



Chris Bieber
Chair

Marc Trocchio
Vice Chair

Sanjay Mathur
Commissioner

Patricia Thee
Commissioner

Michael Zozaya
Commissioner

City of Laguna Hills Parks & Recreation Commission

Regular Meeting Agenda
Wednesday, February 5, 2025 - 6:00 PM

City Council Chamber
24035 El Toro Road
Laguna Hills, CA 92653

Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Parks and Recreation Commission.

Members of the public wishing to address the Parks and Recreation Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of twelve minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Parks and Recreation Commission is prohibited by law from discussing or taking any action on that item.

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Pledge of Allegiance

Roll Call of Commissioner Members

- 1. Election of Chair**
- 2. Election of Vice Chair**
- 3. Public Comments**

This is the time to address the Parks and Recreation Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person as determined by the Chair and a total time limit of one hour.

- 4. Minutes Approval**

- 4.1 Approval of Minutes for December 4, 2024, Regular Meeting**

Recommendation: That the Parks and Recreation Commission approve the minutes for the December 4, 2024, Regular Meeting.

- 5. Presentations**

- 6. Administrative Reports**

- 6.1 Costeau Park Baseball Field Improvement for T-Ball**

Recommendation: That the Parks and Recreation Commission provide a recommendation on the establishment of an infield at the existing backstop area at Costeau Park for T-Ball play as described in this staff report.

- 6.2 2024 Year-End Report**

Recommendation: That the Parks and Recreation Commission receive and file the report.

- 7. Informational Items**

- 8. Commissioner Comments**

Adjournment

The next Regular Meeting of the Parks & Recreation Commission will be April 2, 2025, at 6:00 p.m. in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California .

CERTIFICATION

I, DAVID T. REYNOLDS, Deputy City Manager of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by (DATE), at 5:00 p.m..



David T. Reynolds, Deputy City Manager

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Deputy City Manager at (949) 707-2680. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure access.

Materials related to an item on this Agenda submitted to the Commission after distribution of the Agenda packet are available for public inspection in the Community Center at 25555 Alicia Parkway, Laguna Hills, California, during normal business hours.

**City of Laguna Hills
Parks & Recreation Commission
Regular Meeting
Minutes
Wednesday, December 4, 2024**

Call to Order

The meeting was called to order at 7:01 p.m. by Chair Bieber.

Pledge of Allegiance

Roll Call of Commissioner Members

Present:

Chair Chris Bieber
Commissioner Sanjay Mathur
Commissioner Patricia Thee
Commissioner Michael Zozaya

Absent:

Vice Chair Marc Trocchio

1. Public Comments

2. Minutes Approval

2.1 Approval of Minutes for October 2, 2024, Regular Meeting

Recommendation: That the Parks and Recreation Commission approve the minutes for the October 2, 2024, Regular Meeting.

A motion to approve the Minutes for the October 2, 2024, Regular Meeting was moved by Commissioner Zozaya, seconded by Commissioner Thee.

Result:

Yes 4, No 0, Abstained 0

Ayes: Chair Bieber, Commissioner Mathur, Commissioner Thee,
Commissioner Zozaya

Nays: None
Abstain: None

3. Presentations

4. Administrative Reports

4.1 Changing the Start Time of Parks and Recreation Commission Meetings

Recommendation: That the Parks and Recreation Commission provide direction to City staff on changing the start of the Parks and Recreation Commission meetings to 6:00pm.

Administrative Assistant Cardenas provided a report.

A motion to change the start time of Parks and Recreation Commission Meetings to 6:00 pm was moved by Commissioner Thee, seconded by Commissioner Zozaya.

Result:

Yes 4, No 0, Abstained 0

Ayes: Chair Bieber, Commissioner Mathur, Commissioner Thee, Commissioner Zozaya
Nays: None
Abstain: None

5. Informational Items

5.1 Tentative 2025 Special Events Calendar

Recommendation: That the Parks and Recreation Commission receive and file the report.

Community Services Manager Gannon provided a report.

A motion to receive and file the item was moved by Commissioner Zozaya, seconded by Commissioner Thee.

