

**City of Laguna Hills
City Council / Planning Agency
Regular Meeting
Minutes
Tuesday, October 22, 2024**

General Business Convening at 7:00 PM

Call to Order

The meeting was called to order at 7:05 p.m. by Mayor Wheeler.

Invocation: Elder Ross Caouette of Christ Community Church

Pledge of Allegiance: Council Member Heft

Roll Call of City Council Members

Present:

Mayor Dave Wheeler
Mayor Pro Tempore Joshua Sweeney
Council Member Don Caskey
Council Member Janine Heft
Council Member Erica Pezold, Arrived at 7:21 p.m.

Absent:

1. Presentations and Proclamations

1.1 Laguna Hills High School Student Liaison Report

The City Council received a report from Laguna Hills High School 2024 Spring Student Liaison Ann Pham.

2. Schedule of Future Events

2.1 Schedule of Future Events

City Clerk Lee announced the upcoming meetings and events.

3. Public Comments

There were no public comments on non-agendized items.

4. Consent Calendar

A motion to approve the Consent Calendar was moved by Council Member Heft, seconded by Mayor Pro Tempore Sweeney.

Result: Passed

Yes 4, No 0, Abstained 0

Ayes: Mayor Wheeler, Mayor Pro Tempore Sweeney, Council
Member Caskey, Council Member Heft

Nays: None

Abstain: None

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for October 8, 2024, Regular Meeting

Recommendation: That the City Council approve the City Council Minutes for the October 8, 2024, Regular Meeting.

4.3 Ratification of October 22, 2024 Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from September 27, 2024, to October 10, 2024, in the amount of \$1,379,395.23.

4.4 Treasurer's Investment Report for September 2024

Recommendation: That the City Council receive and file the Treasurer's Investment Report for the month of September 2024.

4.5 Appointment of Labor Negotiator

Recommendation: That the City Council pursuant to Government Code Section 54957.6, select and appoint Mayor Wheeler to serve as the Council's designated representative for purposes of: A) Facilitating the Annual Performance Evaluation of the City Manager; and B) Conducting Labor Negotiations with the City Manager, an unrepresented employee.

4.6 Annual Review of Investment and Portfolio Policy and Delegation of Investment Authority to the City Treasurer

Recommendation: That the City Council adopt Resolution No. 2024-10-22-1: "A Resolution of the City Council of the City of Laguna Hills, California, delegating investment authority to the City Treasurer and approving a policy for the investment of City funds and rescinding Resolution No. 2023-11-14-1."

4.7 Measure M2 Expenditure Report FY 2023/2024

Recommendation: That the City Council: 1) Approve the M2 Expenditure Report for the fiscal year ended June 30, 2024, for submittal to the Orange County Transportation Authority; and 2) Adopt Resolution No. 2024-10-22-2: "A Resolution of the City Council of the City of Laguna Hills, California, concerning the Measure M2 (M2) Expenditure Report for the City of Laguna Hills for the fiscal year ended June 30, 2024."

4.8 Fiscal Year 2023-2024 Development Impact Fees Annual Report

Recommendation: That the City Council approve the Fiscal Year 2023-2024 Development Impact Fees Annual Report pursuant to California Government Code Section 66006.

4.9 Development Application Status Report

Recommendation: That the City Council receive and file the report.

4.10 Approval of Four Professional Services Agreements to: 1) Ascent Environmental, Inc.; 2) De Novo Planning Group; 3) Dudek; and 4) LSA Associates, Inc., for On-Call Environmental Review Consulting Services

Recommendation: That the City Council approve four Professional Services Agreements with the following consulting firms: 1) Ascent Environmental, Inc.; 2) De Novo Planning Group; 3) Dudek; and 4) LSA Associates, Inc., for On-Call Environmental Review Consulting Services, in the total not to exceed contract amount of \$500,000 each for a term of five (5) years, respectively, and authorize the City Manager to execute each of the four proposed Professional Services Agreements.

Items Removed from the Consent Calendar

There were no items removed from the Consent Calendar.

5. Planning Agency

Mayor Wheeler recessed the City Council Meeting, and acting in capacity as Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:15 p.m.

5.1 Roll Call of Planning Agency Members

Present:

Mayor Dave Wheeler
Mayor Pro Tempore Joshua Sweeney
Council Member Don Caskey
Council Member Janine Heft
Council Member Erica Pezold, Arrived at 7:21 p.m.

Absent:

5.2 Public Comments

There were no public comments for the Planning Agency on non-agendized items.

5.3 Approval of Minutes

The Planning Agency Minutes are approved by the City Council.

5.4 Administrative Reports

There were no Planning Agency administrative reports.

5.5 Planning Agency Public Hearings

5.5.1 Parking Use Permit (PUP) No. 0183-2024, a Request by Kymmberly Vanier, Project Manager, on behalf of George Urban Advisors LLC, for Approval of a Joint Parking Use Permit for The Row- Laguna Hills Commerce Center Located at 23251-23451 Avenida De La Carlota, 23461- 23641 Ridge Route Drive, and 23501-23562 Commerce Center Drive

Recommendation: That the Planning Agency:

- 1) Conduct a public hearing
- 2) Find and determine that the proposed project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of Title 14, Chapter 3 of the California Code of Regulations (Class 1, Existing Facilities); and
- 3) Adopt Resolution No. PA2024-10-22-1: "A Resolution of the Planning Agency of the City of Laguna Hills, California, Approving Parking Use Permit (PUP) No. 0183-2024, a Request by Kymmberly Vanier, Project Manager, on behalf of George Urban Advisors LLC, for Approval of a Joint Parking Use Permit for The Row-Laguna Hills Commerce Center Located at 23251-23451 Avenida De La Carlota, 23461- 23641 Ridge Route Drive, and 23501-23562 Commerce Center Drive, Including an Exemption from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15301 of Title 14, Chapter 3 of the California Code of Regulations (Class 1, Existing Facilities)."

