



CITY OF LAGUNA HILLS CITY COUNCIL/PLANNING AGENCY

REGULAR MEETING AGENDA Tuesday, January 9, 2024 – 7:00 PM (Closed Session at 6:00 PM when scheduled)

Dave Wheeler, Mayor

Joshua Sweeney, Mayor Pro Tempore
Janine Heft, Council Member

Don Caskey, Council Member
Erica Pezold, Council Member

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

In Person Public Comments: Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink “Request to Speak” form available on the table at the back of the Chamber and submit the form to the City Clerk. The Request to Speak form assists the Mayor in ensuring that all persons wishing to address the City Council are recognized and ensures accurate identification of meeting participants in the City Council/Planning Agency Minutes. Completion of the form is voluntary. It is City policy to limit public testimony to up to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: Those wishing to make electronic public comments may submit their comments by email to the City Clerk at publiccomments@lagunahillsCA.gov, by 5:00 p.m. on Tuesday, January 9, 2024. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. All comments received by 5:00 p.m. on the date of the meeting will be provided to the City Council and will be provided for public inspection at the meeting. During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all electronic comments received by 5:00 p.m. on Tuesday, January 9, 2024. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, X (formerly Twitter), etc.) will not be accepted.

Please note: The City Council is making every effort to follow the spirit and intent of the Brown Act and other applicable laws regulating the conduct of public meetings in order to maximize transparency and public access. For questions or assistance, please contact the City Clerk's Office at (949) 707-2635 or via email at jlee@lagunahillsca.gov.

GENERAL BUSINESS - CONVENING AT 7:00 PM**CALL TO ORDER**

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

INVOCATION

PLEDGE OF ALLEGIANCE: Council Member Caskey

ROLL CALL OF CITY COUNCIL MEMBERS**1. PRESENTATIONS AND PROCLAMATIONS****1.1 Laguna Hills High School Student Liaison Report**

Recommendation: That the City Council receive a report from Laguna Hills High School 2023 Fall Student Liaison Evan Figueroa.

2. SCHEDULE OF FUTURE EVENTS**2.1 Schedule of Future Events**

Recommendation: That the City Clerk announce the upcoming meetings and events.

3. PUBLIC COMMENTS

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

4. CONSENT CALENDAR

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for December 12, 2023, Regular Meeting

Recommendation: That the City Council approve the City Council/Planning Agency Minutes for the December 12, 2023, Regular Meeting.

4.3 Ratification of January 9, 2024, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from December 1, 2023, to December 21, 2023, in the amount of \$1,608,105.98.

4.4 Treasurer's Investment Report for November 2023

Recommendation: That the City Council receive and file the Treasurer's Investment Report for the month of November 2023.

4.5 Agreement with the County of Orange District Attorney's Office for Prosecution Services

Recommendation: That the City Council approve the Agreement with the County of Orange for Prosecution Services and authorize the Mayor and/or Mayor Pro Tempore to execute the Agreement.

4.6 Direction Regarding Vacancy on Traffic Commission

Recommendation: That the City Council direct staff to proceed with the appointment process to fill the vacancy on the Traffic Commission, per Government Code Section 54974, and Laguna Hills Municipal Code Section 2-28.080.

4.7 Resolution in Support of Funding Projects in the Federal Transportation Improvement Program

Recommendation: That the City Council adopt a resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, WHICH CERTIFIES THAT THE CITY OF LAGUNA HILLS HAS THE RESOURCES TO FUND THE PROJECTS IN THE FEDERAL FISCAL YEARS 2024/2025 - 2029/2030 TRANSPORTATION IMPROVEMENT PROGRAM AND AFFIRMS ITS COMMITMENT TO IMPLEMENT ALL PROJECTS IN THE PROGRAM."

4.8 Letters of Opposition to Assembly Constitutional Amendments 1 and 13, and a Resolution in Support of the Taxpayer Protection and Accountability Act.

Recommendation: That the City Council: 1) Approve the draft letter of opposition to Assembly Constitutional Amendment 1 (Aguiar-Curry); 2) Approve the draft letter of opposition to Assembly Constitutional Amendment 13 (Ward); and 3) Adopt a resolution entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, SUPPORTING THE TAXPAYER PROTECTION AND ACCOUNTABILITY ACT."

ITEMS REMOVED FROM THE CONSENT CALENDAR

5. PLANNING AGENCY

6. CITY COUNCIL PUBLIC HEARINGS

7. ADMINISTRATIVE REPORTS

7.1. City Manager

7.2. City Clerk

7.2.1 City Council Representatives to Other Committees/Agencies

Recommendation: That the City Council take the following actions:

- 1) Review the City of Laguna Hills City Council Representatives to Other Committees/Agencies List, provide directions to staff regarding any necessary changes for appointments to the list, and by motion, approve the City Council Representatives to Other Committees/Agencies List, as revised by the City Council; and
- 2) If any changes are desired to the Representative to the Orange County Fire Authority's Board of Directors, adopt a resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA DESIGNATING AND APPOINTING ITS REPRESENTATIVE TO THE ORANGE COUNTY FIRE AUTHORITY'S BOARD OF DIRECTORS;" and
- 3) Approve and direct the City Clerk to prepare and post an updated FPPC Disclosure Form 806 to reflect all paid city representative appointments to outside agency boards, committees, and/or commissions in accordance with state law.

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

9. CITY COUNCIL MEMBER COMMITTEE REPORTS**9.1 Committee Assignment Reports**

Recommendation: That the City Council receive reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. CITY COUNCIL MEMBER COMMENTS**CLOSED SESSION****ANNOUNCEMENT OF CLOSED SESSION ITEM(S)**

The City Council will convene into Closed Session, in the City Council Conference Room, or City Council Chamber, City Hall, Laguna Hills Civic Center, to consider the following matter(s):

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (1) of subdivision (e) of Government Code Section 54956.9: (1 potential case).

PUBLIC COMMENTS ON CLOSED SESSION ITEM(S)

Members of the public may address the City Council only on closed session items listed on the Special Meeting Agenda. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

ADJOURN TO CITY COUNCIL CONFERENCE ROOM OR CITY COUNCIL CHAMBER**CONVENE INTO CLOSED SESSION****RECONVENE TO CITY COUNCIL CHAMBER****CLOSED SESSION REPORT**

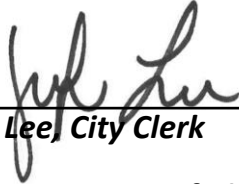
City Attorney to announce whether any reportable action was taken on any matters considered during Closed Session.

ADJOURNMENT

The next Regular Meeting of the City Council/Planning Agency will be January 23, 2024, at 7:00 p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by January 5, 2024, at 5:00 p.m.



Jennifer Lee, City Clerk

January 4, 2024

Date

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website at: <https://www.lagunahillsca.gov/supplementalagenda> and at the respective public meeting.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: January 9, 2024
TO: Mayor and Council Members
FROM: Jennifer Lee
 City Clerk
ISSUE: Schedule of Future Events

RECOMMENDATION: That the City Clerk announce the upcoming meetings and events.

SUMMARY:

City Council/Planning Agency Regular Meetings

Tuesday, January 23, 7:00 p.m., Laguna Hills Civic Center Council Chamber
 Tuesday, February 13, 7:00 p.m., Laguna Hills Civic Center Council Chamber

Holiday Closure - Birthday of Martin Luther King Jr.

Monday, January 15, City Hall and the Community Center will be closed in observance of the holiday.

Traffic Commission Regular Meeting

Wednesday, January 17, 7:00 p.m., Laguna Hills Civic Center Council Chamber

Laguna Hills Chamber of Commerce 3rd Annual Installation & Awards Gala

Friday, February 2, 6:00 p.m., The Hills Hotel (visit lagunahillschamber.com for registration)

Parks and Recreation Commission Regular Meeting

Wednesday, February 7, 7:00 p.m., Laguna Hills Civic Center Council Chamber

Daddy Daughter Dinner Dance

Friday, February 16, 6:30-8:30 p.m., Laguna Hills Community Center



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: January 9, 2024
TO: Mayor and Council Members
FROM: Jennifer Lee
City Clerk
ISSUE: Approval of Minutes for December 12, 2023, Regular Meeting

RECOMMENDATION: That the City Council approve the City Council/Planning Agency Minutes for the December 12, 2023, Regular Meeting.

ATTACHMENTS:

- City Council/Planning Agency Minutes for the December 12, 2023, Regular Meeting

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, December 12, 2023**

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Heft.

INVOCATION: Council Member Sweeney

PLEDGE OF ALLEGIANCE: Mayor Pro Tempore Wheeler

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Janine Heft	Mayor	Present	
Dave Wheeler	Mayor Pro Tempore	Present	
Don Caskey	Council Member	Present	
Erica Pezold	Council Member	Present	
Joshua Sweeney	Council Member	Present	

CITY COUNCIL REORGANIZATION

REMARKS OF OUTGOING MAYOR

The City Council received remarks from Mayor Heft.

ELECTION OF MAYOR

Mayor Heft nominated Mayor Pro Tempore Wheeler to serve as Mayor.

Council Member Pezold nominated Council Member Caskey to serve as Mayor.

The City Council elected Dave Wheeler to serve as Mayor until December 10, 2024.

RESULT:	DAVE WHEELER [3-0]
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Joshua Sweeney, Council Member
NAYS:	
ABSTAIN:	

**RECOGNITION OF OUTGOING MAYOR AND RESOLUTION OF COMMENDATION,
JANINE HEFT, MAYOR****Recognition of Outgoing Mayor and Resolution of Commendation, Janine Heft,
Mayor**

The City Council adopted Resolution No. 2023-12-12-1: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, COMMENDING JANINE HEFT AS MAYOR" and Mayor Wheeler presented the Resolution and a plaque to Janine Heft recognizing her service to the City.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joshua Sweeney, Council Member
SECONDER:	Dave Wheeler, Mayor Pro Tempore
AYES:	Dave Wheeler, Mayor; Don Caskey, Council Member; Janine Heft, Council Member; Erica Pezold, Council Member; Joshua Sweeney, Council Member

REMARKS REGARDING MAYOR HEFT'S SERVICE TO THE CITY

The City Council provided remarks regarding Mayor Heft's service to the City.

REMARKS OF NEWLY ELECTED MAYOR

The City Council received remarks from newly elected Mayor Wheeler.

ELECTION OF MAYOR PRO TEMPORE

Mayor Wheeler nominated Council Member Sweeney.

Council Member Pezold nominated Council Member Caskey.

The City Council elected Joshua Sweeney to serve as Mayor Pro Tempore until December 10, 2024 with the following votes:

RESULT:	JOSHUA SWEENEY [3-2]
PEZOLD:	Don Caskey
HEFT:	Joshua Sweeney
WHEELER:	Joshua Sweeney
SWEENEY:	Joshua Sweeney
CASKEY:	Don Caskey

RECESS AND RECONVENE

Mayor Wheeler recessed the meeting at 7:40 p.m. and reconvened the meeting at 7:51 p.m.

1. PRESENTATIONS AND PROCLAMATIONS**1.1 Laguna Hills High School Student Liaison Report**

The City Council received an oral report from Laguna Hills High School 2023 Fall Student Liaison Forrest Frey.

2. SCHEDULE OF FUTURE EVENTS**2.1 Schedule of Future Events**

City Clerk Lee announce the upcoming meetings and events.

3. PUBLIC COMMENTS

The following individuals addressed the City Council on non-agendized items:

Traffic Commissioner Neel Patel provided public comments in favor of the Mandeville Parking Program and the City moving towards districting.

Olivia Meis, representing Fifth District Supervisor Foley's office congratulated and provided certificates for the newly elected Mayor and Mayor Pro Tempore.

4. CONSENT CALENDAR

Motion to approve the Consent Calendar with Council Member Pezold removing Item No. 4.10 and Item No. 4.12.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janine Heft, Mayor
SECONDER:	Joshua Sweeney, Mayor Pro Tempore
AYES:	Dave Wheeler, Mayor; Joshua Sweeney, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Erica Pezold, Council Member

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for November 14, 2023, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the November 14, 2023, Special Meeting.

4.3 Approval of Minutes for November 14, 2023, Regular Meeting

Recommendation: That the City Council approve the City Council/Planning Agency Minutes for the November 14, 2023, Regular Meeting.

4.4 Ratification of December 12, 2023, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from November 3, 2023, to November 30, 2023, in the amount of \$1,689,978.82.

4.5 Treasurer's Investment Report for October 2023

Recommendation: That the City Council receive and file the Treasurer's Investment Report for the month of October 2023.

4.6 Financial Statements for Fiscal Year Ending June 30, 2023

Recommendation: That the City Council receive and file the Annual Comprehensive Financial Report and other audit reports for fiscal year 2022/2023.

4.7 Affirmation of Appointments List for City Boards, Commissions, and Committees

Recommendation: That the City Council affirm the Local Appointments List and direct that it be posted on the City's web site, at City Hall and in the Laguna Hills Branch Technology Library in accordance with Government Code Section 54972, the Maddy Act.

4.8 2024 City Council Meeting Calendar

Recommendation: That the City Council adopt the proposed 2024 City Council Meeting Calendar.

4.9 Proposed Second Amendment to Civic Center Office Lease with Agatha Global Tech, LLC, a California Limited Liability Company, for 24031 El Toro Road, Suite 304, Laguna Hills, California

Recommendation: That the City Council: 1) Approve the second amendment to the lease agreement with Agatha Global Tech, LLC, a California limited liability company, for 24031 El Toro Road, Suite 304, Laguna Hills, California; 2) Approve the "Assignment and Assumption of Lease and Consent of Lessor;" 3) Authorize the City Manager to make minor modifications, as necessary, to the second amendment to the lease agreement and the "Assignment and Assumption of

Lease and Consent of Lessor;" and 4) Authorize the City Manager to execute the second amendment to the lease agreement and the "Assignment and Assumption of Lease and Consent of Lessor."

4.11 Contract Change Order No. 5 for Community Center & Sports Complex Improvements, CIP No. 237

Recommendation: That the City Council: 1) Approve Contract Change Order No. 5 to Oppenheimer National for the Community Center & Sports Complex Improvements, CIP No. 237; and 2) Authorize the City Manager to execute additional Contract Change Orders, if required, up to a total of \$10,872.50.

ITEMS REMOVED FROM THE CONSENT CALENDAR

4.10 Mandeville Neighborhood Permit Parking Program

Council Member Pezold removed Item No. 4.10 from the Consent Calendar to allow for discussion on the item.

The following residents of Laguna Hills spoke in favor of Item No. 4.10:

Rick Youngren, Greg Rankin, Gary Cervenka, Phillip Cook, Darren Devito

Recommendation: That the City Council: 1) Find and determine that the proposed permit parking controls are not subject to the California Environmental Quality Act pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, Cal. Code of Regs, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly; and 2) Adopt Resolution No. 2023-12-12-2: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ESTABLISHING A RESIDENTIAL PERMIT PARKING AREA AND A NO PARKING ZONE DURING DAYS AND HOURS OF STREET SWEEPING ON CERTAIN STREETS IN THE MANDEVILLE RESIDENTIAL NEIGHBORHOOD."

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Don Caskey, Council Member
AYES:	Dave Wheeler, Mayor; Joshua Sweeney, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Erica Pezold, Council Member

4.12 Approval of a Consulting Services Agreement with Abtech Technologies, Inc. for Information Technology Support Services.

Council Member Pezold removed Item No. 4.12 from the Consent Calendar to allow for discussion on the item.

Recommendation: That the City Council: 1) Waive competitive formal bidding requirements and procedures set forth in the City of Laguna Hills Municipal Code (LHMC) Section 3-08.090 with regard to approval of the proposed Consulting Services Agreement with Abtech Technologies, Inc., as it is hereby found and determined, pursuant to LHMC Section 3-08.110(K), that the recommended contract is for Information Technology services; 2) Approve the proposed Consulting Services Agreement with Abtech Technologies, Inc. for Information Technology support services for a three-year term in the total not to exceed contract amount of \$415,125.00; and, 3) Authorize the City Manager to execute the proposed Consulting Services Agreement with Abtech Technologies, Inc.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Janine Heft, Mayor
AYES:	Dave Wheeler, Mayor; Joshua Sweeney, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Erica Pezold, Council Member

5. PLANNING AGENCY

There were no separate Planning Agency Business Items for this meeting.

6. CITY COUNCIL PUBLIC HEARINGS

There were no City Council Public Hearings.

7. ADMINISTRATIVE REPORTS**7.1. City Manager**

The City Manager provide no administrative reports.

7.2. City Attorney**7.2.1 Resolution Ratifying and Implementing Certain Changes to the Compensation of the City Manager**

City Attorney Simonian provided a summary of the recommendation for final action on the compensation of the City Manager as required per Government Code section 54953.

Recommendation: That the City Council:

- 1) Receive an oral report; and
- 2) Pursuant to the minute action taken by the City Council during open session at the November 14, 2023 City Council Regular Meeting, adopt ratifying Resolution No. 2023-12-12-3: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, RATIFYING AND IMPLEMENTING CERTAIN CHANGES TO THE COMPENSATION OF THE CITY MANAGER, AN UNREPRESENTED EMPLOYEE."

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Don Caskey, Council Member
AYES:	Dave Wheeler, Mayor; Joshua Sweeney, Mayor Pro Tempore; Don Caskey, Council Member, Janine Heft, Council Member, Erica Pezold, Council Member

7.3. Deputy City Manager/Community Services Director**7.3.1 Authorization to Solicit Proposals for the Collection, Transportation, Processing and Diversion of Recyclable Materials and Other Materials and for the Collection, Transportation, and Disposal of Municipal Solid Waste.**

Deputy City Manager/Community Services Director Reynolds reviewed information provided in the staff report, provided a PowerPoint presentation, and responded to Council Member requests for additional information.

William O'Toole, President, EcoNomics, Inc. reviewed information provided in the staff report, provided a PowerPoint presentation and responded to Council Member requests for additional information.

The following individuals addressed the City Council on Item No. 7.3.1:

Chrystal Denning, CR&R Regional Vice President expressed CR&R's pride and honor to be the City's current provider and that CR&R's is looking forward to participate in the RFP process.

Lake Forest Council Member Robert Pequeño spoke in favor of Item No. 7.3.1 and the collaboration between the two cities.

Recommendation: That the City Council approve the Request for Proposals for Residential and Commercial solid waste and recycling services substantially in the form attached, and authorize staff to solicit proposals.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Don Caskey, Council Member
AYES:	Dave Wheeler, Mayor; Joshua Sweeney, Mayor Pro Tempore; Don Caskey, Council Member, Janine Heft, Council Member, Erica Pezold, Council Member

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

There were no matters agendized by City Council Members.

9. CITY COUNCIL MEMBER COMMITTEE REPORTS

9.1 Committee Assignment Reports

The City Council received reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. CITY COUNCIL MEMBER COMMENTS

Council Member Pezold

Council Member Pezold spoke regarding the importance of the oath of office and its provisions regarding corruption and ethics.

Mayor Pro Tempore Sweeney

Mayor Pro Tempore Sweeney spoke on the pleasure of serving with his colleagues this past year and he is looking forward to the next year.

Mayor Wheeler

Mayor Wheeler reported that he met a new resident who may be a good candidate for the Traffic Commission.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Heft declared the meeting adjourned at 9:51 p.m.

Jennifer Lee, City Clerk

ATTEST:

Dave Wheeler, Mayor

Approved at meeting of January 9, 2024



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: January 9, 2024
TO: Mayor and Council Members
FROM: Eric Hendrickson
Finance Director
ISSUE: Ratification of January 9, 2024, Warrant Register

RECOMMENDATION: That the City Council ratify the accompanying Warrant Register for the period from December 1, 2023, to December 21, 2023, in the amount of \$1,608,105.98.

SUMMARY:

The City issues accounts payable disbursements on a regular basis and presents it to City Council for ratification at its next regularly scheduled City Council Meeting. The attached Warrant Register containing checks and electronic funds transfers for the period from December 1, 2023, to December 21, 2023, is being presented for ratification by the City Council. Payments have been reviewed and approved by the appropriate departmental staff. The Finance Director certifies to the accuracy of the attached register and to the availability of monies for payment thereof.

