

**CITY OF LAGUNA HILLS
TRAFFIC COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, March 20, 2024**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chair Caputo.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSION MEMBERS

Attendee Name	Title	Status	Arrived
Scott Miller	Commissioner	Present	
Michael Caputo	Chair	Present	
Neel Patel	Vice Chair	Present	
Manuel Hernandez	Commissioner	Present	
Mark Schaff	Commissioner	Present	

1. PUBLIC COMMENTS

There were no Public Comments.

2. MINUTES

2.1 Minutes

Recommendation: That the Traffic Commission approve the minutes of January 17, 2024.

Commissioner Miller abstained from voting on this item.

RESULT:	APPROVED [4 TO 0]
MOVER:	Neel Patel, Vice Chair
SECONDER:	Mark Schaff, Commissioner
AYES:	Michael Caputo, Chair, Neel Patel, Vice Chair, Manuel Hernandez, Commissioner, Mark Schaff, Commissioner
ABSTAINED:	Scott Miller, Commissioner

3. PRESENTATIONS

There were no Presentations.

4. ADMINISTRATIVE REPORTS

4.1 Grissom Road and Pike Road Multi-Way Stop Control Warrant Analysis Overview

Assistant Engineer Vu reviewed the information provided in the staff report.

Recommendation: That the Traffic Commission recommend that City staff install a multi-way (3-way) stop sign including applicable "STOP AHEAD" signs and markings in advance of the intersection.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Scott Miller, Commissioner
SECONDER:	Michael Caputo, Chair
AYES:	Scott Miller, Commissioner, Michael Caputo, Chair, Neel Patel, Vice Chair, Manuel Hernandez, Commissioner, Mark Schaff, Commissioner

4.2 Review of Traffic Conditions on Terra Bella Avenue and La Cuesta Avenue

Assistant Engineer Vu reviewed the information provided in the staff report.

Recommendation: That the Traffic Commission recommend that the City Engineer add Terra Bella Avenue and La Cuesta Avenue to the portable radar speed-feedback trailer rotational deployment list, conduct another speed survey in 90 days, and that Police Services conduct increased law enforcement on Terra Bella Avenue.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Scott Miller, Commissioner
SECONDER:	Michael Caputo, Chair
AYES:	Scott Miller, Commissioner, Michael Caputo, Chair, Neel Patel, Vice Chair, Manuel Hernandez, Commissioner, Mark Schaff, Commissioner

4.3 Discussion of Agenda Items Presented at the March 12, 2024 City Council Meeting: 1) Item 7.2.1: Studying No Overnight Parking in North Laguna Hills and the Urban Village Specific Area; and 2) Item 7.2.2: Studying a Change to the Residential Permit Parking Program that Would Reduce Guest Permit Parking Passes from Four Permits to One Permit Per Household.

Public Works Director/City Engineer Joe Ames reviewed the information he received from the City Council at the March 12, 2024, City Council meeting. The Traffic Commission voted on each discussion item separately.

Discussion Item 1) 7.2.1: Studying No Overnight Parking in North Laguna Hills and the Urban Village Specific Area

Recommendation: That the Traffic Commission recommend that: 1) City staff research and present the history of Traffic Commission and City Council actions regarding parking on the northside Los Alisos Boulevard between Avenida de la Carlota and Paseo de Valencia; 2) the City's traffic engineering consultant, Hartzog & Crabill, prepare a traffic safety evaluation of the existing parking on northside Los Alisos Boulevard between Avenida de la Carlota and Paseo de Valencia; 3) City staff prepares a crime report for calls for service on Los Alisos Boulevard between Avenida de la Carlota and Paseo de Valencia; 4) City staff and the City Attorney draft an ordinance for consideration by the Traffic Commission prohibiting parking on the northside of Los Alisos Boulevard between Avenida de la Carlota and Paseo de Valencia; 5) City staff research and present the history of Traffic Commission and City Council actions regarding parking on public streets within the industrial/commercial area of North Laguna Hills; 6) the City's traffic engineering consultant, Hartzog & Crabill, prepare a traffic safety evaluation of the existing parking in the industrial/commercial area of North Laguna Hills; 7) City staff prepares a crime report for calls for service on the public streets in the industrial/commercial area of North Laguna Hills; 8) City staff and the City Attorney draft an ordinance for consideration prohibiting parking between the hours of 2:00 a.m. and 6:00 a.m. in the industrial/commercial area of North Laguna Hills; and 9) City staff research and present available technological programs and potential regional partnerships to issue and monitor permit parking, including features and cost.

RESULT: APPROVED [UNANIMOUS]

MOVER:	Mark Schaff, Commissioner
SECONDER:	Neel Patel, Vice Chair
AYES:	Mark Schaff, Commissioner, Neel Patel, Vice Chair, Michael Caputo, Chair, Scott Miller, Commissioner, Manuel Hernandez, Commissioner

Discussion Item 2) Item 7.2.2: Studying a Change to the Residential Permit Parking Program that Would Reduce Guest Permit Parking Passes from Four Permits to One Permit Per Household

Recommendation: That the Traffic Commission continue the existing guest permit parking pass procedures.

RESULT: APPROVED [4-1]

MOVER:	Mark Schaff, Commissioner
SECONDER:	Scott Miller, Commissioner
AYES:	Mark Schaff, Commissioner, Michael Caputo, Chair, Scott Miller, Commissioner, Manuel Hernandez, Commissioner
NOES:	Neel Patel, Vice Chair

5. INFORMATIONAL ITEMS

5.1. Sheriff's Department Verbal Report

Sergeant Loddby introduced Community Services Officer Pacheco and said CSO Pacheco does an excellent job serving the City by performing parking enforcement and taking traffic collision reports.

6. COMMISSIONER COMMENTS

Commissioner Patel inquired about the intersection of Grissom Road and La Paz Road and left turns out of the neighborhood. During the discussion the City Engineer indicated the warrant conditions for prohibiting a left turn out of the neighborhood would not be met.

7. ADJOURNMENT

There being no further business before the Traffic Commission at this session, Chair Caputo declared the meeting adjourned at 9:45 p.m.

Joe Ames, P.E., T.E. Director of Public Works/City Engineer
ATTEST:

Neel Patel, Vice Chair

Approved at meeting of July 17, 2024