



City of Laguna Hills City Council / Planning Agency

Regular Meeting Agenda

Tuesday, January 13, 2026 - 6:00 PM

(Closed Session at 5:00 p.m. when scheduled)

Don Caskey
Mayor

Jared Mathis
Mayor Pro Tempore

Erica Pezold
Council Member

Joshua Sweeney
Council Member

Dave Wheeler
Council Member

City Council Chamber
24035 El Toro Road
Laguna Hills, CA 92653

Teleconference Location(s):

Pursuant to Government Code Section 54953(b), the public is invited to attend and the meeting Agenda will be posted at the following teleconference location(s):

Mayor Pro Tempore Mathis will participate in the meeting via teleconference from: Sierra Board Room at SpringHill Suites by Marriott Phoenix Glendale Sports & Entertainment District, 7370 N. Zanjero Boulevard, Glendale, AZ

In Person Public Comments: Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber and submit the form to the City Clerk. The Request to Speak form assists the Mayor in ensuring that all persons wishing to address the City Council are recognized and ensures accurate identification of meeting participants in the City Council/Planning Agency Minutes. Completion of the form is voluntary. It is City policy to limit public testimony to up to three minutes per person, as determined by the Mayor, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: Those wishing to make electronic public comments may submit their comments by [email to the City Clerk](#) no later than 2 hours prior to the meeting on Tuesday, January 13, 2026. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. All comments received by the deadline on the date of the meeting will be provided to the City Council and will be provided for public inspection at the meeting. During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all electronic comments received by the deadline on Tuesday, January 13, 2026. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, X (formerly Twitter), etc.) will not be accepted.

For questions or assistance, please contact the City Clerk's Office at (949) 707-2635 or via [email](#).

Closed Session - Convening at 5:00 PM

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Roll Call of City Council Members

Announcement of Closed Session Item(s)

A. Conference with Legal Counsel - Anticipated Litigation

Pursuant to California Government Code Section 54956.9
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (2) of subdivision (e) of Government Code Section 54956.9: (1 potential case: receipt of written notices threatening litigation from the Law Offices of Michelle R. Jackson alleging violation of the California Voting Rights Act.)

[Threat of Litigation received June 20, 2023 Attached](#)
[Threat of Litigation received August 28, 2025 Attached](#)

Public Comments on Closed Session Item(s)

Members of the public may address the City Council only on closed session items listed on this Agenda. Public Comments are limited to three minutes per person, as determined by the Mayor, and a total time limit of thirty minutes.

Convene into Closed Session

Reconvene

Recess

General Business Convening at 6:00 PM

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Invocation: Council Member Pezold

Pledge of Allegiance: Council Member Pezold

Roll Call of City Council Members

Closed Session Report

1. Presentations and Proclamations

1.1 Laguna Hills High School Student Liaison Report

Recommendation: That the City Council receive a report from Laguna Hills High School Student Liaison Sophia Kim.

1.2 Certificate of Recognition for Laguna Hills High School Student Liaison Sophia Kim

Recommendation: That the Mayor present a Certificate of Recognition to Sophia Kim recognizing her service as a Laguna Hills Student Liaison.

2. Schedule of Future Events

2.1 Schedule of Future Events

Recommendation: That the Community Services Director announce the upcoming meetings and events.

3. Public Comments

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, as determined by the Mayor, and a total time limit of thirty minutes.

4. Consent Calendar

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or City staff request specific items be removed from the Consent Calendar.

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for December 9, 2025, Regular Meeting

Recommendation: That the City Council approve the City Council/Planning Agency Minutes for the December 9, 2025, Regular Meeting.

4.3 Ratification of January 13, 2026 Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from November 28, 2025, to January 1, 2026, in the amount of \$1,809,287.64.

4.4 Treasurer's Investment Report for November 2025

Recommendation: That the City Council receive and file the Treasurer's Investment Report for the month of November 2025.

4.5 Community Development Block Grant Application for the City of Laguna Hills Public Facilities & Improvements for Fiscal Year 2026-2027

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, authorizing the submittal of the City of Laguna Hills Public Facilities and Improvements Application for Fiscal Year 2026-2027 and accepting the award of Community Development Block Grant Funds, if awarded funding."

4.6 Cooperative Agreement with the City of Laguna Woods for the Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway)

Recommendation: That the City Council: 1. Approve the Cooperative Agreement for the Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway); and 2. Authorize the City Manager to execute the Cooperative Agreement for the Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway).

Items Removed from the Consent Calendar

5. Planning Agency

The Planning Agency is called to order only if there are items scheduled to be presented to the Planning Agency.

6. City Council Public Hearings

7. Administrative Reports

7.1 City Manager

7.2 Community Services Director

7.2.1 Community Outreach and Engagement Services Agreement with the City of Mission Viejo

Recommendation: That the City Council approve the proposed Community Outreach and Engagement Services Agreement with the City of Mission Viejo for homelessness outreach services and authorize the Mayor to sign the agreement.

8. Matters Agendized and Presented by City Council Members

9. City Council Member Committee Reports

9.1 Committee Assignment Report

Recommendation: That the City Council receive reports from the City Council Members on the City Council Committee Assignments listed on the staff report.

10. City Council Member Comments

Adjournment

The next Regular Meeting of the City Council/Planning Agency will be January 27, 2025, at 6:00p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and Knotty Pine Park by January 9, 2026, at 5:00p.m.



Jennifer Lee, CMC, City Clerk

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the Agenda and Minutes public portal website and at the respective public meeting.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.



City of Laguna Hills City Council / Planning Agency Staff Report

Date: January 13, 2026
To: Mayor and Council Members
From: Jennifer Lee, City Clerk
Issue: Certificate of Recognition for Laguna Hills High School Student Liaison Sophia Kim

Recommendation: That the Mayor present a Certificate of Recognition to Sophia Kim recognizing her service as a Laguna Hills Student Liaison.

Background:

The City of Laguna Hills and the Laguna Hills High School PTSA established a Student Liaison Program in 1993. Sophia Kim has served as a Student Liaison with distinction, and it is in order to recognize her service.

Attachments:

1. Certificate of Recognition - Sophia Kim



CITY OF LAGUNA HILLS

CERTIFICATE OF RECOGNITION

Sophia Kim
Laguna Hills High School
Student Liaison

September 9, 2025 through January 13, 2025

WHEREAS, the City of Laguna Hills and Laguna Hills High School established a Student Liaison Program to create a direct link between the School and the City Council; and

WHEREAS, Sophia Kim was appointed to serve as the Student Liaison to the City Council and took the Oath of Office on September 9, 2025; and

WHEREAS, Sophia Kim has served as the Student Liaison with dedication and distinction, setting a fine example for those students who will serve in the future.

NOW, THEREFORE, I, Don Caskey, Mayor, on behalf of the City Council of the City of Laguna Hills, California, do hereby recognize Sophia Kim for their service to the City as Student Liaison to the City Council.

Dated this 13th day of January 2025.

DON CASKEY, MAYOR



City of Laguna Hills City Council / Planning Agency Staff Report

Date: January 13, 2026
To: Mayor and Council Members
From: Holland Gannon, Director of Community Services
Issue: Schedule of Future Events

Recommendation: That the Community Services Director announce the upcoming meetings and events.

Meetings:

City Council/Planning Agency Regular Meetings

Tuesday, January 27th, 6:00 p.m., Laguna Hills Civic Center Council Chamber
Tuesday, February 10th, 6:00 p.m., Laguna Hills Civic Center Council Chamber

Traffic Commission Regular Meeting

Wednesday, January 21st, 6:00 p.m., Laguna Hills Civic Center Council Chamber

City Facility Closures:

Holiday Closure

Monday, January 19th, Laguna Hills Civic Center and Laguna Hills Community Center

Events:

Let's Make Workshop

Wednesday, January 14th, 4:00 p.m., Laguna Hills Community Center Heritage Room A

Excursion to Wende Museum

Friday, January 16th, 9:45 a.m. – 7:00 p.m., meet at the Laguna Hills Community Center

Excursion to Warner Bros. Studio

Monday, January 19th, 8:00 a.m. – 6:00 p.m., meet at the Laguna Hills Community Center

Daddy Daughter Dinner Dance

Friday, February 20th, 6:30 p.m. – 8:30 p.m., Laguna Hills Community Center Heritage Room

Attachments:

1. Event and Activities Flyer(s)



LET'S MAKE WORKSHOP

Presented by the Laguna Hills
Community Center & Laguna Hills Library

EVERY 2ND WEDNESDAY
OF THE MONTH
AT 4:00 PM

**All ages
welcome!**

**No
registration
required!**

25555 Alicia Pkwy
Laguna Hills, CA 92653

Excursion to Wende Museum



Travel to Culver City with us for a balanced perspective of the Cold War era. The Wende Museum is a comprehensive exploration of Cold War history and culture through its unparalleled collection of art, artifacts, and everyday objects from the Soviet Union and Eastern Europe, connecting the past to the present. Take advantage of guided public tours or explore independently, delving into exhibitions that examine themes like surveillance, truth, and the resilience of people behind the Iron Curtain. Bring water, snacks and sack lunch or purchase from nearby eateries. Participants meet at the Laguna Hills Community Center where City staff will provide transportation. Call (949) 707-2680 for more information. **No refunds or transfers for this event.**

***Registration begins November 10, 2025**

Class# 1935

1/16 9:45AM-7:00PM Friday

Fee: Resident \$20, Non-Resident \$25

Like us on  at www.facebook.com/lagunahillscscc

To register or for more information, please call (949) 707-2680 or visit

www.lagunahillscsca.gov

Excursion to Warner Bros. Studio



Let us do the driving for you as we travel to Burbank for Warner Bros. Studio. Explore 100 years of movie making history and walk in the footsteps of Hollywood legends. Get even closer to the entertainment you love at Warner Bros. Studio Tour Hollywood. Over a two-to-three-hour period, visitors can glimpse behind the scenes of one of the oldest film studios in the world. Tour Duration: about 1 hour guided + 2 hours unguided, shopping and dining. **Please Note: Tickets are not included and advance arrangements for tickets will be additional costs incurred.** Bring plenty of water, snacks, and a sack lunch or purchase at food concessions on site. Participants meet at the Laguna Hills Community Center where City staff will provide transportation. Call (949) 707-2680 for more information. **No refunds or transfers for this event.**

Class# 2070

1/19 8:00AM-6:00PM Monday

Fee: Resident \$20, Non-Resident \$25

Like us on  at www.facebook.com/lagunahillscscc

To register or for more information, please call (949) 707-2680 or visit

www.lagunahillscsca.gov



A Magical Evening Awaits

**Daddy Daughter Dinner Dance:
In the Fairy Garden**

**Step into an enchanting fairy garden and create
unforgettable memories with your little princess!**

**Enjoy a night filled with music, dancing, and
magical moments.**

Date: February 20, 2026

Time: 6:30 PM - 8:30 PM

**Location: Laguna Hills Community Center
25555 Alicia Parkway, Laguna Hills, CA 92653**

**Tickets are limited, so secure your spot and make this
dreamlike evening a reality!**

We can't wait to see you there!



**City of Laguna Hills
City Council / Planning Agency
Regular Meeting
Minutes
Tuesday, December 9, 2025**

General Business Convening at 6:00 PM

Call to Order

The meeting was called to order at 6:01 p.m. by Mayor Sweeney.

Invocation: Council Member Wheeler

Pledge of Allegiance: Council Member Wheeler

Roll Call of City Council Members

Present:

Mayor Joshua Sweeney
Mayor Pro Tempore Don Caskey
Council Member Erica Pezold
Council Member Jared Mathis
Council Member Dave Wheeler

Absent:

City Council Reorganization

Remarks from Outgoing Mayor

The City Council received remarks from Mayor Sweeney.

Election of Mayor

Recommendation: That the City Council nominate and elect a Mayor to serve until December 8, 2026.

Mayor Sweeney nominated Mayor Pro Tempore Caskey to serve as Mayor.

The City Council elected Mayor Pro Tempore Caskey to serve as Mayor until December 8, 2026.

Vote Result: Passed
Yes 5, No 0, Abstained 0

Ayes:	Council Member Caskey, Council Member Mathis, Council Member Pezold, Council Member Sweeney, Council Member Wheeler
Nays:	None
Abstain:	None

Recognition of Outgoing Mayor

Recognition of Outgoing Mayor and Resolution of Commendation, Joshua Sweeney

Recommendation: That the City Council adopt Resolution No. 2025-12-09-1: "A Resolution of the City Council of the City of Laguna Hills, California, commending Joshua Sweeney as Mayor" and that the City Council present the Resolution and a plaque to Joshua Sweeney recognizing his service to the City.

A motion to adopt Resolution No. 2025-12-09-1 commending Joshua Sweeney as Mayor was moved by Council Member Mathis, seconded by Mayor Caskey.

Vote Result: Passed

Yes 4, No 0, Abstained 1

Ayes: Mayor Caskey, Council Member Mathis, Council Member Sweeney, Council Member Wheeler

Nays: None

Abstain: Council Member Erica Pezold

Remarks of Mayor Sweeney's Service to the City

Mayor Caskey provided remarks regarding Joshua Sweeney's service to the City as Mayor and presented him with the Resolution of Commendation and a City Seal Plaque.

Karli Wise, representative for Assemblymember Diane Dixon remarks regarding Joshua Sweeney's service as Mayor and presented him with a Resolution of Commendation.

Remarks from Newly Elected Mayor

The City Council received remarks from newly elected Mayor Caskey.

Election of Mayor Pro Tempore

Recommendation: That the City Council nominate and elect a Mayor Pro Tempore to serve until December 8, 2026.

Council Member Sweeney nominated Council Member Mathis to serve as Mayor Pro Tempore.

The City Council elected Council Member Mathis to serve as Mayor Pro Tempore until December 8, 2026.

Vote Result: Passed

Yes 4, No 1, Abstained 0

Ayes: Mayor Caskey, Council Member Mathis, Council Member Sweeney, Council Member Wheeler

Nays: Council Member Pezold

Abstain: None

1. Presentations and Proclamations

1.1 Laguna Hills High School Student Liaison Report

The City Council received a report from Laguna Hills High School Student Liaison Ethan Keschner.

1.2 Certificate of Recognition for Laguna Hills High School Student Liaison Ethan Keschner

Mayor Caskey presented a Certificate of Recognition to Ethan Keschner recognizing his service as a Laguna Hills Student Liaison.

6. City Council Public Hearings

Mayor Caskey took Item No. 6.1 out of order on the Agenda to start the public hearing at the scheduled fixed time of 6:30p.m.

6.1 Fifth Public Hearing and Second Reading and Adoption of Ordinance No.2025-7 Adding Sections 2-04.090 and 2-04.100 to Chapter 2-04 (City Council) of Title 2 (Administration and Personnel) of the Laguna Hills Municipal Code Implementing By-District Elections of Council Members from Five Council Districts

Recommendation: That the City Council:

1. Receive staff presentation and report;
2. Conduct the fifth public hearing necessary for continuing the process to transition to by-district elections;
3. Close the public hearing;
4. Discuss and deliberate;
5. Approve Second Reading and Adopt Ordinance No.2025-7, entitled: "An Ordinance of the City Council of the City of Laguna Hills, California, Adding Sections 2-04.090 and 2-04.100 to Chapter 2-04 (City Council) of Title 2 (Administration and Personnel) of the Laguna Hills Municipal Code Implementing By-District Elections of Council Members from Five Council Districts."; and
6. Direct City staff and City's retained demographer, National Demographics Corporation, to issue and post the Elections Code Section 21130(f) report, attached hereto, within 21-days of Council adoption of the final election district boundaries.

Council Member Pezold does not have a legal conflict of interest; however, due to a potential ethical conflict of interest arising from her friendship with attorney Michelle R. Jackson, she recused herself from the item.

Assistant City Attorney Daudt provided introductory comments on the item and responded to Council Member requests for additional information.

Dr Justin Levitt, Vice-President, National Demographics Corporation (NDC) responded to Council Member requests for additional information.

Mayor Caskey opened the public hearing.

The following individual(s) provided public comments on Item No. 6.1:

Heidi Prescott
Art Sanchez
William Lennertz
Phyllis Roberts
Cathy Udovch

Mayor Caskey closed the public hearing.

A motion to vote down the item was moved by Council Member Wheeler and received no second.

A motion to approve the second reading and adopt Ordinance 2025-7 and to direct City staff and NDC to issue and post the Elections Code Section 21130(f) report within 21 days was moved by Mayor Pro Tempore Mathis, seconded by Council Member Sweeney.

A substitute motion to revisit the selection of the Final Map and the Election Sequencing for the Ordinance was moved by Council Member Wheeler and received no second.

At the request of Council Member Wheeler, Mayor Caskey called for a roll call vote on the main motion.

A motion to approve the second reading and adopt Ordinance 2025-7 and to direct City staff and NDC to issue and post the Elections Code Section 21130(f) report within 21 days was moved by Mayor Pro Tempore Mathis, seconded by Council Member Sweeney.

Roll Call Vote Result: Passed

Yes 3, No 1, Abstained 0

Ayes: Mayor Caskey, Mayor Pro Tempore Mathis, Council Member Sweeney
Nays: Council Member Wheeler
Abstain: Council Member Pezold [Recused]

2. Schedule of Future Events

2.1 Schedule of Future Events

Deputy City Clerk McDonald announced the upcoming meetings and events.

3. Public Comments

The following individual(s) provided public comments on non-agendized items:

Dawn Ford

Jena Minnick-Bull

4. Consent Calendar

A motion to approve the balance of the Consent Calendar with Council Member Wheeler removing Item No. 4.7 was moved by Council Member Sweeney, seconded by Council Member Wheeler.

Vote Result: Passed

Yes 5, No 0, Abstained 0

Ayes: Mayor Caskey, Mayor Pro Tempore Mathis, Council Member Pezold, Council Member Sweeney, Council Member Wheeler

Nays: None

Abstain: None

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for October 28, 2025, Regular Meeting

Recommendation: That the City Council approve the City Council/Planning Agency Minutes for the October 28, 2025, Regular Meeting.

4.3 Approval of Minutes for November 7, 2025, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the November 7, 2025, Special Meeting.

4.4 Approval of Minutes for November 18, 2025, Special Meeting

Recommendation: That the City Council approve the City Council/Planning Agency Minutes for the November 18, 2025 Regular Meeting.

4.5 Ratification of December 9, 2025 Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from November 9, 2025, to November 27, 2025, in the amount of \$744,397.14.

4.6 Financial Statements for Fiscal Year Ending June 30, 2025

Recommendation: That the City Council receive and file the Annual Comprehensive Financial Report and other audit reports for fiscal year 2024/2025.

4.8 Affirmation of Local Appointments List for City Boards, Commission, and Committees

Recommendation: That the City Council affirm the Local Appointments List and direct that it be posted on the City's website, at City Hall, and in the Laguna Hills Branch Technology Library in accordance with Government Code Section 54972, the Maddy Act.

4.9 Approval of Parking Citation and Parking Permit Processing Agency Services Agreement with Data Ticket, Inc.

Recommendation: That the City Council: 1. Waive formal competitive bidding in accordance with Laguna Hills Municipal Code (LHMC) Section 3-08.090 with regard to approval of the proposed Parking Citation and Parking Permit Processing Agency Services Agreement with Data Ticket, Inc., as it is hereby found and determined, pursuant to LHMC Sections 3-08.110.G, I, and J, that the decision to use and rely on the 2020 County of Orange competitive selection process is appropriate; 2. Approve the Parking Citation and Parking Permit Processing Agency Services Agreement with Data Ticket, Inc.; and 3. Authorize the City Manager to execute the agreement.

4.10 First Amendment to Agreement with CR&R Incorporated, a California corporation, for the Collection, Transportation, Processing and Diversion of Recyclable Materials, Food Scraps, Yard Trimmings, Construction and Demolition Debris and Other Materials and for the Collection, Transportation and Disposal of Municipal Solid Waste

Recommendation: That the City Council: 1. Approve the First Amendment to Agreement with CR&R Incorporated, a California corporation, for the Collection, Transportation, Processing and Diversion of Recyclable Materials, Food Scraps, Yard Trimmings, Construction and Demolition Debris and Other Materials and for the Collection, Transportation and Disposal of Municipal Solid Waste, and 2. Authorize the Mayor to sign the First Amendment to Agreement.

Items Removed from the Consent Calendar

4.7 2026 City Council Meetings and Holidays Calendar

Recommendation: That the City Council adopt the 2026 City Council Meetings and Holidays Calendar.

Council Member Wheeler removed Item No. 4.7 from the Consent Calendar to provide comments on the item.

A motion to approve staff's recommendation was moved by Council Member Wheeler, seconded by Council Member Sweeney.

Vote Result: Passed

Yes 5, No 0, Abstained 0

Ayes: Mayor Caskey, Mayor Pro Tempore Mathis, Council Member Pezold, Council Member Sweeney, Council Member Wheeler

Nays: None

Abstain: None

5. Planning Agency

There were no separate Planning Agency Business Items for this meeting.

7. Administrative Reports

7.1 City Manager

City Manager Wingenroth reported on the City's recent Tree Lighting Ceremony and complimented and thanked Community Services staff for their efforts on a successful event.

7.2 City Clerk

7.2.1 City Council Representatives to Other Boards, Committees, and Agencies

Recommendation: That the City Council take the following actions:

1. Review the City of Laguna Hills City Council Representatives to Other Boards, Committees, and Agencies List, provide directions to staff regarding any necessary changes for appointments to the list, and by motion, approve the City Council Representatives to Other Committees/Agencies List, as revised by the City Council; and
2. Approve and direct the City Clerk to prepare and post an updated FPPC Disclosure Form 806 to reflect all paid city representative appointments to outside agency boards, committees, and/or commissions in accordance with state law.

City Clerk Lee reviewed the information provided in the staff report and responded to Council Member requests for additional information.

A motion to approve the City Council Representatives to Other Committees/Agencies List with all appointments remaining the same was moved by Mayor Pro Tempore Mathis, seconded by Council Member Wheeler.

Vote Result: Passed
Yes 5, No 0, Abstained 0

Ayes: Mayor Caskey, Mayor Pro Tempore Mathis, Council Member
Pezold, Council Member Sweeney, Council Member Wheeler
Nays: None
Abstain: None

8. Matters Agendized and Presented by City Council Members

There were no matters agendized by City Council Members.

9. City Council Member Committee Reports

9.1 Committee Assignment Report

The City Council received reports from City Council Members on City Council Committee Assignments.

10. City Council Member Comments

Council Member Pezold

Council Member Pezold thanked Assistant City Manager Ames for his hard work and service as Interim City Manager and expressed her appreciation for the bench at Costeau Park.

Council Member Pezold welcomed new City Manager Bob Wingenroth.

Council Member Sweeney

Council Member Sweeney expressed his honor to have served as Mayor for the past year and congratulated Mayor Caskey and Mayor Pro Tempore Mathis on their appointments.

Council Member Sweeney welcomed new City Manager Bob Wingenroth.

Council Member Sweeney reported on the City's recent Tree Lighting Ceremony and expressed his appreciation to Interim Comm Services Director Karen Crocker for her efforts on the event.

Mayor Pro Tempore Mathis

Mayor Pro Tempore Mathis echoed Council Member Sweeney's comments and thanked former Mayor Sweeney for his service over the past year and expressed his excitement for the coming year.

Council Member Wheeler

Council Member Wheeler expressed his appreciation for Assistant City Manager Ames' service as Interim City Manager and to new City Manager Bob Wingenroth.

Mayor Caskey

Mayor Caskey expressed his excitement for Bob Wingenroth's appointment as City Manager and expressed his appreciation to Assistant City Manager Ames for his service as Interim City Manager.

Mayor Caskey provided comments on his vision for the coming year.

Adjournment

There being no further business before the City Council at this session, Mayor Caskey declared the meeting adjourned at 8:48 p.m.

Jennifer Lee, City Clerk

ATTEST:

Don Caskey, Mayor

Approved at meeting of January 13, 2026.



City of Laguna Hills City Council / Planning Agency Staff Report

Date: January 13, 2026
To: Mayor and Council Members
From: Eric Hendrickson, Finance Director
Issue: Ratification of January 13, 2026 Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from November 28, 2025, to January 1, 2026, in the amount of \$1,809,287.64.

Background:

The City issues accounts payable disbursements on a regular basis and presents it to the City Council for ratification at its next regularly scheduled City Council Meeting. The attached Warrant Register containing checks and electronic funds transfers for the period from November 28, 2025, to January 1, 2026, is being presented for ratification by the City Council. Payments have been reviewed and approved by the appropriate departmental staff. The Finance Director certifies to the accuracy of the attached register and to the availability of monies for payment thereof.

Fiscal Impact:

Ratification of the accompanying Warrant Register includes disbursements totaling \$1,809,287.64.

