
**CITY OF LAGUNA HILLS
TRAFFIC COMMISSION MEETING
REGULAR MEETING MINUTES
JANUARY 18, 2017**

CALL TO ORDER

The Regular Meeting of the Traffic Commission of the City of Laguna Hills, California, was called to order by Chair Beeuwsaert at 7:00 PM in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Beeuwsaert.

ROLL CALL OF COMMISSION MEMBERS

Present: Chair Beeuwsaert, Vice Chair Mark Jones, Commissioner Mike Caputo, Commissioner Greg Staar, and Commissioner Larry Woodruff

1. PUBLIC COMMENTS

Janelle Cranch, a resident of Laguna Village and Secretary on the Homeowner's Association Board, requested the Traffic Commission reinstate parking along Ridge Route Drive between Mill Creek Drive and Santa Vittoria Drive.

2. MINUTES

**THE TRAFFIC COMMISSION APPROVED THE MINUTES OF THE
NOVEMBER 16, 2016, REGULAR MEETING, BY M/COMMISSIONER
CAPUTO, S/COMMISSIONER STAAR.
APPROVED BY A VOTE OF 5-0**

3. PRESENTATIONS

There were no Presentations.

4. ADMINISTRATIVE REPORTS

**4.1 REQUEST FOR THE ESTABLISHMENT OF ON-STREET PARKING
CONTROLS ON COMMERCE CENTER DRIVE**

Associate Civil Engineer Amber Shah, indicated this item was continued from the November 16, 2016, Traffic Commission meeting to ensure all affected business and property owners were given a second opportunity to express their views on the establishment of parking controls on Commerce Center Drive. Ms. Shah indicated the previous staff report was attached to the agenda item.

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Ms. Shah indicated Staff was contacted by two business owners addressed on Commerce Center Drive, regarding undesired truck and long-term parking on Commerce Center Drive. The business owners stated the vehicles are left on the street for extended periods from days to weeks at a time. Based upon several field reviews of the current site conditions, a review of parking complaints received by the Sheriff's Department and the business owner's complaint, Staff recommended the establishment of a no overnight parking zone from 9:00 p.m. to 6:00 a.m. on Commerce Center Drive.

Ms. Shah indicated the affected business owners were mailed another letter regarding this agenda item the first week of January, 2017, which requested their input and invited them to attend the January 18, 2017, meeting. The City received no response from the business owners.

**THAT THE TRAFFIC COMMISSION RECOMMEND TO THE CITY COUNCIL
THE ESTABLISHMENT OF A NO OVERNIGHT PARKING ZONE FROM 9:00
P.M. TO 6:00 A.M. ON ALL OF COMMERCE CENTER DRIVE. M/VICE CHAIR
JONES, S/COMMISSIONER CAPUTO.
APPROVED BY A VOTE OF 5-0**

**4.2 REQUEST FOR MODIFICATION OF ON-STREET PARKING
CONTROLS ON ALCALDE DRIVE**

Associate Civil Engineer Amber Shah, indicated Staff was contacted by two business owners, addressed on Alcalde Drive, requesting day time on-street parking on Alcalde Drive. The owners stated there isn't sufficient parking available on private property or on Verdugo Drive, adjacent to their businesses, where on-street parking is still permitted.

In the past, Staff and the Traffic Commission have reviewed a variety of parking issues at various locations within the mixed-use zone including Alcalde Drive. In the previous reviews, some office building owners have found on-street parking to be objectionable. In such instances, the City has taken the requested steps to eliminate parking on a variety of streets in the mixed-use zone, including on Alcalde Drive. However, as uses change, requests for on-street parking changes. At the present time, we have competing interests for parking in the mixed-use zone. The use of parking on a public street is a traffic engineering issue and not a land use compatibility issue, although it is recognized that one impacts the other. In this case, there is the opportunity to allow on-street parking without impacting traffic safety. Based upon field review of the current site conditions and the business owner's request, Staff identified that the reinstatement of on-street parking at limited locations between Verdugo Drive and Del Lago Drive with a no

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overnight parking control from 9:00 P.M. to 6:00 A.M. was feasible. The no overnight parking provision eliminates undesirable vehicle storage and long term parking and is viewed as a reasonable balance between the competing interests in this multi-use zone.

Jim Biram, of Resco Properties, spoke against parking on Alcalde Drive.

Ralph Mazurek, Esq., represents Laguna Ridge Business Center, Alcalde Business Center, Park Laguna Hills Business Center and Lakeside Business Center, spoke against parking on Alcalde Drive.

