
**CITY COUNCIL
REGULAR
MEETING**



**JANUARY 08, 2013
7:00 PM**

AGENDA

Barbara D. Kogerman, Mayor

**Andrew Blount, Mayor Pro Tempore
Randal Bressette, Council Member**

**Melody Carruth, Council Member
Dore J. Gilbert, M.D., Council Member**

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, California 92653

Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council/Planning Agency. Completion of the form is voluntary. All persons may attend the meeting regardless of whether this form is completed.

Members of the public wishing to address the City Council can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE: COUNCIL MEMBER BRESSETTE

ROLL CALL OF CITY COUNCIL MEMBERS

1. PRESENTATIONS AND PROCLAMATIONS

1.1 2012 LAGUNA HILLS DEPUTY OF THE YEAR

RECOMMENDATION: THAT MAYOR KOGERMAN INVITE LIEUTENANT BEHRENS TO PRESENT THE 2012 LAGUNA HILLS DEPUTY OF THE YEAR AWARD TO DEPUTY BRIAN GUNSOLLEY.

1.2 LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE AN ORAL REPORT FROM LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON ADAM WONG.

1.3 PRESENTATION ON LAGUNA HILLS HIGH SCHOOL SPANISH IMMERSION PROGRAM

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE A PRESENTATION FROM PRINCIPAL SEAN BOULTON AND TEACHER TONYA IRIBARNE ON THE SPANISH IMMERSION PROGRAM, AND THAT MAYOR KOGERMAN PRESENT A CERTIFICATE OF RECOGNITION TO TONYA IRIBARNE.

1.4 PRESENTATION ON THE I-5 PROJECT BETWEEN SR-73 AND EL TORO ROAD

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE A PRESENTATION FROM OCTA ON THE I-5 PROJECT BETWEEN SR-73 AND EL TORO ROAD IN THE CITY OF LAGUNA HILLS.

2. PUBLIC COMMENTS

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

3. MINUTES

3.1 REGULAR MEETING, DECEMBER 11, 2012

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE MINUTES OF THE DECEMBER 11, 2012, REGULAR MEETING.

4. CONSENT CALENDAR

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

- 4.1 APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED JANUARY 8, 2013.

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE WARRANT REGISTER IN THE AMOUNT OF \$1,232,358.39.

- 4.2 PROGRESS PAYMENT NO. 20 FOR LA PAZ ROAD WIDENING AT I-5 IMPROVEMENT PROJECT, CIP NO. 159

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE PROGRESS PAYMENT NO. 20, IN THE NET AMOUNT OF \$255,546.05, TO SEMA CONSTRUCTION, INC., FOR THE LA PAZ ROAD WIDENING AT I-5 IMPROVEMENT PROJECT, CIP NO. 159.

ITEMS REMOVED FROM THE CONSENT CALENDAR

5. PLANNING AGENCY

- 5.1 ROLL CALL OF PLANNING AGENCY MEMBERS

- 5.2 PUBLIC COMMENTS

This is the time to address the Planning Agency on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Planning Agency. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

- 5.3 MINUTES

- 5.3.1 REGULAR MEETING, DECEMBER 11, 2012

RECOMMENDATION: THAT THE PLANNING AGENCY APPROVE THE MINUTES OF THE DECEMBER 11, 2012, REGULAR MEETING.

- 5.4 PLANNING AGENCY PUBLIC HEARINGS

- 5.4.1 CONDITIONAL USE PERMIT NO. 10-12-2414, A REQUEST TO ALLOW LEASING OF UP TO 10,000 SQUARE FEET OF COMMERCIAL SPACE TO EXERCISE FACILITIES AT 25214-25272 CABOT ROAD, COMMONLY KNOWN AS CABOT TOWN CENTER, IN THE (FC) FREEWAY COMMERCIAL ZONING DISTRICT.

RECOMMENDATION: THAT THE PLANNING AGENCY TERMINATE THE CONDITIONAL USE PERMIT APPLICATION.

PLANNING AGENCY ADJOURNMENT**6. CITY COUNCIL PUBLIC HEARINGS**

- 6.1 CITY APPLICATION FOR FY 2013/2014 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR PUBLIC FACILITIES AND IMPROVEMENTS FOR THE FLORENCE SYLVESTER SENIOR CENTER

RECOMMENDATION: THAT THE CITY COUNCIL: (1) CONDUCT A PUBLIC HEARING; AND (2) AUTHORIZE STAFF TO SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION FOR PUBLIC FACILITIES AND IMPROVEMENTS FOR THE 2013/2014 FISCAL YEAR.

7. ADMINISTRATIVE REPORTS

- 7.1 City Manager

- 7.2 Deputy City Manager/Community Services

- 7.2.1 2013 EARTH DAY LAGUNA HILLS AND DOCUMENT SHREDDING EVENT

RECOMMENDATION: THAT THE CITY COUNCIL PROVIDE FEEDBACK TO STAFF ON PROPOSED PROJECTS FOR THE 2013 EARTH DAY LAGUNA HILLS AND DOCUMENT SHREDDING EVENT.

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS AND MAYOR

- 8.1 COUNCIL MEMBER BRESSETTE

- 8.1.1 POSTPONEMENT OF INTERVIEWS AND READVERTISEMENT OF COMMISSION OPENINGS

RECOMMENDATION: THAT THE CITY COUNCIL DIRECT THE CITY CLERK TO READVERTISE THE TRAFFIC COMMISSION AND PARKS AND RECREATION COMMISSION OPENINGS, CANCEL THE COMMISSION INTERVIEWS SCHEDULED FOR JANUARY 15, 2013, AND SELECT AN ALTERNATIVE DATE TO CONDUCT THE INTERVIEWS.

9. CITY COUNCIL MEMBER COMMENTS

10. CLOSED SESSION

The City Council shall convene in Closed Session, in the City Hall Conference Room, to consider the following matters:

10.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957(b)(1)
Public Employee Title: City Manager - Performance Evaluation

Reconvene in regular session in the City Council Chamber.

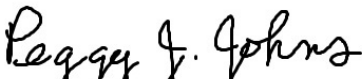
Report on whether any reportable action was taken on matters considered during Closed Session.

ADJOURNMENT

The next Regular Meeting of the City Council will be January 22, 2013, at 7:00 PM, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, PEGGY J. JOHNS, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and La Paz Center by January 4, 2013, at 5:00PM.



PEGGY J. JOHNS, CITY CLERK

January 4, 2013

DATE

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours.

Council Members receive no additional compensation or stipend as a result of simultaneously convening this meeting.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JANUARY 8, 2013

TO: MAYOR AND COUNCIL MEMBERS

**FROM: LT. TOM BEHRENS
POLICE SERVICES**

ISSUE: 2012 LAGUNA HILLS DEPUTY OF THE YEAR

RECOMMENDATION: THAT MAYOR KOGERMAN INVITE LIEUTENANT BEHRENS TO PRESENT THE 2012 LAGUNA HILLS DEPUTY OF THE YEAR AWARD TO DEPUTY BRIAN GUNSOLLEY.

SUMMARY:

Each year a deputy is selected from those assigned to the City of Laguna Hills as the Deputy of the Year. This selection is made by polling all Sheriff Department personnel assigned to the City, to select the deputy whose contributions set him/her apart from the rest.

BACKGROUND:

Deputy Brian Gunsolley has been assigned to the City of Laguna Hills since 2006. He has worked in the City of Laguna Hills as a Uniformed Patrol Officer, Field Training Officer and is currently assigned as our School Resource Officer (SRO).

As the School Resource Officer (SRO) for the City of Laguna Hills, Deputy Brian Gunsolley has a strong working relationship with all of our schools and school administrators. He works very hard in his communications with our schools, coordinating safety and security programs. Brian is also very involved in the educational programs at Laguna Hills High School. These include his assistance with the "Every 15 Minutes" Program (focusing on teen drinking and driving), "Is Your Teen at Risk" Program (focusing on teen drug use), as well as numerous other educational programs focused on educating teens and their parents on many other teen related issues.

Deputy Brian Gunsolley should be commended for his outstanding efforts with the youth of Laguna Hills. Through his hard work and diligence, he has made Laguna Hills a safer community.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JANUARY 8, 2013

TO: MAYOR AND COUNCIL MEMBERS

**FROM: PEGGY J. JOHNS
CITY CLERK**

ISSUE: PRESENTATION ON LAGUNA HILLS HIGH SCHOOL SPANISH IMMERSION PROGRAM

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE A PRESENTATION FROM PRINCIPAL SEAN BOULTON AND TEACHER TONYA IRIBARNE ON THE LAGUNA HILLS HIGH SCHOOL SPANISH IMMERSION PROGRAM, AND THAT MAYOR KOGERMAN PRESENT A CERTIFICATE OF RECOGNITION TO TONYA IRIBARNE.