Attachments:

1. Warrant Register - January 13, 2026
2. Payables Detail Report - January 13, 2026



City of Laguna Hills, CA

Warrant Register - January 13, 2026

By Check Number

Date Range: 11/28/2025 - 01/01/2026

Check Number	Vendor Number	Vendor Name	Payment Date	Payment Amount
Payment Type: Regular				
5931	S-2316	GEORGIA SHEPHERD	12/04/2025	176.94
5932	G-0868	GLASER WEIL FINK HOWARD JORDAN & SHAPIRO LLP	12/04/2025	57,657.75
5933	M-1302	MOULTON NIGUEL WATER DISTRICT	12/04/2025	12,883.65
5934	S-2330	SOCALGAS	12/04/2025	71.70
5935	S-1904	SOUTHERN CALIFORNIA EDISON	12/04/2025	135.96
5936	T-2698	TPX COMMUNICATIONS	12/04/2025	795.06
5937	A-0400	AGA ENGINEERS, INC	12/09/2025	58,114.28
5938	A-0138	ALL CITY MANAGEMENT, INC.	12/09/2025	9,112.32
5939	Z-CD-0473	AMERICAN HOME REMODELING	12/09/2025	100.00
5940	A-0392	AQUATICO	12/09/2025	1,385.00
5941	A-0359	ARDURRA GROUP, INC.	12/09/2025	5,710.50
5942	B-0222	BILL'S SOUND AND SECURITY	12/09/2025	795.00
5943	C-1177	CANON FINANCIAL SERVICES, INC.	12/09/2025	1,662.32
5944	C-1144	CHARLES ABBOTT ASSOCIATES, INC	12/09/2025	14,000.00
5945	C-1021	CIVIC SOLUTIONS, INC.	12/09/2025	8,406.50
5946	C-1096	CODE PUBLISHING COMPANY, INC.	12/09/2025	1,808.50
5947	C-1122	CROSTOWN ELECTRICAL AND DATA, INC.	12/09/2025	3,644.70
5948	C-1231	CSG CONSULTANTS, INC	12/09/2025	11,452.50
5949	D-0583	DMS FACILITY SERVICES, LLC	12/09/2025	202,780.00
5950	D-0561	DOCU-TRUST	12/09/2025	121.30
5951	D-0523	DUDEK	12/09/2025	9,441.25
5952	E-0554	ECONOMICS, INC.	12/09/2025	34,262.48
5953	E-0504	EL TORO WATER DISTRICT	12/09/2025	18,114.89
5954	H-0974	HERK EDWARDS, INC.	12/09/2025	3,905.00
5955	H-0804	HINDERLITER, DE LLAMAS AND ASSOC., INC.	12/09/2025	10,865.94
5956	J-1057	JAMEY CLARK, INC.	12/09/2025	2,748.46
5957	Z-CS-0033	LAN VU	12/09/2025	250.00
5958	L-1395	LIVING INTERIORS	12/09/2025	159.00
5959	M-1486	MAIN GRAPHICS	12/09/2025	91.13
5960	M-1606	MTM YEE CORP	12/09/2025	400.00
5961	M-1495	MUSCO SPORTS LIGHTING, LLC	12/09/2025	7,348.43
5962	O-1613	ONTARIO REFRIGERATION SERVICE, INC.	12/09/2025	4,086.00
5963	Z-CD-0203	PACIFIC CREST ROOFING	12/09/2025	2,790.00
5964	P-1856	PARADISE DRINKING WATER	12/09/2025	396.65
5965	R-1994	RAMON TOTAL ROOFING	12/09/2025	2,600.00
5966	R-1855	RICHARD FISHER ASSOCIATES	12/09/2025	2,511.28
5967	R-1806	RJM DESIGN GROUP, INC.	12/09/2025	3,712.46
5968	S-2322	SAGECREST PLANNING AND ENVIRONMENTAL	12/09/2025	15,090.00
5969	S-1902	SAN DIEGO GAS AND ELECTRIC	12/09/2025	12,492.30
5970	S-2332	SANTA MARGARITA PLUMBING AND AIR	12/09/2025	12,403.02
5971	S-2319	SCA OF CA, LLC	12/09/2025	14,716.45
5972	Z-CD-0535	SEA POINTE CONSTRUCTION	12/09/2025	330.50
5973	S-2296	SHUTE, MIHALY WEINBERGER LLP	12/09/2025	40.30
5974	Z-CD-0536	SIMPLE ROOFING	12/09/2025	660.00
5975	S-2323	SOUTH COAST FAMILY MEDICAL CENTER, INC.	12/09/2025	510.00
5976	S-2299	SPECIALTY MOWING SERVICES, INC.	12/09/2025	4,807.00
5977	S-1940	STATE WATER RESOURCES CONTROL BOARD	12/09/2025	20,907.00
5978	T-2717	TAIT & ASSOCIATES, INC	12/09/2025	9,143.75
5979	R-1888	THE RITZ COMPANIES	12/09/2025	13,295.26
5980	T-2712	TOTAL SOURCE OFFICEWORKS	12/09/2025	687.23
5981	T-2712	TOTAL SOURCE OFFICEWORKS	12/09/2025	55.47
5982	U-2165	UNDERGROUND SERVICE ALERT OF SO CALIFORNIA	12/09/2025	233.19
5983	Z-CD-0537	USA ROOFING PROTECTION INC	12/09/2025	900.00

Warrant Register - January 13, 2026

Date Range: 11/28/2025 - 01/01/2026

Check Number	Vendor Number	Vendor Name	Payment Date	Payment Amount
5984	W-2337	WEST COAST ARBORISTS, INC.	12/09/2025	858.00
5985	A-0349	A SOURCE OF PRIDE	12/15/2025	34.87
5986	B-0238	BURKE, WILLIAMS & SORENSEN, LLP	12/15/2025	6,473.50
5987	C-1144	CHARLES ABBOTT ASSOCIATES, INC	12/15/2025	30,355.51
5988	S-2316	GEORGIA SHEPHERD	12/15/2025	64.64
5989	M-1486	MAIN GRAPHICS	12/15/2025	120.75
5990	M-1388	MOBILE MINI, INC.	12/15/2025	683.66
5991	M-1302	MOULTON NIGUEL WATER DISTRICT	12/15/2025	10,587.99
5992	A-0371	MUNISERVICES, LLC	12/15/2025	2,940.00
5993	O-1618	OPPENHEIMER INVESTIGATIONS GROUP LLP	12/15/2025	4,081.00
5994	C-1003	ORANGE COUNTY TREASURER-TAX COLLECTOR	12/15/2025	1,915.00
5995	S-1904	SOUTHERN CALIFORNIA EDISON	12/15/2025	15,004.36
5996	S-1904	SOUTHERN CALIFORNIA EDISON	12/15/2025	5,777.64
5997	O-1575	SOUTHERN CALIFORNIA NEWS GROUP	12/15/2025	582.34
5998	R-1801	WOODRUFF & SMART, A PROFESSIONAL CORPORATION	12/15/2025	74,008.58
			Total Regular:	754,256.26

Check Number	Vendor Number	Vendor Name	Payment Date	Payment Amount
Payment Type: Bank Draft				
DFT0003288	H-0966	HIGH LEVEL SECURITY SOLUTIONS, INC.	12/18/2025	7,308.00
DFT0003291	H-0966	HIGH LEVEL SECURITY SOLUTIONS, INC.	12/31/2025	7,830.00
DFT0003292	C-1007	OCSD LAW ENFORCEMENT CONTRACT, OC TREASURER-TAX	12/10/2025	1,009,219.12
DFT0003293	H-0966	HIGH LEVEL SECURITY SOLUTIONS, INC.	12/04/2025	8,352.00
DFT0003295	U-2170	US BANK CORPORATE PAYMENT SYSTEMS	12/17/2025	22,322.26
Total Bank Draft:				1,055,031.38

Bank Code 1 - General Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	103	68	0.00	754,256.26
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	18	5	0.00	1,055,031.38
EFT's	0	0	0.00	0.00
	121	73	0.00	1,809,287.64

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	103	68	0.00	754,256.26
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	18	5	0.00	1,055,031.38
EFT's	0	0	0.00	0.00
	121	73	0.00	1,809,287.64

Fund Summary

Fund	Name	Period	Amount
998	Pooled Cash & Investments	12/2025	1,809,287.64
			1,809,287.64



City of Laguna Hills, CA

Payables Detail Report

By Fund

Payment Dates 11/28/2025 - 01/01/2026

Payment Date	Vendor Name	Payable Number	Description (Item)	Account Number	Amount
Fund: 100 - General Fund					
12/04/2025	MOULTON NIGUEL WATER DISTRICT	111325	Utilities - Water, 10/14/25 -	100-310-635000	878.96
12/04/2025	MOULTON NIGUEL WATER DISTRICT	111325	Utilities - Water, 10/14/25 -	100-355-635000	11,913.89
12/04/2025	SOCALGAS	111925	Utilities - Gas, 10/16/25 - 11/17/25	100-310-632000	71.70
12/04/2025	MOULTON NIGUEL WATER DISTRICT	112025	Utilities - Water, 10/21/25 -	100-355-635000	90.80
12/04/2025	SOUTHERN CALIFORNIA EDISON	112025 - Acct #70007600	Utilities - Electric, 10/1/25 - 11/19/25	100-356-631400	135.96
12/04/2025	GEORGIA SHEPHERD	120425	Operating Supplies, Dec '25	100-420-622000	176.94
12/04/2025	TPX COMMUNICATIONS	188170210-0	Communications Expense, 11/23/25 - 12/22/25	100-195-630000	795.06
12/04/2025	GLASER WEIL FINK HOWARD	311327	Professional Services Legal, Aug '25	100-155-700011	24,711.75
12/04/2025	JORDAN & SHAPIRO LLP				
12/04/2025	GLASER WEIL FINK HOWARD	312141	Professional Services Legal, Sep '25	100-155-700011	32,946.00
12/04/2025	JORDAN & SHAPIRO LLP				
12/04/2025	HIGH LEVEL SECURITY SOLUTIONS, INC.	6011	Private Security Patrol, 11/17/25 - 11/30/25	100-420-720850	8,352.00
12/09/2025	DOCU-TRUST	0057235	Offsite Data Storage, Dec '25	100-155-700030	121.30
12/09/2025	EL TORO WATER DISTRICT	103125	Water Usage, Public Works, Oct '25	100-355-635000	18,114.89
12/09/2025	ALL CITY MANAGEMENT, INC.	105094	Crossing Guard Services, 11/16/25 - 11/29/25	100-420-720822	9,112.32
12/09/2025	CIVIC SOLUTIONS, INC.	107260	Consultant Services, USE-0166-2023, Oct '25	100-000-223000	3,276.00
12/09/2025	CIVIC SOLUTIONS, INC.	107261	Contract Staffing Services, Oct '25	100-225-720512	156.00
12/09/2025	CIVIC SOLUTIONS, INC.	107262	Consultant Services, USE-0195-2024, Oct '25	100-000-223000	390.00
12/09/2025	CIVIC SOLUTIONS, INC.	107263	Consultant Services, USE-0231-2025, Oct '25	100-000-223000	1,482.00
12/09/2025	CIVIC SOLUTIONS, INC.	107264	Consultant Services, USE-0216-2025, Oct '25	100-000-223000	156.00
12/09/2025	CIVIC SOLUTIONS, INC.	107265	Consultant Services, USE-0209-2025, Oct '25	100-000-223000	2,946.50
12/09/2025	UNDERGROUND SERVICE ALERT OF SO CALIFORNIA	1120250397	Ticket Charges, Nov '25	100-355-720401	186.00
12/09/2025	MTM YEE CORP	11570	Advertising-Program Services, Nov	100-310-624500	400.00
12/09/2025	SAN DIEGO GAS AND ELECTRIC	120225	Utilities - Electric, 11/1/25 - 11/30/25	100-356-631400	12,492.30
12/09/2025	MAIN GRAPHICS	165465	Letterhead, Aug '25	100-155-623000	91.13
12/09/2025	SANTA MARGARITA PLUMBING AND AIR	16609-46045	Replace Drain & Pipes, Nov '25	100-310-645500	4,399.27
12/09/2025	SANTA MARGARITA PLUMBING AND AIR	16609-46177	Replace Flush Valve Upstairs Restroom, Nov '25	100-310-645500	425.00
12/09/2025	SANTA MARGARITA PLUMBING AND AIR	16609-46225	Gym Water Station Buttons, Nov '25	100-310-645500	6,733.58
12/09/2025	SANTA MARGARITA PLUMBING AND AIR	16609-46235	Drinking Fountain Repair, Oct '25	100-310-645500	845.17
12/09/2025	TAIT & ASSOCIATES, INC	166584	Reader Board Design, Aug '25	100-355-700250	7,751.25
12/09/2025	TAIT & ASSOCIATES, INC	167292	Reader Board Design, Oct '25	100-355-700250	1,392.50
12/09/2025	ARDURRA GROUP, INC.	175806	Engineering Services, Oct '25	100-355-700250	5,710.50
12/09/2025	DUDEK	202506800	Professional Svcs, USE-0166-2023, 7/1/25-7/25/25	100-000-223000	8,912.50
12/09/2025	DUDEK	202509634	Professional Svcs, USE-0166-2023, 9/27/25-10/24/25	100-000-223000	528.75
12/09/2025	SPECIALTY MOWING SERVICES, INC.	2180	Weed Abatement, Extra Work, Nov	100-355-720730	4,807.00
12/09/2025	THE RITZ COMPANIES	226266	Janitorial Services, Nov '25	100-310-721505	13,295.26
12/09/2025	WEST COAST ARBORISTS, INC.	236375	Tree Trimming Sevices, 10/16/25 - 10/31/25	100-355-720702	858.00
12/09/2025	RAMON TOTAL ROOFING	25-1217	Roof Patch & Window Sealant, CIP #513, Nov '25	100-000-790600	2,600.00

Payables Detail Report
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Payment Date	Vendor Name	Payable Number	Description (Item)	Account Number	Amount
12/09/2025	UNDERGROUND SERVICE ALERT OF SO CALIFORNIA	25-261744	State Fee for Regulatory Costs, Nov	100-355-720401	47.19
12/09/2025	SOUTH COAST FAMILY MEDICAL CENTER, INC.	2898	Recruitment, Nov '25	100-195-617000	510.00
12/09/2025	SHUTE, MIHALY WEINBERGER LLP	294083	Professional Services, Legal, Oct '25	100-155-700011	40.30
12/09/2025	PARADISE DRINKING WATER	329330	Operating Supplies, 10/30/25 - 11/11/25	100-195-622000	202.30
12/09/2025	PARADISE DRINKING WATER	339771	Operating Supplies, 11/12/25 - 11/26/25	100-195-622000	194.35
12/09/2025	HERK EDWARDS, INC.	3717	Assessment & Repair Basketball Hoops, Nov '25	100-310-622500	3,905.00
12/09/2025	AQUATICO	372-291	Fountain Valve Replacement & Installation, Dec '25	100-310-645500	1,385.00
12/09/2025	RJM DESIGN GROUP, INC.	37472	Reader Board Design, Oct '25	100-355-700250	3,712.46
12/09/2025	TOTAL SOURCE OFFICEWORKS	40434	Operating Supplies, Nov '25	100-195-622000	687.23
12/09/2025	TOTAL SOURCE OFFICEWORKS	40541	Operating Supplies, Dec '25	100-195-622000	21.53
12/09/2025	TOTAL SOURCE OFFICEWORKS	40541	Operating Supplies, Dec '25	100-225-622000	33.94
12/09/2025	CANON FINANCIAL SERVICES, INC.	42132466	Usage, 2XK05658, 10/1/25 -	100-195-641200	93.98
12/09/2025	CANON FINANCIAL SERVICES, INC.	42132466	Lease, 2XK05658, 11/1/25 - 11/30/25	100-195-641200	303.86
12/09/2025	CANON FINANCIAL SERVICES, INC.	42134114	Lease, 2XD5688 2XD05811, 11/1/25-11/30/25	100-195-641200	596.94
12/09/2025	CANON FINANCIAL SERVICES, INC.	42134114	Usage, 2XD5688 2XD05811, 10/1/25-10/31/25	100-195-641200	630.98
12/09/2025	CANON FINANCIAL SERVICES, INC.	42134115	Paperdeck Attachment 2XD05811A, 11/1/25-11/30/25	100-195-641200	36.56
12/09/2025	CROSSTOWN ELECTRICAL AND DATA, INC.	4296-25-011	Traffic Signal Maintenance, Nov '25	100-356-720420	3,644.70
12/09/2025	MUSCO SPORTS LIGHTING, LLC	445377	Re-lamp Roller Hockey Fixtures, Oct '25	100-355-720701	7,348.43
12/09/2025	BILL'S SOUND AND SECURITY	47118	Fire Alarm Inspection/Testing, Nov	100-310-630000	795.00
12/09/2025	SAGECREST PLANNING AND ENVIRONMENTAL	5432	Contract Staffing Services, Sep '25	100-225-720512	5,910.00
12/09/2025	SAGECREST PLANNING AND ENVIRONMENTAL	5474	Contract Staffing Services, Oct '25	100-225-720512	7,080.00
12/09/2025	SAGECREST PLANNING AND ENVIRONMENTAL	5513	Plan Check Fee, USE-0233-2025, Sep '25	100-000-223000	990.00
12/09/2025	SAGECREST PLANNING AND ENVIRONMENTAL	5514	Plan Check Fee, USE-0233-2025, Oct '25	100-000-223000	1,110.00
12/09/2025	CSG CONSULTANTS, INC	63605	Professional Svcs, USE-0239-2025, 9/27/25-10/31/25	100-000-223000	11,452.50
12/09/2025	CHARLES ABBOTT ASSOCIATES, INC	69404	Interim Principal Project Manager, Aug '25	100-355-700000	14,000.00
12/09/2025	JAMEY CLARK, INC.	77200	Park Repairs, Public Works, Nov '25	100-355-720701	1,107.46
12/09/2025	JAMEY CLARK, INC.	77201	Graffiti Removal, Public Works, Nov	100-355-720500	384.00
12/09/2025	JAMEY CLARK, INC.	77202	Park Repairs, Public Works, Nov '25	100-355-720701	672.00
12/09/2025	JAMEY CLARK, INC.	77210	Graffiti Removal, Public Works, Dec	100-355-720500	585.00
12/09/2025	LAN VU	97806882	Refund, Facility Deposit, R #1035227.002	100-000-222000	250.00
12/09/2025	SEA POINTE CONSTRUCTION	BLDR-0083-2025	BLDR-0083-2025, C&D Refund, REC-014693-2025	100-000-227001	100.00
12/09/2025	SEA POINTE CONSTRUCTION	BLDR-0104-2025	BLDR-0104-2025, C&D Refund, REC-014712-2025	100-000-227001	130.50
12/09/2025	SEA POINTE CONSTRUCTION	BLDR-0107-2025	BLDR-0107-2025, C&D Refund, REC-014737-2025	100-000-227001	100.00
12/09/2025	SIMPLE ROOFING	BLDR-0265-2025	BLDR-0265-2025, C&D Refund, REC-015336-2025	100-000-227001	660.00
12/09/2025	AMERICAN HOME REMODELING	BLDR-0296-2025	BLDR-0296-2025, C&D Refund, REC-015460-2025	100-000-227001	100.00
12/09/2025	PACIFIC CREST ROOFING	BLDR-0318-2025	BLDR-0318-2025, C&D Refund, REC-015650-2025	100-000-227001	2,790.00
12/09/2025	USA ROOFING PROTECTION INC	BLDR-0348-2025	BLDR-0348-2025, C&D Refund, REC-015749-2025	100-000-227001	900.00
12/09/2025	SCA OF CA, LLC	CA25004174	Street Sweeping Services, Nov '25	100-355-720401	503.44

Payables Detail Report
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Payment Date	Vendor Name	Payable Number	Description (Item)	Account Number	Amount
12/09/2025	ONTARIO REFRIGERATION SERVICE, INC.	CM47568	Replace Freezer Motor, Nov '25	100-310-645500	1,530.00
12/09/2025	ONTARIO REFRIGERATION SERVICE, INC.	CM51919M	HVAC Maintenance, 12/1/25 -	100-310-645500	2,556.00
12/09/2025	CODE PUBLISHING COMPANY, INC.	GC00132605	Standard Web Hosting, 7/1/26 - 10/31/26	100-000-140000	323.33
12/09/2025	CODE PUBLISHING COMPANY, INC.	GC00132605	Standard Web Hosting, 11/1/25 - 6/30/26	100-155-700030	646.67
12/09/2025	CODE PUBLISHING COMPANY, INC.	GCI0018931	Municipal Code Update, Nov '25	100-155-700030	838.50
12/09/2025	DMS FACILITY SERVICES, LLC	RC-T004888	Landscape Services, Oct '25	100-355-720700	101,390.00
12/09/2025	DMS FACILITY SERVICES, LLC	RC-T005058	Landscape Services, Nov '25	100-355-720700	101,390.00
12/09/2025	HINDERLITER, DE LLAMAS AND ASSOC., INC.	SIN056221	Sales Tax & Audit Services, Q2 FY 25/26	100-155-700050	10,865.94
12/09/2025	LIVING INTERIORS	T88961	Interior Plantscape Services, Dec '25	100-310-645500	159.00
12/09/2025	STATE WATER RESOURCES CONTROL BOARD	WD-0310614	Annual Permit Fees, Public Works, 7/1/25 - 6/30/26	100-355-696000	20,907.00
12/10/2025	OCSO LAW ENFORCEMENT CONTRACT, OC TREASURER-TAX	SH 73064	Law Enforcement Services, Dec '25	100-420-720800	1,009,219.12
12/15/2025	SOUTHERN CALIFORNIA NEWS	0011762470	Legal Advertising, USE-0195-2024, Nov '25	100-000-223000	353.53
12/15/2025	SOUTHERN CALIFORNIA NEWS	0011765794	Legal Advertising, Nov '25	100-155-624001	228.81
12/15/2025	MOULTON NIGUEL WATER DISTRICT	112725	Utilities - Water, 10/28/25 -	100-355-635000	10,587.99
12/15/2025	SOUTHERN CALIFORNIA EDISON	120125 - Acct #70023450	Utilities - Electric, 10/1/25 - 11/30/25	100-355-631000	629.52
12/15/2025	SOUTHERN CALIFORNIA EDISON	120125 - Acct #70023450	Utilities - Electric, 10/1/25 - 11/30/25	100-356-631400	14,374.84
12/15/2025	SOUTHERN CALIFORNIA EDISON	120325 - Acct #70016247	Utilities - Electric, 10/1/25 - 11/30/25	100-355-631000	130.49
12/15/2025	SOUTHERN CALIFORNIA EDISON	120325 - Acct #70016247	Utilities - Electric, 10/1/25 - 11/30/25	100-356-631400	1,479.88
12/15/2025	SOUTHERN CALIFORNIA EDISON	120325 - Acct #70016247	Utilities - Electric, 10/1/25 - 10/31/25	100-356-631900	4,167.27
12/15/2025	GEORGIA SHEPHERD	121525	Replacement Laptop Battery, Dec '25	100-195-622000	64.64
12/15/2025	MAIN GRAPHICS	166630	Business Cards, Dec '25	100-155-623000	120.75
12/15/2025	BURKE, WILLIAMS & SORESENSEN, LLP	356184	Professional Services, Legal, Nov '25	100-155-700010	6,473.50
12/15/2025	CHARLES ABBOTT ASSOCIATES, INC	69696	Professional Services, Nov '25	100-225-700000	30,355.51
12/15/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION	79221	Prof Services, Legal, Oct '25, USE-0233-2025	100-000-223000	226.80
12/15/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION	79221	Professional Services, Legal, Oct '25	100-155-700010	45,334.80
12/15/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION	79221	Professional Services, Legal, Oct '25	100-155-700011	75.60
12/15/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION	79222	Prof Services, Legal, Oct '25, USE-0239-2025	100-000-223000	5,508.80
12/15/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION	79223	Prof Services, Legal, Oct '25, USE-0147-2023	100-000-223000	3,713.98
12/15/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION	79224	Prof Services, Legal, Oct '25, USE-0166-2023	100-000-223000	6,948.60
12/15/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION	79225	Prof Services, Legal, Oct '25, USE-0209-2025	100-000-223000	9,101.30
12/15/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION	79227	Prof Services, Legal, Oct '25, USE-0211-2025	100-000-223000	3,098.70
12/15/2025	OPPENHEIMER INVESTIGATIONS GROUP LLP	8916	Legal Services, Nov '25	100-155-700010	4,081.00
12/15/2025	MOBILE MINI, INC.	9024955813	Storage Rental, Community Center, 11/6/25-12/3/25	100-310-641000	341.83
12/15/2025	MOBILE MINI, INC.	9025143838	Storage Rental, Community Center, 12/4/25-12/31/25	100-310-641000	341.83
12/15/2025	A SOURCE OF PRIDE	9111049 REV	Operating Supplies, Nov '25	100-195-622000	34.87
12/15/2025	MUNISERVICES, LLC	INV06-022136	Professional Services, ACFR	100-155-700050	2,940.00
12/15/2025	ORANGE COUNTY TREASURER-TAX COLLECTOR	NOV 25	Parking Fee Surcharge, Nov '25	100-420-720823	1,915.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (0629) 12.08.25	Juuno.co Subscription, 11/24/25 - 12/14/25	100-310-610000	10.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (0629) 12.08.25	Baker Party Rentals, Tree Lighting	100-310-695510	1,388.88
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (0629) 12.08.25	Baker Party Rentals, Dance Extravaganza	100-310-695510	425.00

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Payment Date	Vendor Name	Payable Number	Description (Item)	Account Number	Amount
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (1281) 12.08.25	Ralphs	100-310-622000	7.99
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (1281) 12.08.25	Kira Alvarez Productions LLC, Tree Lighting	100-310-695510	652.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (1281) 12.08.25	Costco	100-310-695510	214.53
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (1281) 12.08.25	Shinoda Design Center, Dance Extravaganza	100-310-695510	304.58
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (2811) 12.08.25	Intelius	100-225-610000	4.99
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (2811) 12.08.25	Intelius	100-225-610000	4.99
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (2811) 12.08.25	Intelius	100-225-610000	24.86
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (2811) 12.08.25	76 - APRO LLC	100-225-646100	151.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (2811) 12.08.25	Chevron	100-225-646100	152.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (2829) 12.08.25	ChatGPT Subscription, 12/3/25-	100-155-610000	20.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (2829) 12.08.25	Amazon	100-195-622000	300.62
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (3165) 12.08.25	76 - APRO LLC	100-355-646100	132.32
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (3165) 12.08.25	Exxon Circle K	100-355-646100	135.38
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (3165) 12.08.25	Smartlink	100-355-720700	507.13
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (3165) 12.08.25	EJ USA California, Medocino Park	100-355-720701	54.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (3165) 12.08.25	Signarama Laguna Hills	100-355-720701	101.98
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (3165) 12.08.25	EJ USA California, Mendocino Park	100-355-720701	911.87
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (4849) 12.08.25	ChatGPT Subscription, 11/23/25-12/23/25	100-155-610000	20.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (4849) 12.08.25	Flowerful	100-155-622000	397.59
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (4849) 12.08.25	Smart & Final	100-155-622000	364.05
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (4849) 12.08.25	Amazon	100-155-622000	77.51
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (4849) 12.08.25	Amazon	100-155-622000	78.40
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (4849) 12.08.25	Amazon	100-155-622000	107.70
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (4849) 12.08.25	Target	100-155-622000	141.41
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (4849) 12.08.25	Amazon	100-155-622000	90.38
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (4849) 12.08.25	Albertsons	100-195-622000	39.59
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (4849) 12.08.25	Amazon	100-195-622000	87.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (4849) 12.08.25	Amazon	100-195-622000	95.35
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (4849) 12.08.25	Home Depot	100-195-622000	223.99
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (4849) 12.08.25	Amazon	100-195-622000	20.82
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (5166) 12.08.25	ChatGPT Subscription, Nov '25	100-195-610000	20.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (5166) 12.08.25	Dropbox	100-195-700090	11.99

