



Joshua Sweeney
Mayor

Don Caskey
Mayor Pro Tempore

Jared Mathis
Council Member

Erica Pezold
Council Member

Dave Wheeler
Council Member

City of Laguna Hills City Council / Planning Agency

Regular Meeting Agenda
Tuesday, December 9, 2025 - 6:00 PM
(Closed Session at 5:00 p.m. when scheduled)

City Council Chamber
24035 El Toro Road
Laguna Hills, CA 92653

In Person Public Comments: Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber and submit the form to the City Clerk. The Request to Speak form assists the Mayor in ensuring that all persons wishing to address the City Council are recognized and ensures accurate identification of meeting participants in the City Council/Planning Agency Minutes. Completion of the form is voluntary. It is City policy to limit public testimony to up to three minutes per person, as determined by the Mayor, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: Those wishing to make electronic public comments may submit their comments by [email to the City Clerk](#) no later than 2 hours prior to the meeting on Tuesday, December 9, 2025. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. All comments received by the deadline on the date of the meeting will be provided to the City Council and will be provided for public inspection at the meeting. During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all electronic comments received by the deadline on Tuesday, December 9, 2025. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, X (formerly Twitter), etc.) will not be accepted.

For questions or assistance, please contact the City Clerk's Office at (949) 707-2635 or via [email](#).

General Business Convening at 6:00 PM

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Invocation: Council Member Wheeler

Pledge of Allegiance: Council Member Wheeler

Roll Call of City Council Members

City Council Reorganization

Remarks from Outgoing Mayor

Election of Mayor

Recommendation: That the City Council nominate and elect a Mayor to serve until December 8, 2026.

Recognition of Outgoing Mayor

Recognition of Outgoing Mayor and Resolution of Commendation, Joshua Sweeney

That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, commending Joshua Sweeney as Mayor" and that the City Council present the Resolution and a plaque to Joshua Sweeney recognizing his service to the City.

Remarks of Mayor Sweeney's Service to the City

Remarks from Newly Elected Mayor

Election of Mayor Pro Tempore

Recommendation: That the City Council nominate and elect a Mayor Pro Tempore to serve until December 8, 2026.

Recess and Reconvene

1. Presentations and Proclamations

1.1 Laguna Hills High School Student Liaison Report

Recommendation: That the City Council receive a report from Laguna Hills High School Student Liaison Ethan Keschner.

1.2 Certificate of Recognition for Laguna Hills High School Student Liaison Ethan Keschner

Recommendation: That the Mayor present a Certificate of Recognition to Ethan Keschner recognizing his service as a Laguna Hills Student Liaison.

2. Schedule of Future Events

2.1 Schedule of Future Events

Recommendation: That the Deputy City Clerk announce the upcoming meetings and events.

3. Public Comments

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, as determined by the Mayor, and a total time limit of thirty minutes.

4. Consent Calendar

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or City staff request specific items be removed from the Consent Calendar.

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for October 28, 2025, Regular Meeting

Recommendation: That the City Council approve the City Council/Planning Agency Minutes for the October 28, 2025, Regular Meeting.

4.3 Approval of Minutes for November 7, 2025, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the November 7, 2025, Special Meeting.

4.4 Approval of Minutes for November 18, 2025, Special Meeting

Recommendation: That the City Council approve the City Council/Planning Agency Minutes for the November 18, 2025 Regular Meeting.

4.5 Ratification of December 9, 2025 Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from November 9, 2025, to November 27, 2025, in the amount of \$744,397.14.

4.6 Financial Statements for Fiscal Year Ending June 30, 2025

Recommendation: That the City Council receive and file the Annual Comprehensive Financial Report and other audit reports for fiscal year 2024/2025.

4.7 2026 City Council Meetings and Holidays Calendar

Recommendation: That the City Council adopt the 2026 City Council Meetings and Holidays Calendar.

4.8 Affirmation of Local Appointments List for City Boards, Commission, and Committees

Recommendation: That the City Council affirm the Local Appointments List and direct that it be posted on the City's website, at City Hall, and in the Laguna Hills Branch Technology Library in accordance with Government Code Section 54972, the Maddy Act.

