

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, December 10, 2019**

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

The meeting was called to order at 7:02 p.m. by Mayor Sedgwick.

PLEDGE OF ALLEGIANCE: COUNCIL MEMBER WHEELER

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Don Sedgwick	Mayor	Present	
Janine Heft	Mayor Pro Tempore	Present	
Dore J. Gilbert, M.D.	Council Member	Present	
Erica Pezold	Council Member	Present	
Dave Wheeler	Council Member	Present	

CITY COUNCIL REORGANIZATION

REMARKS OF OUTGOING MAYOR

Outgoing Mayor Sedgwick expressed his gratitude to the other members of the Council for the support he received the past year, especially recognizing Council Member Gilbert's support, reviewed his experiences, summarized the City's major accomplishments for 2019, and spoke regarding the role of the Council.

ELECTION OF MAYOR

The City Council nominated and elected Janine Heft as Mayor.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Don Sedgwick, Mayor; Janine Heft, Mayor Pro Tempore; Dore J. Gilbert, Council Member; Erica Pezold, Council Member; Dave Wheeler, Council Member

**RECOGNITION OF OUTGOING MAYOR AND RESOLUTION OF COMMENDATION,
DON SEDGWICK, MAYOR****Resolution of Commendation, Don Sedgwick, Mayor**

Recommendation: That the City Council adopt Resolution No. 2019-12-10-1: "A Resolution of the City Council of the City of Laguna Hills, California, commending Don Sedgwick as Mayor" and that the City Council present a Resolution and plaque to Don Sedgwick recognizing his service to the City.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dore J. Gilbert, M.D, Council Member
SECONDER:	Dave Wheeler, Council Member
AYES:	Janine Heft, Mayor; Dore J. Gilbert, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member; Dave Wheeler, Council Member

Mayor Heft presented a Resolution and plaque to Don Sedgwick recognizing his service to the City as Mayor of the City of Laguna Hills.

REMARKS REGARDING MAYOR SEDGWICK'S SERVICE TO THE CITY

Sharon Campbell, on behalf of Assemblyman Bill Brough's Office and Rhonda Reardon, on behalf of Senator Pat Bates thanked Council Member Sedgwick for his services as Mayor.

ELECTION OF MAYOR PRO TEMPORE

The City Council nominated and elected Erica Pezold as Mayor Pro Tempore.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Janine Heft, Mayor; Dore J. Gilbert, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member; Dave Wheeler, Council Member

REMARKS OF NEWLY ELECTED MAYOR

Mayor Heft thanked the Council Members for electing her as Mayor and expressed her goals for the future of the City.

REMARKS REGARDING MAYOR SEDGWICK'S SERVICE TO THE CITY (continued)

The Council Members expressed their appreciation to outgoing Mayor Sedgwick for his service to the City.

RECESS FOR BRIEF RECEPTION

Mayor Heft recessed the meeting at 7:30 p.m.

RECONVENE

Mayor Heft reconvened the meeting at 7:49p.m. All Council Members were present.

1. PRESENTATIONS AND PROCLAMATIONS**1.1 Laguna Hills High School Student Liaison**

Recommendation: The City Council received an oral report from Laguna Hills High School Student Liaison Kira Presley.

Council Member Wheeler asked Student Liaison Presley to find a club or student body group to take on the task of maintaining the LH symbol on the hillside.

2. PUBLIC COMMENTS

Paula Margeson, Executive Director for Dayle McIntosh Center, expressed her concerns regarding accessibility at City Hall and asked that the City install an electric door opener on the entrance doors.

3. CONSENT CALENDAR

Motion to approve the Consent Calendar.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dore J. Gilbert, M.D. Council Member
SECONDER:	Don Sedgwick, Council Member
AYES:	Janine Heft, Mayor; Erica Pezold, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Don Sedgwick, Council Member; Dave Wheeler, Council Member

3.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the

public agenda shall be determined to have been read by title and further reading waived.

3.2 Approval of Minutes for November 26, 2019, Regular Meeting

Recommendation: That the City Council approve the Minutes for the November 26, 2019, Regular Meeting.

3.3 Approval of Warrant Register for December 10, 2019, City Council Meeting

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from November 15, 2019, to November 27, 2019, in the amount of \$648,934.37.

3.4 Proposed Office Lease for Suite 220 with Donald C. Lewellen, an Individual, for 24031 El Toro Road, Suite 220, Laguna Hills, California

Recommendation: That the City Council approve an office lease with Donald C. Lewellen, an individual, for 24031 El Toro Road, Suite 220, Laguna Hills, California, and authorize the City Manager to execute the Lease.

3.5 Affirmation of Appointments List for City Boards, Commissions, and Committees

Recommendation: That the City Council affirm the Local Appointments List and direct that it be posted on the City's web site, at City Hall and in the Laguna Hills Branch Technology Library in accordance with Government Code Section 54972, the Maddy Act.

3.6 2020 City Council Meeting Schedule

Recommendation: That the City Council adopt the proposed calendar for 2020.

3.7 Progress Payment No. 1, for Citywide Pavement Rehabilitation Project, CIP No. 101-K

Recommendation: That the City Council approve Progress Payment No. 1, in the net amount of \$368,882.53, to R.J. Noble Company for the Citywide Pavement Rehabilitation Project, CIP No. 101-K.

