



Joshua Sweeney
Mayor

Don Caskey
Mayor Pro Tempore

Jared Mathis
Council Member

Erica Pezold
Council Member

Dave Wheeler
Council Member

City of Laguna Hills City Council / Planning Agency

Regular Meeting Agenda
Tuesday, June 10, 2025 - 6:00 PM
(Closed Session at 5:00 p.m. when scheduled)

City Council Chamber
24035 El Toro Road
Laguna Hills, CA 92653

In Person Public Comments: Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber and submit the form to the City Clerk. The Request to Speak form assists the Mayor in ensuring that all persons wishing to address the City Council are recognized and ensures accurate identification of meeting participants in the City Council/Planning Agency Minutes. Completion of the form is voluntary. It is City policy to limit public testimony to up to three minutes per person, as determined by the Mayor, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: Those wishing to make electronic public comments may submit their comments by [email to the City Clerk](#) no later than 2 hours prior to the meeting on Tuesday, June 10, 2025. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. All comments received by the deadline on the date of the meeting will be provided to the City Council and will be provided for public inspection at the meeting. During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all electronic comments received by the deadline on Tuesday, June 10, 2025. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, X (formerly Twitter), etc.) will not be accepted.

For questions or assistance, please contact the City Clerk's Office at (949) 707-2635 or via [email](#).

Closed Session - Convening at 5:00 PM

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Roll Call of City Council Members

Announcement of Closed Session Item(s)

The City Council will convene into Closed Session, in the City Council Conference Room, City Hall, Laguna Hills Civic Center, to consider the following matter(s):

A. Conference with Labor Negotiators

Pursuant to California Government Code Section 54957.6(a)

City Designated Representative: Eric Hendrickson, Finance Director

Employee Organization: Laguna Hills City Employee Association,
City Employee Organization

B. Public Employee Performance Evaluation

Pursuant to California Government Code Section 54957(b)(1)

Public Employee Title: City Manager - Performance Review

Public Comments

Members of the public may address the City Council only on closed session items listed on this Agenda. Public Comments are limited to three minutes per person, as determined by the Mayor, and a total time limit of thirty minutes.

Adjourn to City Council Conference Room or City Council Chamber

Convene into Closed Session

The City Council will convene into Closed Session to consider the matter(s) listed above.

Reconvene to City Council Chamber

Recess

General Business Convening at 6:00 PM

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Invocation

Pledge of Allegiance: Council Member Pezold

Roll Call of City Council Members

Closed Session Report

1. Presentations and Proclamations

2. Schedule of Future Events

2.1 Schedule of Future Events

Recommendation: That the Deputy City Clerk announce the upcoming meetings and events.

3. Public Comments

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, as determined by the Mayor, and a total time limit of thirty minutes.

4. Consent Calendar

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or City staff request specific items be removed from the Consent Calendar.

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for May 27, 2025, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the May 27, 2025, Special Meeting.

4.3 Approval of Minutes for May 27, 2025, Regular Meeting

Recommendation: That the City Council approve the City Council Minutes for the May 27, 2025, Regular Meeting.

4.4 Ratification of June 10, 2025 Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from May 16, 2025, to May 29, 2025, in the amount of \$630,542.72.

4.5 Second Reading and Adoption of Introduced Ordinance Establishing a Speed Limit of 30 MPH for Del Lago Drive between Lake Forest Drive and La Cadena Drive

Recommendation: That the City Council adopt an Ordinance entitled: "An Ordinance of the City Council of the City of Laguna Hills, California, Amending Section 11-20.010 of the Laguna Hills Municipal Code Establishing a Speed Limit of 30 MPH for Del Lago Drive between Lake Forest Drive and La Cadena Drive."

4.6 Appropriations Limit for Fiscal Year 2025/2026

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Establishing the Appropriations Limit (Gann Limit) for the City of Laguna Hills for Fiscal Year 2025/2026."

4.7 Award of Public Works Construction Contract for the Street Name Signs Project, CIP 113

Recommendation: That the City Council: 1. Award the Public Works Construction Contract for the Street Name Signs Project, CIP 113 (changed from CIP 153), to the lowest responsive bidder, Cat Tracking, Inc., in the amount of \$237,325.00; 2. Find that the Project is Categorically Exempt from the California Environmental Quality Act (CEQA), Class 1 Existing Facilities, pursuant to CEQA Guidelines, Section 15301; 3. Reject all other construction bids; and 4. Authorize the City Manager to sign the Public Works Construction Contract with Cat Tracking, Inc.

4.8 Award of Professional Services Agreement to AGA Engineers, Inc. for Regional Traffic Signal Synchronization Program for Paseo De Valencia – Moulton Parkway Confluence Bypass Corridor Project, CIP 168-L

Recommendation: That the City Council: 1. Award a Professional Services Agreement to AGA Engineers, Inc. for Regional Traffic Signal Synchronization Program for Paseo De Valencia – Moulton Parkway Confluence Bypass Corridor Project, and 2. Authorize the City Manager to execute the Agreement.