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12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (5166) 12.08.25	Microsoft 365, 11/6/25 - 12/5/25	100-195-700090	6.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (5166) 12.08.25	Microsoft 365, 12/6/25 - 1/5/26	100-195-700090	6.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (5166) 12.08.25	ChatGPT Subscription, Dec '25	100-355-610000	20.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (5166) 12.08.25	Ephononation.com, 11/13/25 - 12/10/25	100-355-630000	416.17
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (5166) 12.08.25	Chargepoint Inc	100-355-646100	3.78
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (6615) 12.08.25	Laguna Hills Launderland	100-310-622500	15.52
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (6615) 12.08.25	Joola.com	100-310-622500	64.49
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (6615) 12.08.25	Home Depot	100-310-645500	30.94
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (6615) 12.08.25	Home Depot	100-310-645500	(66.68)
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (6615) 12.08.25	Home Depot	100-310-645500	36.87
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (6615) 12.08.25	MyKnobs.com	100-310-645500	329.07
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (6615) 12.08.25	Home Depot	100-310-645500	66.68
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (6615) 12.08.25	The Webstaurant Store Inc	100-310-645500	100.10
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (6615) 12.08.25	South County Brake	100-310-646100	884.35
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (6615) 12.08.25	Home Depot, Tree Lighting	100-310-695510	266.49
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (6615) 12.08.25	Alicia Cleaners, Tree Lighting	100-310-695510	527.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (6976) 12.08.25	Eventbrite Annual PDAOC Holiday	100-225-611000	120.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (7241) 12.08.25	Best Buy	100-355-622000	17.23
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (7241) 12.08.25	Home Depot	100-355-720401	21.21
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (7241) 12.08.25	Home Depot	100-355-720401	22.89
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (7241) 12.08.25	Industrial Metal Supply	100-355-720401	29.63
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (7241) 12.08.25	Home Depot	100-355-720401	215.67
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon Prime Membership	100-310-610000	149.77
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon	100-310-622000	75.41
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon	100-310-622000	36.77
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon	100-310-645500	14.72
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon	100-310-645500	120.12
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon	100-310-645500	92.65
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Exxon Circle K	100-310-646100	94.03
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Exxon Circle K	100-310-646100	61.95
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Exxon Circle K	100-310-646100	103.95
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon, Let's Make Workshop	100-310-695500	161.31

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12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon, Let's Make Workshop	100-310-695500	64.62
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon	100-310-695500	10.75
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Skirball Center, Excursion	100-310-695500	52.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon, Let's Make Workshop	100-310-695500	66.34
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon, Tree Lighting	100-310-695510	32.31
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon, Toy Drive	100-310-695510	32.31
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon, Dance Extravaganza	100-310-695510	34.46
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon, Tree Lighting	100-310-695510	36.99
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon, Toy Drive	100-310-695510	42.01
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon, Tree Lighting	100-310-695510	53.76
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon, Dance Extravaganza	100-310-695510	323.20
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon, Tree Lighting	100-310-695510	113.19
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8097) 12.08.25	Amazon, Dance Extravaganza	100-310-695510	250.80
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Amazon Prime Subscription	100-420-610000	16.15
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Municipal Water OC, OCEMO	100-420-611000	55.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Lucille's Smokehouse Barbecue	100-420-622000	(161.61)
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Lucille's Smokehouse Barbecue	100-420-622000	(161.61)
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	CVS.com	100-420-622000	5.16
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Amazon	100-420-622000	30.15
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	FedEx Office	100-420-622000	37.17
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Paragon Plastics	100-420-622000	145.47
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Amazon	100-420-622000	348.66
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Lucille's Smokehouse Barbecue	100-420-622000	161.61
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Lucille's Smokehouse Barbecue	100-420-622000	161.61
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Amazon	100-420-622000	549.30
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Lucille's Smokehouse Barbecue	100-420-622000	161.61
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Amazon	100-420-622000	174.16
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Lucille's Smokehouse Barbecue	100-420-622000	161.61
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Rodrigo's Mexican Grill	100-420-622000	1,510.20
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Amazon	100-420-622000	622.54
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Toll Roads of OC	100-420-646100	4.16
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Smart & Final	100-420-695000	51.46

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12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Aliso Coffee & Donut	100-420-695000	125.97
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8151) 12.08.25	Smart & Final	100-420-695000	13.53
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8665) 12.08.25	2026 CPRS Renewal	100-310-610000	165.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8665) 12.08.25	2026 CPRS Conference, 3/10/26-3/13/26	100-310-611000	615.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8665) 12.08.25	Total Wine and More, Dance Extravaganza	100-310-695510	311.91
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	GoToMyPC.com Subscription, 7/1/26 - 12/3/26	100-000-140000	175.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	Best Buy	100-195-622000	204.70
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	Home Depot	100-195-622000	24.19
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	Cox, Traffic Signal, 10/7/25 - 11/6/25	100-195-630000	84.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	Cox, Traffic Signal, 11/7/25 - 12/6/25	100-195-630000	84.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	Cox, WiFi City Hall, 9/19/25 -	100-195-630000	182.62
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	Cox, T-1 City Hall, 11/5/25 - 12/4/25	100-195-630000	845.31
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	Cox, T-1 City Hall, 10/5/25 - 11/4/25	100-195-630000	845.31
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	Cox, WiFi Comm Ctr, 9/28/25 - 10/27/25	100-195-630000	654.77
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	Cox, T-1 Comm Ctr, 9/17/25 -	100-195-630000	584.27
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	Cox, Cable, City Hall 10/10/25 - 11/9/25	100-195-630000	361.74
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	Cox, Cable, City Hall, 11/10/25 - 12/9/25	100-195-630000	361.74
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	GoToMyPC.com Subscription	100-195-700090	697.20
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	GoToMyPC.com Subscription	100-195-700090	(697.20)
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	GoToMyPC.com Subscription, 12/4/25 - 6/30/26	100-195-700090	245.00
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	Barr Thorp Electric	100-195-940000	(469.93)
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (8740) 12.08.25	Barr Thorp Electric	100-195-940000	445.75
12/18/2025	HIGH LEVEL SECURITY SOLUTIONS, INC.	6016	Private Security Patrol, 12/1/25 - 12/14/25	100-420-720850	7,308.00
12/31/2025	HIGH LEVEL SECURITY SOLUTIONS, INC.	6023	Private Security Patrol, 12/15/25 - 12/28/25	100-420-720850	7,830.00
Fund 100 - General Fund Total:					1,700,033.74
Fund: 212 - Measure M2 Fund					
12/09/2025	SCA OF CA, LLC	CA25004174	Street Sweeping Services, Nov '25	212-355-720410	14,213.01
Fund 212 - Measure M2 Fund Total:					14,213.01
Fund: 301 - CARITS Road Fee Program Fund					
12/09/2025	AGA ENGINEERS, INC	25287-IN	RTSSP for Paseo de Valencia-Moulton Pkwy, CIP #168	301-000-790600	33,461.03
12/09/2025	AGA ENGINEERS, INC	25348-IN	RTSSP for Paseo de Valencia-Moulton Pkwy, CIP #168	301-000-790600	24,653.25
Fund 301 - CARITS Road Fee Program Fund Total:					58,114.28
Fund: 306 - Waste & Recycling Fee Fund					
12/09/2025	ECONOMICS, INC.	2024.15	Professional Services, Recycling Program, Sep '25	306-355-700000	34,262.48

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Payment Date	Vendor Name	Payable Number	Description (Item)	Account Number	Amount
12/17/2025	US BANK CORPORATE PAYMENT SYSTEMS	CalCard (2829) 12.08.25	Trash Cans Unlimited	306-355-700000	152.85
Fund 306 - Waste & Recycling Fee Fund Total:					34,415.33
Fund: 311 - Quimby Act Park In-Lieu Fee (VALH) Fund					
12/09/2025	RICHARD FISHER ASSOCIATES	4683	Professional Services, CIP #241, Oct '25	311-000-790600	2,511.28
Fund 311 - Quimby Act Park In-Lieu Fee (VALH) Fund Total:					2,511.28
Fund: 600 - Capital Improvement Projects Fund					
12/09/2025	RAMON TOTAL ROOFING	25-1217	Roof Patch & Window Sealant, CIP #513, Nov '25	600-000-490100	(2,600.00)
12/09/2025	RAMON TOTAL ROOFING	25-1217	Roof Patch & Window Sealant, CIP #513, Nov '25	600-255-950513	2,600.00
12/09/2025	AGA ENGINEERS, INC	25287-IN	RTSSP for Paseo de Valencia-Moulton Pkwy, CIP #168	600-000-490301	(33,461.03)
12/09/2025	AGA ENGINEERS, INC	25287-IN	RTSSP for Paseo de Valencia-Moulton Pkwy, CIP #168	600-251-950168	33,461.03
12/09/2025	AGA ENGINEERS, INC	25348-IN	RTSSP for Paseo de Valencia-Moulton Pkwy, CIP #168	600-000-490301	(24,653.25)
12/09/2025	AGA ENGINEERS, INC	25348-IN	RTSSP for Paseo de Valencia-Moulton Pkwy, CIP #168	600-251-950168	24,653.25
12/09/2025	RICHARD FISHER ASSOCIATES	4683	Professional Services, CIP #241, Oct '25	600-000-490311	(2,511.28)
12/09/2025	RICHARD FISHER ASSOCIATES	4683	Professional Services, CIP #241, Oct '25	600-252-950241	2,511.28
Fund 600 - Capital Improvement Projects Fund Total:					-
Grand Total:					1,809,287.64

Report Summary**Fund Summary**

Fund	Payment Amount
100 - General Fund	1,700,033.74
212 - Measure M2 Fund	14,213.01
301 - CARITS Road Fee Program Fund	58,114.28
306 - Waste & Recycling Fee Fund	34,415.33
311 - Quimby Act Park In-Lieu Fee (VALH) Fund	2,511.28
600 - Capital Improvement Projects Fund	-
Grand Total:	1,809,287.64

Account Summary

Account Number	Account Name	Payment Amount
100-000-140000	Prepaid Items	498.33
100-000-222000	Refundable Deposits	250.00
100-000-223000	Plan Application Deposit	60,195.96
100-000-227001	Security Deposit - Waste	4,780.50
100-000-790600	Transfers Out to Capital	2,600.00
100-155-610000	Memberships & Subscriptions	40.00
100-155-622000	Operating Supplies	1,257.04
100-155-623000	Printing & Mailing	211.88
100-155-624001	Advertising - Legal	228.81
100-155-700010	Legal Services - General Counsel	55,889.30
100-155-700011	Legal Services - Litigation	57,773.65
100-155-700030	Professional Services - City Clerk	1,606.47
100-155-700050	Professional Services - Financial	13,805.94
100-195-610000	Memberships & Subscriptions	20.00
100-195-617000	Recruitment	510.00
100-195-622000	Operating Supplies	2,201.18
100-195-630000	Communications	4,798.82
100-195-641200	Copier Leases	1,662.32
100-195-700090	IT Contract Services & Support	268.99
100-195-940000	Computer Hardware	(24.18)
100-225-610000	Memberships & Subscriptions	34.84
100-225-611000	Training, Conferences, &	120.00
100-225-622000	Operating Supplies	33.94
100-225-646100	Vehicles - Fuel & Maintenance	303.00
100-225-700000	Professional Services - Building &	30,355.51
100-225-720512	Contract Services	13,146.00
100-310-610000	Memberships & Subscriptions	324.77
100-310-611000	Training, Conferences, &	615.00
100-310-622000	Operating Supplies	120.17
100-310-622500	Program & League Supplies	3,985.01
100-310-624500	Printing & Advertising	400.00
100-310-630000	Communications	795.00
100-310-632000	Utilities - Gas	71.70
100-310-635000	Utilities - Water	878.96
100-310-641000	Equipment Rentals & Leases	683.66
100-310-645500	Facility Maintenance & Repairs	18,757.49
100-310-646100	Vehicles - Fuel & Maintenance	1,144.28
100-310-695500	Special Events - Program Services	355.02
100-310-695510	Holiday Event Series	5,009.42
100-310-721505	Contract Services - Janitorial &	13,295.26
100-355-610000	Memberships & Subscriptions	20.00
100-355-622000	Operating Supplies	17.23
100-355-630000	Communications	416.17
100-355-631000	Utilities - Electric	760.01
100-355-635000	Utilities - Water	40,707.57
100-355-646100	Vehicles - Fuel & Maintenance	271.48
100-355-696000	NPDES Permits & Fees	20,907.00

Account Summary

Account Number	Account Name	Payment Amount
100-355-700000	Professional Services	14,000.00
100-355-700250	On-Call Engineer Services	18,566.71
100-355-720401	Other Public Works Maintenance	1,026.03
100-355-720500	Graffiti Removal	969.00
100-355-720700	Landscape Maintenance	203,287.13
100-355-720701	Parks Maintenance & Repairs	10,195.74
100-355-720702	Tree Maintenance	858.00
100-355-720730	Annual Weed Abatement	4,807.00
100-356-631400	MOE - Electric (Streetlights &	28,482.98
100-356-631900	MOE - Electric (On-Bill Financing)	4,167.27
100-356-720420	MOE - Traffic Signal Maintenance	3,644.70
100-420-610000	Memberships & Subscriptions	16.15
100-420-611000	Training, Conferences, &	55.00
100-420-622000	Operating Supplies	3,922.97
100-420-646100	Vehicles - Fuel & Maintenance	4.16
100-420-695000	Community Assistance & Public	190.96
100-420-720800	Law Enforcement Contract	1,009,219.12
100-420-720822	Crossing Guard Services	9,112.32
100-420-720823	Parking Citation Processing	1,915.00
100-420-720850	Private Security Patrol	23,490.00
212-355-720410	Street Sweeping	14,213.01
301-000-790600	Transfers Out to Capital	58,114.28
306-355-700000	Professional Services	34,415.33
311-000-790600	Transfers Out to Capital	2,511.28
600-000-490100	Transfers In from General Fund	(2,600.00)
600-000-490301	Transfers In from CARITS Road	(58,114.28)
600-000-490311	Transfers In from Quimby Act	(2,511.28)
600-251-950168	Traffic Signal Improvements	58,114.28
600-252-950241	General Park Renovations	2,511.28
600-255-950513	Community Center Renovation	2,600.00
Grand Total:		1,809,287.64

Project Account Summary

Project Account Key	Payment Amount
None	1,809,287.64
Grand Total:	1,809,287.64



City of Laguna Hills City Council / Planning Agency Staff Report

Date: January 13, 2026
To: Mayor and Council Members
From: Eric Hendrickson, Finance Director
Issue: Treasurer's Investment Report for November 2025

Recommendation: That the City Council receive and file the Treasurer's Investment Report for the month of November 2025.

Background:

The Treasurer's Investment Report for the month of November 2025 is submitted herewith. The City's total portfolio as of November 30, 2025, was \$26,586,377. The pooled cash portfolio managed by the City Treasurer consisted of cash on hand, demand deposits, State Local Agency Investment Fund (LAIF) and Investment Trust of California (CalTRUST) investments and totaled \$26,566,300. Restricted cash and investments totaled \$20,077, and is composed of fiscal agent funds for Civic Center property management purposes.

Interest income for the month of November was \$84,258. Fiscal Year 2025/2026 year-to-date pooled cash interest earnings of \$475,488 are 57% of the annual budget of \$828,600.

The average yield on the City's total portfolio for the month of November was 4.04%, compared to the prior month of 4.14%. The slightly declining yield in November, as compared to the past few months, reflects a cautious approach by the Federal Reserve to start rate cuts given the current status of the economy. The City has budgeted conservatively in its expectation of interest earnings, and has built slight rate reductions into the revenue forecast.

Fiscal Impact:

There is no fiscal impact to receive and file this report.

Attachments:

1. Treasurer's Report November 2025

City of Laguna Hills
Treasurer's Investment Report
November 2025

	Current Month Market Value	Current Month Book Value	Prior Month Book Value	Current Month % of Portfolio	Maximum Policy Limit	Yield to Maturity for Month (Annualized)
Pooled Cash & Investments						
BMO Checking & Money Market Accounts	\$ 4,886,939	\$ 4,886,939	\$ 4,053,795	18%	50%	3.81%
Petty Cash (City Hall)	500	500	500	0%	n/a	0.00%
Fiscal Agent Cash - Employee FSA	825	825	825	0%	n/a	0.00%
State Local Agency Investment Fund (LAIF)	100,238	100,045	100,045	0%	100%	4.10%
Investment Trust of California (CalTRUST)	21,577,991	21,577,991	21,505,677	81%	100%	4.10%
	<u>26,566,493</u>	<u>26,566,300</u>	<u>25,660,842</u>	<u>100%</u>		<u>4.05%</u>
Restricted & Designated Cash						
Fiscal Agent Cash - Essex Civic Center Mgmt	20,077	20,077	99,768	n/a	n/a	0.00%
	<u>20,077</u>	<u>20,077</u>	<u>99,768</u>			<u>0.00%</u>
Totals	<u>\$ 26,586,570</u>	<u>\$ 26,586,377</u>	<u>\$ 25,760,610</u>			<u>4.04%</u>

Pooled Cash & Investment - Interest Earnings

For the month of November 2025	\$ 84,258
FY 2025-26 to Date	475,488
FY 2025-26 Budget	828,600

Certification:

I hereby certify that the above investment report includes all cash and investments of the City and is in conformance with all State laws and the City's investment policy approved by the City Council on October 22, 2024. At the time of the report, there is sufficient liquidity and anticipated revenues available to meet the City's budgeted expenditure requirements for the next six months.



Eric Hendrickson
Finance Director/Deputy City Treasurer



Pooled Cash Report

City of Laguna Hills, CA

For the Period Ending 11/30/2025

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
CLAIM ON CASH				
100-000-101100	Claim on Cash - General Fund	17,112,492.30	483,329.08	17,595,821.38
210-000-101210	Claim on Cash - Gas Tax (HUTA)	1,139,600.00	69,790.78	1,209,390.78
211-000-101211	Claim on Cash - Gas Tax (RMRA)	1,256,481.73	83,602.17	1,340,083.90
212-000-101212	Claim on Cash - Measure M2	171,809.42	49,657.66	221,467.08
214-000-101214	Claim on Cash - AB 2766	125,507.49	-	125,507.49
221-000-101221	Claim on Cash - Senior Mobility Program	289,183.41	4,044.28	293,227.69
301-000-101301	Claim on Cash - CARITS Road Fee Program	1,311,109.26	-	1,311,109.26
305-000-101305	Claim on Cash - Beverage Recycling	13,706.29	-	13,706.29
306-000-101306	Claim on Cash - Waste & Recycling Fee	72,368.53	15,360.17	87,728.70
307-000-101307	Claim on Cash - C&D Forfeited Deposits	427,536.62	-	427,536.62
311-000-101310	Claim on Cash - Quimby Act Park In-Lieu Fee (VALI	1,925,798.04	(95,333.30)	1,830,464.74
312-000-101312	Claim on Cash - CASp Fee	37,350.67	-	37,350.67
322-000-101322	Claim on Cash - Water Conservation	388,711.58	-	388,711.58
401-000-101401	Claim on Cash - Public Art	499,940.82	-	499,940.82
421-000-101421	Claim on Cash - SLESF	161,250.28	25,256.77	186,507.05
451-000-101451	Claim on Cash - Liability Self-Insurance	161,300.18	-	161,300.18
452-000-101452	Claim on Cash - Parks Equipment Maintenance	309,213.00	-	309,213.00
454-000-101454	Claim on Cash - Sports Complex Equipment Maint	66,200.46	-	66,200.46
455-000-101455	Claim on Cash - Community Center Equipment Ma	46,761.87	-	46,761.87
456-000-101456	Claim on Cash - Storm Drain / Slope Repair Reserv	29,097.04	-	29,097.04
TOTAL CLAIM ON CASH		<u>25,545,418.99</u>	<u>635,707.61</u>	<u>26,181,126.60</u>

Reconciling items (outstanding checks and deposits in transit): 385,173.40

Pooled Cash & Investments Book Value: 26,566,300.00

GENERAL FUND RESERVES (as of most recent audited year end 6/30/2025)

Fund Balance Type	
Nonspendable	284,567
Assigned	612,572
Unassigned	22,256,720
Total	23,153,859



ACCOUNT NUMBER: [REDACTED]

STATEMENT PERIOD
11/01/25 TO 11/30/25

PAGE: 1 OF 7

CITY OF LAGUNA HILLS
GENERAL
24035 EL TORO RD
LAGUNA HILLS CA 92653-3103

ITEMS ENCLOSED 0

INVESCO/AIM TREASURY CORP CL

ACCOUNT NUMBER [REDACTED]

SUMMARY STATEMENT, CHECKING PLUS MONEY MARKET FUNDS

BEGINNING BALANCE	4,053,794.70
DEPOSITS	6,430,922.50
WITHDRAWALS	5,609,723.30-
MUTUAL FUND DIVIDENDS	11,944.76

ENDING BALANCE 4,886,938.66

SEE THE ENCLOSED CHECKING AND FUND STATEMENTS FOR DETAIL INFORMATION CONCERNING THIS ACCOUNT.
FOR BILLING INFORMATION, SEE ACCOUNT ANALYSIS STATEMENT.

CHECKING ACCOUNT SUMMARY

YOUR PREVIOUS BALANCE WAS	.00
74 CUSTOMER DEPOSITS	3,332,155.28
129 OTHER WITHDRAWALS	2,510,956.08-
7 SHARE PURCHASES	1,959,983.21-
11 SHARE REDEMPTIONS	1,138,784.01
YOUR ENDING BALANCE WAS	.00

TRANSACTIONS LISTED BY DATE POSTED

DATE POSTED	TRANSACTION DESCRIPTION	WITHDRAWALS OTHER DEBITS	DEPOSITS OTHER CREDITS
NOV 03	CCD AMS INC MERCH DEP 17730303701		902.80
NOV 03	ZERO BALANCE TXFR FROM DDA ACCT [REDACTED]		2,278.50
NOV 03	CCD AMS INC MERCH DEP 17730300707		6,915.68
NOV 03	REMOTE DEPOSIT		45,799.89
NOV 03	REMOTE DEPOSIT		65,000.00
NOV 03	PPD APPORT ST OF CA APSAPPORTS 1555		69,790.78
NOV 03	INV CR TRANSFER		3,013.83
NOV 04	CCD AMS INC MERCH DEP 17730300707		160.00
NOV 04	REMOTE DEPOSIT		255.00
NOV 04	ZERO BALANCE TXFR FROM DDA ACCT [REDACTED]		1,575.00



CalTRUST
 PO Box 2709
 Granite Bay, CA 95746
 www.caltrust.org
 Email: admin@caltrust.org
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

11/01/2025 through 11/30/2025

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Nov 30 (\$)	Value on Nov 30 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
CITY OF LAGUNA HILLS						
CalTRUST Liquidity Fund		21,577,990.510	1.00	21,577,990.51	21,577,990.51	0.00
Portfolios Total value as of 11/30/2025				21,577,990.51		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CalTRUST Liquidity Fund		CITY OF LAGUNA HILLS			Account Number:			
Beginning Balance	11/01/2025			21,505,676.880	1.00	21,505,676.88		
Accrual Income Div Reinvestment	11/28/2025	72,313.63	72,313.630	21,577,990.510	1.00	21,577,990.51	0.00	0.00
Change in Value						0.00		
Closing Balance as of	Nov 30			21,577,990.510	1.00	21,577,990.51		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

December 04, 2025

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CITY OF LAGUNA HILLS

CITY MANAGER
24035 EL TORO ROAD
LAGUNA HILLS, CA 92653

[Tran Type Definitions](#)

Account Number: XXXXXXXXXX

November 2025 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	100,045.32
Total Withdrawal:	0.00	Ending Balance:	100,045.32



Invesco Treasury Portfolio

Short-Term Investments Trust

Data as of November 30, 2025
Corporate Class

Fund Information

Inception	August 01, 2005
CUSIP	825252570
NASDAQ	TYCXX
Total Net Assets	\$36.08 billion
Reflects all classes of the portfolio.	
Weighted Average Maturity (WAM)	27 days
Weighted Average Life (WAL)	102 days

SEC Portfolio Liquidity Requirements (%)

1-day	68.19
7-day	95.86

Ratings²

Standard & Poor's	AAAm
Moody's	Aaa-mf
Fitch Ratings	AAAmf

National Association of Insurance Commissioners (NAIC)
Meets NAIC requirement of a 0% capital reserve for a purchase by insurance companies.

Management Team

Laurie Brignac, Joe Madrid, Brandon Maitre,
Justin Mandeville, Marques Mercier, Wesley Rager,
Jennifer Brown, Ripal Tilara, and Bryn Zinser

All data provided by Invesco unless otherwise stated.
1 iMoneyNet, Inc. is an independent mutual fund performance monitor. The U.S. Treasury & Repo Institutional Category is an unmanaged group of money market funds with similar investment objectives and pricing structures as the Corporate Class of the Invesco Treasury Portfolio. iMoneyNet performance figures represent the category average. An investment cannot be made into the category.

2 A credit rating is an assessment provided by Nationally Recognized Statistical Ratings Organization (NRSRO) of the creditworthiness of an issuer with respect to debt obligations, including specific securities, money market instruments or other debts. Fund ratings are subject to change and are based on several factors, including an analysis of a portfolio's overall credit quality, market price exposure and management. Fund ratings are provided to indicate the creditworthiness of the underlying holdings in the portfolio and offer a forward-looking opinion about fixed income funds' capacity to maintain stable principal (net asset value). The ratings will generally range from AAA (highest) to D (lowest). For more information on rating methodologies, please visit the following NRSRO websites: www.standardandpoors.com and select "Understanding Ratings" under Rating Resources on the homepage; www.moody.com and select "Rating Methodologies" under Research and Ratings on the homepage; www.fitchratings.com and select "Ratings Definitions" on the homepage. @FSIA_CashDisclosureLeft:
3 Portfolio composition is subject to change. An investment category listed with "other" in the name indicates that the underlying holdings did not fall into the SEC's more narrowly defined investment categories.

You could lose money by investing in the Fund. Although the Fund seeks to preserve your investment at \$1.00 per share, it cannot guarantee it will do so. An investment in the Fund is not a bank account and is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. The Fund may impose a fee upon the sale of your shares. The Fund's sponsor is not required to reimburse the Fund for losses, and you should not expect that the sponsor will provide financial support to the Fund at any time, including during periods of market stress.

Investment Objective

Provide current income consistent with preservation of capital and liquidity.

Permissible Investments

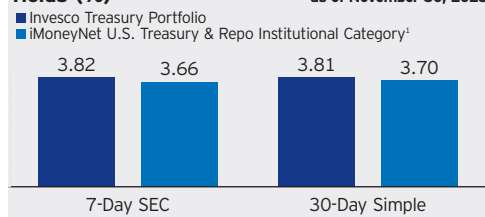
The fund pursues its objective by investing primarily in short-term, high-credit-quality money market instruments. These instruments are direct obligations of the US Treasury and repurchase agreements backed by Treasury obligations.

Fund Highlights

- The portfolio management team follows a conservative investment process with respect to minimal credit risk, interest rate risk and liquidity.
- The fund is designed for short- to medium-term cash investments, operating cash, cash sweeps and the liquidity components of investment portfolios.
- The fund aims to preserve capital, maintain liquidity and produce a competitive yield.