SUMMARY:

Laguna Hills High School Principal Sean Boulton and Teacher Tonya Iribarne, will be giving a brief presentation to the City Council on the Laguna Hills High School Two-Way Spanish Immersion Program.

It is also recommended that Mayor Kogerman present a Certificate of Recognition to Tonya Iribarne, recognizing Ms. Iribarne's dedication and passion for this important program.

ATTACHMENTS:

- Certificate

CERTIFICATE OF RECOGNITION

TONYA IRIBARNE

Teacher

Spanish Immersion Program

Laguna Hills High School

WHEREAS, Tonya Iribarne, Teacher at Laguna Hills High School, has successfully anchored the Spanish Immersion Program for many years, has an excellent reputation in the District, and is held in very high esteem by students, parents, and fellow educators alike; and

WHEREAS, the Laguna Hills City Council recognizes that Teachers provide dedicated and valuable service to the youth in our schools, and in turn students are significantly and positively influenced by Teachers who exhibit outstanding commitment, passion, and hard work to their profession; and

WHEREAS, Tonya Iribarne, not only inspires, motivates, and encourages her students, she also is a strong advocate for holding standards and expectations high for every student; and

WHEREAS, Tonya Iribarne, was honored in June of 2010 by presenting in Spain at the prestigious Spanish International Spanish Academies seminar on behalf of the Two-Way Immersion Program, and was also instrumental in the Spanish International Spanish Academies "School of the Year" award last year.

NOW, THEREFORE, I, Barbara D. Kogerman, Mayor, on behalf of the City Council of the City of Laguna Hills, California, do hereby recognize Tonya Iribarne, Teacher, Spanish Immersion Program at Laguna Hills High School and commend her for her dedicated service and commitment to the youth in our community.

Dated this 8th day of January 2013

BARBARA D. KOGERMAN, MAYOR

1/8/2013 ITEM NO. 1.3



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JANUARY 8, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: PEGGY J. JOHNS
CITY CLERK

ISSUE: PRESENTATION ON THE I-5 PROJECT BETWEEN SR-73 AND EL TORO ROAD

RECOMMENDATION: THAT THE CITY COUNCIL RECEIVE A PRESENTATION FROM OCTA ON THE I-5 PROJECT BETWEEN SR-73 AND EL TORO ROAD IN THE CITY OF LAGUNA HILLS.

SUMMARY:

The Orange County Transportation Authority (OCTA) is, in partnership with the California Department of Transportation (Caltrans), working on initial plans to improve the Interstate 5 Freeway, between SR-73 to El Toro Road. OCTA will be presenting a brief overview of the project, timing and public outreach efforts. OCTA's Project Manager Hamid Torkamanha, and Public Outreach Specialist, Julie Toledo, will be providing a presentation of the project to the City Council.

**CITY OF LAGUNA HILLS, CALIFORNIA
CITY COUNCIL/PLANNING AGENCY REGULAR MEETING
MINUTES
DECEMBER 11, 2012**

CALL TO ORDER

Mayor Carruth called the Regular Meeting of the City Council of the City of Laguna Hills, California, to order at 7:00 PM in the Laguna Hills City Council Chamber, 24305 El Toro Road, Laguna Hills.

PLEDGE OF ALLEGIANCE: Council Member Kogerman

In lieu of the Pledge of Allegiance, Ms. Elizabeth Vaughan sang the National Anthem.

ROLL CALL OF CITY COUNCIL MEMBERS

Present: Mayor Carruth, Mayor Pro Tempore Lautenschleger, Council Member Bressette, Council Member Kogerman, and Council Member Songstad

CERTIFICATION OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 6, 2012

THE CITY COUNCIL: (1) RECEIVED AND FILED THE CERTIFICATE OF RESULTS FOR THE GENERAL MUNICIPAL ELECTION HELD ON TUESDAY, NOVEMBER 6, 2012; AND (2) ADOPTED RESOLUTION NO. 2012-12-11-1, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON TUESDAY, NOVEMBER 6, 2012, DECLARING THE RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW, BY M/COUNCIL MEMBER SONGSTAD, S/MAYOR PRO TEMPORE LAUTENSCHLEGER.

APPROVED BY A VOTE OF 5-0.

COMMENTS BY OUTGOING MAYOR

RECOGNITION OF OUTGOING COUNCIL MEMBERS

THE CITY COUNCIL ADOPTED RESOLUTION NO. 2012-12-11-2, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, RECOGNIZING THE SERVICE OF COUNCIL MEMBER L. ALLAN SONGSTAD, JR., BY M/COUNCIL MEMBER KOGERMAN, S/COUNCIL MEMBER BRESSETTE.

APPROVED BY A VOTE OF 5-0.

THE CITY COUNCIL ADOPTED RESOLUTION NO. 2012-12-11-3, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, RECOGNIZING THE SERVICE OF COUNCIL MEMBER JOEL LAUTENSCHLEGER, BY M/COUNCIL MEMBER BRESSETTE, S/COUNCIL MEMBER KOGERMAN.

APPROVED BY A VOTE OF 5-0.

OATHS OF OFFICE FOR NEW COUNCIL MEMBERS

MAYOR PRO TEMPORE LAUTENSCHLEGER ADMINISTERED THE OATH OF OFFICE TO INCOMING COUNCIL MEMBER DORE J. GILBERT AND PRESENTED THE CERTIFICATE OF ELECTION; AND MAYOR CARRUTH ADMINISTERED THE OATH OF OFFICE TO INCOMING COUNCIL MEMBER ANDREW BLOUNT AND PRESENTED THE CERTIFICATE OF ELECTION.

ROLL CALL OF CITY COUNCIL MEMBERS

Present: Council Member Kogerman, Council Member Blount, Council Member Bressette, Council Member Carruth, and Council Member Gilbert.

ELECTION OF MAYOR

THE CITY COUNCIL NOMINATED AND ELECTED COUNCIL MEMBER KOGERMAN AS MAYOR.

APPROVED BY A VOTE OF 5-0.

ELECTION OF MAYOR PRO TEMPORE

THE CITY COUNCIL NOMINATED AND ELECTED COUNCIL MEMBER BLOUNT AS MAYOR PRO TEMPORE.

APPROVED BY A VOTE OF 5-0.

RECOGNITION OF OUTGOING MAYOR

THE CITY COUNCIL: (1) ADOPTED RESOLUTION NO. 2012-12-11-4, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, COMMENDING MELODY CARRUTH, OUTGOING MAYOR; AND (2) MAYOR KOGERMAN PRESENTED A CERTIFICATE OF COMMENDATION AND PLAQUE TO MELODY CARRUTH RECOGNIZING HER SERVICE TO THE CITY AS MAYOR, BY M/MAYOR PRO TEMPORE BLOUNT, S/COUNCIL MEMBER BRESSETTE.

REMARKS OF NEWLY ELECTED MAYOR AND COUNCIL MEMBERS

RECESS AND RECONVENE

ROLL CALL OF CITY COUNCIL MEMBERS

Present: Mayor Kogerman, Mayor Pro Tempore Blount, Council Member Bressette, Council Member Carruth, and Council Member Gilbert.

1. PRESENTATIONS AND PROCLAMATIONS**1.1 LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON**

THE CITY COUNCIL RECEIVED AN ORAL REPORT FROM LAGUNA HILLS HIGH SCHOOL STUDENT LIAISON ADAM WONG.

1.2 LAGUNA HILLS 3/5 MARINE SUPPORT COMMITTEE

THE CITY COUNCIL RECEIVED AN ORAL PRESENTATION FROM COMMITTEE CHAIR MIKE BLAND.

2. PUBLIC COMMENTS**LAGUNA HILLS HIGH SCHOOL GRAD NIGHT**

Meg Gorham, Laguna Hills, spoke on Laguna Hills Grad Night Fund Raiser, Win-Win-Wednesday.

3. MINUTES**3.1 REGULAR MEETING, NOVEMBER 27, 2012**

MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 27, 2012, REGULAR MEETING, BY/COUNCIL MEMBER CARRUTH, S/COUNCIL MEMBER BRESSETTE.

APPROVED BY A VOTE OF 3-0-2 (MAYOR PRO TEMPORE BLOUNT, COUNCIL MEMBER GILBERT ABSTAINED)

4. CONSENT CALENDAR

MOTION TO APPROVE THE CONSENT CALENDAR, BY M/COUNCIL MEMBER CARRUTH, S/COUNCIL MEMBER BRESSETTE, WITH MAYOR KOGERMAN REMOVING ITEM NO. 4.8.