3.8 Establishment of a No Parking Zone on the Northerly Side of Los Alisos Blvd for Sight Distance Near the Ingress/Egress of Sofi Apartments (Private Driveway)

Recommendation: That the City Council: (1) Find and determine that the proposed parking regulation is not subject to the California Environmental Quality Act pursuant to Sections 15301 (the activity applies to the operation of existing streets, and will not expand the use of those existing streets) and 15061(B)(3) (the activity has no potential for causing a significant effect on the environment) of the CEQA Guidelines, Cal. Code of Regs, Title 14, Chapter 3; and (2) Adopt Resolution No. 2019-12-10-2: "A Resolution of the City Council of the City of Laguna Hills, California, establishing a No Parking Anytime Zone on the northerly side of Los Alisos Blvd. for a distance of 40 feet beginning 670 feet westerly of Avenida de la Carlota, just easterly of the ingress/egress of the Sofi Apartments (private driveway)."

3.9 Side Street Stop Sign Installations on Mawson Drive at Wilkes Place and on Velasquez Drive at Mawson Drive

Recommendation: That the City Council: (1) Find and determine that the proposed stop intersection controls are not subject to the California Environmental Quality Act pursuant to Sections 15060(C)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(C)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, Cal. Code of Regs, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly; and (2) Adopt Resolution No. 2019-12-10-3: "A Resolution of the City Council of the City of Laguna Hills, California, designating the intersections of Mawson Drive at Wilkes Place and Velasquez Drive at Mawson Drive as stop intersections and authorizing the installation of one-way minor street stop signs on Mawson Drive at Wilkes Place and on Velasquez Drive at Mawson Drive."

ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items removed from the Consent Calendar.

4. PLANNING AGENCY

Mayor Heft recessed the City Council Meeting, and acting in capacity as Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 8:03 p.m.

4.1. ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Janine Heft	Chair	Present	
Erica Pezold	Vice Chair	Present	
Dore J. Gilbert, M.D.	Agency Member	Present	
Don Sedgwick	Agency Member	Present	
Dave Wheeler	Agency Member	Present	

4.2. PUBLIC COMMENTS

There were no Planning Agency Public Comments.

4.3. APPROVAL OF MINUTES

4.3.1 Approval of Minutes for November 26, 2019, Regular Meeting

Recommendation: That the Planning Agency approve the Minutes for the November 26, 2019, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Sedgwick, Agency Member
SECONDER:	Dore J. Gilbert, M.D., Agency Member
AYES:	Janine Heft, Chair; Erica Pezold, Vice Chair; Dore J. Gilbert, M.D., Agency Member; Don Sedgwick, Agency Member; Dave Wheeler, Agency Member

4.4. ADMINISTRATIVE REPORTS

There were no Planning Agency Administrative Reports.

4.5. PLANNING AGENCY PUBLIC HEARINGS

There were no Planning Agency Public Hearings.

PLANNING AGENCY ADJOURNMENT

Mayor Heft reconvened the City Council Meeting at 8:04 p.m. All Council Members were present.

5. CITY COUNCIL PUBLIC HEARINGS

There were no City Council Public Hearings.

6. ADMINISTRATIVE REPORTS

6.1. City Attorney

6.1.1 Proposed Resolution Ratifying Changes to the Compensation of the City Manager, an Unrepresented Employee, in Accordance with Government Code Section 36506

City Attorney Simonian review the information provided in the staff report.

Recommendation: That the City Council adopt Resolution No. 2019-12-10-4: "A Resolution of the City Council of the City of Laguna Hills, California, ratifying changes to the compensation of the City Manager, an unrepresented employee, in accordance with Government Code Section 36506."

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Sedgwick, Council Member
SECONDER:	Erica Pezold, Mayor Pro Tempore
AYES:	Janine Heft, Mayor; Erica Pezold, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Don Sedgwick, Council Member; Dave Wheeler, Council Member

6.2. Deputy City Manager/City Clerk

6.2.1 Authorization of a 2019 Year-End Employee Retention Bonus for Full-Time City Employees

Deputy City Manager Au-Yeung reviewed the information provided in the staff report.

Recommendation: That the City Council adopt Resolution No. 2019-12-10-5: "A Resolution of the City Council of the City of Laguna Hills, California, authorizing a one-time, 2019 Year-End City Employee Retention Bonus for all Full-time Employees, excluding the City Manager."

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Sedgwick, Council Member
SECONDER:	Dore J. Gilbert, M.D., Council Member
AYES:	Janine Heft, Mayor; Erica Pezold, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Don Sedgwick, Council Member; Dave Wheeler, Council Member

7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

There were no matters agendized and presented by Council Members.

8. CITY COUNCIL MEMBER COMMENTS

Mayor Pro Tempore Pezold

Mayor Pro Tempore Pezold thanked staff for all their hard work the past year. She also thanked the Laguna Hills Chamber of Commerce for organizing the City's 1st Annual Holiday Lights Extravaganza Contest.

Council Member Wheeler

Council Member Wheeler reported that he met with F.L.A.G. and on their behalf asked to agendize a presentation from them on a future agenda according to their schedule and received a second from Council Member Sedgwick.

Council Member Wheeler reported receiving a letter raising concerns regarding smoking in nursery homes and expressed that he would like to agendized a ban on smoking in nursery homes on a future agenda and received a second from Mayor Heft.

Council Member Sedgwick

Council Member Sedgwick reported that a University of Chapman report on the housing shortage in California recently came out and shared some of the information provided in the report.

Mayor Heft

Mayor Heft thanked former Mayor Sedgwick for his service to the City.

Mayor Heft requested that an Eagle Scout Program similar to a program in the City of Mission Viejo be agendized on a future agenda and received a second from Council Member Sedgwick.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Heft declared the meeting adjourned at 8:23 p.m.

Melissa Au-Yeung, City Clerk

ATTEST:

Janine Heft, Mayor

Approved at meeting of January 14, 2020