



Joshua Sweeney
Mayor

Don Caskey
Mayor Pro Tempore

Jared Mathis
Council Member

Erica Pezold
Council Member

Dave Wheeler
Council Member

City of Laguna Hills City Council / Planning Agency

Regular Meeting Agenda
Tuesday, February 11, 2025 - 6:00 PM
(Closed Session at 5:00 p.m. when scheduled)

City Council Chamber
24035 El Toro Road
Laguna Hills, CA 92653

In Person Public Comments: Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber and submit the form to the City Clerk. The Request to Speak form assists the Mayor in ensuring that all persons wishing to address the City Council are recognized and ensures accurate identification of meeting participants in the City Council/Planning Agency Minutes. Completion of the form is voluntary. It is City policy to limit public testimony to up to three minutes per person, as determined by the Mayor, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: Those wishing to make electronic public comments may submit their comments by [email to the City Clerk](#) by 4:00 p.m. on Tuesday, February 11, 2025. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. All comments received by 4:00 p.m. on the date of the meeting will be provided to the City Council and will be provided for public inspection at the meeting. During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all electronic comments received by 4:00 p.m. on Tuesday, February 11, 2025. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, X (formerly Twitter), etc.) will not be accepted.

For questions or assistance, please contact the City Clerk's Office at (949) 707-2635 or via [email](#).

General Business Convening at 6:00 PM

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Invocation: Bishop Scott McKeon of Laguna Hills Ward Church of Jesus Christ of Latter-day Saints

Pledge of Allegiance: Council Member Pezold

Roll Call of City Council Members

1. Presentations and Proclamations

1.1 Appointment of Laguna Hills High School Student Liaison Parsa Kaveh

Recommendation: That Mayor Sweeney present a Certificate of Appointment to Laguna Hills High School Student Liaison Parsa Kaveh.

1.2 Laguna Hills High School Student Liaison Report

Recommendation: That the City Council receive a report from Laguna Hills High School Student Liaison Parsa Kaveh.

1.3 Presentation by the City of Mission Viejo on Homeless Outreach

Recommendation: That the City Council receive an update from Community Services Manager, Andrew Fine, on the City of Mission Viejo's homeless outreach efforts in the City of Laguna Hills.

2. Schedule of Future Events

2.1 Schedule of Future Events

Recommendation: That the Deputy City Clerk announce the upcoming meetings and events.

3. Public Comments

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person as determined by the Mayor and a total time limit of thirty minutes.

4. Consent Calendar

All matters listed under “CONSENT CALENDAR” are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or City staff request specific items be removed from the Consent Calendar.

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for January 28, 2025, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the January 28, 2025, Special Meeting.

4.3 Approval of Minutes for January 28, 2025, Regular Meeting

Recommendation: That the City Council approve the City Council Minutes for the January 28, 2025, Regular Meeting.

4.4 Approval of Minutes for February 4, 2025, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the February 4, 2025, Special Meeting.

4.5 Ratification of February 11, 2025 Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from January 17, 2025, to January 30, 2025, in the amount of \$215,337.89.

4.6 2024 Community Services Department Report

Recommendation: That the City Council receive and file the report.

4.7 Notice of Completion and Final Payment for the Community Center Carpeting Replacement Project, CIP No. 513-B

Recommendation: That the City Council: 1) Certify the completion of and accept the improvements for the subject project; 2) Authorize the Public Works Director to sign the Notice of Completion; 3) Authorize the recording of the Notice of Completion with the County of Orange and to release the faithful performance and payment bonds one year and 35 days, respectively, after the date of recordation of the Notice of Completion contingent upon no claims or liens being filed with the City; and 4) Authorize payment of the final retention 35 days after the date of recordation of the Notice of Completion in the net amount of \$2,481.54, if no liens have been filed.

4.8 Resolution Adopting Caltrans Local Assistance Procedures Manual Chapter 10: Consultant Selection

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills Adopting Caltrans Local Assistance Procedures Manual Chapter 10: Consultant Selection."

Items Removed from the Consent Calendar

5. Planning Agency

The Planning Agency is called to order only if there are items scheduled to be presented to the Planning Agency.

Public Improvement Corporation

Convene Public Improvement Corporation

Roll Call of Public Improvement Corporation Board

Public Improvement Corporation Business Items

1 Election of Public Improvement Corporation Officers

Recommendation: That the Board of Directors adopt a Resolution entitled: "A Resolution of the Laguna Hills Public Improvement Corporation, Laguna Hills, California, Electing Officers for 2025."

2 Approval of the Public Improvement Corporation Minutes for February 27, 2024, Annual Meeting

Recommendation: That the Board of Directors approve the minutes of the February 27, 2024, Annual Meeting.

Public Improvement Corporation Adjournment

6. City Council Public Hearings

7. Administrative Reports

7.1 City Manager

7.2 Finance Director

7.2.1 Flexible Spending Arrangements (FSA) for City Employees

Recommendation: That the City Council discuss and provide direction regarding City-funded healthcare flexible spending arrangements for City employees.

7.3 City Clerk

7.3.1 Introduction and First Reading of an Ordinance Relating to the Unlawful Use of the Official City Seal

Recommendation: That the City Council introduce for first reading, read by title only, and waive further reading of an Ordinance entitled: "An Ordinance of the City of Laguna Hills, California, Amending and Restating Chapter 1-12 (Official City Seal) of Title 1 (General Provisions) of the Laguna Hills Municipal Code and Adding New Section 1-12.020 (Unlawful Use of Official City Seal) Making Unauthorized Use of the Official City Seal Unlawful."

7.3.2 City Council Representatives to Other Boards, Committees, and Agencies

Recommendation: That the City Council take the following actions:

- 1) Review the City of Laguna Hills City Council Representatives to Other Boards, Committees, and Agencies List, provide directions to staff regarding any necessary changes for appointments to the list, and by motion, approve the City Council Representatives to Other Committees/Agencies List, as revised by the City Council; and
- 2) Approve and direct the City Clerk to prepare and post an updated FPPC Disclosure Form 806 to reflect all paid city representative appointments to outside agency boards, committees, and/or commissions in accordance with state law.

8. Matters Agendized and Presented by City Council Members

8.1 Mayor Sweeney

8.1.1 Membership in the United States Conference of Mayors

Recommendation: Mayor Sweeney recommends that the City Council direct staff to submit an application for membership in the United States Conference of Mayors.

8.2 Council Members Mathis and Pezold

8.2.1 Discussion on SCAQMD Proposed Amended Rules 1111 and 1121

Recommendation: Council Member Mathis and Council Member Pezold recommend that the City Council review and discuss the South Coast Air Quality Management District's (SCAQMD) Proposed Amended Rules 1111 and 1121, and, if deemed appropriate, direct staff to draft a resolution or comment letter expressing opposition.

9. City Council Member Committee Reports

9.1 Committee Assignment Reports

Recommendation: That the City Council receive reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. City Council Member Comments

Adjournment

The next Regular Meeting of the City Council/Planning Agency will be February 25, 2025, at 6:00p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by February 6, 2025, at 5:00p.m.



Jennifer Lee, CMC, City Clerk

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707 2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website at: <https://www.lagunahillsca.gov/supplementalagenda> and at the respective public meeting.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.