Result:

Yes 4, No 0, Abstained 0

Ayes: Chair Bieber, Commissioner Mathur, Commissioner Thee, Commissioner Zozaya

Nays: None

Abstain: None

5.2 2024 Pre-Holiday Events Report

Recommendation: That the Parks and Recreation Commission receive and file the 2024 Pre-Holiday Events Report.

Community Services Manager Gannon provided a report.

The Commission commented on the lights and decor that was installed at the Community Center. Deputy City Manager/Community Services Director Reynolds provided comments on the implementation of these lights.

A motion to receive and file the item was moved by Commissioner Zozaya, seconded by Commissioner Mathur.

Result:

Yes 4, No 0, Abstained 0

Ayes: Chair Bieber, Commissioner Mathur, Commissioner Thee, Commissioner Zozaya

Nays: None

Abstain: None

6. Commissioner Comments

Commissioner Thee asked staff to look into adding more volunteer events on a monthly basis to help pick up litter around the City.

Commissioner Mathur inquired into the status of the Park Improvement Project. Deputy City Manager/Community Services Director Reynolds provided a status update regarding the project and the next steps in the process.

Adjournment

The next Regular Meeting of the Parks & Recreation Commission will be February 5, 2025, at 6:00 p.m. in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

There being no further business before the Parks and Recreation Commission at this session, Chair Bieber declared the meeting adjourned at 7:26 p.m.

David Reynolds, Deputy City Manager

ATTEST:

Chris Bieber, Chair

Approved at meeting of February 5, 2025.



City of Laguna Hills Parks & Recreation Commission Staff Report

Date: February 5, 2025
To: Parks and Recreation Commission
From: David Reynolds, Deputy City Manager
Issue: Costeau Park Baseball Field Improvement for T-Ball

Recommendation: That the Parks and Recreation Commission provide a recommendation on the establishment of an infield at the existing backstop area at Costeau Park for T-Ball play as described in this staff report.

Background:

The City received a request to establish a T-ball field at Costeau Park. This project would involve removing a small section of grass and adding infield dirt to the existing chain-link backstop area (see Images 1 – 4 in the attachments). An aerial photo image of Costeau Park is provided as Image 5 in the attachments for reference.

Staff received an estimate for this project which totals \$26,700 and includes the following work:

1. Sod removal and adding infill mix
2. Laser grading on infield dirt
3. Installation of bases
4. Adding a pitcher mound / compacting
5. Removal of solids and disposal

Images of the infield at the Laguna Hills Community Center and Sports Complex Little League Field are provided in the attachments (see Images 6 – 8) to depict the infield work to be done at Costeau Park.

Baseball facilities within the City of Laguna Hills are predominately used by the Laguna Hills Little League (LHLL). LHLL is in favor of creating a more formal T-ball field at Costeau Park because they currently use this field for practice and are interested in hosting T-ball games at this park on Saturdays during baseball season. Further, LHLL has reported that there is an uptick in enrollment for players starting little league at the T-ball level.

LHLL uses the following City of Laguna Hills fields:

- 1. Community Center Sports Complex Little League Field
- 2. Community Center Sports Complex Softball Field
- 3. Upper Cabot Park Field
- 4. Lower Cabot Park Field
- 5. Stockport Park
- 6. Costeau Park

Fiscal Impact:

This project is estimated to cost \$26,700.

Attachments:

- 1. Costeau Park Backstop Area Images
- 2. Aerial of Costeau Park Image
- 3. Sports Complex Little League Field Images

