

**CITY OF LAGUNA HILLS
TRAFFIC COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, November 20, 2024**

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

The meeting was called to order at 6:00 p.m. by Chair Caputo.

PLEDGE OF ALLEGIANCE

Chair Caputo led the pledge of Allegiance.

ROLL CALL OF COMMISSION MEMBERS

Attendee Name	Title	Status	Arrived
Michael Caputo	Chair	Present	
Scott Miller	Commissioner	Present	
Neel Patel	Vice Chair	Present	
Mark Schaff	Commissioner	Present	
Manuel Hernandez	Commissioner	Absent	

1. PUBLIC COMMENTS

There were no Public Comments.

2. MINUTES

2.1 Minutes

Recommendation: That the Traffic Commission approve the minutes of September 18, 2024.

RESULT:	APPROVED [4-0]
MOVER:	Neel Patel, Vice Chair
SECONDER:	Scott Miller, Commissioner
AYES:	Michael Caputo, Chair, Scott Miller, Commissioner, Neel Patel, Vice Chair, Mark Schaff, Commissioner
NOES:	None
ABSENT:	Manuel Hernandez, Commissioner

3. PRESENTATIONS

There were no Presentations.

4. ADMINISTRATIVE REPORTS

4.1 Sight Distance and Stop Sign Evaluation for the Intersection of Luna Bonita Drive at La Serra Street

Director of Public Works/City Engineer Ames reviewed the information provided in the staff report.

Recommendation: That the Traffic Commission recommend to the City Council the installation of a One-Way Stop Sign on Luna Bonita Drive at La Serra Street.

RESULT:	APPROVED [4-0]
MOVER:	Scott Miller, Commissioner
SECONDER:	Neel Patel, Vice Chair
AYES:	Michael Caputo, Chair, Scott Miller, Commissioner, Neel Patel, Vice Chair, Mark Schaff, Commissioner
NOES:	None
ABSENT:	Manuel Hernandez, Commissioner

4.2 Exploring Parking Permit Program Technologies

Director of Public Works/City Engineer Ames reviewed the information provided in the staff report.

Recommendation: That the Traffic Commission receive and file the report.

RESULT:	APPROVED [4-0]
MOVER:	Mark Schaff, Commissioner
SECONDER:	Michael Caputo, Chair
AYES:	Michael Caputo, Chair, Scott Miller, Commissioner, Neel Patel, Vice Chair, Mark Schaff, Commissioner
NOES:	None
ABSENT:	Manuel Hernandez, Commissioner

4.3 Exploring the Adoption of E-Bike Regulations

Director of Public Works/City Engineer Ames reviewed the information provided in the staff report.

Commissioner Mark Schaff presented a power point presentation to the Commissioners regarding his research of e-bike issues, regulations and the potential framework for establishing e-bike regulations in the City of Laguna Hills.

Recommendation: That the Traffic Commission receive and file the report.

RESULT:	APPROVED [3-1]
MOVER:	Mark Schaff, Commissioner
SECONDER:	Michael Caputo, Chair
AYES:	Michael Caputo, Chair, Scott Miller, Commissioner, Mark Schaff, Commissioner
NOES:	None
ABSTAIN:	Neel Patel, Vice Chair
ABSENT:	Manuel Hernandez, Commissioner

5. INFORMATIONAL ITEMS

5.1. Sheriff's Department Verbal Report

Motor Officer Herrera indicated he did not have anything to report.

6. COMMISSIONER COMMENTS

After further discussion during Commissioner comments, collectively the Commissioners indicated that the e-bike regulations discussion should be continued at the next meeting. Therefore, Chair Caputo requested that City staff agendize the e-bike regulations discussion at the January Traffic Commission. Public Works Director/City Engineer Ames agreed to create a staff report with the input of Chair Caputo with a framework to discuss the relevant items in the Rancho Santa Margarita e-bike ordinance

with the goal of the Traffic Commission recommending an e-bike ordinance to the City Council.

7. ADJOURNMENT

There being no further business before the Traffic Commission at this session, Chair Caputo declared the meeting adjourned at 8:29 p.m.

Joe Ames, P.E., T.E. Director of Public Works/City Engineer

ATTEST:

Michael Caputo, Chair

Approved at meeting of January 15, 2025