ATTACHMENTS:

- Warrant Register - January 9, 2024
- Payables Detail Report - January 9, 2024



City of Laguna Hills, CA

Warrant Register - January 9, 2024

By Check Number

Date Range: 12/01/2023 - 12/21/2023

Check Number	Vendor Number	Vendor Name	Payment Date	Payment Amount
Payment Type: Regular				
2942	C-1177	CANON FINANCIAL SERVICES, INC.	12/07/2023	946.60
2943	C-1096	CODE PUBLISHING COMPANY, INC.	12/07/2023	1,239.50
2944	C-0023	COX COMMUNICATION	12/07/2023	1,032.60
2945	Z-CD-0435	CRUZ, GREGORIO	12/07/2023	690.00
2946	D-0561	DOCU-TRUST	12/07/2023	115.00
2947	E-0603	ELLER, DENNIS	12/07/2023	90.00
2948	Z-CD-0436	ESDEE ROOF CORP	12/07/2023	810.00
2949	G-0868	GLASER WEIL	12/07/2023	1,312.50
2950	Z-CD-0437	GOLDEN LANTERN COFFEE ROASTERS	12/07/2023	820.23
2951	Z-CD-0251	HOYT ROOFS INC	12/07/2023	1,050.00
2952	I-0960	IRV SEAVER MOTORCYCLES	12/07/2023	291.92
2953	J-1071	JCTEES.COM CORPORATION	12/07/2023	200.40
2954	L-1394	LEHR	12/07/2023	3,241.43
2955	M-1607	MONSIDO, LLC	12/07/2023	7,600.00
2956	Z-CS-0448	MOSCAIRA, ANGELITA	12/07/2023	500.00
2957	M-1302	MOULTON NIGUEL WATER DISTRICT	12/07/2023	6,527.36
2958	Z-CD-0382	NEIGHBORHOOD ROOFING	12/07/2023	1,350.00
2959	N-1493	NEXUSTEK	12/07/2023	93.52
2960	Z-CD-0301	NORLAND ROOFING	12/07/2023	720.00
2961	O-1610	ORACLE AMERICA, INC.	12/07/2023	183.29
2962	C-1003	ORANGE COUNTY TREASURER-TAX COLLECTOR	12/07/2023	1,675.50
2963	Z-CS-0361	PARK, JAMIE	12/07/2023	250.00
2964	P-1804	PATROL ONE	12/07/2023	112.50
2965	P-1832	PRINTEX PRINTING AND GRAPHICS INC.	12/07/2023	15,013.55
2966	Q-1717	QUADIENT FINANCE USA, INC.	12/07/2023	1,000.00
2967	R-1985	REGIONAL FIRST AID, INC	12/07/2023	96.53
2968	S-1949	SMART AND FINAL	12/07/2023	301.85
2969	Z-CS-0449	SOTELO, XOCHITL	12/07/2023	380.00
2970	S-1904	SOUTHERN CALIFORNIA EDISON	12/07/2023	14,371.75
2971	S-2250	SPARKLETTES	12/07/2023	258.30
2972	Z-CD-0438	STEFANOV, SVET	12/07/2023	39.19
2973	S-2209	STUDIO TWO BLACK DIAMOND	12/07/2023	150.85
2974	T-2712	TOTAL SOURCE OFFICEWORKS	12/07/2023	1,683.87
2975	T-2656	TYLER TECHNOLOGIES, INC.	12/07/2023	18,224.29
2976	W-2450	WEX BANK	12/07/2023	900.10
2977	R-1801	WOODRUFF	12/07/2023	37,244.80
2978	A-0138	ALL CITY MANAGEMENT, INC.	12/15/2023	9,456.72
2979	A-0360	ARC DOCUMENT SOLUTIONS, LLC	12/15/2023	50.75
2980	A-0365	AT AND T - CALNET 3	12/15/2023	392.09
2981	B-0304	BEE MAN, THE	12/15/2023	335.00
2982	B-0440	BUCKNAM INFRASTRUCTURE GROUP, INC.	12/15/2023	3,518.75
2983	C-1133	CALIFORNIA YELLOW CAB	12/15/2023	1,167.00
2984	C-1222	COUNTS UNLIMITED, INC.	12/15/2023	150.00
2985	C-1122	CROSTOWN ELECTRICAL AND DATA, INC.	12/15/2023	11,051.23
2986	Z-CS-0450	DR. AJAY SETYA	12/15/2023	500.00
2987	E-0504	EL TORO WATER DISTRICT	12/15/2023	14,915.97
2988	F-0724	FIVE POINT PRIVATE SECURITY INC	12/15/2023	500.00
2989	H-0894	HATTOX DESIGN GROUP, LLC	12/15/2023	585.00
2990	H-0804	HINDERLITER, DE LLAMAS AND ASSOC., INC.	12/15/2023	4,806.85
2991	I-0942	IRVINE RANCH WATER DISTRICT	12/15/2023	193.49
2992	J-1057	JAMEY CLARK, INC.	12/15/2023	17,136.05
2993	L-1226	LAGUNA HILLS CHAMBER OF COMMERCE	12/15/2023	2,000.00

Attachment: Warrant Register - January 9, 2024 (3387 : Warrant Register, January 9, 2024)

Warrant Register - January 9, 2024

Date Range: 12/01/2023 - 12/21/2023

Check Number	Vendor Number	Vendor Name	Payment Date	Payment Amount
2994	L-1362	LAGUNA HILLS TEAM DARK HORSE	12/15/2023	7,107.00
2995	M-1304	MARTIN LOCK AND SAFE CO.	12/15/2023	550.25
2996	M-1388	MOBILE MINI, INC.	12/15/2023	526.48
2997	Z-CD-0440	MOLLAELIAN, SHAHIN	12/15/2023	200.00
2998	M-1302	MOULTON NIGUEL WATER DISTRICT	12/15/2023	21,231.93
2999	N-1493	NEXUSTEK	12/15/2023	2,658.00
3000	N-1474	NIEVES LANDSCAPE, INC.	12/15/2023	88,334.69
3001	O-1612	OPPENHEIMER NATIONAL	12/15/2023	62,604.41
3002	O-1610	ORACLE AMERICA, INC.	12/15/2023	89.07
3003	P-1833	PEZOLD, ERICA	12/15/2023	446.04
3004	R-1977	RJ ELECTRIC	12/15/2023	13,410.00
3005	S-1902	SAN DIEGO GAS AND ELECTRIC	12/15/2023	12,779.22
3006	S-2319	SCA OF CA, LLC	12/15/2023	33,979.48
3007	O-1575	SOUTHERN CALIFORNIA NEWS GROUP	12/15/2023	317.21
3008	S-1940	STATE WATER RESOURCES CONTROL BOARD	12/15/2023	38,264.00
3009	T-2712	TOTAL SOURCE OFFICEWORKS	12/15/2023	260.67
3010	T-2698	TPX COMMUNICATIONS	12/15/2023	701.60
3011	T-2042	TRAUMA INTERVENTION PROGRAMS, INC	12/15/2023	910.32
3012	U-2165	UNDERGROUND SERVICE ALERT OF SO CALIFORNIA	12/15/2023	142.87
3013	V-2224	VERIZON WIRELESS	12/15/2023	1,623.18
3014	W-2337	WEST COAST ARBORISTS, INC.	12/15/2023	8,844.45
3015	W-2450	WEX BANK	12/15/2023	268.87
3016	W-2452	WSP USA ENVIRONMENT AND INFRASTRUCTURE INC	12/15/2023	17,297.33
3017	R-1985	REGIONAL FIRST AID, INC	12/18/2023	96.55
3018	A-0327	ASSOCIATION OF CA CITIES -OC	12/21/2023	8,277.47
3019	B-0304	BEE MAN, THE	12/21/2023	155.00
3020	Z-CD-0439	BOGART CONSTRUCTION	12/21/2023	14,626.00
3021	Z-CS-0451	BREWER, DIANE	12/21/2023	250.00
3022	C-1144	CHARLES ABBOTT ASSOCIATES, INC	12/21/2023	15,949.09
3023	C-1190	COUNTY OF ORANGE	12/21/2023	1,116.00
3024	C-1008	COUNTY OF ORANGE, NPDES	12/21/2023	6,838.99
3025	C-0023	COX COMMUNICATION	12/21/2023	862.08
3026	C-1223	CREATIVE CREATURES AND CO.	12/21/2023	629.00
3027	D-0461	DATA TICKET, INC.	12/21/2023	457.31
3028	D-0575	DOG WASTE DEPOT	12/21/2023	619.45
3029	E-0606	EIDE BAILLY LLP	12/21/2023	9,750.00
3030	H-0829	HARTZOG AND CRABILL, INC.	12/21/2023	4,522.89
3031	H-0960	HR GREEN PACIFIC, INC.	12/21/2023	10,125.00
3032	I-0960	IRV SEAVER MOTORCYCLES	12/21/2023	1,718.84
3033	J-1057	JAMEY CLARK, INC.	12/21/2023	1,884.74
3034	Z-CS-0452	MASSEY, MARY	12/21/2023	250.00
3035	M-1600	MERCY HOUSE LIVING CENTERS, INC.	12/21/2023	4,410.11
3036	M-1388	MOBILE MINI, INC.	12/21/2023	341.83
3037	N-1493	NEXUSTEK	12/21/2023	93.52
3038	O-1608	OCEAN BLUE ENVIRONMENTAL SERVICES, INC.	12/21/2023	876.00
3039	P-1847	PACIFIC SIGN CENTER CORPORATION	12/21/2023	1,412.87
3040	P-1832	PRINTEX PRINTING AND GRAPHICS INC.	12/21/2023	619.56
3041	R-1985	REGIONAL FIRST AID, INC	12/21/2023	352.80
3042	R-1977	RJ ELECTRIC	12/21/2023	1,090.00
3043	S-1902	SAN DIEGO GAS AND ELECTRIC	12/21/2023	45,161.53
3044	S-2060	SAN DIEGO NATURAL HISTORY MUSEUM	12/21/2023	270.00
3045	S-2194	SECURE LIVE SCAN	12/21/2023	30.00
3046	S-2323	SOUTH COAST FAMILY MEDICAL CENTER, INC.	12/21/2023	505.00
3047	S-1904	SOUTHERN CALIFORNIA EDISON	12/21/2023	5,797.56
3048	S-2250	SPARKLETTS	12/21/2023	171.86
3049	S-1980	STATE DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	12/21/2023	32.00
3050	S-2209	STUDIO TWO BLACK DIAMOND	12/21/2023	131.91
3051	T-2712	TOTAL SOURCE OFFICEWORKS	12/21/2023	291.52
3052	W-2451	W.G. ZIMMERMAN ENGINEERING, INC.	12/21/2023	2,020.00
3053	R-1801	WOODRUFF	12/21/2023	44,009.47
Total Regular:				685,569.35

Attachment: Warrant Register - January 9, 2024 (3387 : Warrant Register, January 9, 2024)

Warrant Register - January 9, 2024

Date Range: 12/01/2023 - 12/21/2023

Check Number	Vendor Number	Vendor Name	Payment Date	Payment Amount
Payment Type: Bank Draft				
DFT0002643	H-0966	HIGH LEVEL SECURITY SOLUTIONS, INC.	12/06/2023	15,000.00
DFT0002645	C-1007	OCSD LAW ENFORCEMENT CONTRACT, OC TREASURER-TAX COLLECTOR	12/13/2023	883,002.69
DFT0002646	B-0276	BANK OF AMERICA VISA CARD	12/12/2023	15,172.47
DFT0002647	C-1007	OCSD LAW ENFORCEMENT CONTRACT, OC TREASURER-TAX COLLECTOR	12/15/2023	9,361.47
Total Bank Draft:				922,536.63

Bank Code AP Bank Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	160	112	0.00	685,569.35
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	12	4	0.00	922,536.63
EFT's	0	0	0.00	0.00
	172	116	0.00	1,608,105.98

Attachment: Warrant Register - January 9, 2024 (3387 : Warrant Register, January 9, 2024)

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	160	112	0.00	685,569.35
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	12	4	0.00	922,536.63
EFT's	0	0	0.00	0.00
	172	116	0.00	1,608,105.98

Fund Summary

Fund	Name	Period	Amount
998	Pooled Cash & Investments	12/2023	1,608,105.98
			1,608,105.98



City of Laguna Hills, CA

Payables Detail Report

By Fund

Payment Dates 12/01/2023 - 12/21/2023

Payment Date	Vendor Name	Payable Number	Description (Item)	Account Number	Amount
Fund: 100 - General Fund					
12/06/2023	HIGH LEVEL SECURITY SOLUTIONS, INC.	5683	Private Security Patrol, 11/6/23 - 12/3/23	100-420-720850	15,000.00
12/07/2023	DOCU-TRUST	0051768	Offsite Data Storage, Dec '23	100-155-700030	115.00
12/07/2023	TYLER TECHNOLOGIES, INC.	025-445379	Software Support, Annual Maint, 7/1/24 - 12/31/24	100-000-140000	9,112.14
12/07/2023	TYLER TECHNOLOGIES, INC.	025-445379	Software Support, Annual Maint, 1/1/24 - 6/30/24	100-195-720050	9,112.15
12/07/2023	STUDIO TWO BLACK DIAMOND	100705	Printing Services, Nov '23	100-195-623000	113.14
12/07/2023	STUDIO TWO BLACK DIAMOND	100763	Printing Services, Nov '23	100-195-623000	37.71
12/07/2023	ORACLE AMERICA, INC.	100976531	Offsite Backup, Sep '23	100-195-720050	89.35
12/07/2023	ORACLE AMERICA, INC.	101009161	Offsite Backup, Oct '23	100-195-720050	93.94
12/07/2023	ELLER, DENNIS	110123	Umpire Fees, Community Services, Oct '23	100-310-622502	90.00
12/07/2023	MOULTON NIGUEL WATER DISTRICT	111623	Water Usage, Public Works & Com Ctr, Oct '23	100-310-635100	752.95
12/07/2023	MOULTON NIGUEL WATER DISTRICT	111623	Water Usage, Public Works & Com Ctr, Oct '23	100-355-635000	5,688.82
12/07/2023	COX COMMUNICATION	111823	T-1 Line, Nov '23	100-195-630000	582.84
12/07/2023	COX COMMUNICATION	111823a	Cable, City Hall, Dec '23	100-195-630000	21.60
12/07/2023	COX COMMUNICATION	111923	WiFi, City Hall, Nov '23	100-195-630000	182.62
12/07/2023	SOUTHERN CALIFORNIA EDISON	112023 - Acct #7000760C	Street Lights, Traffic Control, Oct '23	100-356-631400	133.21
12/07/2023	QUADIENT FINANCE USA, INC.	112623	Postage Replenishment, Nov '23	100-195-625000	1,000.00
12/07/2023	COX COMMUNICATION	112823	WiFi, Community Center, Dec '23	100-195-630000	245.54
12/07/2023	MOULTON NIGUEL WATER DISTRICT	113023	Water Usage, Public Works, Nov '23	100-355-635000	85.59
12/07/2023	SOUTHERN CALIFORNIA EDISON	120123 - Acct #7002345C	Street Lights, Traffic Control, Nov '23	100-355-631000	596.05
12/07/2023	SOUTHERN CALIFORNIA EDISON	120123 - Acct #7002345C	Street Lights, Traffic Control, Oct '23	100-355-631000	33.95
12/07/2023	SOUTHERN CALIFORNIA EDISON	120123 - Acct #7002345C	Street Lights, Traffic Control, Oct '23	100-356-631400	1,072.35
12/07/2023	SOUTHERN CALIFORNIA EDISON	120123 - Acct #7002345C	Street Lights, Traffic Control, Nov '23	100-356-631400	12,536.19
12/07/2023	IRV SEAEVER MOTORCYCLES	20232597	Motorcycle Maintenance, Police Svcs, Nov '23	100-420-646100	291.92
12/07/2023	PRINTEX PRINTING AND GRAPHICS INC.	24751	Heritage Day, Aug '23	100-310-695531	9,479.85
12/07/2023	PRINTEX PRINTING AND GRAPHICS INC.	24773	Heritage Day, Aug '23	100-310-695531	5,533.70
12/07/2023	MONSIDO, LLC	272248	ADA Compliance, CivicPlus - Web, 7/1/24 - 8/20/24	100-000-140000	1,266.67
12/07/2023	MONSIDO, LLC	272248	ADA Compliance, CivicPlus - Web, 8/21/23 - 6/30/24	100-195-720050	6,333.33
12/07/2023	GLASER WEIL	282042	Professional Services Legal, Nov '23	100-155-700011	1,312.50
12/07/2023	NEXUSTEK	311590	Computer Consulting, Oct '23	100-195-700090	93.52
12/07/2023	CANON FINANCIAL SERVICES, INC.	31589259	Lease - Copier, City Hall, 11/1/23 - 11/30/23	100-195-641200	253.84
12/07/2023	CANON FINANCIAL SERVICES, INC.	31589260	Lease - New Admin Copier, 11/1/23 - 11/30/23	100-195-641200	317.82
12/07/2023	CANON FINANCIAL SERVICES, INC.	31589261	Lease - Copier, Comm Ctr, 11/1/23 - 11/30/23	100-195-641200	374.94
12/07/2023	TOTAL SOURCE OFFICEWORKS	33936	Office Supplies, Nov '23	100-195-620000	292.27
12/07/2023	TOTAL SOURCE OFFICEWORKS	33936	Computer Supplies, Nov '23	100-195-621000	1,391.60
12/07/2023	SMART AND FINAL	3831400020302	Tenant Appreciation, Nov '23	100-155-611001	266.04
12/07/2023	SMART AND FINAL	3831400021402	Tenant Appreciation, Nov '23	100-155-611001	35.81
12/07/2023	SPARKLETTES	4228482 120123	Operating Supplies, Nov '23	100-195-622000	258.30
12/07/2023	PATROL ONE	522598	Security for Heritage Day, Sep '23	100-310-695531	112.50
12/07/2023	MOSCAIRA, ANGELITA	62913096	Refund, Facility Deposit, R	100-000-222000	500.00
12/07/2023	PARK, JAMIE	62913170	Refund, Facility Deposit, R #1035243.002	100-000-222000	250.00

Attachment: Payables Detail Report - January 9, 2024 (3387 : Warrant Register, January 9, 2024)

