



CITY OF LAGUNA HILLS CITY COUNCIL

SPECIAL MEETING AGENDA Tuesday, January 26, 2021 – 5:00 PM

Erica Pezold, Mayor

Don Sedgwick, Mayor Pro Tempore

Bill Hunt, Council Member

Janine Heft, Council Member

Dave Wheeler, Council Member

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

NOTICE REGARDING CORONAVIRUS (COVID-19): Please be advised that some, or all, of the City Council Members may attend this meeting via teleconference. This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic. If you wish to attend the City Council meeting in person, the City Council Chamber is located at 24035 El Toro Road, Laguna Hills, CA 92653. The public shall have the right to observe and offer public comment at this location on items listed on this Agenda only. If you plan on attending, please follow the California Department of Health Guidelines by wearing a mask, washing your hands often, refraining from handshakes and maintaining social distance of six feet between individuals. You may also view the live stream of the meeting online at:

<http://lagunahillsca.ig2.com/Citizens/Default.aspx>.

Submission of Public Comments: While you may attend this meeting in person, given the health risks associated with COVID-19, the City encourages those wishing to make public comments at the January 26, 2021, City Council meeting on items listed on this agenda, to submit your comments by email to the City Clerk at publiccomments@lagunahillsCA.gov, by 3:00 p.m. on January 26, 2021. In the subject line of the email, please state your name and the item number you are commenting on. If you wish to submit a public comment on more than one agenda item, please send a separate email for each item you are commenting on. All comments received by 3:00 p.m. on the date of the meeting will be provided to the City Council in advance to allow time for the Council to read them. Email comments will NOT be read by the City Clerk during the meeting, but will be announced and made part of the record. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, Twitter, etc.) will not be accepted.

Announcement of Public Comments: During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all email comments received by 3:00 p.m. on January 26, 2021. The email comments, including your name, will become part of the record of the City Council meeting and will be public information.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

ROLL CALL OF CITY COUNCIL MEMBERS**PUBLIC COMMENTS**

Members of the public may address the City Council only on items listed on the Special Meeting Agenda. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

INTERVIEWS OF APPLICANTS FOR PURPOSES OF APPOINTING TRAFFIC COMMISSIONERS AND PARKS AND RECREATION COMMISSIONERS**Commission Interviews and Appointments**

Recommendation: That the City Council interview applicants for the Traffic Commission and Parks and Recreation Commission and appoint three Traffic Commissioners and two Parks and Recreation Commissioners.

ADJOURNMENT

The next Regular Meeting of the City Council/Planning Agency will be February 9, 2021, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by January 22, 2021, at 5:00 pm.



City Clerk

January 22, 2021

Date

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: January 26, 2021
TO: Mayor and Council Members
FROM: Melissa Au-Yeung
Deputy City Manager
ISSUE: Commission Interviews and Appointments

RECOMMENDATION: That the City Council interview applicants for the Traffic Commission and Parks and Recreation Commission and appoint three Traffic Commissioners and two Parks and Recreation Commissioners.

SUMMARY:

Currently, the Traffic Commission has three vacancies and the Parks and Recreation Commission has two vacancies. The application period for those interested in serving on the Traffic Commission, or for those interested in serving on the Parks and Recreation Commission opened on December 2, 2020 and closed on January 5, 2021. The City received a total of seven applications; two for the Parks and Recreation Commission, two for the Traffic Commission and three for both Commissions. Copies of the submitted application forms are included as an attachment to this staff report.

