



Dave Wheeler
Mayor

Joshua Sweeney
Mayor Pro Tempore

Don Caskey
Council Member

Janine Heft
Council Member

Erica Pezold
Council Member

City of Laguna Hills City Council

Special Meeting Agenda
Tuesday, September 24, 2024 - 5:00 PM

City Council Chamber
24035 El Toro Road
Laguna Hills, CA 92653

In Person Public Comments: Any person wishing to address the City Council only on items listed on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber and submit the form to the City Clerk. The Request to Speak form assists the Mayor in ensuring that all persons wishing to address the City Council are recognized and ensures accurate identification of meeting participants in the City Council/Planning Agency Minutes. Completion of the form is voluntary. It is City policy to limit public testimony to up to three minutes per person, an overall time limit of twelve minutes for any one subject, and a total time limit of thirty minutes for Public Comments.

Submission of Electronic Public Comments: Those wishing to make electronic public comments may submit their comments by [email to the City Clerk](#) by 2:00 p.m. on Tuesday, September 24, 2024. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. All comments received by 2:00 p.m. on the date of the meeting will be provided to the City Council and will be provided for public inspection at the meeting. During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all electronic comments received by 2:00 p.m. on Tuesday, September 24, 2024. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, X (formerly Twitter), etc.) will not be accepted.

For questions or assistance, please contact the City Clerk's Office at (949) 707-2635 or via [email](#).

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Roll Call of City Council Members

Public Comments

Members of the public may address the City Council only on items listed on the Special Meeting Agenda. Public comments are limited to three minutes per person, an overall time limit of twelve minutes for any one subject, and a total time limit of thirty minutes.

City Council Workshop Items

1 Proposed Reader Board at the Corner of Alicia Parkway and Paseo de Valencia

Recommendation: That the City Council:

- 1) Approve the conceptual design of the proposed reader board at the corner of Alicia Parkway and Paseo de Valencia,
- 2) Establish CIP No. 318 for the proposed project,
- 3) Authorize the Finance Director to amend the budget by allocating \$525,000 from the General Fund Reserves into CIP No. 318; and
- 4) Authorize City staff to develop construction plans and documents.

2 Exploring the use of City-owned property at the Former Globe parcel (APN: 616-022-04) as a possible location for a Digital Freeway Billboard

Recommendation: That the City Council receive the presentation regarding digital freeway billboards and provide direction to staff.

Adjournment

The next Regular Meeting of the City Council/Planning Agency will be September 24, 2024, at 7:00p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by September 23, 2024, at 5:00p.m.



Jennifer Lee, CMC, City Clerk

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website at: <https://www.lagunahillsca.gov/supplementalagenda> and at the respective public meeting.



City of Laguna Hills City Council / Planning Agency Staff Report

Date: September 24, 2024
To: Mayor and Council Members
From: Joe Ames, Public Works Director/City Engineer
Issue: Proposed Reader Board at the Corner of Alicia Parkway and Paseo de Valencia

Recommendation: That the City Council:

- 1) Approve the conceptual design of the proposed reader board at the corner of Alicia Parkway and Paseo de Valencia;
 - 2) Establish CIP No. 318 for the proposed project;
 - 3) Authorize the Finance Director to amend the budget by allocating \$525,000 from the General Fund Reserves into CIP No. 318; and
 - 4) Authorize City staff to develop construction plans and documents.
-

Background:

This item was continued from the September 10, 2024, City Council meeting.

At the June 25, 2024, City Council meeting, City staff presented a conceptual design for the construction of a reader board at the southwest corner La Paz Road and Paseo de Valencia. After discussion, a motion to: 1) approve the conceptual design for the reader board at the corner La Paz Road and Paseo de Valencia; and 2) to contact the property owner of the Ralph's shopping center at the southeast corner of Alicia Parkway and Paseo de Valencia to potentially allow for the replacement of the existing Ralph's monument sign with the City's proposed reader board was passed.

