



Dave Wheeler
Mayor

Joshua Sweeney
Mayor Pro Tempore

Don Caskey
Council Member

Janine Heft
Council Member

Erica Pezold
Council Member

City of Laguna Hills City Council / Planning Agency

Regular Meeting Agenda
Tuesday, September 10, 2024 - 7:00 PM
(Closed Session at 6:00 PM when scheduled)

City Council Chamber
24035 El Toro Road
Laguna Hills, CA 92653

In Person Public Comments: Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber and submit the form to the City Clerk. The Request to Speak form assists the Mayor in ensuring that all persons wishing to address the City Council are recognized and ensures accurate identification of meeting participants in the City Council/Planning Agency Minutes. Completion of the form is voluntary. It is City policy to limit public testimony to up to three minutes per person, an overall time limit of twelve minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: Those wishing to make electronic public comments may submit their comments by [email to the City Clerk](#) by 5:00 p.m. on Tuesday, September 10, 2024. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. All comments received by 5:00 p.m. on the date of the meeting will be provided to the City Council and will be provided for public inspection at the meeting. During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all electronic comments received by 5:00 p.m. on Tuesday, September 10, 2024. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, X (formerly Twitter), etc.) will not be accepted.

For questions or assistance, please contact the City Clerk's Office at (949) 707-2635 or via [email](#).

General Business Convening at 7:00 PM

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Invocation: Bishop Scott Mckeon of Laguna Hills Ward of the Church of Jesus Christ of Latter-day Saints

Pledge of Allegiance

Roll Call of City Council Members

1. Presentations and Proclamations

1.1 Appointment of Laguna Hills High School Student Liaison Dylan Vu for the 2024 Fall Semester.

Recommendation: That Mayor Wheeler present a Certificate of Appointment to Laguna Hills High School Fall 2024 Student Liaison Dylan Vu.

1.2 Laguna Hills High School Student Liaison Report

Recommendation: That the City Council receive a report from Laguna Hills High School 2024 Fall Student Liaison Dylan Vu.

1.3 World Alzheimer's Awareness Month

Recommendation: That the City Council issue a Proclamation declaring the month of September 2024 as World Alzheimer's Month and that Mayor Wheeler present the Proclamation to Dan Daley, Healthcare Outreach Specialist.

2. Schedule of Future Events

2.1 Schedule of Future Events

Recommendation: That the Deputy City Clerk announce the upcoming meetings and events.

3. Public Comments

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of twelve minutes for

any one subject, and a total time limit of thirty minutes. Clarification questions from the City Council will not count against time limits. Speaker's responses are limited to one minute.

4. Consent Calendar

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for August 27, 2024, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the August 27, 2024, Regular Meeting.

4.3 Approval of Minutes for August 27, 2024, Regular Meeting

Recommendation: That the City Council approve the City Council Minutes for the August 27, 2024, Regular Meeting.

4.4 Ratification of September 10, 2024 Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from August 16, 2024, to August 29, 2024, in the amount of \$408,645.29.

4.5 Update of City Council Policy 317 - Public Facility Reservation & Use Policy, Related to the Use of City Facilities such as Community Center Rooms, Parks, Athletic Fields, Courts, and Gymnasium

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Adopting Updates to City Council Policy No. 317."

4.6 2024 Holiday Event Series Update

Recommendation: That the City Council receive and file the report.

4.7 Proposed First Amendment to Civic Center Office Lease with Fay Blix, an individual dba The Law Offices of Fay Blix, for 24031 El Toro Road, Suite 301, Laguna Hills, California

Recommendation: That the City Council: 1) Approve the first amendment to the lease agreement with Fay Blix, an individual dba The Law Offices of Fay Blix, for 24031 El Toro Road, Suite 301, Laguna Hills, California; and 2) Authorize the City Manager to make minor modifications, as necessary, to the first amendment to the lease agreement and to execute the first amendment to the lease agreement.

4.8 Award of Public Works Construction Contract for the Laguna Hills Community Center Carpeting Replacement Project, CIP No. 513-B

Recommendation: That the City Council: 1) Award the Public Works Construction Contract for the for the Laguna Hills Community Center Carpeting Replacement Project, CIP No. 513-B, to the lowest responsive bidder, Floor Covering Unlimited, Inc., in the amount of \$52,242.88; 2) Find that the Project is Categorically Exempt from the California Environmental Quality Act (CEQA), Class 1 Existing Facilities, pursuant to CEQA Guidelines, Section 15301; 3) Reject all other bids; and 4) Authorize the City Manager to sign the Public Works Construction Contract.