Yields (%)

as of November 30, 2025

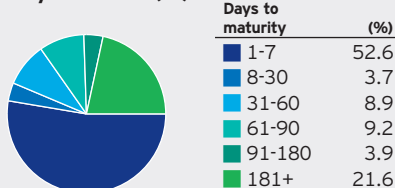


The performance data quoted represents past performance. Past performance does not guarantee future results and current performance may be lower or higher than the performance data quoted above. The investment return and principal value of your investment will fluctuate so that your shares, when redeemed, may be worth more or less than their original cost. You may obtain performance data current to the most recent month-end by visiting invesco.com. The SEC yield listed reflects fee waivers and/or expense reimbursements in effect for the period. Had the Adviser not waived fees and/or reimbursed expenses, your 7-day SEC yield would have been 3.81%. Average annual total returns reflect reinvested distributions, net of expenses for the periods. The 7-day SEC yield more closely reflects the current earnings of the fund than the total returns shown.

Portfolio Composition (%) ³

SEC Investment Category	(%)
U.S. Treasury Repurchase Agreement	46.1
U.S. Treasury Debt	42.2
Other Repurchase Agreement	11.6

Maturity Schedule (%)



Maturity schedule is based on weighted average maturity and is subject to change.

Average Annual Total Returns (%)

as of November 30, 2025

Period	(%)
Inception	1.64
10 Years	2.04
5 Years	3.09
3 Years	4.79
1 Year	4.23

Simple Monthly Yields

as of November 30, 2025

Period	(%)
November 2025	3.81
October	3.94
September	4.04
August	4.15
July	4.19
June	4.17
May	4.19
April	5.14
March	4.21
February	4.24
January	4.26
December 2024	4.41

30-day simple and simple monthly yield are the sum of the distribution rates for the number of days in the yield period annualized by 365 and divided by net asset value (NAV).

This does not constitute a recommendation of any investment strategy or product for a particular investor. Investors should consult a financial professional before making any investment decisions.

NOT A DEPOSIT | NOT FDIC-INSURED | NOT GUARANTEED BY THE BANK | MAY LOSE VALUE | NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY

This report must be accompanied or preceded by a currently effective fund prospectus, which contains more complete information, including fees and expenses. Read it carefully before investing.



Account number: [REDACTED]
Account name: CITY OF LAGUNA HILLS

Yield and NAV

Fund Name		Start Date - End Date		Export (1) 		
CalTRUST Liquidity Fund		11/30/202 - 11/30/2025 				
Period Date	NAV	Income	Shares	Net Assets	Daily Yield	7 day AVG Yield
11/30/25	\$1.00	\$310,235.02	2,801,337,588.540	\$2,801,381,314.95	4.04%	4.03%



PMIA/LAIF Performance Report as of 12/03/25



Quarterly Performance Quarter Ended 9/30/25

LAIF Apportionment Rate ⁽²⁾ :	4.34
LAIF Earnings Ratio ⁽²⁾ :	0.00011893333163814
LAIF Administrative Cost ^{(1)*} :	0.26
LAIF Fair Value Factor ⁽¹⁾ :	1.001929581
PMIA Daily ⁽¹⁾ :	4.19
PMIA Quarter to Date ⁽¹⁾ :	4.24
PMIA Average Life ⁽¹⁾ :	254

PMIA Average Monthly Effective Yields⁽¹⁾

November	4.096
October	4.150
September	4.212
August	4.251
July	4.258
June	4.269

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 10/31/25 \$156.2 billion

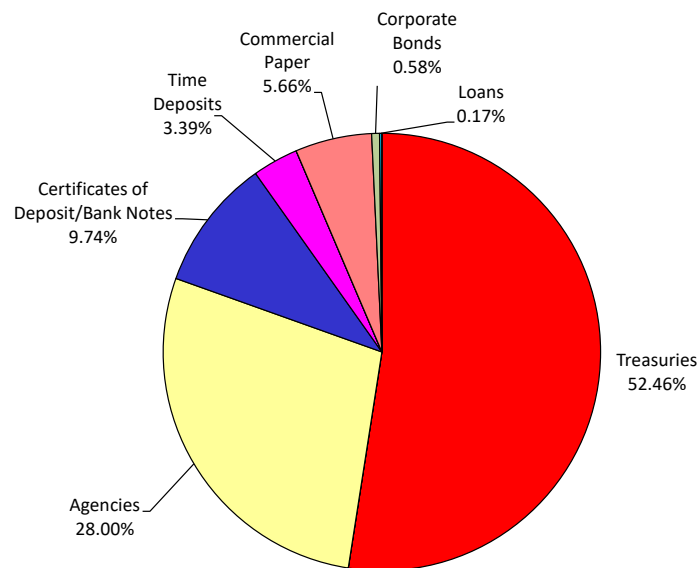


Chart does not include \$961,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) .

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



City of Laguna Hills City Council / Planning Agency Staff Report

Date: January 13, 2026
To: Mayor and Council Members
From: Joe Ames, Assistant City Manager
Issue: Community Development Block Grant Application for the City of Laguna Hills Public Facilities & Improvements for Fiscal Year 2026-2027

Recommendation: That the City Council adopt a Resolution entitled: “A Resolution of the City Council of the City of Laguna Hills, California, authorizing the submittal of the City of Laguna Hills Public Facilities and Improvements Application for Fiscal Year 2026-2027 and accepting the award of Community Development Block Grant Funds, if awarded funding.”

Background:

As part of City staff’s ongoing effort to identify and apply for grant funding for infrastructure improvements, on December 4, 2025, City staff applied for Community Development Block Grant (CDBG) funding to the County of Orange during its latest call for Public Facilities and Improvements Funding Applications. City staff submitted a project for 31 curb ramp replacements and 49 curb ramp modifications at intersections in the area bounded by Avenida De La Carlota, Lake Forest Drive, Santa Vittoria Drive and Ridge Route Drive. These ramps do not comply with current Americans with Disabilities Act (ADA) standards.

In November 2025, the County of Orange, Community Resources Department, announced a call for Fiscal Year 2026-2027 Public Facilities and Improvements project applications under the County’s Urban County Program funded by the United States Department of Housing and Urban Development (HUD). The funding available under the Urban County Program primarily comes from CDBG funds.

The Orange County Urban County Program is comprised of twelve (12) cities with

populations under 50,000 (participating cities), two (2) cities, Placentia and Yorba Linda, with populations over 50,000 (metropolitan cities) and unincorporated areas of Orange County. The twelve (12) participating cities include Brea, Cypress, Dana Point, Laguna Beach, Laguna Hills, Laguna Woods, La Palma, Los Alamitos, San Juan Capistrano, Seal Beach, Stanton, and Villa Park. These cities are not eligible to receive Community Planning and Development (“CPD”) program funds directly from HUD and have opted to participate in the CPD programs through the Urban County Program. The cities of Placentia and Yorba Linda, with populations of over 50,000, are eligible to participate in the CPD program as an entitlement jurisdiction and have elected to join with the Urban County Program as a metropolitan city.

The Fiscal Year 2026-2027 Public Facilities and Improvements maximum funding amount with no match was \$250,000 and with a 20% match was \$450,000. Only one application may be submitted by each participating city. Non-profit organizations may also participate in the Urban County Program but must be sponsored by a city and the city must submit the application.

Project applications must address “high priority” Public Facilities and Improvements. For this project call, high priority projects are, in order of preference, as follows:

1. Senior Centers
2. Homeless Facilities
3. Neighborhood Facilities
4. Water/Sewer Improvements
5. Street Improvements
6. Sidewalk Improvements
7. “Urgent Need”

Furthermore, the population to be served by the project must principally be low to moderate-income as defined by HUD. Low to moderate-income populations include census tracts that are classified by the United States Census Bureau as having a median household income (in 2022 dollars based on 2020 American Community Survey data) below the median for the area.

For this call for projects, City staff researched the United States Census Bureau’s latest data and found several low to moderate-income census tracts in Laguna Hills where 51% or more of the residential neighborhood consist of low to moderate-income persons. Two such census tract locations are comprised of the area bounded by Avenida De La Carlota, Lake Forest Drive, Santa Vittoria Drive and Ridge Route Drive. Therefore, given the information available and funding rules, City staff submitted a project for 31 curb ramp replacements and 49 curb ramp modifications at intersections

in the area bounded by Avenida De La Carlota, Lake Forest Drive, Santa Vittoria Drive and Ridge Route Drive.

City staff recommends ratifying the submittal of the grant application by adopting a resolution authorizing the submittal of the grant application and accepting grant funding, if awarded by the County.

It should be noted that last year the City successfully procured FY 2025-2026 CDBG grant funds for a similar project in the amount of \$250,000. That project, which will address non-compliant curb ramps within the area bounded by La Paz Road, Cabot Road, and Paseo de Valencia, is currently under construction.

CEQA Findings:

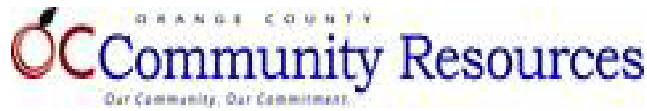
This action is not subject to the California Environmental Quality Act pursuant to Section 15301, Class 1, “Existing Facilities” of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because the contemplated activities (curb ramp replacement/modification) consist of negligible or no expansion of existing or former use.

Fiscal Impact:

The proposed City of Laguna Hills Public Facilities and Improvements Fiscal Year 2026-2027 project is estimated to cost a total of \$300,000, comprised of \$250,000 (CDBG grant funds) for construction and \$50,000 (General Fund) for design. In anticipation of successful procurement of grant funding, these amounts were already included in the FY 2026-2027 CIP Budget under CIP 170.

Attachments:

1. FY 26-27 CDBG Application
2. Location Map of Curb Ramp Improvements
3. Proposed Resolution



**OC HOUSING & COMMUNITY
PUBLIC FACILITIES & IMPROVEMENTS
FY 2026-27
APPLICATION
RFA # 012-000089-NC**

SUPPORTING DOCUMENTS CHECKLIST

Applicants must submit complete Public Facilities and Improvements Applications electronically to Nina Campmas (hereinafter may also be referred to as “Contract Administrator”) via www.OpenGov.com, RFA No. 012-000089-NC. Please confirm all Parts with supporting documentation are submitted prior to the RFA deadline. **Applicants may submit Applications for one PF&I service requested and one waitlisted project or expanded scope of work for the primary project in this RFA. A separate Part II of the Application is required for each PF&I project (i.e. Primary Project and Waitlisted Project/ Expanded Scope Project).**

Capitalized terms not otherwise defined in the body of this Attachment A (PF&I Application) will have the meanings set forth in the body of the RFA.

Applicants must answer all questions within each section as applicable, as outlined in the following key:

ALL APPLICANTS MUST COMPLETE PART I

APPLICANTS SUBMITTING APPLICATIONS FOR PUBLIC FACILITIES & IMPROVEMENTS MUST COMPLETE PART II. A separate Part II of the Application is required for each PF&I project (i.e. Primary Project and Waitlisted Project/ Expanded Scope Project).

PART I: MINIMUM REQUIREMENTS

ALL PF&I APPLICANTS MUST COMPLETE PART I AND PART II

A: Applicant Information

B. Applicant Profile

C: Project Information

D: Organizational Background

E: Civil Rights Laws Compliance and HUD Standing

F: Signature and Assurances

OC Housing & Community Development Public Facilities & Improvements Application

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PART II: PUBLIC FACILITIES & IMPROVEMENTS (PUBLIC FACILITIES & IMPROVEMENTS APPLICANTS MUST COMPLETE PART I AND PART II)
A: Priority Needs, HUD Eligibility Requirements and National Objective
B: Leveraging and Project Budget
C: Performance Objectives and Outcomes
D: Organizational Project Capacity and Experience
E: Organizational/Project Readiness
F: Environmental Information Form

Supplemental Document Instructions: Parts requesting supplemental or narrative information should be formatted per the following:

1. Each response must be typewritten; double-spaced; and in Arial font, size 12-point print.
2. Not to exceed one (1) page per question.
3. Responses should include the question and be concise but detailed enough to address what is being asked.
4. Failure to completely answer all items and/or provide the required documents may result in your application being disqualified from consideration.
5. Hardcopies of Single Audit Reports and/or Audited Final Statements will not be accepted. Electronic copies of these documents must be uploaded via www.OpenGov.com as a separate attachment from the Application.
6. For your convenience, the Application will be available on OpenGov.com in Word format to allow for responses to be provided directly on the Application.

New Performance Requirements:

The County initiated a three-year performance metric beginning in the 2025-2026 FAPP/RFA process for Public Facility and Improvement and Housing Rehabilitation/Façade Rehabilitation Applications. Based on calculations, using three previous years, if a participating Non-Metro City has not drawn down 80% of their awarded funds excluding the current fiscal year, by the time applications are due for the RFA process (generally in October) they may not apply for funding for a one-year period for PF&I projects. Although not a part of the RFA process, Metro Cities that have not drawn down 80% of funds over the previous and current fiscal year, by the time applications are due for the RFA process (generally in October) may not request funding for a one-year period for projects other than Public Services.

Project remains in compliance with contractual milestones.

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1. All projects must expend 50% of their contractual funds or obligate the funds by January 15th, of the contract year. If a project's performance does not comply with these stipulations, the contract will be cancelled, and the remaining funds will be recaptured and allocate to other performing projects.
2. The second and third milestones are 70% by February 15th of the contract year; and 80% by March 15th of the contract year.
3. In addition to expenditure deadlines, PF&I projects must complete the design of the project by September 30th and bid package process completed by November 15th of the program year or the Subrecipient (City) will not be eligible for a new award for one year.

OC Housing & Community Development Public Facilities & Improvements Application

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PART I

A. APPLICANT INFORMATION

1. Applicant Name: City of Laguna Hills

Address: 24035 El Toro Road

City/State/Zip: Laguna Hills, CA 92653

Phone: 949-707-2655

Fax: 949-707-2633

Applicant Website:

Email: james@lagunahillsca.gov

*UEI Number: VLC8GAPU9KF4

*D-U-N-S Number: 798794947

W-9(Federal ID Number): 33-0490460

**The County requires a valid UEI number and DUNS number upon application submittal. If needed, your organization may obtain one at no cost at SAM.gov and www.dnb.com.*

2. Authorized Person: For the purposes of this RFA, the “Authorized Person” is the individual within your organization who has the authority to enter into a contract. The authorized person will be copied on all correspondence.

Authorized Person’s Name: Bob Wingenroth

Authorized Person’s Title:

City Manager

(i.e., Executive Director, Organization’s Signature Authority)

Phone: 949-707-2615

Fax: 949-707-2633

Email: bwingenroth@lagunahillsca.gov

☒ Check here if the address for the Authorized Person is the same as that of the organization.

Address:

City/State/Zip:

3. Contact Person: For the purpose of this RFA, the “Contact Person” will be the primary recipient for all correspondence related to this RFA. The contact person should be available to respond to any inquiries throughout the RFA process.

Contact Person’s Name: Joe Ames

Contact Person’s Title: Assistant City Manager/Public Works Director

OC Housing & Community Development Public Facilities & Improvements Application

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Phone: 949-707-2655

Fax: 949-707-2633

Email: james@lagunahillsca.gov

☒ Check here if the address for the Contact Person is the same as that of the organization.

Address:

City/State/Zip:

OC Housing & Community Development Public Facilities & Improvements Application

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B. APPLICANT PROFILE

1. Applicant's Legal Name: City of Laguna Hills
2. Business Address: 24035 El Toro Road, Laguna Hills, CA 92653
3. Telephone Number: 949-707-2600 Fax: 949-707-2633
4. Website Address: www.lagunahillsca.gov Email Address: james@lagunahillsca.gov
5. Years in Operation: 34 Length of time in current location: 21

6. Is your firm:

Non-Profit 501(c)(3) ☐ Yes ☒ No

For-Profit ☐ Yes ☒ No

Local Government ☒ Yes ☐ No

Faith-based ☐ Yes ☒ No

Sole Proprietorship ☐ Yes ☒ No

If yes, indicate if doing business under a different name:

Incorporated ☐ Yes ☒ No

If yes, State of Incorporation:

OC Housing & Community Development Public Facilities & Improvements Application

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C: PROJECT INFORMATION

1. Project Title: City of Laguna Hills Public Facilities & Improvements Application FY 2026-2027

Project Address: Various locations within Block Group 1, Census Tract 626.52, and Block Group 4, Census Tract 626.22, Orange County, California. (Area bounded by Avenida De La Carlota, Lake Forest Drive, Santa Vittoria Drive and Ridge Route Drive.)

City/State/Zip: Laguna Hills, CA 92653

FY 2025-26 Public Facilities & Improvements

Amount

\$250,000

Requested Primary

\$

Requested Waitlisted or Expanded Scope

- Maximum funding amount for Public Facilities and Improvements is \$250,000 with no leveraged funds and \$450,000 with **20%** leveraged funds.

The Orange County Urban County Program is comprised of 12 cities with populations under 50,000 (participating cities). The 12 participating cities include Brea, Cypress, Dana Point, Laguna Beach, Laguna Hills, Laguna Woods, La Palma, Los Alamitos, San Juan Capistrano, Seal Beach, Stanton, and Villa Park. Along with 2 participating metro cities with populations over 50,000 – Placentia, and Yorba Linda, which are funded using their own HUD allocation and are exempt from the RFA process.

2. Urban County Program

- a. Is your agency a participating city in the County of Orange Urban County Program that will be submitting an application as part of this RFA?
☒ YES ☐ NO
- b. If not, since one (1) primary and one waitlisted Application or expanded primary Application Scope per jurisdiction, per year for Public Facilities and Improvements will be accepted, please attach written documentation (from an authorized person) from either the participating City or the County of Orange OCCR/HCD advising the County to accept your proposal as part of this RFA.

3. Provide a detailed summary description of your project.

The City of Laguna Hills has identified 31 curb ramp replacements and 49 curb ramp modifications at intersections bounded by Avenida De La Carlota, Lake Forest Drive, Santa Vittoria Drive and Ridge Route Drive. These existing curb ramps do not meet current design standards because they lack truncated domes or federally mandated yellow truncated domes, do not have zero-inch

OC Housing & Community Development Public Facilities & Improvements Application

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curb lips at the point of entry, and/or generally do not comply with required slopes/dimensions. These improvements will serve low to moderate-income populations within Block Group 1, Census Tract 626.52, and Block Group 4, Census Tract 626.22, Orange County, California. The probable cost of work is \$250,000.

OC Housing & Community Development Public Facilities & Improvements Application

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C: PROJECT INFORMATION (Continued)

4. Minority-Owned and Women-Owned business (MBE/WBE/DBE)

- a. Will this project provide an opportunity to hire MBE and/or WBE and or DBE business?

☒ Yes

☐ No

- b. Describe all actions your organization has taken in support of HUD's goal to provide Opportunities to MBE/WBE/DBE's.

The City of Laguna Hills makes all efforts to provide equal opportunities to minority-owned businesses and women-owned businesses. In addition, the City complies with all State, Federal, and other local ordinances as required by a City and HUD.

5. Section 3

Section 3 is a provision of the Housing and Urban Development Act of 1968. (24 CFR Part 75) The purpose of Section 3 is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, State, and local laws and regulations, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons.

- a. Will this project report labor hours for Section 3 businesses or employees?

☒ Yes

☐ No

- b. Describe all actions your organization has taken in support of HUD's goal to provide opportunities to Section 3 businesses.

The City of Laguna Hills complies with all Federal, State, and local requirements. The City will include an invitation for Section 3 businesses or employees in bid solicitations.

6. Build America Buy America (BABA)

BABA requires that all iron, steel, manufactured products, and construction materials used in infrastructure projects funded with Federal Financial Assistance (FFA), as outlined in Section 70914(a) of BABA, must be produced in the United States. The intent of the Buy American Preference (BAP) in BABA is to stimulate private-sector investments in domestic

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manufacturing, bolster critical supply chains, and support the creation of well-paying jobs for people in the United States. The preference is also intended to bolster American firms' ability to compete and lead globally for years to come by requiring entities that receive Federal infrastructure funds to use American materials and products.

What Materials Are Covered by BABA?

Construction materials:

- Iron and steel
- Includes all raw materials used in construction, including metals
- Plastic materials such as PVC pipe
- Glass
- Lumber
- Drywall
- Includes materials that are primarily composed of iron or steel manufactured products
- Metals other than iron or steel (non-ferrous metals)
- Composite building materials
- Plastic and polymer-based pipe and tube (e.g., PVC pipe)

HUD's proposed waiver breaks construction materials into two groups for the purposes of HUD's phased implementation: "specifically listed" and "all other construction materials."

- All Other Construction Materials
- Other construction materials

Does not include cement and aggregates (stone, sand, gravel)

General Waivers:

Small Grants

BABA requirements do not apply to infrastructure projects whose total cost is equal to or less than the current Simplified Acquisition Threshold of \$250,000. This waiver is currently in effect as of November 23, 2022.

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De Minimis

BABA requirements do not apply for a De Minimis portion of an infrastructure project, meaning a cumulative total of no more than 5 percent of the total cost of the iron, steel, manufactured products, and construction materials, up to a maximum of \$1 million. This waiver is currently in effect as of November 23, 2022.

Exigent Circumstances

This waiver applies when there is an urgent need by a grantee to immediately complete an infrastructure project because of a “exigent circumstances,” or a threat to life, safety, or property of residents and the community. This waiver is currently in effect as of November 23, 2022. This waiver is effective for Tribal recipients through September 30, 2024. HUD issued a public interest waiver for the BAP as it applies to Tribal recipients to allow time for HUD to consult with Tribally Designated Housing Entities, and other Tribal Entities on how to apply the BAP.

Tribal Consultation

This waiver is effective for Tribal recipients through September 30, 2024. HUD issued a public interest waiver for the BAP as it applies to Tribal recipients to allow time for HUD to consult with Tribally Designated Housing Entities, and other Tribal Entities on how to apply the BAP.

In addition to HUD’s general waivers, HUD may also request specific waivers from the BAP for covered FFA on a limited, case-by-case basis, after consultation and review with the Made In America Organization (MIAO) at the Office of Management and Budget (OMB). Agencies may apply to waive the domestic content procurement preference if:

1. Requiring the use of the American made product would be inconsistent with the public interest (Public Interest Waiver);
2. The product you need is not produced in the United States in sufficient

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- quantities or of a satisfactory quality (Non-Availability Waiver); or,
3. The inclusion of the product produced in the United States will increase the cost of the overall project by more than 25 percent (Unreasonable Cost Waiver).

D: ORGANIZATIONAL BACKGROUND

Answer each question below in approximately one to four paragraphs, not to exceed one (1) page per question. If a specific question is not applicable to your organization, please answer with “Not Applicable”. Each response must be typewritten; double-spaced; and in Arial, size 12-font. Your responses should include the question, be concise but detailed enough to address what is being asked. For your convenience, the Application will be provided on OpenGov in Word format to allow for responses to be provided directly on the Application.

1. Does your organization expend \$750,000 or more a year in federal funds?

☐ Yes ☒ No

2. Is the applicant a Non-Profit organization? ☐ Yes ☒ No

3. Describe the organization’s goals, objectives, and mission.

The City of Laguna Hills, a municipal corporation, has adopted “C.A.R.E.S.” as its operating goals, objectives, and mission. Please see an image of the CARES program on the next page.

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CITY OF LAGUNA HILLS

C.A.R.E.S.

COMMITMENT *We dedicate ourselves to conscientiously meeting the needs of our customers.*

ATTITUDE *We believe each customer should be treated in a professional, courteous, and empathetic manner. We serve as the City's ambassadors to our customers and reflect the City's philosophy of customer service.*

RESPONSE *We pride ourselves on providing prompt, efficient, and thorough action in answer to the requests and concerns of our customers.*

EXCELLENCE *We will be innovative and progressive in our efforts to provide the highest standard of achievement. Our philosophy will foster strong leadership and enterprising planning to assure long-term benefits to our customers.*

SERVICE *We are committed to providing quality customer service to each and every customer, whether it be in person or over the telephone. If we cannot assist you, we will make every effort to refer you to someone who can be of assistance.*

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4. Provide a brief description of your organization's accounting system and controls in place.

The City uses Tyler's ERP Pro 10 software for accounting and budgeting. This includes paying invoices, vendor management, and check printing. Many internal controls are in place, including receipt of invoices (receptionist), input of invoices into the system (accounting specialist), review and approval of Accounts Payable (Finance Manager and Director), and oversight of the check print process (Finance Manager and Director). The City's independent 3rd party auditors do an annual review of these procedures.

5. Describe the organization's fund development method.

Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and how spending activities are controlled.

6. List the person(s) who have legal authority to sign contracts and other legal documents, payment requests, and checks related to this Application. Provide a copy of the Board Resolution/Meeting Minutes which grants signing authority to these individuals for all contracts, amendments, extensions, and renewals resulting from this RFA process.

The City Manager and the Mayor have signature power. The Municipal Code dictates procurement policy. The procurement policy can be found here:

<https://www.codepublishing.com/CA/LagunaHills/#!/LagunaHills03/LagunaHills0308.html#3-08>

7. Audit Requirements as defined in Fiscal Requirements Section of the RFA:

Audits must be conducted by an independent CPA and must include a description of corrective action taken for any findings identified by the auditor, both of which will be reviewed by the OC Housing & Community Development Accounting Manager or designated staff. Submit required audited documents electronically via OpenGov.com as it relates to your organization:

- a. Applicants who have expended Federal funds in excess of \$750,000 are required to submit two (2) years of Single Audit reports (FY 2022/23 and FY 2023/24). Refer to Audit Section of the RFA document for more details related to Single Audit requirements.

Or

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- b. Applicants who are not subject to Single Audit reports requirements are required to submit two (2) years of audited financial statements (FY 2022/23 and FY 2023/24).

Audited Financial Statements will include:

- Balance Sheet (Statement of Financial Position) – Including all supporting schedules (i.e., Detailed Aged Payables, Aged Receivables, Notes Payable, etc.)
- Income Statement (Profit and Loss Statement)
- Statement of Cash Flow
- Retained Earnings
- Any footnotes to the statements.

Submit Single Audit reports and Audited Financial Statements electronically via OpenGov.com as a separate attachment from the Application. Paper copies will not be accepted.

8. In the past ten years, has your organization ever had its non-profit status revoked or withheld by the IRS, the Secretary of State, the State Attorney General, or the Franchise Tax Board? If yes, please provide an explanation. (Proof of Non-Profit Status or Business License.)

No

9. Current/Past Litigation or Judgements: Has your organization been sued as defendant or sued another entity as a plaintiff, in the last five (5) years? If yes, provide detailed information regarding litigation (Court and case number), judgements involving your organization(s) or any company your organization holds a controlling interest in, or any company that holds an interest in your organization(s), or any of the principal officers of the organization(s).

