

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, January 14, 2020**

CLOSED SESSION - CONVENING AT 6:00 PM

CALL TO ORDER

The meeting was called to order at 6:02 p.m. by Mayor Heft.

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Janine Heft	Mayor	Present	
Erica Pezold	Mayor Pro Tempore	Present	
Dore J. Gilbert, M.D.	Council Member	Present	
Don Sedgwick	Council Member	Present	
Dave Wheeler	Council Member	Present	

ANNOUNCEMENT OF CLOSED SESSION ITEM(S)

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957(b)(1)
Public Employee Title: City Manager - Performance Evaluation

PUBLIC COMMENT ON CLOSED SESSION ITEM(S)

There were no Public Comments on Closed Session Item(s).

ADJOURN TO CITY COUNCIL CONFERENCE ROOM

CONVENE INTO CLOSED SESSION

The City Council convened into Closed Session to consider the matter(s) listed above.

RECONVENE TO CITY COUNCIL CHAMBERS

RECESS

GENERAL BUSINESS - CONVENING AT 7:00 PM**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Heft.

PLEDGE OF ALLEGIANCE: COUNCIL MEMBER GILBERT**ROLL CALL OF CITY COUNCIL MEMBERS**

Attendee Name	Title	Status	Arrived
Janine Heft	Mayor	Present	
Erica Pezold	Mayor Pro Tempore	Present	
Dore J. Gilbert, M.D.	Council Member	Present	
Don Sedgwick	Council Member	Present	
Dave Wheeler	Council Member	Present	

CLOSED SESSION REPORT**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Government Code Section 54957(b)(1)

Public Employee Title: City Manager - Performance Evaluation

City Attorney Simonian stated that the City Council convened into Closed Session this evening pursuant to the authorities listed on the Agenda. There was no reportable action taken. The City Council will reconvene back into Closed Session following the General Business meeting and, at that time, there will be a further Closed Session report.

1. PRESENTATIONS AND PROCLAMATIONS**1.1 Laguna Hills High School Student Liaison**

Recommendation: The City Council received an oral report from Laguna Hills High School Student Liaison Blake Jaffe.

1.2 Laguna Hills 3/5 Marine Support Committee

Recommendation: That the City Council receive an update from Chair Karen Robbins on the 3/5 Dark Horse Committee.

2. PUBLIC COMMENTS

Christina Goodin, a resident of Laguna Hills and student at Laguna Hills High School, informed the City Council that she, with the help of other students, procured a water bottle filling station that they would like to donate to the City to be installed at the Laguna Hills Community Center and Sports Complex.

3. CONSENT CALENDAR

Motion to approve the Consent Calendar with Council Member Wheeler removing Item No. 3.5.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dore J. Gilbert, M.D., Council Member
SECONDER:	Dave Wheeler, Council Member
AYES:	Janine Heft, Mayor; Erica Pezold, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Don Sedgwick, Council Member; Dave Wheeler, Council Member

3.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

3.2 Approval of Minutes for December 10, 2019, Regular Meeting

Recommendation: That the City Council approve the Minutes for the December 10, 2019, Regular Meeting.

3.3 Ratification of Warrant Register for January 14, 2020, City Council Meeting

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from November 28, 2019, to January 2, 2020, in the amount of \$2,503,830.05.

3.4 Proposed Office Lease for Suite 200 with Our Estate Planning Attorney Corporation for 24031 El Toro Road, Suite 200, Laguna Hills, California

Recommendation: That the City Council approve an office lease with Our Estate Planning Attorney Corporation for 24031 El Toro Road, Suite 200, Laguna Hills, California, and authorize the City Manager to execute the Lease.

3.6 Proposed Amendment No. 3 to Contractor Services Agreement with G2 Construction, Inc., for Catch Basin Debris Gate Manufacturing and Installation Services, Adjusting Annual Maximum Compensation

Recommendation: That the City Council: 1) Approve the proposed Amendment No. 3 to the Contractor Services Agreement for Catch Basin Debris Gate Manufacturing and Installation Services with G2 Construction, Inc., increasing the annual maximum compensation to \$250,000; 2) Authorize the City Manager to execute the attached Amendment No. 3 to the Contractor Services Agreement with G2 Construction, Inc.; and 3) Authorize G2 Construction, Inc., to proceed with the Scope of Work.