Dave Elder, of Allied Schools, spoke in favor of parking on Alcalde Drive.

Don Boyum, of Allied Schools, spoke in favor of parking on Alcalde Drive.

Charles Gindele, of Renewal by Andersen, spoke in favor of parking on Alcalde Drive.

THAT THE TRAFFIC COMMISSION RECOMMEND TO THE CITY COUNCIL REINSTATEMENT OF ON-STREET PARKING WITH A NO OVERNIGHT PARKING ZONE FROM 9:00 P.M. TO 6:00 A.M. AT LIMITED LOCATIONS ALONG ALCALDE DRIVE BETWEEN VERDUGO DRIVE AND DEL LAGO DRIVE. M/COMMISSIONER WOODRUFF, S/COMMISSIONER STAAR, APPROVED BY A VOTE OF 3-1, VICE CHAIR JONES VOTED NO, COMMISSIONER CAPUTO ABSTAINED.

4.3 TRAFFIC SIGNAL EVALUATION – OSO PARKWAY AT BRIDLEWOOD DRIVE

Associate Civil Engineer Amber Shah, indicated Staff initiated a Traffic Signal Evaluation as a “safety audit” of this intersection. Staff has initiated implementation of the following from the Traffic Signal Evaluation, performed by Hartzog and Crabill, Inc.;

The 3-section vehicle heads change out to standard (non-PV) left-turn vehicle head on order and installation of “Signal Ahead” advance pavement markings have been authorized. Two additional through lane 3-section vehicle heads are also being installed on Oso Parkway at Bridlewood Drive. The recommended pedestrian push-buttons and pedestrian signal heads will be upgraded at a future date as their replacement is not related to the traffic safety of this intersection.

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To correspond with this upgrade, additional 3-section heads have been ordered for the adjacent intersection of Oso Parkway at Nellie Gail Road, on Oso Parkway, for consistency with current traffic signal design standards.

**THAT THE TRAFFIC COMMISSION RECEIVE AND FILE THE REPORT.
M/VICE CHAIR JONES, S/COMMISSIONER WOODRUFF.
APPROVED BY A VOTE OF 5-0**

**4.4 PROPOSED BUDGET AND MAJOR PLANS FOR FISCAL YEARS
2017-2019**

Director of Public Services/City Engineer, Kenneth H. Rosenfield, indicated every two years the City initiates the development of its Operating Budget and updates to its six-year Capital Improvement Program Budget. The Traffic Commission, as representatives of the community, is requested to provide suggestions to Staff regarding potential projects to be undertaken over the next few years and to review and suggest any new programs for consideration by the Public Services Department. Mr. Rosenfield indicated between January and June of this year, Staff will develop proposed budgets for operations and for capital improvements and present them to the City Council for review and approval. In June, the City Council will adopt the new budget. The Traffic Commission is encouraged to review the current Capital Improvement Program Budget for Street, Signals, and Lighting projects, and provide their input. In addition, the City Council will consider "Major Plans" in the next budget which are studies or evaluations of issues of community interest which may cost \$50,000.00 or more in staff or consultant time.

**THAT THE TRAFFIC COMMISSION REVIEW THE CAPITAL IMPROVEMENT
PROGRAM BUDGET FOR STREET, SIGNALS, AND LIGHTING AND
PROVIDE SUGGESTIONS FOR NEW CAPITAL IMPROVEMENT PROJECTS
FOR THE 2017-2019 FISCAL YEARS, AND IDENTIFY ANY MAJOR PLAN
INITIATIVES FOR CITY COUNCIL CONSIDERATION.
NO ACTION TAKEN.**

5. INFORMATIONAL ITEMS

5.1 SHERIFF'S DEPARTMENT VERBAL REPORT

Sergeant Prince gave a verbal report updating the Traffic Commission on traffic issues in the City. Police Services received several speed related and failure to stop complaints recently. Police Services increased their traffic enforcement in

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the complaint locations and the throughout the City, and had a direct impact, by lowering the City's Traffic Collision Index.

5.2 RADAR SPEED TRAILER

Staff submitted the schedule for the radar trailer.

6. COMMISSIONER COMMENTS

7. ADJOURNMENT

There being no further business before the Traffic Commission at this session, Chair Beeuwsaert declared the meeting adjourned at 8:15 p.m.

Prepared By:

Kenneth H. Rosenfield, P.E.
Director of Public Services/City Engineer

Approved By:
