



Joshua Sweeney
Mayor

Don Caskey
Mayor Pro Tempore

Jared Mathis
Council Member

Erica Pezold
Council Member

Dave Wheeler
Council Member

City of Laguna Hills City Council / Planning Agency

Regular Meeting Agenda
Tuesday, January 14, 2025 - 6:00 PM
(Closed Session at 5:00 p.m. when scheduled)

City Council Chamber
24035 El Toro Road
Laguna Hills, CA 92653

In Person Public Comments: Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber and submit the form to the City Clerk. The Request to Speak form assists the Mayor in ensuring that all persons wishing to address the City Council are recognized and ensures accurate identification of meeting participants in the City Council/Planning Agency Minutes. Completion of the form is voluntary. It is City policy to limit public testimony to up to three minutes per person, as determined by the Mayor, and a total time limit of one hour for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: Those wishing to make electronic public comments may submit their comments by [email to the City Clerk](#) by 4:00 p.m. on Tuesday, January 14, 2025. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. All comments received by 4:00 p.m. on the date of the meeting will be provided to the City Council and will be provided for public inspection at the meeting. During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all electronic comments received by 4:00 p.m. on Tuesday, January 14, 2025. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, X (formerly Twitter), etc.) will not be accepted.

For questions or assistance, please contact the City Clerk's Office at (949) 707-2635 or via [email](#).

Closed Session - Convening at 5:00 PM

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Roll Call of City Council Members

Announcement of Closed Session Item(s)

The City Council will convene into Closed Session, in the City Council Conference Room, City Hall, Laguna Hills Civic Center, to consider the following matter(s):

A. Public Employee Performance Evaluation

Pursuant to Government Code Section 54957(b)(1)

Public Employee Title: City Attorney - Annual Performance Review (cont'd)

B. Public Employee Performance Evaluation

Pursuant to Government Code Section 54957(b)(1)

Public Employee Title: City Manager - Annual Performance Review (cont'd)

C. Conference with Labor Negotiator

Pursuant to Government Code Section 54957.6

Agency Negotiator: Dave Wheeler, Council Member

Unrepresented Employee: Jarad Hildenbrand, City Manager

Public Comments

Members of the public may address the City Council only on closed session items listed on this Agenda. Public Comments are limited to three minutes per person, as determined by the Mayor, and a total time limit of one hour.

Adjourn to City Council Conference Room or City Council Chambers

Convene into Closed Session

The City Council will convene into Closed Session to consider the matter(s) listed above.

Reconvene to City Council Chamber

Recess

General Business Convening at 6:00 PM

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Invocation

Pledge of Allegiance: Mayor Pro Tempore Caskey

Roll Call of City Council Members

Closed Session Report

City Attorney to announce whether any reportable action was taken on any matters considered during Closed Session.

1. Presentations and Proclamations

1.1 Laguna Hills High School Student Liaison Report

Recommendation: That the City Council receive a report from Laguna Hills High School Student Liaison Dylan Vu.

1.2 Certificate of Recognition for Laguna Hills High School Student Liaison Dylan Vu

Recommendation: That Mayor Sweeney present a Certificate of Recognition to Dylan Vu recognizing his service as a Laguna Hills 2024 Student Liaison.

1.3 Trauma Intervention Program (TIP) - Orange County 30-Year Anniversary

Recommendation: That the City Council issue a Certificate of Recognition to Trauma Intervention Program (TIP) - Orange County and that Mayor Sweeney present the Proclamation to a member of TIP.

2. Schedule of Future Events

2.1 Schedule of Future Events

Recommendation: That the Deputy City Clerk announce the upcoming meetings and events

3. Public Comments

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments

are limited to three minutes per person, as determined by the Mayor, and a total time limit of one hour.

4. Consent Calendar

All matters listed under “CONSENT CALENDAR” are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or City staff request specific items be removed from the Consent Calendar.

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for December 10, 2024, Regular Meeting

Recommendation: That the City Council approve the City Council Minutes for the December 10, 2024, Regular Meeting.

4.3 Ratification of January 14, 2025 Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from November 29, 2024, to January 2, 2025, in the amount of \$1,761,232.35.

4.4 Treasurer's Investment Report for November 2024

Recommendation: That the City Council receive and file the Treasurer's Investment Report for the month of November 2024.

4.5 Second Reading and Adoption of Introduced Ordinance Relating to Electronic and Digital Signatures

Recommendation: That the City Council: 1) Adopt an Ordinance relating to electronic and digital signatures, entitled: “An Ordinance of the City of Laguna Hills, California, Adding Chapter 1-14 (Electronic and Digital Signatures) to Title 1 (General Provisions) of the Laguna Hills Municipal Code Relating to the Authorized Use of Electronic and Digital Signatures”; and 2) Authorize the Mayor/Mayor Pro Tempore to execute the Ordinance.

4.6 Memorandum of Agreement By and Between City of Laguna Hills, City of Aliso Viejo, City of Lake Forest, City of Mission Viejo, and City of Laguna Niguel for Sharing of Emergency Management Resources

Recommendation: That the City Council: 1) Approve the proposed Memorandum of Agreement between the City of Laguna Hills, City of Aliso Viejo, City of Lake

Forest, City of Mission Viejo, and City of Laguna Niguel for Sharing of Emergency Management Resources; and 2) Authorize the City Manager to execute the Memorandum of Agreement.

4.7 Designate Authorized Agents to Sign Emergency Management Performance Grants for the Federal Fiscal Years of 2024, 2025, and 2026

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Designating Authorized Agents for the Acceptance and Execution of Emergency Management Performance Grants (EMPG)".

4.8 Community Development Block Grant Application for the City of Laguna Hills Public Facilities & Improvements Application for Fiscal Year 2025-2026

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Authorizing the Submittal of the City of Laguna Hills Public Facilities and Improvements Application for Fiscal Year 2025-2026 and Accepting the Award of Community Development Block Grant Funds, If Awarded Funding."

Items Removed from the Consent Calendar

5. Planning Agency

The Planning Agency is called to order only if there are items scheduled to be presented to the Planning Agency.

6. City Council Public Hearings

7. Administrative Reports

7.1 City Manager

7.2 City Clerk

7.2.1 City Council Representatives to Other Boards, Committees, and Agencies

Recommendation: That the City Council take the following actions:

- 1) Review the City of Laguna Hills City Council Representatives to Other Boards, Committees, and Agencies List, provide directions to staff regarding any necessary changes for appointments to the list, and by motion, approve the City Council Representatives to Other Committees/Agencies List, as revised by the City Council; and
- 2) Approve and direct the City Clerk to prepare and post an updated FPPC

Disclosure Form 806 to reflect all paid city representative appointments to outside agency boards, committees, and/or commissions in accordance with state law.

8. Matters Agendized and Presented by City Council Members

9. City Council Member Committee Reports

9.1 Committee Assignment Reports

Recommendation: That the City Council receive reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. City Council Member Comments

Consideration of Compensation for City Manager

1 Consideration of Compensation for City Manager

Recommendation: Following completion of the annual performance evaluation of the City Manager, the City Council will take such action as it so determines.

Adjournment

The next Regular Meeting of the City Council/Planning Agency will be January 28, 2025, at 6:00p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by January 9, 2024, at 5:00p.m.



Jennifer Lee, CMC, City Clerk

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707 2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website at: <https://www.lagunahillsca.gov/supplementalagenda> and at the respective public meeting.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.