMINISTRATIVE REPORTS

4.1 2016 Community Services Department Year End Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

Deputy City Manager Reynolds summarized the report for the Commission. Mr. Reynolds introduced Community Services' Leader II's

Blake Consiglio and Kaylee McDonald who greeted the Commission and provided a presentation featuring all the highlights and major accomplishments of the past year.

RESULT:	RECEIVE AND FILE [UNANIMOUS]
MOVER:	Victoria Auer, Commissioner
SECONDER:	David Robbins, Commissioner
AYES:	Maya Douglas, Chair, Dan Cooper, Vice Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, David Robbins, Commissioner

4.2 Parks and Recreation Commission Participation in the 2017 - 2019 Budget Process

Recommendation: That the Parks and Recreation Commission propose its 2017 - 2019 Biennial Budget Major Plans for the City Council's consideration.

Deputy City Manager Reynolds provided a summary of the report. Mr. Reynolds stated the purpose of this agenda item was to elicit input from the Parks and Recreation Commission on its proposed major plans for the next two fiscal years (FY 2017/2108 and FY 2018/2019), which begins July 1, 2017. Deputy City Manager Reynolds provided the Commission with an update on the current biennial budget cycle's major plans and work programs for the Community Services Department. Mr. Reynolds indicated the City Council would be reviewing all proposed major plans at its Budget Workshop scheduled for March 11, 2017.

The Parks and Commission moved to recommend the following as budget considerations for the nest two year budget cycle:

1. Establish a dog park in the City of Laguna Hills.
Moved by Commissioner Mackey, S/by Vice Chair Cooper.
2. Repair the existing or install a new electronic scoreboard at the Community Center and Sports Complex's Little League baseball field.
Moved by Commissioner Mackey, S/by Commissioner Robbins.
3. Install holiday decorations within the City's medians to include lights and banners.
Moved by Commissioner Auer, S/by Commissioner Robbins.

4. Establish a City branding campaign and incorporate the brand throughout the City such as at its entry ways and within the City Parks.

Moved by Commissioner Auer, S/by Chair Douglas.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Maya Douglas, Chair, Dan Cooper, Vice Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, David Robbins, Commissioner

5. INFORMATIONAL ITEMS

6. COMMISSIONER COMMENTS

7. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this session, Chair Mackey declared the meeting adjourned at 8:23 PM.

Dan Meehan, Superintendent

ATTEST:

Maya Douglas, Chair

Approved at meeting of April 5, 2017