Costeau Park Backstop Area

Image 1



Image 2



Image 3



Image 4



Aerial of Costeau Park

Image 5



Laguna Hills Community Center Sports Complex Little League Field

Image 6



Image 7

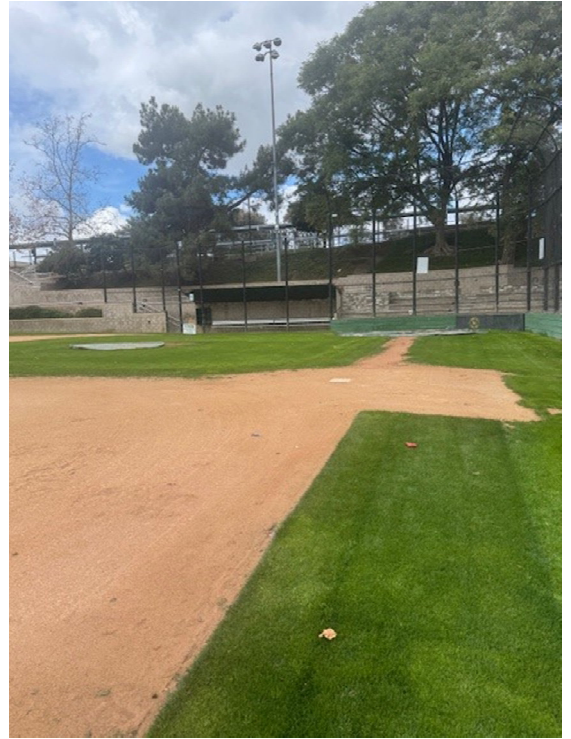


Image 8





City of Laguna Hills Parks & Recreation Commission Staff Report

Date: February 5, 2025
To: Parks and Recreation Commission
From: Holland Gannon, Community Services Manager
Issue: 2024 Year-End Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

Background:

Staff has completed a year-end report for calendar year 2024. The purpose of the report is to highlight major accomplishments of the past year, along with providing information on facility reservations, program registration and recreation activities. The year-end report also provides an outlook on the 2025 events, programs, and work projects.

Fiscal Impact:

Attachments:

1. 2024 Year End Report - Commission

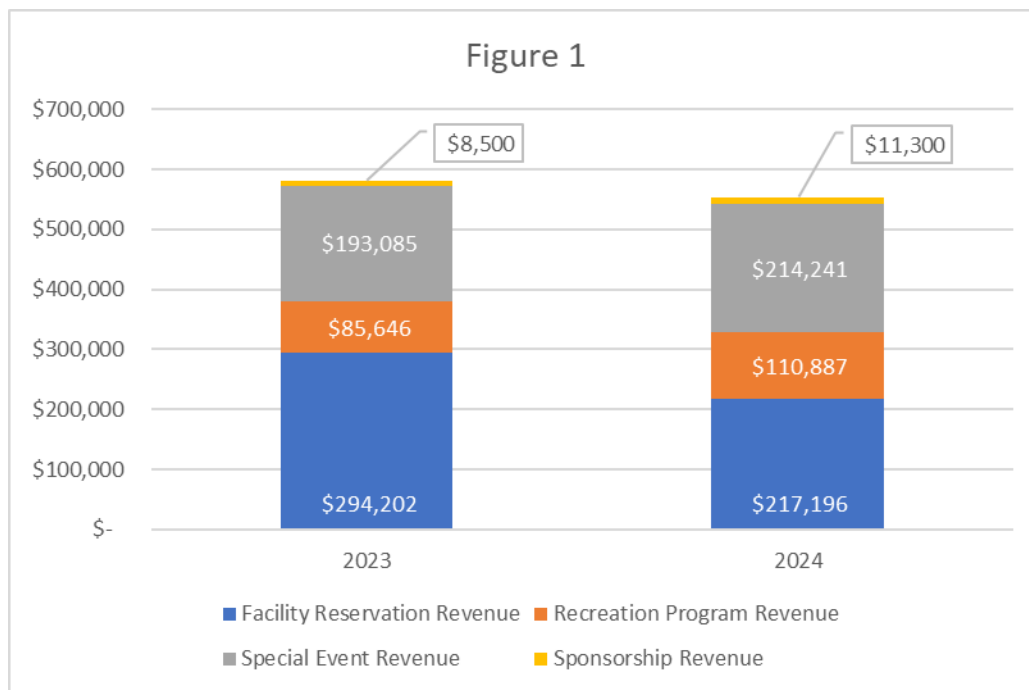


2024 Community Services Report

Community Services Revenue



Figure 1 below represents the revenue brought in by the Community Services Department in 2024, including indoor and outdoor facility reservations, recreation program/class and activities fees, special event fees, and sponsorships. Total revenue for 2024 was \$553,624, compared to \$581,433 in 2023.



Facility Reservations



Since its opening in 2002, the Laguna Hills Community Center and Sports Complex has served the community with numerous facility reservations, including wedding receptions, memorials, business seminars, quinceañeras and HOA meetings. The Sports

Complex’s fields, picnic shelters, and paleo-themed playground are also busy throughout the year. The total reservation revenue for calendar year 2024 was \$217,195.

