



Marc Trocchio
Chair

Michael Zozaya
Vice Chair

Chris Bieber
Commissioner

Harry Huggins
Commissioner

Patricia Thee
Commissioner

City of Laguna Hills Parks & Recreation Commission

Regular Meeting Agenda
Wednesday, August 6, 2025 - 6:00 PM

City Council Chamber
24035 El Toro Road
Laguna Hills, CA 92653

Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Parks and Recreation Commission.

Members of the public wishing to address the Parks and Recreation Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, as determined by the Chair, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Parks and Recreation Commission is prohibited by law from discussing or taking any action on that item.

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Pledge of Allegiance

Roll Call of Commissioner Members

1. Public Comments

This is the time to address the Parks and Recreation Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person as determined by the Chair and a total time limit of thirty minutes.

2. Minutes Approval

2.1 Approval of Minutes for February 5, 2025, Regular Meeting

Recommendation: That the Parks and Recreation Commission approve the minutes for the February 5, 2025 Regular Meeting.

2.2 Approval of Minutes for April 29, 2025, Special Meeting

Recommendation: That the Parks and Recreation Commission approve the minutes for the April 29, 2025 Special Meeting.

2.3 Approval of Minutes for May 28, 2025, Special Meeting

Recommendation: That the Parks and Recreation Commission approve the minutes for the May 28, 2025 Special Meeting.

3. Presentations

4. Administrative Reports

4.1 2025 Memorial Day Half Marathon, 5K, and 10K Honoring USMC Team Darkhorse Post-Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

4.2 2025 4th of July Celebration Post-Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

4.3 Summer Kick-Off Post-Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

5. Informational Items

5.1 2025 Mid-Summer Event Update

Recommendation: That the Parks and Recreation Commission receive a verbal report with updates regarding summer events, including Concerts in the Park, Popsicles in the Park, and the Block Party Bucks program.


6. Commissioner Comments

Adjournment

The next Regular Meeting of the Parks & Recreation Commission will be October 1, 2025, at 6:00 p.m. in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California .

CERTIFICATION

I, Holland Gannon, Community Services Director of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by August 1, at 5:00 p.m.



Holland Gannon, Community Services Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Director of Community Services at (949) 707-2680. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure access.

Materials related to an item on this Agenda submitted to the Commission after distribution of the Agenda packet are available for public inspection in the Community Center at 25555 Alicia Parkway, Laguna Hills, California, during normal business hours.

**City of Laguna Hills
Parks & Recreation Commission
Regular Meeting
Minutes
Wednesday, February 5, 2025**

Call to Order

The meeting was called to order at 6:01 p.m. by Chair Bieber.

Pledge of Allegiance

Roll Call of Commissioner Members

1. Election of Chair

A motion to appoint Commissioner Trocchio as Chair was moved by Chair Bieber, seconded by Commissioner Mathur.

Result:

Yes 5, No 0, Abstained 0

Ayes: Chair Bieber, Vice Chair Trocchio, Commissioner Mathur,
Commissioner Thee, Commissioner Zozaya

Nays: None

Abstain: None

2. Election of Vice Chair

A motion to appoint Commissioner Zozaya as Vice Chair was moved by Chair Bieber, seconded by Commissioner Mathur.

Result:

Yes 5, No 0, Abstained 0

Ayes: Chair Bieber, Vice Chair Trocchio, Commissioner Mathur,
Commissioner Thee, Commissioner Zozaya

Nays: None

Abstain: None

3. Public Comments

The following individual(s) provided public comments on non-agendized items:

Aryn Sieber, representing U.S. Junior Pickleball Foundation, provided public comments expressing interest in working with the City to provide lessons, start a youth pickleball league, and host tournaments for pickleball in Laguna Hills.

Elizabeth Stolarski, a Laguna Hills resident, provided comments regarding a particular curb on Aliso Hills Drive that is believed to be dangerous for those crossing.

Staff informed Mrs. Stolarski that they would forward her complaint to the Public Works department.

4. Minutes Approval

4.1 Approval of Minutes for December 4, 2024, Regular Meeting

Recommendation: That the Parks and Recreation Commission approve the minutes for the December 4, 2024, Regular Meeting.

A motion to approve the Minutes for the December 4, 2024, Regular Meeting was moved by Commissioner Bieber, seconded by Vice Chair Zozaya.

