CITY OF LAGUNA HILLS, CALIFORNIA
TRAFFIC COMMISSION MEETING
MINUTES
JANUARY 16, 2013

CALL TO ORDER

The Regular Meeting of the Traffic Commission of the City of Laguna Hills, California, was called to order by Chair Tim Hillis at 7:00 p.m. in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills.

PLEDGE OF ALLEGIANCE:

Chair Tim Hillis led the Pledge of Allegiance.

ROLL CALL OF COMMISSION MEMBERS:

Present: Tim Hillis, Chair
Ed Rowe, Vice Chair
Pamela Dow, Commissioner
Rick Frazier, Commissioner
Donald Froelich, Commissioner

Absent:

Staff Present: Humza Javed, Associate Civil Engineer; Cindy Sands, Administrative Assistant

1. PUBLIC COMMENTS

2. APPROVAL OF MINUTES

IT WAS MOVED BY COMMISSIONER DONALD FROELICH, SECONDED BY COMMISSIONER PAMELA DOW, TO APPROVE THE MINUTES OF THE NOVEMBER 14, 2012, TRAFFIC COMMISSION MEETING.

The motion carried by the following vote:

AYES: Commissioners Dow, Frazier, Froelich
NOES:
ABSTAIN: Chair Hillis, Vice Chair Rowe

3. PRESENTATIONS

None

4. ADMINISTRATIVE REPORTS

4.1 REQUEST FOR TRAFFIC CONTROL CHANGES ON AVENIDA DE LA CARLOTA SOUTHERLY OF EL TORO ROAD (VILLAGE PLAZA)

Staff stated that Mr. Kent McNaughton, owner of the Village Plaza, contacted staff with a request for traffic control modifications as a result of changes made during the Avenida de la Carlota Widening Project. Mr. McNaughton requested revised signage and striping, a review of traffic signal timing for northbound vehicles on Avenida de la Carlota approaching El Toro Road, and installation of a "Keep Clear" zone along northbound Avenida de la Carlota at the northerly driveway exit of the Village Plaza. As a result of his request, staff performed a field review and determined that the current lane assignment signage be modified to an R61-30 sign along with the installation of pavement legend and striping changes, and the installation of a "Keep Clear" zone at the northerly driveway exit of Village Plaza. Staff reported that traffic signal timing is currently under review and if it is possible to increase timing without sacrificing green time for other traffic movements then traffic signal timing may be increased to aid in clearing the northerly bound right-turn lanes.

MOTION WAS MADE BY COMMISSIONER DOW, SECONDED BY VICE CHAIR ROWE, TO RECOMMEND TO THE CITY COUNCIL: (1) SIGNAGE AND STRIPING MODIFICATIONS AS DESCRIBED ABOVE IN THE REPORT; AND (2) INSTALLATION OF A "KEEP CLEAR" ZONE IN THE CURBSIDE LANE AT THE NORTHERLY EXIT DRIVEWAY OF THE VILLAGE PLAZA.

The motion carried by the following vote:

AYES: Commissioners Dow, Frazier, Froelich, Vice Chair Rowe, and Chair Hillis
NOES:
ABSENT:

4.1 EQUESTRIAN TRAIL CROSSING EVALUATION

Staff stated that at the October 9, 2012 City Council meeting, City Council approved the establishment of a staff directed Nellie Gail Ranch

Equestrian Trail Crossing Ad Hoc Committee to evaluate and review all equestrian trail crossings in the Nellie Gail Ranch community. Ms. Maggie Merante, General Manager of the Nellie Gail Ranch Owners Association, assisted staff to appoint five members of the community to serve on the ad hoc committee. City staff, along with Mr. Jerry Stock, Traffic Engineer of Hartzog and Crabill, Inc., has held four meetings with the ad hoc committee including two field reviews. The ad hoc committee has selected eight equestrian trail crossing locations as top priorities. Staff stated that upon completion of all eight equestrian trail crossing location evaluations; recommendations will be brought forth for the Traffic Commission's approval. Staff recommends that the Traffic Commission receive and file this report.

Mr. Jim Anderson, a resident of Nellie Gail Ranch and a member of the Committee, thanked the Traffic Commission and staff for their consideration and efforts and stated he is looking forward to the outcome.

MOTION WAS MADE BY CHAIR HILLIS, SECONDED BY COMMISSION FRAZIER, TO RECEIVE AND FILE THIS REPORT.

The motion carried by the following vote:

AYES: Commissioners Dow, Frazier, Froelich, Vice Chair Rowe, and Chair Hillis
NOES:
ABSENT:

5. INFORMATIONAL ITEMS

5.1 RADAR TRAILER SCHEDULE FOR FEBRUARY/MARCH

Staff submitted the schedule for the radar trailer and stated that per request of the Traffic Commission the schedule was modified to include equestrian trail crossing locations.

5.2 SHERIFF'S DEPARTMENT VERBAL REPORT

Staff not available.

6. COMMISSIONER COMMENTS

Commissioner Dow stated that she has enjoyed her time serving on the Traffic Commission.

Commissioner Hillis stated that it has been an honor and a privilege to serve on the Traffic Commission.

7. ADJOURNMENT

There being no further business before the Traffic Commission at this session, Chair Hillis declared the meeting adjourned at 7:16 p.m. to the meeting of March 20, 2013.

Prepared by:

Humza Javed, P.E.
Associate Civil Engineer

Approved by:

Ed Rowe
Chair