4.9 Response to the June 20, 2024, Orange County Grand Jury Report Entitled "E-bikes Friend or Foe."

Recommendation: That the City Council: 1) Approve the attached response to the Orange County Grand Jury's report; 2) Authorized the Mayor to sign the response letter; and 3) Direct the City Manager to submit the response

4.10 Resolution Establishing City Council Policy 102-Procedure for Order of Authority

Recommendation: That the City Council adopt a Resolution entitled: A resolution of the City Council of the City of Laguna Hills, California, establishing City Council Policy No. 102 regarding a procedure for order of authority.

Items Removed from the Consent Calendar

5.1 Roll Call of Planning Agency Members

5.2 Public Comments

This is the time to address the Planning Agency on any matters not listed on this Agenda this is within the subject matter jurisdiction of the Planning Agency. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes

5.3 Approval of Minutes

5.4 Administrative Reports

5.5 Planning Agency Public Hearings

5.5.1 Conditional Use Permit/Site Development Permit/Master Sign Program (CUP/SDP/MSP) No. 0110-2022, a Request by Monique Lacher, on behalf of Aliso Equities, Ltd. for Approval of a Conditional Use Permit, Site Development Permit, and Master Sign Program Amendment to Construct a New Ralphs Fuel Station in the Alicia Town Center Located at 25594-25632 Alicia Parkway

Recommendation: That the Planning Agency:

- 1) Conduct a public hearing; and,
- 2) Find and determine that the proposed project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15332 of Title 14, Chapter 3 of the California Code of Regulations (Class 32, In-fill Development Projects); and,
- 3) Adopt a Resolution entitled: “A Resolution of the Planning Agency of the City of Laguna Hills, California, Approving Conditional Use Permit/Site Development Permit/Master Sign Program No. 0110-2022, a Request by Monique Lacher, on behalf of Aliso Equities, Ltd., for Approval of a New Ralphs Fuel Station in the Alicia Town Center, Located at 25594-25632 Alicia Parkway, Including an Exemption from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15332 of Title 14, Chapter 3 of the California Code of Regulations (Class 32, In-fill Development Projects)”.

5.6 Planning Agency Adjournment

6. City Council Public Hearings

6.1 Proposed Update to City's Traffic Violator Apprehension Program Fee

Recommendation: That the City Council:

- 1) Conduct a public hearing; and
- 2) Adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Updating the City's Traffic Violator Apprehension Program Fee Repealing Resolution No. 2021-10-12-5, and Finding that the Action is Statutorily Exempt from the California Environmental Quality Act (CEQA) Per Section 15273 of the CEQA Guidelines and Public Resources Code Section 21080(B)(8)."

7. Administrative Reports

7.1 Proposed Reader Board at the Corner of Alicia Parkway and Paseo de Valencia

Recommendation: That the City Council:

- 1) Approve the conceptual design of the proposed reader board at the corner of Alicia Parkway and Paseo de Valencia;
- 2) Establish CIP No. 318 for the proposed project;
- 3) Authorize the Finance Director to amend the budget by allocating \$525,000 from the General Fund Reserves into CIP No. 318; and
- 4) Authorize City staff to develop construction plans and documents.

7.2 Proposed Street Name Sign Replacements

Recommendation: That the City Council:

- 1) Approve one of the proposed conceptual street name sign designs; 2) Authorize City staff to develop bid documents for the procurement and installation of the street name signs Citywide; and 3) Authorize the Finance Director to amend the budget by transferring \$200,000 from General Fund Reserves to CIP No. 153.

8. Matters Agendized and Presented by City Council Members

8.1 Consideration of a Policy to Ban the Installation and Use of Artificial Turf on City-owned properties in the City of Laguna Hills

Recommendation: Council Member Pezold recommends that the City Council direct staff to prepare the policy and return at the September 24, 2024, meeting for final approval.

9. City Council Member Committee Reports

9.1 Committee Assignment Reports

Recommendation: That the City Council receive reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. City Council Member Comments

Adjournment

The next Regular Meeting of the City Council/Planning Agency will be September 24, 2024, at 7:00p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by September 5, 2024, at 5:00p.m.



Jennifer Lee, CMC, City Clerk

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707 2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website at: <https://www.lagunahillscs.gov/supplementalagenda> and at the respective public meeting.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.