City staff contacted the Ralph's shopping center property owner, and the property owner indicated that due to existing lease agreements, addressing this issue with Ralph's will be quite time-consuming and may not ultimately materialize.

Given City Council's implied preference for the monument sign to be placed at Alicia Parkway and Paseo de Valencia during the June 25th City Council meeting, City staff met with RJM Design Group, Inc., and created a new alternative that involves reducing the number of traffic lanes on Paseo de Valencia at Alicia Parkway to create space within the existing right-of-way to place the proposed reader board at the northeast corner of intersection.

A rendering of the alternative is attached to this agenda report, as well as the proposed plan view layout at the intersection.

In March 2024, City staff informed City Council of the award of \$4,998,000 from the Orange County Complete Streets Program for the Paseo de Valencia and Cabot Road Active Transportation Enhancements Project. This project includes removal of one vehicular travel lane in each direction on Paseo de Valencia between Alicia Parkway and Cabot Road to construct a Class IV two-way bikeway along the roadway. This month, Orange County Transportation Authority is scheduled to approve an amendment to the Master Plan of Arterial Highways, allowing for the reclassification of this roadway from an arterial highway to a collector street. This step clears an important regulatory hurdle in the project. Construction of this larger project is scheduled to occur in FY2026/2027.

Therefore, because this segment of Paseo de Valencia is already scheduled to be placed on a "road diet," newly created, unpaved right-of-way will be available for the placement of the proposed reader board.

City staff is now proposing to advance the construction of a portion of the overall Paseo de Valencia and Cabot Road Active Transportation Enhancements Project to remove the existing right-turn lane on northbound Paseo de Valencia at Alicia Parkway to construct a new street corner to make space for the proposed reader board. This work will also involve the relocation of two traffic signal poles at the northeast corner to align with the beginning and the end of the curb returns for the new street corner.

Consequently, City staff recommends that City Council approve this new conceptual design at the northeast corner of Paseo de Valencia and Alicia Parkway and allocate funding for design and construction. If the conceptual design is approved and funding is allocated, City staff will engage with one or more of the on-call civil engineering and/or landscape architecture firms to complete construction plans and documents. City staff

plans to return to City Council in March 2025 for authority to advertise the project for construction bidding.

CEQA Findings:

Environmental review is not required under the California Environmental Quality Act (CEQA) pursuant to the California Code of Regulations, Title 14, Chapter 3, Section 15301 as a Class 1 Categorical Exemption – “Existing Facilities.”

Fiscal Impact:

The estimated cost for preparing the construction plans and documents for bidding is \$80,000. The estimated construction cost of the conceptual design, including street improvements, is approximately \$775,000.

The \$4,998,000 grant from the Orange County Complete Streets Program for the Paseo de Valencia and Cabot Road Active Transportation Enhancements Project can pay for 88% of the "road diet" street improvements, but not any of the reader board work.

Based upon the proposed project's design and construction costs, below are the proposed project expenses and funding sources:

Projected Expenses:

Design: \$80,000

Reader Board Construction: \$400,000

Street Improvements Construction: \$375,000

Total Project Cost: \$855,000

Proposed Funding Sources:

Orange County Complete Streets Program: \$330,000 (88% of Street Improvements Construction)

General Fund: \$525,000

Total Proposed Funding: \$855,000

Consequently, City staff is recommending that City Council authorize the Finance Director to amend the budget by allocating \$525,000 from the General Fund reserves into CIP No. 318.

Attachments:

1. OCCSP Award Letter
2. Proposed Reader Board Concept Drawing
3. Proposed Reader Board Location - Plan View



AFFILIATED AGENCIES

*Orange County
Transit District*

*Local Transportation
Authority*

*Service Authority for
Freeway Emergencies*

*Consolidated Transportation
Service Agency*

*Congestion Management
Agency*

March 20, 2024

**Mr. Joe Ames
Public Works Director
City of Laguna Hills
24035 El Toro Road
Laguna Hills, 92653**

Subject: 2023 Orange County Complete Streets Program Award

Dear Mr. Ames,

On February 12, 2024, the Orange County Transportation Authority (OCTA) Board of Directors approved the 2023 Orange County Complete Streets Program (OCCSP) Project Prioritization List. On behalf of OCTA, I am pleased to inform you that the City of Laguna Hills has been awarded federal funds in the amount of:

- \$4,998,000 for the Paseo De Valencia and Cabot Road Active Transportation Enhancements (Project).