Result:

Yes 5, No 0, Abstained 0

Ayes: Chair Trocchio, Vice Chair Zozaya, Commissioner Bieber,
Commissioner Mathur, Commissioner Thee

Nays: None

Abstain: None

5. Presentations

6. Administrative Reports

6.1 Costeau Park Baseball Field Improvement for T-Ball

Recommendation: That the Parks and Recreation Commission provide a recommendation on the establishment of an infield at the existing backstop area at Costeau Park for T-Ball play as described in this staff report.

Deputy City Manager/Community Services Director Reynolds provided a report.

Members of the 24/25 Laguna Hills Little League Board of Directors Dan Mandel, Fundraising Lead/CIO, and Chis Healy, Safety Officer, spoke in support of the establishment of an infield at the existing backstop area at Costeau Park for T-Ball play.

A motion to recommend to the City Council to move forward with this project to specifications to be determined based on costs as a way to support LHLL growth and their program was moved by Vice Chair Zozaya, seconded by Chair Trocchio.

Result:

Yes 5, No 0, Abstained 0

Ayes: Chair Trocchio, Vice Chair Zozaya, Commissioner Bieber,
Commissioner Mathur, Commissioner Thee

Nays: None

Abstain: None

6.2 2024 Year-End Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

Community Services Manager Gannon provided a report.

A motion to receive and file the report was moved by Commissioner Bieber, seconded by Chair Trocchio.

Result:

Yes 5, No 0, Abstained 0

Ayes: Chair Trocchio, Vice Chair Zozaya, Commissioner Bieber,
Commissioner Mathur, Commissioner Thee

Nays: None
Abstain: None

7. Informational Items

8. Commissioner Comments

Adjournment

The next Regular Meeting of the Parks & Recreation Commission will be April 2, 2025, at 6:00 p.m. in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

There being no further business before the City Council at this session, Chair Trocchio declared the meeting adjourned at 7:18 p.m.

Holland Gannon, Director of Community Services

ATTEST:

Marc Trocchio, Chair

Approved at meeting of August 6, 2025.

**City of Laguna Hills
Parks & Recreation Commission
Special Meeting
Minutes
Tuesday, April 29, 2025**

Call to Order

The meeting was called to order at 6:00 p.m. by Chair Trocchio.

Pledge of Allegiance

Roll Call of Commissioner Members

Present:

Chair Marc Trocchio
Vice Chair Michael Zozaya
Commissioner Patricia Thee
Commissioner Chris Bieber
Commissioner Harry Huggins

Absent:

1. Public Comments

Members of the public may address the Parks and Recreation Commission only on items listed on the Special Meeting Agenda. Public Comments are limited to three minutes per person as determined by the Chair and a total time limit of twelve minutes for any one subject, and a total time limit of thirty minutes. Clarification questions from the Commission will not count against time limits. Speaker's responses are limited to one minute.

2. Administrative Reports

2.1 2025 Adult Sports Leagues Winter End of Season Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

Recreation Coordinator Aguera provided a report.

A motion to Receive and file the item was moved by Commissioner Thee, seconded by Commissioner Bieber.

Result:

Yes 5, No 0, Abstained 0

Ayes: Chair Trocchio, Vice Chair Zozaya, Commissioner Thee, Commissioner Bieber, Commissioner Huggins

Nays: None

Abstain: None

2.2 2025 Fourth of July Celebration Pre-Event Report

Recommendation: That the Parks and Recreation Commission receive an update on the annual 4th of July Celebration.

Interim Community Services Director Gannon provided a report.

Commissioner Bieber advised staff to look into offsetting costs by charging food trucks or getting a percentage from end-of-day sales.

A motion to Receive and file the item was moved by Vice Chair Zozaya, seconded by Commissioner Thee.

Result:

Yes 5, No 0, Abstained 0

Ayes: Chair Trocchio, Vice Chair Zozaya, Commissioner Thee, Commissioner Bieber, Commissioner Huggins

Nays: None

Abstain: None

2.3 Park Quality Program

Recommendation: That the Parks and Recreation Commission receive an update on the Park Quality Control Program.

Interim Community Services Director Gannon provided a report.

A motion to Receive and file the item was moved by Commissioner Bieber, seconded by Commissioner Huggins.

Result:

Yes 5, No 0, Abstained 0

Ayes: Chair Trocchio, Vice Chair Zozaya, Commissioner Thee, Commissioner Bieber, Commissioner Huggins

Nays: None

Abstain: None

3. Informational Items

3.1 Hoppin' Hills Post-Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

Administrative Assistant Cardenas provided a report.

A motion to Receive and file the item was moved by Commissioner Huggins, seconded by Vice Chair Zozaya.

Result:

Yes 5, No 0, Abstained 0

Ayes: Chair Trocchio, Vice Chair Zozaya, Commissioner Thee, Commissioner Bieber, Commissioner Huggins

Nays: None

Abstain: None

3.2 2025 Memorial Day Half Marathon, 10K, and 5K Honoring USMC Team Darkhorse Pre-Event Report

Recommendation: That the Parks and Recreation Commission receive and file the 2025 Memorial Day Half Marathon, 5K, and 10K pre-event report.

Interim Community Services Director Gannon provided a report.

A motion to Receive and file the item was moved by Vice Chair Zozaya, seconded by Commissioner Huggins.

Result:

Yes 5, No 0, Abstained 0

Ayes: Chair Trocchio, Vice Chair Zozaya, Commissioner Thee, Commissioner Bieber, Commissioner Huggins

Nays: None

Abstain: None

3.3 2025 Daddy Daughter Dinner Dance Post-Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

Interim Community Services Director Gannon provided a report.

A motion to Receive and file the item was moved by Commissioner Bieber, seconded by Commissioner Thee.

Result:

Yes 5, No 0, Abstained 0

Ayes: Chair Trocchio, Vice Chair Zozaya, Commissioner Thee, Commissioner Bieber, Commissioner Huggins

Nays: None

Abstain: None

Adjournment

The next Special Meeting of the Parks & Recreation Commission will be May 28th, 2025, at 6:00 p.m. in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

There being no further business before the Parks and Recreation Commission at this session, Chair Trocchio declared the meeting adjourned at 6:30 p.m.

Holland Gannon, Director of Community Services

ATTEST:

Marc Trocchio, Chair

Approved at meeting of August 6, 2025.

**City of Laguna Hills
Parks & Recreation Commission
Special Meeting
Minutes
Wednesday, May 28, 2025**

Call to Order

The meeting was called to order at 6:01 p.m. by Chair Trocchio.

Pledge of Allegiance

Roll Call of Commissioner Members

Present:

Chair Marc Trocchio
Vice Chair Michael Zozaya
Commissioner Patricia Thee
Commissioner Chris Bieber
Commissioner Harry Huggins

Absent:

1. Public Comments

2. Presentations

2.1 Proposed Conceptual Alternatives for Park Improvements at Cabot, El Conejo, Veeh Ranch, MacKenzie, and San Remo Parks

Recommendation: That 1) the Parks and Recreation Commission receive presentations from RJM Design Group and David Volz Design Landscape Architects, Inc. on the proposed conceptual alternatives (Plans) for Cabot, El Conejo, Veeh Ranch, MacKenzie, and San Remo Parks; and 2) the Parks and Recreation Commission determine the park designs to be taken to City Council at a later date for approval.

The Parks and Recreation Commission gave their feedback concerning each community requested item listed in the presentation for the consideration of the City Council.

Vivian Stapleton, a Laguna Hills resident, provided comments regarding McKenzie Park improvements.

Bob Foisy, a Laguna Hills resident, provided comments regarding San Remo Park improvements.

A motion to recommend to the City Council the low design for each park with additives was moved by Commissioner Bieber, seconded by Vice Chair Zozaya.

Result:

Yes 5, No 0, Abstained 0

Ayes: Chair Trocchio, Vice Chair Zozaya, Commissioner Thee, Commissioner Bieber, Commissioner Huggins

Nays: None

Abstain: None

Adjournment

The next Regular Meeting of the Parks & Recreation Commission will be August 6, 2025, at 6:00 p.m. in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

There being no further business before the Parks and Recreation Commission at this session, Chair Trocchio declared the meeting adjourned at 8:08 p.m.

Holland Gannon, Director of Community Services

ATTEST:

Marc Trocchio, Chair

Approved at meeting of August 6, 2025.



