



Joshua Sweeney
Mayor

Don Caskey
Mayor Pro Tempore

Jared Mathis
Council Member

Erica Pezold
Council Member

Dave Wheeler
Council Member

City of Laguna Hills City Council / Planning Agency

Regular Meeting Agenda
Tuesday, May 13, 2025 - 6:00 PM
(Closed Session at 5:00 p.m. when scheduled)

City Council Chamber
24035 El Toro Road
Laguna Hills, CA 92653

In Person Public Comments: Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber and submit the form to the City Clerk. The Request to Speak form assists the Mayor in ensuring that all persons wishing to address the City Council are recognized and ensures accurate identification of meeting participants in the City Council/Planning Agency Minutes. Completion of the form is voluntary. It is City policy to limit public testimony to up to three minutes per person, as determined by the Mayor, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: Those wishing to make electronic public comments may submit their comments by [email to the City Clerk](#) by 4:00 p.m. on Tuesday, May 13, 2025. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. All comments received by 4:00 p.m. on the date of the meeting will be provided to the City Council and will be provided for public inspection at the meeting. During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all electronic comments received by 4:00 p.m. on Tuesday, May 13, 2025. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, X (formerly Twitter), etc.) will not be accepted.

For questions or assistance, please contact the City Clerk's Office at (949) 707-2635 or via [email](#).

Closed Session - Convening at 5:00 PM

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Roll Call of City Council Members

Announcement of Closed Session Item(s)

The City Council will convene into Closed Session, in the City Council Conference Room, City Hall, Laguna Hills Civic Center, to consider the following matter(s):

A. Conference with Labor Negotiators

Pursuant to California Government Code Section 54957.6(a)

City Designated Representative: Eric Hendrickson, Finance Director

Employee Organization: Laguna Hills City Employee Association,
City Employee Organization

B. Conference with Legal Counsel - Anticipated Litigation

Pursuant to California Government Code Section 54956.9

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of
Government Code Section 54956.9: (1 potential case).

Public Comments

Members of the public may address the City Council only on closed session items listed on this Agenda. Public Comments are limited to three minutes per person, as determined by the Mayor, and a total time limit of thirty minutes.

Adjourn to City Council Conference Room or City Council Chamber

Convene into Closed Session

The City Council will convene into Closed Session to consider the matter(s) listed above.

Reconvene to City Council Chamber

Recess

General Business Convening at 6:00 PM

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Invocation

Pledge of Allegiance: Mayor Pro Tempore Caskey

Roll Call of City Council Members

Closed Session Report

City Attorney to announce whether any reportable action was taken on any matters considered during Closed Session.

1. Presentations and Proclamations

1.1 Laguna Hills High School Student Liaison Report

Recommendation: That the City Council receive a report from Laguna Hills High School Student Liaison Parsa Kaveh.

1.2 Certificate of Recognition for Laguna Hills High School Student Liaison Parsa Kaveh and Alternate Student Liaison Forrest Frey

Recommendation: That Mayor Sweeney present Certificates of Recognitions to Parsa Kaveh and Forrest Frey recognizing their service as a Laguna Hills High School Student Liaisons.

1.3 Proclamation for Jewish American Heritage Month

Recommendation: That Mayor Sweeney present a Proclamation to Tal Fox, Director of Community Engagement, Jewish Community Action Network, declaring May 2025 as Jewish American Heritage Month.

1.4 Proclamation for Drowning Prevention Awareness

Recommendation: That the City Council issue a proclamation encouraging participation in the "Always Watch the Water" and "Never Swim Alone" campaigns by highlighting May through August as a "Drowning Prevention Awareness" period and present the proclamation to Michael Summers, Division Chief, Orange County Fire Authority.

1.5 Proclamation for Wildfire Awareness & Prevention Season

Recommendation: That the City Council issue a proclamation declaring mid-summer to early-autumn 2025 as "Wildfire Awareness and Prevention Season" and that Mayor Sweeney present a proclamation to Michael Summers, Division Chief, Orange County Fire Authority.

2. Schedule of Future Events

2.1 Schedule of Future Events

Recommendation: That the Deputy City Clerk announce the upcoming meetings and events.

3. Public Comments

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, as determined by the Mayor, and a total time limit of thirty minutes.

4. Consent Calendar

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or City staff request specific items be removed from the Consent Calendar.

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for April 22, 2025, 430pm Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the April 22, 2025, 430pm Special Meeting.

4.3 Approval of Minutes for April 22, 2025, Regular Meeting

Recommendation: That the City Council approve the City Council Minutes for the April 22, 2025, Regular Meeting.

4.4 Approval of Minutes for April 29, 2025, 2pm Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the April 29, 2025, 2pm Special Meeting.