BACKGROUND:

As of January 31, 2021, per Laguna Hills Municipal Code (LHMC) Section 2-28.070 the Traffic Commission will have three vacancies and the Parks and Recreation Commission will have two vacancies. The two vacancies on the Parks and Recreation Commission are due to term expiration of full four-year terms for two of the Commissioners. One of the vacancies on the Traffic Commission is due to term expiration of a full four-year term, one vacancy is due to term expiration of a partial two-year term and one is due to term expiration after a partial ten-month term. The two Commissioners were appointed by the City Council per LHMC Section 2-28.080 to partial terms due to vacancies that

Commission Interviews and Appointments

January 26, 2021

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occurred prior to the expiration of the term. When a commissioner's term expires, reappointment is not automatic and a Commissioner must reapply if they wish to continue to serve. One incumbent Traffic Commissioner and the two incumbent Parks and Recreation Commissioners that served partial terms have reapplied to continue to serve as Commissioners.

The City Clerk's Department notified the existing Commissioners of their upcoming vacancies, sent a press release to local media and published a separate legal notice for each Commission in the Saddleback Valley News announcing the notice of vacancies. For those interested in serving on the Traffic Commission, or for those interested in serving on the Parks and Recreation Commission the application period opened on December 2, 2020 and closed on January 5, 2021. The City received a total of seven applications; two for the Parks and Recreation Commission, two for the Traffic Commission and three for both Commissions.

The City Council will conduct a brief interview of each applicant in fifteen-minute intervals, according to the interview schedule provided in their Commission Interview Binder Packet. A sheet of suggested questions for the applicants has also been provided to the City Council in the Commission Interview Binder. Copies of the submitted applications forms are included as an attachment to this staff report and the entire Commission Interview Binder is on file in the City Clerk's department. After the interviews the City Council will appoint three Parks and Recreation Commissioners and two Traffic Commissioners to serve four-year terms on their respective Commission until their terms expire on January 31, 2025.

ATTACHMENTS:

- 2021 Commission Applications Received

Applications Received 2021

Applicants to the Traffic Commission:
Manuel Hernandez
Mark Schaff
Applicants to Both Commissions:
Patricia Thee
Susan Caskey
Don Caskey
Applicants to the Parks and Recreation Commission:
Victoria Auer
Polixeni (Poly) Zweigle

CITY OF LAGUNA HILLS

APPLICATION FOR APPOINTMENT TO CITY COMMITTEE/COMMISSION

I AM APPLYING FOR THE (CHECK AS MANY AS APPLY):
 PARKS AND RECREATION COMMISSION
 TRAFFIC COMMISSION

X

(Please type or print in ink.)

Name: Manuel Hernandez Home Phone: () _____
 Address: 25752 Via Thomas #103 City: Laguna Hills Zip: 92653
 Occupation: Lab Instructor Years Lived in Laguna Hills: 12 yrs
 Employer: Caremore Health Work Phone: () _____
 Address: _____ City: _____ Zip: _____
 E-mail Address: menodte@yahoo.com
 Educational Background/Degrees: AA Liberal Arts

Licenses or Special Certificates held: ① Phlebotomy state license
② BLS / CPR

List any Orange County or other City committee/commission on which you have served, and year(s) of service:

- ① Aliso Meadows Condo Association Pres. 4 yrs 2009-2013
 ② St Pius V Catholic Church Community leader 1989-2011

Organizations to which you belong (professional, technical, community, service):
Mission Basilica San Juan Capistrano - Church

Briefly state why you wish to serve on a committee or commission and why you believe you are qualified for the position. Be specific. (Use additional paper if necessary).

Interested in preserving the character of the central neighborhood & give back to my community.

References

- 1) Carmen Money Benicia Watkins
 3) Frank Sousa

I understand that any or all information on this form may be verified. I consent to the release of this information for publicity purposes.

Signature: _____

Date: 11/10/2020

Return to: City of Laguna Hills, 24035 El Toro Road, Laguna Hills, CA 92653 (949) 707-2630

CITY OF LAGUNA HILLS

APPLICATION FOR APPOINTMENT TO CITY COMMITTEE/COMMISSION

I AM APPLYING FOR THE (CHECK AS MANY AS APPLY):

PARKS AND RECREATION COMMISSION

TRAFFIC COMMISSION

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(Please type or print in ink.)