City of Laguna Hills Parks & Recreation Commission Staff Report

Date: August 6, 2025
To: Parks and Recreation Commission
From: Holland Gannon, Community Services Director
Issue: 2025 Memorial Day Half Marathon, 5K, and 10K Honoring USMC Team
Darkhorse Post-Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

Background:

The 26th annual City of Laguna Hills Memorial Day Half Marathon, 5K and 10K, honoring the USMC Dark Horse Battalion took place on Monday, May 26, 2025. Two thousand two hundred and thirteen (2,213) individuals participated in the event. Table 1 below lists the top five cities with the most participants and Table 2 below provides the number of participants per race event.

Table 1: Registration Totals by City

City	Total Registrations
Laguna Hills	166
Mission Viejo	162
Aliso Viejo	143
Irvine	139
Laguna Niguel	99

Table 2: Participation Totals by Race Distance

Event Title	Total Registrations
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5K	878
10K	652
Half Marathon	583
Diaper Dash	38
Kids Run	62

The 2025 event saw changes to the road closures, which were well-received. All major roadways were closed in the direction of the race, which made for a safer and more enjoyable runner experience. This, coupled with the changes to the course from 2024 (which took 10K and half marathon runners off of roadways), were well-received.

At the April 22, 2025 meeting, the City Council approved The Parentis Foundation as the nonprofit partner for the beer garden. As the nonprofit partner, the Parentis Foundation provided volunteers to assist at the beer garden, and received \$500 in beer garden proceeds.

The 2025 Community Expo featured the popular Kid's Run and Diaper Dash, a Mexican food vendor, local businesses, as well as Marines from the 3/5 Battalion and Team Darkhorse. The Grand Marshal of the event was Sargeant Jarrett Kraft. Sargeant Kraft gave an opening speech before the race, as well as spoke onstage at the Community Expo. Beer for the beer garden was from GameCraft Brewing.

The City Council, at its October 24, 2023 meeting, directed City staff to prepare an authorizing resolution for community assistance funding in the amount of \$10,000 per year, removing the pledge formula (originally established by the City Council in 2011) based on number of race registrants for continued funding assistance to the 3rd Battalion, 5th Marines, 1st Division Support Committee ("Team Darkhorse"). A resolution titled "A Resolution of the City Council of the City of Laguna Hills, California, Authorizing Community Assistance Funding for the 3rd Battalion, 5th Marines, 1st Division Support Committee, a California Non-Profit Corporation" will be presented to City Council for approval at the August 26, 2025 meeting.

Fiscal Impact:

A summary of the 2025 race event expenditures and revenue is provided in Table 3 below. Revenues for the race event were budgeted at \$170,000 and expenses at \$205,000 in the City's biennial budget for the 2025 event. Event revenue is \$186,875 and event expenditures are \$221,617.

Table 3: Budget

A) Event Revenue	
Race Registrations	\$ 183,025
Sponsorships	\$ 3,850
Total Revenue	\$ 186,875
B) Event Direct Expenses	
Advertising and Website	\$ 9,673
Awards & Finisher Medals	\$ 8,515
Electrical	\$ 1,535
Event Management Services (permits, Spectrum Sports, etc)	\$ 72,351
Event and Expo Supplies (bibs, radios, etc)	\$ 1,168
The Parentis Foundation	\$ 500
Medical Support	\$ 2,503
Meridian Barricades	\$ 16,594
Police Services	\$ 4,024
Race Services (DJ, Pacing Team, Kids Run)	\$ 6,595
Race Shirts	\$ 19,474
Rentals (Expo, Portable Restrooms, Jumpers, etc)	\$ 26,183
Security	\$ 1,054
Shuttle buses & parking services	\$ 5,210
Traffic Control	\$ 34,915
Trucks & Storage	\$ 191
Water & Food Supplies	\$ 1,131
Team Darkhorse Community Assistance Funding	\$ 10,000
Total Expenses	\$ 221,617
C) Estimated Staff Costs	\$ 21,224
D) Net Event Expenses incl. Estimated Staff Costs	\$ (55,966)
E) Net Event Expenses	\$ (34,741)

Attachments:

None



City of Laguna Hills Parks & Recreation Commission Staff Report

Date: August 6, 2025
To: Parks and Recreation Commission
From: Holland Gannon, Community Services Director
Issue: 2025 4th of July Celebration Post-Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

Background:

The City of Laguna Hills hosted its annual 4th of July celebration at the Laguna Hills Sports Complex on Friday, July 4, 2025. Staff estimates that there were approximately 7,000 attendees.