Payables Detail Report

Payment Dates: 12/01/2023 - 12/21/2023

Payment Date	Vendor Name	Payable Number	Description (Item)	Account Number	Amount
12/07/2023	SOTELO, XOCHITL	62913362	Refund, Facility Deposit, R #1035700.002	100-000-222000	500.00
12/07/2023	SOTELO, XOCHITL	62913362	Refund, Facility Deposit, R #1035700.002	100-000-451100	(120.00)
12/07/2023	WOODRUFF	74968	Prof Services, Legal, Oct '23, USE-0147-2023	100-000-223000	1,711.00
12/07/2023	WOODRUFF	74968	Prof Services, Legal, Oct '23, USE-0144-2023	100-000-223000	71.40
12/07/2023	WOODRUFF	74968	Professional Services Legal, Oct '23	100-155-700010	29,660.00
12/07/2023	WOODRUFF	74968	Professional Services Legal, Oct '23	100-155-700011	5,802.40
12/07/2023	JCTEES.COM CORPORATION	9157	Uniforms, Community Development, Nov '23	100-225-622000	200.40
12/07/2023	WEX BANK	93354085 COMDEV	Vehicle Fuel, Nov '23	100-225-613100	356.97
12/07/2023	WEX BANK	93354184 COMSVCS	Vehicle Fuel, Nov '23	100-310-613100	203.47
12/07/2023	WEX BANK	93354244 POLSVCS	Vehicle Fuel, Nov '23	100-420-613100	339.66
12/07/2023	REGIONAL FIRST AID, INC	99602	Operating Supplies, Nov '23	100-195-622000	96.53
12/07/2023	GOLDEN LANTERN COFFEE	BLDC-0145-2021	Refund, Permit Cancellation, REC-005627-2021	100-000-442005	820.23
12/07/2023	HOYT ROOFS INC	BLDR-0254-2023	Refund, C&D Deposit, REC-011259-2023	100-000-227001	1,050.00
12/07/2023	NEIGHBORHOOD ROOFING	BLDR-0348-2023	Refund, C&D Deposit, REC-011369-2023	100-000-227001	720.00
12/07/2023	NEIGHBORHOOD ROOFING	BLDR-0349-2023	Refund, C&D Deposit, REC-011370-2023	100-000-227001	630.00
12/07/2023	CRUZ, GREGORIO	BLDR-0367-2023	Refund, C&D Deposit, REC-011455-2023	100-000-227001	690.00
12/07/2023	NORLAND ROOFING	BLDR-0369-2023	Refund, C&D Deposit, REC-011479-2023	100-000-227001	720.00
12/07/2023	ESDEE ROOF CORP	BLDR-0375-2023	Refund, C&D Deposit, REC-011533-2023	100-000-227001	810.00
12/07/2023	STEFANOV, SVET	ELER-0276-2023	Refund, Permit Cancellation, REC-010698-2023	100-000-221011	1.00
12/07/2023	STEFANOV, SVET	ELER-0276-2023	Refund, Permit Cancellation, REC-010698-2023	100-000-221012	4.00
12/07/2023	STEFANOV, SVET	ELER-0276-2023	Refund, Permit Cancellation, REC-010698-2023	100-000-442000	34.19
12/07/2023	CODE PUBLISHING COMPANY, INC.	GC00123319	Standard Web Hosting, FY 23/24	100-155-700030	970.00
12/07/2023	CODE PUBLISHING COMPANY, INC.	GC0012526	Municipal Code Update, Nov '23	100-155-700030	269.50
12/07/2023	ORANGE COUNTY TREASURER-TAX COLLECTOR	NOV 23	Parking Fee Surcharge, Nov '23	100-420-720823	1,675.50
12/07/2023	LEHR	SO88762	Vehicle Maintenance, Aug '23	100-355-646100	3,241.43
12/12/2023	BANK OF AMERICA VISA CARD	CITY CLERK 11.20.23	BofA Rewards Credit	100-000-459000	(7.05)
12/12/2023	BANK OF AMERICA VISA CARD	CITY CLERK 11.20.23	Walmart	100-155-611001	66.13
12/12/2023	BANK OF AMERICA VISA CARD	CITY CLERK 11.20.23	Flamingo's Mexican Grill	100-155-611001	516.34
12/12/2023	BANK OF AMERICA VISA CARD	CITY CLERK 11.20.23	MB Floral Design	100-155-695000	352.34
12/12/2023	BANK OF AMERICA VISA CARD	CITY CLERK 11.20.23	Target	100-195-622000	25.85
12/12/2023	BANK OF AMERICA VISA CARD	CITY CLERK 11.20.23	Target	100-195-622000	23.67
12/12/2023	BANK OF AMERICA VISA CARD	CITY CLERK 11.20.23	Target	100-195-622000	(25.85)
12/12/2023	BANK OF AMERICA VISA CARD	CITY CLERK 11.20.23	Pick Up Stix	100-195-622000	140.75
12/12/2023	BANK OF AMERICA VISA CARD	CITY CLERK 11.20.23	Panini Kabob Grill	100-195-622000	133.98
12/12/2023	BANK OF AMERICA VISA CARD	CITY MANAGER 11.20.23	EIG ConstantContact.com, 7/1/24 - 10/14/24	100-000-140000	119.00
12/12/2023	BANK OF AMERICA VISA CARD	CITY MANAGER 11.20.23	King's Fish House	100-155-622000	63.49
12/12/2023	BANK OF AMERICA VISA CARD	CITY MANAGER 11.20.23	Second Reef Deli	100-155-622000	25.76
12/12/2023	BANK OF AMERICA VISA CARD	CITY MANAGER 11.20.23	Resource Building Materials	100-155-695000	83.24
12/12/2023	BANK OF AMERICA VISA CARD	CITY MANAGER 11.20.23	EIG ConstantContact.com, 10/15/23 - 6/30/24	100-155-695000	238.00
12/12/2023	BANK OF AMERICA VISA CARD	COMDEV 07.20.23	Amazon - Claim Adjustment	100-225-622000	(76.14)
12/12/2023	BANK OF AMERICA VISA CARD	COMDEV 07.20.23	Amazon - Claim Adjustment	100-225-622000	(8.68)
12/12/2023	BANK OF AMERICA VISA CARD	COMDEV 07.20.23	Amazon	100-225-622000	65.50
12/12/2023	BANK OF AMERICA VISA CARD	COMDEV 11.20.23	BofA Rewards Credit	100-000-459000	(0.40)
12/12/2023	BANK OF AMERICA VISA CARD	COMDEV 11.20.23	APA California	100-225-611000	20.00
12/12/2023	BANK OF AMERICA VISA CARD	COMDEV 11.20.23	APA California	100-225-611000	20.00

Attachment: Payables Detail Report - January 9, 2024 (3387 : Warrant Register, January 9, 2024)

Payables Detail Report

Payment Dates: 12/01/2023 - 12/21/2023

Payment Date	Vendor Name	Payable Number	Description (Item)	Account Number	Amount
12/12/2023	BANK OF AMERICA VISA CARD	COMDEV 11.20.23	APA California	100-225-611000	20.00
12/12/2023	BANK OF AMERICA VISA CARD	COMDEV 11.20.23	Intelius	100-225-626000	4.99
12/12/2023	BANK OF AMERICA VISA CARD	COMDEV 11.20.23	Intelius	100-225-626000	24.86
12/12/2023	BANK OF AMERICA VISA CARD	COMDEV 11.20.23	La Paz Service Center	100-225-646100	74.52
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	BofA Rewards Credit	100-000-459000	(50.00)
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Verizon Wireless	100-195-621000	64.64
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Vizual Symphony	100-195-700090	980.00
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	CDW Govt	100-195-940000	307.39
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Exxon Circle K	100-310-613100	18.00
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Circle K	100-310-613100	18.00
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Exxon Circle K	100-310-613100	18.00
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Exxon Circle K	100-310-613100	18.00
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Amazon Marketplace	100-310-620500	33.25
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Ralphs	100-310-622005	33.06
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Ralphs	100-310-622005	65.67
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	OC Register Subscription	100-310-626000	39.87
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Equipment Depot	100-310-645500	549.95
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	O'Reilly	100-310-646100	32.83
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Uprinting	100-310-646100	287.55
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	BuildASign.com	100-310-646100	32.41
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Amazon Prime	100-310-695500	149.77
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Amazon.com	100-310-695501	15.11
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Apple.com	100-310-695502	10.99
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Horizon Christian Fellowship	100-310-695505	21.00
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	ABM Union Station West	100-310-695505	16.00
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Mission Inn Museum	100-310-695505	212.00
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Amazon Marketplace	100-310-695510	49.52
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Alicia Cleaners	100-310-695510	66.00
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Amazon Marketplace	100-310-695510	105.51
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Amazon Marketplace	100-310-695510	138.93
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Foothill Event Rentals LLC	100-310-695510	970.00
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Polly's Pies	100-310-695510	2,270.70
12/12/2023	BANK OF AMERICA VISA CARD	COMSVCS 1956 11.21.23	Amazon Marketplace	100-310-695510	32.28
12/12/2023	BANK OF AMERICA VISA CARD	POLSVCS 11.20.23	Canva, 7/1/24 - 10/31/24	100-000-140000	40.00
12/12/2023	BANK OF AMERICA VISA CARD	POLSVCS 11.20.23	Amazon Marketplace	100-420-621000	43.76
12/12/2023	BANK OF AMERICA VISA CARD	POLSVCS 11.20.23	Staples	100-420-621000	34.46
12/12/2023	BANK OF AMERICA VISA CARD	POLSVCS 11.20.23	5.11, Inc.	100-420-622000	499.10
12/12/2023	BANK OF AMERICA VISA CARD	POLSVCS 11.20.23	Costco	100-420-622000	125.74
12/12/2023	BANK OF AMERICA VISA CARD	POLSVCS 11.20.23	Canva, 11/1/23 - 6/30/24	100-420-622000	79.99
12/12/2023	BANK OF AMERICA VISA CARD	POLSVCS 11.20.23	Costco	100-420-622000	61.95
12/12/2023	BANK OF AMERICA VISA CARD	POLSVCS 11.20.23	Staples	100-420-622000	22.69
12/12/2023	BANK OF AMERICA VISA CARD	POLSVCS 11.20.23	Amazon Prime	100-420-622000	16.15
12/12/2023	BANK OF AMERICA VISA CARD	POLSVCS 11.20.23	The Toll Roads of OC	100-420-646100	2.65
12/12/2023	BANK OF AMERICA VISA CARD	POLSVCS 11.20.23	Aliso Coffee & Donut	100-420-695000	246.83
12/12/2023	BANK OF AMERICA VISA CARD	POLSVCS 11.20.23	Board and Brew	100-420-695000	125.95
12/12/2023	BANK OF AMERICA VISA CARD	POLSVCS 11.20.23	Hobby Lobby	100-420-695000	41.37
12/12/2023	BANK OF AMERICA VISA CARD	POLSVCS 11.20.23	Smart and Final	100-420-695000	19.99
12/12/2023	BANK OF AMERICA VISA CARD	POLSVCS 11.20.23	Costco	100-420-695000	53.61
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 2789 11.20.23	BofA Rewards Credit	100-000-459000	(0.84)
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 2789 11.20.23	Amazon Marketplace	100-155-620000	42.01
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 2789 11.20.23	EventBrite CEAOC - December 4	100-355-611000	100.00
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 2789 11.20.23	EventBrite CEAOC - November 6	100-355-611000	50.00
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 2789 11.20.23	EventBrite CEAOC - November 6	100-355-611000	50.00
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 2789 11.20.23	Amazon.com	100-355-622000	92.70
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 2789 11.20.23	Amazon.com	100-355-622000	347.16
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 2789 11.20.23	Amazon.com	100-355-622000	58.16
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 2789 11.20.23	Amazon.com	100-355-622000	19.29
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 2789 11.20.23	Home Depot	100-355-622000	322.17
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 2789 11.20.23	Ansafone Communications	100-355-630000	435.23
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 2789 11.20.23	Amazon Marketplace	100-355-720401	177.78

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Payables Detail Report

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Payment Date	Vendor Name	Payable Number	Description (Item)	Account Number	Amount
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 3094 11.20.23	Boot Barn	100-355-622000	269.36
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 3094 11.20.23	Home Depot	100-355-720401	158.10
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 3094 11.20.23	Signarama Laguna Niguel	100-355-720401	656.50
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 3094 11.20.23	Signarama Laguna Niguel	100-355-720401	656.50
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 3409 11.20.23	Smartlink	100-355-720700	450.00
12/13/2023	OCSO LAW ENFORCEMENT CONTRACT, OC TREASURER-TAX	SH 67137	Law Enforcement Services, Dec '23	100-420-720800	883,002.69
12/15/2023	AT AND T - CALNET 3	000020930455	Traffic Signal, Public Works, Nov '23	100-356-630000	30.92
12/15/2023	AT AND T - CALNET 3	000020932472	Alarm, Com Ctr & City Hall Lines, Dec '23	100-195-630000	210.03
12/15/2023	AT AND T - CALNET 3	000020932472	Alarm, Com Ctr & City Hall Lines, Dec '23	100-310-630100	151.14
12/15/2023	SOUTHERN CALIFORNIA NEWS	0000577743	Legal Advertising, Nov '23	100-155-624001	317.21
12/15/2023	LAGUNA HILLS CHAMBER OF COMMERCE	1000086155	Annual Gala, Gold Sponsor	100-155-695000	2,000.00
12/15/2023	FIVE POINT PRIVATE SECURITY INC	101	Security for Dance Extravaganza, Dec '23	100-310-695510	500.00
12/15/2023	ORACLE AMERICA, INC.	101055616	Offsite Backup, Nov '23	100-195-720050	38.62
12/15/2023	ORACLE AMERICA, INC.	101060955	Offsite Backup, Nov '23	100-195-720050	50.45
12/15/2023	MOULTON NIGUEL WATER DISTRICT	113023a	Water Usage, Public Works, Nov '23	100-355-635000	21,231.93
12/15/2023	IRVINE RANCH WATER DISTRICT	120423	Water Usage, Public Works, Nov '23	100-355-635000	193.49
12/15/2023	SAN DIEGO GAS AND ELECTRIC	120423	Street Lights, Traffic Control, Nov '23	100-356-631400	12,779.22
12/15/2023	PEZOLD, ERICA	121223	Holiday Events Reimbursement, Dec '23	100-310-695510	446.04
12/15/2023	EL TORO WATER DISTRICT	121323	Water Usage, Public Works, Oct '23	100-355-635000	14,915.97
12/15/2023	LAGUNA HILLS TEAM DARK HORSE	121423	Community Assistance, 3/5	100-310-695507	7,107.00
12/15/2023	ARC DOCUMENT SOLUTIONS, LLC	12286772	Printing Services, Engineering, Nov	100-355-623000	50.75
12/15/2023	BEE MAN, THE	126525	Bee Removal, Public Works, Nov '23	100-355-720701	180.00
12/15/2023	BEE MAN, THE	126725	Bee Removal, Public Works, Dec '23	100-355-720701	155.00
12/15/2023	TPX COMMUNICATIONS	175935844-0	Communications Expense, Dec '23	100-195-630000	701.60
12/15/2023	WEST COAST ARBORISTS, INC.	207764	Tree Trimming Services, Nov '23	100-355-720702	8,844.45
12/15/2023	HATTOX DESIGN GROUP, LLC	2311100	Civic Center Improvements, CIP #505	100-000-790600	585.00
12/15/2023	COUNTS UNLIMITED, INC.	231119	Traffic Engineer Services, Dec '23	100-356-700101	150.00
12/15/2023	NEXUSTEK	312699	Computer Consulting, Nov '23	100-195-700090	2,658.00
12/15/2023	TRAUMA INTERVENTION PROGRAMS, INC	3386	Community Program, TIP, 10/1/23 - 12/31/23	100-420-720821	910.32
12/15/2023	TOTAL SOURCE OFFICEWORKS	34150	Office Supplies, Dec '23	100-155-620000	175.58
12/15/2023	TOTAL SOURCE OFFICEWORKS	34156	Office Supplies, Dec '23	100-155-620000	62.47
12/15/2023	TOTAL SOURCE OFFICEWORKS	34165	Office Supplies, Dec '23	100-155-620000	22.62
12/15/2023	BUCKNAM INFRASTRUCTURE GROUP, INC.	361-03.02	City Engineer Services, Nov '23	100-355-700250	3,518.75
12/15/2023	CROSSTOWN ELECTRICAL AND DATA, INC.	4296-23-011	Traffic Signal Maintenance, Nov '23	100-356-720420	3,644.70
12/15/2023	CROSSTOWN ELECTRICAL AND DATA, INC.	4860 - 4889	Traffic Signal Maintenance, Nov '23	100-356-720420	7,406.53
12/15/2023	RJ ELECTRIC	62438	Electrical Repairs, Nov '23	100-355-720401	7,925.00
12/15/2023	RJ ELECTRIC	62449	Electrical Repairs, Nov '23	100-355-720401	5,485.00
12/15/2023	DR. AJAY SETYA	63283579	Refund, Facility Deposit, R #1035170.002	100-000-222000	500.00
12/15/2023	JAMEY CLARK, INC.	74343	Park Repairs, Public Works, Sep '23	100-355-720701	687.30
12/15/2023	JAMEY CLARK, INC.	74557	Park Needs Assessment, Nov '23	100-355-700041	5,750.00
12/15/2023	JAMEY CLARK, INC.	74563	Park Repairs, Public Works, Nov '23	100-355-720701	584.50
12/15/2023	JAMEY CLARK, INC.	74580	Park Repairs, Public Works, Nov '23	100-355-720701	904.00
12/15/2023	JAMEY CLARK, INC.	74583	Graffiti Removal, Public Works, Nov	100-355-720500	1,810.00
12/15/2023	JAMEY CLARK, INC.	74597	Park Repairs, Public Works, Nov '23	100-355-720701	2,256.25
12/15/2023	JAMEY CLARK, INC.	74598	Park Repairs, Public Works, Nov '23	100-355-720701	105.00
12/15/2023	JAMEY CLARK, INC.	74599	Park Repairs, Public Works, Nov '23	100-355-720701	3,550.00
12/15/2023	JAMEY CLARK, INC.	74600	Park Repairs, Public Works, Nov '23	100-355-720701	180.00
12/15/2023	JAMEY CLARK, INC.	74614	Graffiti Removal, Public Works, Nov	100-355-720500	585.00
12/15/2023	JAMEY CLARK, INC.	74618	Graffiti Removal, Public Works, Dec	100-355-720500	724.00
12/15/2023	NIEVES LANDSCAPE, INC.	75939	Monthly and Misc Landscape, Nov	100-355-720700	88,334.69

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Payment Date	Vendor Name	Payable Number	Description (Item)	Account Number	Amount
12/15/2023	ALL CITY MANAGEMENT, INC.	89244	Crossing Guard Services, 10/29/23 - 11/11/23	100-420-720822	5,819.52
12/15/2023	ALL CITY MANAGEMENT, INC.	89515	Crossing Guard Services, 11/12/23 - 11/25/23	100-420-720822	3,637.20
12/15/2023	MOBILE MINI, INC.	9019496411	Storage Rental, Community Center, 11/22 - 12/19/23	100-310-641000	225.71
12/15/2023	MOBILE MINI, INC.	9019537752	Storage Rental, Community Center, 11/28 - 12/25/23	100-310-641000	82.97
12/15/2023	MOBILE MINI, INC.	9019551397	Storage Rental, Community Center, 11/29 - 12/26/23	100-310-641000	217.80
12/15/2023	WEX BANK	93354261 PUBWKS	Vehicle Fuel, Nov '23	100-355-613100	268.87
12/15/2023	VERIZON WIRELESS	9950197800	Communication Expense, Nov '23	100-195-630000	1,623.18
12/15/2023	MOLLAELIAN, SHAHIN	BLDR-0182-2023	Refund, C&D Deposit, REC-010716-2023	100-000-227001	100.00
12/15/2023	MOLLAELIAN, SHAHIN	BLDR-0197-2023	Refund, C&D Deposit, REC-010780-2023	100-000-227001	100.00
12/15/2023	OPPENHEIMER NATIONAL	PAYAPP #02	Comm Ctr & Sports Complex Improvements, CIP #237	100-000-201001	(3,294.97)
12/15/2023	OPPENHEIMER NATIONAL	PAYAPP #02	Comm Ctr & Sports Complex Improvements, CIP #237	100-000-790600	65,899.38
12/15/2023	MARTIN LOCK AND SAFE CO.	Q92672	Park Repairs, Nov '23	100-355-720701	550.25
12/15/2023	WSP USA ENVIRONMENT AND INFRASTRUCTURE INC	S64114344	Professional Services, NPDES Support, Oct '23	100-355-700000	17,297.33
12/15/2023	OCSO LAW ENFORCEMENT CONTRACT, OC TREASURER-TAX	SH 66822	Law Enforcement Services, Heritage Day	100-420-720800	9,361.47
12/15/2023	HINDERLITER, DE LLAMAS AND ASSOC., INC.	SIN033682	Sales Tax 4th Qtr, Audit Sales 2nd Qtr	100-155-700052	4,806.85
12/15/2023	STATE WATER RESOURCES CONTROL BOARD	SW-0274397	Annual Permit Fees, Public Works, 7/1/23 - 6/30/24	100-355-696000	17,666.00
12/15/2023	STATE WATER RESOURCES CONTROL BOARD	WD-0234964	Annual Permit Fees, Public Works, 7/1/23 - 6/30/24	100-355-696000	20,598.00
12/18/2023	REGIONAL FIRST AID, INC	96286	Operating Supplies, Aug '23	100-195-622000	96.55
12/21/2023	REGIONAL FIRST AID, INC	100726	Operating Supplies, Dec '23	100-195-622000	126.36
12/21/2023	REGIONAL FIRST AID, INC	100727	Office Supplies, Comm Ctr, Dec '23	100-310-620500	226.44
12/21/2023	STUDIO TWO BLACK DIAMOND	100838	Printing Services, Dec '23	100-195-623000	37.71
12/21/2023	STUDIO TWO BLACK DIAMOND	100842	Printing Services, Dec '23	100-195-623000	94.20
12/21/2023	COX COMMUNICATION	120523	T-1 Line, Dec '23	100-195-630000	862.08
12/21/2023	SAN DIEGO GAS AND ELECTRIC	121323	Street Lights, Traffic Control, Com Ctr, Oct '23	100-310-631100	12,846.07
12/21/2023	SAN DIEGO GAS AND ELECTRIC	121323	Street Lights, Traffic Control, Com Ctr, Nov '23	100-355-631000	85.04
12/21/2023	SAN DIEGO GAS AND ELECTRIC	121323	Street Lights, Traffic Control, Com Ctr, Oct '23	100-355-631000	10,510.43
12/21/2023	SAN DIEGO GAS AND ELECTRIC	121323	Street Lights, Traffic Control, Com Ctr, Oct '23	100-355-631000	1,977.82
12/21/2023	SAN DIEGO GAS AND ELECTRIC	121323	Street Lights, Traffic Control, Com Ctr, Dec '23	100-356-631400	11,132.60
12/21/2023	SAN DIEGO GAS AND ELECTRIC	121323	Street Lights, Traffic Control, Com Ctr, Oct '23	100-356-631400	2,505.76
12/21/2023	SAN DIEGO GAS AND ELECTRIC	121323	Street Lights, Traffic Control, Com Ctr, Nov '23	100-356-631400	2,739.78
12/21/2023	SAN DIEGO GAS AND ELECTRIC	121323	Street Lights, Traffic Control, Com Ctr, Nov '23	100-356-631900	3,364.03
12/21/2023	SOUTHERN CALIFORNIA EDISON	121523 - Acct #70016247	Street Lights, Traffic Control, Nov '23	100-355-631000	122.81
12/21/2023	SOUTHERN CALIFORNIA EDISON	121523 - Acct #70016247	Street Lights, Traffic Control, Oct '23	100-356-631400	63.21
12/21/2023	SOUTHERN CALIFORNIA EDISON	121523 - Acct #70016247	Street Lights, Traffic Control, Nov '23	100-356-631400	1,283.71
12/21/2023	SOUTHERN CALIFORNIA EDISON	121523 - Acct #70016247	Street Lights, Traffic Control, Oct '23	100-356-631900	4,327.83
12/21/2023	SPARKLETT'S	12194330 120623	Operating Supplies, Comm Ctr, Dec	100-310-622005	171.86
12/21/2023	BEE MAN, THE	126792	Bee Removal, Public Works, Dec '23	100-355-720701	155.00
12/21/2023	SECURE LIVE SCAN	14422	Pre-employment Fingerprinting, Oct '23	100-195-617000	30.00
12/21/2023	DATA TICKET, INC.	158890	Process Fee, Parking Citations, Nov	100-420-720823	457.31