APPROVED BY A VOTE OF 5-0.

4.1 APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED DECEMBER 11, 2012

THE CITY COUNCIL APPROVED THE WARRANT REGISTER IN THE AMOUNT OF \$216,454.75.

4.2 AFFIRMATION OF APPOINTMENTS LIST FOR ALL CITY BOARDS, COMMISSIONS AND COMMITTEES

THE CITY COUNCIL AFFIRMED THE LOCAL APPOINTMENTS LIST AND DIRECTED THAT IT BE POSTED IN THE LAGUNA HILLS BRANCH TECHNOLOGY LIBRARY, IN ACCORDANCE WITH THE MADDY ACT.

4.3 UPDATING DESIGNATION OF ASSISTANT AND DEPUTY CITY ATTORNEYS

THE CITY COUNCIL ADOPTED RESOLUTION NO. 2012-12-11-5, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AMENDING SECTION 3 OF RESOLUTION NO. 2005-11-22-2 REGARDING THE DESIGNATION OF ASSISTANT AND DEPUTY CITY ATTORNEYS.

4.4 MEASURE M2 EXPENDITURE REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2012

THE CITY COUNCIL APPROVED THE MEASURE M2 EXPENDITURE REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2012, FOR SUBMITTAL TO OCTA; AND (2) ADOPTED RESOLUTION NO. 2012-12-11-6, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE CITY OF LAGUNA HILLS.

4.5 LEASE AGREEMENT WITH THE DAYLE MCINTOSH CENTER AND LEASE TERMINATION AGREEMENT WITH THE SOUTH ORANGE COUNTY REGIONAL CHAMBERS OF COMMERCE FOR 24031 EL TORO ROAD, SUITE 300, LAGUNA HILLS, CALIFORNIA

THE CITY COUNCIL AUTHORIZED THE CITY MANAGER TO: (1) EXECUTE A LEASE TERMINATION AGREEMENT WITH THE SOUTH ORANGE COUNTY REGIONAL CHAMBERS OF COMMERCE FOR 24031 EL TORO ROAD, SUITE 300, LAGUNA HILLS, CALIFORNIA; AND, (2) EXECUTED LEASE DOCUMENTS WITH THE DAYLE MCINTOSH CENTER FOR 24031 EL TORO ROAD, SUITE 300, LAGUNA HILLS, CALIFORNIA.

4.6 ANNUAL REVIEW OF INVESTMENT POLICIES AND DELEGATION OF INVESTMENT AUTHORITY TO THE CITY TREASURER

THE CITY COUNCIL ADOPTED RESOLUTION NO. 2012-12-11-7, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DELEGATING INVESTMENT AUTHORITY TO THE CITY TREASURER AND APPROVING A POLICY FOR THE INVESTMENT OF SURPLUS CITY FUNDS AND RESCINDING RESOLUTION NO. 2011-12-13-2.

4.7 ADOPTION OF AN ORDINANCE APPROVING AND ADOPTING AMENDMENTS TO TITLE 9 OF THE LAGUNA HILLS MUNICIPAL CODE (ZONING AND SUBDIVISIONS) TO COMPLY WITH STATE

REQUIREMENTS GENERALLY KNOWN AS "SB 2"

THE CITY COUNCIL ADOPTED ORDINANCE NO. 2012-5, AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AMENDING TITLE 9 OF THE LAGUNA HILLS MUNICIPAL CODE (ZONING AND SUBDIVISIONS) TO ALLOW EMERGENCY SHELTERS BY-RIGHT IN THE MIXED USE ZONE AND TO ALLOW SUPPORTIVE HOUSING AND TRANSITIONAL HOUSING AS RESIDENTIAL USES IN ALL RESIDENTIAL ZONES.

ITEMS REMOVED FROM THE CONSENT CALENDAR**4.8 FIRST QUARTER FINANCIAL AND TREASURER'S REPORT FOR FY 2012/13**

Mayor Kogerman removed this item from the Consent Calendar to ask questions of Assistant City Manager White.

THE CITY COUNCIL RECEIVED AND FILED THE FIRST QUARTER FINANCIAL AND TREASURER'S REPORT FOR FY 2012/13, BY M/COUNCIL MEMBER GILBERT, S/COUNCIL MEMBER CARRUTH. APPROVED BY A VOTE OF 5-0.

5. PLANNING AGENCY

Mayor Kogerman recessed the City Council meeting and acting in the capacity of Chair, called the regular meeting of the Planning Agency of the City of Laguna Hills, California, to order at 8:44 PM.

5.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Present: Chair Kogerman, Vice Chair Blount, Agency Member Bressette, Agency Member Carruth, and Agency Member Gilbert

5.2 PUBLIC COMMENTS

There were no Public Comments.

5.3 MINUTES**5.3.1 REGULAR MEETING, NOVEMBER 27, 2012**

**MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 27, 2012, REGULAR MEETING, BY M/AGENCY MEMBER CARRUTH, S/AGENCY MEMBER BRESSETTE.
APPROVED BY A VOTE OF 3-0-2 (VICE CHAIR BLOUNT, AGENCY MEMBER GILBERT ABSTAINED)**

5.4 PLANNING AGENCY PUBLIC HEARINGS

There were no Planning Agency Public Hearings.

PLANNING AGENCY ADJOURNMENT

Mayor Kogerman reconvened the City Council meeting at 8:45 PM. All Council Members were present.

6. CITY COUNCIL PUBLIC HEARINGS

There were no City Council Public Hearings.

7. ADMINISTRATIVE REPORTS

7.1 City Manager

The City Manager made no reports.

7.2 City Clerk

7.2.1 2013 CITY COUNCIL MEETING SCHEDULE

THE CITY COUNCIL APPROVED THE DATE OF JANUARY 15, 2012, FOR COMMISSION INTERVIEWS AND ADOPTED THE PROPOSED CALENDAR FOR 2013, WITH THE AMENDMENT TO ADD THE DATE OF FEBRUARY 19, 2012, AS AN ADDITIONAL CITY COUNCIL WORKSHOP MEETING, BY M/COUNCIL MEMBER GILBERT, S/COUNCIL MEMBER CARRUTH. APPROVED BY A VOTE OF 5-0.

7.2.2 CITY COUNCIL "OTHER AGENCIES" APPOINTED REPRESENTATIVES

THE CITY COUNCIL MADE THE FOLLOWING CHANGES TO THE "OTHER AGENCIES" APPOINTED REPRESENTATIVES LIST:

APPOINTED MAYOR PRO TEMPORE BLOUNT AND COUNCIL MEMBER BRESSETTE TO SERVE ON THE AUDIT COMMITTEE.

APPOINTED COUNCIL MEMBER GILBERT AND MAYOR KOGERMAN TO SERVE ON THE CIVIC CENTER MANAGEMENT COMMITTEE.

APPOINTED MAYOR PRO TEMPORE BLOUNT TO SERVE ON THE LAGUNA CANYON FOUNDATION ADVISORY COUNCIL.

APPOINTED COUNCIL MEMBER CARRUTH TO CONTINUE TO SERVE ON THE COASTAL GREENBELT AUTHORITY.

APPOINTED MAYOR KOGERMAN AS DELEGATE AND COUNCIL MEMBER CARRUTH AS THE ALTERNATE TO SERVE ON THE ORANGE COUNTY COUNCIL OF GOVERNMENTS.

APPOINTED COUNCIL MEMBER BRESSETTE AS DELEGATE AND COUNCIL MEMBER GILBERT AS ALTERNATE TO SERVE ON THE ORANGE COUNTY FIRE AUTHORITY.

APPOINTED MAYOR PRO TEMPORE BLOUNT AS REPRESENTATIVE AND COUNCIL MEMBER GILBERT AS ALTERNATE TO SERVE ON THE ORANGE COUNTY PUBLIC LIBRARIES – LIBRARY ADVISORY BOARD.

APPOINTED MAYOR KOGERMAN TO SERVE AS TRUSTEE MEMBER ON THE ORANGE COUNTY VECTOR CONTROL DISTRICT.

APPOINTED COUNCIL MEMBER CARRUTH TO CONTINUE TO SERVE ON THE SOUTH ORANGE COUNTY WATERSHED MANAGEMENT AREA EXECUTIVE COMMITTEE.

APPOINTED MAYOR PRO TEMPORE BLOUNT TO SERVE AS DELEGATE AND COUNCIL MEMBER GILBERT TO SERVE AS THE ALTERNATE ON THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS.