Assistant Planner Jennifer Ash reviewed the information provided in the staff report, provided a PowerPoint presentation, and responded to Agency Member requests for additional information.

Chair Wheeler opened the public hearing.

Project applicant, Kymmberly Vanier, made herself available to the Planning Agency for requests for additional information and agreed to abide by the proposed conditions of approval on the project.

The following individual provided public comments on the public hearing item:
Anonymous

Chair Wheeler closed the public hearing.

A motion to approve staff's recommendation was moved by Vice Chair Sweeney, seconded by Agency Member Pezold.

Result:Passed

Yes 5, No 0, Abstained 0

Ayes:	Chair Wheeler, Vice Chair Sweeney, Agency Member Caskey, Agency Member Heft, Agency Member Pezold
Nays:	None
Abstain:	None

5.6 Planning Agency Adjournment

Chair Wheeler adjourned the Planning Agency Meeting at 7:30 p.m. and reconvened the City Council Meeting. All Council Members were present in Chamber.

6. City Council Public Hearings

There were no City Council public hearings.

7. Administrative Reports

7.1 City Manager

7.1.1 First Reading and Introduction of Ordinance entitled: "An Ordinance of the City of Laguna Hills, California, Amending and Restating Section 2-04.010 (Time of Regular Meetings) of Chapter 2-04 (City Council) of Title 2 (Administration and Personnel) of the Laguna Hills Municipal Code Establishing the Dates and Time of City Council Regular Meetings"

Recommendation: That the City Council introduce for first reading, read by title only, and waive further reading of an Ordinance changing the start time for City Council regular meetings, entitled: "An Ordinance of the City of Laguna Hills, California, Amending and Restating Section 2-04.010 (Time of Regular Meetings) of Chapter 2-04 (City Council) of Title 2 (Administration and Personnel) of the Laguna Hills Municipal Code Establishing the Dates and Time of City Council Regular Meetings"

City Manager Hildenbrand reviewed the information provided in the staff report.

A motion to approve staff's recommendation was moved by Council Member Pezold, seconded by Mayor Pro Tempore Sweeney.

Result: Passed

Yes 5, No 0, Abstained 0

Ayes: Mayor Wheeler, Mayor Pro Tempore Sweeney, Council Member Caskey, Council Member Heft, Council Member Pezold

Nays: None

Abstain: None

7.2 2024 Heritage Day Post-Event Report

Recommendation: That the City Council receive and file the report.

Community Services Manager Gannon reviewed the information provided in the staff report, provided a video presentation, and responded to Council Member requests for additional information.

A motion to receive and file the item was moved by Council Member Pezold, seconded by Mayor Pro Tempore Sweeney.

Result: Passed

Yes 5, No 0, Abstained 0

Ayes: Mayor Wheeler, Mayor Pro Tempore Sweeney, Council Member Caskey, Council Member Heft, Council Member Pezold

Nays: None

Abstain: None

8. Matters Agendized and Presented by City Council Members

8.1 Discussion on the Public Notice Mailing Notification Radius for Development Use Permits

Recommendation: Mayor Wheeler recommends that the City Council discuss the current public notice mailing notification radius requirement of 300' for public hearing reviews of applications for development use permits to determine if a larger radius requirement is needed.

Mayor Wheeler provided information on the item.

City Manager Hildenbrand responded to Council Member requests for additional information.

City Attorney Simonian responded to Council Member requests for additional information.

A motion to direct staff to research the item and return to the City Council in January for review was moved by Mayor Wheeler, seconded by Council Member Pezold.

Result: Passed

Yes 5, No 0, Abstained 0

Ayes: Mayor Wheeler, Mayor Pro Tempore Sweeney, Council Member Caskey, Council Member Heft, Council Member Pezold

Nays: None

Abstain: None

9. City Council Member Committee Reports

9.1 Committee Assignment Reports

The City Council received reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. City Council Member Comments

Council Member Pezold

Council Member Pezold requested a discussion on the enactment of a business license program be agendized for a future meeting and received a second from Council Member Heft.

Council Member Pezold requested a discussion on the adoption of a citywide no outdoor smoking ordinance be agendized for a future meeting and received a second from Mayor Wheeler.

Council Member Pezold requested a discussion on the formation of an ad hoc committee to address sober living and recovery housing be agendized for a future meeting and received a second from Council Member Heft.

Council Member Pezold requested a discussion on the establishment of a nuisance complaint officer direct line for residents be agendized for a future meeting and received a second from Council Member Heft.

Council Member Pezold requested a discussion on providing advance notice and requesting availability prior to scheduling special meetings be agendized for a future meeting and received a second from Mayor Wheeler.

Council Member Heft

Council Member Heft commended staff on the harvest/fall decorations at the City's monument signs.

Adjournment

There being no further business before the City Council at this session, Mayor Wheeler declared the meeting adjourned at 8:05 p.m.

Jennifer Lee, City Clerk

ATTEST:

Dave Wheeler, Mayor

Approved at meeting of November 12, 2024.