Not Applicable

10. Current/Past Liens or Monetary Judgements: In the last five (5) years, has your organization had any liens or monetary judgements issued against your organization or any company your organization holds a controlling interest in, or any company that holds an interest in your organization, or any of the principal officers of the organization. Include in your response date of lien(s)/judgement(s) issued, date closed, dollar amount(s) and description/explanation. The County, at its discretion, may request additional information or back-up material.

Not Applicable

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11. Are any of your managers or staff with fiscal responsibilities involved in litigation presently that has any bearing on fiduciary trust or employee relations? If yes, please provide an explanation.

No

12. Have any unfavorable rulings been handed down by any court against your organization or executive director in the past five years? If yes, please provide an explanation.

Not Applicable

13. Does your organization currently have any unresolved fiscal, reporting or program issues with any of its funding sources? If yes, please provide an explanation.

No

14. Provide an organizational chart of your organization, including key staffing for the project.

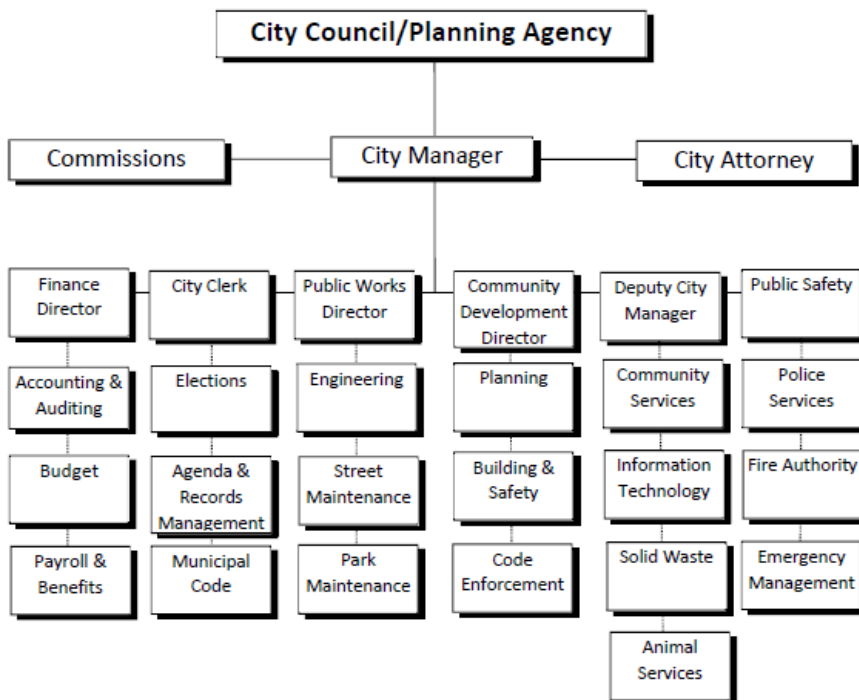
See next page.

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City of Laguna Hills Organizational Chart



Key staff consist of the Community Development Director, the Public Works Director, and the City Manager, plus support staff as needed.

15. Provide a copy of your organization's Board of Director's list.

Not applicable. The City is not a non-profit organization. It is a municipal corporation with elected Council members.

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16. If your organization is a non-profit, please. Provide a copy of your organization's 501(c)(3) Tax Exempt Letter. Also provide an IRS tax-exempt letter dated no later than December 2024, or a Certificate of Status provided by the Secretary of State, Business Programs Division. Online Certificates of Status can be found on the Internet at: http://www.sos.ca.gov/business/pdf/be_ircform.pdf. (Process may take up to 24 calendar days). In the event your Letter is not available by the due date, attach your current letter as a place holder, along with a copy of the request form. The new Tax-Exempt letter must be submitted as soon as available, and no later than April 1, 2026.

Not applicable.

17. Provide a copy of your organization's Articles of Incorporation and By-Laws.

Not applicable. The City is not a non-profit organization. It is a municipal corporation

18. Provide a copy of the minutes of your organization's board meeting where the proposed project was discussed.

Resolution will be provided in the future.

19. Provide IRS 990 form "Return of Organization Exempt from Income Tax", if applicable.

Not applicable. The City is not a non-profit organization. It is a municipal corporation.

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E: CIVIL RIGHTS LAWS COMPLIANCE AND HUD STANDING

1. Has your organization been a past recipient of assistance under a HUD McKinney Act program or the HUD Single Family Property Disposition Homeless Program?

☐ Yes

☒ No

2. If you have been a recipient under either of these programs, has your organization experienced any project or construction delay, HUD finding or outstanding audit that HUD deems serious regarding the administration of HUD McKinney Act programs or the HUD Single Family Property Division Homeless Program?

☐ Yes

☒ No

If you answered "Yes," please attach a brief description of the circumstances and outcomes.

3. Applicants must be in compliance with applicable civil rights laws and Executive Orders. Applications will be rejected if your agency has any of the following: (1) Any pending civil rights lawsuits instituted by the U.S. Department of Justice; (2) Any non-compliance with civil rights statutes, Executive Orders or regulations as a result of formal administrative proceedings, unless the applicant is operating under a HUD-approved compliance agreement designed to correct the area of non-compliance or is currently negotiating such an agreement; (3) Any unresolved secretarial charge of discrimination issues under Section 810 (g) of the Fair Housing Act, as implemented by 24 CFR 103.400; (4) Any adjudication of a civil rights violation in a civil action brought against the agency by a private individual, unless the applicant is operating in compliance with a court order designed to correct the area of non-compliance or the applicant has discharged any responsibility arising from such litigation; (5) Any deferral of the processing of applications from the sponsor imposed by HUD under Title VI of the Civil Rights Act of 1964, the Attorney General's Guidelines (28 CFR 50.3) or the HUD Title VI regulations 24 CFR 1.8) and procedures, or under Section 504 of the Rehabilitation Act of 1973 and HUD Section 504 regulations (24 CFR 8.57).

If one or more of the above five situations exist within your agency/organization, please attach a brief description.



Authorized Signature

12/04/2025

Date

Bob Wingenroth

Print Name

City Manager

Title

OC Housing & Community Development Public Facilities & Improvements Application

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F: SIGNATURES AND ASSURANCES

1. **Non-Discrimination:** This agency will, through all possible means, ensure equal opportunity for all persons to receive services, to participate in the volunteer structure, and to be employed regardless of age, handicap, national background, race, religion, or sex. An existing sectarian nature of the agency shall not suffer impairment under this agreement, but participation in religious observances, rituals or services will not be required as a condition of receiving food, services, or shelter paid for by this grant.
2. **Accountability:** We commit this agency, of a grant is received, to provide all reports to the County of Orange as required; to expend monies only on eligible cost' to keep complete documentation (copies of all canceled checks, invoices, receipts, etc.) on all expenditures for a minimum of three years; to spend all funds and close out the program on the required date; to return any unused funds to the County of Orange; to cooperate with monitoring or site visits, and; to provide complete documentation of expenses to the County of Orange, if requested, by the required date.
3. **Non-collusion:** This Application is genuine, and not sham or collusive, nor made in the interest or on behalf of any person not herein named; the Applicant has not directly induced or solicited any other Applicant to put in a sham Application, or any other person, firm or corporation to refrain from submitting an Application; the Applicant has not in any manner sought by collusion to secure for him/herself an advantage over any other applicant.

We affirm that all information in this Application is true and correct to the best of our knowledge and that the Applicant under our authority will execute its responsibility under the proposed contract and fully adhere to all other applicable rules and regulations possible.



First Authorized Person Signature

12/04/2025

Date

Bob Wingenroth

Print First Authorized Person's Name

City Manager

Title

Second Authorized Person Signature

Date

Print Second Authorized Person's Name

Title

OC Housing & Community Development Public Facilities & Improvements Application

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F: SIGNATURES AND ASSURANCES (Continued)

4. I am authorized by my Board of Directors, Trustees, or other legally qualified officer to submit this application on behalf of the "Applicant."
5. Applicant is not currently on any Federal, State of California or local Debarment List.
6. Applicant will provide records to show fiscal solvency, if required.
7. Applicant will meet all applicable Federal, State, and local compliance and regulatory requirements including, but are not limited to the following:
 - a. Ensuring that records accurately reflect actual performance
 - b. Maintaining record confidentiality, as required
 - c. Reporting financial, participant, and performance data, as required
 - d. Meeting requirements of Section 504 of the Rehabilitation Act of 1973
 - e. Meeting all applicable labor laws, including Child Labor Law standards
 - f. Meeting all lobbying certification and disclosure of lobbying activities requirements.

I recognize that I must give assurance for each item above, 'a' through 'f', as applicable. If I cannot, this Application will be automatically rejected.

8. Applicant will not use funds for customers in the construction, operation, or maintenance of any part of a facility to be used for sectarian instruction or religious worship.



Signature Required

12/04/2025

Date Signed

Bob Wingenroth

Print Name

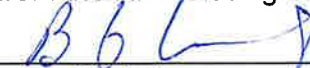
City Manager

Print Title

9. **Validity of Application**

The County requires that all Applications be valid for at least three hundred sixty-five (365) days from this RFA's closing date. Applications which are not valid for at least three hundred sixty-five (365) days will be considered non-responsive and subject to rejection.

Applicant hereby certifies that the Application is valid for three hundred sixty-five (365) days from the RFA Closing Date.



Signature Required

12/04/2025

Date Signed

Bob Wingenroth

Print Name

City Manager

Print Title

OC Housing & Community Development Public Facilities & Improvements Application

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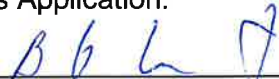
F: SIGNATURES AND ASSURANCES (Continued)

10. Certification of Understanding

The County assumes no responsibility for any understanding of the Applicant or representation made by any of the County's officers, employees, or agents during or prior to the execution of any Contract resulting from this RFA unless:

- Such understanding or representations are expressly stated in the final executed contract; and
- The final executed contract expressly provides that the County assumes such responsibility.

By signing below, Applicant certifies that such understanding has been considered in this Application.



Signature Required

12/04/2025

Date Signed

Bob Wingenroth

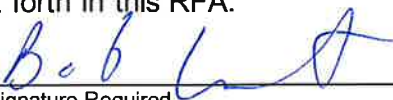
Print Name

City Manager

Print Title

11. Minimum Qualifications Statement

Applicant hereby certifies that it meets all minimum qualifications and requirements as set forth in this RFA.



Signature Required

12/04/2025

Date Signed

Bob Wingenroth

Print Name

City Manager

Print Title

OC Housing & Community Development Public Facilities & Improvements Application

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F: SIGNATURES AND ASSURANCES (Continued)

12. Certificate of Insurance

Applicant hereby certifies Applicant's willingness and ability to provide the required insurance coverage and certificates as set forth in the attached Model Contract, by signing below.



Signature Required

12/04/2025

Date Signed

Bob Wingenroth

Print Name

City Manager

Print Title

13. Conflict of Interest

Applicant hereby certifies that: (I) Applicant has provided the County with the disclosures required in (a) and (b) below as part of its Application, or (II) that no relationships as outlined in (a) and (b) exist.

- a. Disclose any financial, business, or other relationship with the County, any other entity that the County Board of Supervisors governs, or any County Board member, officer, or employee, which may have an impact, effect, or influence on the outcome of the services you propose to provide. Provide a list of current clients, employees, principals, or shareholders (including family members) who may have a financial interest in the outcome of services you propose to provide.
- b. Disclose any financial, business, or other relationship within the last three (3) years with any firm or member of any firm who may have a financial interest in the outcome of the work to be performed under the RFA or Model Contract.



Signature Required

12/04/2025

Date Signed

Bob Wingenroth

Print Name

City Manager

Print Title

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F: SIGNATURES AND ASSURANCES (Continued)

14. Statement of Compliance

A statement of compliance with all parts of this RFA or a listing of exceptions and suggested changes must be submitted in response to this RFA.

Applicant hereby certifies (Applicant must certify either **a or b** by signing below):

- a. This Application is submitted in strict compliance with the terms and requirements of the RFA and by submitting this Application, Applicant agrees to all terms and requirements of the RFA including, but not limited to, the terms and conditions set forth in the Model Contract and its Attachments and Exhibits that are made part of the RFA, and no exceptions are proposed.



Signature required

OR

- b. This Application is submitted in strict compliance with the terms and requirements of the RFA, including the terms and conditions set forth in the Model Contract and its Attachments and Exhibits that are made part of the RFA, except for those exceptions expressly listed as required by this RFA and attached hereto.

Signature required

The parts for each proposed exception to this RFA, including, but not limited to the Model Contract, must include:

1. The complete provision Applicant is taking exception to;
2. The RFA page number and section of the provision Applicant is taking exception to;
3. The suggested rewording by way of track changes (Microsoft Word format);
4. Reason(s) for submitting the proposed exception; and
5. A description of any impact the proposed exception may have on the services to be provided.

15. Exceptions to the RFA Requirements

Exceptions that the Applicant has to any of the RFA requirements must be discussed under this section. Exceptions will be reviewed by OC Community Resources (OCCR) staff to evaluate the qualifications of the Applicant to meet program and service requirements. The OCCR reserves the right to reject an Application that is not consistent with the requirements of this RFA.

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PART II

PART II: PUBLIC FACILITIES & IMPROVEMENTS

A: PRIORITY NEEDS, HUD ELIGIBILITY REQUIREMENTS AND NATIONAL OBJECTIVE

Responses to all questions/sub questions in Part II are required. A separate Part II is required for each PF&I project (i.e. Primary Project and Waitlisted Project/ Expanded Scope Project). When responding, please distinguish if the information you provided is related to the Primary Project or Waitlisted/Expanded Scope Project.

For your convenience, the Application will be available on OpenGov.com in Microsoft Word format to allow for responses to be provided directly on the Application.

1. Please provide a comprehensive description of the projects (1) priority, (2) sub-activity, (3) population(s) to be served, (4) accomplishment level, (5) services to be provided, and (6) explain how project meets the HUD Eligibility Requirements and a National Objective (LMC, LMA or LMH). **Include in this Part, clear photo(s) of the project area(s) and include explanation. If this project is located in multiple areas, only submit up to four (4) photos of different project areas and include explanation.**

Priority:

This project consists of 31 curb ramp replacements and 49 curb ramp modifications at intersections and driveways to comply with Americans with Disabilities Act requirements. Sidewalk improvements have been identified as a high-priority by the County.

Sub-Activity:

The City of Laguna Hills has identified 31 curb ramp replacements and 49 curb ramp modifications at intersections bounded by Avenida De La Carlota, Lake Forest Drive, Santa Vittoria Drive and Ridge Route Drive. These existing curb ramps do not meet current design standards because they lack truncated domes or federally mandated yellow truncated domes, do not have zero-inch curb lips at the point of entry, and/or generally do not comply with required slopes/dimensions.

Populations Served:

These improvements serve low to moderate-income populations within Block Group 1, Census Tract 626.52, and Block Group 4, Census Tract 626.22, Orange County, California.

Accomplishment Level:

This work will ultimately enhance safety and create a more convenient path of travel for all pedestrians using the sidewalk system along Avenida De La Carlota, Lake Forest Drive, Santa Vittoria Drive and Ridge Route Drive and within the neighborhood bounded by these streets. These public improvements will help meet the needs of pedestrians generally and meet the parameters for ADA compliance.

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Services Provided:

This project will enhance safety and provide more accessible pedestrian paths of travel.

Explain how project meets the HUD Eligibility Requirements and a National Objective (LMC, LMA or LMH).

This project will meet all the eligibility requirements as identified by HUD, as well as the specified criteria for a National Objective under the subcategory of “area benefit (LMA).” Specifically, the project consists of sidewalk improvements on Avenida De La Carlota, Lake Forest Drive, Santa Vittoria Drive and Ridge Route Drive, and within the bounded neighborhood within low to moderate income-qualified census tracts (where at least 51% of the beneficiaries of the activity are low to moderate-income persons) within Block Group 1, Census Tract 626.52, and Block Group 4, Census Tract 626.22, Orange County, California.

2. Answer the following:

a. Summarize the Scope of Work for your project.

The City of Laguna Hills has identified 31 curb ramp replacements and 49 curb ramp modifications at intersections bounded by Avenida De La Carlota, Lake Forest Drive, Santa Vittoria Drive and Ridge Route Drive. These existing curb ramps do not meet current design standards because they lack truncated domes or federally mandated yellow truncated domes, do not have zero-inch curb lips at the point of entry, and/or generally do not comply with required slopes/dimensions. These improvements will serve low to moderate-income populations within Block Group 1, Census Tract 626.52, and Block Group 4, Census Tract 626.22, Orange County, California.

b. Describe why this project is needed and cite evidence to substantiate the need.

Pedestrian walkway design and operation must comply with the accessibility standards set forth in the Architectural Barriers Act (ABA) of 1968, the Rehabilitation Act of 1973 (Section 504), and the Americans with Disabilities Act (ADA) of 1990. Additionally, the California Department of Transportation has published an ADA compliance handbook titled Permanent Pedestrian Facilities ADA Compliance Handbook (“Handbook”) dated March 2018, which specifies the design of curb ramps necessary to comply with these accessibility standards. The Handbook specifies that flush transitions at curb ramps to walks, gutters, and streets are required, and no lips are allowed - the one-quarter (1/4) inch change in surface level allowance is not allowed. The Handbook also specifies that truncated domes are required for a length and width as specified in the Handbook. Furthermore, Caltrans now requires that all truncated domes be “federal yellow” in color. Some of the curb ramps within the project limits have “baby blue” color truncated domes installed, instead. Some of the curb ramps are older and not in compliance with current standards for dimensions and slopes. Therefore, the curb ramps identified for this project do not currently comply with required design standards.

c. Describe how the project preserves a low and moderate-income neighborhood or provides other community benefits.

Curb ramps provide basic access at intersections and pedestrian crossings. Without properly configured curb ramps, sidewalk travel has the potential to be dangerous, difficult, and in some cases

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impossible for people who use wheelchairs, scooters, or other mobility aids. These curb ramps have been selected as priority locations due to the high volume of pedestrian crossings and use on Avenida De La Carlota, Lake Forest Drive, Santa Vittoria Drive and Ridge Route Drive, and lack of compliant ramps that do not conform to the Handbook, and future companion residential street resurfacing work that will occur within the residential neighborhood.

3. HUD Demographics:

- a. Does this project help prevent homelessness? ☐ Yes ☒ No
- b. Does this project help the homeless? ☐ Yes ☒ No
- c. Does this project help those with HIV or AIDS? ☐ Yes ☒ No
- d. Does this project primarily help persons with disabilities? ☒ Yes ☐ No

4. Refer to Priorities below:

Projects may address more than one community development need; however, in order to be considered as addressing a “High Priority” community development need, the Application/project must meet the High Priority Needs Level identified by the Urban County, see *Priority Preferences- High Priority Needs* below. Projects with a low needs level **may not be considered** for funding this fiscal year.

A: PRIORITY NEEDS, HUD ELIGIBILITY REQUIREMENTS AND NATIONAL OBJECTIVE (Continued)

PRIORITY PREFERENCES- HIGH PRIORITY NEEDS

The County has identified the following high priority community development needs for the use of CDBG funds during Fiscal Years 2025-2029:

- a. Parks and Recreation Facilities
- b. Senior Centers
- c. Homeless Facilities
- d. Neighborhood Facilities
- e. Water/Sewer Improvements
- f. Street & Lighting Improvements
- g. Sidewalk Improvements

In addition, the County may consider Economic Development activities if funding becomes available (Low-Priority).

Source: FY 2025-29 Consolidated Plan

Low Priority activities may not be eligible for funding under this RFA.

5. Answer each question below in approximately one to four paragraphs.

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- a. Based upon your description of this project in *Part II.A: Priority Needs, HUD Eligibility Requirements and National Objective*, state how your organization will address meeting a priority need with your performance and outcomes. In your description, state how your performance objectives and performance outcomes apply to the project's beneficiaries and specifically explain how this project will affect the beneficiaries.

This project will meet a priority need by replacing curb ramps with compliant curb ramps at locations on Avenida De La Carlota, Lake Forest Drive, Santa Vittoria Drive and Ridge Route Drive, and within residential neighborhood(s) that are low to moderate-income populations within Block Group 1, Census Tract 626.52, and Block Group 4, Census Tract 626.22, Orange County, California. This work ensures that low to moderate-income populations can safely use the available sidewalks in the area. This project signifies the City's commitment to becoming more ADA compliant by improving paths of travel for low to moderate-income populations and the elderly.

- b. Describe what tools your organization will utilize to measure this project's effect on the intended beneficiaries. In your description include how your organization will measure its success in meeting the needs of the project's beneficiaries.

The City will use several tools in measuring the project's effect on the intended beneficiaries. City staff regularly monitors vehicular and pedestrian traffic in the proposed project area. The City will measure its success in meeting the needs of the described populations based on whether it has provided more accessible pedestrian mobility in accordance with ADA standards, specifically the Permanent Pedestrian Facilities ADA Compliance Handbook. Engineering inspections will be performed during construction of the project and at the project's completion.

- c. Describe the specific population that your project will serve (i.e., low to moderate-income).

This project is focused on benefiting the low to moderate income population within Block Group 1, Census Tract 626.52, and Block Group 4, Census Tract 626.22, Orange County, California.

- d. Describe the intended benefits to the population being served (i.e., preservation of a low to moderate-income neighborhood).

The intended benefits of this project include enhancements to access the City's sidewalk system through the replacement of curb ramps that meet ADA requirements, which in turn provides a more barrier-free, safe, and convenient path of travel for all citizens.

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A: PRIORITY NEEDS, HUD ELIGIBILITY REQUIREMENTS AND NATIONAL OBJECTIVE (Continued)

ELIGIBLE BLOCK GROUPS

6. Is the project/activity Limited Clientele (LMC)? Yes ☐ No ☒

If LMC, please include address and or map of improved locations.

7. Is the project/activity Low/Mod Housing (LMH)? Yes ☐ No ☒

8. Does the project/activity serve Low/Mod Area (LMA)? Yes ☒ No ☐

ELIGIBLE BLOCK GROUP – If your project’s national objective is Low Mod Area (LMA) please complete the table below.

Provide documentation the proposed block groups or census tracts covered by this project are eligible low-to moderate income areas for low-to moderate income area (LMA) National Objective. Attach excel/csv documentation provided by HUD map application below.

Visit the following website to obtain census documentation and information:

<https://hud.maps.arcgis.com/home/item.html?id=279eca0222754f8a954bbf8cf995a1a3#overview>

ELIGIBLE BLOCK GROUP TABLE				
Eligible Block Groups	Eligible Census Tracts	Number of Low to Moderate-Income Population	Total of Population	Percentage of Low to Moderate-Income Population
1	626.52	885	1315	67.3
4	626.22	215	360	59.7

9. If a project’s boundaries are not within an Eligible Block Group, please answer the following questions:

a. Have you submitted a survey to HUD? Date survey submitted to HUD: _____

Yes ☐ No ☐

b. Did HUD approve your survey? Please attach a copy of the approval letter from HUD. Projects cannot be awarded funding without a survey approved by HUD.

Yes ☐ No ☐

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FY 2026-27 Resource Value (Leveraging)

1. Complete Leveraging Table
 - a. Type of resource to complete a specific project activity.
 - b. Project activity necessary to complete the project.
 - c. What is the source of the leverage?
 - d. Leverage value earmarked for FY 2026-27.
 - e. Attach leveraging letters

*Projects demonstrating dollar amount of leveraged resources is desirable.

I certify on behalf of _____ and attest that all leveraged resources contained in *Part II: B*, have not been previously used for other project(s) and that all information contained in *Part II: B* is true and accurate to the best of my knowledge.

Date _____

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B: LEVERAGING AND PROJECT BUDGET (Continued)

FY 2026-27 PROJECT BUDGET

Complete *Project Budget Table* below by listing the specific activities that will be paid for by Urban County funds and your leveraged dollars for each phase of this project.

- Maximum funding amount for Public Facilities and Improvements (PF&I) project - \$450,000 with 20% leveraged funding.
- Maximum funding amount for Public Facilities and Improvements (PF&I) project funding is \$250,000 without 20% leveraged funding.

FY 2026-27 CDBG funding may increase or decrease based on HUD's final allocation of CDBG funds to the Urban County/Housing and OC Housing & Community Development. We estimate a total of \$2,450,000 may be available for PF&I projects.

2. Complete *Project Budget Table* below.

PROJECT BUDGET TABLE – FY 2026-27				
Example				
Project Costs	Urban County Funds	Leveraged Resources	Total	Accomplishments
Project Activity: Design/Project	\$ 50,000	\$ 30,000	\$ 80,000	
Project Activity: HVAC Improvements	\$ 25,000	\$ 20,000	\$ 45,000	800 People
Total Project Cost	\$ 75,000	\$ 50,000	\$ 125,000	1 Facility
Project Costs	Urban County Funds	Leveraged Resources	Total	
Project Activity: Design/Project Development	\$0	\$0	\$0	
Project Activity: Construction	\$250,000	\$0	\$250,000	80 Curb Ramps
Project Activity:				
Project Activity:				
Project Activity:				
Project Activity:				
Project Activity:				
Project Activity:				
Total Project Cost	\$250,000	\$0	\$250,000	80 Curb Ramps

3. Provide a detailed description of each project activity listed in above table.

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Quantity of Ramp Replacements: 31

Probable Construction Cost of Each Curb Ramp Replacement: \$6,500

Quantity of Ramp Modifications: 49

Probable Construction Cost of Each Curb Ramp Modification: \$1,000

Total Probable Cost \$250,000

C: PERFORMANCE OBJECTIVES AND OUTCOMES

1. Using the definitions below, complete the *Performance Objectives and Outcomes Table* by stating project activity, output, performance objectives and performance outcomes.

Activity Identify project activities geared towards completing project, set quantifiable units of accomplishments (e.g., planning, construction, inspections).

Output Identify project outputs such as proposed units of accomplishments (what do you hope to achieve from your project, e.g., complete 1,000 linear feet of sidewalk).

Performance Objectives

- a. Suitable Living Environment: In general, this objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
- b. Decent Affordable Housing: The activities that typically would be found under this objective are designed to cover the wide range of housing possible under CDBG. This objective focuses on housing programs where the purpose for the project is to meet the individual family or community needs and not programs where the housing is an element of a larger effort.
- c. Creating Economic Opportunities: This objective applies to the types of activities related to economic development, commercial revitalization, or job creation.

