



Dave Wheeler
Mayor

Joshua Sweeney
Mayor Pro Tempore

Don Caskey
Council Member

Janine Heft
Council Member

Erica Pezold
Council Member

City of Laguna Hills City Council / Planning Agency

Regular Meeting Agenda
Tuesday, August 27, 2024 - 7:00 PM
(Closed Session at 6:00 PM when scheduled)

City Council Chamber
24035 El Toro Road
Laguna Hills, CA 92653

In Person Public Comments: Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber and submit the form to the City Clerk. The Request to Speak form assists the Mayor in ensuring that all persons wishing to address the City Council are recognized and ensures accurate identification of meeting participants in the City Council/Planning Agency Minutes. Completion of the form is voluntary. It is City policy to limit public testimony to up to three minutes per person, an overall time limit of twelve minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: Those wishing to make electronic public comments may submit their comments by [email to the City Clerk](#) by 5:00 p.m. on Tuesday, August 27, 2024. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. All comments received by 5:00 p.m. on the date of the meeting will be provided to the City Council and will be provided for public inspection at the meeting. During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all electronic comments received by 5:00 p.m. on Tuesday, August 27, 2024. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, X (formerly Twitter), etc.) will not be accepted.

For questions or assistance, please contact the City Clerk's Office at (949) 707-2635 or via [email](#).

General Business Convening at 7:00 PM

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Invocation: Elder Clay Wilemon of Christ Community Church

Pledge of Allegiance: Council Member Heft

Roll Call of City Council Members

1. Presentations and Proclamations

1.1 Appointment of Laguna Hills High School Student Liaison Ann Pham and Alternate Forrest Frey for the 2024 Fall Semester.

Recommendation: That Mayor Wheeler present Certificates of Appointment to Laguna Hills High School Fall 2024 Student Liaison Ann Pham and Alternate Forrest Frey.

1.2 Laguna Hills High School Student Liaison Report

Recommendation: That the City Council receive a report from Laguna Hills High School 2024 Fall Student Liaison Ann Pham.

1.3 Wildfire Awareness & Prevention Season Proclamation

Recommendation: That the City Council issue a Proclamation declaring mid-summer to early-autumn 2024 as "Wildfire Awareness and Preventions Season" and that Mayor Wheeler present the Proclamation to Michael Summers, Division Chief, Orange County Fire Authority.

2. Schedule of Future Events

2.1 Schedule of Future Events

Recommendation: That the City Clerk announce the upcoming meetings and events.

3. Public Comments

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of twelve minutes for

any one subject, and a total time limit of thirty minutes. Clarification questions from the City Council will not count against time limits. Speaker's responses are limited to one minute.

4. Consent Calendar

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for July 9, 2024, Regular Meeting

Recommendation: That the City Council approve the City Council Minutes for the July 9, 2024, Regular Meeting.

4.3 Ratification of August 27, 2024 Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the periods from June 29, 2024, to August 15, 2024, in the amount of \$4,763,005.33.

4.4 Treasurer's Investment Report for June 2024

Recommendation: That the City Council receive and file the Treasurer's Investment Report for the month of June 2024.

4.5 Treasurer's Investment Report for July 2024

Recommendation: That the City Council receive and file the Treasurer's Investment Report for the month of July 2024.

4.6 Resolution Establishing the Principal Civil Engineer Classification and Senior Public Works Inspector Classification along with Salary Ranges and Benefits for the Positions within the Bargaining Unit Covered by the Memorandum of Understanding with the Laguna Hills City Employees Association

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Establishing Principal Civil Engineer Classification and Senior Public Works Inspector Classification along with

Salary Ranges and Benefits within the Bargaining Unit Covered by the Memorandum of Understanding with the Laguna Hills City Employees Association."

4.7 City's Conflict of Interest Code Update

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Adopting an Updated Conflict of Interest Code and Rescinding Resolution No. 2022-09-13-1."

4.8 Designation of Voting Delegate for League of California Cities Annual Conference

Recommendation: That the City Council appoint the Mayor as the Voting Delegate and appoint the Mayor Pro Tempore as the Voting Delegate Alternate for the League of California Cities Annual Conference.

4.9 2024 Memorial Day Race Post Event Report and a Resolution Authorizing Community Assistance Funding for the 3/5 Marine Support Committee

Recommendation: That the City Council: 1) Receive and file the report; and 2) Adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Authorizing Community Assistance Funding for the 3rd Battalion, 5th Marines, 1st Division Support Committee, a California Non-Profit Corporation."

4.10 2024 Fourth of July Celebration Post Event Report

Recommendation: That the City Council receive and file the report.

4.11 Response to the June 11, 2024 Orange County Grand Jury Report Entitled "Talking Trash: Recyclables and Organic Waste."

Recommendation: That the City Council: 1) Approve the attached response to the Orange County Grand Jury's report; 2) Authorize the Mayor to sign the response letter; and 3) Direct the City Manager to submit the response.

4.12 Rejection of Bid Proposals for Laguna Hills Civic Center Suite 205 Tenant Improvements Project, CIP No. 505-B

Recommendation: That the City Council reject all bid proposals received for the Laguna Hills Civic Center Suite 205 Tenant Improvements Project, CIP No. 505-B.