Name: Mark Schaff Home Phone: () . . .Address: 26001 Anacapa St. City: Laguna Hills Zip: 92653Occupation: Organizational Development Years Lived in Laguna Hills: 29Employer: Orange County Transportation Authority Work Phone: ()Address: 600 S. MAIN ST City: ORANGE Zip: 92863E-mail Address: mschaff@octa.netEducational Background/Degrees: BS in Accounting - MBA in FinanceLicenses or Special Certificates held: CPA (inactive)

List any Orange County or other City committee/commission on which you have served, and year(s) of service:

NONEOrganizations to which you belong (professional, technical, community, service): Boy Scout leader,
AYSO Soccer (coach & board member), ATD^{ca} (volunteer & board member), LH Volunteer Day,

Briefly state why you wish to serve on a committee or commission and why you believe you are qualified for the position. Be specific. (Use additional paper if necessary).

First, I believe in citizen government. When possible citizens should volunteer to
know their community & contribute/reduce expenses. Second, I have background
in public transportation that qualify me to research issues & promote sound decisions.References: 1) Don Seelgwick, city council 2) Patricia Thee, volunteer
3) Joe Lusker, neighbor

I understand that any or all information on this form may be verified. I consent to the release of this information for publicity purposes.

Signature: Mark Schaff Date: 11/13/2020

Return to: City of Laguna Hills, 24035 El Toro Road, Laguna Hills, CA 92653 (949) 707-2630

Attachment: 2021 Commission Applications Received (2286 : Commission Interviews and Appointments)

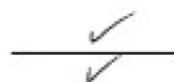
CITY OF LAGUNA HILLS

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I AM APPLYING FOR THE (CHECK AS MANY AS APPLY):

PARKS AND RECREATION COMMISSION

TRAFFIC COMMISSION



(Please type or print in ink.)

Name: Patricia Thee Home Phone: _____Address: 24542 LaCienega City: Laguna Hills Zip: 92653Occupation: sales Years Lived in Laguna Hills: 52Employer: self Work Phone: () sameAddress: 24542 LaCienega City: Laguna Hills Zip: 92653E-mail Address: pthee1@yahoo.comEducational Background/Degrees: UCI B.A. Social ScienceLicenses or Special Certificates held: -

List any Orange County or other City committee/commission on which you have served, and year(s) of service:

City of Laguna Hills Memorial Day Half Marathon - volunteerOrganizations to which you belong (professional, technical, community, service): National Charity League, PTA, Chamber of Commerce, Lions Heart, LHH S Grad Nite Committee

Briefly state why you wish to serve on a committee or commission and why you believe you are qualified for the position. Be specific. (Use additional paper if necessary).

I would like to help set goals and policies that will meet the present and future needs of our residents. I have volunteered for many organizations in our community.

References:

1) Bill Hinds, LHH S Principal2) Stephanie Foundoulis3) Brooke Sieke

I understand that any or all information on this form may be verified. I consent to the release of this information for publicity purposes.

Signature: Patricia TheeDate: 1/4/21

Return to: City of Laguna Hills, 24035 El Toro Road, Laguna Hills, CA 92653 (949) 707-2630

CITY OF LAGUNA HILLS

APPLICATION FOR APPOINTMENT TO CITY COMMITTEE/COMMISSION

I AM APPLYING FOR THE (CHECK AS MANY AS APPLY):

PARKS AND RECREATION COMMISSION

TRAFFIC COMMISSION

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(Please type or print in ink.)