APPOINTED COUNCIL MEMBER CARRUTH TO CONTINUE TO SERVE AS DIRECTOR AND COUNCIL MEMBER BRESSETTE AS THE ALTERNATE TO THE SAN JOAQUIN HILLS TRANSPORTATION CORRIDOR AGENCY.

THE CITY COUNCIL APPROVED THE CITY COUNCIL "OTHER AGENCIES" APPOINTED REPRESENTATIVES LIST, AS REVISED BY THE CITY COUNCIL, BY/MAYOR PRO TEMPORE BLOUNT, S/COUNCIL MEMBER GILBERT. APPROVED BY A VOTE OF 5-0.

THE CITY COUNCIL ADOPTED RESOLUTION NO. 2012-12-11-8, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DESIGNATING AND APPOINTING COUNCIL MEMBER BRESSETTE AS DIRECTOR AND COUNCIL MEMBER GILBERT AS ALTERNATE DIRECTOR TO THE ORANGE COUNTY FIRE AUTHORITY'S BOARD OF DIRECTORS, BY M/COUNCIL MEMBER GILBERT, S/COUNCIL MEMBER CARRUTH. APPROVED BY A VOTE OF 5-0.

THE CITY COUNCIL APPROVED AND DIRECTED THE CITY CLERK TO PREPARE AND POST AN UPDATED FPPC DISCLOSURE FORM 806 TO REFLECT ALL PAID APPOINTMENTS TO "OTHER AGENCIES" BOARDS, COMMITTEES, AND/OR COMMISSIONS AS REVISED AND IN ACCORDANCE WITH STATE LAW, BY M/COUNCIL MEMBER BRESSETTE, S/COUNCIL MEMBER CARRUTH. APPROVED BY A VOTE OF 5-0.

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS AND MAYOR

There were no matters agendized and presented by City Council Members.

9. CITY COUNCIL MEMBER COMMENTS

COUNCIL MEMBER BRESSETTE

Council Member Bressette thanked the Orange County Fire Authority and Farmers Insurance Group for kicking-off the door-to-door safety measures "Cooking Fires."

10. CLOSED SESSION

There was no Closed Session.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Kogerman declared the meeting adjourned at 9:07 PM.

PEGGY J. JOHNS, CITY CLERK

ATTEST:

BARBARA D. KOGERMAN, MAYOR

APPROVED AT MEETING OF JANUARY 8, 2013.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JANUARY 08, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: DONALD J. WHITE, ASSISTANT CITY MANAGER

ISSUE: APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED JANUARY 08, 2013.

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE WARRANT REGISTER IN THE AMOUNT OF \$1,232,358.39.

SUMMARY:

In accordance with Government Code Section 37202, the attached Warrant Register reflects the disbursements of the City of Laguna Hills for the period reported thereon. The Assistant City Manager certifies and attests to its accuracy and the availability of funds for the payment thereof. These warrants are hereby submitted to the City Council for approval of payment.

Prepared by:

JANICE MATEO REYES
Finance Manager

Certified


DONALD J. WHITE
Assistant City Manager

1-2-13
DATE

FISCAL IMPACT:

The warrant register total is \$1,232,358.39.

ATTACHMENTS:

1. Warrant Register

CITY OF LAGUNA HILLS
WARRANT REGISTER
January 8, 2013

1/8/2013 ITEM NO. 4.1

VENDOR		DESCRIPTION	CHECK NO.	AMOUNT
PREPAID WARRANTS:				
A. C. LANDSCAPE, INC.	Water Management Services, Irrigation Repairs, Nov '12	8804498	\$	1,567.83
ALLIANT INSURANCE SERVICES	Auto Insurance, 12/22/12 - 12/22/13	8804558		6,114.00
AT&T	Communication Expense, Administrative Services Fax Line, Dec '12	8804559		65.77
AT&T- CALNET 2	Communication Expense, Alarm System, 2-Way Line, Switchboard, Modem, T-1 Line and Traffic Control, Nov '12	8804491		2,119.45
AT&T MOBILITY	Wireless Service, Nov '12	8804489		60.92
BANK OF AMERICA	Departmental Operating Expenditures, Nov '12	8804499		6,943.18
BRAME, MARILYN	Contract Instructor Fee, Drawing Fall Session, Community Services	8804500		392.00
C & A ATHLETICS	Program Supplies, Community Services, Nov '12	8804501		319.05
C2 REPROGRAPHICS	Printing Expense, Engineering, Nov '12	8804502		116.01
CA ASSOC OF CODE ENFORCEMENT	Membership, Building Department	8804503		75.00
CA CITY MANAGEMENT FOUNDATION	Meeting Expense, Administrative Services, Jan '13	8804560		347.00
CARL WARREN & COMPANY	Processing Fee, Small Claims, Sep - Nov '12	8804504		906.06
CARRINO, MARGARET	Professional Fees, Paleontology, Community Services, Nov '12	8804505		162.50
CHEVRON	Vehicle Fuel, Dec '12	8804585-589		1,438.42
CODE PUBLISHING COMPANY, INC.	Online Municipal Code Update, City Clerk, Nov '12	8804506		91.80
COMPLETE OFFICE OF CALIFORNIA	Office Supplies, Community Center, Nov '12	8804507		133.18
COX COMMUNICATION	Communication Expense, Traffic Control, Dec '12	8804561		179.00
CYBERSOURCE CORPORATION	eCommerce Payment Gateway Service, Online Permits, Community Development, Nov '12	8804508		29.00
DATA TICKET, INC.	Parking Citation Processing Fee and Equipment Lease, Aug - Oct '12	8804509		2,340.44
ELKINS, CHRISTINA	Contract Instructor Fee, Dancing Fall Session, Community Services	8804510		119.00
EVERBANK COMMERCIAL FINANCE	Lease - Copier, City Hall, Dec '12	8804597		221.04
FARHADI, DORNA	Mileage Reimbursement, Administrative Services, Nov '12	8804492		18.37
FAUBEL PUBLIC AFFAIRS	Professional Fees, Combined Issue, City Views/Community Services Winter 2012 Activity Guide	8804511		18,402.93

CITY OF LAGUNA HILLS
WARRANT REGISTER
January 8, 2013

VENDOR	DESCRIPTION	CHECK	
		NO.	AMOUNT
FRED PRYOR SEMINARS	Employee Training, Administrative Services, Jan '13	8804598	198.00
GORMAN, RON	Contract Instructor Fee, Guitar Fall Session, Community Services	8804512	126.00
GOVPARTNER	Hosting Fees, Request Partner, Dec '12	8804513	500.00
HARTZOG & CRABILL, INC.	Professional Fees, Traffic Engineering Services, Oct '12	8804514	2,755.60
HINDERLITER, DE LLAMAS & ASSOC	Professional Fees, Sales Tax Audit 4th Qtr '12 and Recovery Fee 2nd Qtr '12	8804515	3,304.38
HOME DEPOT	Program Supplies, Community Services, Oct '12	8804486	25.82
IRVINE RANCH WATER DISTRICT	Water Usage, Parks, Nov '12	8804516	145.20
JAMEY CLARK, INC.	Miscellaneous Park Repairs, Janitorial Services and Graffiti Removal, Nov '12	8804517	3,840.69
JAVED, HUMZA	Mileage Reimbursement, Public Works, Nov '12	8804493	26.09
JOHNS, PEGGY	Travel Reimbursement, City Clerk, Nov '12	8804562	14.00
K F STUDIOS	Event Promotional Services, 1/2 Marathon and 5K Event, Community Services, May '13	8804518	150.00
KEENAN	Meeting Expense, Jan '13	8804519	120.00
KHORRAMI, MARJAN	Refund SDPA Fees, CR# 44989	8804494	650.00
KNIGHT, LORNA ANGELA	Contract Instructor Fee, Yoga Fall Session, Community Services	8804495	127.40
MAILFINANCE, INC.	Lease, Postage Meter, Nov '12 - Jan '13	8804607	582.13
MARTIN-RUSK, DINA	Contract Instructor Fee, Zumba Fall Session, Community Services	8804522	425.60
MCGEE, JASON	Refund, C&D Deposit, CR# 45108	8804523	1,190.00
MEDLOCK, GEORGE	Contract Instructor Fee, Drumming Fall Session, Community Services	8804524	404.60
MOBILE MINI, INC.	Storage Rental Fee, Community Services, Dec '12	8804563	82.97
MOSS, LEVY & HARTZHEIM LLP	Professional Fees, Financial Audit Services, Final Payment, FY 11/12	8804525	4,500.00
MOULTON NIGUEL WATER DISTRICT	Water Usage Parks and Community Center, Oct - Nov '12	8804526	25,645.20
NIEVES LANDSCAPE, INC.	Monthly Landscape Services, Dec '12	8804527	74,238.05
O'DONNELL, JAMES	Refund, Pool Bond, CR# 44808	8804564	500.00
OFFICE SOLUTIONS	Office and Operating Supplies, Nov - Dec '12	8804528	590.14
ORANGE COUNTY FIRE AUTHORITY	Remittance, Fire Fees Collected, Nov '12	8804529	2,649.00