Table 1 below highlights the total number of reservations and reservations by rental rate category. In 2024, the Community Services Department processed 521 facility reservation permits. In the past year, sixty-two percent (62%) of facility rentals were booked by the Laguna Hills residential categories (Resident Non-Profit and Resident Private). A list of the type of reservations and the number of reservations per type for calendar year 2024 are provided in Appendix A.

Table 1: Reservation (Res.) Breakdown by Rate Category				
	2023		2024	
	# of Res.	% of Res.	# of Res.	% of Res.
Resident Non-Profit	39	9%	75	14%
Resident Private	220	51%	255	49%
Non-Resident Non-Profit	26	6%	43	8%
Non-Resident Private	110	25%	114	22%
Commercial	36	8%	34	7%
Totals	431		521	

RECREATION RENTAL POLICY UPDATES

The Community Services Department completed major revisions to City Council Policy 317, the Public Facility Reservation and Use Policy. The City Council approved the revised policy on September 10, 2024.

Recreation Programs



RECREATION CLASS/ACTIVITY REGISTRATION

The City offered over 330 recreation classes and activities in 2024 with total revenue at \$110,887. This is an increase from last year when 300 classes were offered with total revenue at \$85,646. Appendix B shows the types of contract instructor classes hosted by the City. There were over 1,550 class registrations in 2024.



● **COMMUNITY SERVICES GUIDE AND CONTRACT CLASSES**

The Community Services Department launched a new marketing effort with the Community Services Guide. This online resource showcases all of the upcoming classes and events in a digital magazine form. Community Services Staff also onboarded multiple new instructors in 2024 to increase class offerings. New classes in 2024 included sewing, line dance, ballroom dance, arts, and summer camps.



● **HIKING AND EXCURSION PROGRAMS**

The following programs are staff-led, and staff plans and transports participants to various locations. Hiking Club embarks on trails of varying difficulties, with a new set of hikes each quarter. The Community Services Department also plans Day Hikes, where staff drives participants from the Community Center to a trailhead and often includes a stop for lunch or sight-seeing. Recent excursions and day trips included visits to the Downtown Palm Springs, the San Diego Zoo Safari Park, and the California Avocado Festival. The maximum number of participants for each activity is thirteen (13) due to transportation capacity. The hiking and excursion programs regularly have at least ten (10) participants. Approximately 485 people participated in these programs in 2024.



● **DROP-IN SPORTS**

The following drop-in sports programs are offered as part of the City’s recreation programs. They provide an opportunity for all ages to recreate.

- Youth Open Gym (basketball) is offered Monday – Friday from 2:00 pm – 4:00 pm and Sunday from 12:00 pm-2:00 pm.
- Adult Open Gym (basketball) is offered Friday from 6:30 pm – 9:30 pm and Sunday 2:00 pm-6:00 pm.



- Pickleball is offered Monday and Thursday from 6:00 pm – 9:00 pm. We will also set up the courts by request on Tuesday and Wednesday from 8:00 am – 12:00 pm.
- Table Tennis is offered Tuesday and Thursday from 12:00 pm – 2:00 pm and Saturday from 1:00 pm – 5:00 pm. Staff will often extend the hours of this program if the room has availability.

● **ADULT SPORTS**

Community Services staff has continued the success of both our Adult Basketball and Adult Softball Leagues. One of the exciting successes with the adult basketball league was the inter-city championship game between Lake Forest and Laguna Hills. The Adult Softball league takes place on Monday nights and has been very competitive with a few different teams winning championships over the year. Both leagues have been generating 6 teams per season with most teams returning as well as new teams joining.



● **EMERITUS PROGRAM**

As an extension of the City’s recreation programs, the City again partnered with the Emeritus program at Saddleback College to offer senior programming in 2024. Under this program, the Emeritus offers senior fitness and cultural arts programming. In 2024 the Emeritus program hosted at the Laguna Hills Community Center had 1,913 registrations. More classes were offered in 2024 compared to 2023. Additionally, enrollment increased from last year. In 2023, there were 1,348 registrations.

The list below shows all classes offered at the Community Center in 2024.