Name: Susan 'Susie' Caskey Home Phone _____Address: 27182 Hidden Trail City: Laguna Hills Zip: 92653Occupation: Health Care Contracts/Gov. Relations Years Lived in Laguna Hills: 23Employer: MemorialCare Saddleback Med Ctr Work Phone: () Retired in 2014Address: 24451 Health Ctr. Dr. City: L. H. Zip: 92653E-mail Address: susie@susiecaskey.comEducational Background/Degrees: Speech Communications CSULB 1975-1977Licenses or Special Certificates held: MemorialCare Saddleback Medical Center Leadership Academy Class of 2004

List any Orange County or other City committee/commission on which you have served, and year(s) of service:

Health Care Agency Procurement Evaluation Panel for Ambulance Services Oct-Nov 2015Organizations to which you belong (professional, technical, community, service): Please see attached

Briefly state why you wish to serve on a committee or commission and why you believe you are qualified for the position. Be specific. (Use additional paper if necessary).

Now that I am retired I would like to serve my community, gain new skills, share diverse viewpoints and step out of my 'retired' comfort zone. I believe I have a lifetime of county & community involvement to offer a unique perspective

References:

- 1) Joel Lautenschlager, LH City Council Retired
- 2) Tony Struthers, VP Support Saddleback Medical Center
- 3) Senator Pat Bates Dist 36

I understand that any or all information on this form may be verified. I consent to the release of this information for publicity purposes.

Signature: Susan CaskeyDate: January 5, 2021

Return to: City of Laguna Hills, 24035 El Toro Road, Laguna Hills, CA 92653 (949) 707-2630

Attachment: 2021 Commission Applications Received (2286 : Commission Interviews and Appointments)

CITY OF LAGUNA HILLS

APPLICATION FOR APPOINTMENT TO CITY COMMITTEE/COMMISSION

I AM APPLYING FOR THE (CHECK AS MANY AS APPLY):

PARKS AND RECREATION COMMISSION

TRAFFIC COMMISSION

X

X

(Please type or print in ink.)

Name: DONALD W. CASKEY Home Phone: 1Address: 27182 HIDDEN TRAIL ROAD City: LAGUNA HILLS Zip: 92653Occupation: ARCHITECT / UNIVERSITY ADMIN / PLANNER Years Lived in Laguna Hills: 38Employer: SELF-EMPLOYED Work Phone: Address: SAME AS ABOVE City: Zip: E-mail Address: DON@DONCASKEY.COMEducational Background/Degrees: BACHELOR OF ARCHITECTURE, USC, 1972MASTER OF URBAN DESIGN, USC, 1973Licenses or Special Certificates held: LICENSED ARCHITECT, CALIFORNIA, TEXASNATIONAL COUNCIL OF ARCHITECTURAL REVIEW BOARDS - CERTIFIED

List any Orange County or other City committee/commission on which you have served, and year(s) of service:

NO ORANGE COUNTY OR CITY COMMITTEES/COMMISSIONS. NELLIE GAIL RANCA EMERGENCYPREPAREDNESS COMMITTEE; FAIRWAY CIRCLE HOA ARCHITECTURAL COMMITTEEOrganizations to which you belong (professional, technical, community, service): AMERICAN INSTITUTE OF ARCHITECTS
(SEE ATTACHED CV.)CALIFORNIA VP OF EDUCATION & PROFESSIONAL DEVELOPMENT; ASSOCIATION OF UNIVERSITY ARCHITECTS, NATIONAL CHAIR OF PROFESSIONAL PRACTICE COMMITTEE

Briefly state why you wish to serve on a committee or commission and why you believe you are qualified for the position. Be specific. (Use additional paper if necessary).

I AM NEARLY A FORTY YEAR RESIDENT OF LAGUNA HILLS. I WAS THE ARCHITECT FORTHE LAGUNA HILLS CIVIC CENTER. I HAVE GOTTEN TO A TIME IN MY LIFE WHERE ICAN VOLUNTEER MY TIME FREELY TO THE CITY I LOVE. I BELIEVE THAT I HAVE
LEADERSHIP SKILLS, HISTORY, AND EXPERIENCE TO OFFER.