CITY OF LAGUNA HILLS
WARRANT REGISTER
January 8, 2013

1/8/2013 ITEM NO. 4.1

VENDOR	DESCRIPTION	CHECK	
		NO.	AMOUNT
ORANGE COUNTY REGISTER	Subscription, City Hall, 12/16/12 - 03/17/13	8804530	117.66
ORANGE COUNTY REGISTER-FREEDOM	Legal Advertising, City Clerk, Nov '12	8804531	1,057.87
ORANGE COUNTY TREASURER	Law Enforcement Services, Dec '12	8804520	552,764.00
ORANGE COUNTY TREASURER	Supplemental Law Enforcement Services, Aug '12	8804521	368.60
ORANGE COUNTY TREASURER	Parking Fee Surcharge, Aug - Oct '12	8804532	2,202.84
PARSONS BRINCKERHOFF	Professional Fees, Engineering, La Paz Widening @ I-5 C/P # 159	8804533	5,787.46
PRICE, LEAANNE	Referee Fees, Volleyball, Community Services	8804534	72.00
PRICE, ROBIN	Referee Fees, Volleyball, Community Services	8804535	72.00
QUEST DIAGNOSTICS	Pre-employment Drug Testing, Nov '12	8804536	17.98
QUIKSILVER COURIER	Delivery Service, Dec '12	8804537	29.64
RALPHS GROCERY COMPANY	Program Supplies, Community Services, Nov '12	8804617	21.24
REFUND, COMMUNITY SVCS PROGRAM	L. Fisher, V# 2002627.002	8804618	7.50
REFUND, FACILITY RENTAL DEPOSIT	K. Gramling, V# 2002631.002	8804538	500.00
REFUND, FACILITY RENTAL DEPOSIT	O'Connor Mortuary, V# 2002630.002	8804539	500.00
REFUND, FACILITY RENTAL DEPOSIT	J. Zamarripa, V# 2002618.002	8804540	500.00
REFUND, FACILITY RENTAL DEPOSIT	V. Radlick, V# 2002619.002	8804541	250.00
REFUND, FACILITY RENTAL DEPOSIT	Calclean, Inc, V# 2002639.002	8804619	70.00
REFUND, FACILITY RENTAL DEPOSIT	Pacific Theatre Ballet, Inc., V# 2002640.002	8804620	500.00
REFUND, FACILITY RENTAL DEPOSIT	P. Arboleda, V# 2002621.002	8804621	250.00
REFUND, FACILITY RENTAL DEPOSIT	R. Tayag, V# 2002620.002	8804622	500.00
REYES, JANICE MATEO	Petty Cash Replenishment, Departmental Operating Expenditures, Dec '12	8804487	594.01
REYNOLDS, DAVID	Petty Cash Replenishment, Community Services, Dec '12	8804565	344.45
RPW SERVICES, INC.	Rodent Control, Parks, Nov '12	8804542	1,560.00
SAN DIEGO GAS & ELECTRIC	Electric Usage, Street Lights, Nov '12	8804543	12,435.28
SAN DIEGO GAS & ELECTRIC	Electric Usage, Community Center, Traffic Control and Street Lights, Nov '12	8804566	24,158.04

CITY OF LAGUNA HILLS
WARRANT REGISTER
January 8, 2013

VENDOR	DESCRIPTION	CHECK	
		NO.	AMOUNT
SANTA FOR HIRE.COM	Program Expense, Community Services, Dec '12	8804544	127.50
SECURE LIVE SCAN	Pre-employment Fingerprinting, Nov '12	8804545	15.00
SEMA CONSTRUCTION, INC.	Progress Payment #20, La Paz Widening @ I-5 CIP # 159	8804546	255,546.05
SIGNATURE CONTRACTORS	Professional Fees, Community Center, Dec '12	8804547	2,890.00
SIGNTECH ELECTRICAL ADVERTISIN	Refund, SDPA Fees, CR# 45210	8804567	3,400.00
SOCAL OFFICE TECHNOLOGIES-LEAS	Lease - Copier, Community Center, Dec '12	8804568	656.21
SOUTH COAST WATERS	Facility Maintenance, Water Feature, Community Center, Dec '12	8804548	475.00
SOUTHERN CALIFORNIA EDISON	Electric Usage, Street Lights and Traffic Control, Nov '12	8804496	874.27
SOUTHERN CALIFORNIA EDISON	Electric Usage, Street Lights and Traffic Control, Nov '12	8804549	884.36
SOUTHERN CALIFORNIA EDISON	Electric Usage, Street Lights and Traffic Control, Nov '12	8804569	8,904.83
SPARKLETT'S	Operating Supplies, Community Services, Nov '12	8804550	62.23
SPRINT	Communication Expense, Community Services, Nov '12	8804570	151.78
STATE DEPARTMENT OF JUSTICE	Pre-employment Fingerprinting, Nov '12	8804551	32.00
STONE IMAGERY	Operating Supplies, Dec '12	8804552	1,670.13
STV INCORPORATED	Professional Fees, Paseo de Valencia Widening CIP # 145	8804553	33,229.60
SUNSET PROPERTY SERVICES	Street Sweeping, Jun - Nov '12	8804554	32,204.86
TARGET STORES	Program Supplies, Community Services, Oct - Nov '12	8804497	176.63
TERAN, DR. IVAN	Refund, SDPA Fees, CR# 45089	8804571	162.50
TGM ASSOCIATES	Refund, SDPA Fees, CR# 45129	8804572	87.50
THE MOBILITY CENTER	Refund, SDPA Fees, CR# 45280	8804573	312.50
TOTALFUNDS BY HASLER	Postage, Meter Replenishment, Nov '12	8804627	1,000.00
U.S. POSTAL SERVICE	Postage, Combined Issue City Views/Community Services Winter 2012 Activity Guide	8804485	2,500.00
U.S. POSTAL SERVICE	Postage, Community Mailing, La Paz Open Space Riparian Habitat CIP # 615	8804488	689.00
VERIZON WIRELESS	Communication Expense, Nov '12	8804574	702.62
WELLS FARGO FINANCIAL LEASING	Lease - Copier, Community Center, Jan '13	8804555	571.60

**CITY OF LAGUNA HILLS
WARRANT REGISTER
January 8, 2013**

1/8/2013 ITEM NO. 4.1

VENDOR	DESCRIPTION	CHECK	
		NO.	AMOUNT
WOODRUFF, SPRADLIN & SMART	Professional Fees, Legal Services, Oct '12	8804556	57,404.68
XEROX CORPORATION	Lease and Usage - Copier, City Hall, Nov '12	8804557	1,332.94
	Total Prepaid Warrants:		\$ 1,175,697.18
REGULAR WARRANTS:			
A. C. LANDSCAPE, INC.	Water Management Services, Irrigation Repairs, Dec '12	8804575	\$ 2,307.69
ABRAMS, JOHN	Program Expense, Community Services, Dec '12	8804576	450.00
ALICEA, MIA	Contract Instructor Fee, Dancing Fall Session, Community Services	8804577	73.50
ARBOR DAY FOUNDATION	Membership, May '13 - May '14	8804578	25.00
BEE MAN, THE	Bee Removal, Parks, Dec '12	8804579	249.00
BUREAU VERITAS NORTH AMERICA	Professional Fees, On-Call Inspections and La Paz Open Space Riparian Habitat CIP # 615	8804580	7,318.50
C&D ELECTRIC, INC.	Lighting Inspections, Parks, Dec '12	8804581	250.00
CALIFORNIA YELLOW CAB	Dial-a-Taxi Senior Transportation Program, Nov '12	8804582	390.00
CDW GOVERNMENT, INC.	Computer Supplies, IT, Nov '12	8804583	63.93
CHARLES ABBOTT ASSOCIATES, INC	Professional Fees, Plan Checking and Building & Safety Services, Nov '12	8804584	10,554.56
COMPLETE OFFICE OF CALIFORNIA	Office and Operating Supplies, Community Center, Dec '12	8804590	312.16
CRYSTAL DIGITAL IMAGES	Website Modifications, GotFossils.com, Nov '12	8804591	300.00
DELL COMPUTER CORPORATION	Computer Hardware, Administrative Services, Nov '12	8804592	3,146.44
DFM ASSOCIATES	Publications, City Clerk, Dec '12	8804593	54.00
DUNBAR ARMORED, INC.	Courier Fee, Armored Transport, Dec '12	8804594	113.62
ECONOMICS, INC.	Professional Fees, Recycling Program, Nov '12	8804595	2,617.92
ELKINS, CHRISTINA	Contract Instructor Fee, Dancing Fall Session, Community Services	8804596	171.50
GORMAN, RON	Contract Instructor Fee, Guitar Fall Session, Community Services	8804599	82.60
GREEN MART, INC.	Operating Supplies, Parks, Dec '12	8804600	818.90
INTEGRATED MEDIA SYSTEMS	Facility Maintenance, AV System, Community Center, Dec '12	8804601	3,165.19

