

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, January 23, 2024**

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Wheeler.

INVOCATION: Mayor Pro Tempore Sweeney

PLEDGE OF ALLEGIANCE: Council Member Heft

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Dave Wheeler	Mayor	Present	
Joshua Sweeney	Mayor Pro Tempore	Present	
Don Caskey	Council Member	Present	
Janine Heft	Council Member	Present	
Erica Pezold	Council Member	Present	

1. PRESENTATIONS AND PROCLAMATIONS

1.1 Laguna Hills High School Student Liaison Report

The City Council received a report from Laguna Hills High School 2023 Fall Student Liaison Forrest Frey.

1.2 Presentation by Mercy House on Homeless Outreach

The City Council received an update from Timothy Huynh, Chief Programs Officer on Mercy House's homeless outreach efforts in the City of Laguna Hills.

2. SCHEDULE OF FUTURE EVENTS

2.1 Schedule of Future Events

City Clerk Lee announced the upcoming meetings and events.

3. PUBLIC COMMENTS

The following individuals addressed the City Council on non-agendized items:

Adam Tallabas, District Representative for Laguna Hills from Orange County Fifth District Supervisor Katrina Foley's office provided a report of the OC Board of Supervisors recent and upcoming meetings.

Chris Boucly, Section Manager, Capital Projects Outreach, Orange County Transportation Authority, provided an update on the I-5 South County Improvement Project.

Trent Frisina, a resident of Laguna Hills, expressed concerns over lack of lighting on walkways at the Community Center.

4. CONSENT CALENDAR

Motion to approve the Consent Calendar with Mayor Wheeler removing Item No. 4.5.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janine Heft, Council Member
SECONDER:	Erica Pezold, Council Member
AYES:	Dave Wheeler, Mayor; Joshua Sweeney, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Erica Pezold, Council Member

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for January 9, 2024, Regular Meeting

Recommendation: That the City Council approve the City Council/Planning Agency Minutes for the January 9, 2024, Regular Meeting.

4.3 Ratification of January 23, 2024, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from December 22, 2023, to January 11, 2024, in the amount of \$1,431,983.97.

4.4 Treasurer's Investment Report for December 2023

Recommendation: That the City Council receive and file the Treasurer's Investment Report for the month of December 2023.

ITEMS REMOVED FROM THE CONSENT CALENDAR**4.5 Community Development Block Grant Application for the City of Laguna Hills Public Facilities & Improvements Application for Fiscal Year 2024-2025**

Mayor Wheeler removed Item No. 4.5 from the Consent Calendar to provide comments on the Item.

Recommendation: That the City Council adopt Resolution No. 2024-01-23-1: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AUTHORIZING THE SUBMITTAL OF THE CITY OF LAGUNA HILLS PUBLIC FACILITIES AND IMPROVEMENTS APPLICATION FOR FISCAL YEAR 2024-2025 AND ACCEPTING THE AWARD OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, IF AWARDED FUNDING."

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Wheeler, Mayor
SECONDER:	Erica Pezold, Council Member
AYES:	Dave Wheeler, Mayor; Joshua Sweeney, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Erica Pezold, Council Member

5. PLANNING AGENCY

Mayor Wheeler recessed the City Council Meeting, and acting in capacity as Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:35 p.m.

5.1. ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Dave Wheeler	Char	Present	
Joshua Sweeney	Vice Chair	Present	
Don Caskey	Agency Member	Present	
Janine Heft	Agency Member	Present	
Erica Pezold	Agency Member	Present	

5.2. PUBLIC COMMENTS

There were no Planning Agency public comments on non-agendized items.

5.3. APPROVAL OF MINUTES

The Planning Agency Minutes were approved by the City Council.

5.4. ADMINISTRATIVE REPORTS

There were no Planning Agency administrative reports.

5.5. PLANNING AGENCY PUBLIC HEARINGS

5.5.1 Conditional Use Permit (CUP) No. USE-0157-2023, a Request by Zac Reese, the Applicant on Behalf of Danckuts Institute of Hair, to Establish a Barber School in an Existing 1,238 Square-Foot Tenant Space Located at 23024 Lake Forest Drive, Suite F

Assistant Planner Ash reviewed the information provided in the staff report and provided a PowerPoint presentation.

Chair Wheeler opened the Public Hearing.

The following individuals addressed the Planning Agency on Item No. 5.5.1:

Project Applicant Zac Reese, Owner, Danckuts, made himself available for any Planning Agency Member questions.

Chair Wheeler closed the Public Hearing.

Recommendation: That the Planning Agency:

- 1) Conduct a public hearing;
- 2) Find and determine that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of Title 14, Chapter 3 of the California Code of Regulations (Class 1, Existing Facilities); and
- 3) Adopt Resolution No. PA2024-01-23-1: A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT (CUP) NO. USE-0157-2023, A REQUEST BY ZAC REESE, THE APPLICANT ON BEHALF OF DANCKUTS INSTITUTE OF HAIR, TO ESTABLISH A BARBER SCHOOL IN AN EXISTING 1,238 SQUARE-FOOT TENANT SPACE LOCATED AT 23024 LAKE FOREST

DRIVE, SUITE F, INCLUDING AN EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PER CEQA GUIDELINES SECTION 15301 OF TITLE 14, CHAPTER 3 OF THE CALIFORNIA CODE OF REGULATIONS (CLASS 1, EXISTING FACILITIES).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Agency Member
SECONDER:	Janine Heft, Agency Member
AYES:	Dave Wheeler, Chair, Joshua Sweeney, Vice Chair; Don Caskey, Agency Member; Janine Heft, Agency Member; Erica Pezold, Agency Member

PLANNING AGENCY ADJOURNMENT

Chair Wheeler adjourned the Planning Agency Meeting at 7:41 p.m. and reconvened the City Council Meeting. All Council Members were present in Chamber.

6. CITY COUNCIL PUBLIC HEARINGS

There were no City Council public hearings.

7. ADMINISTRATIVE REPORTS

7.1. City Manager

The City Manager gave no administrative reports.

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

There were no matters agendized by City Council Members.

9. CITY COUNCIL MEMBER COMMITTEE REPORTS

9.1 Committee Assignment Reports

The City Council received reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. CITY COUNCIL MEMBER COMMENTS**Council Member Pezold**

Council Member Pezold requested a discussion on lighting at the Community Center be agendized for a future meeting and received a second from Council Member Heft and Mayor Wheeler.

Council Member Pezold requested a discussion with Orange County Transportation Authority (OCTA) on replacement of trees removed in the City be agendized for a future agenda and received a second from Council Member Caskey.

Council Member Pezold requested a discussion on parking requirements to pro-actively plan for growth as new businesses are approved be agendized for a future meeting.

Council Member Pezold requested a discussion on California Government Code section 54957.2 be agendized for a future meeting and received a second from Mayor Wheeler.

Council Member Heft

Council Member Heft provided an update on the Transportation Corridor Agencies (TCA) and announced her recent election as Chair of the San Joaquin Hills Transportation Corridor Agency (SJHTCA) for 2024.

Mayor Wheeler

Mayor Wheeler reported on a recent connection he helped facilitate between the Elks Lodge and local sports organizations.

Mayor Wheeler requested that the Council Members review the approved City Council Policies, Administrative Orders, and Ordinances to create a priority list of items that can be removed, requested a discussion be agendized on a future meeting, and received a second from Council Member Pezold.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Wheeler declared the meeting adjourned at 8:18 p.m.

Jennifer Lee, City Clerk

ATTEST:

Dave Wheeler, Mayor

Approved at meeting of February 13, 2024