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12/21/2023	HR GREEN PACIFIC, INC.	170035	Public Works Permit Inspections, Nov '23	100-355-700255	10,125.00
12/21/2023	SOUTH COAST FAMILY MEDICAL CENTER, INC.	1975	Recruitment, Sep '23	100-195-617000	270.00
12/21/2023	IRV SEAVER MOTORCYCLES	20232762	Motorcycle Maintenance, Police Svcs, Dec '23	100-420-646100	1,718.84
12/21/2023	SOUTH COAST FAMILY MEDICAL CENTER, INC.	2025	Recruitment, Oct '23	100-195-617000	235.00
12/21/2023	HARTZOG AND CRABILL, INC.	23-1130(HCI#3502)	Traffic Signal Mgmt Services, CIP 168, Nov '23	100-356-700101	3,780.39
12/21/2023	W.G. ZIMMERMAN ENGINEERING,	23-11-372	On-Call Engineer Services, Nov '23	100-355-700250	2,020.00
12/21/2023	PACIFIC SIGN CENTER CORPORATION	2394	Plaque for Time Capsule, Dec '23	100-155-623000	1,412.87
12/21/2023	PRINTEX PRINTING AND GRAPHICS INC.	25180 (1)	Swag / Advertising, Dec '23	100-310-624500	619.56
12/21/2023	NEXUSTEK	313685	Computer Consulting, Nov '23	100-195-700090	93.52
12/21/2023	TOTAL SOURCE OFFICEWORKS	34181	Office Supplies, Dec '23	100-155-620000	291.52
12/21/2023	ASSOCIATION OF CA CITIES -OC	3592	Membership, 7/1/24 - 12/31/24	100-000-140000	4,138.73
12/21/2023	ASSOCIATION OF CA CITIES -OC	3592	Membership, 1/1/24 - 6/30/24	100-155-610002	4,138.74
12/21/2023	OCEAN BLUE ENVIRONMENTAL SERVICES, INC.	39050	Emergency Preparedness & Services, Oct '23	100-420-622400	876.00
12/21/2023	MERCY HOUSE LIVING CENTERS, INC.	5003-23-10	Contract Services - Homelessness, Oct '23	100-310-720302	4,410.11
12/21/2023	DOG WASTE DEPOT	583969	Operating Supplies, Dec '23	100-355-622000	619.45
12/21/2023	RJ ELECTRIC	62521	Electrical Repairs, Dec '23	100-355-720401	1,090.00
12/21/2023	MASSEY, MARY	63392362	Refund, Facility Deposit, R #1035704.002	100-000-222000	250.00
12/21/2023	BREWER, DIANE	63465618	Refund, Facility Deposit, R #1035719.002	100-000-222000	250.00
12/21/2023	STATE DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	700167	Pre-employment Fingerprinting, Nov '23	100-195-617000	32.00
12/21/2023	JAMEY CLARK, INC.	74261	Park Repairs, Public Works, Aug '23	100-355-720701	247.50
12/21/2023	JAMEY CLARK, INC.	74296	Park Repairs, Public Works, Sep '23	100-355-720701	360.00
12/21/2023	JAMEY CLARK, INC.	74638	Graffiti Removal, Public Works, Dec	100-355-720500	1,142.24
12/21/2023	JAMEY CLARK, INC.	74651	Park Repairs, Public Works, Dec '23	100-355-720701	135.00
12/21/2023	WOODRUFF	75092	Prof Services Legal, Nov '23, USE-0147-2023	100-000-223000	2,094.50
12/21/2023	WOODRUFF	75092	Professional Services Legal, Nov '23	100-155-700010	32,701.20
12/21/2023	WOODRUFF	75092	Professional Services Legal, Nov '23	100-155-700011	9,213.77
12/21/2023	MOBILE MINI, INC.	9019635970	Storage Rental, Community Center, 12/7/23 - 1/3/24	100-310-641000	341.83
12/21/2023	BOGART CONSTRUCTION	BLDC-0028-2023	Refund, C&D Deposit, REC-010944-2023	100-000-227001	340.00
12/21/2023	BOGART CONSTRUCTION	BLDC-0239-2022	Refund, C&D Deposit, REC-009956-2023	100-000-227001	7,143.00
12/21/2023	BOGART CONSTRUCTION	BLDC-0240-2022	Refund, C&D Deposit, REC-010067-2023	100-000-227001	7,143.00
12/21/2023	EIDE BAILLY LLP	EI01601413	Final Audit Fees, ACFR, YE 6/30/23	100-155-700051	9,750.00
12/21/2023	CREATIVE CREATURES AND CO.	LNCC-COOKIES-2023	Cookie Decorating Class, Dec '23	100-310-695510	629.00
12/21/2023	COUNTY OF ORANGE, NPDES	PW240337	South OC Watershed Monitoring	100-355-696000	6,838.99
12/21/2023	COUNTY OF ORANGE	SH 67166	Fingerprint ID System Charges, Dec	100-420-720835	1,116.00
12/21/2023	SAN DIEGO NATURAL HISTORY MUSEUM	SI03529	Fossil Exhibit Improvement Project, Jun '23	100-310-695504	270.00
Fund 100 - General Fund Total:					1,554,657.66
Fund: 212 - Measure M2 Fund					
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 3094 11.20.23	Machine Support Technologies, Inc.	212-355-720400	1,349.05
12/12/2023	BANK OF AMERICA VISA CARD	PUBWKS 3094 11.20.23	Home Depot	212-355-720400	118.33
12/15/2023	UNDERGROUND SERVICE ALERT OF SO CALIFORNIA	1120230376	Street Maintenance, Nov '23	212-355-720400	106.25
12/15/2023	SCA OF CA, LLC	133996SP	Street Sweeping Services, Oct '23	212-355-720410	17,329.68
12/15/2023	SCA OF CA, LLC	134203SP	Street Sweeping Services, Nov '23	212-355-720410	16,459.80
12/15/2023	SCA OF CA, LLC	134204SP	Street Sweeping Services, Nov '23	212-355-720410	190.00

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Payment Date	Vendor Name	Payable Number	Description (Item)	Account Number	Amount
12/15/2023	UNDERGROUND SERVICE ALERT OF SO CALIFORNIA	23-241816	Street Maintenance, Nov '23	212-355-720400	36.62
12/21/2023	CHARLES ABBOTT ASSOCIATES, INC	66745	Road Maintenance, Nov '23	212-355-720400	15,949.09
Fund 212 - Measure M2 Fund Total:					51,538.82
Fund: 221 - Senior Mobility Program Fund					
12/15/2023	CALIFORNIA YELLOW CAB	11406023	Senior Mobility Program, Nov '23	221-310-720000	1,167.00
Fund 221 - Senior Mobility Program Fund Total:					1,167.00
Fund: 301 - CARITS Road Fee Program Fund					
12/21/2023	HARTZOG AND CRABILL, INC.	23-1130(HCI#3502)	Traffic Signal Mgmt Services, CIP 168, Nov '23	301-000-790600	742.50
Fund 301 - CARITS Road Fee Program Fund Total:					742.50
Fund: 600 - Capital Improvement Projects Fund					
12/15/2023	HATTOX DESIGN GROUP, LLC	2311100	Civic Center Improvements, CIP #505	600-000-490100	(585.00)
12/15/2023	HATTOX DESIGN GROUP, LLC	2311100	Civic Center Improvements, CIP #505	600-255-950505	585.00
12/15/2023	OPPENHEIMER NATIONAL	PAYAPP #02	Comm Ctr & Sports Complex Improvements, CIP #237	600-000-490100	(65,899.38)
12/15/2023	OPPENHEIMER NATIONAL	PAYAPP #02	Comm Ctr & Sports Complex Improvements, CIP #237	600-252-950237	65,899.38
12/21/2023	HARTZOG AND CRABILL, INC.	23-1130(HCI#3502)	Traffic Signal Mgmt Services, CIP 168, Nov '23	600-000-490301	(742.50)
12/21/2023	HARTZOG AND CRABILL, INC.	23-1130(HCI#3502)	Traffic Signal Mgmt Services, CIP 168, Nov '23	600-251-950168	742.50
Fund 600 - Capital Improvement Projects Fund Total:					-
Grand Total:					1,608,105.98

Attachment: Payables Detail Report - January 9, 2024 (3387 : Warrant Register, January 9, 2024)

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
100 - General Fund	1,554,657.66	1,554,657.66
212 - Measure M2 Fund	51,538.82	51,538.82
221 - Senior Mobility Program Fund	1,167.00	1,167.00
301 - CARITS Road Fee Program Fund	742.50	742.50
600 - Capital Improvement Projects Fund	-	-
Grand Total:	1,608,105.98	1,608,105.98

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
100-000-140000	Prepaid Items	14,676.54	14,676.54
100-000-201001	Accounts Payable - Retention	(3,294.97)	(3,294.97)
100-000-221011	Building Standards Fee	1.00	1.00
100-000-221012	SB1186 ADA CASp Fees	4.00	4.00
100-000-222000	Refundable Deposits	2,250.00	2,250.00
100-000-223000	Plan Application Deposit	3,876.90	3,876.90
100-000-227001	Security Deposit - Waste	19,446.00	19,446.00
100-000-442000	Building Related Permits	34.19	34.19
100-000-442005	Plan Check Fees - Fee Base	820.23	820.23
100-000-451100	Recreation Fees - Reservation	(120.00)	(120.00)
100-000-459000	Miscellaneous Revenue	(58.29)	(58.29)
100-000-790600	Transfers Out to Capital	66,484.38	66,484.38
100-155-610002	Memberships & Dues - ACC-OC	4,138.74	4,138.74
100-155-611001	Staff Development & Team	884.32	884.32
100-155-620000	Office Supplies	594.20	594.20
100-155-622000	Operating Supplies	89.25	89.25
100-155-623000	Printing	1,412.87	1,412.87
100-155-624001	Advertising - Legal	317.21	317.21
100-155-695000	Community Assistance & Public	2,673.58	2,673.58
100-155-700010	Legal Services - General Counsel	62,361.20	62,361.20
100-155-700011	Legal Services - Litigation	16,328.67	16,328.67
100-155-700030	Professional Services - City Clerk	1,354.50	1,354.50
100-155-700051	Professional Services - Annual	9,750.00	9,750.00
100-155-700052	Professional Services - Sales Tax	4,806.85	4,806.85
100-195-617000	Recruitment	567.00	567.00
100-195-620000	Office Supplies	292.27	292.27
100-195-621000	Computer Supplies	1,456.24	1,456.24
100-195-622000	Operating Supplies	876.14	876.14
100-195-623000	Printing	282.76	282.76
100-195-625000	Postage & Delivery	1,000.00	1,000.00
100-195-630000	Telephone & Communications	4,429.49	4,429.49
100-195-641200	Copier Leases	946.60	946.60
100-195-700090	Computer Consulting Services	3,825.04	3,825.04
100-195-720050	Contract Services - Software	15,717.84	15,717.84
100-195-940000	Computer Hardware & Software	307.39	307.39
100-225-611000	Training & Education	60.00	60.00
100-225-613100	Vehicle Fuel	356.97	356.97
100-225-622000	Operating Supplies	181.08	181.08
100-225-626000	Subscriptions & Books	29.85	29.85
100-225-646100	Vehicle Maintenance & Repairs	74.52	74.52
100-310-613100	Vehicle Fuel	275.47	275.47
100-310-620500	Office Supplies - Community	259.69	259.69
100-310-622005	Operating Supplies - Community	270.59	270.59
100-310-622502	Supplies - Adult Leagues	90.00	90.00
100-310-624500	Advertising - Program Services	619.56	619.56
100-310-626000	Subscriptions & Books	39.87	39.87
100-310-630100	Telephone & Communications -	151.14	151.14
100-310-631100	Utilities - Electric (Community	12,846.07	12,846.07

Attachment: Payables Detail Report - January 9, 2024 (3387 : Warrant Register, January 9, 2024)

Payables Detail Report

Payment Dates: 12/01/2023 - 12/21/2023

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
100-310-635100	Utilities - Water (Community	752.95	752.95
100-310-641000	Equipment Rentals & Leases	868.31	868.31
100-310-645500	Facility Maintenance & Repairs	549.95	549.95
100-310-646100	Vehicle Maintenance & Repairs	352.79	352.79
100-310-695500	Special Events - Program Services	149.77	149.77
100-310-695501	Day Camps	15.11	15.11
100-310-695502	Special Needs Program	10.99	10.99
100-310-695504	Displays/Exhibits & Educational	270.00	270.00
100-310-695505	Cultural Excursions	249.00	249.00
100-310-695507	Marathon 5k	7,107.00	7,107.00
100-310-695510	Holiday Event Series	5,207.98	5,207.98
100-310-695531	Heritage Day	15,126.05	15,126.05
100-310-720302	Contract Services - Homelessness	4,410.11	4,410.11
100-355-611000	Training & Education	200.00	200.00
100-355-613100	Vehicle Fuel	268.87	268.87
100-355-622000	Operating Supplies	1,728.29	1,728.29
100-355-623000	Printing	50.75	50.75
100-355-630000	Telephone & Communications	435.23	435.23
100-355-631000	Utilities - Electric	13,326.10	13,326.10
100-355-635000	Utilities - Water	42,115.80	42,115.80
100-355-646100	Vehicle Maintenance & Repairs	3,241.43	3,241.43
100-355-696000	NPDES Permits & Fees	45,102.99	45,102.99
100-355-700000	Professional Services	17,297.33	17,297.33
100-355-700041	Park Improvement Needs	5,750.00	5,750.00
100-355-700250	On-Call Engineer Services	5,538.75	5,538.75
100-355-700255	Improvement Inspections	10,125.00	10,125.00
100-355-720401	Other Public Works Maintenance	16,148.88	16,148.88
100-355-720500	Graffiti Removal	4,261.24	4,261.24
100-355-720700	Landscape Maintenance	88,784.69	88,784.69
100-355-720701	Parks Contract Repair	10,049.80	10,049.80
100-355-720702	Tree Maintenance	8,844.45	8,844.45
100-356-630000	MOE - Telephone &	30.92	30.92
100-356-631400	MOE - Electric (Streetlights &	44,246.03	44,246.03
100-356-631900	MOE - Electric (On-Bill Financing)	7,691.86	7,691.86
100-356-700101	MOE - Traffic Engineer Services	3,930.39	3,930.39
100-356-720420	MOE - Traffic Signal Maintenance	11,051.23	11,051.23
100-420-613100	Vehicle Fuel	339.66	339.66
100-420-621000	Computer Supplies	78.22	78.22
100-420-622000	Operating Supplies	805.62	805.62
100-420-622400	Emergency Preparedness	876.00	876.00
100-420-646100	Vehicle Maintenance & Repairs	2,013.41	2,013.41
100-420-695000	Community Assistance & Public	487.75	487.75
100-420-720800	General Law Enforcement	892,364.16	892,364.16
100-420-720821	Trauma Intervention Program	910.32	910.32
100-420-720822	Crossing Guard Services	9,456.72	9,456.72
100-420-720823	Parking Citation Processing	2,132.81	2,132.81
100-420-720835	Fingerprint Identification Services	1,116.00	1,116.00
100-420-720850	Private Security Patrol	15,000.00	15,000.00
212-355-720400	Street Maintenance	17,559.34	17,559.34
212-355-720410	Street Sweeping	33,979.48	33,979.48
221-310-720000	Contract Services	1,167.00	1,167.00
301-000-790600	Transfers Out to Capital	742.50	742.50
600-000-490100	Transfers In from General Fund	(66,484.38)	(66,484.38)
600-000-490301	Transfers In from CARITS Road	(742.50)	(742.50)
600-251-950168	Traffic Signal Improvements	742.50	742.50
600-252-950237	Parks Refurbishment	65,899.38	65,899.38
600-255-950505	Civic Center Improvements	585.00	585.00
Grand Total:		1,608,105.98	1,608,105.98

Attachment: Payables Detail Report - January 9, 2024 (3387 : Warrant Register, January 9, 2024)

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	<u>1,608,105.98</u>	<u>1,608,105.98</u>
Grand Total:	1,608,105.98	1,608,105.98

Attachment: Payables Detail Report - January 9, 2024 (3387 : Warrant Register, January 9, 2024)



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: January 9, 2024
TO: Mayor and Council Members
FROM: Eric Hendrickson
Finance Director
ISSUE: Treasurer's Investment Report for November 2023

RECOMMENDATION: That the City Council receive and file the Treasurer's Investment Report for the month of November 2023.

SUMMARY:

The Treasurer's Investment Report for the month of November 2023 is submitted herewith. The City's total portfolio as of November 30, 2023, was \$28,148,908. The pooled cash portfolio managed by the City Treasurer consisted of cash on hand, demand deposits, State Local Agency Investment Fund (LAIF) and Investment Trust of California (CalTRUST) investments and totaled \$26,619,856. Restricted cash and investments totaled \$1,529,052, and is mainly comprised of reserve funds for the 2010 bond issuance.

Interest income for the month of November was \$88,686. FY2023/2024 year-to-date pooled cash interest earnings of \$507,847 are 109% of the annual budget of \$467,910.