4.5 Ratification of May 13, 2025 Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from April 11, 2025, to May 1, 2025, in the amount of \$2,198,570.06.

4.6 Second Amendment to Waste Disposal Agreement with the County of Orange

Recommendation: That the City Council authorize the City Manager to execute the Second Amendment to the Waste Disposal Agreement (WDA) with the County of Orange, extending the term through June 30, 2026, and incorporating a 2.6% increase in disposal fees, consistent with the existing escalation formula.

4.7 Award of a Professional Services Agreement with RJM Design Group, Inc. for the Paseo de Valencia/Alicia Parkway Reader Board

Recommendation: That the City Council authorize the City Manager to execute the Professional Services Agreement with RJM Design Group, Inc. in the amount of \$58,667.

4.8 Amendment No. 1 to Professional Services Agreement with Hartzog & Crabill, Inc. for On-Call Traffic Engineering, Traffic Signal Operations Support, and Transportation Engineering Consulting Services

Recommendation: That the City Council: 1. Approve proposed Amendment No. 1 to the current Professional Services Agreement with Hartzog & Crabill, Inc. for On-Call Traffic Engineering, Traffic Signal Operations Support, and Transportation Engineering Consulting Services, and 2. Authorize the Mayor to execute the Agreement.

4.9 2025-2027 Fourth of July Celebration Sound and Stage Agreement

Recommendation: That the City Council: 1. Approve the Sound and Stage Agreement between DJE and City of Laguna Hills for the years 2025, 2026, and 2027; and 2. Authorize the Mayor to sign the agreement.

4.10 Periodic Review of Development Agreement (Ordinance No. 2022-1) Between the City of Laguna Hills and MGP Fund X Laguna Hills, LLC: Village at Laguna Hills Mixed-Use Project

Recommendation: That the City Council: 1. Receive and file a report submitted by MGP Fund X Laguna Hills, LLC demonstrating its good faith compliance with the terms and conditions of the Development Agreement; and 2. Find and determine that MGP Fund X Laguna Hills, LLC has complied in good faith with the terms and conditions of the Development Agreement for the calendar years of 2022 through 2024.

4.11 Amendment No. 1 to the 2016 License and Services Agreement with Tyler Technologies, Inc.

Recommendation: That the City Council: 1. Approve the use of \$48,440 in unencumbered FY 2024-2025 funds in the Information Technology budget for the first year cost of the cloud-based Enterprise Permitting and Licensing (EP&L software), and 2. Authorize the City Manager to execute Amendment No. 1 to the 2016 License and Services Agreement with Tyler Technologies, Inc.

Items Removed from the Consent Calendar

5. Planning Agency

The Planning Agency is called to order only if there are items scheduled to be presented to the Planning Agency.

6. City Council Public Hearings

6.1 Public Hearing on 2025 Weed, Rubbish, and Refuse Abatement

Recommendation: That the City Council:

1. Conduct a public hearing, receive and consider all objections; and
2. Adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, issuing an abatement order and authorizing the Public Works Director to commence enforcing weed, rubbish, and refuse abatement against specified parcels of land."

7. Administrative Reports

7.1 City Manager

7.1.1 Consideration of Actions Related to City Council Office Relocation and Use of Suite 255

Recommendation: That the City Council:

1. Motion to reconsider relocation of the City Council office from Suite 300 to Suite 255;
2. Terminate the License Agreement with the Laguna Hills Chamber of Commerce for Suite 255, with a 30-day termination effective June 12, 2025;

3. Approve a new 5-year lease with Kapri, Inc. for Suite 255; and
4. Provide direction to staff regarding a preferred alternative location for the City Council office.

7.2 Assistant City Manager

7.2.1 City Council Chamber Audio/Visual Upgrades

Recommendation: That the City Council discuss and provide direction to City staff.

8. Matters Agendized and Presented by City Council Members

8.1 Consideration of Proposed City Council Policies titled: 1. Annual Joint Meeting of City Council and Appointed Commissions Policy; 2. Charge and Establishment of a Beautification Commission; 3. Unauthorized Communication Regarding Potential Litigation; and 4. Community Events Policy.

Recommendation: Council Member Mathis and Mayor Pro Tempore Caskey recommend that the City Council direct staff to prepare the policies and agendize for final approval at the May 27, 2025 meeting.

9. City Council Member Committee Reports

9.1 Committee Assignment Report

Recommendation: That the City Council receive reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. City Council Member Comments

Adjournment

The next Regular Meeting of the City Council/Planning Agency will be May 27, 2025, at 6:00p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by May 9, 2025, at 6:00p.m.



Jennifer Lee, CMC, City Clerk

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707 2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website at: <https://www.lagunahillsca.gov/supplementalagenda> and at the respective public meeting.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.