- Art History
- Fundamentals of Sketching
- Intermediate Sketching
- Beginning Watercolor
- Intermediate/Advanced Techniques of Watercolor Painting
- Pastel Painting
- Beginning Knitting
- Advanced Practical Spanish
- Cardiovascular Health for Older Adults
- Posture and Balance for Older Adults
- Posture and Mobility for Older Adults
- Balanced Movement for Older Adults
- Focus and Muscle Strength for Older Adults

- Concentrated Movement for Older Adults
- Inter Muscle Strength/Body Alignment for Older Adults

Community Services



GLOBAL HARMONY SYMPHONY

The Global Harmony Symphony (GHS) continued at the Community Center under the leadership of Maestra Valerie Geller. The GHS is open to all ages of musicians. In exchange for rehearsal space at the Community Center’s Heritage Room on Monday nights, the GHS offers seasonal symphony concerts to the public. Maestra Geller also arranges for a monthly musical program that features special guest artists to perform during lunch-time at the Community Center. This program is called the ‘Moment Musicale’.



In 2024, Global Harmony Symphony performed at the Community Center to the public on the following dates:

- Monday, April 15: Spring Classics Concert
- Thursday, June 13: Moment Musicale-Flucello
- Monday, July 15: Symphonic Ballroom POPS!
- Thursday, August 8: Moment Musicale-Ocean Winds
- Thursday, September 24: Moment Musicale-Flucello
- Monday, October 21: Fall Classics Concert

SENIOR DIAL-A-TAXI PROGRAM

Funded by the OCTA Senior Mobility Program, the City of Laguna Hills offers a Senior Dial-a-Taxi program for transportation services for seniors 60 years of age and older. Currently there are 880 seniors that are registered for the program. The service area is any destination within Laguna Hills, Mission Viejo, and Laguna Woods. There are also several satellite destinations outside this service such as John Wayne Airport that are serviced under this program. Table 2 provides information on the use of this program.

	2023	2024
New Users	66	71
Service Area Trips	629	1007
Airport Trips	153	140
Total Trips	782	1147

● **FOSSIL FINDERS FOSSIL FIXERS AND FOSSIL EXHIBITS**

With recent improvements to the fossil exhibits, staff resumed the Fossil Finders program in 2024 by hosting the program to a local elementary school in January. Fossil Finders is a hands-on



learning experience that introduces students to subjects such as paleontology, geologic time, and regional fossil resources.

Additionally, a replica of a mastodon forelimb was completed and installed. The forelimb

exhibit is a great educational tool on the size of the mastodon and features the fossils already exhibited in the lobby area.



Community Events



● **DADDY DAUGHTER DINNER DANCE**

On February 16, 2024, we hosted the Daddy Daughter Dinner Dance. The theme was Roarin' 20s and dads and daughters came dressed for the event! The dinner dance sold out with 200 participants. We served Italian food provided by Villa Roma and custom cookies from Heidelberg Pastry Shop for dessert, as well as a sweets table. Dads and daughters enjoyed the photo booth with pictures they got to take home, as well as a dance and dance lesson from Sway Ballroom.



● **HOPPIN' HILLS**



The Community Services Department hosted a new spring-themed event on Saturday, March 23. The event featured a bubble party, giveaways, photo opportunities, crafts, donuts, and coffee. Over 400 people attended the event even though it was moved indoors due to inclement weather.

● **LAGUNA HILLS MEMORIAL DAY HALF MARATHON, 5K, AND 10K**

The 25th annual City of Laguna Hills Memorial Day Half Marathon, 10K, 5K, and Kids' Race honoring the USMC Dark Horse Battalion took place on Monday, May 27, 2024. 2,817 individuals participated in the event. Several Marines ran in the half marathon, which along with the 5k and 10k, was led from the start line by Grand Marshall Captain Michael Green. Total 2024 event expenditures, were approximately \$200,000 and event revenues totaled \$214,203. On October 24, 2023, City Council directed staff to prepare future authoring resolutions for community assistance funding in the amount of \$10,000 per year, removing the pledge formula based on the number of race registrations, which was first established by City Council in 2011.



● **4TH OF JULY CELEBRATION**

Approximately 9,000 people attended the City's annual Fourth of July Celebration on Thursday, July 4, 2024. The special event took place between the hours of 4:00 pm – 9:30 pm. The event featured carnival rides, games, informational booths, face painting, crafts, and food vendors. Live music was provided by Identity Theft: The Band. Fireworks America provided an excellent 23-minute fireworks display. Abe and Mary Todd Lincoln and Ulysses and Julia Grant also made a visit to this event.