The average yield on the City's total portfolio for the month of November was 5.13%, compared to the prior month of 5.01%. The improvement in portfolio yield in November compared to October was the result of the rising interest rate environment, as dictated by the Federal Reserve, along with City staff maximizing available cash into the higher yielding CalTRUST option. On November 30, the City opened a sweep account linked to the BMO checking accounts. This allows idle cash in the checking accounts to be invested in money market funds, which are subsequently placed in short-term Treasuries.

Treasurer's Report for November 2023

January 9, 2024

Page 2

ATTACHMENTS:

- Treasurer's Report November 2023

**City of Laguna Hills
Treasurer's Investment Report
November 2023**

	Market Value	Book Value	% of Portfolio	Maximum Policy Limit	Yield to Maturity for Month (Annualized)
Pooled Cash & Investments					
BMO Checking & Money Market Accounts	\$ 267,726	\$ 267,726	1%	n/a	5.25%
Petty Cash	1,500	1,500	0%	n/a	0.00%
Petty Cash Recreation	500	500	0%	n/a	0.00%
Fiscal Agent Cash - Essex Community Center Mgmt	160,029	160,029	1%	n/a	0.00%
Fiscal Agent Cash - DBI Flexible Spending Acct	15,156	15,156	0%	n/a	0.00%
State Local Agency Investment Fund (LAIF)	6,497,878	6,588,083	25%	75%	3.84%
Investment Trust of California (CalTRUST)	19,586,862	19,586,862	74%	75%	5.63%
	<u>26,529,650</u>	<u>26,619,856</u>	<u>100%</u>		<u>5.15%</u>
Restricted & Designated Cash & Investments					
BNY Mellon (2010 Bond - Lease Payment Fund)	1,070,235	1,070,235	n/a	n/a	4.99%
BNY Mellon (2010 Bond - Reserve Fund)	411,626	411,626	n/a	n/a	4.99%
Cash with Fiscal Agent - Essex Civic Center Mgmt	47,191	47,191	n/a	n/a	0.25%
	<u>1,529,052</u>	<u>1,529,052</u>			<u>4.84%</u>
Totals	<u>\$ 28,058,702</u>	<u>\$ 28,148,908</u>			<u>5.13%</u>

Pooled Cash & Investment - Interest Earnings

For the month of November 2023	\$ 88,686
FY 2023-24 to Date	507,847
FY 2023-24 Budget	467,910

Certification:

I hereby certify that the above investment report includes all cash and investments of the City and is in conformance with all State laws and the City's investment policy approved by the City Council on December 13, 2022. At the time of the report, there is sufficient liquidity and anticipated revenues available to meet the City's budgeted expenditure requirements for the next six months.



Eric Hendrickson
Finance Director/Deputy City Treasurer



Pooled Cash Report

City of Laguna Hills, CA

For the Period Ending 11/30/2023

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
CLAIM ON CASH				
100-000-101100	Claim on Cash - General Fund	17,625,510.51	816,240.57	18,441,751.08
210-000-101210	Claim on Cash - Gas Tax (HUTA)	1,235,444.88	-	1,235,444.88
211-000-101211	Claim on Cash - Gas Tax (RMRA)	840,107.81	71,536.93	911,644.74
212-000-101212	Claim on Cash - Measure M2	(45,799.61)	113,538.78	67,739.17
214-000-101214	Claim on Cash - AB 2766	138,213.83	-	138,213.83
221-000-101221	Claim on Cash - Senior Mobility Program	219,144.58	7,487.49	226,632.07
301-000-101301	Claim on Cash - CARITS Road Fee Program	1,310,716.79	-	1,310,716.79
305-000-101305	Claim on Cash - Beverage Recycling	8,777.88	-	8,777.88
306-000-101306	Claim on Cash - CR&R Recycling Fee	225,824.17	(11,861.64)	213,962.53
307-000-101307	Claim on Cash - C&D Forfeited Deposits	43,841.37	(2,400.00)	41,441.37
311-000-101310	Claim on Cash - Quimby Act Park In-Lieu Fee (VALH)	2,053,640.48	-	2,053,640.48
312-000-101312	Claim on Cash - CASp Fee	30,106.80	-	30,106.80
322-000-101322	Claim on Cash - Water Conservation	352,753.22	-	352,753.22
401-000-101401	Claim on Cash - Public Art	197,333.88	-	197,333.88
411-000-101401	Claim on Cash - Public Art (VALH)	344,353.56	-	344,353.56
421-000-101421	Claim on Cash - SLESF	128,234.11	-	128,234.11
451-000-101451	Claim on Cash - Liability Self-Insurance	209,744.27	-	209,744.27
452-000-101452	Claim on Cash - Parks Equipment Maintenance	365,700.00	-	365,700.00
454-000-101454	Claim on Cash - Sports Complex Equipment Maint	120,000.00	-	120,000.00
455-000-101455	Claim on Cash - Community Center Equipment Ma	120,000.00	-	120,000.00
456-000-101456	Claim on Cash - Storm Drain / Slope Repair Reserv	31,770.82	-	31,770.82
TOTAL CLAIM ON CASH		<u>25,555,419.35</u>	<u>994,542.13</u>	<u>26,549,961.48</u>
Reconciling items (outstanding checks and deposits in transit):				69,894.52
Pooled Cash & Investments Book Value:				<u><u>26,619,856.00</u></u>

GENERAL FUND RESERVES (as of most recent audited year end 6/30/2023)

Fund Balance Type	
Nonspendable	105,889
Assigned	847,881
Unassigned	<u>20,711,877</u>
Total	21,665,647

Attachment: Treasurer's Report November 2023 (3384 : Treasurer's Report for November 2023)



ACCOUNT NUMBER: [REDACTED]

STATEMENT PERIOD
11/01/23 TO 11/30/23

PAGE: 1 OF 5

CITY OF LAGUNA HILLS
GENERAL
24035 EL TORO RD
LAGUNA HILLS CA 92653-3103

ITEMS ENCLOSED 0

INVESCO/AIM TREASURY CORP CL

ACCOUNT NUMBER [REDACTED]

SUMMARY STATEMENT, CHECKING PLUS MONEY MARKET FUNDS

BEGINNING BALANCE 213,094.81
DEPOSITS 4,340,835.54
WITHDRAWALS 4,286,204.36-
MUTUAL FUND DIVIDENDS .00

ENDING BALANCE 267,725.99

SEE THE ENCLOSED CHECKING AND FUND STATEMENTS FOR DETAIL INFORMATION CONCERNING THIS ACCOUNT.
FOR BILLING INFORMATION, SEE ACCOUNT ANALYSIS STATEMENT.

CHECKING ACCOUNT SUMMARY

YOUR PREVIOUS BALANCE WAS 213,094.81
77 CUSTOMER DEPOSITS 4,073,109.55
37 OTHER WITHDRAWALS 4,018,478.37-
1 SHARE PURCHASES 267,725.99-
0 SHARE REDEMPTIONS .00
YOUR ENDING BALANCE WAS .00

TRANSACTIONS LISTED BY DATE POSTED

DATE POSTED	TRANSACTION DESCRIPTION	WITHDRAWALS OTHER DEBITS	DEPOSITS OTHER CREDITS
NOV 01	CCD City of Laguna H Settlement 19255046286		1,072.68
NOV 01	ZERO BALANCE TXFR FROM DDA ACCT 0070730825		1,570.00
NOV 01	CCD AMS INC MERCH DEP 17730300707		3,521.34
NOV 01	ZERO BALANCE TXFR TO DDA ACCT 0070730841	1,665.53	
NOV 02	ZERO BALANCE TXFR FROM DDA ACCT 0070730833		84.00
NOV 02	CCD AMS INC MERCH DEP 17730300707		3,602.10
NOV 02	ZERO BALANCE TXFR TO DDA ACCT 0070730841	2,790.86	
NOV 03	CCD AMS INC MERCH DEP 17730303701		110.00
NOV 03	ZERO BALANCE TXFR FROM DDA ACCT 0070730825		310.00
NOV 03	CCD City of Laguna H Settlement 19288149426		1,130.60

Attachment: Treasurer's Report November 2023 (3384 : Treasurer's Report for November 2023)



CalTRUST
PO Box 2709
Granite Bay, CA 95746
www.caltrust.org
Email: admin@caltrust.org
Fax: 402-963-9094
Phone: 833-CALTRUST (225-8787)

Investment Account Summary

11/01/2023 through 11/30/2023

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Nov 30 (\$)	Value on Nov 30 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
CITY OF LAGUNA HILLS						
CalTRUST Liquidity Fund		19,586,861.800	1.00	19,586,861.80	19,586,861.80	0.00
Portfolios Total value as of 11/30/2023				19,586,861.80		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CalTRUST Liquidity Fund		CITY OF LAGUNA HILLS			Account Number:			
Beginning Balance	11/01/2023			19,498,175.600	1.00	19,498,175.60		
Accrual Income Div Reinvestment	11/30/2023	88,686.20	88,686.200	19,586,861.800	1.00	19,586,861.80	0.00	0.00
Change in Value						0.00		
Closing Balance as of	Nov 30			19,586,861.800	1.00	19,586,861.80		

Attachment: Treasurer's Report November 2023 (3384 : Treasurer's Report for November 2023)

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.

California State Treasurer

Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209 0001
(916) 653-3001

December 07, 2023

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CITY OF LAGUNA HILLS

CITY MANAGER
24035 EL TORO ROAD
LAGUNA HILLS, CA 92653

[Tran Type Definitions](#)

Account Number: [REDACTED]

November 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
11/7/2023	11/7/2023	RW	1742640	1703040	ERIC HENDRICKSON	1,000,000 00
11/27/2023	11/27/2023	RD	1743239	1703640	ERIC HENDRICKSON	1,000,000.00
11/27/2023	11/29/2023	RDA	1743355	N/A	ERIC HENDRICKSON	-1,000,000.00
11/28/2023	11/29/2023	RDX	1743356	N/A	ERIC HENDRICKSON	1,000,000.00
11/30/2023	11/30/2023	RD	1743398	1703805	ERIC HENDRICKSON	900,000 00

Account Summary

Total Deposit:	1,900,000.00	Beginning Balance:	5,688,083.42
Total Withdrawal	1,000,000 00	Ending Balance	6,588,083.42

Attachment: Treasurer's Report November 2023 (3384 : Treasurer's Report for November 2023)


BNY MELLON

The Bank of New York Mellon Trust Company, N.A.

Go Paperless.

Securely access your accounts online to view your statements. Ask your BNY Mellon contact how we can help you access your account balances and activity in real time, receive your reports, enter your own transactions or submit an audit confirmation online. Also be sure to ask how NEXEN(SM) Gateway, our new cloud-based ecosystem, can help you.

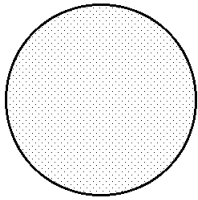
 Visit us at www.bnymellon.com
Account Statement

Statement Period 11/01/2023 Through 11/30/2023

 Account [REDACTED] Base Currency = USD
LAGUNA HILLS 2010 RESERVE FD

CLIENT SERVICE MANAGER: JOHN KIM

 BNYM COPORATE TRUST, N.A
333 S. HOPE ST. STE 2525
LOS ANGELES, CA 90071
+12136306145
JOHN.KIM@BNYMELLON.COM

Account Overview


Percent of all Investments	Asset Classification	Market Value
100%	CASH AND SHORT TERM	411,625.70
100%	TOTAL OF ALL INVESTMENTS	411,625.70

Summary of Assets Held by Asset Classification

Asset Classification	Market Value	Cost	Accrued Income	Estimated Annual Income	Market Yield
CASH AND SHORT TERM	411,625.70	411,625.70	0.00	20,534.96	4.99 %
ACCOUNT TOTALS	411,625.70	411,625.70	0.00	20,534.96	4.99 %

Summary of Cash Transactions by Transaction Category

Transaction Category	Current Period			Year-to-Date	
	Income	Principal	Realized Gains/Losses	Income	Principal
OPENING BALANCE	0.00	0.00		0.00	0.00
DIVIDENDS	1,726.12	0.00	0.00	12,159.12	0.00
OTHER CASH ADDITIONS	0.00	1,726.12	0.00	0.00	410,285.92
OTHER CASH DISBURSEMENTS	1,726.12 -	0.00	0.00	12,159.12 -	0.00
PURCHASES	0.00	1,726.12 -	0.00	0.00	410,285.92 -

Packet Pg. 40



BNY MELLON

The Bank of New York Mellon Trust Company, N.A.

4.4.a

Account Statement

Statement Period 11/01/2023 Through 11/30/2023

Account [REDACTED] Base Currency = USD
LAGUNA HILLS 2010 LEASE PYMT FD

CLIENT SERVICE MANAGER: JOHN KIM

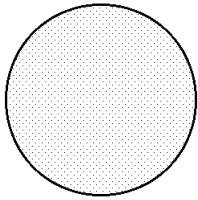
BNYM COPORATE TRUST, N.A
333 S. HOPE ST. STE 2525
LOS ANGELES, CA 90071
+12136306145
JOHN.KIM@BNYMELLON.COM

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Account Overview



Percent of all Investments	Asset Classification	Market Value
100%	CASH AND SHORT TERM	1,070,235.14
100%	TOTAL OF ALL INVESTMENTS	1,070,235.14

Summary of Assets Held by Asset Classification

Asset Classification	Market Value	Cost	Accrued Income	Estimated Annual Income	Market Yield
CASH AND SHORT TERM	1,070,235.14	1,070,235.14	0.00	53,391.32	4.99 %
ACCOUNT TOTALS	1,070,235.14	1,070,235.14	0.00	53,391.32	4.99 %

Summary of Cash Transactions by Transaction Category

Transaction Category	Current Period			Year-to-Date	
	Income	Principal	Realized Gains/Losses	Income	Principal
OPENING BALANCE	0.00	0.00		0.00	0.00
DIVIDENDS	4,487.95	0.00	0.00	45,928.92	0.00
SALES AND REDEMPTIONS	0.00	0.00	0.00	0.00	382,481.26
OTHER CASH ADDITIONS	0.00	4,487.95	0.00	0.00	45,928.92
OTHER CASH DISBURSEMENTS	4,487.95 -	0.00	0.00	45,928.92 -	382,481.26 -

Packet Pg. 41

Yield and NAV

Fund Name		Start Date - End Date					
CalTRUST Liquidity F...		11/30/2023 – 11/30/2023					
						Export (1) 	
Period Date	NAV	Income	Shares	Net Assets	Daily Yield	7 day AVG Yield	
12/12/23	\$1.00	\$189,083.06	1,226,819,653.000	\$1,226,835,315.12	5.63%	5.52%	

Attachment: Treasurer's Report November 2023 (3384 : Treasurer's Report for November 2023)



California State Treasurer
Fiona Ma, CPA



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POOLED MONEY INVESTMENT ACCOUNT

PMIA Average Monthly Effective Yields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.340	0.324	0.326
2013	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266	0.263	0.264
2014	0.244	0.236	0.236	0.233	0.228	0.228	0.244	0.260	0.246	0.261	0.261	0.267
2015	0.262	0.266	0.278	0.283	0.290	0.299	0.320	0.330	0.337	0.357	0.374	0.400
2016	0.446	0.467	0.506	0.525	0.552	0.576	0.588	0.614	0.634	0.654	0.678	0.719
2017	0.751	0.777	0.821	0.884	0.925	0.978	1.051	1.084	1.111	1.143	1.172	1.239
2018	1.350	1.412	1.524	1.661	1.755	1.854	1.944	1.998	2.063	2.144	2.208	2.291
2019	2.355	2.392	2.436	2.445	2.449	2.428	2.379	2.341	2.280	2.190	2.103	2.043
2020	1.967	1.912	1.787	1.648	1.363	1.217	0.920	0.784	0.685	0.620	0.576	0.540

Attachment: Treasurer's Report November 2023 (3384 : Treasurer's Report for November 2023)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2021	0.458	0.407	0.357	0.339	0.315	0.262	0.221	0.221	0.206	0.203	0.203	0.212
2022	0.234	0.278	0.365	0.523	0.684	0.861	1.090	1.276	1.513	1.772	2.007	2.173
2023	2.425	2.624	2.831	2.870	2.993	3.167	3.305*	3.434	3.534	3.670	3.843	

* Revised



Invesco Treasury Portfolio

Short-Term Investments Trust

Data as of November 30, 2023
Corporate Class

Fund Information

Inception	August 01, 2005
CUSIP	825252570
NASDAQ	TYCXX
Total Net Assets	\$38.89 billion
Reflects all classes of the portfolio.	
Weighted Average Maturity (WAM)	20 days
Weighted Average Life (WAL)	105 days

SEC Portfolio Liquidity Requirements (%)

1-day	66.93
7-day	96.86

Ratings²

Standard & Poor's	AAAm
Moody's	Aaa-mf
Fitch Ratings	AAAmf

S&P Credit Quality Ratings³ (%)

A-1+	100.0
A-1	0.0

NAIC Requirements

National Association of Insurance Commissioners (NAIC)
Meets NAIC requirement of a 0% capital reserve for a purchase by insurance companies.

Management Team

Laurie Brignac, Joe Madrid, Brandon Maitre,
Justin Mandeville, Marques Mercier, Wesley Rager,
Jennifer Brown, Ripal Tilara, and Bryn Zinser

All data provided by Invesco unless otherwise stated.

1 iMoneyNet, Inc. is an independent mutual fund performance monitor. The Government Institutional Category is an unmanaged group of money market funds with similar investment objectives and pricing structures as the Corporate Class of the Invesco Treasury Portfolio. iMoneyNet performance figures represent the category average. An investment cannot be made into the category.

2 A credit rating is an assessment provided by Nationally Recognized Statistical Ratings Organization (NRSRO) of the creditworthiness of an issuer with respect to debt obligations, including specific securities, money market instruments or other debts. Fund ratings are subject to change and are based on several factors, including an analysis of a portfolio's overall credit quality, market price exposure and management. Fund ratings are provided to indicate the creditworthiness of the underlying holdings in the portfolio and offer a forward-looking opinion about fixed income funds' capacity to maintain stable principal (net asset value). The ratings will generally range from AAA (highest) to D (lowest). For more information on rating methodologies, please visit the following NRSRO websites: www.standardandpoors.com and select "Understanding Ratings" under Rating Resources on the homepage; www.moodys.com and select "Rating Methodologies" under Research and Ratings on the homepage; www.fitchratings.com and select "Ratings Definitions" on the homepage.

3 S&P credit quality ratings reflect the ratings of the underlying securities in the portfolio and are subject to change without notice. A-1 represents the highest rating assigned indicating that the degree of safety regarding timely payment is strong. Securities that possess extremely strong safety characteristics are denoted with a plus sign (+) designation.

4 Portfolio composition is subject to change. An investment category listed with "other" in the name indicates that the underlying holdings did not fall into the SEC's more narrowly defined investment categories.

You could lose money by investing in the Fund.

Although the Fund seeks to preserve your investment at \$1.00 per share, it cannot guarantee it will do so. An investment in the Fund is not a bank account and is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. The Fund's sponsor is not required to reimburse the Fund for losses, and you should not expect that the sponsor will provide financial support to the Fund at any time, including during periods of market stress.

Investment Objective

Provide current income consistent with preservation of capital and liquidity.

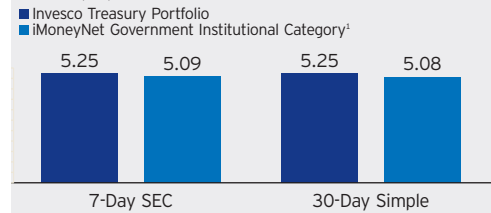
Permissible Investments

The fund pursues its objective by investing primarily in short-term, high-credit-quality money market instruments. These instruments are direct obligations of the US Treasury and repurchase agreements backed by Treasury obligations.

Fund Highlights

- The portfolio management team follows a conservative investment process with respect to minimal credit risk, interest rate risk and liquidity.
- The fund is designed for short- to medium-term cash investments, operating cash, cash sweeps and the liquidity components of investment portfolios.
- The fund aims to preserve capital, maintain liquidity and produce a competitive yield.

