



Joshua Sweeney
Mayor

Don Caskey
Mayor Pro Tempore

Jared Mathis
Council Member

Erica Pezold
Council Member

Dave Wheeler
Council Member

City of Laguna Hills City Council / Planning Agency

Regular Meeting Agenda
Tuesday, January 28, 2025 - 6:00 PM
(Closed Session at 6:00 p.m. when scheduled)

City Council Chamber
24035 El Toro Road
Laguna Hills, CA 92653

In Person Public Comments: Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber and submit the form to the City Clerk. The Request to Speak form assists the Mayor in ensuring that all persons wishing to address the City Council are recognized and ensures accurate identification of meeting participants in the City Council/Planning Agency Minutes. Completion of the form is voluntary. It is City policy to limit public testimony to up to three minutes per person, as determined by the Mayor, and a total time limit of one hour for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: Those wishing to make electronic public comments may submit their comments by [email to the City Clerk](#) by 5:00 p.m. on Tuesday, January 28, 2025. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. All comments received by 5:00 p.m. on the date of the meeting will be provided to the City Council and will be provided for public inspection at the meeting. During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all electronic comments received by 5:00 p.m. on Tuesday, January 28, 2025. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, X (formerly Twitter), etc.) will not be accepted.

For questions or assistance, please contact the City Clerk's Office at (949) 707-2635 or via [email](#).

General Business Convening at 6:00 PM

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Invocation: Pastor David Atkins of Laguna Country United Methodist Church

Pledge of Allegiance: Council Member Mathis

Roll Call of City Council Members

1. Presentations and Proclamations

1.1 Appointment of Laguna Hills High School Student Liaison Kyden Brown

Recommendation: That Mayor Sweeney present a Certificate of Appointment to Laguna Hills High School Student Liaison Kyden Brown.

1.2 Laguna Hills High School Student Liaison Report

Recommendation: That the City Council receive a report from Laguna Hills High School Student Liaison Kyden Brown.

1.3 Legislative Update from Assemblymember Diane Dixon

Recommendation: That the City Council receive a legislative update from Assemblymember Diane Dixon, representing Assembly District 72.

2. Schedule of Future Events

2.1 Schedule of Future Events

Recommendation: That the Deputy City Clerk announce the upcoming meetings and events.

3. Public Comments

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person as determined by the Mayor and a total time limit of one hour.

4. Consent Calendar

All matters listed under “CONSENT CALENDAR” are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or City staff request specific items be removed from the Consent Calendar.

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for January 14, 2025, Regular Meeting

Recommendation: That the City Council approve the City Council Minutes for the January 14, 2025, Regular Meeting.

4.3 Ratification of January 28, 2025 Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from January 3, 2025, to January 16, 2025, in the amount of \$1,521,526.16.

4.4 Treasurer's Investment Report for December 2024

Recommendation: That the City Council receive and file the Treasurer's Investment Report for the month of December 2024.

4.5 License Agreement with the County of Orange for One Ballot Box at the Community Center

Recommendation: That the City Council approve the License Agreement with the County of Orange for one ballot drop box at the Laguna Hills Community Center and authorize the City Manager to execute the License Agreement.

4.6 Acceptance of Electronically Filed Government Claims to the City of Laguna Hills

Recommendation: That the City Council: 1) Adopt a Resolution entitled: “A Resolution of the City Council of the City of Laguna Hills, California, Authorizing the Acceptance of Electronically Filed Government Claims to the City of Laguna Hills”; and 2) Find and determine that the proposed activity is not a “Project” as defined under Section 15378 of the California Environmental Quality Act State Guidelines.

4.7 Excused Absence Request from Mayor Pro Tempore Don Caskey for the January 14, 2025, and January 28, 2025, City Council Regular Meetings

Recommendation: That the City Council approve an excused absences request from Mayor Pro Tempore Caskey for the January 14, 2025, and January 28, 2025, City Council regular meetings for medical reasons.

4.8 2024 Holiday Event Series Post-Event Report

Recommendation: That the City Council receive and file the report.

4.9 Development Application Status Report

Recommendation: That the City Council receive and file the report.

4.10 Informal Bidding Ordinance Use Quarterly Report

Recommendation: That the City Council receive and file the report.

Items Removed from the Consent Calendar

5. Planning Agency

The Planning Agency is called to order only if there are items scheduled to be presented to the Planning Agency.

6. City Council Public Hearings

7. Administrative Reports

7.1 City Manager

7.2 City Attorney

7.2.1 Resolution Ratifying and Implementing Certain Changes to the Compensation of the City Manager

Recommendation: That the City Council:

- 1) Receive and oral report; and
- 2) Pursuant to the minute action taken by City Council during open session at the January 14, 2025, City Council Regular Meeting, adopt a ratifying resolution entitled: A Resolution of the City Council of the City of Laguna Hills, California, Ratifying and Implementing Certain Changes to the Compensation of the City Manager, an Unrepresented Employee."

7.3 Public Works Director/City Engineer

7.3.1 Exploring the Adoption of an Electric Bicycle/Mobility Device Ordinance

Recommendation: That the City Council discuss and provide direction to City staff.

7.4 Deputy City Manager

7.4.1 Purchase of Computer Hardware for City Staff

Recommendation: That the City Council:

- 1) Waive competitive formal bidding requirements and procedures set forth in the City of Laguna Hills Municipal Code (LHMC) Section 3-08.090 with regard to approval of the purchase of new desktop computers (PCs), laptops, and docking stations as it is hereby found and determined, pursuant to LHMC Section 3-08.110(K), that the recommended equipment purchases are for computer hardware;
- 2) Approve the proposed hardware purchases for the total not to exceed cost of \$89,248.30; and
- 3) Authorize the City Manager to purchase the computer hardware as described in this staff report.

8. Matters Agendized and Presented by City Council Members

8.1 Consideration of the Installation of Touchscreen Technology in the City Council Chamber

Recommendation: Council Member Pezold and Council Member Wheeler recommend that the City Council discuss and provide direction regarding the installation of touchscreen technology in the Council Chamber to enhance functionality, and efficiency during Council meetings.

8.2 Consideration of City-Funded Health Savings Accounts for City Staff

Recommendation: Council Member Pezold and Mayor Sweeney recommend that the City Council discuss the feasibility and potential implementation of city-funded Health Savings Accounts (HSAs) for staff. Council direction is sought regarding funding options, eligibility criteria, and program design to enhance employee benefits and support workforce well-being.

9. City Council Member Committee Reports

9.1 Committee Assignment Reports

Recommendation: That the City Council receive reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. City Council Member Comments

Adjournment

The next Regular Meeting of the City Council/Planning Agency will be February 11, 2025, at 6:00p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by January 23, 2025, at 5:00p.m.



Jennifer Lee, CMC, City Clerk

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707 2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website at: <https://www.lagunahillscs.gov/supplementalagenda> and at the respective public meeting.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.