Performance Outcomes

- a. Availability/Accessibility: This outcome category applies to activities that make services, infrastructure, housing, or shelter available or accessible to low and moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available and accessible to low and moderate-income people.
- b. Affordability: This outcome category applies to activities that provide affordability in a variety of ways in the lives of low and moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care

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- c. Sustainability (Promoting Livable or Viable Communities): This outcome applies to projects where the activity or activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low and moderate-income or by removing or eliminating slums or blighted areas through multiple activities or services that sustain communities or neighborhoods.

C: PERFORMANCE OBJECTIVES AND OUTCOMES (Continued)

1. Please complete the *Performance Objectives and Outcomes Table* below.

PERFORMANCE OBJECTIVES AND OUTCOMES TABLE			
Example			
Activity	Outputs	Performance Objectives	Performance Outcomes
Inspection	1000 Lf. of Sidewalk	Suitable Living Environment	Availability/Accessibility
Construction	300 Sq. Ft. of Lumber	Decent Affordable Housing	Affordability
Activity	Outputs	Performance Objectives	Performance Outcomes
Construction	80 ADA Compliant Ramps	Suitable Living Environment	Availability/Accessibility

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D: ORGANIZATIONAL/PROJECT CAPACITY AND EXPERIENCE

1. Has your organization received funding for this type of activity during the previous three years? Yes ☒ No ☐

If you answered, “Yes”, complete Previous Funding Table below by identifying the contract number, award amount, program income, if generated; and any unspent funds.

If you answered “No” above, submit a letter signed by this application’s authorized person that identifies one reference from three different funding sources from whom you have received funding in the past three years. The letter must include contact information for the three references (funding source), the amount of funding awarded from each reference, explanation of the use of funds, duration of funding awarded, and state whether contractual performance measures were achieved.

PREVIOUS FUNDING TABLE				
Year	Contract Number	Award Amount	Program Income Generated (If Applicable)	Unspent Funds from Award
2025-2026	012-25010431	\$250,000	\$0	\$250,000
2024-2025	012-24011200	\$350,000	\$0	\$0
2023-2024	N/A	N/A	N/A	N/A

2. Describe the role of key administrators, staff members, contractors, and volunteers within your organization and their role in implementing the proposed project. Include experience, education, and licensing qualifications in your description.

The project will be managed by the Public Works Director with oversight by the City Manager and assistance from various staff members. The Public Works Director has spent 20+ years in public works and engineering and possesses the experience and education required to execute and oversee a project of this caliber. He is a registered civil engineer and traffic engineer, and has extensive grant management experience (e.g. Measure M, State-Local Partnership, CalOES, etc.).

3. Describe the organization’s experience administering this type or similar project.

The City has effectively administered numerous capital improvement projects for City facilities, including the Laguna Hills Civic Center and the Laguna Hills Community Center, and several road maintenance and rehabilitation projects.

4. Describe the reason why funds remain unspent in the Previous Funding Table above. Include an explanation of how the organization intends to complete the project.

Regarding the FY 2025-2026 funds, a construction contract has been awarded, and construction is scheduled to commence December 19, 2025. Project completion is expected

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by February 2026.

5. Please submit a copy of your most recent audit (within the last two years) by an independent CPA and a description of corrective action taken for any findings identified by the auditor, both of which will be reviewed by the OC Housing & Community Development Accounting Manager or designated staff.

Applicants who have expended Federal funds in excess of \$750,000 are required to submit two (2) years of Single Audit reports (FY 2022/23 and FY 2023/24). Refer to the Audit Section of the RFA document for more details related to Single Audit requirements.

Or

Applicants who are not subject to Single Audit reports requirements are required to submit two (2) years of audited financial statements (FY 2022/23 and FY 2023/24).

The City is submitting the required documentation in OpenGov as requested.

D: ORGANIZATIONAL/PROJECT CAPACITY AND EXPERIENCE (Continued)

Audited Financial Statements will include:

- Balance Sheet (Statement of Financial Position) – Including all supporting schedules (i.e. Detailed Aged Payables, Aged Receivables, Notes Payable, etc.)
- Income Statement (Profit and Loss Statement)
- Statement of Cash Flow
- Retained Earnings
- Any footnotes to the statements.

Submit Single Audit reports and Audited Financial Statements electronically OpenGov.com as a separate attachment from the Application. Paper copies will not be accepted.

Applicants who have expended Federal funds in excess of \$750,000 please see PART I: D: Organizational Background, Item 7.

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E: ORGANIZATIONAL/PROJECT READINESS

- Project milestones are an effective method of demonstrating overall project readiness. Enter the date the milestone action was completed in column 1. If the milestone action is in progress, enter the start and end dates in columns 2 and 3. If the action is not applicable to your project, check column 4.

ORGANIZATIONAL/PROJECT READINESS CHART				
	1 Action Complete	2 Action In Progress Start Date	3 Action In Progress End Date	4 Action N/A
Milestone Actions				
A. Governing Body approval to apply for funds		01/13/2026	01/13/2026	
B. Minute Order/Board Resolution		01/13/2026	01/13/2026	
C. Project found in current annual budget		01/13/2026	01/13/2026	
Staffing/Consultant assigned for design/ implementation		01/13/2026	01/13/2026	
D. Feasibility Study				N/A
Design		12/05/2025	06/30/2026	
Project in concept phase		12/05/2025	12/05/2025	
RFA/RFQ process administered		12/15/2025	1/31/2026	
Consultant contract with design engineer negotiated		02/01/2026	03/01/2026	
Final plans and specifications written		04/01/2026	06/30/2026	
Finals plans and specifications approved		07/14/2026	07/14/2026	
Environmental Approvals (CEQA/NEPA)		07/14/2026	07/14/2026	
E. Acquisition/Rehabilitation				N/A

- Include in your application documentation regarding all completed milestone actions (i.e., Minute Order/Board Resolution, public hearing notice, closed session notice and/or Agenda) and applicable documentation for Milestone Actions, A through E. All Applicants must immediately schedule meetings with your authority boards to ensure, if selected, all council/board approvals must be submitted prior to contract signing by your agency. Please include any prepared staff report as a response to this RFA and identify your council/board schedule meeting date.

The City Council Agenda Report has not yet been written; however, City staff will present this

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application and the two sub-components for City Council approval at the January 13, 2026, City Council Meeting.

E: ORGANIZATIONAL/PROJECT READINESS (Continued)

For Applicants: When submitting to your council/board approval via a resolution/board approval-minutes, should include:

[Sample Council/Board Resolution]

The [agency name] submitted (or will be submitting) an application under FY 2026-27 FOR PUBLIC FACILITIES & IMPROVEMENTS REQUEST FOR APPLICATION BID NO. 012-000089-NC.

The [agency name] desires to accept the award of CDBG funds and authorizes the execution of the necessary agreements, contracts and amendments and other corresponding documentation to accept the CDBG funds.

NOW, THEREFORE, THE [agency name], HEREBY, RESOLVES, AND ORDERS AS FOLLOWS:

- 1. The [agency name] hereby accepts the award of CDBG funds through the County's Urban Counties Program, which will be used to support the [agency name] Public Facilities & Improvements [project name] Project under Bid No. 012-000089-NC.*
- 2. The [agency name] authorizes the [Individual Title] or his/her designee to execute, for and on behalf of the [agency name], the necessary agreements(s) and/or any other documents or instruments required by the County and/or the United States Department of Housing and Urban Development for participation in the Urban Counties Program and/or for acceptance of the CDBG funds under Bid No. 012-000089-NC.*

3. Include in your application a written status for all milestone actions marked as "In Progress." Include supporting documentation to support progress.

The Concept Design phase is deemed complete as all proposed curb ramp locations have been field reviewed and designated for replacement or modification. The rest of the dates provided are estimated start and finish dates.

4. Include in your application a brief explanation as to why a given milestone action is not applicable to the project, if necessary.

Feasibility Study is marked N/A because the City is not proposing any improvements that change the line and grade of any structure. The project has no feasibility concerns.

Acquisition/Rehabilitation is marked N/A because of the nature of the work and all property is within current City-owned right-of-way.

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F: ENVIRONMENTAL INFORMATION FORM

**OC Housing & Community Development and Community Services
1501 E. Saint Andrew St, First Floor, Santa Ana, CA 92705
Environmental Information Form
NEPA (24 CFR Part 58)**

Project Title: City of Laguna Hills Public Facilities & Improvements Application FY 2026-2027

Program Activity (ies): 31 Curb Ramp Replacements and 49 Curb Ramp Modifications

Name of Subrecipient: City of Laguna Hills

Fund Type (s): ☒ CDBG ☐ HOME ☐ ESG ☐ NSP ☐ OCHA/Operating Reserves ☐ CoC ☐ General Fund

Contract Number (s):

Contract Amount: \$ \$250,000

Project Location: (Provide precise address and include Census Tract No... If confidential, please insert "Suppressed" and provide Census Tract No.)

Block Group 1, Census Tract 626.52, and Block Group 4, Census Tract 626.22, Orange County, California
(Area bounded by Avenida De La Carlota, Lake Forest Drive, Santa Vittoria Drive and Ridge Route Drive).

Project Activity Level Description: (Please provide in detail the level of services you provide or the scope of rehabilitation and/or construction your project will involve. If needed, please use attachments.)

(Projects involving new construction, rehabilitation or acquisition activities must complete the Supplemental Site Information portion of this form)

Replacement of 31 curb ramps and the modification of 49 curb ramps to comply with current Americans with Disability Act (ADA) Standards.

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Existing Environmental Conditions: (Please, describe the surrounding environment around your project)

The surrounding area is a mix of residential and commercial properties. It includes a couple of churches, a park and a recreation center.

Previous Governmental Actions/Approvals Received on your Project: (If applicable, please list and attach a copy of any discretionary approvals you received on your project from a City or other County Agency.)

N/A

Discretionary Approval(s) Needed From City/County to Complete your Project(s):

Laguna Hills City Council will be requested by City staff to ratify submittal of the CDBG application to the County, and to approve the award of a construction contract for these improvements.

I hereby declare that the statements furnished above, including any exhibits attached hereto represent all information required for this assessment. Said statements together with any exhibits attached hereto are true and correct.



Assistant City Manager/Public Works Director
Title

12/04/2025
Date

Supplemental Site Information

PLEASE PROVIDE ALL INFORMATION AS REQUESTED – CHECK ALL BOXES THAT APPLY

All PF&I Activities must include site photos and site plan

Proposed Project Type: Public Facilities Improvements

Description of the Application: Include all contemplated actions, which logically are either

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geographically, or functionally a composite part of the project, regardless of the source of funding. [24 CFR 58.32, 40 CFR 1508.25]

The project includes the removal and replacement of 31 curb ramps and the modification of 49 curb ramps within Block Group 1, Census Tract 626.52, and Block Group 4, Census Tract 626.22, Orange County, California (Area bounded by Avenida De La Carlota, Lake Forest Drive, Santa Vittoria Drive and Ridge Route Drive) in order to comply with current Americans with Disability Act (ADA) Standards.

F: ENVIRONMENTAL INFORMATION FORM (Continued)

Proposed Site: Zoning Designation: Low, Medium and High Density Residential, Parks/Open Space, Mixed Use and Commercial

General Plan Land Use Designation: Low, Medium and High Density Residential, Parks/Open Space, Mixed Use and Commercial

Is project in a floodplain? Yes FEMA Map No: 06059C0(313, 314, 426, 427)J (attach copy) (<https://msc.fema.gov/portal/home>)

Existing Use(s): ☐ Vacant ☒ Residential ☒ Commercial ☐ Industrial

Other: _____

Size of Site: N/A Acres _____ Sq. Ft. Assessor's Parcel No: _____

Age of Existing Structures: N/A years Year built: _____

Prior Use(s)/Development(s):

☐ Residential ☐ Industrial ☐ Commercial ☐ Agriculture Other: _____

If residential use, number of units: Proposed _____ Existing _____

Studio # of Units _____ 1 Bedroom # of Units _____

2 Bedroom # of Units _____ 3 Bedroom # of Units _____ 4+Bedroom # of Units _____

OC Housing & Community Development Public Facilities & Improvements Application

PF&I – FY 2026-27

Total Number of Units: _____ Total Number of Buildings: _____

Existing Conditions and Trends: Describe the existing conditions of the project area and its surroundings. [24 CFR 58.40(a)]

F: ENVIRONMENTAL INFORMATION FORM (Continued)

Is current zoning and use appropriate for the proposed site? If not, present a plan for obtaining any discretionary approvals.

Yes

Prior Analysis:

Have there been any prior Environmental Reviews completed for the proposed site or project within the last five (5) years. *If yes, please attach copies of the Environmental Review.* ☐ Yes ☒ No

Has the site been involved in any other applications previously submitted to this office?

☐ Yes ☒ No

Title of Prior Application: _____

Applicant's Name: _____

Eventual Result: ☐ Project Not Funded

☐ Project Funded \$ _____

☐ Project Completed Date Completed _____

☐ Project Cancelled Date Cancelled _____

Describe why project was cancelled:

OC Housing & Community Development Public Facilities & Improvements Application

PF&I – FY 2026-27

Site Plan

CDBG APPLICATION FY 26-27



1" = 500 ft	Ramp Location Map	12/04/2025	
This map may represent a visual display of related geographic information. Data provided here on is not guarantee of actual field conditions. To be sure of complete accuracy, please contact the responsible staff the for most up-to-date information.			

OC Housing & Community Development Public Facilities & Improvements Application

PF&I – FY 2026-27

Example Photo of Proposed Curb Ramp Replacements – Block 1 Census Tract 626.52



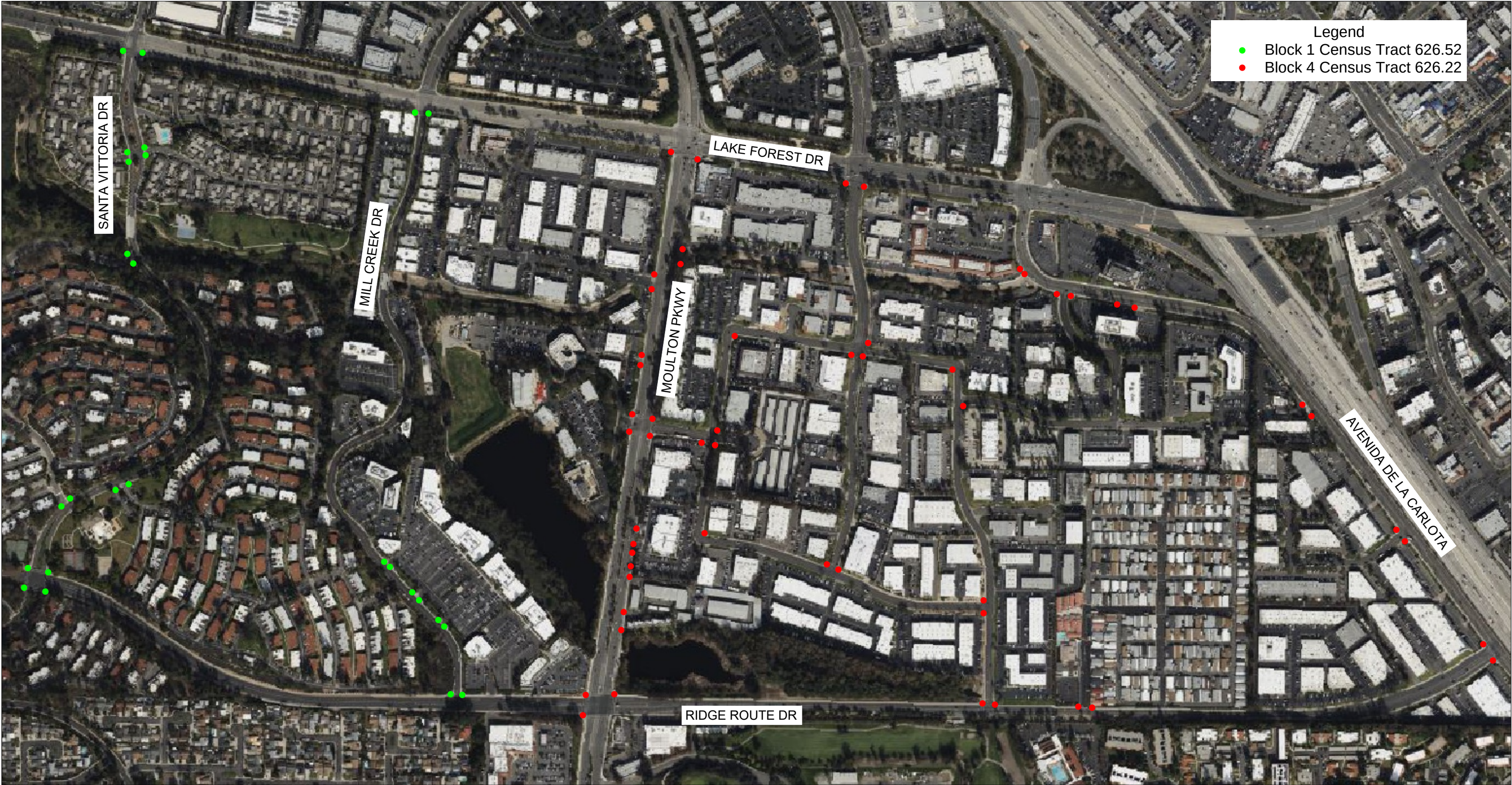
OC Housing & Community Development Public Facilities & Improvements Application

PF&I – FY 2026-27

Example Photo of Proposed Curb Ramp Replacements – Block 4 Census Tract 626.22



CDBG APPLICATION FY 26-27



1" = 500 ft	Ramp Location Map	12/04/2025	
This map may represent a visual display of related geographic information. Data provided here on is not guarantee of actual field conditions. To be sure of complete accuracy, please contact the responsible staff the for most up-to-date information.			

RESOLUTION NO. 2026-01-13-X

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, AUTHORIZING THE SUBMITTAL OF THE CITY OF LAGUNA HILLS PUBLIC FACILITIES AND IMPROVEMENTS APPLICATION FOR FISCAL YEAR 2026-2027 AND ACCEPTING THE AWARD OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, IF AWARDED FUNDING

The City Council of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, the County of Orange, Community Resources Department, solicited Public Facilities and Improvements Fiscal Year (FY) 2026-2027 applications from eligible Orange County cities for Community Development Block Grant (CDBG) funds under the Orange County Urban Counties Program;

WHEREAS, the City of Laguna Hills submitted an application under FY 2026-2027 Public Facilities and Improvements Request for Application Bid No. 012-000089-NC; and

WHEREAS, the City of Laguna Hills desires to accept the award of CDBG funds and authorizes the execution of the necessary agreements, contracts, and amendments and other corresponding documentation to accept the CDBG funds.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City of Laguna Hills hereby accepts the award of CDBG funds through the County's Urban Counties Program, which will be used to support the City of Laguna Hills Public Facilities and Improvements Project under Bid No. 012-000089-NC.

SECTION 3. The City Manager or his/her designed is authorized to execute, for and on the behalf of the City of Laguna Hills, the necessary agreement(s) and/or any other documents or instruments required by the County and/or the United States Department of Housing and Urban Development for participation in the Urban Counties Program and/or for acceptance of CDBG funds under Bid No. 012-000089-NC.

SECTION 4. The City Council finds and determines that this action is not subject to the California Environmental Quality Act pursuant to Section 15301, Class 1, "Existing Facilities" of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because the contemplated activities consist of negligible or no expansion of existing or former use.

PASSED, APPROVED AND ADOPTED this 13th day of January 2026.

DON CASKEY, MAYOR

ATTEST:

JENNIFER LEE, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Jennifer Lee, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution
No. 2026-01-13-X adopted by the City Council of the City of Laguna Hills, California, at a
Regular Meeting thereof held on the 13th day of January 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

JENNIFER LEE, CITY CLERK



City of Laguna Hills City Council / Planning Agency Staff Report

Date: January 13, 2026
To: Mayor and Council Members
From: Joe Ames, Assistant City Manager
Issue: Cooperative Agreement with the City of Laguna Woods for the Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway)

Recommendation: That the City Council: 1. Approve the Cooperative Agreement for the Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway); and 2. Authorize the City Manager to execute the Cooperative Agreement for the Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway).

Background:

The City of Laguna Woods Pavement Management Plan identified the eastbound lanes of Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway as needing pavement rehabilitation. Accordingly, pavement rehabilitation plans were prepared. Of this 4000-foot segment of the roadway, approximately 1000 feet (between Santa Vittoria Park and Via Vista) lies within the City of Laguna Hills. See attached location map.

Laguna Woods proposes to perform the work and to be reimbursed by Laguna Hills for the improvements constructed within Laguna Hills. The proposed Cooperative Agreement defines the roles and responsibilities of each city, including estimated cost shares.

Laguna Woods took the lead on the design and bidding of the project. Bids to construct the project were solicited by Laguna Woods from October 16, 2025 through November 13, 2025. Five bids were received with base bid amounts ranging from \$384,700 to

\$505,390. Hardy & Harper, Inc. was the lowest responsible bidder. Laguna Hills' estimated cost share of the construction items per the base bid is \$91,700. The total bids included several alternative bid items/amounts for improvements to the intersection of Santa Maria Avenue and Moulton Parkway, but those do not pertain to Laguna Hills and as such do not affect the Laguna Hills cost share.

The proposed improvements include asphalt concrete pavement cold milling and repaving, replacement of deficient sidewalk panels, adjusting utility manholes and water valves to grade, re-establishing survey monuments, and painting striping and pavement markings. Laguna Woods will manage the construction contract and expects to issue the Notice to Proceed no later than January 26, 2026. It is anticipated that construction will be complete within 40 working days of the date of the Notice to Proceed. Laguna Hills would issue a no-fee encroachment permit for the work within Laguna Hills.

In addition to Laguna Hills' estimated construction cost share of \$91,700, Laguna Woods is requesting a reimbursement of \$2,000 for design costs already incurred. Also, the agreement provides that each city will be responsible for providing construction inspection of the improvements within its jurisdiction and that any construction cost "extras" will be mutually agreed to by both cities. Allowing a nominal construction cost contingency, it is recommended that City Council authorize reimbursement of Laguna Woods for actual costs not to exceed \$110,000. The Laguna Hills construction inspection costs are not expected to exceed \$10,000.

Recently, City Council approved similar cooperative agreements with Laguna Woods. In November 2024, City Council approved cooperative agreements for the Ridge Route Drive Storm Drain Repairs and for the Paseo de Valencia – Moulton Parkway Confluence Bypass Corridor Project (traffic signal improvements on Moulton Parkway, El Toro Road, and Paseo de Valencia). The storm drain repairs project was successfully completed. The traffic signal improvement project is under design.

CEQA Findings:

The operation and maintenance of existing highways and streets is categorically exempt under the California Environmental Quality Act pursuant to Section 15301(c) of the CEQA Guidelines, Cal. Code of Regs, Title 14, Chapter 3.

Fiscal Impact:

The City's approved FY 2025-2026 Capital Improvement Program budget anticipated

this cooperative project with the City of Laguna Woods and includes \$130,000 Gas Tax (Highway Users Tax Account) funding under CIP 180 which is sufficient to cover allowances for the reimbursement of Laguna Woods (\$110,000) and construction inspection (\$10,000).

Attachments:

1. Proposed Cooperative Agreement
2. Location Map - Santa Maria Avenue Paving

**COOPERATIVE AGREEMENT FOR THE
PAVEMENT MANAGEMENT PLAN PROJECT (EASTBOUND SANTA MARIA
AVENUE BETWEEN SANTA VITTORIA DRIVE AND MOULTON PARKWAY)**

This Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway) Cooperative Agreement ("Agreement") is made and entered into as of _____, 2026 ("Effective Date") by and between the CITY OF LAGUNA HILLS, a California municipal corporation organized and existing under the laws of the State of California ("Laguna Hills"), and the CITY OF LAGUNA WOODS, a California municipal corporation organized and existing under the laws of the State of California, ("Laguna Woods"). Laguna Hills and Laguna Woods are sometimes referred to herein individually as a "Party" or collectively as the "Parties".

RECITALS

A. Laguna Woods in cooperation with Laguna Hills is working to complete the Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway) ("Project"), which involves pavement rehabilitation and related work on Santa Maria Avenue. The subject work is located partially within the jurisdiction of Laguna Woods and partially within the jurisdiction of Laguna Hills.

B. Laguna Hills has elected to designate Laguna Woods as the Lead Agency of this Project, and Laguna Woods agrees to act as Lead Agency in order to implement and carry out the Project.

C. The Project's construction drawings are set forth in Attachment A, which is attached hereto and is incorporated herein by reference.

D. Laguna Woods contracted with NV5, Inc. to design the Project and provide bidding support, and incurred related costs in the amount of at least Seventeen Thousand Dollars and 00/100 (\$17,000.00) ("Design Costs"). Laguna Hills agrees to reimburse Laguna Woods in an amount equal to Two Thousand Dollars and 00/100 (\$2,000.00) of the Design Costs ("Laguna Hills Design Costs").

E. Laguna Woods has competitively bid the Project and awarded the contract for construction of the Project to the lowest responsive bidder, Hardy & Harper, Inc. ("Contractor"), in the amount of Four Hundred Sixty-Seven Thousand Two Hundred Dollars and 00/100 (\$467,200.00) ("Construction Costs"). Laguna Hills agrees to reimburse Laguna Woods in an amount equal to Ninety-One Thousand Seven Hundred Dollars and 00/100 (\$91,700.00) ("Laguna Hills Construction Costs"), which represents the portion of the separately itemized bid schedule attributable to the work located within the jurisdiction of Laguna Hills.

F. In the event the cost of the contract for construction of the Project exceeds the Laguna Hills Construction Costs, the Parties agree to meet and determine revisions to the Project to satisfy the budget(s) or revised funding proposal(s) by the Parties, which shall be documented and submitted in writing as an amendment to this Agreement.

G. Laguna Woods and Laguna Hills agree to separately fund any inspection and/or construction management costs that each may incur as a result of the Project, with the exception of those included in the Laguna Hills Design Costs.

H. The Parties desire to enter into this Agreement to extend the useful life and improve the quality of pavement on eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway.

I. This Agreement defines the specific terms, conditions, and funding responsibilities between the Parties necessary for the implementation of the Project.