Yields (%)

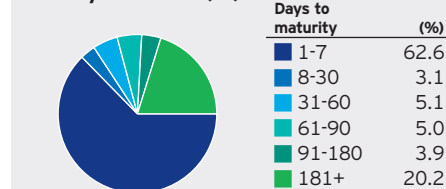


The performance data quoted represents past performance. Past performance does not guarantee future results and current performance may be lower or higher than the performance data quoted above. The investment return and principal value of your investment will fluctuate so that your shares, when redeemed, may be worth more or less than their original cost. You may obtain performance data current to the most recent month-end by visiting invesco.com. The SEC yield listed reflects fee waivers and/or expense reimbursements in effect for the period. Had the Adviser not waived fees and/or reimbursed expenses, your 7-day SEC yield would have been 5.22%. Average annual total returns reflect reinvested distributions, net of expenses for the periods. The 7-day SEC yield more closely reflects the current earnings of the fund than the total returns shown.

Portfolio Composition (%) ⁴

SEC Investment Category	(%)
U.S. Treasury Repurchase Agreement	66.1
U.S. Treasury Debt	33.9

Maturity Schedule (%)



Maturity schedule is based on weighted average maturity and is subject to change.

Average Annual Total Returns (%)

as of November 30, 2023

Period	(%)
Inception	1.31
10 Years	1.11
5 Years	1.72
3 Years	2.02
1 Year	4.93

Simple Monthly Yields

as of November 30, 2023

Period	(%)
November 2023	5.25
October	5.23
September	5.21
August	5.21
July	5.03
June	4.99
May	4.96
April	4.73
March	4.54
February	4.45
January	4.23
December 2022	3.97

30-day simple and simple monthly yield are the sum of the distribution rates for the number of days in the yield period annualized by 365 and divided by net asset value (NAV).

This does not constitute a recommendation of any investment strategy or product for a particular investor. Investors should consult a financial professional before making any investment decisions.

**NOT A DEPOSIT | NOT FDIC-INSURED | NOT GUARANTEED BY THE BANK |
MAY LOSE VALUE | NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY**

This report must be accompanied or preceded by a currently effective fund prospectus, which contains more complete information, including fees and expenses. Read it carefully before investing.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: January 9, 2024
TO: Mayor and Council Members
FROM: Jennifer Lee
City Clerk
ISSUE: Agreement with the County of Orange District Attorney's Office for Prosecution Services

RECOMMENDATION: That the City Council approve the Agreement with the County of Orange for Prosecution Services and authorize the Mayor and/or Mayor Pro Tempore to execute the Agreement.

SUMMARY:

The City of Laguna Hills has contracted with the County of Orange, District Attorney's Office for prosecuting municipal code violators. Most of the violations are prosecuted by the City Attorney's Office; however, the District Attorney is a viable alternative for some specific cases.

BACKGROUND:

The Agreement will allow the Orange County District Attorney's Office to prosecute violators of local Ordinances on behalf of the City. According to the Agreement, the County will provide all resources necessary to enforce the City's Ordinances and will retain the final authority regarding performance and services standards. The specific charges for referral, additional prosecution, and special costs are outlined in the Agreement.

OCD A Agreement for Prosecution Services

January 9, 2024

Page 2

FISCAL IMPACT:

Expenditures for prosecution efforts will either be charged to legal services or code enforcement. Sufficient funds have been budgeted in both of these accounts.

ATTACHMENTS:

- Prosecution Services Agreement 2024 Laguna Hills as Approved by County Counsel

AGREEMENT FOR PROSECUTION SERVICES

THIS AGREEMENT FOR PROSECUTION SERVICES ("AGREEMENT") , made and entered into by and between the COUNTY OF ORANGE, CALIFORNIA, a political subdivision of the State of California and a body politic and corporate (hereinafter designated as "COUNTY"), and the CITY of Laguna Hills, a municipal corporation, located in the County of Orange (hereinafter designated as "CITY").

In consideration of the terms herein COUNTY and CITY agree as follows:

1. COUNTY, through its District Attorney (DA), shall render to CITY such services as may be required to prosecute criminal violations of CITY's ordinances by persons 18 years of age or older in courts.
2. COUNTY shall provide all staffing and supervision necessary to prosecute criminal violations of CITY ordinances as contemplated by this AGREEMENT.
3. The final authority for rendition of services, standards of performance, and other matters incident to the performance of prosecution services and the control of COUNTY personnel shall remain in COUNTY. The DA shall have the exclusive authority to file a criminal complaint and conduct the prosecution of any criminal violations of CITY ordinances.
4. CITY, its officers, agents, and employees are not liable for the direct payment of any salaries, wages, or other compensation to any COUNTY personnel performing services under this Agreement. CITY, its officer, agents, and employees are not liable for compensation or indemnity to any COUNTY employee for any injury or sickness arising out of his or her employment.
5. COUNTY, its officers, agents, and employees are not liable for the acts or omissions of CITY, its officers, agents, or employees.
6. CITY and COUNTY shall hold each other harmless from liability for acts or omissions under this AGREEMENT of the officers, agents, and employees of the other.
7. (a) Referrals for Complaints. CITY may refer suspected violations of its criminal ordinances by persons 18 years or older to the DA for a determination as to whether a criminal complaint should be filed. CITY shall pay COUNTY the sum of \$301.43 for each referral, without regard to the issuance of a complaint. For the purposes of this AGREEMENT a "referral" means an occurrence constituting an alleged violation of one or more CITY ordinances by one person. CITY shall provide investigation materials, reports, copies of its ordinances, and additional records or information as requested by the DA. In cases where prosecution is authorized by the DA, the DA will draft and prepare the complaint. When "not guilty" pleas are entered on such complaints, the DA will prosecute such cases through trial without further charge, except as provided in Paragraph 7(c) herein. CITY shall pay COUNTY \$183.74 per hour of attorney time and \$117.69 per hour of clerical support's time for services performed under this paragraph for trials that exceed one day.

(b) Additional Trial Prosecution. Trials on CITY citations and trials on CITY complaints not issued pursuant to Paragraph 7(a) above will not be tried by the DA without the consent of the Assistant DA in charge of the branch service the judicial district in which CITY is located. The DA may determine that CITY ordinances of exclusively local concern should be prosecuted by the CITY attorney. Except as provide in Paragraph 7(c), CITY shall pay COUNTY \$301.43 for each DA prosecution of a CITY citation or a CITY complaint not issued pursuant to Paragraph 7(a). For the purposes of this paragraph, "DA prosecution" means the DA's appearance in Court after witnesses are subpoenaed on the first setting for a defendant's trial. Where CITY asks the DA to request dismissal before subpoenas have been issued and the DA agrees to that request, no charge will be made. As prosecutor, the DA has the right to control the disposition of all complaints, trials, and appeals herein described in accordance with the duties of his office. CITY will provide investigation materials, reports, citations, copies of its ordinances, and additional records or information necessary for trial as requested by the DA. CITY shall pay COUNTY \$183.74 per hour of attorney time and \$117.69 per hour of clerical support's time for services performed under this paragraph for prosecutions in excess of one day.

(c) Appeals. CITY may request the DA to file, answer, and litigate appeals of convictions of violations of CITY's ordinances. CITY shall pay COUNTY \$183.74 per hour of attorney time and \$117.69 per hour of clerical support's time for services performed under this paragraph.

(d) The rates for services specified in this AGREEMENT shall be reviewed annually by COUNTY's Auditor-Controller and, if it is determined that a change in the rate is necessary to reflect change in costs to COUNTY, COUNTY shall notify CITY of such change prior to June 30, and the change shall become effective the following July 1.

8. Within ten days following the end of each calendar quarter, COUNTY shall render to CITY a statement of the cost of services performed under this AGREEMENT, and CITY shall pay COUNTY the amount charged within 20 days after receipt of such statement. Such statement shall consist of the number of referrals for complaints, additional trial prosecutions, and itemized appeals. If such payment is not received by COUNTY within 30 days after rendition of billing, COUNTY may satisfy such indebtedness from any funds of CITY on deposit with COUNTY without giving further notice to CITY of COUNTY's intention to do so.

9. Upon execution of this AGREEMENT, CITY shall provide two copies of its municipal ordinances to the DA. CITY shall further provide the DA with complete details on any additions, deletions, or corrections to the municipal ordinances that may occur during the term of this AGREEMENT.

10. This AGREEMENT shall continue in full force and effect for a five-year period, commencing March 1, 2024, and terminating on February 28, 2029, provided that either party may terminate the AGREEMENT upon 30 days' written notice. CITY shall pay all compensation for services rendered under this AGREEMENT irrespective of the termination or expiration of this AGREEMENT. Termination of this AGREEMENT shall not affect the duties of the parties already initiated that extend beyond the termination of this AGREEMENT.

IN WITNESS WHEREOF, COUNTY has caused this AGREEMENT to be executed by the Chairman of its Board of Supervisors and Attested by the Clerk of said Board, and CITY has caused this AGREEMENT to be executed by its City Manager and attested by the CITY Clerk on the dates set opposite their respective signatures.

Dated: _____, 2024

"COUNTY"

COUNTY OF ORANGE, a political subdivision of the State of California

SIGNED AND CERTIFIED THAT A COPY OF THIS

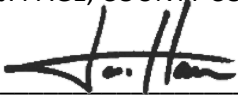
DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF BOARD

By _____
Chairman of the Board of Supervisors

Robin Stieler
Clerk of the Board of Supervisors
of Orange County, California

"CITY"

APPROVED AS TO FORM
LEON J. PAGE, COUNTY COUNSEL

By: 
Dated: 12/22/23, 2024

A municipal corporation

By: _____
Mayor

Dated: _____, 2024

ATTEST:

By: _____
City Clerk

Dated: _____, 2024



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: January 9, 2024
TO: Mayor and Council Members
FROM: Jennifer Lee
City Clerk
ISSUE: Direction Regarding Vacancy on Traffic Commission

RECOMMENDATION: That the City Council direct staff to proceed with the appointment process to fill the vacancy on the Traffic Commission, per Government Code Section 54974, and Laguna Hills Municipal Code Section 2-28.080.

SUMMARY:

During the 2023 biennial recruitment there were two vacancies on the Traffic Commission for terms ending on January 31, 2027. During the recruitment process the City Council filled one vacancy on the Traffic Commission and one was left vacant. It is recommended that the City Council direct staff to proceed with the process to fill the vacancy per Government Code Section 54974 and the Laguna Hills Municipal Code Section 2-28.080.

ATTACHMENTS:

- Traffic Commission Vacancy Press Release



NEWS RELEASE

CITY OF LAGUNA HILLS

January 10, 2024

FOR IMMEDIATE RELEASE

**Contact: Jennifer Lee, City Clerk
(949) 707-2635**

The City Council of the City of Laguna Hills, California, will be conducting interviews to fill one vacancy on the City's Traffic Commission for a partial term ending on January 31, 2027. Those interested in applying to serve a partial term on the Traffic Commission may receive an application from Jennifer Lee, City Clerk, at 24035 El Toro Road, Laguna Hills, California 92653, by emailing jlee@lagunahillsca.gov or on the City's website at www.lagunahillsca.gov. The deadline for receipt of applications is 5:00 p.m. Friday, February 9, 2024.

The Traffic Commission is composed of five registered voters of the City of Laguna Hills and meets bi-monthly beginning in January of each year on the third Wednesday of every other month at 7:00 p.m. in the Council Chamber. The duties of the Traffic Commission include:

- Act in an advisory capacity to the City Council to address local traffic safety and traffic control issues;
- Provide a forum for City residents to express their opinions, concerns, requests, and complaints pertaining to traffic safety and traffic control issues;
- Serve as an officially recognized source of public input to the City Council on matters pertaining to local traffic safety and traffic control matters;
- Encourage broad citizen participation in the formulation of solutions to traffic safety and traffic control concerns;
- Review and making recommendations on City traffic safety programs;
- Become familiar with, reviewing, and making recommendations on the City's Traffic Signal Master Plan, traffic collision monitoring programs, establishment of speed limits, the Residential Traffic Management Policy, and general monitoring of traffic conditions within the City;
- Act as a forum and promoter of public education activities related to traffic safety;
- Provide input to staff and making recommendations to the City Council pertaining to traffic safety capital improvement projects during the bi-annual budget development process; and
- Establish and maintaining effective working relationships with the City Council, staff, and public.

Pursuant to State law, all City Commissioners must have two hours of ethics training within the first year of assuming office and two hours of ethics training every two years while in office.

24035 El Toro Road
Laguna Hills, California 92653

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City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: January 9, 2024

TO: Mayor and Council Members

FROM: Joe Ames, P.E., T.E.
Public Works Director/City Engineer

ISSUE: Resolution in Support of Funding Projects in the Federal Transportation Improvement Program

RECOMMENDATION: That the City Council adopt a resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, WHICH CERTIFIES THAT THE CITY OF LAGUNA HILLS HAS THE RESOURCES TO FUND THE PROJECTS IN THE FEDERAL FISCAL YEARS 2024/2025 - 2029/2030 TRANSPORTATION IMPROVEMENT PROGRAM AND AFFIRMS ITS COMMITMENT TO IMPLEMENT ALL PROJECTS IN THE PROGRAM."

SUMMARY:

The Orange County Transportation Authority (OCTA) has requested that all Orange County cities adopt a Resolution indicating each City's intent to provide matching funds for any regionally significant, state or federally funded highway projects that may occur in the next five-year cycle of the Federal Transportation Improvement Program (FTIP). The City may have such projects in the future and adoption of the attached Resolution is recommended.

BACKGROUND:

The FTIP is a "clearinghouse" for the listing of regionally significant highway projects. Such projects must be listed on the FTIP for eligibility to receive state or federal funds. The 2025 Federal Fiscal Year FTIP is being prepared covering the next five-year period (FFY 2024/2025 – FFY 2029/2030). The OCTA has requested that all Orange County cities adopt a Resolution indicating each City's intent to provide matching funds for any

Resolution in Support of Funding Projects in the Federal Transportation Improvement Program

January 9, 2024

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regionally significant or federally funded highway projects that may occur in the next five-year cycle of the FTIP.

Traditionally, such Resolutions are requested every two years from OCTA. The last time the City adopted such a Resolution was in December 2021 for the 2023 Federal Fiscal Year FTIP covering a five-year period (FFY 2022/2023 – FFY 2027/2028).

While the City does not have any federally funded construction projects budgeted at this time, the City was recently notified on December 13, 2023, that it will receive \$200,000 in Federal funding from the Safe Streets and Roads for All (SS4A) grant program for the development of a Laguna Hills Citywide Safety Action Plan.

City staff, for the first time ever, submitted and successfully received SS4A funding for the development of a Citywide Safety Action Plan that will help define, prioritize, and estimate needed funding for pedestrian, bicyclist, and motorist safety improvements.

The City currently does not have a Citywide Safety Action Plan.

As previously described in a past City Council agenda report, the City has identified over \$6.6 million in needed traffic signal related improvements. City staff estimates that many other improvements are needed to enhance pedestrian, bicyclist, and motorist safety throughout the City.

The development of a Citywide Safety Action Plan is a prerequisite for applying for implementation project grant funding from the federally funded Highway Safety Improvement Program (HSIP) funded under FTIP. The HSIP is just one potential source of funding for these improvements in addition to other funding sources, such as the Orange County Transportation Authority's Regional Traffic Signal Synchronization Project (Project P) for which City staff already submitted grant applications.

Other past federally funded highway programs funded by the FTIP include the following:

- Active Transportation Program (ATP)
- Highway Bridge Program (HBP)
- Safe Routes to School (SRTS/SR2S)
- Congestion Mitigation and Air Quality Improvement Program (CMAQ)

Resolution in Support of Funding Projects in the Federal Transportation Improvement Program

January 9, 2024

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-
- Surface Transportation Block Grant (STBG)
 - Highway Safety Improvement Program (HSIP)

Recent calls for projects that may utilize one or more of these federally funded programs include:

- OCTA's 2023 Complete Streets Program. This Program is projected to be funded by STBG and CMAQ funds. On October 6, 2023, City staff submitted a \$5 million grant application for a proposed traffic calming project on Paseo de Valencia between Alicia Parkway and Cabot Road and on Cabot Road between Paseo de Valencia and El Paseo that includes construction of a new Class IV bikeway along the route, and traffic and pedestrian safety improvements in front of Valencia Elementary School.

It is recommended the City Council adopt the attached Resolution attesting to the City's intention to provide matching funds for future federal projects, as may be required, in order to make current and future grant applications eligible for federal funding.

FISCAL IMPACT:

None at this time because no construction projects have been awarded federal funds.

ATTACHMENTS:

- Proposed Resolution - FTIP Projects FFYs 2025-2030

RESOLUTION NO. 2024-01-09-X

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, WHICH CERTIFIES THAT THE CITY OF LAGUNA HILLS HAS THE RESOURCES TO FUND THE PROJECTS IN THE FEDERAL FISCAL YEARS 2024/2025–2029/2030 TRANSPORTATION IMPROVEMENT PROGRAM AND AFFIRMS ITS COMMITMENT TO IMPLEMENT ALL PROJECTS IN THE PROGRAM

The City Council of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, the City of Laguna Hills (CITY) is located within the metropolitan planning boundaries of the Southern California Association of Governments; and

WHEREAS, the Laguna Hills City Council has authorized projects for submittal to the Federal Transportation Improvement Program (FTIP); and

WHEREAS, CITY is the lead agency for projects and will comply with applicable local, state, and federal provisions including but not limited to the Federal Transportation Improvement Program, California Environmental Quality Act, National Environmental Policy Act, Americans with Disabilities Act, and Build America Buy America; and

WHEREAS, CITY agrees to construct Transportation Control Measures projects as noted in the amendments in a timely manner or to assist with finding a substitute project.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City Council of the City of Laguna Hills does hereby affirm the City's commitment to the projects submitted in the 2025 Federal Transportation Improvement Program.

SECTION 3. The City Council finds and determines that this action is not subject to the California Environmental Quality Act pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, Cal. Code of Regs, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

PASSED, APPROVED, AND ADOPTED this 9th day of January 2024.

DAVE WHEELER, MAYOR

ATTEST:

JENNIFER LEE, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Jennifer Lee, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution
No. 2024-01-09-X adopted by the City Council of the City of Laguna Hills, California, at a
Regular Meeting thereof held on the 9th day of January 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

JENNIFER LEE, CITY CLERK



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: January 9, 2024

TO: Mayor and Council Members

FROM: Jarad Hildenbrand
City Manager

ISSUE: Letters of Opposition to Assembly Constitutional Amendments 1 and 13, and a Resolution in Support of the Taxpayer Protection and Accountability Act.

RECOMMENDATION: That the City Council: 1) Approve the draft letter of opposition to Assembly Constitutional Amendment 1 (Aguiar-Curry); 2) Approve the draft letter of opposition to Assembly Constitutional Amendment 13 (Ward); and 3) Adopt a resolution entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, SUPPORTING THE TAXPAYER PROTECTION AND ACCOUNTABILITY ACT."

SUMMARY:

At the October 24, 2023, City Council meeting, the City Council directed staff to prepare letters of opposition to Assembly Constitutional Amendment (ACA) 1, ACA 13, and a Resolution in support of the Taxpayer Protection and Accountability Act.

This report provides a summary of ACA 1 (Aguiar-Curry), ACA 13 (Ward), and the Taxpayer Protection and Accountability Act. Attached for the City Council's review and approval are the draft letters of opposition to ACA 1 and ACA 13 and the draft Resolution in support of the Taxpayer Accountability and Protection Act.

Staff recommends that the City Council approve the letters of opposition to ACA 1 and ACA 13, and approve the Resolution in support of the Taxpayer Accountability and Protection Act.

ACA 1, ACA 13, and the Taxpayer Protection and Accountability Act

January 9, 2024

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BACKGROUND:

A brief summary of ACA 1, ACA 13, and the Taxpayer Protection and Accountability Act are provided below. The draft legislative letters and Resolution are attached to this report for the City Council's review and approval.