The event began at 4:00 PM and provided a variety of family-fun entertainment. The celebration featured a variety of activities, games, food, and vendor and information booths throughout the evening. From 4:00 PM to 6:00 PM, there were yard games including corn hole, water balloon tosses, sack races, egg on a spoon obstacle courses, and more. Live music by Anthem Road began at 6:00 PM and went until 8:45 PM. Shortly after, Mayor Sweeney offered a welcome and comments, which led into the National Anthem, sung by a Laguna Hills High School student, Ryah Stefani. The night concluded with a spectacular fireworks show.

The elements for the event are further described below:

Activities/Games: Two (2) inflatable obstacle courses were rented this year, "Adrenaline Rush" and "360 Extreme Obstacle Course". City staff secured three (3) face painters for the event. Additionally, staff hosted PLINKO and gave away prizes such as candy, glow sticks, water bottles, backpacks, patriotic gear, and more.

Additional Entertainment: This year, historical actor Abraham Lincoln attended the event. Mr. Lincoln was very popular and families enjoyed taking pictures and interacting with him. He roamed throughout the event, as well as taking pictures under the gazebo with the flag as a backdrop.

Food: Staff reached out to the non-profit groups that have previously sold food items at the event. Laguna Hills High School Music Boosters and Water Polo Boosters participated in the event and sold the following items:

- LHHS Music Boosters: nachos, churros, popcorn, and candy
- LHHS Water Polo Boosters: shave ice and water

To ensure that there was an adequate amount of food for those in attendance, staff secured seven (7) food vendors for the event. The food vendors in attendance included:

- Balvina’s Mexican Kitchen
- The Family Ice Cream
- Jackie’s Kitchen
- Fried Out
- White Rabbit Food Truck
- Naciente Grill
- SE Food Team (BBQ tent)

Information Booths & Displays: Informational booths at the event included the City of Laguna Hills information booth and 3/5 Support Committee booth. Unfortunately, the 3/5 Marines were unable to attend with static displays. Moulton Niguel Water District was also in attendance with a water truck, providing fresh water to attendees. Custom reusable aluminum cups were provided by CR&R.

Firework Display: At the April 22nd, 2025 City Council meeting, Council members directed staff to approve the Fireworks Display Agreement between Garden State Fireworks and the City of Laguna Hills for 2025, and authorized the City Manager to proceed with the proposed agreement. The show was approximately 20-minutes and cost \$47,000. The firing location for the show was the grass area between the football field and the baseball field on the Laguna Hills High School campus. City staff arranged for cleaning and removing firework debris from the high school property the Monday following the event.

Fiscal Impact:

The budget for the 2025 Fourth of July Celebration was \$108,000. Staff is still collecting invoices, but it is estimated that expenses were approximately \$103,000.

Attachments:

None



City of Laguna Hills Parks & Recreation Commission Staff Report

Date: August 6, 2025
To: Parks and Recreation Commission
From: Jessica Cardenas, Administrative Assistant
Issue: Summer Kick-Off Post-Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

Background:

On Friday, June 13th, from 5pm to 9:30pm, staff held the City's first Summer Kick-Off event on the soccer field of the Community Center. The event included bounce houses, a balloon artist, crafts, backyard games, a food truck, community partner booths, a helicopter flyover, and a movie on the field. OCFA, OCSO, and FALK were all present with a fire truck, police car, and ambulance for kids to interact with and tour. There were also mounted deputies available for photos. The event had an estimated 400 participants. Seventeen (17) booths were present and comprised of contract instructors, local businesses, and local governmental organizations with giveaways and flyers promoting upcoming events and classes.

Fiscal Impact:

Total expenditures to date for this event are \$1,989.

Attachments:

None



**City of Laguna Hills
Parks & Recreation Commission
Staff Report**

Date: August 6, 2025
To: Parks and Recreation Commission
From: Holland Gannon, Community Services Director
Issue: 2025 Mid-Summer Event Update

Recommendation: That the Parks and Recreation Commission receive a verbal report with updates regarding summer events, including Concerts in the Park, Popsicles in the Park, and the Block Party Bucks program.

Background:

Fiscal Impact:

Attachments:

None