



Joshua Sweeney
Mayor

Don Caskey
Mayor Pro Tempore

Jared Mathis
Council Member

Erica Pezold
Council Member

Dave Wheeler
Council Member

City of Laguna Hills City Council / Planning Agency

Regular Meeting Agenda
Tuesday, April 8, 2025 - 6:00 PM
(Closed Session at 5:00 p.m. when scheduled)

City Council Chamber
24035 El Toro Road
Laguna Hills, CA 92653

In Person Public Comments: Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber and submit the form to the City Clerk. The Request to Speak form assists the Mayor in ensuring that all persons wishing to address the City Council are recognized and ensures accurate identification of meeting participants in the City Council/Planning Agency Minutes. Completion of the form is voluntary. It is City policy to limit public testimony to up to three minutes per person, as determined by the Mayor, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: Those wishing to make electronic public comments may submit their comments by [email to the City Clerk](#) by 4:00 p.m. on Tuesday, April 8, 2025. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. All comments received by 4:00 p.m. on the date of the meeting will be provided to the City Council and will be provided for public inspection at the meeting. During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all electronic comments received by 4:00 p.m. on Tuesday, April 8, 2025. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, X (formerly Twitter), etc.) will not be accepted.

For questions or assistance, please contact the City Clerk's Office at (949) 707-2635 or via [email](#).

General Business Convening at 6:00 PM

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Invocation: Rabbi Dennis Linson of Temple Judea of Laguna Woods

Pledge of Allegiance: Council Member Pezold

Roll Call of City Council Members

1. Presentations and Proclamations

1.1 Laguna Hills High School Student Liaison Report

Recommendation: That the City Council receive a report from Laguna Hills High School Student Liaison Parsa Kaveh.

1.2 Certificates of Recognition for Outgoing Parks and Recreation Commissioner Sanjay Mathur and Outgoing Traffic Commissioner Manuel Hernandez

Recommendation: That Mayor Sweeney present Certificates of Recognition to Sanjay Mathur and Manuel Hernandez recognizing their service to the City.

1.3 Oaths of Office and Certificates of Appointment for Two Parks and Recreation Commissioners and Three Traffic Commissioners

Recommendation: That Mayor Sweeney administer the ceremonial Oaths of Office and present Certificates of Appointment to Parks and Recreation Commissioners Harry Huggins and Patricia Thee and Traffic Commissioners Michael Caputo, Mark Jones, and Mark Schaff.

2. Schedule of Future Events

2.1 Schedule of Future Events

Recommendation: That the Deputy City Clerk announce the upcoming meetings and events.

3. Public Comments

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person as determined by the Mayor and a total time limit of thirty minutes.

4. Consent Calendar

All matters listed under “CONSENT CALENDAR” are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or City staff request specific items be removed from the Consent Calendar.

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for March 25, 2025, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the March 25, 2025, Special Meeting.

4.3 Approval of Minutes for March 25, 2025, Regular Meeting

Recommendation: That the City Council approve the City Council Minutes for the March 25, 2025, Regular Meeting.

4.4 Ratification of April 8, 2025 Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from March 14, 2025, to March 27, 2025, in the amount of \$1,395,568.80.

4.5 Initiation of the 2025 Weed Abatement Program

Recommendation: That the City Council adopt a Resolution entitled: “A Resolution of the City Council of the City of Laguna Hills, California, Declaring Weeds and Rubbish on Specified Private Property to be a Public Nuisance, Commencing Public Proceedings, and setting a Public Hearing for May 13, 2025.”

4.6 Resolution Updating City Council Policy 102 - Procedure for Order of Authority

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Updating City Council Policy No. 102 Regarding a Procedure for Order of Authority."

4.7 Support for Assembly Bills 3, 423, 424, 425, and 492, and Senate Bill 329

Recommendation: That the City Council authorize the Mayor to send a letters of support for Assembly Bills 3, 423, 424, 425, and 492, as well as Senate Bill 329, which seek to strengthen oversight, licensing, and regulatory enforcement of

alcohol and drug recovery or treatment facilities to ensure the safety and well-being of individuals in recovery and the communities in which these facilities operate.

Items Removed from the Consent Calendar

5. Planning Agency

The Planning Agency is called to order only if there are items scheduled to be presented to the Planning Agency.

6. City Council Public Hearings

6.1 Approval of User Fee Study and Adoption of Comprehensive Fee Schedule

Recommendation: That the City Council:

- 1) Conduct a public hearing; and
- 2) Adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Establishing and Adopting Updated Development Processing Fees and Other City Rates, Charges, and User Fees for Various Governmental Services and Finding that the Action is Statutorily Exempt from the California Environmental Quality Act (CEQA) Per Section 15273 of the CEQA Guidelines and Public Resources Code Section 21080(b)(8)."

7. Administrative Reports

7.1 City Manager

7.1.1 Proposed Lease Agreement for Serenity Escrow, Inc. at 24031 El Toro Road, Suite 300, Laguna Hills, CA

Recommendation: That the City Council discuss and provide direction to staff. If the direction is to proceed with leasing the office, staff recommends authorizing the City Manager to negotiate the final terms of the lease agreement and to execute the lease agreement.

8. Matters Agendized and Presented by City Council Members

9. City Council Member Committee Reports

9.1 Committee Assignment Report

Recommendation: That the City Council receive reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. City Council Member Comments

Adjournment

The next Regular Meeting of the City Council/Planning Agency will be April 22, 2025, at 6:00p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by April 4, 2025, at 5:00p.m.



Jennifer Lee, CMC, City Clerk

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707 2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website at: <https://www.lagunahillsca.gov/supplementalagenda> and at the respective public meeting.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.