Expenditures for the 2024 Fourth of July Celebration totaled approximately \$105,000.



● **NATIONAL NIGHT OUT**

On August 15, from 5:00 pm – 8:00 pm at the Community Center and Sports Complex, the Laguna Hills Police Services Department hosted National Night Out. There were several community vendors, bounce houses, fire trucks, and numerous police vehicles including the "Duke" police helicopter. Also, the National Guard landed a Blackhawk Helicopter onsite.



● **PARENT'S NIGHT OUT**

The Community Services Department hosted two (2) Parent's Night Out events, held on Friday, April 12, and Friday, December 13, at the Community Center. Community Services Staff provided a safe and welcoming environment where kids could be dropped off and supervised for 2.5 hours, allowing parents to enjoy a night out. The ticketed event, which costs \$5, included dinner, inflatables, organized games, crafts, and more. The events were both very successful and sold out with 90 participants.

● **MOVIES IN THE PARK**

Four Movies in the Park were offered in 2024 at various neighborhood parks throughout the city. The movie schedule was as follows:

- *Lilo and Stitch*: August 16, Costeau Park.
- *Planes*: August 23, El Conejo Park.
- *The Little Mermaid (2023)*: August 30, Santa Vittoria Park.
- *Kung Fu Panda 4*: September 6, Beckenham Park.

The events were well attended with approximately 200 attendees per movie. Staff also had crafts and giveaways for attendees. Each movie was themed and had an activity tied to the theme.



● CONCERTS IN THE PARK

Five (5) Concerts in the Park were offered in 2024. Each concert was held at the Laguna Hills Community Center and Sports Complex, with the exception of August 31. There was a wide variety of music for all tastes including:

- Paperback Writer: The Beatles Experience: July 19
- Stone Soul: July 26
- Family Style: August 2
- Yachty by Nature: August 9
- *Symphony on the Go!*: August 31 (Cabot Park)

Staff estimates that 300-500 people attended each concert.



● HERITAGE DAY

The Third Annual Heritage Day Fall Festival took place on Saturday, September 28 from 12:00 pm – 6:00 pm. There were several exhibits to visit including Moulton Museum Historical Display, a blacksmith, sheep-shearing, and a variety of historical reenactors. The stage hosted a variety of entertainment and educational offerings including Sean Oliu and the Coastline Cowboys, members from the Ramona Pageant, and members of various Native American tribes from around the area. The event also hosted carnival games, bounces houses, a petting zoo, train rides, a magician, crafts, as well as food vendors, and a beer and wine garden. An estimated 2,600 people were in attendance throughout the day.



● ROOTED VOLUNTEER CAMPAIGN AND ENVIRONMENTAL EVENTS

The City hosted four (4) Rooted Volunteer Campaign events in calendar year 2024. March 26 was landscaping improvements at Clarington Park, April 27 was a tree-planting event at Santa Vittoria Park, June 8 was beautification at Christina Court, and October 12 was planting at Beckenham Park. In addition to these Rooted events, the City hosted a shredding event on June 8 and a compost giveaway event on November 9.



● HOLIDAY EVENT SERIES

The City hosted five (5) different holiday events this year, as described below.

- The Tree Lighting Ceremony was held on Friday, **December 6**, at the Community Center Plaza and Parking Lot. The event featured a winter wonderland with a snow play area for attendees to enjoy. Santa Claus made a grand entrance on OCFA Engine 222 and participated in the Tree Lighting Ceremony before posing for photos inside the giant walk-through Holiday Ornament. Attendees were treated to festive tunes from carolers and ambient holiday music, adding to the spirited atmosphere. A variety of crafts were available, including coloring sheets, make your own "reindeer food," and cookie decorating. The Laguna Hills Chamber of Commerce provided cookies and other desserts, while Starbucks coffee was served at the City of Laguna Hills Information Booth. Additionally, Laguna Hills Police Services offered hot chocolate during their "Cocoa with a Cop" outreach. The event was well-attended with an estimated 400 participants.