4.13 Authority to Advertise Arterial Highway Rehabilitation Project – Paseo de Valencia and La Paz Road, CIP 104 and 109, and Curb Ramp Replacement Project – Alicia Parkway

Recommendation: That the City Council: 1) Approve the plans and specifications for

the Arterial Highway Rehabilitation Project – Paseo de Valencia and La Paz Road, CIP 104 and 109, and Curb Ramp Replacement Project – Alicia Parkway; 2) Authorize the advertisement for bids for the Arterial Highway Rehabilitation Project – Paseo de Valencia and La Paz Road, CIP 104 and 109, and Curb Ramp Replacement Project – Alicia Parkway; 3) Authorize the City Engineer to make edits to the plans and specifications as necessary; 4) Find that environmental review is not required under the California Environmental Quality Act (CEQA) pursuant to the California Code of Regulations, Title 14, Chapter 3, Section 15301 as a Class 1 Categorical Exemption - “Existing Facilities.”

4.14 Informal Bidding Ordinance Use Quarterly Report

Recommendation: That the City Council receive and file the report.

4.15 Notice of Completion and Final Payment for the Phase XII Water Quality Project, CIP No. 412-L

Recommendation: That the City Council: 1) Certify the completion of and accept the improvements for the subject project; 2) Authorize the Public Works Director to sign the Notice of Completion; 3) Authorize the recording of the Notice of Completion with the County of Orange and to release the faithful performance and payment bonds one year and 35 days, respectively, after the date of recordation of the Notice of Completion contingent upon no claims or liens being filed with the City; and 4) Authorize payment of the final retention 35 days after the date of recordation of the Notice of Completion in the net amount of \$12,500.00, if no liens have been filed.

4.16 Approval of Proposed Professional Services Agreements for On-Call Civil Engineering, Project Management, and Support Services with: a) Ardurra Group, Inc.; b) HR Green Pacific, Inc.; c) Hunsaker & Associates Irvine, Inc.; d) KDM Meridian; e) NV5, Inc.; f) TAIT & Associates, Inc.; and g) W.G. Zimmerman Engineering, Inc.

Recommendation: That the City Council: 1) Approve the proposed Professional Services Agreements for On-Call Civil Engineering, Project Management, and Support Services with: a) Ardurra Group, Inc.; b) HR Green Pacific, Inc.; c) Hunsaker & Associates Irvine, Inc.; d) KDM Meridian; e) NV5, Inc.; f) TAIT & Associates, Inc.; and g) W.G. Zimmerman Engineering, Inc.; and 2) Authorize the City Manager to execute the Agreements.

4.17 Approval of Proposed Professional Services Agreements for On-Call Landscape Architecture Services with: a) Nuvis; b) Richard Fisher Associates; and c) RJM Design Group, Inc.

Recommendation: That the City Council: 1) Approve the proposed Professional

Services Agreements for On-Call Landscape Architecture Services with: a) Nuvis; b) Richard Fisher Associates; and c) RJM Design Group, Inc.; and 2) Authorize the City Manager to execute the Agreements.

4.18 Development Application Status Report

Recommendation: That the City Council receive and file report.

4.19 Consideration of Amendment No. 1 to Agreement to Commission Original Art Work for 3rd Battalion, 5th Marines Darkhorse Bronze Memorial Sculpture with Brittany Ryan Studio, LLC.

Recommendation: That the City Council approve and authorize the City Manager to execute Amendment No. 1 to Agreement to Commission Original Art Work for 3rd Battalion, 5th Marines Darkhorse Bronze Memorial Sculpture with Brittany Ryan Studio, LLC.

Items Removed from the Consent Calendar

5. Planning Agency

5.1 Roll Call of Planning Agency Members

5.2 Public Comments

5.3 Approval of Minutes

5.4 Administrative Reports

5.5 Planning Agency Public Hearings

5.5.1 Conditional Use Permit (CUP) No. USE-0182-2024, a Request by Nikolett Veradi, on Behalf of NKA California LLC, Project Applicant, to Establish a Health Club Use, Coeur Pilates, in an Existing 1,439 Square-Foot Tenant Space Located at 24251 Avenida De La Carlota, B4

Recommendation: That the Planning Agency:

- 1) Conduct a public hearing;
- 2) Find and determine that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of Title 14, Chapter 3 of the California Code of Regulations (Class 1, Existing Facilities); and
- 3) Adopt a Resolution entitled: "A Resolution of the Planning Agency of the City

of Laguna Hills, California, Approving Conditional Use Permit (CUP) No. USE-0182-2024, a Request by Nikolett Veradi, on behalf of NKA California LLC, Project Applicant, to Establish a Health Club Use, Coeur Pilates, in an Existing 1,439 Square-Foot Tenant Space Located at 24251 Avenida De La Carlota, B4, Including an Exemption from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15301 of Title 14, Chapter 3 of the California Code of Regulations (Class 1, Existing Facilities).”

5.6 Planning Agency Adjournment

6. City Council Public Hearings

7. Administrative Reports

7.1 City Manager

8. Matters Agendized and Presented by City Council Members

9. City Council Member Committee Reports

9.1 Committee Assignment Reports

Recommendation: That the City Council receive reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. City Council Member Comments

Adjournment

The next Regular Meeting of the City Council/Planning Agency will be September 10, 2024, at 7:00p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by August 23, 2024, at 5:00p.m.



Jennifer Lee, CMC, City Clerk

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707 2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website at: <https://www.lagunahillsca.gov/supplementalagenda> and at the respective public meeting.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.