4.9 Renewed Measure M (M2) Compliance Reporting to the Orange County Transportation Authority (OCTA)

Recommendation: That the City Council: 1. Approve the Measure M (M2) Compliance Submittal to OCTA including, but not limited, to the Seven-Year Capital Improvement Program; and 2. Adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, Concerning the Status and Update of the Circulation Element, and Mitigation Fee Program for the Measure M (M2) Program."

Items Removed from the Consent Calendar

5. Planning Agency

5.1 Roll Call of Planning Agency Members

5.2 Public Comments

5.3 Approval of Minutes

5.4 Administrative Reports

5.4.1 Capital Improvement Program General Plan Conformity Report

Recommendation: That the Planning Agency adopt a Resolution entitled: "A Resolution of the Planning Agency of the City of Laguna Hills, California, finding that the proposed 2025/2026 Fiscal Year Capital Improvement Program conforms with the General Plan of the City of Laguna Hills pursuant to California Government Code Section 65401."

5.5 Planning Agency Public Hearings

5.5.1 Conditional Use Permit (CUP) No. USE-0188-2024, a request by Property Owner Rahim Tofigh for Approval of a Proposed Roof Deck on a Detached Rear Yard Accessory Dwelling Unit Located at 25961 Glen Canyon Drive

Recommendation: That the Planning Agency:

1. Conduct a public hearing;
2. Find and determine that the proposed project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to

Section 15303 (Class 3, New Construction or Conversion of Small Structures); and

3. Adopt a Resolution entitled: “A Resolution of the Planning Agency of the City of Laguna Hills, California, Approving Conditional Use Permit (CUP) No. USE-0188-2024, a Request by Property Owner Rahim Tofigh for Approval of a Roof Deck on a Detached Rear Yard Accessory Dwelling Unit Located at 25961 Glen Canyon Drive, Including an Exemption from the California Environmental Quality Act (CEQA) per CEQA Guidelines Article 19 Section 15303 (Class 3, New Construction or Conversion of Small Structures).”

5.6 Planning Agency Adjournment

6. City Council Public Hearings

6.1 Adoption of Solid Waste Collection and Recycling Rate Adjustments for Residential and Commercial Collection Services

Recommendation: That the City Council:

1. Receive staff presentation and report, and receive City Clerk report on written property owner protests;
2. Ask questions of staff;
3. Open the public hearing;
4. Receive public testimony;
5. Close the public hearing; and
6. If less than 6,634 written protests were received by the City, by motion, approve the rate adjustments in the approved Contract for the Collection, Transportation and Disposal of Municipal Solid Waste and for the Collection and Transportation of Recyclable Materials to Processors for Diversion between the City of Laguna Hills and CR&R Incorporated.

7. Administrative Reports

7.1 City Manager

7.1.1 First Reading and Introduction of an Ordinance adopting the Local Responsibility Area Fire Hazard Severity Zones Map as Required by California Government Code Section 51179

Recommendation: That the City Council

1. Receive staff presentation and report;

2. Introduce for first reading, read by title only, and waive further reading of an Ordinance entitled: "An Ordinance of the City Council of the City of Laguna Hills adding Chapter 10-84 to the Laguna Hills Municipal Code Adopting the Local Responsibility Area Fire Hazard Severity Zones Map as Designated by the California Department of Forestry and Fire Protection;" and
3. Direct staff to place the Ordinance on the June 24, 2025, meeting agenda for a Public Hearing and second reading, and to publish the hearing notice.

7.2 Finance Director

7.2.1 Budget Adoption for Fiscal Years 2025/2026 & 2026/2027

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, adopting the operating budget, capital improvement program and other appropriations for the City of Laguna Hills for the 2025-2026 & 2026-2027 fiscal years."

7.3 City Manager

7.3.1 Approval of Fiscal Year 2025–26 Agreement with the County of Orange for the Provision of Law Enforcement Services

Recommendation: That the City Council approve the agreement with the County of Orange for the provision of law enforcement services for fiscal year 2025–26 and authorize the Mayor to execute the contract on behalf of the City.

7.4 Chief of Police Services

7.4.1 Public Safety Update

Recommendation: That the City Council receive an update on public safety activities, including updates on crime statistics.

8. Matters Agendized and Presented by City Council Members

9. City Council Member Committee Reports

9.1 Committee Assignment Report

Recommendation: That the City Council receive reports from City Council Members on the City Council Committee Assignments Listed in the staff report.

10. City Council Member Comments

Adjournment

The next Regular Meeting of the City Council/Planning Agency will be June 24, 2025, at 6:00p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by June 6, 2025, at 5:00p.m.



Jennifer Lee, CMC, City Clerk

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707 2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website at: <https://www.lagunahillsca.gov/supplementalagenda> and at the respective public meeting.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.