CITY OF LAGUNA HILLS
WARRANT REGISTER
January 8, 2013

VENDOR	DESCRIPTION	CHECK NO.	AMOUNT
IRON MOUNTAIN OFFSITE	Off Site Data Storage, Nov '12	8804602	208.26
JAMEY CLARK, INC.	Miscellaneous Park Repairs and Graffiti Removal, Dec '12	8804603	261.39
JCTEES.COM CORPORATION	Program Supplies, Community Services, Dec '12	8804605	303.55
JOE A. GONSALVES & SON	Professional Fees, Legislative Services, Jan '13	8804606	2,900.00
MARTIN-RUSK, DINA	Contract Instructor Fee, Zumba Fall Session, Community Services	8804608	89.60
MEDLOCK, GEORGE	Contract Instructor Fee, Drumming Fall Session, Community Services	8804609	68.60
MERCURY DISPOSAL SYSTEM, INC.	Professional Fees, Recycling Program, Dec '12	8804610	302.25
MUSIC MOVES ACADEMY, INC.	Contract Instructor Fee, Music Classes Fall Session, Community Services	8804611	228.90
NIEVES LANDSCAPE, INC.	Other Assorted Landscape Services, Dec '12	8804612	1,125.00
OFFICE SOLUTIONS	Office and Operating Supplies, Dec '12	8804613	336.05
PACIFIC PARTY RENTAL	Special Events, Administrative Services, Dec '12	8804614	341.34
PIXELPUSHERS, INC.	Website Hosting, Jan - Dec '13	8804615	2,100.00
R.E.S.S.	Flags, Community Center, Nov '12	8804616	425.72
SADDLEBACK FAMILY & URGENT CARE	Pre-employment Physicals, Nov '12	8804623	65.00
STAPLETON, VIVIAN	Contract Instructor Fee, Early Childhood Music Fall Session, Community Services	8804624	226.80
STUDIO TWO BLACK DIAMOND	Printing Expense, Dec '12	8804625	611.30
TAB PRODUCTS COMPANY	Office Supplies, City Clerk, Dec '12	8804626	577.94
WATKINS, CHRIS	Umpire Fees, Adult Softball, Community Services	8804628	180.00
WEST COAST ARBORISTS, INC.	Tree Planting, Urban Reforestation, CIP # 320 and Tree Trimming, Oct '12	8804629	12,945.00
WILLDAN	Professional Fees, Annual Street Maintenance CIP # 101	8804630	900.00
Total Regular Warrants:			56,661.21
**WARRANT REGISTER TOTAL **			\$ 1,232,358.39



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JANUARY 8, 2013

TO: MAYOR AND COUNCIL MEMBERS

**FROM: KENNETH H. ROSENFELD
DIRECTOR OF PUBLIC SERVICES**

**ISSUE: PROGRESS PAYMENT NO. 20 FOR LA PAZ ROAD WIDENING AT I-5
IMPROVEMENT PROJECT, CIP NO. 159**

**RECOMMENDATION: THAT THE CITY COUNCIL APPROVE PROGRESS
PAYMENT NO. 20, IN THE NET AMOUNT OF \$255,546.05, TO SEMA
CONSTRUCTION, INC., FOR THE LA PAZ ROAD WIDENING AT I-5 IMPROVEMENT
PROJECT, CIP NO. 159.**

SUMMARY:

Work on the La Paz Road Widening at I-5 Improvement Project, CIP No. 159, began on April 7, 2011, and is being performed by SEMA Construction, Inc. Work performed in October 2012, included highway planting, erosion control, drainage and irrigation, signage, signal and lighting, and monument installation. Currently, the contractor is working on the "punchlist" of corrective work in order to finalize the project. The site was placed on the one-year landscape maintenance cycle as of November 26, 2012. The contractor has submitted the twentieth progress payment request for approval.

BACKGROUND:

A routine monthly action for capital improvement projects is the submission, review, and approval of the contractor's invoice. Procedurally, field staff verifies the contractor's quantities and matches them with the submitted invoice. The unit prices and total costs of the project are confirmed by the office staff and a progress payment is then processed. A ten (10) percent retention is withheld from each payment to assure final performance of the work. The contractor for the project, SEMA Construction, Inc., has submitted the twentieth progress payment for the subject project as follows:

ITEM #	DESCRIPTION	QUANTITY	UNIT	\$	AMOUNT
54	Highway Planting	.67	LS	\$112,300.00	\$ 75,241.00
58	Rolled Erosion	84,000	SF	\$ 0.17	\$ 14,280.00
102	Drainage Inlet Marker	11	EA	\$ 54.00	\$ 594.00
103	Install Inlet Marker	11	EA	\$ 54.00	\$ 594.00
114	Monuments	1	EA	\$ 1,600.00	\$ 1,600.00
124	Concrete Barrier	10	LF	\$ 47.00	\$ 470.00
CCO No. 3	C1 – Signal Crossing	1	LS	\$ 10,000.00	\$ 10,000.00
CCO No. 6	A1 – Drainage System	1	LS	\$ 9,971.41	\$ 9,971.41
	B1 – Irrigation Crossover	1	LS	\$ 36,660.69	\$ 36,660.69
	D1 – Plug Box Culvert	1	LS	\$ 1,563.39	\$ 1,563.39
	E1 – Roadside Signs	1	LS	\$ 7,865.76	\$ 7,865.76
	F1 – EWB 40-90	1	LS	\$ 63,677.73	\$ 63,677.73
	G1 – MSL EWB Signal	1	LS	\$ 7,051.62	\$ 7,051.62
	H1 – MSL EWB 1, 3, 5, 6, 7	1	LS	\$ 3,025.83	\$ 3,025.83
	I1 – Signal Cabinet & Pole	1	LS	\$ 4,045.17	\$ 4,045.17
	J1 – AAA – R&R 3” HMA	1	LS	\$ 47,464.37	\$ 47,464.37
	K1 – Misc. Irrigation Work	1	LS	\$ 11,669.59	\$ 11,669.59
	M1 – Credit for misc charges	1	LS	\$(11,834.50)	\$(11,834.50)
Total To Date				\$4,653,748.99	
Less Prior Billing				<u>\$4,369,808.93</u>	
Total This Period				\$ 283,940.06	\$ 283,940.06
Less 10% Retention					<u>\$ (28,394.01)</u>
					\$ 255,546.05

FISCAL IMPACT:

The progress payment is within the Capital Improvement Program Budget for the La Paz Road Widening at I-5 Improvement Project, CIP No. 159.

REQUIREMENTS GENERALLY KNOWN AS "SB 2"

THE CITY COUNCIL ADOPTED ORDINANCE NO. 2012-5, AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AMENDING TITLE 9 OF THE LAGUNA HILLS MUNICIPAL CODE (ZONING AND SUBDIVISIONS) TO ALLOW EMERGENCY SHELTERS BY-RIGHT IN THE MIXED USE ZONE AND TO ALLOW SUPPORTIVE HOUSING AND TRANSITIONAL HOUSING AS RESIDENTIAL USES IN ALL RESIDENTIAL ZONES.

ITEMS REMOVED FROM THE CONSENT CALENDAR**4.8 FIRST QUARTER FINANCIAL AND TREASURER'S REPORT FOR FY 2012/13**

Mayor Kogerman removed this item from the Consent Calendar to ask questions of Assistant City Manager White.

THE CITY COUNCIL RECEIVED AND FILED THE FIRST QUARTER FINANCIAL AND TREASURER'S REPORT FOR FY 2012/13, BY M/COUNCIL MEMBER GILBERT, S/COUNCIL MEMBER CARRUTH. APPROVED BY A VOTE OF 5-0.

5. PLANNING AGENCY

Mayor Kogerman recessed the City Council meeting and acting in the capacity of Chair, called the regular meeting of the Planning Agency of the City of Laguna Hills, California, to order at 8:44 PM.