This letter serves as a formal notification that the project(s) above have been awarded either federal Congestion Mitigation and Air Quality Improvement Program funds and/or Surface Transportation Block Grant Program funds. The project(s) are programmed into the Federal Transportation Improvement Program (FTIP). Request for obligation of the funds must be submitted to California Department of Transportation (Caltrans) Local Assistance no later than February of the federal fiscal year programmed. Please coordinate immediately with the Caltrans liaison for federal-aid project delivery.

OCTA encourages you to advance your projects and deliver them as soon as possible. Due to the new Southern California of Governments (SCAG) project selection process for federal funds, there is no guarantee that the approved funding will continue to be available beyond the year the funds are currently programmed in the FTIP. For this reason, you are strongly encouraged to expedite project delivery.

Mr. Ames

March 20, 2024

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OCCSP projects are subject to all applicable federal-aid project requirements including but not limited to:

- Federal procurement requirements
- Federal environmental assessment requirements (National Environmental Policy Act)
- Build America, Buy America requirements
- Disadvantaged Business Enterprise requirements
- Compliance with Caltrans Local Assistance Procedures Manual

In addition, through the OCCSP Guidelines, OCTA requires:

- Semiannual progress reports
- Obligation of funds either in or before the year the funds are programmed in the FTIP

Additionally, this project was awarded with programming funds contingent on completion of a related Master Plan of Arterial Highway amendment. Please coordinate with Ivy Hang in OCTA's Long-Range Planning and Corridor Studies Department to start the required coordination. Her contact information is provided below.

Ivy Hang
MPAH Coordinator
ihang@octa.net
(714) 560-5684

OCTA will be offering on-call federal-aid assistance. Please contact Denise Sifford at (714) 560-5489 or dsifford1@octa.net if you are interested or if you would like OCTA's support to advance your project and deliver it early.

Please note that any additional projects submitted by your agency that were designated as "Highly Recommended" or "Recommended" on the OCCSP Project Prioritization List (Attached), are being evaluated by SCAG for funding and you may be contacted by OCTA for additional information.

For your reference, please find attached the FTIP listing for your project, the list of Caltrans District 12 liaisons and the OCCSP Project Prioritization List.

Mr. Ames

March 20, 2024

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OCTA looks forward to supporting OCCSP projects through delivery and implementation and appreciates your interest in the program. Should you have any questions, please contact Denise Sifford at (714) 560-5489 or dsifford1@octa.net.

Sincerely,



Kia Mortazavi, Executive Director
Planning

KM:ds

Attachments

c: Lance Larson, OCTA
Denise Sifford, OCTA



LEGEND

1. Peaked precast cap
2. City signage
3. Stone Veneer
4. Smooth plaster finish with reveal
5. Precast square concrete cap
6. 4' x 12' LED Readerboard screen
7. Precast rectilinear wall cap
8. 24" box evergreen hedge
9. City seals
10. Widened sidewalk
11. Adjusted turn lane
12. Existing asphalt to remain

NOTES

- A. Reader board and wall size: 8' x 36'-6"
- B. Design assumes acceptance of the Paseo de Valencia road diet project

ELEVATION VIEW A
SCALE: NTS



7/17/2024

CONCEPT A - PASEO DE VALENCIA X ALICIA
LAGUNA HILLS READER BOARDS
CITY OF LAGUNA HILLS, CALIFORNIA



Community Center

Alicia Pkwy

New Curb and Gutter
Location

Paseo de Valencia

Ralph's

New Reader Board Location

New Sidewalk Location

New Parkway and
Landscaping