Overview of ACA 1 (Aguiar-Curry) – Local government financing: affordable housing and public infrastructure: voter approval.

Status - (Passed) 2023-09-20 - Chaptered by Secretary of State - Res. Chapter 173, Statutes of 2023. ACA 1 will be on the November 2024 ballot.

Summary - This measure would allow local governments to increase taxes (e.g., parcel taxes, sales/use taxes, Mello-Roos taxes) with a 55 percent vote of the electorate – instead of the two-thirds vote currently required under the California Constitution – if the tax proceeds are earmarked for public infrastructure or affordable housing, as defined in the measure.

Overview of ACA 13 (Ward) – Voting thresholds.

Status - (Passed) 2023-11-02 - Chaptered by Secretary of State - Res. Chapter 176, Statutes of 2023. ACA 13 will be on the November 2024 ballot.

Summary - This measure seeks to amend the constitution by limiting the initiative process by shifting the power to raise the voter threshold for new and higher taxes to the Legislature. ACA 13 will fundamentally change the initiative process by increasing the voter threshold to pass future limits on taxes and fees only for measures put on the ballot by signature gathering, not those put on by the Legislature.

Overview of the Taxpayer Protection and Accountability Act

This Initiative Constitutional Amendment would require state legislation imposing any new or higher taxes to be approved by a majority of voters in a statewide election and reinstate the two-thirds approval requirement for any new or higher special taxes proposed by initiative in a local election. This measure would reestablish and clarify what constitutes a tax or an exempt charge.

ATTACHMENTS:

- Draft Letter of Opposition to ACA 1
- Draft Letter of Opposition to ACA 13
- Proposed Resolution in Support of the Taxpayer Protection and Accountability Act

January 10, 2024

The Honorable Cecilia Aguiar-Curry
California State Assembly
1021 O Street, Suite 6350
Sacramento, CA 95814

SUBJECT: Opposition to ACA 1 (Aguir-Curry, Berman, Haney)

Dear Assembly Member Aguiar-Curry:

The City of Laguna Hills must respectfully oppose Assembly Constitutional Amendment (ACA) 1 (Aguir-Curry, Berman, Haney). This measure would allow local governments to increase taxes (e.g., parcel taxes, sales/use taxes, Mello-Roos taxes) with a 55 percent vote of the electorate – instead of the two-thirds vote currently required under the California Constitution – if the tax proceeds are earmarked for public infrastructure or affordable housing, as defined in the measure.

It is important to improve infrastructure and increase housing availability, but higher taxes on working Californians run counter to the goal of making the state more affordable for all. We, therefore, must regretfully oppose ACA 1 for the following reasons:

- **Increases Housing Costs and the Cost of Living.** This measure proposes to make it easier for local governments to increase various taxes, including sales taxes and property taxes. Higher sales taxes increase the cost of home construction and everyday necessities used by homeowners and renters, while rising property taxes increase the burden of homeownership – all of which make housing less affordable for working families, including renters. A March 2022 Public Policy Institute of California poll found that 62 percent of Californians believe state and local taxes are too high. By paving the way for higher housing costs and consumer costs, this measure would harm those it seeks to help.
- **Voters Support Retaining a Two-Thirds Vote Requirement.** Public opinion polling has consistently shown that voters support a two-thirds vote requirement for local taxes. A March 2018 survey by the Public Policy Institute of California showed that across all demographics, voters support a two-thirds vote – and few voters believe the supermajority vote requirement has had a negative impact on government. When asked if they “favor or oppose allowing local special taxes to pass with a 55 percent majority vote instead of a two-thirds vote,” not a single demographic was in favor of changing the vote threshold. According to the survey, adults in the Central Valley, Inland Empire, Los Angeles, Orange County, San Diego, and San Francisco Bay Area regions oppose changing the vote

City of Laguna Hills
 ACA 1 – Letter of Opposition
 January 10, 2024
 Page 2

threshold. The idea of changing the vote threshold was found to be widely unpopular among Democrats, Republicans, and decline-to-state voters alike.

- **Promotes a Flawed and Regressive Tax Structure.** California is the only state in the United States that allows a local add-on parcel tax, and ACA 1 would expand the number of parcel taxes throughout the state. No oversight has been provided to establish a comprehensive structure, and these taxes are both regressive and distortionary, often disregarding a taxpayer's ability to pay. Parcel taxes, which can reach thousands of dollars annually in some parts of California, are extremely costly for seniors on fixed incomes and households struggling to make ends meet.
- **Erodes Taxpayer Safeguards.** More than four decades ago, prompted by years of rising taxes, Californians resoundingly approved Proposition 13 to provide a check on local governments' taxing authority, and to ensure a greater representative voice for those who would be taxed. Proposition 13 also limits taxes on property to 1 percent of the property's assessed value. Reducing the vote threshold would diminish the people's voice on tax increases and would erode property tax safeguards. A May 2022 Public Policy Institute of California poll found that 64 percent of registered voters believe Proposition 13 has benefitted taxpayers, and this support reaches across nearly every major demographic.
- **Harms California Workers.** After comparing the costs of operating in California vs. other states, many employers left our state in recent years. A Hoover Institution report found that from 2018 to 2022, at least 352 companies relocated their headquarters out of California – with many businesses citing the state's tax burden as the deciding factor in their relocation. The relocation of these companies and their employees to lower-cost states has a major impact on state and local tax revenue, causes unemployment for workers who cannot move to the new location, and is a sign that California must find ways to be more competitive. Tax increases such as those promoted in ACA 1 would be a step in the wrong direction, and would encourage more companies to move workers and investments to other states. Californians are sensitive to this problem, as illustrated by the 2020 Berkeley Institute of Governmental Studies poll's finding that 78 percent of voters "agreed that taxes in California were already so high that they were driving many people and businesses out of the state."

For these reasons, the City of Laguna Hills opposes ACA 1.

Sincerely,

Dave Wheeler, Mayor
 City of Laguna Hills

Attachment: Draft Letter of Opposition to ACA 1 (3381 : ACA 1, ACA 13, and the Taxpayer Protection and Accountability Act)

January 10, 2024

The Honorable Chris Holden
Chair, Assembly Appropriations Committee
1021 O Street, Suite 8220
Sacramento, CA 95814

SUBJECT: Opposition to ACA 13 (Ward): Voting Thresholds

Dear Assembly Member Holden:

The City of Laguna Hills must respectfully oppose Assembly Constitutional Amendment (ACA) 13 (Ward). This measure seeks to amend the constitution by limiting the initiative process by shifting the power to raise the voter threshold for new and higher taxes to the Legislature. ACA 13 will fundamentally change the initiative process by increasing the voter threshold to pass future limits on taxes and fees only for measures put on the ballot by signature gathering, not those put on by the Legislature. ACA 13 will change the power balance between the Legislature and voters and is yet another attempt to diminish the voice of voters as the right and necessary check-and-balance in our system of government.

In the past decade, the Legislature has attempted to significantly limit voters' access to the ballot initiative process. Previous legislation moved all voter-backed measures to the November ballot, creating a more crowded and expensive process for initiative backers. Additional legislation increased by 1000% the cost to submit a draft ballot measure for title and summary to the Attorney General. And this year, the same special interests backing ACA 13 attempted to severely limit the power of the referendum process, changing the rules midway through the election cycle to catch supporters off-guard and tip the scales in favor of opponents.

The initiative process is a vital tool for Californians to voice their concerns, propose changes, and stand up for their values. It allows citizens to bypass the usual legislative channels and bring about changes that matter deeply to them. However, ACA 13 risks diminishing these voices, shifting power away from the people and towards the Legislature in a drastic and unprecedented way. Under ACA 13, the power to increase voter thresholds for new and higher taxes would vest solely with the Legislature, taking away a fundamental and often-used tool for voters looking to better control their cost of living and higher taxes. However, the power to reduce voter thresholds would remain with both citizens and the Legislature, creating significant power imbalance and an unlevel playing field.

Moreover, ACA 13 is a clear attempt to undermine and ultimately undo several voter-approved taxpayer protections, including Proposition 13, Proposition 218, and Proposition 26. These measures, while passed by voters, have been whittled away by both legislative and legal actions. Under ACA 13, these important voter-approved measures would be even more vulnerable to attack. While the two-thirds threshold for new and higher taxes has not stopped local governments from being able to raise revenue via special taxes, enacting a similar threshold at the statewide level will again create a significant power imbalance whereby larger cities and urban areas will have significantly more say in how the entire state is taxed.

City of Laguna Hills
ACA 13 – Letter of Opposition
January 10, 2024
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The ballot measure process has posed a significant check-and-balance for both the Legislature and the courts. In fact, in many cases, it is the only recourse taxpayers have when the courts overstep their authority and rule against voters' will.

For these reasons, the City of Laguna Hills opposes ACA 13.

Sincerely,

Dave Wheeler, Mayor
City of Laguna Hills

RESOLUTION NO. 2024-01-09-X

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAGUNA HILLS, CALIFORNIA, SUPPORTING THE
TAXPAYER PROTECTION AND GOVERNMENT
ACCOUNTABILITY ACT

The City Council of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, California has one of the highest tax burdens of any state in the United States and continued increases in taxes and fees are adding to the state's high cost of living; and

WHEREAS, California has the nation's highest state income and sales taxes, second highest gasoline taxes as well as rising property and utility taxes; and

WHEREAS, the State Legislature has proposed billions in new taxes this year alone while local officials have enacted \$8.8 billion in annual general and special taxes from 2010 to 2020; and

WHEREAS, the Taxpayer Protection and Government Accountability Act gives voters the right to vote on all state and local taxes; and

WHEREAS, the Taxpayer Protection and Government Accountability Act requires state legislation imposing any new or higher taxes to be approved by a majority of voters in a statewide election; and

WHEREAS, the Taxpayer Protection and Government Accountability Act closes tax loopholes at the local level; and

WHEREAS, the Taxpayer Protection and Government Accountability Act will reinstate the two-thirds approval requirement for any new or higher "special taxes" proposed by initiative in a local election, while still maintaining the current majority vote requirement for general tax increases; and

WHEREAS, with the cost-of-living skyrocketing, the City Council affirms its support for voters to have their voices heard on issues regarding taxation and for giving voters greater oversight in response to continued spending and corresponding tax increases.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City of Laguna Hills supports the Taxpayer Protection and Government Accountability Act and the benefit that it provides to taxpayers and to the state's overall economy.

PASSED, APPROVED AND ADOPTED this 9th day of January 2024.

DAVE WHEELER, MAYOR

ATTEST:

JENNIFER LEE, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Jennifer Lee, City Clerk of the City of Laguna Hills, California, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2024-01-09-X adopted by the City Council of the City of Laguna Hills, California, at a Regular Meeting thereof held on the 9th day of January 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

JENNIFER LEE, CITY CLERK



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: January 9, 2024

TO: Mayor and Council Members

FROM: Jennifer Lee
City Clerk

ISSUE: City Council Representatives to Other Committees/Agencies

RECOMMENDATION: That the City Council take the following actions:

- 1) Review the City of Laguna Hills City Council Representatives to Other Committees/Agencies List, provide directions to staff regarding any necessary changes for appointments to the list, and by motion, approve the City Council Representatives to Other Committees/Agencies List, as revised by the City Council; and
 - 2) If any changes are desired to the Representative to the Orange County Fire Authority's Board of Directors, adopt a resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA DESIGNATING AND APPOINTING ITS REPRESENTATIVE TO THE ORANGE COUNTY FIRE AUTHORITY'S BOARD OF DIRECTORS;" and
 - 3) Approve and direct the City Clerk to prepare and post an updated FPPC Disclosure Form 806 to reflect all paid city representative appointments to outside agency boards, committees, and/or commissions in accordance with state law.
-

SUMMARY:

As a regular practice, following the City Council's reorganization in December, the City Council reviews the City Council Representatives to Other Committees/Agencies List of Commissions, Boards, and Committees, to which individuals represent the City during the forthcoming year(s). This list is included as an attachment to this report. Positions with specific requirements are described below.

City Council Representatives to Other Committees/Agencies

January 9, 2024

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Ad Hoc Committees

Any Ad Hoc Committee that have completed its specified project goal or is no longer needed should be dissolved by City Council action.

Orange County Fire Authority (OCFA) Board of Directors

This past year, Council Member Sweeney has served as Director to the Orange County Fire Authority's Board of Directors. A letter received from OCFA indicating their desire to retain continuity of the current Director serving on the Board is attached for your reference. If the City Council chooses not to make any changes to this appointment, then no further action is required. However, should the City Council choose to make a change to the Director, then that action must be formalized by a Resolution, which approval will require a recorded majority vote of the total membership of the City Council. Included as an attachment to this report is the Resolution which would formalize the City Council's change of representative.

OC Public Libraries Library Advisory Board

The OC Public Libraries Library Advisory Board members serve 2-year terms that coincide with the individual cities' appointments and elections. Mayor Wheeler was appointed to his second term on the Library Advisory Board on January 10, 2023, and is scheduled to serve until January 14, 2025.

Orange County Mosquito and Vector Control District (OCMVCD) Board of Trustees

The current representative to the Orange County Mosquito and Vector Control District is Council Member Pezold. Council Member Pezold was appointed to the Orange County Mosquito and Vector Control District on January 10, 2022, for a two-year term, which ended on January 1, 2024. It is in order to the Council to reappoint Council Member Pezold, or a successor, for the next term of office, of either two or four years.

League of California Cities Annual Business Meeting Voting Delegate

The City Council must annually designate a Voting Delegate and if desired, up to two Voting Delegate Alternates to attend the annual business meeting in person to cast their vote. A Voting Delegate form must be completed and signed by the Mayor or City Clerk and submitted to the League in advance of each year's meeting indicating the authorized voting delegates. The 2024 Annual Conference is scheduled for October 16-18, 2024, in Long Beach. This designation can be made now or at a future meeting in spring or summer.

City Council Representatives to Other Committees/Agencies

January 9, 2024

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Southern California Association of Governments (SCAG) Annual General Assembly Meeting

The SCAG General Assembly is a forum where policy matters can be identified and addressed. Each member city appoints one City Council Member, who is not a Regional Council representative, as the City's official representative and one alternate for the General Assembly meeting and must communicate the names of their official representatives and alternates to SCAG within 45 days before the annual meeting of the General Assembly. The 2024 SCAG Regional Conference & General Assembly is scheduled for May 2-3, 2024 in Palm Desert. This designation can be made now or at a future meeting no later than March 12, 2024.

California Joint Powers Insurance Authority (CJPIA) Annual Board of Directors Meeting

The CJPIA Annual Board of Directors Meeting is where the President and Vice President of the Authority and other members of the Executive Committee are elected, reports of the affairs of the Authority are considered, and any other business may be transacted that is within the powers of the Board of Directors. In order to vote at the Annual Board of Directors Meeting, the City Council must designate a Primary Voting Delegate and at least one Voting Delegate Alternate. A Voting Delegate form must be completed and submitted to the Authority in advance of each year's meeting indicating the authorized voting delegates. The 2024 Annual Meeting is scheduled for July 24, 2024, at the CJPIA Campus in La Palma, CA. A \$100 stipend is provided to the voting delegate or alternate of each member agency attending the meeting.

Form 806

The Fair Political Practices Commission has mandated that Form 806 be used to report additional compensation that officials receive when appointing themselves to positions on committees, boards, or commissions of a public agency, special district, and joint powers agency or authority. Each agency must post on its website a single Form 806 which lists all the paid appointment positions. When there is a change in compensation, or a new appointment, Form 806 must be updated to reflect the change. Included as an attachment to this report is a copy of the currently posted Form 806. An updated Form 806 will be posted to the City's website indicating tonight's decision designating a new representative to OCFA's Board of Directors, as well as any other applicable changes made by the City Council.

City Council Representatives to Other Committees/Agencies

January 9, 2024

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ATTACHMENTS:

- City Council Representatives to Other Committees/Agencies
- Resolution Designating a Representative to OCFA Board of Directors
- Letter from OCFA regarding continuity of appointee
- Email from OC Public Libraries regarding representative appointment
- Letter from OCMVCD regarding representative appointment
- Form 806 - Public Agency Appointments

City Council Representatives to Other Boards, Committees and Agencies



City Council SubCommittees				
Committee	Representative	Appointed	Representative	Appointed
Audit Committee	Joshua Sweeney	01/10/2023	Don Caskey	12/14/2021
Events, Communication, and Beautification Committee	Erica Pezold	06/28/2022	Janine Heft	06/28/2022
Economic Development Committee	Dave Wheeler	06/28/2022	Don Caskey	06/28/2022
Solid Waste & Recycling Franchise Procurement Ad Hoc Committee	Don Caskey	04/26/2022	Erica Pezold	04/26/2022
Time Capsule Inventory Ad Hoc Committee	Don Caskey	12/13/2022	Erica Pezold	12/13/2022
3/5 Memorial Ad Hoc Committee	Janine Heft	03/22/2022	Don Caskey	03/22/2022

Joint Governmental Committees				
Agency	Representative/Delegate	Appointed	Alternate (if applicable)	Appointed
Orange County Fire Authority (OCFA) Board of Directors ¹	Joshua Sweeney	01/10/2023 Res 2023-01-10-4		
OC Public Libraries Library Advisory Board (2-year term)	Dave Wheeler	01/14/2020	Joshua Sweeney	01/10/2023
Orange County Mosquito & Vector Control District (OCMVCD) Board of Trustees (2-year term)	Erica Pezold Term expires 1/1/2024	01/14/2022		
South OC Watershed Management Area (SOCWMA) Executive Committee	Don Caskey	01/10/2023	Joshua Sweeney	01/10/2023
Transportation Corridor Agency (TCA) San Joaquin Hills Transportation Corridor Agency (SJHTCA) Board of Directors	Janine Heft	03/01/2018	Erica Pezold	02/12/2019

¹ OCFA requires appointment by Resolution

Membership Organizations				
Organization	Representative/Delegate	Appointed/Elected	Alternate (if applicable)	Appointed
Association of California Cities – Orange County (ACC-OC)	Mayor		Mayor Pro Tem	
League of Cal Cities Annual Business Meeting Voting Delegate	Mayor	01/10/2023	Mayor Pro Tem	01/10/2023
Southern California Association of General Governments (SCAG) Annual General Assembly Meeting	Don Caskey	1/10/2023	Dave Wheeler	1/10/2023
California Joint Powers Insurance Authority (CJPIA) Annual Board of Directors Meeting	Mayor	05/09/2023	Mayor Pro Tem	05/09/2023

Audit Committee

The City's Audit Committee was established by City Council Action on March 14, 1995, and is regulated by City Council Policy No. 105. The committee is an advisory committee to the City Council for the purpose of providing a direct line of communication between the auditor and the City Council and consists of the City Manager (or designee) and two City Council Members. The Audit Committee meets twice a year and City Council Members receive no additional compensation for serving on the Audit Committee.

Events, Communication, and Beautification Committee

The City's Events, Communication, and Beautification Committee was established by City Council Action on June 28, 2022, and meets monthly on the 2nd Wednesday of every month. The committee is an advisory committee to the City Council for the purpose of making recommendations on projects designed to maintain and enhance the appearance of public areas within the City, conduct research on communications programs, and develop and implement community events and consists of 2 City Council Members. City Council Members receive no additional compensation for serving on the Events, Communication, and Beautification Committee.

Economic Development Committee

The City's Economic Development Committee was established by City Council Action on June 28, 2022, and meets as needed based on development application submittals. The committee is an advisory committee to the City Council for the purpose of promoting and supporting local businesses and encouraging a strong economy within the City and consists of 2 City Council Members. City Council Members receive no additional compensation for serving on the Economic Development Committee.

Ad Hoc Committees

Ad-Hoc Committees are established for a limited timeframe to act in an advisory role to the City Council in order to achieve specific single- subject project goals and must be comprised solely of members of the legislative body that are less than a quorum of the legislative body. The City currently has four Ad-Hoc Committees.

The **Solid Waste & Recycling Franchise Procurement Ad Hoc Committee** is an advisory committee to the City Council for the purpose of establishing procurement documents for the upcoming 10-year Franchise agreement effective July 1, 2024. The committee was established by City Council Action on April 26, 2022 for a duration through project completion.