5.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Present: Chair Kogerman, Vice Chair Blount, Agency Member Bressette, Agency Member Carruth, and Agency Member Gilbert

5.2 PUBLIC COMMENTS

There were no Public Comments.

5.3 MINUTES**5.3.1 REGULAR MEETING, NOVEMBER 27, 2012**

**MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 27, 2012, REGULAR MEETING, BY M/AGENCY MEMBER CARRUTH, S/AGENCY MEMBER BRESSETTE.
APPROVED BY A VOTE OF 3-0-2 (VICE CHAIR BLOUNT, AGENCY MEMBER GILBERT ABSTAINED)**

5.4 PLANNING AGENCY PUBLIC HEARINGS

There were no Planning Agency Public Hearings.

PLANNING AGENCY ADJOURNMENT

Mayor Kogerman reconvened the City Council meeting at 8:45 PM. All Council Members were present.

6. CITY COUNCIL PUBLIC HEARINGS

There were no City Council Public Hearings.

7. ADMINISTRATIVE REPORTS

7.1 City Manager

The City Manager made no reports.

7.2 City Clerk

7.2.1 2013 CITY COUNCIL MEETING SCHEDULE

THE CITY COUNCIL APPROVED THE DATE OF JANUARY 15, 2012, FOR COMMISSION INTERVIEWS AND ADOPTED THE PROPOSED CALENDAR FOR 2013, WITH THE AMENDMENT TO ADD THE DATE OF FEBRUARY 19, 2012, AS AN ADDITIONAL CITY COUNCIL WORKSHOP MEETING, BY M/COUNCIL MEMBER GILBERT, S/COUNCIL MEMBER CARRUTH. APPROVED BY A VOTE OF 5-0.

7.2.2 CITY COUNCIL "OTHER AGENCIES" APPOINTED REPRESENTATIVES

THE CITY COUNCIL MADE THE FOLLOWING CHANGES TO THE "OTHER AGENCIES" APPOINTED REPRESENTATIVES LIST:

APPOINTED MAYOR PRO TEMPORE BLOUNT AND COUNCIL MEMBER BRESSETTE TO SERVE ON THE AUDIT COMMITTEE.

APPOINTED COUNCIL MEMBER GILBERT AND MAYOR KOGERMAN TO SERVE ON THE CIVIC CENTER MANAGEMENT COMMITTEE.

APPOINTED MAYOR PRO TEMPORE BLOUNT TO SERVE ON THE LAGUNA CANYON FOUNDATION ADVISORY COUNCIL.

APPOINTED COUNCIL MEMBER CARRUTH TO CONTINUE TO SERVE ON THE COASTAL GREENBELT AUTHORITY.



City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JANUARY 8, 2013

TO: CHAIR AND PLANNING AGENCY MEMBERS

**FROM: DAVID CHANTARANGSU, AICP
DIRECTOR OF COMMUNITY DEVELOPMENT**

ISSUE: CONDITIONAL USE PERMIT NO. 10-12-2414, A REQUEST TO ALLOW LEASING OF UP TO 10,000 SQUARE FEET OF COMMERCIAL SPACE TO EXERCISE FACILITIES AT 25214-25272 CABOT ROAD, COMMONLY KNOWN AS CABOT TOWN CENTER, IN THE (FC) FREEWAY COMMERCIAL ZONING DISTRICT.

RECOMMENDATION: THAT THE PLANNING AGENCY TERMINATE THE CONDITIONAL USE PERMIT APPLICATION.

SUMMARY:

Conditional Use Permit No. 10-12-2414 is a request by Jim Schramm, representing the property owner of Cabot Town Center, Mouldy, LLC., (collectively referred to as the "Applicant/Owner"), to permit leasing of up to 10,000 square feet of exercise facilities at 25214-25272 Cabot Road in the City's (FC) Freeway Commercial zoning district.

After circulating the public hearing notice for this project, staff has determined that the Applicant's proposal does not require a Conditional Use Permit application. Therefore, staff's recommendation is for the Planning Agency to terminate the application.



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: JANUARY 8, 2013

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD J. WHITE
ASSISTANT CITY MANAGER**

**ISSUE: CITY APPLICATION FOR FY 2013/2014 COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) FUNDS FOR PUBLIC FACILITIES AND
IMPROVEMENTS FOR THE FLORENCE SYLVESTER SENIOR CENTER**

**RECOMMENDATION: THAT THE CITY COUNCIL: (1) CONDUCT A PUBLIC
HEARING; AND (2) AUTHORIZE STAFF TO SUBMIT A COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) APPLICATION FOR PUBLIC FACILITIES AND
IMPROVEMENTS FOR THE 2013/2014 FISCAL YEAR.**

SUMMARY:

Staff was recently advised of the availability of Federal Community Development Block Grant (CDBG) funding for Public Facilities and Improvements for FY 2013/2014, administered by the County of Orange. The Request for Proposal (RFP) was released on December 13, 2012. Staff anticipates submitting an application for Public Facilities and Improvement funds in the amount of \$60,000 to assist with the cost of facility improvements at the Florence Sylvester Senior Center. In order to apply for these grant funds, the County of Orange requires a public hearing be held so that members of the community and public may comment on the City's application for funding. In addition, the RFP will require the City to provide documentation of City Council approval of the application submittal. Staff recommends the City Council conduct a public hearing and authorize staff to submit a CDBG application for Public Facilities and Improvements for FY 2013/2014.

BACKGROUND:

The County of Orange is responsible for administering all programs for those cities who participate in the Urban County Program, including the CDBG program. The Urban County consists of the unincorporated areas of Orange County, and the cities which are "non-entitlement" cities. "Non-entitlement" cities are those with a population under 50,000.

The County's application process for funding is a competitive process. Projects are evaluated on their ability to meet standards set forth in the County's Consolidated Plan,

including their ability to meet the needs of low/moderate areas and/or benefiting low/moderate income residents of the City.

Over the past four years, the City has applied for and obtained grant monies totaling \$216,334 to address extensive repairs and deferred maintenance issues, as well as some Americans with Disabilities Act (ADA) upgrades at the Florence Sylvester Senior Center. Specifically, these grant monies were utilized to remove and replace existing doors, remove and replace existing floor tiles, replace existing carpeting and baseboards, construct a designated storage area, repair various plumbing issues, install hands-free restroom fixtures, paint the interior of the Center, and install a solar panel system. These funds represented a one-year commitment and the City is once again eligible to apply for additional grant monies for FY 2013/2014.

The RFP for the grant monies was released on December 13, 2012. After speaking with staff at Age Well Senior Services regarding their facility needs for the upcoming fiscal year, staff anticipates submitting an application for Public Facilities and Improvement funds in the amount of \$60,000 to assist with the cost of facility improvements at the Center. Specifically, these funds will be used to remove and replace the existing fluorescent light fixtures with energy efficient fixtures, as well as expanding the hardscape on the south side of the building to create a larger Meals on Wheels staging area. In order to apply for these grant funds, the County of Orange requires a public hearing be held so that members of the community and the public may comment on the City's application for funding. In addition, the RFP will require the City to provide documentation of City Council approval for application submittal.

It is anticipated that a preliminary decision regarding the approval of funds will be made by the County sometime in February 2013.

FISCAL IMPACT:

There is no fiscal impact this year other than staff's time. If the City's CDBG application is funded, funding would be for the 2013/2014 fiscal year and would not require any General Fund commitment.

CEQA FINDINGS:

The Florence Sylvester Senior Center project has been found to be Categorically Exempt from the requirements of the California Environmental Quality Act based upon a Class 1 – Existing Facilities (Section 15301) exemption.

ATTACHMENTS:

- Request from Age Well Senior Services to Apply for Funds

From: [Dan Palumbo](#)
To: [Melissa Au-Yeung](#)
Cc: [Shirley Witt \(switt@fsmc.occoxmail.com\)](#); [Phong Truong](#)
Subject: CDBG FSMSC
Date: Tuesday, December 11, 2012 10:49:44 AM

Melissa,

In the next funding cycle AWSS would like to apply for \$60k to remove and replace all fluorescent light fixtures and replace them with energy efficient fixtures and bulbs to reduce energy consumption (\$47k) and remove the landscape on the south side of the building where we stage the meals on wheels and replace it with hardscape to create a larger area for safety purposes (\$13k).

Thank you,

Daniel C. Palumbo
Chief Operating Officer
Age Well Senior Services
949.855.8033



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: JANUARY 8, 2013

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DAVID REYNOLDS
DEPUTY CITY MANAGER/COMMUNITY SERVICES**

ISSUE: 2013 EARTH DAY LAGUNA HILLS AND DOCUMENT SHREDDING EVENT

RECOMMENDATION: THAT THE CITY COUNCIL PROVIDE FEEDBACK TO STAFF ON PROPOSED PROJECTS FOR THE 2013 EARTH DAY LAGUNA HILLS AND DOCUMENT SHREDDING EVENT.