- The City of Laguna Hills and Christ Community Church collaborated on a Holiday Gift Giveaway event held on Sunday, **December 8**, in the Community Center Heritage Room. In the weeks leading up to the event, the public generously donated gifts, and 82 local families



registered, with a total of 162 children signed up to receive gifts. On the day of the event, Christ Community Church joined forces with the City of Laguna Hills to offer a variety of activities, including photos with Santa, a dessert potluck, and the support of over 70 volunteers. The celebration was further enhanced by carolers and festive centerpieces. After the event, leftover toys were donated to Operation Santa Claus, a year-round program that provides new gifts and toys to children in foster care in Orange County.

- On Saturday, **December 14**, the City of Laguna Hills hosted its annual Breakfast with Santa in the Community Center Heritage Room, which was a sold-out event with 200 attendees and 40 participants on the waitlist. The breakfast, provided by Polly's Pies, featured pancakes, bacon, sausage, eggs, fresh fruit, and more. Children had the opportunity to participate in crafts, while a musician provided ambient music throughout the event. Attendees also had the chance to meet and take photos with Santa.



- Also on Saturday, **December 14**, the Holiday Musical Dance Extravaganza took place in the Community Center Heritage Room. The event was a spectacular showcase featuring various styles of dance and music. The event featured performances from a diverse group of artists, including Ysa Padua (musician), Katelyn Lawson and Garret Shippen (ballroom dancers), Chanel Simpson and Brendan Isais (musicians), Pacific Ballet Conservatory (ballet dancers), Orange County School of the Arts (ballroom dancers), Fred Astaire Dance Studios (event hosts and dance studio), The Space (contemporary/modern dance), Julia Brown and Jake Champion (ballroom dancers), and Sway Ballroom Dance



(dance studio). Attendees were treated to a delicious dinner from Villa Roma, with cookies from Heidelberg Pastry Shop for dessert, along with coffee and other sweets. The event sold out with 167 attendees.

Community Center

General Maintenance and Improvements



Below is a sampling of repairs, maintenance, and routine services associated with the facility:

- Plaza fountain repairs
- New skatepark rules and regulations signs
- Light fixtures cleaned in Community Center lobby
- Indoor plant service
- Elevator service
- Pest control service
- Air conditioning service
- Plumbing and electrical service
- Fire alarm testing
- Security system

Total facility maintenance expenditures are \$103,392 in 2024, compared to \$113,037 in 2023.

Below are some of the facility improvements that were completed at the Community Center in 2024.

- Heritage Room and stairwell carpet replacement
- Heritage Room chair replacement
- Automatic exterior doors for ADA compliance
- Upgraded electrical circuits around the outside of the facility

Outlook for 2025



In addition to the day-to-day operations of the Community Services Department, listed below are some highlights of work efforts that have recently been completed and planned for 2025.

● **RECREATION CLASSES**

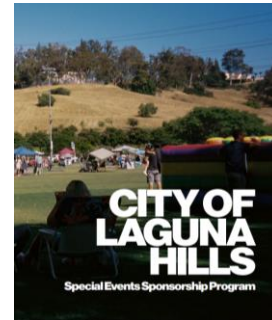
Staff is focusing on bringing new and innovative recreation classes to the Community Center such as kid’s soccer, toddler play and learn classes, and new dance classes.

● **DROP-IN SPORTS MEMBERSHIP**

Staff recently implemented a new check-in system for drop-in sports. With the new annual membership, staff is able to track participation in various drop-in programming.

● **SPONSORSHIP PROGRAM**

The Community Services Department will continue to update and market the sponsorship packet to present to local businesses for opportunities to showcase their business at Community Services events. The Community Services Department hopes to partner with businesses to increase sponsorship revenue and market the city’s local businesses.



● **2025-2027 BIENNIAL BUDGET**

The City of Laguna Hills will begin to plan the 2025-2027 biennial budget in the first part of 2024. Budget considerations for the Community Services Department are personnel, capital equipment and improvements, and operating expenses.

● **COMMUNITY EVENTS**

In addition to the City’s large community events such as the 4th of July and Memorial Day Race, Community Services staff are planning the following community events throughout 2025. Events that occur after June 30, 2025, are subject to the 2025-2027 Biennial Budget Approval.