The **Time Capsule Ad Hoc Committee** is an advisory committee to the City Council for the purpose of reviewing and making edits to the 30th Anniversary Time Capsule inventory. The committee was established by City Council Action on December 13, 2022 for a duration through project completion.

The **3/5 Memorial Ad Hoc Committee** is an advisory committee to the City Council for the purpose of developing a monument theme and narrative description for a permanent monument memorializing the 3/5 Dark Horse Marine Battalion.

Orange County Fire Authority (OCFA) Board of Directors

The OCFA Board of Directors consists of 23 members representing partner cities and 2 members representing the county unincorporated area. Appointments of Directors to represent their respective cities are made by Resolution and hold office until the selection of a successor by the appointing body. The Board of Directors meets every other month - usually on the 4th Thursday of the month at 6:00 p.m. and sets policy according to its adopted Rules of Procedures. The Board established an Executive Committee and a standing Budget and Finance Committee to address finance and budget policy issues. The Chair of the Board, on an annual or as needed basis, makes appointments to the Committees. City Council Members receive compensation of \$100 per meeting per day, with a max of \$300 per month for voting member attendance.

OC Public Libraries Library Advisory Board

The OC Public Libraries Library Advisory Board was created by County Board Resolution 96-903 on December 12, 1996, and consists of 26 members, comprised of 24 city council members appointed by the member cities and 2 County Supervisor members appointed by the Board of Supervisors. The Advisory Board meets 3 times a year and acts in advisory capacity reviewing the OC Public Libraries' budget, operations and policy decisions and makes recommendations to the Board of Supervisors. City Council Members serve 2-year terms and receive no additional compensation for serving on the OC Public Libraries Library Advisory Board.

Orange County Mosquito and Vector Control District (OCMVCD) Board of Trustees

The Orange County Mosquito and Vector Control District is governed by a Board of Trustees established pursuant to Health & Safety Code section 2020 et seq. Trustees are appointed by the City Council of each member city, or by the Board of Supervisors (County Trustee). Pursuant to Orange County Mosquito and Vector Control District Operations Code section 3.01.020, "...Persons appointed shall have experience, training and education in fields that will assist in the governance of the District as provided in Health & Safety Code section 2022." The Board of Trustees meets on the 3rd Thursday of each odd-numbered month at 3:00 p.m. City Council Members serve 2- or 4-year terms (at the appointing authority's discretion) commencing at noon on the 1st Monday in January and receive no additional compensation for serving on the OCMVCD Board of Trustees, but are eligible for up to \$100 in reimbursement per month for expenses incurred while on official business.

South OC Watershed Management Area (SOCWMA) Executive Committee

The SOCWMA adopted Cooperative Agreement and decision-making framework is governed by the Executive Committee of the South Orange County IRWM Group. Each of the parties appoints an elected or executive level official from its organization to serve as its member and alternate on the SOCWMA Executive Committee. The Executive Committee meets periodically and the duties and powers include identifying and prioritizing water resource issues, approving cost-share budgets for administration and activities of the SOCWMA, and allocating non-grant funds available for SOCWMA projects based on capital improvement plan priorities. City Council Member receive no additional compensation for serving on the SOCWMA Executive Committee.

Transportation Corridor Agency (TCA) San Joaquin Hills Transportation Corridor Agency (SJHTCA) Board of Directors

The San Joaquin Hills Transportation Corridor Agency manages the 73 Toll Road, which stretches 15 miles from Newport Beach to San Juan Capistrano in southwest Orange County. SJHTCA member agencies are the cities of Aliso Viejo, Costa Mesa, Dana Point, Irvine, Laguna Hills, Laguna Niguel, Laguna Woods, Mission Viejo, Newport Beach, San Juan Capistrano and Santa Ana, along with the County of Orange's 3rd and 5th Districts. The San Joaquin Hills and Foothill/Eastern Transportation Corridor Agencies Board Meetings are generally held concurrently as one joint meeting on the 2nd Thursday of each month at 9:30 a.m. Board members and Alternates earn a stipend of \$120 per meeting, for up to 18 meetings per agency per quarter. They may also be eligible for reimbursement of mileage costs at the current IRS rate.

Association of California Cites – Orange County (ACC-OC)

The ACC-OC membership base consists of the Cities of Orange County, local government special districts, businesses, non-profits and higher education institutions. The Association operates as a 501c3 and is governed by a Board a Directors elected by Mayors of all member cities. The Board is comprised of an executive committee, representatives from all 5 Supervisory districts, and three large city representatives. The ACC-OC is organized into several Policy Committees: Energy, Environment and Water Committee, Homelessness Task Force, Coalition for Residential Recovery Reform, Local Government and Finance Committee, Economic Development Committee and Legislative & Regulatory Committee. The ACC-OC Board of Directors Executive Committee meets on the 3rd Wednesday of each month at noon and the policy committees have various meeting schedules. City Council Members receive no additional compensation for serving on the ACC-OC Board of Director or Policy Committees.

League of Cal Cities Annual Business Meeting Voting Delegate

Part of the League of Cal Cities Annual Conference is the Annual Business Meeting to consider and take action on resolutions that establish League policy. In order to vote at the Annual Business Meeting, the City Council must designate a Voting Delegate and if desired, up to two Voting Delegate Alternates. The Voting Delegate must attend the conference in person to cast their vote. A Voting Delegate form must be completed and signed by the Mayor or City Clerk and submitted to the League in advance of each year’s meeting indicating the authorized voting delegates. The 2024 Annual Conference is scheduled for October 16-18, 2024 in Sacramento. City Council Members receive no additional compensation for attending the League of Cal Cities Annual Business Meeting, but are eligible for travel reimbursements from the City.

Southern California Association of General Governments (SCAG) Annual General Assembly Meeting

The SCAG General Assembly is a forum where policy matters can be identified and addressed. Any city or county representative may propose a subject for study by the Association, provided that the representative has notified the President of the proposal 45 days in advance of the General Assembly meeting. Each member city appoints one City Council Member, who is not a Regional Council representative, as the City’s official representative and one alternate for the General Assembly meeting and must communicate the names of their official representatives and alternates to SCAG within 45 days before the annual meeting of the General Assembly. The 2024 SCAG Regional Conference & General Assembly is scheduled for May 2-3, 2023 in Palm Desert. City Council Members receive no additional compensation for attending the SCAG General Assembly, but may be eligible for travel reimbursements from the City.

California Joint Powers Insurance Authority (CJPIA) Annual Board of Directors Meeting

The CJPIA Annual Board of Directors Meeting is where the President and Vice President of the Authority and other members of the Executive Committee are elected, reports of the affairs of the Authority are considered, and any other business may be transacted that is within the powers of the Board of Directors. In order to vote at the Annual Board of Directors Meeting, the City Council must designate a Primary Voting Delegate and at least one Voting Delegate Alternate. A Voting Delegate form must be completed and submitted to the Authority in advance of each year’s meeting indicating the authorized voting delegates. The 2024 Annual Meeting is scheduled for July 24, 2024, at the CJPIA Campus in La Palma, CA. A \$100 stipend is provided to the voting delegate or alternate of each member agency attending the meeting.

RESOLUTION NO. 2024-01-09-X

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAGUNA HILLS, CALIFORNIA, DESIGNATING AND
APPOINTING ITS REPRESENTATIVE TO THE ORANGE
COUNTY FIRE AUTHORITY'S BOARD OF DIRECTORS

The City Council of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, the City, as a "member" of the Orange County Fire Authority Joint Powers Authority (JPA) is entitled to appoint a representative director ("Director") to the Orange County Fire Authority's Board of Directors; and

WHEREAS, each member agency, by resolution of its governing body, shall designate and appoint one representative to act as its Director on the Authority Board of Directors, except the County whose Board of Supervisors shall appoint two representatives to act as its Directors; and

WHEREAS, each Director shall be a current elected member of the governing body; and

WHEREAS, each Director shall hold office until the selection of a successor by the appointing body; and

WHEREAS, each Director is to serve at the pleasure of his or her appointing body and may be removed at any time, with or without cause, at the sole direction of that appointing body; and

WHEREAS, any vacancy shall be filled in the same manner as the original appointment of a Director.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. Designate and appoint Council Member as its Director to the Orange County Fire Authority Board of Directors.

SECTION 2. The City Council hereby directs the City Clerk to transmit a copy of this Resolution to the Clerk of the Authority of the Orange County Fire Authority prior to their next regularly scheduled board meeting.

SECTION 3. This Resolution shall take effect immediately upon its adoption by the City Council and the City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 9th day of January 2024.

_____, MAYOR

ATTEST:

JENNIFER LEE, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Jennifer Lee, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution
No. 2024-01-09-X adopted by the City Council of the City of Laguna Hills, California, at
a Regular Meeting thereof held on the 9th day of January 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

JENNIFER LEE, CITY CLERK

Attachment: Resolution Designating a Representative to OCFA Board of Directors (3382 : City Council Representatives to Other



ORANGE COUNTY FIRE AUTHORITY

P.O. Box 57115, Irvine, CA 92619-7115 • 1 Fire Authority Road, Irvine, CA 92602

Brian Fennessy, Fire Chief

(714) 573-6000

www.ocfa.org

December 27, 2023

Mr. Jarad Hildenbrand, City Manager
City of Laguna Hills
24035 El Toro Road
Laguna Hills, CA 92653

Re: Continuity of Appointee to the OCFA Board of Directors

Dear Mr. Hildenbrand:

As Chair of the Orange County Fire Authority (OCFA) Board of Directors, I am writing to request your assistance in the coming months when OCFA's member agencies make annual appointments of representatives to the Authority's Board.

Presently, each Director serves on the OCFA Board until the selection of a successor by the appointing body. As part of our ongoing efforts to foster effective governance of the OCFA, we would like to retain continuity of the current Director serving on the Board and minimize turnover to the extent possible. With an operating budget approaching half a billion dollars, over 1,500 employees, four labor associations, and the operation of 78 fire stations, the issues we face are myriad and complex. The learning curve is steep to become familiar with the organizational structure, its operations and finances, and the types of policies and issues that come before the Board.

We recognize that turnover is unavoidable when Board appointees are termed-out or when they change as a result of election outcomes. However, as Chair, I'm seeking support from our member agencies to minimize voluntary changes made to our Board appointees such as those that can occur in January when our cities and the County reorganize the leadership of their governing bodies and make a variety of committee appointments.

We would appreciate your assistance in discussing and sharing this with the members of your City Council. If you have any questions, please contact me at (714) 998-1500 or Chief Fennessy at (714) 573-6010.

Sincerely,

Vince Rossini
Chair, OCFA Board of Directors

cc: Joshua Sweeney, OCFA Board of Directors
Brian Fennessy, Fire Chief

From: Martinez, Alejandra <Alejandra.Martinez@occr.ocgov.com>
Sent: Tuesday, December 5, 2023 2:56 PM
To: Jarad Hildenbrand
Cc: Jennifer Lee
Subject: City of Laguna Hills - Confirm or Appoint New LAB Members - Sent on behalf of Julie Quillman, County Librarian

Importance: High

Dear Mr. Hildenbrand,

OC Public Libraries (OCPL) is preparing for 2024 and needs your help confirming the current Library Advisory Board (LAB) member or appointing a new one. Please let us know who your LAB member will be for 2024. We are proud to partner with our member cities to help our communities explore, learn, connect, and have fun at the library!

OCPL is a system of 32 branch libraries that serve as community hubs, connecting people to essential resources, and creating communities of lifelong learners through enriching programs. Service is provided by programming and collections responsive to local demographics for ages of community members, languages spoken, resources requested and by partnerships and connections to city organizations, events, and school districts.

The LAB is comprised of elected officials designated by each member city, along with two County Board of Supervisor members. As an advisory board, the LAB advocates for the county library system through contacts with civic groups and public officials to raise awareness of the library and to promote its services and resources.

The advisory board meets three times a year to receive updates from the County Librarian, to make recommendations based on constituent feedback, and to ensure that the library operates from a solid and trusted foundation shaped by the community it serves.

LAB meetings are held in January, May and October plus the Executive Committee meets in April. Meeting dates (usually the 4th Thursday at 4:00) will be finalized at the January 25th meeting.

Meetings are held at:

Library HQ in the Yosemite Room, 2nd Floor
 1501 East Saint Andrew Place, Santa Ana

There will be an **Orientation session scheduled on January 25, 2024**, for new LAB members (invitation is forthcoming) at 3:30, followed by the regular LAB meeting at 4:00.

Thank you,

Alejandra (Alex) Martinez

**Executive Secretary to the County Librarian
 and the Assistant County Librarian**

OC Public Libraries | Administration
 1501 E. Saint Andrew Place, Santa Ana, CA 92705
 Ph. 714-566-3011 Ext. 90311

Alejandra.martinez@occr.ocgov.com



BOARD OFFICERS FOR 2023

PRESIDENT
PEGGY HUANG
VICE-PRESIDENT
CRAIG GREEN
SECRETARY
CECILIA HUPP

DISTRICT MANAGER
LORA B. YOUNG
CLERK OF THE BOARD
TAWNIA E. PETT



13001 GARDEN GROVE BOULEVARD
GARDEN GROVE, CA 92843-2102
PHONE: (714) 971-2421
FAX: (714) 971-3940
ocvcd@ocvector.org
ocvector.org

BOARD OF TRUSTEES - 2023

ALISO VIEJO
RICHARD HURT
ANAHEIM
LUCILLE KRING
BREA
CECILIA HUPP
BUENA PARK
JOYCE AHN
COSTA MESA
WILLIAM TURPIT
CYPRESS
BONNIE PEAT
DANA POINT
JOHN GABBARD
FOUNTAIN VALLEY
KIM CONSTANTINE
FULLERTON
FRED JUNG
GARDEN GROVE
STEPHANIE KLOPFENSTEIN
HUNTINGTON BEACH
MIKE POSEY
IRVINE
TAMMY KIM
LA HABRA
JAMES GOMEZ
LA PALMA
DEBBIE S. BAKER
LAGUNA BEACH
MARK ORGILL
LAGUNA HILLS
ERICA PEZOLD
LAGUNA NIGUEL
GENE JOHNS
LAGUNA WOODS
SHARI L. HORNE
LAKE FOREST
ROBERT PEQUEÑO
LOS ALAMITOS
TANYA DOBY
MISSION VIEJO
ROBERT RUESCH
NEWPORT BEACH
ERIK WEIGAND
ORANGE
JONATHAN DUMITRU
PLACENTIA
CRAIG GREEN
RANCHO SANTA MARGARITA
APRIL JOSEPHSON
SAN CLEMENTE
STEVE KNOBLOCK
SAN JUAN CAPISTRANO
JOHN TAYLOR
SANTA ANA
NELIDA MENDOZA
SEAL BEACH
NATHAN STEELE
STANTON
GARY TAYLOR
TUSTIN
REBECCA GOMEZ
VILLA PARK
CRYSTAL MILES
WESTMINSTER
AMY PHAN WEST
YORBA LINDA
PEGGY HUANG
COUNTY OF ORANGE
ELIZABETH
GUILLÉN-MERCHANT

October 24, 2023

Laguna Hills City Council
City of Laguna Hills
24035 El Toro Rd.
Laguna Hills, CA 92653

Dear Mayor and Council Members:

The term of office of your representative, Erica Pezold, will expire on the first Monday in January 2024. As you know, Erica Pezold was appointed in January 2020, and has attended 39 of the 42 meetings held for 93 percent record of attendance.

The qualifications for your representative on the Board of Trustees are stated in Section 2022 of the California Health and Safety Code as follows:

"Section 2022. (b) Each person appointed by a city council to be a member of a board of trustees shall be a voter in that city and a resident of the portion of the city that is within the district."

Your representative is appointed to a two or four year term of office (Section 2024 of the Health and Safety Code) and cannot be replaced except for cause.

"Section 2024. (a) Except as provided in Section 2023, the term of office for a member of the board of trustees shall be for a term of two or four years, at the discretion of the appointing authority. Terms of office commence at noon on the first Monday in January."

It is the Board's request that you reappoint Erica Pezold, or a successor, for the next term of office for either two or four years. Once an appointment is made, please send notification to the District by mail or e-mail to: tpett@ocvector.org.

Sincerely,

Tawnia Pett
Executive Assistant/Clerk of the Board

tep

cc: Erica Pezold

"An Independent Special District Serving Orange County Since 1947"

The mission of the Orange County Mosquito and Vector Control District is to educate and protect Orange County from vectors and prevent vector-borne diseases in an environmentally responsible manner.

Attachment: Letter from OCMVCD regarding representative appointment (3382 : City Council Representatives to Other Committees/Agencies)

Agency Report of: Public Official Appointments

A Public Document

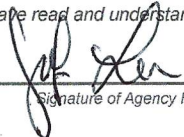
1. Agency Name City of Laguna Hills			California Form 806 For Official Use Only
Division, Department, or Region (If Applicable)			
Designated Agency Contact (Name, Title) Jennifer Lee, City Clerk			
Area Code/Phone Number (949) 707-2635	E-mail jlee@lagunahillsca.gov	Page 1 of 1	Date Posted: 1/13/2023 (Month, Day, Year)

2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
Transportation Corridor Agency (San Joaquin Hills Transportation Corridor Agency)	▶ Name <u>Heft, Janine</u> (Last, First) Alternate, if any <u>Pezold, Erica</u> (Last, First)	▶ <u>03 / 01 / 18</u> Appt Date ▶ <u>undefined</u> Length of Term	▶ Per Meeting: \$ <u>120</u> ▶ Estimated Annual: ☐ \$0-\$1,000 ☐ \$2,001-\$3,000 ☐ \$1,001-\$2,000 ☒ \$6,700 Other
Orange County Mosquito and Vector Control District Board of Trustees	▶ Name <u>Pezold, Erica</u> (Last, First) Alternate, if any <u>None</u> (Last, First)	▶ <u>01 / 14 / 20</u> Appt Date ▶ <u>2 years</u> Length of Term	▶ Per Meeting: \$ <u>100</u> ▶ Estimated Annual: ☐ \$0-\$1,000 ☐ \$2,001-\$3,000 ☒ \$1,001-\$2,000 ☐ <u>Other</u>
Orange County Fire Authority Board of Directors	▶ Name <u>Sweeney, Joshua</u> (Last, First) Alternate, if any <u>None</u> (Last, First)	▶ <u>01 / 10 / 23</u> Appt Date ▶ <u>undefined</u> Length of Term	▶ Per Meeting: \$ <u>100</u> ▶ Estimated Annual: ☐ \$0-\$1,000 ☒ \$2,001-\$3,000 ☐ \$1,001-\$2,000 ☐ <u>Other</u>
	▶ Name _____ (Last, First) Alternate, if any _____ (Last, First)	▶ _____ Appt Date ▶ _____ Length of Term	▶ Per Meeting: \$ _____ ▶ Estimated Annual: ☐ \$0-\$1,000 ☐ \$2,001-\$3,000 ☐ \$1,001-\$2,000 ☐ <u>Other</u>

3. Verification

I have read and understand FPPC Regulation 18702.5. I have verified that the appointment and information identified above is true to the best of my information and belief.

	<u>Jennifer Lee</u>	<u>City Clerk</u>	<u>1/13/2023</u>
Signature of Agency Head or Designee	Print Name	Title	(Month, Day, Year)

Comment: _____

Print

Clear

FPPC Form 806 (1/18)
FPPC Toll-Free Helpline: 866/ASK-FPPC (866/275-3772)



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: January 9, 2024
TO: Mayor and Council Members
FROM: Jennifer Lee
City Clerk
ISSUE: Committee Assignment Reports

RECOMMENDATION: That the City Council receive reports from City Council Members on the City Council Committee Assignments listed in the staff report.

SUMMARY:

The following are recent meetings and events attended by the City Council for their City Council Committee Assignments. It is order to receive a report from the Council Members listed below on their Committee Assignment(s).

- 1 Orange County Mosquito and Vector Control District (OCMVCD)
Board of Trustees
Council Member Pezold
December 21 Regular Meeting