References:

- 1) MELODY CARRUTH - LH CITY COUNCIL (RETIRED)
- 2) NICKI DENNIS STEPHENS - EXEC VICE PRES. & LA CAUF.
- 3)

DON WHITE, LH CITY MANAGER
(WORKED CLOSELY W/ DON DURING DESS
& CONSTRUCTION OF CIVIC CENTER W/ HE
HE WAS ASSISTANT CITY MANAGER)

I understand that any or all information on this form may be verified. I consent to the release of this information for publicity purposes.

Signature: Donald W. CaskeyDate: JANUARY 5, 2021

Return to: City of Laguna Hills, 24035 El Toro Road, Laguna Hills, CA 92653 (949) 707-2630

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I AM APPLYING FOR THE (CHECK AS MANY AS APPLY):

PARKS AND RECREATION COMMISSION X
 TRAFFIC COMMISSION _____

(Please type or print in ink.)

Name: Victoria Auer Home Phone: () 1 - 2Address: 25431 McIntyre St. City: Laguna Hills Zip: 92653Occupation: Senior Real Estate Manager Years Lived in Laguna Hills: 25Employer: Shea Properties Work Phone: () _____Address: 130 Vantage Suite 200 City: Aliso Viejo Zip: 92656E-mail Address: Victoria.auer@sheaproperties.comEducational Background/Degrees: Attended University of OregonCertified Property ManagerLicenses or Special Certificates held: Real Estate Sales License (CPM)Member National Association of Realtors, Certified Property Manager

List any Orange County or other City committee/commission on which you have served, and year(s) of service:

I have had the privilege of serving as aParks & Rec. Commissioner for 7+ yearsOrganizations to which you belong (professional, technical, community, service): Realtor,Institute of Real Estate Management, KAT Alumni

Briefly state why you wish to serve on a committee or commission and why you believe you are qualified for the position. Be specific. (Use additional paper if necessary).

I am a commercial property manager with 20+years of experience. This includes budgeting,Site supervision, large capital projects, risk management,marketing and leasing. I am still enjoying public service.References: 1) Gabriela Arce 2) Keri Folmer3) Peter Park

I understand that any or all information on this form may be verified. I consent to the release of this information for publicity purposes.

Signature: V. Auer Date: 11/14/20

Return to: City of Laguna Hills, 24035 El Toro Road, Laguna Hills, CA 92653 (949) 707-2630

CITY OF LAGUNA HILLS

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 TRAFFIC COMMISSION

(Please type or print in ink.)

Name: Polixeni (Poly) zweigle Home Phone: _____ Address: _____
24582 La Cienega St. City: Laguna Hills Zip: 92653

Occupation: College/University Professor Years Lived in Laguna Hills: 30yrs.

Employer: Saddleback College/Brandman Un. Work Phone: _____

Address: 28000 Marguerite Pkwy City: Mission Viejo Zip: 92692

E-mail Address: polyzweigle@gmail.com

Educational Background/Degrees: BA - Human Development MIA in Education - Early Childhood Leadership
Doctoral Candidate - Ed.D - ABD - Organizational Leadership

Licenses or Special Certificates held: n/a

List any Orange County or other City committee/commission on which you have served, and year(s) of service:

n/a

Organizations to which you belong (professional, technical, community, service): AYSO 1422 Board
Girl Scout of Orange County, March of Dimes volunteer, Academic Senate

Briefly state why you wish to serve on a committee or commission and why you believe you are qualified for the position. Be specific. (Use additional paper if necessary).

I really love Laguna Hills, and I want to serve my community. I have
experience working with diverse populations and served on other Boards.
My education and career experience is in operations & leadership.

References:

1) Liz Gray

2) Kris McCord

3) Nicole Ibarra

I understand that any or all information on this form may be verified. I consent to the release of this information for publicity purposes.

Signature: P. zweigle

Date: 1/5/21

Return to: City of Laguna Hills, 24035 El Toro Road, Laguna Hills, CA 92653 (949) 707-2630

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