AGREEMENT

NOW, THEREFORE, in consideration of the above recitals and the mutual covenants set forth below, Laguna Hills and Laguna Woods agree as follows:

1. Complete Agreement

- A. This Agreement, including Attachment A attached hereto and incorporated herein and made applicable by reference, constitutes the complete and exclusive statement of the terms and conditions of this Agreement between Laguna Hills and Laguna Woods and it supersedes all prior representations, understandings, and communications between the Parties. The above-referenced Recitals are true and correct and are incorporated by reference herein.
- B. Laguna Hills' failure to insist on any instance(s) of Laguna Woods' performance of any term(s) or condition(s) of this Agreement shall not be construed as a waiver or relinquishment of Laguna Hills right to such performance or to future performance of such term(s) or condition(s), and Laguna Woods' obligation in respect thereto shall continue in full force and effect.
- C. Changes to any portion of this Agreement shall not be binding upon Laguna Hills except when specifically confirmed in writing by an authorized representative of Laguna Hills by way of a written amendment to this Agreement and issued in accordance with the provisions of this Agreement.
- D. Laguna Woods' failure to insist on any instance(s) of Laguna Hills' performance of any term(s) or condition(s) of this Agreement shall not be construed as a waiver or relinquishment of Laguna Woods' right to such performance or to future performance of such term(s) or condition(s), and Laguna Hills obligation in respect thereto shall continue in full force and effect.
- E. Changes to any portion of this Agreement shall not be binding upon Laguna Woods except when specifically confirmed in writing by an authorized

representative of Laguna Woods by way of a written amendment to this Agreement and issued in accordance with the provisions of this Agreement.

2. Scope of Agreement

This Agreement specifies the respective roles and responsibilities of the Parties as they pertain to the subjects and Project addressed herein. Both Laguna Hills and Laguna Woods agree that each will fully cooperate and coordinate with the other in all activities covered by this Agreement and any other supplemental agreements that may be required to facilitate purposes thereof.

3. Responsibilities of Laguna Woods as Project Lead Agency

The Laguna Woods as the Lead Agency agrees to the following responsibilities for the implementation of the Project:

- A. To manage, procure, and complete the Project as identified in Attachment A, which is attached hereto and incorporated herein by reference.
- B. To invoice Laguna Hills for amounts due, as set forth in this Agreement, at the end of construction.
- C. For purposes of the California Environmental Quality Act, (Public Resources Code §§ 21000 *et seq.*; 14 Cal. Code Regs., §§ 15000 *et seq.*) Laguna Woods will act as the lead agency for the Project. (Public Resources Code § 21067.)
- D. To require its Contractor to obtain a Laguna Hills Encroachment Permit prior to performing any work for the Project in Laguna Hills public right-of-way.
- E. Upon invoicing Laguna Hills for the final billing of the Project, to provide copies to Laguna Hills in electronic format record construction drawings, Contractor submittals and certified payroll reports, and such Project correspondence with its Contractor as Laguna Hills may request and Laguna Woods may have in its possession.

4. Responsibilities of Laguna Hills

Laguna Hills agrees to the following responsibilities for implementation and funding of the Project:

- A. To authorize and cooperate with Laguna Woods to manage, procure, and implement all aspects of the Project.
- B. To issue any permits to Contractor at no fee which may be necessary for Contractor to perform work within Laguna Hills' jurisdiction and to perform any and all inspection which may be required to enforce such permits.

- C. Laguna Hills shall pay Laguna Woods Project-related invoices within 30 days of receipt.
- D. Laguna Hills' total funding obligation amount is \$91,700.00.

5. Delegated Authority

The actions required to be taken by Laguna Woods in the implementation of this Agreement are delegated to its City Manager or designee, and the actions required to be taken by Laguna Hills in the implementation of this Agreement are delegated to its City Manager or designee. Laguna Woods acknowledges this designation of authority is authorized under their respective local rules and regulations.

6. Audit and Inspection

Laguna Hills and Laguna Woods shall maintain a complete set of records in accordance with generally accepted accounting principles. Upon reasonable notice, Laguna Hills shall permit the authorized representative of Laguna Woods to inspect and audit all work, materials, payroll, books, accounts, and other data and records of Laguna Hills relevant to this Agreement and the Project for a period of four (4) years after expiration or termination of this Agreement or until any on-going audit is completed. Upon reasonable notice, Laguna Woods shall permit the authorized representatives of the Laguna Hills to inspect and audit all work, materials, payroll, books, accounts, and other data and records of Laguna Woods relevant to this Agreement and the Project for a period of four (4) years after expiration or termination of this Agreement or until any on-going audit is completed. For purposes of audit, the date of completion of this Agreement shall be the date of Laguna Hills' payment of Laguna Woods' final billing (so noted on the invoice) under this Agreement. The Parties shall have the right to reproduce any such books, records, and accounts relevant to this Agreement. The above provision with respect to audits shall extend to and/or be included in contracts with consultants and contractors hired by Laguna Hills. The only work, materials, payroll, books, accounts, and other data and records which may be audited or inspected pursuant to this section are those that are relevant to this Agreement and the Project.

7. Indemnification

- A. Laguna Woods shall indemnify, defend and hold harmless Laguna Hills, its officers, directors, employees and agents from and against any and all claims (including attorney's fees and reasonable expenses for litigation and settlement) for any loss or damages, bodily injuries, damage to, or loss of property caused by the negligent acts, omissions or willful misconduct by Laguna Woods, its officers, directors, employees or agents in connection or arising out of the performance of this Agreement including damage to property and/or injury to person as a result of traffic accidents within Laguna Woods' jurisdiction. For the avoidance of doubt, the indemnification obligation for traffic accidents only applies to traffic accidents that are caused by, or result from, the negligent acts, omissions or willful misconduct

by Laguna Woods, its officers, directors, employees or agents in connection or arising out of the performance of work on the Project.

- B. Laguna Woods shall maintain adequate levels of insurance, or self-insurance to assure full indemnification of Laguna Hills. Laguna Woods shall provide Laguna Hills evidence and/or documentation of said insurance upon execution of this Agreement.
- C. Laguna Hills shall indemnify, defend and hold harmless Laguna Woods, its officers, directors, employees and agents from and against any and all claims (including attorney's fees and reasonable expenses for litigation and settlement) for any loss or damages, bodily injuries, damage to, or loss of property caused by the negligent acts, omissions or willful misconduct by Laguna Hills, its officers, directors, employees or agents in connection or arising out of the performance of this Agreement including damage to property and/or injury to person as a result of traffic accidents within Laguna Hills jurisdiction. For the avoidance of doubt, the indemnification obligation for traffic accidents only applies to traffic accidents that are caused by, or result from, the negligent acts, omissions or willful misconduct by Laguna Hills, its officers, directors, employees or agents in connection or arising out of the performance of work on the Project.
- D. Laguna Hills shall maintain adequate levels of insurance, or self-insurance to assure full indemnification of Laguna Woods. Laguna Hills shall provide Laguna Woods evidence and/or documentation of said insurance upon execution of this Agreement.

8. California Environmental Quality Act.

Laguna Woods, as lead agency, has determined that the Project is an activity subject to the California Environmental Quality Act ("CEQA"). The Project, however, qualifies for the following CEQA exemption: Class 1 (Existing Facilities) (Cal. Code Regs., tit. 14, § 15301.). Laguna Woods shall cause a Notice of Exemption to be filed and posted accordingly. (Cal. Code Regs., tit. 14, § 15062.)

9. Additional Provisions

- A. Term of Agreement. This Agreement shall continue in full force and effect until June 30, 2026, or until the Parties' ongoing obligations under sections 3 and 4 have terminated, whichever is later. This Agreement may be extended or amended at the mutual consent of all Parties hereto. No amendment shall have any force or effect unless executed in writing and approved as to form by the Laguna Woods City Attorney and the Laguna Hills City Attorney.
- B. Disputes. The Parties agree to work together in good faith, using reasonable efforts to resolve any unforeseen issues and disputes arising out of the performance of this Agreement.

- C. Permits. The Parties shall waive any fees for permits required by either Laguna Hills or Laguna Woods for the Project.
- D. Corporate Authority. The Parties hereto consent that they are authorized to execute this Agreement on behalf of said Parties and that, by so executing this Agreement, the Parties hereto are formally bound to the provisions of this Agreement.
- E. Severability. If any term, provision, covenant or condition of this Agreement is held to be invalid, void or otherwise unenforceable, to any extent, by any court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby, and each term, provision, covenant or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.
- F. Counterparts. This Agreement may be executed and delivered in any number of counterparts, each of which, when executed and delivered shall be deemed an original and all of which together shall constitute the same Agreement. Facsimile signatures will be permitted.
- G. Compliance with All Laws. The Parties shall comply with all applicable federal, state and local laws, statutes, ordinances and regulations of any governmental authority having jurisdiction over the Project.
- H. Force Majeure. Either Party shall be excused from performing its obligations under this Agreement during the time and to the extent that it is prevented from performing by an unforeseeable cause beyond its control, including but not limited to; any incidence of fire, flood, acts of God, epidemics, pandemics, quarantine restrictions, commandeering of material, products, plants or facilities by the federal, state or local government; national fuel shortage; or a material act or omission by the other Party; when satisfactory evidence of such cause is presented to the other Party, and provided further that such nonperformance is unforeseeable, beyond the control and is not due to the fault or negligence of the Party not performing.
- I. Assignment. Neither this Agreement, nor any of the Parties' rights, obligations, duties, or authority hereunder may be assigned in whole or in part by any Party without the prior written consent of the other Party hereto in its sole and absolute discretion. Any such attempt of assignment shall be deemed void and of no force and effect. Consent to one (1) assignment shall not be deemed consent to any subsequent assignment, nor the waiver of any right to consent to such subsequent assignment.
- J. Obligations to Comply with Law. Nothing herein shall be deemed or construed to authorize or require any Party to issue bonds, notes or other evidences of indebtedness under the terms, in amounts, or for purposes other than as authorized by local, state or federal law.

- K. Governing Law. The laws of the State of California and applicable local and federal laws, regulations and guidelines shall govern this Agreement. Any action brought relating to this Agreement shall be adjudicated in a court of competent jurisdiction in the County of Orange, State of California.
- L. Attorneys' Fees. In the event of any dispute or legal action arising under this Agreement, the prevailing party shall not be entitled to attorney's fees.
- M. Third-Party Beneficiaries. Except as otherwise provided in this Agreement, no provision of this Agreement is intended, nor shall be interpreted, to provide or create any third-party beneficiary rights or any other rights of any kind in any third party, and all provisions hereof shall be solely between the Parties hereto.
- N. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which shall constitute one and the same instrument.
- O. Notices. Any notice, demand, request, consent, approval or communication under this Agreement shall be in writing and either served personally or sent by prepaid, first-class mail to the address set forth below. Either Party may change its address by notifying the other Party of the change of address in writing. Notice shall be deemed given (a) upon personal delivery or (b) forty-eight (48) hours from deposit of such notice in the United States mail, postage prepaid.

To City of Laguna Hills:
City of Laguna Hills
24035 El Toro Road
Laguna Hills, CA 92653
Attention: City Manager

To City of Laguna Woods:
City of Laguna Woods
24264 El Toro Road
Laguna Woods, CA 92637
Attention: City Manager

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed on the date first set forth above.

CITY OF LAGUNA HILLS

CITY OF LAGUNA WOODS, a California
municipal corporation

By: _____
Bob Wingenroth,
City Manager

By: _____
Christopher Macon,
City Manager

ATTEST:

ATTEST:

By: _____
Jennifer Lee,
City Clerk

By: _____
Yolie Trippy,
City Clerk

**APPROVED AS TO FORM:
CITY ATTORNEY'S OFFICE**

**APPROVED AS TO FORM:
CITY ATTORNEY'S OFFICE**

By: _____
Gregory E. Simonian,
City Attorney

By: _____
Alisha Patterson,
City Attorney

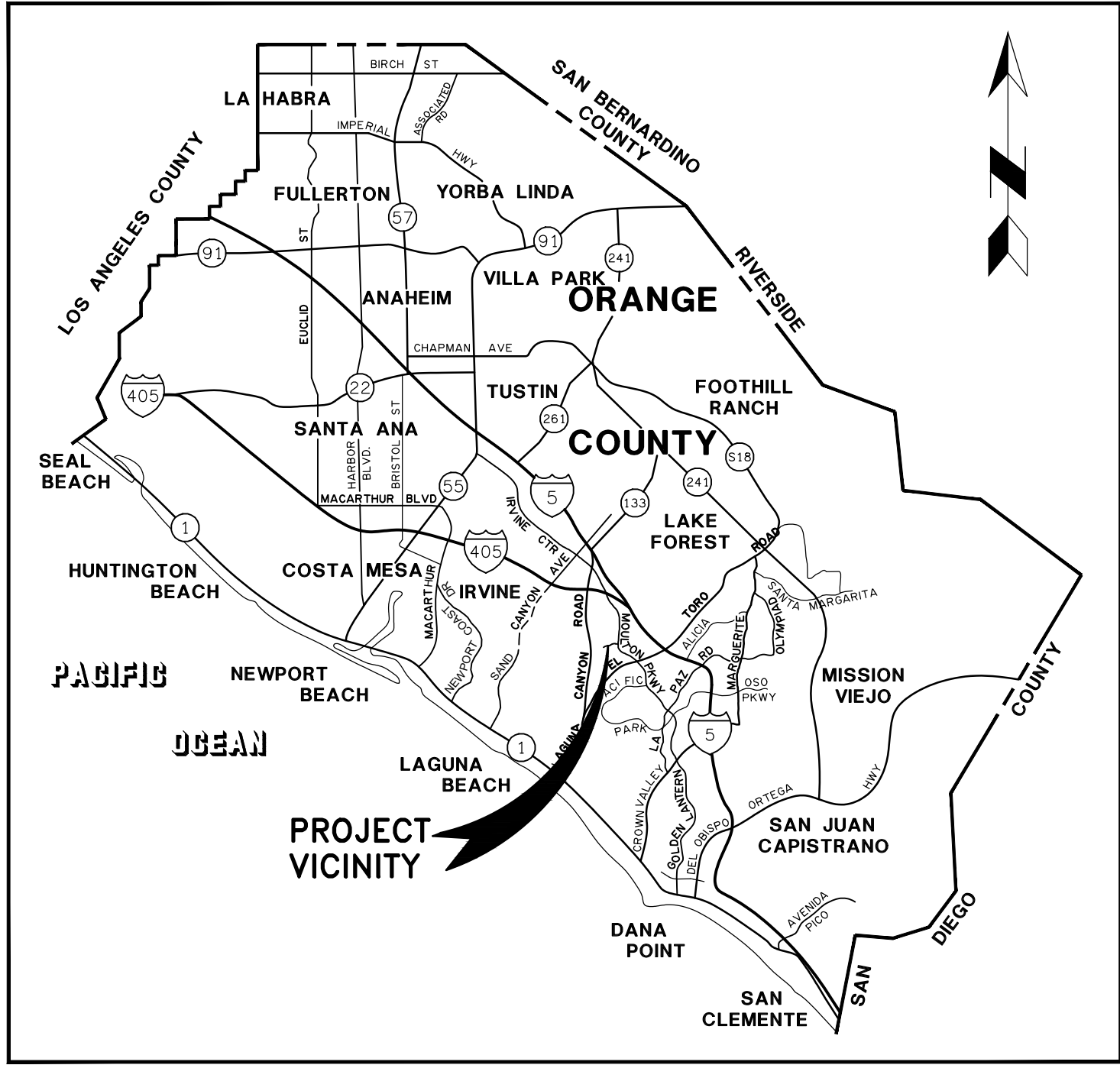
Dated: _____

Dated: _____

ATTACHMENT A
CONSTRUCTION DRAWINGS

(7 pages follow)

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VICINITY MAP
NOT TO SCALE

SHEET INDEX

SHT NO.	DESCRIPTION
1	TITLE SHEET, INDEX & GENERAL NOTES
2	IMPROVEMENT PLAN – EASTBOUND SANTA MARIA AVE. BETWEEN SANTA VITTORIA DR. AND SAN REMO DR.
3	IMPROVEMENT PLAN – EASTBOUND SANTA MARIA AVE. BETWEEN SAN REMO DR. AND MOULTON PKWY
4	STRIPING PLAN – EASTBOUND SANTA MARIA AVE. BETWEEN SANTA VITTORIA DR. AND SAN REMO DR.
5	STRIPING PLAN – EASTBOUND SANTA MARIA AVE. BETWEEN SAN REMO DR. AND MOULTON PKWY
6	I.I.S.N.S. AND SIGNAL HEAD REPLACEMENT – SANTA MARIA AVE. AND MOULTON PKWY
7	I.I.S.N.S. AND SIGNAL HEAD REPLACEMENT – EL TORRO ROAD AND MOULTON PKWY

ENGINEER'S NOTICE TO CONTRACTORS:

PRIVATE AND PUBLIC UTILITIES, IF SHOWN, REFLECT AVAILABLE RECORD DATA. THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL LINES AFFECTING THIS WORK AND FOR ANY DAMAGE OR PROTECTION TO THESE LINES. CONTRACTOR FURTHER SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF THIS PROJECT INCLUDING SAFETY OF ALL PERSONS AND PROPERTY; THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS; AND THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD THE PRIVATE ENGINEER AND THE CITY OF LAGUNA WOODS HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING FOR LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE ENGINEER OR THE CITY.

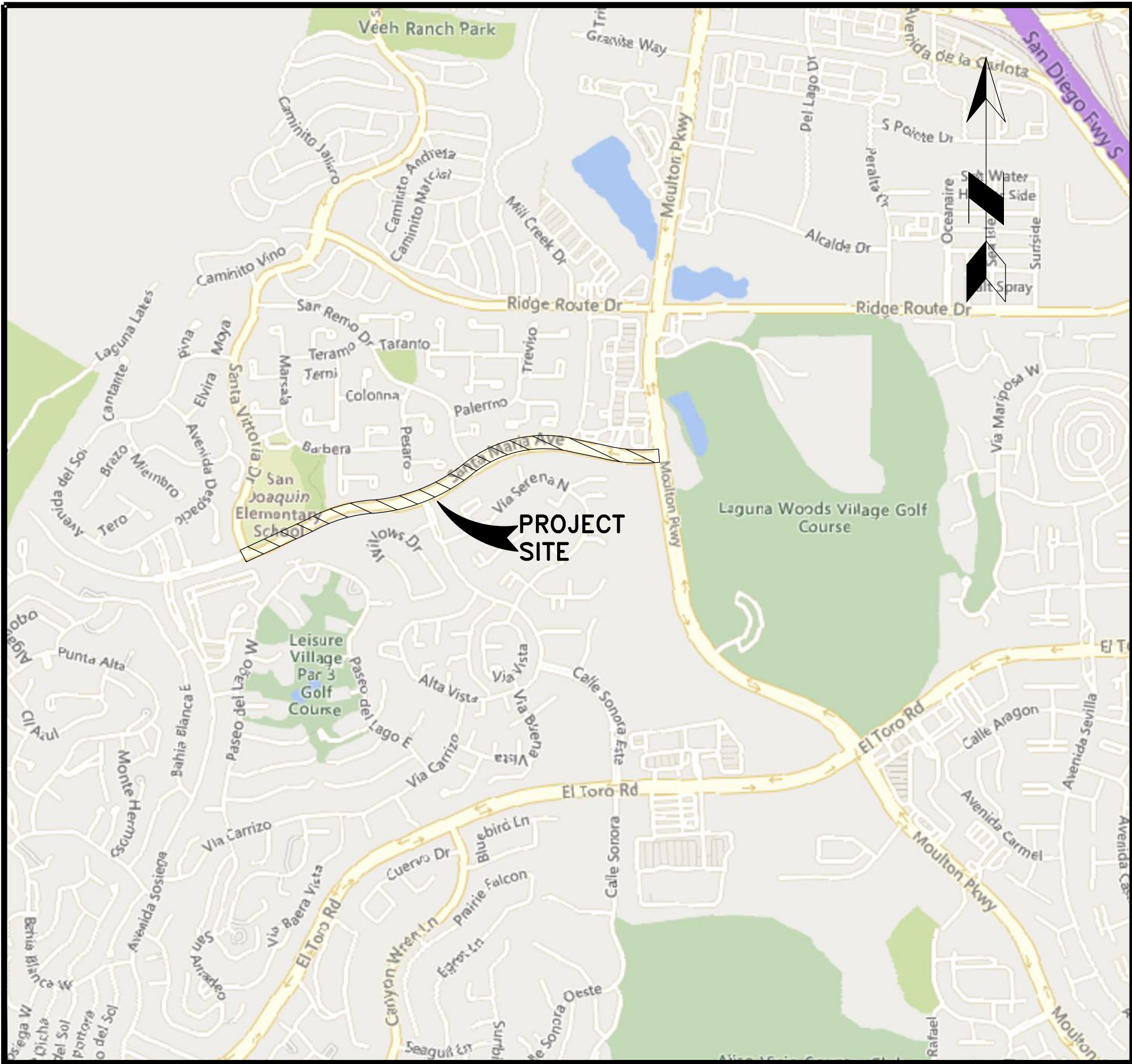
PLANS AND SPECIFICATIONS FOR PUBLIC PROJECT SHALL ALLOW FOR THE USE OF SUBSTITUTION OF ENVIRONMENTALLY PREFERABLE PRODUCTS AND RECYCLED, WHENEVER PRACTICABLE AND COST EFFECTIVE

NOTE:

1. THESE PLANS WERE PREPARED USING THE INFORMATION AVAILABLE AT THE TIME. THIS PLAN SHOULD BE UTILIZED FOR THIS PROJECT ONLY.
2. THE CONTRACTOR SHALL ADJUST TO GRADE ALL ABOVE GROUND UTILITIES TO INCLUDE BUT NOT LIMITED TO TRAFFIC SEWER MANHOLE, WATER VALVES, ETWD MANHOLE ETC., THAT ARE WITHIN THE LIMITS OF CONSTRUCTION.
3. THE CONTRACTOR SHALL VERIFY ALL CONTROLLING FIELD DIMENSIONS BEFORE ORDERING OR FABRICATING ANY MATERIAL.

CITY OF LAGUNA WOODS

PAVEMENT MANAGEMENT PLAN FY 25-26 EASTBOUND SANTA MARIA AVENUE BETWEEN SANTA VITTORIA DRIVE AND MOULTON PARKWAY



LOCATION MAP
NOT TO SCALE

GENERAL NOTES

1. ALL WORK, LABOR, AND MATERIALS SHALL BE IN CONFORMITY WITH THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (LATEST EDITION), THE CURRENT STANDARD SPECIFICATIONS AND STANDARD DRAWINGS OF ORANGE COUNTY PUBLIC WORKS (OCPW), THESE PLANS, THE PROJECT SPECIAL PROVISIONS, AND ALL SAFETY REGULATIONS, CODES, AND REQUIREMENTS PERTINENT TO THE PROJECT CONSTRUCTION. CONTRACTOR SHALL HAVE A COPY OF ALL REFERENCE STANDARDS AND PROJECT PLANS AT JOB SITE AT ALL TIMES.
2. NO CONSTRUCTION IS AUTHORIZED WITHOUT A "NOTICE TO PROCEED" ISSUED BY THE CITY OF LAGUNA WOODS.
3. THE CONTRACTOR SHALL NOTIFY ALL AFFECTED PRIVATE PROPERTY OWNERS, BUSINESSES/INSTITUTIONS, AND PUBLIC SERVICE AGENCIES 5 WORKING DAYS PRIOR TO BEGINNING ANY CONSTRUCTION.
4. ALL TRAFFIC CONTROL WORK FOR CONSTRUCTION SHALL CONFORM TO PART SIX (6) OF THE FEDERAL HIGHWAY ADMINISTRATION'S MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS (LATEST EDITION) (MUTCD), THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) APRIL 7, 2017 MUTCD 2014 REV 2, AND THE PROJECT SPECIAL PROVISIONS. THE CONTRACTOR SHALL MAINTAIN TRAFFIC CONTROL IN CONFORMANCE WITH THE PROJECT SPECIFICATIONS AND SHALL PROVIDE 24-HOUR SERVICE TO REMOVE, INSTALL, RELOCATE, AND MAINTAIN WARNING DEVICES.
5. AT NO TIME IS ANY BUSINESS, RESIDENCE, OR PROPERTY TO BE WITHOUT ACCESS UNLESS OTHERWISE APPROVED BY THE ENGINEER.
6. ALL PUBLIC OR PRIVATE FACILITIES DAMAGED DURING CONSTRUCTION SHALL BE RECONSTRUCTED AND/OR REPAIRED TO ORIGINAL CONSTRUCTED CONDITION, SOLELY AT THE EXPENSE OF THE CONTRACTOR.
7. THE CONTRACTOR SHALL TAKE ALL NECESSARY AND PROPER PRECAUTIONS TO PROTECT ADJACENT PROPERTY OWNERS FROM ANY AND ALL DAMAGES THAT MAY OCCUR FROM STORM WATER RUNOFF AND/OR DEPOSITION OF DEBRIS RESULTING FROM ANY AND ALL WORK IN CONJUNCTION WITH CONSTRUCTION OF THESE IMPROVEMENT PLANS.
8. UNLESS OTHERWISE NOTED, ALL EXISTING UTILITIES, VALVES, UTILITY BOXES, STREET LIGHTS AND SIGNAGE, ETC. WITHIN THE STREET RIGHT-OF-WAY SHALL BE PROTECTED IN PLACE. CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL FACILITIES NOT REQUIRING REMOVAL, RELOCATION, OR ADJUSTMENT.
9. ALL SURVEY MONUMENTS NOT REQUIRING ADJUSTMENTS SHALL NOT BE DISTURBED BY THE CONSTRUCTION OF THESE IMPROVEMENTS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO RESTORE ALL LOST, DAMAGED, OR OBLITERATED MONUMENTS IN ACCORDANCE WITH SECTION 8773 OF THE PROFESSIONAL LAND SURVEYOR'S ACT.
10. CONTRACTOR TO VERIFY EXISTING CONDITIONS AND ELEVATIONS INCLUDING POINTS OF CONNECTIONS PRIOR TO ANY CONSTRUCTION AND TO INFORM THE ENGINEER IN CASE OF ANY CONFLICT.
11. IN THE EVENT OF DISCREPANCIES AND/OR DEVIATIONS ARISING DURING RECONSTRUCTION, THE CITY ENGINEER SHALL BE RESPONSIBLE FOR DETERMINING AN ACCEPTABLE SOLUTION.
12. ALL TREES AND PLANTS SHALL BE PROTECTED IN PLACE.
13. THE CONTRACTOR SHALL CONFORM TO ALL THE REQUIREMENTS AS SET FORTH IN SECTION 3 "BEST MANAGEMENT PRACTICES (BMP'S) FOR CONSTRUCTION PROJECTS" OF THE ORANGE COUNTY STORM WATER PROGRAM CONSTRUCTION RUNOFF GUIDANCE MANUAL. A COPY OF THE MANUAL IS AVAILABLE FOR REVIEW AT CITY HALL.