- Rooted Campaign. The volunteer program to beautify the City with improvement projects such as planting trees and plants and painting projects will occur four (4) times throughout the year.
- Solid Waste & Recycling Community Events. The Community Services Department is planning to host another paper shredding event and a compost give-away event later in the year.
- Daddy Daughter Dinner Dance. The Community Services Department is hosting the annual Daddy Daughter Dinner Dance on Friday, February 21, from 6:30-8:30pm. The event will provide dinner, dancing, a photo booth, and fun entertainment for dads and daughters.

- Spring Event. Community Services staff is planning to continue the spring event, “Hoppin’ Hills”. The event will take place on Saturday, April 12, from 9:00 am – 11:00 am. Hoppin’ Hills will be held outdoors on the Town Green at the Laguna Hills Community Center and Sports Complex. There will be crafts, donuts, coffee, entertainment, an egg scavenger hunt, and more.
- Summer Concert Series. Concerts in the Park will tentatively be held on July 11, July 18, July 25, and August 1. All concerts will be held at the Laguna Hills Community Center and Sports Park from 6:30 pm – 8:30 pm.
- Movies in the Park. Movies in the Park will be held at neighborhood parks throughout the City. Staff is working on a survey to engage residents on the movies they would like to see and at which parks.
- Circle of Friends. Community Services staff is planning on hosting a Circle of Friends Halloween Dance on October 24.
- Holiday Event Series. The Community Services Department will hold the Tree Lighting Ceremony on December 5, Breakfast with Santa on December 13, and other holiday events.

Appendix A

2024 Reservations by Activity and Totals



● COMMUNITY CENTER FACILITY RESERVATIONS

(Heritage Room, Classroom, Art Room)

<u>Activity</u>	<u>Total</u>	<u>Activity</u>	<u>Total</u>
Birthday Party	66	Fairs	3
Piano Recital	52	Baptism	3
Educational Classes	52	Screening Party	0
Wedding Receptions	36	Generic Party	26
HOA Meeting	3	Christmas Party	2
Quinceanera	18	Anniversary	4
High School Banquet	9	Sports/Coach Meeting	7
Board Meeting	25	Concert	4
Graduation Party	15	Public Outreach	5
Dance Recital	1	Play	1
Baby Shower	16	Fundraiser	2
Memorial Reception	11	Religious Ceremony	7
Theater production	1	Other	67

● OUTDOOR FACILITY RESERVATIONS

<u>Facility</u>	<u>Total</u>
Picnic Shelters	47
Gazebo	21
Town Green	7
Neighborhood Parks	10

Appendix B

Types of Classes 2024



● **CONTRACT INSTRUCTOR CLASSES**

- Aikido – Ages 6 and up
- Basics of Skateboarding – Ages 6 – 17
- *Ballroom Dance - Ages 18 and up
- *Line Dance – Ages 5 and up
- *Bizzy Girls Summer Camp – Ages 8 and up
- Youth Beginning Guitar and Ukulele – Ages 6 - 17
- Adult Beginning Guitar and Ukulele – Ages 18 and up
- Belly Dancing (I, II, III) – Ages 18 and up
- *Expressive Landscapes and Florals in Acrylic - Ages 18 and up
- *Gelli Plate Magic: Discover the Art of Monoprinting - Ages 18 and up
- *Roller Skating FUNdamentals
- Clog Dance – Ages 18 and up
- *Sewing Skills – Ages 18 and up
- *Holiday Wreath Workshop – Ages 5 and up
- *Group Fitness – Ages 14 and up
- Gentle Yoga – Ages 18 and up
- Musical Theater Camp – Ages 6 – 12

● **STAFF LED CLASSES**

- Camp Build-A-Fort – Ages 8 - 12
- Adult Softball Leagues – Ages 18 and up
- Youth Open Gym – Ages 17 and younger
- Drop in Sports Memberships - Ages 18 and up
 - Open Gym Basketball
 - Table Tennis
 - Pickleball
- Day Hikes - Ages 18 and up
- Hiking Club - Ages 18 and up
- Excursions - Ages 18 and up
- *Imagine and Invent – Ages 8 and up
- *Youth Creative Writing Camp Ages 10-14
- *Thanks, I Made It (partnership with Laguna Hills Technology Library)
- *Storytime Adventures (partnership with Laguna Hills Technology Library)

*new class/instructor