ITEMS REMOVED FROM THE CONSENT CALENDAR

3.5 Progress Payment No. 2, for Citywide Pavement Rehabilitation Project, CIP No. 101-K

Recommendation: That the City Council approve Progress Payment No. 2, in the net amount of \$1,089,196.87, to R.J. Noble Company for the Citywide Pavement Rehabilitation Project, CIP No. 101-K.

Council Member Wheeler removed Item No. 3.5 from the Consent Calendar to request additional information.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dore J. Gilbert, M.D., Council Member
SECONDER:	Don Sedgwick, Council Member
AYES:	Janine Heft, Mayor; Erica Pezold, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Don Sedgwick, Council Member; Dave Wheeler, Council Member

4. PLANNING AGENCY

Mayor Heft recessed the City Council Meeting, and acting in capacity as Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:21 p.m.

4.1. ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Janine Heft	Chair	Present	
Erica Pezold	Vice Chair	Present	
Dore J. Gilbert, M.D.	Agency Member	Present	
Don Sedgwick	Agency Member	Present	
Dave Wheeler	Agency Member	Present	

4.2. PUBLIC COMMENTS

There were no Planning Agency Public Comments.

4.3. APPROVAL OF MINUTES

4.3.1 Approval of Minutes for December 10, 2019, Regular Meeting

Recommendation: That the Planning Agency approve the Minutes for the December 10, 2019, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Sedgwick, Agency Member
SECONDER:	Dore J. Gilbert, M.D., Agency Member
AYES:	Janine Heft, Chair; Erica Pezold, Vice Chair; Dore J. Gilbert, M.D., Agency Member; Don Sedgwick, Agency Member; Dave Wheeler, Agency Member

4.4. ADMINISTRATIVE REPORTS

There were no Planning Agency Administrative Reports.

4.5. PLANNING AGENCY PUBLIC HEARINGS

There were no Planning Agency Public Hearings.

PLANNING AGENCY ADJOURNMENT

Mayor Heft reconvened the City Council Meeting at 7:22 p.m. All Council Members were present.

5. CITY COUNCIL PUBLIC HEARINGS

There were no City Council Public Hearings.

6. ADMINISTRATIVE REPORTS

6.1. City Manager

The City Manager gave no Administrative Reports.

6.2. Deputy City Manager/City Clerk

6.2.1 Installation of One Ballot Drop Box at the Laguna Hills Community Center and Sports Complex

Deputy City Manager/City Clerk Au-Yeung reviewed the information provided in the staff report and responded to Council requests for additional information.

Recommendation: That the City Council approve the installation of one Ballot Drop Box at the Laguna Hills Community Center and Sports Complex and authorize the City Manager to execute the License Agreement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Sedgwick, Council Member
SECONDER:	Erica Pezold, Mayor Pro Tempore
AYES:	Janine Heft, Mayor; Erica Pezold, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Don Sedgwick, Council Member; Dave Wheeler, Council Member

6.2.2 City Council "Other Agencies" Appointed Representatives

The City Council made the following changes to the "Other Agencies" Appointed Representatives list:

Appointed Council Member Wheeler to serve as the Representative to the OC Public Libraries – Library Advisory Board and Mayor Pro Tempore Pezold to serve as the Alternate.

Appointed Mayor Pro Tempore Pezold to serve as Trustee Member to the Orange County Mosquito & Vector Control District for a two-year term.

Motion to approve the “Other agencies” Appointed Representatives list as revised and approve and direct the City Clerk to prepare and post an updated FPPC Disclosure Form 806:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Sedgwick, Council Member
SECONDER:	Dore J. Gilbert, M.D., Council Member
AYES:	Janine Heft, Mayor; Erica Pezold, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Don Sedgwick, Council Member; Dave Wheeler, Council Member

6.3. Community Development Director

6.3.1 A Budget Amendment Increasing the Estimate for Building Permit Fees Received for Fiscal Years 2019/20 and 2020/21 to \$675,000, and Increasing Expenditures for Professional Services in the Community Development Department by \$90,000 in Fiscal Year 2019/20 and \$180,000 in Fiscal Year 2020/21 for Building Inspection Services

Community Development Director Chantarangsu reviewed the information provided in the staff report and responded to Council requests for additional information.

