

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, January 23, 2018**

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Mel Carruth.

PLEDGE OF ALLEGIANCE: COUNCIL MEMBER HEFT

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Mel Carruth	Mayor	Present	
Dore J. Gilbert, M.D.	Mayor Pro Tempore	Present	
Janine Heft	Council Member	Present	
Barbara D. Kogerman	Council Member	Present	
Don Sedgwick	Council Member	Present	

CLOSED SESSION REPORT

There was no Closed Session Report.

1. PRESENTATIONS AND PROCLAMATIONS

1.1 Certificate of Recognition, Maya Williams, Laguna Hills High School Student Liaison for Fall 2017

Recommendation: Mayor Carruth presented a Certificate of Recognition to Maya Williams recognizing her service as the Laguna Hills High School Student Liaison for Fall 2017.

Mayor Carruth took Item No. 1.3 out of order on the Agenda.

1.3 Laguna Hills High School Student Liaison

Recommendation: The City Council received an update from Laguna Hills High School Student Liaison Maya Williams, Kaylie Bair is scheduled to provide the Laguna Hills High School update at the City Council meeting of February 13, 2018.

1.2 Appointment of Laguna Hills High School Student Liaison Kaylie Bair for the 2018 Spring Semester.

Recommendation: Mayor Carruth presented a Certificate of Appointment to Laguna Hills High School Student Liaison Kaylie Bair.

1.4 Laguna Hills 3/5 Marine Support Committee

Recommendation: Karen Robbins, 3/5 Dark Horse Committee Chair, introduced Lieutenant Colonel Jackson Doan who provided the City Council with an update on Team Dark Horse and presented a plaque of appreciation to Mayor Carruth and the City of Laguna Hills for the City's support and dedication to the Marines and Sailors of the 3rd Battalion, 5th Marines. Lt. Col. Doan also introduced the Dark Horse Command Team – Lieutenant Colonel Geoff M. Hollopeter, Sergeant Major Edward Kretschmer, and Captain Tyler Anthony.

1.5 Recognition of Bruce E. Channing on the Occasion of His Retirement

Recommendation: That the City Council present a City Tile and adopt Resolution No. 2018-01-23-1, A Resolution of the City Council of the City of Laguna Hills, California, recognizing Bruce E. Channing for his service to the City as City Manager, December 2, 1991, through February 2, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dore J. Gilbert, M.D., Mayor Pro Tempore
SECONDER:	Don Sedgwick, Council Member
AYES:	Mel Carruth, Mayor; Dore J. Gilbert, M.D., Mayor Pro Tempore; Janine Heft, Council Member; Barbara D. Kogerman, Council Member; Don Sedgwick, Council Member

Mayor Carruth presented City Manager Bruce E. Channing with a Certificate of Recognition and City Tile. Rhonda Reardon, District Representative Senator Patricia C. Bates Office, and Anne Figueroa, District Representative Assemblyman William P. Brough's Office, presented Mr. Channing with a California Legislative Resolution commending his service and contributions to the City of Laguna Hills and the State of California. Marcia Manker, Saddleback Memorial Medical Center CEO, and Brennan James, Saddleback Memorial Medical Center Vice President, Strategy and Business Development, presented Mr. Channing with a Resolution from MemorialCare Saddleback Memorial Medical Center recognizing Mr. Channing for his time and leadership to the Saddleback Memorial Foundation and his dedicated service to the City of Laguna Hills. Donald Froelich, Moulton

Niguel Water District President of the Board, presented Mr. Channing with a Resolution honoring him for twenty-six years of dedicated service to the City of Laguna Hills. Jefferson Cha, District Representative Congresswoman Mimi Walters' Office, presented Mr. Channing with a Certificate of Congressional Recognition for his dedication and service to the City.

Council Members expressed their appreciation to Mr. Channing for his distinguished and dedicated service to the City, acknowledged his many accomplishments, and congratulated him on his retirement.

City Manager Channing thanked everyone for the recognition and kind words. Mr. Channing thanked Council Members for their time and effort as elected officials and their devotion to the City of Laguna Hills, and also thanked the management team for their outstanding work and commitment to the welfare of the City. Mr. Channing offered his congratulations to Mr. Don White as the newly appointed City Manager.

2. PUBLIC COMMENTS

There were no Public Comments.

3. CONSENT CALENDAR

Motion to approve the Consent Calendar, with Mayor Carruth removing Item No. 3.6:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dore J. Gilbert, M.D., Mayor Pro Tempore
SECONDER:	Barbara D. Kogerman, Council Member
AYES:	Mel Carruth, Mayor; Dore J. Gilbert, M.D., Mayor Pro Tempore; Janine Heft, Council Member; Barbara D. Kogerman, Council Member; Don Sedgwick, Council Member

3.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all Ordinances and Resolutions on the Agenda and declare that said titles which appear on the Public Agenda shall be determined to have been read by title and further reading waived.

3.2 Approval of Minutes for January 9, 2018, Regular Meeting

Recommendation: That the City Council approve the Minutes for the January 9, 2018, Regular Meeting.