4.9 Approval of Parking Citation and Parking Permit Processing Agency Services Agreement with Data Ticket, Inc.

Recommendation: That the City Council: 1. Waive formal competitive bidding in accordance with Laguna Hills Municipal Code (LHMC) Section 3-08.090 with regard to approval of the proposed Parking Citation and Parking Permit Processing Agency Services Agreement with Data Ticket, Inc., as it is hereby found and determined, pursuant to LHMC Sections 3-08.110.G, I, and J, that the decision to use and rely on the 2020 County of Orange competitive selection process is appropriate; 2. Approve the Parking Citation and Parking Permit Processing Agency Services Agreement with Data Ticket, Inc.; and 3. Authorize the City Manager to execute the agreement.

4.10 First Amendment to Agreement with CR&R Incorporated, a California corporation, for the Collection, Transportation, Processing and Diversion of Recyclable Materials, Food Scraps, Yard Trimmings, Construction and Demolition Debris and Other Materials and for the Collection, Transportation and Disposal of Municipal Solid Waste

Recommendation: That the City Council: 1. Approve the First Amendment to Agreement with CR&R Incorporated, a California corporation, for the Collection, Transportation, Processing and Diversion of Recyclable Materials, Food Scraps, Yard Trimmings, Construction and Demolition Debris and Other Materials and for the Collection, Transportation and Disposal of Municipal Solid Waste, and 2. Authorize the Mayor to sign the First Amendment to Agreement.

Items Removed from the Consent Calendar

5. Planning Agency

The Planning Agency is called to order only if there are items scheduled to be presented to the Planning Agency.

6. City Council Public Hearings

Public Hearing Item No. 6.1 will start promptly at 6:30p.m.

6.1 Fifth Public Hearing and Second Reading and Adoption of Ordinance No.2025-7 Adding Sections 2-04.090 and 2-04.100 to Chapter 2-04 (City Council) of Title 2 (Administration and Personnel) of the Laguna Hills Municipal Code Implementing By-District Elections of Council Members from Five Council Districts

Recommendation: That the City Council:

1. Receive staff presentation and report;
2. Conduct the fifth public hearing necessary for continuing the process to transition to by-district elections;
3. Close the public hearing;
4. Discuss and deliberate;
5. Approve Second Reading and Adopt Ordinance No.2025-7, entitled: "An Ordinance of the City Council of the City of Laguna Hills, California, Adding Sections 2-04.090 and 2-04.100 to Chapter 2-04 (City Council) of Title 2 (Administration and Personnel) of the Laguna Hills Municipal Code Implementing By-District Elections of Council Members from Five Council Districts."; and
6. Direct City staff and City's retained demographer, National Demographics Corporation, to issue and post the Elections Code Section 21130(f) report, attached hereto, within 21-days of Council adoption of the final election district boundaries.

7. Administrative Reports

7.1 City Manager

7.2 City Clerk

7.2.1 City Council Representatives to Other Boards, Committees, and Agencies

Recommendation: That the City Council take the following actions:

1. Review the City of Laguna Hills City Council Representatives to Other Boards, Committees, and Agencies List, provide directions to staff regarding any necessary changes for appointments to the list, and by motion, approve the City Council Representatives to Other Committees/Agencies List, as revised by the City Council; and
2. Approve and direct the City Clerk to prepare and post an updated FPPC Disclosure Form 806 to reflect all paid city representative appointments to outside agency boards, committees, and/or commissions in accordance with state law.

8. Matters Agendized and Presented by City Council Members

9. City Council Member Committee Reports

9.1 Committee Assignment Report

Recommendation: That the City Council receive reports from the City Council Members on the City Council Committee Assignments listed on the staff report.

10. City Council Member Comments

Adjournment

The next Regular Meeting of the City Council/Planning Agency will be January 13, 2026, at 6:00p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by December 5, 2025, at 5:00p.m.



Jennifer Lee, CMC, City Clerk

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707 2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the Agenda and Minutes public portal website and at the respective public meeting.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.