SUMMARY:

Earth Day Laguna Hills is scheduled for Saturday, April 20, 2013, and will once again take place from 9:00 a.m. to 12:00 p.m. and include a "thank you" lunch for participants. Past projects have included multiple trail clean-up projects, a disaster preparedness day, painting utility boxes throughout the City, and painting the backside of the Adult Softball outfield wall. As the City Council will recall, a "Green Expo" was added to the event for 2012, along with an art contest for students at the three elementary schools in the City. Staff is considering adding a document shredding service to the event for 2013. This information was presented to the Parks and Recreation Commission at its December 5, 2012, meeting. The Parks and Recreation Commission was in favor of adding the shredding event and continuing forward with the "Green Expo" as part of the activities. Recommended projects for the 2013 event once again include City-wide trail clean-ups and tree planting in recognition of Arbor Day.

BACKGROUND:

Earth Day Laguna Hills is scheduled for Saturday, April 20, 2013, and will once again take place from 9:00 a.m. to 12:00 p.m. Last year's event included the following projects:

- Tree Planting in recognition of Arbor Day (15 Crepe Myrtle trees) along Paseo de Valencia between Stockport and Kennington. West Coast Arborists assisted with the tree planting and had a booth at the event as well.
- Trail Clean-Up, including the Aliso Creek trail, the Veeh Ranch trail, the Juan Avila trail, and the Oso Parkway trail.

New to the event in 2012 was an Earth Day Laguna Hills Art Contest and a "Green Expo." The art contest was themed "What Earth Day Means to Me" and received fifty (50) submissions that included drawings and paintings, along with poems and essays. Contest winners were selected by the Parks and Recreation Commission, and acknowledged by the Mayor during a brief ceremony before the event. All of the art contest submittals were displayed in the plaza area as part of the "Green Expo," which also included the following:

- Wyland Clean Water Mobile Learning Unit
- Moulton Niguel Water District
- El Toro Water District
- West Coast Arborists
- City Paleontologist
- Oil Recycling

Sixty-seven (67) participants participated in the trail clean-ups and tree planting projects, and an additional sixty-five (65) people visited the "Green Expo" and Wyland exhibit without assisting with the projects. The volunteers concluded their work just before noon and were provided a thank you luncheon at the Laguna Hills Community Center. Table 1 below provides an attendance comparison for the previous four years events.

Table 1: Volunteer Connection Day Attendance Comparison 2009-2012

	2009	2010	2011	2012
Event Attendance	97	99	49	132*

* 65 people attended the "Green Expo" and Wyland exhibit without assisting with projects

Staff is considering adding a free document shredding to the Earth Day Laguna Hills event. Patrons would have the opportunity to have confidential documents shredded between the hours of 8:00 am - 12:00 pm. Two trucks can be stationed in the Community Center parking lots for the drop off of documents. Staff intends to advertise the document shredding event in the spring 2013 edition of City Views if approved by the City Council as an appropriate addition to the event.

Public relations efforts will begin after the City Council provides direction on the proposed projects, and staff is recommending that the draft public relations letter attached to this staff report be sent under the Mayor's signature to local organizations. Event promotion will again consist of:

- Registering the event as part of the Great California Clean-up
- Contacting all PTA and booster groups
- Contacting local non-profit entities such as the Boy Scouts, Girl Scouts, and Youth Sports Organizations
- Contacting all local church groups
- Email blast through the Active.net software application
- Listing the event in the spring "City Views" publication

- Contacting O.C. Register to advertise the event
- Installing banners throughout the City to promote the event
- Contacting surrounding HOA's, including Via Lomas and Rancho Monterey to solicit participation.

The Parks and Recreation Commission discussed the shredding event at its December 5, 2012, meeting. The Parks and Recreation Commission was in favor of adding the shredding event and also selected a City-wide trail clean-up and tree planting as the proposed projects for the 2013 event. Per City Council Resolution No. 2007-03-27-1, a tree planting project has been included as part of the day's activities as it recognizes Arbor Day. In 2012, 15 Crepe Myrtle trees were planted along Paseo de Valencia between Stockport and Kennington. Staff is recommending that for 2013, additional Crepe Myrtle trees be planted along Paseo de Valencia to replace the remaining Liquid Amber trees that are diseased.

2013 Proposed Projects

In addition to the "Green Expo," staff is recommending that the following projects be part of the 2013 Earth Day Laguna Hills event:

1. Plant trees along Paseo de Valencia between Stockport and Kennington.
2. Veeh Ranch Trail Clean-Up
3. Juan Avila Trail Clean-Up
4. Aliso Creek Trail (Via Lomas) Clean-Up
5. Oso Parkway Clean-Up

Back-up Project

1. Santa Maria painting project.

FISCAL IMPACT:

The current budget for the Earth Day Laguna Hills event is \$1,000. Total expenditures for the 2012 event were \$1,296.

ATTACHMENTS:

- Draft Earth Day Laguna Hills public relations letter
- Document Shredding Flyer

(Example)

Attn: (insert organization)

The City of Laguna Hills is holding its annual Earth Day Laguna Hills (formerly Volunteer Connection Day) on Saturday, April 20, 2013, at 9 a.m. at the Laguna Hills Community Center and Sports Complex. The Community Services Department is contacting local organizations with the expectation that community groups might be interested in participating.

Earth Day Laguna Hills consists of a City-wide trail clean-up, a tree planting ceremony in recognition of Arbor Day, and a Green Expo where participants will learn about the importance of recycling and conservation. Throughout the year, the local trails collect a large amount of trash, debris, and shopping carts, which take away from the beauty of our trail systems and natural areas. Each year volunteers collect hundreds of pounds of trash and recyclables. Additionally, the planting of trees in recognition of Arbor Day helps beautify the City. The event concludes with a complimentary lunch at the Community Center.

Earth Day Laguna Hills is a wonderful opportunity for residents to get involved in our City and to give something back to the community. The trail clean-up project is ideal for families and residents of all ages and abilities. Students may earn their community service hours while spending some time outdoors with family and friends. By partnering with local organizations such as yours, it is our hope to increase the number of volunteers participating in the event in order to have a greater impact on the community.

If your organization would like to participate in this community event, please contact Todd Smyser, Community Services Senior Leader, at (949) 707-2690. He would be happy to discuss the event in greater detail. I look forward to having the opportunity to work with you and your members at the event.

Very truly yours,

Barbara Kogerman
Mayor



City of Laguna Hills

FREE Document Shredding Event

Help the environment and protect yourself from identity theft! Join us at our 1st annual shredding event.

Saturday, April 20, 2013

8:00 am - 12:00 pm

Or Until Trucks Reach

Capacity

Laguna Hills Community Center

25555 Alicia Parkway



This shredding event will provide you the opportunity to have confidential documents destroyed on site, free of charge. Now is the time to safely discard unwanted documents, including:

- personal documents
- old tax records
- credit card offers & statements
- medical paperwork
- cancelled checks
- billing statements
- paycheck stubs
- legal documents

Due to the capacity of the shredding trucks, there will be a limit of 7 banker boxes, plastic bags, or paper bags per car load. Please remove notebooks, folders, binding clips, or any type of metal clasp before bringing your items to be shredded. For more information, please contact (949) 707-2680.





City of Laguna Hills

City Council Meeting Agenda

Staff Report

DATE: JANUARY 8, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: COUNCIL MEMBER BRESSETTE

ISSUE: POSTPONEMENT OF INTERVIEWS AND READVERTISEMENT OF COMMISSION OPENINGS

RECOMMENDATION: THAT THE CITY COUNCIL DIRECT THE CITY CLERK TO READVERTISE THE TRAFFIC COMMISSION AND PARKS AND RECREATION COMMISSION OPENINGS, CANCEL THE COMMISSION INTERVIEWS SCHEDULED FOR JANUARY 15, 2013, AND SELECT AN ALTERNATIVE DATE TO CONDUCT THE INTERVIEWS.

SUMMARY:

As of 5 pm at the end of the Commission recruitment period, January 2, 2013, the City has received a limited number of applications for current openings on the Traffic Commission and Parks & Recreation Commission. Also, Councilmember Carruth is not able to participate in the currently scheduled January 15, 2013, interview process. Therefore, it is recommended that the City Clerk be directed to readvertise for the Commission openings, and that the City Council select an alternative date to conduct the Commission interviews. Possible dates for the interviews are Tuesday, January 29; Tuesday, February 5; or Tuesday, March 5, 2013.