3.3 Approval of Warrant Register for Period Ended January 23, 2018

Recommendation: That the City Council approve the Warrant Register in the amount of \$303,637.78.

3.4 City Application for Fiscal Year 2018/2019 and Fiscal Year 2019/2020 Community Development Block Grant (CDBG) Funds for Housing Rehabilitation and Public Facilities and Improvements for the Florence Sylvester Memorial Senior Center

Recommendation: That the City Council confirm staff's submittal of the City's application for Bid No. 012-182310 for Housing Rehabilitation and Public Facilities and Improvements for Fiscal Year 2018/2019 and Fiscal Year 2019/2020.

3.5 Assignment and Assumption Agreement for HR Green Professional Services Agreements for: (1) On-Call Civil Engineering Services; and (2) On-Call Building and Safety Services

Recommendation: That the City Council approve the Assignment and Assumption Agreements changing HR Green California, Inc. to HR Green Pacific, Inc. for the Professional Services Agreements of: (1) On-call civil engineering and management services; and (2) On-call professional civil engineering, building & safety, civil plan check, building code compliance, and building inspection consulting services and authorize the City Manager to execute the Assignments.

ITEMS REMOVED FROM THE CONSENT CALENDAR**3.6 Authorization for the Disposal and Sale of Surplus City Vehicle**

Recommendation: That the City Council Authorize the Commencement of the Disposal and Sale of Surplus City Vehicle.

Mayor Carruth removed Item No. 3.6 from the Consent Calendar. This item will return to City Council for consideration at a future date.

4. PLANNING AGENCY

Mayor Carruth recessed the City Council meeting and, acting in the capacity of Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 8:02 p.m.

4.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Mel Carruth	Chair	Present	
Dore J. Gilbert, M.D.	Vice Chair	Present	
Janine Heft	Agency Member	Present	
Barbara D. Kogerman	Agency Member	Present	
Don Sedgwick	Agency Member	Present	

4.2 PUBLIC COMMENTS

There were no Public Comments.

4.3 APPROVAL OF MINUTES FOR JANUARY 9, 2018, REGULAR MEETING**4.3.1 Approval of Minutes for January 9, 2018, Regular Meeting**

Recommendation: That the Planning Agency approve the Minutes for the January 9, 2018, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janine Heft, Agency Member
SECONDER:	Barbara D. Kogerman, Agency Member
AYES:	Mel Carruth, Chair; Dore J. Gilbert, M.D., Vice Chair; Janine Heft, Agency Member; Barbara D. Kogerman, Agency Member; Don Sedgwick, Agency Member

4.4 ADMINISTRATIVE REPORTS

There were no Administrative Reports.

4.5 PLANNING AGENCY PUBLIC HEARINGS

There were no Planning Agency Public Hearings.

PLANNING AGENCY ADJOURNMENT

Mayor Carruth reconvened the City Council meeting at 8:03 p.m. All Council Members were present.

5. CITY COUNCIL PUBLIC HEARINGS

There were no City Council Public Hearings.

6. ADMINISTRATIVE REPORTS

6.1 City Manager

The City Manager gave no Administrative Reports.

6.2 Assistant City Manager

6.2.1 Proposed Ordinance Amending and Restating Chapter 3-28 (Approval of Change Orders or Increases in Fixed Price Contracts) of the Laguna Hills Municipal Code Relating to Public Works Contracts

Finance Manager Reyes briefly reviewed the information provided in the Staff Report.

Recommendation: That the City Council introduce for first reading, read by title only, and waive further reading, an Ordinance entitled: "An Ordinance of the City of Laguna Hills, California, Amending and Restating Chapter 3-28 (Approval of Change Orders or Increases in Fixed Price Contracts) of Title 3 (Revenue and Finance) of the Laguna Hills Municipal Code Relating to Public Works Contracts."

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Barbara D. Kogerman, Council Member
SECONDER:	Dore J. Gilbert, M.D., Mayor Pro Tempore
AYES:	Mel Carruth, Mayor; Dore J. Gilbert, M.D., Mayor Pro Tempore; Janine Heft, Council Member; Barbara D. Kogerman, Council Member; Don Sedgwick, Council Member

7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

There were no matters agendized and presented by City Council Members.

8. CITY COUNCIL MEMBER COMMENTS

Mayor Carruth

Mayor Carruth reported that she attended, along with Council Member Heft, the grand opening of the El Toro Pharmacy located at 23665 Moulton Parkway, Suite A, on Thursday, January 18, 2018. She also reported that the previous Fresh & Easy Market site is being renovated by the federal government to be a Veteran's Center for medical assistance.

Mayor Carruth also distributed an example of “Six C” technology which the Transportation Corridor Agency will use to replace the current transponders prior to January 2019.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Carruth declared the meeting adjourned at 8:09 p.m.

Melissa Au-Yeung, City Clerk

ATTEST:

Melody Carruth, Mayor

Approved at meeting of February 13, 2018.