Recommendation: That the City Council adopt Resolution No. 2020-01-14-1: “A Resolution of the City Council of the City of Laguna Hills, California, amending the Biennial Budget for Fiscal Years 2019/20 - 2020/21 by: (1) Increasing the Community Development Department Operating Budget for Professional Services; and (2) Increasing the General Fund Revenues Budget for Building Related Permit Fees.”

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dore J. Gilbert, M.D., Council Member
SECONDER:	Erica Pezold, Mayor Pro Tempore
AYES:	Janine Heft, Mayor; Erica Pezold, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Don Sedgwick, Council Member; Dave Wheeler, Council Member

6.3.2 Village at Laguna Hills FY 2019/20 and FY 2020/21 Budget Amendment

Community Development Director Chantarangsu reviewed the information provided in the staff report.

Recommendation: That the City Council adopt Resolution No. 2020-01-14-2: "A Resolution of the City Council of the City of Laguna Hills, California, amending the Biennial Budget for Fiscal Years 2019/20 - 2020/21 identifying project costs for the Village at Laguna Hills Project in Fund 101."

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Sedgwick, Council Member
SECONDER:	Dore J. Gilbert, M.D., Council Member
AYES:	Janine Heft, Mayor; Erica Pezold, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Don Sedgwick, Council Member; Dave Wheeler, Council Member

7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

There were no matters agendized and presented by City Council Members.

8. CITY COUNCIL MEMBER COMMENTS**Mayor Heft**

Mayor Heft requested that the issue of invocations at City Council meetings be agendized for the next City Council meeting and received a second from Council Member Wheeler.

Mayor Heft expressed that she was happy with the improvements to the holiday lights this year. She also expressed her appreciation to the Laguna Hills Chamber of Commerce and City staff for the State of the City event.

Mayor Pro Tempore Pezold

Mayor Pro Tempore Pezold requested that an item be agendized for a future meeting regarding the possibility of hosting movie nights at Cabot Park with sponsorship opportunities and received a second from Mayor Heft.

Mayor Pro Tempore Pezold expressed her appreciation to the Laguna Hills Chamber of Commerce for the State of the City event and the Holiday Lights competition.

Council Member Wheeler

Council Member Wheeler thanked City Attorney Simonian for his recent assistance on clarifying some concerns raised by residents.

Council Member Wheeler requested that the issue of an open seat on the Executive Committee of the Chamber of Commerce be agendaized for a future meeting and received a second from Mayor Pro Tempore Pezold.

Council Member Wheeler re-iterated that he would like to receive reports from Joe A. Gonsalves & Son on the lobbying activities they perform on the City's behalf. City Manager White indicated that there has been nothing to report since Council Member Wheeler's previous request and that he will forward those reports to the Council as he receives them. City Manager White further indicated that the City is working on a Legislative Advocacy Policy to present to the City Council for their consideration and approval.

Council Member Sedgwick

Council Member Sedgwick publicly recognized Carl Heft, President of the Laguna Hills Chamber of Commerce and Mayor Heft for their efforts on the State of the City event.

Council Member Sedgwick also recognized Dan Meehan and Community Center staff for their efforts with the holiday lights this year.

9. CLOSED SESSION (continued)

ANNOUNCEMENT OF CLOSED SESSION ITEM(S)

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957(b)(1)

Public Employee Title: City Manager - Performance Evaluation

PUBLIC COMMENT ON CLOSED SESSION ITEM(S)

There were no Public Comments on Closed Session Item(s).

ADJOURN TO CITY COUNCIL CONFERENCE ROOM

CONVENE INTO CLOSED SESSION

The City Council reconvened into Closed Session to complete its consideration the matter(s) listed above.

RECONVENE TO CITY COUNCIL CHAMBERS**CLOSED SESSION REPORT****A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Government Code Section 54957(b)(1)
Public Employee Title: City Manager - Performance Evaluation

No reportable action was taken as a result of tonight's Closed Session meeting.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Heft declared the meeting adjourned at 8:35 p.m.

Melissa Au-Yeung, City Clerk

ATTEST:

Janine Heft, Mayor

Approved at meeting of January 28, 2020