UTILITY CONTACTS:

AT&T SOUTH – DISTRIBUTION
CONTACT: AT&T DIST. DAMAGE PREVENTION (888) 290-3111

CLEAR CHANNEL OUTDOOR
CONTACT: FRED GARCIA JR. (301) 755-7361

COX COMMUNICATIONS
CONTACT: NOC WEST (877) 696-1662

EL TORO WATER DISTRICT
CONTACT: RORY HARNISCH (949) 837-7050 EXT. 251
OR ON CALL PERSONNEL (949) 837-0660

MCI VERIZON BUSINESS
CONTACT: FIBER SECURITY DEPT. (800) 624-9675

SOCAL GAS
CONTACT: LEAD DISPATCHER (800) 603-7060

COCENT COMMUNICATIONS
CONTACT: CONTROL CENTER (800) 521-0579

SD EDISON DIST. – ORANGE
CONTACT: SC EDISON PERSONNEL (800) 611-1911

SCE TRANS TELECOM
CONTACT: TCC (800) 655-8444



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PLANS PREPARED BY:



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FAX. (949) 585-0433

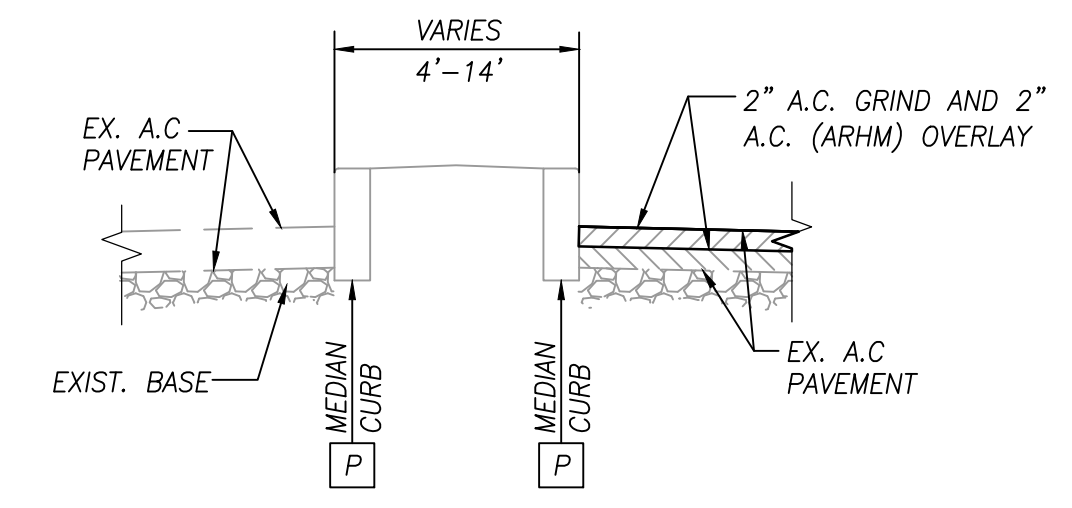
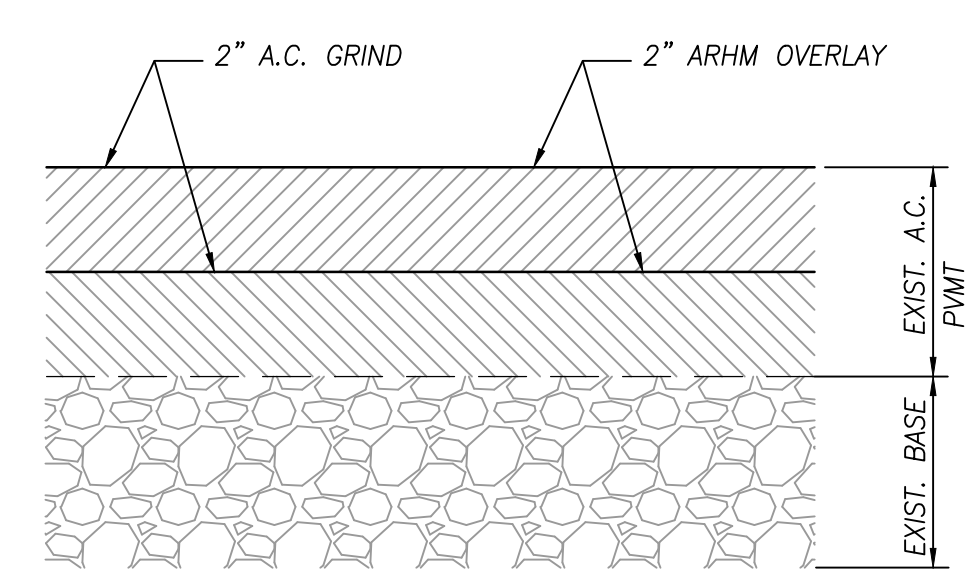
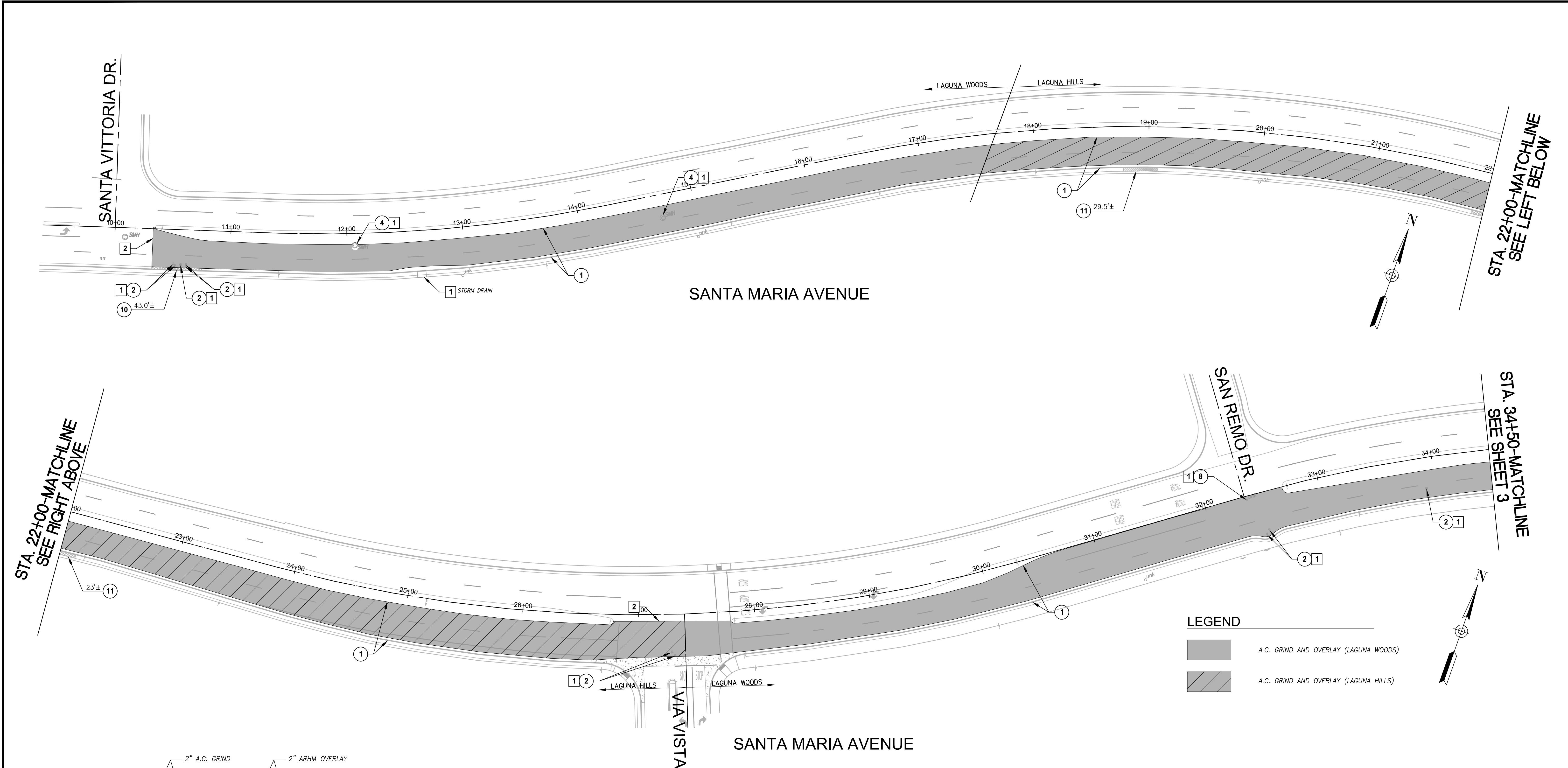
CITY OF LAGUNA WOODS

PAVEMENT MANAGEMENT PLAN FY 25-26
EASTBOUND SANTA MARIA AVE. PROJECT BETWEEN
SANTA VITTORIA DR. AND MOULTON PKWY

TITLE SHEET, INDEX & GENERAL NOTES

DWN BY: KD	APPROVED BY:	PROJECT NO. _____
CKD BY: GT/JH	GERALD TOM CITY ENGINEER R.C.E. # 51209	SHEET: 1
SCALE: AS NOTED	DATE: OCT 2025	OF: 7 SHEETS

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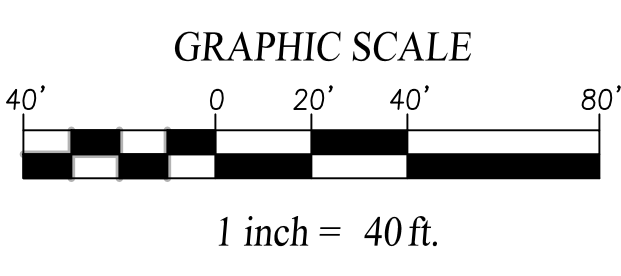
CONSTRUCTION NOTES

- 1 GRIND 2" THICK FULL WIDTH, CRACK SEAL AND CONSTRUCT 2" AC (ARHM) OVERLAY, PER DETAIL A SHEET 2.
- 2 ADJUST TO GRADE EXISTING WATER VALVE
- 4 ADJUST TO GRADE SEWER MANHOLE
- 8 SURVEY MONUMENT
- 10 REMOVE EXISTING CURB & GUTTER AND CONSTRUCT CURB & GUTTER TO MATCH EXISTING
- 11 REMOVE EXISTING SIDEWALK AND CONSTRUCT PCC SIDEWALK PER ORANGE COUNTY PUBLIC WORKS STANDARD PLANS 112-2, 112-2-OC, AND 1205"

DISPOSITION NOTES

- 1 PROTECT IN PLACE
- 2 MATCH EXISTING

Underground Service Alert
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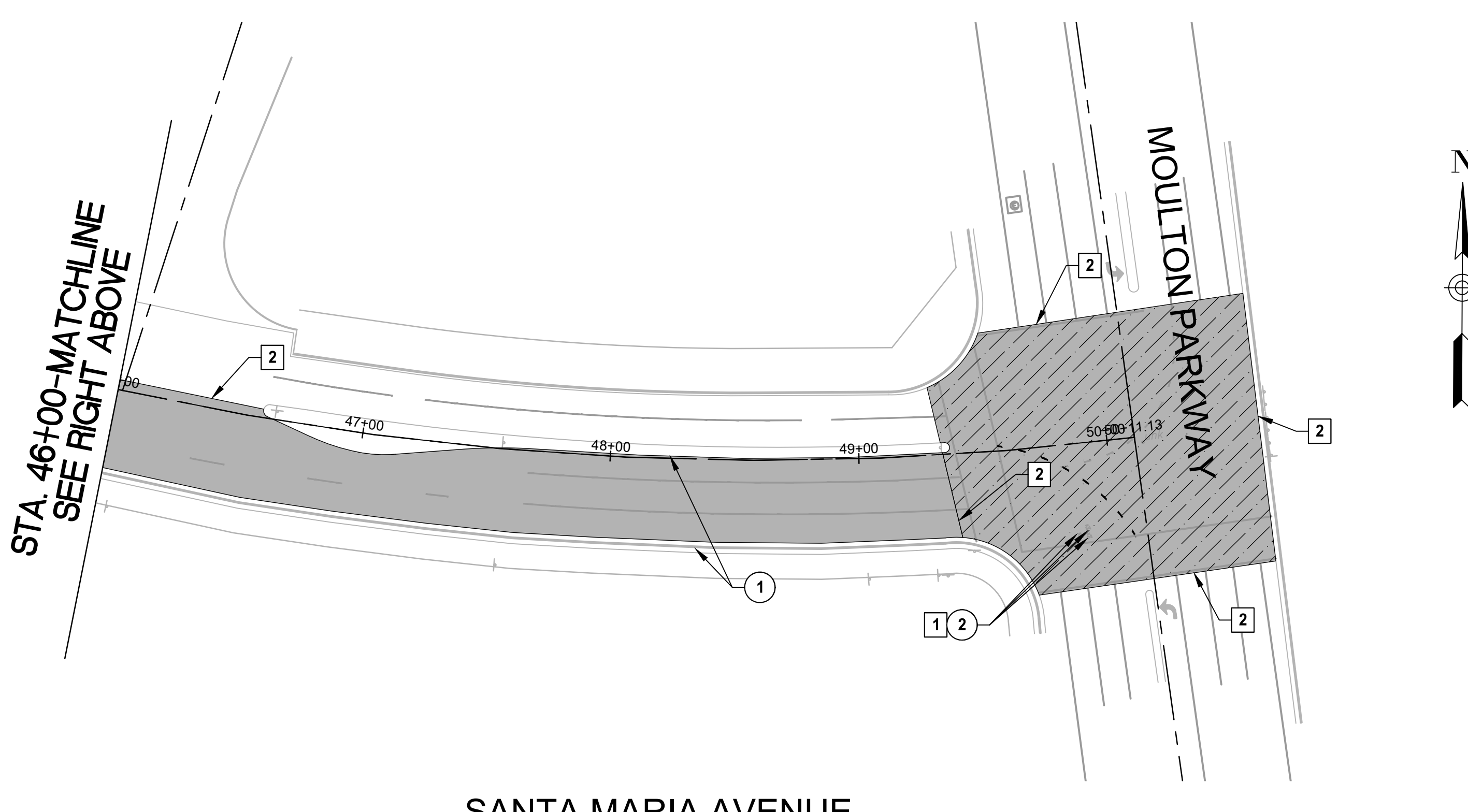
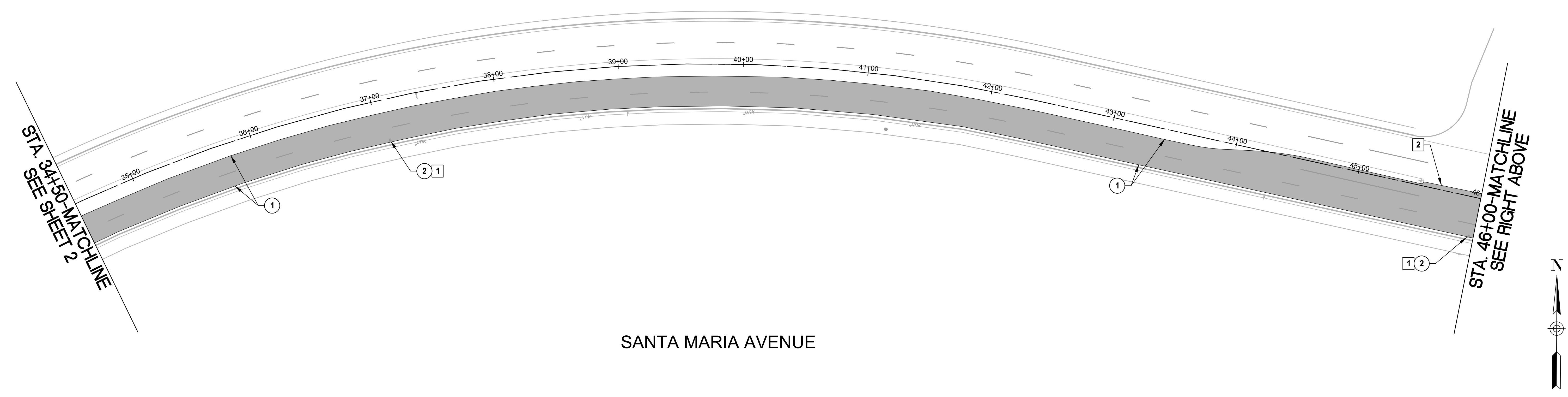
PLANS PREPARED BY:
NV5
WWW.NV5.COM

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FAX. (949) 585-0433

CITY OF LAGUNA WOODS
PAVEMENT MANAGEMENT PLAN FY 25-26
EASTBOUND SANTA MARIA AVE. PROJECT BETWEEN
SANTA VITTORIA DR. AND MOULTON PKWY

IMPROVEMENT PLAN

DWN BY: KD	APPROVED BY:	PROJECT NO. _____
CKD BY: GT/JH	GERALD TOM CITY ENGINEER R.O.E. # 51209	SHEET: 2
SCALE: AS NOTED	DATE: OCT 2025	OF: 7 SHEETS



LEGEND

- A.C. GRIND AND OVERLAY (LAGUNA WOODS)
- A.C. GRIND AND OVERLAY (ALTERNATE BID)

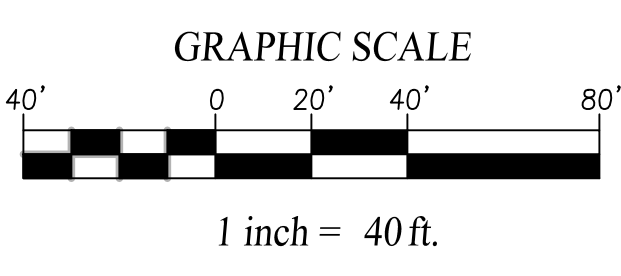
CONSTRUCTION NOTES

- 1 GRIND 2" THICK FULL WIDTH, CRACK SEAL AND CONSTRUCT 2" AC (ARHM) OVERLAY, PER DETAIL A SHEET 2.
- 2 ADJUST TO GRADE EXISTING WATER VALVE

DISPOSITION NOTES

- 1 PROTECT IN PLACE
- 2 MATCH EXISTING

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CITY OF LAGUNA WOODS

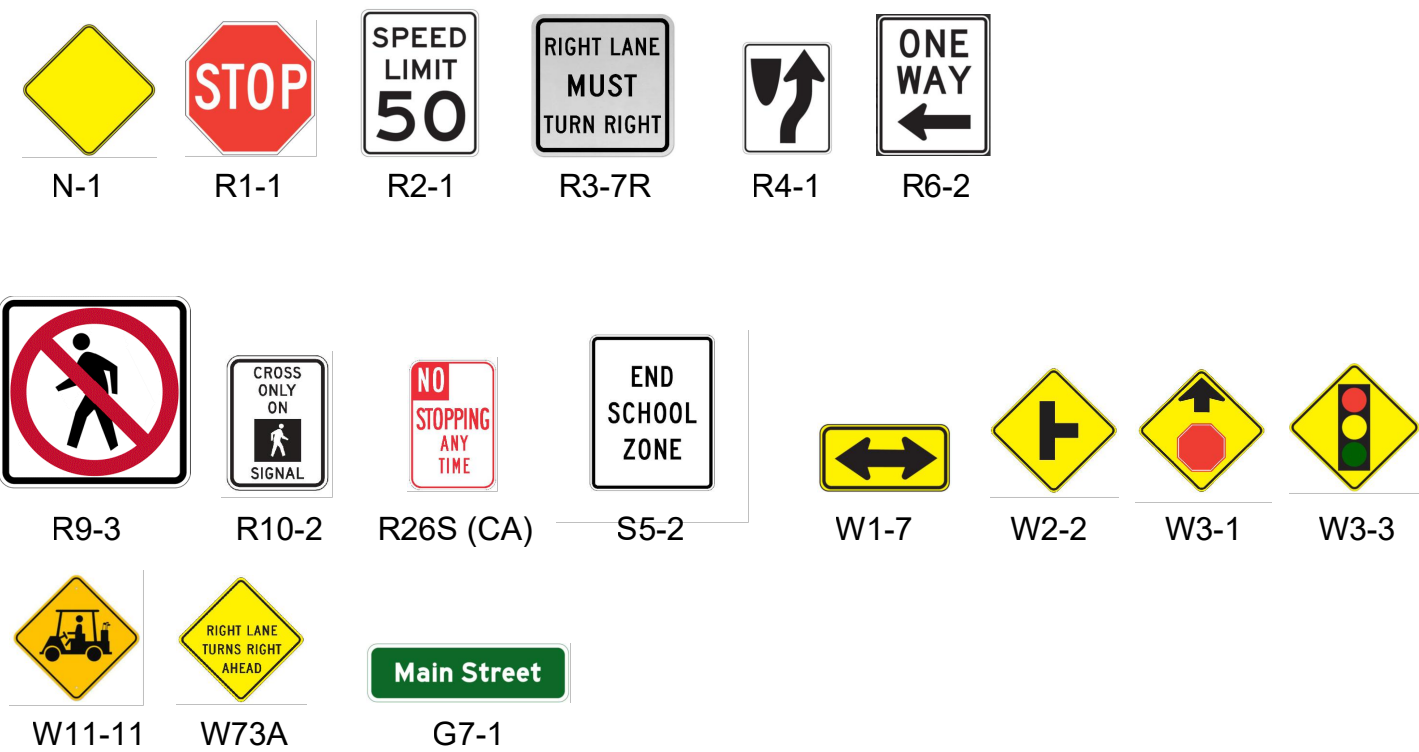
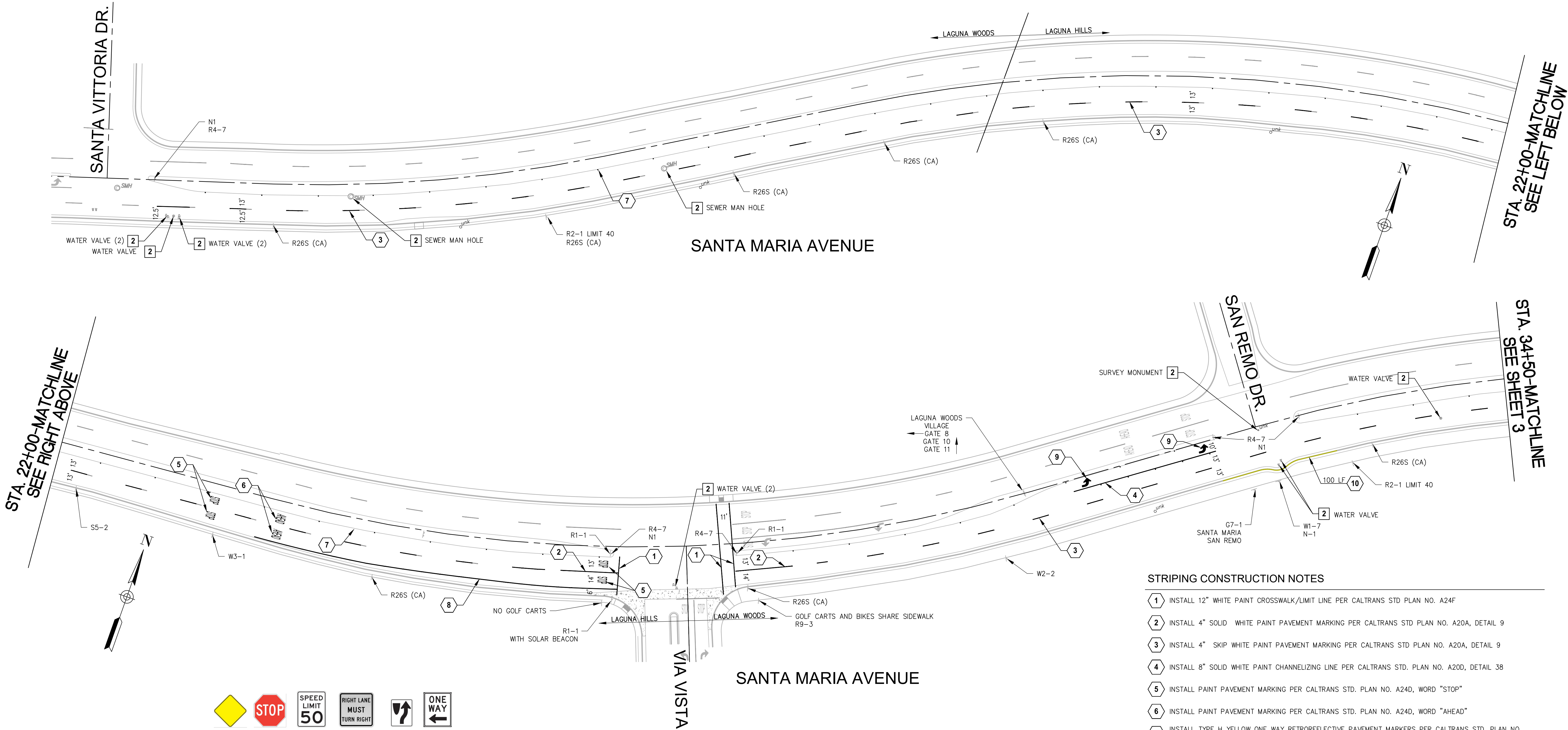
PAVEMENT MANAGEMENT PLAN FY 25-26
EASTBOUND SANTA MARIA AVE. PROJECT BETWEEN
SANTA VITTORIA DR. AND MOULTON PKWY

IMPROVEMENT PLAN

DWN BY: KD	APPROVED BY:	PROJECT NO. _____
CKD BY: GT/JH	DATE: OCT 2025	SHEET: 3
SCALE: AS NOTED		OF: 7 SHEETS

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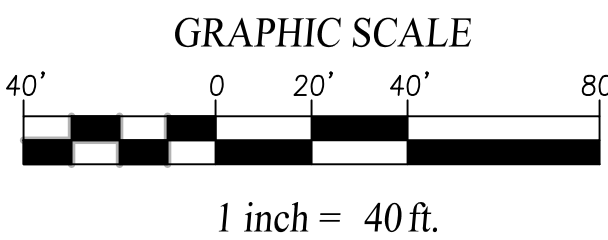
STRIPING CONSTRUCTION NOTES

- 1 INSTALL 12" WHITE PAINT CROSSWALK/LIMIT LINE PER CALTRANS STD PLAN NO. A24F
- 2 INSTALL 4" SOLID WHITE PAINT PAVEMENT MARKING PER CALTRANS STD PLAN NO. A20A, DETAIL 9
- 3 INSTALL 4" SKIP WHITE PAINT PAVEMENT MARKING PER CALTRANS STD PLAN NO. A20A, DETAIL 9
- 4 INSTALL 8" SOLID WHITE PAINT CHANNELIZING LINE PER CALTRANS STD. PLAN NO. A20D, DETAIL 38
- 5 INSTALL PAINT PAVEMENT MARKING PER CALTRANS STD. PLAN NO. A24D, WORD "STOP"
- 6 INSTALL PAINT PAVEMENT MARKING PER CALTRANS STD. PLAN NO. A24D, WORD "AHEAD"
- 7 INSTALL TYPE H YELLOW ONE WAY RETROREFLECTIVE PAVEMENT MARKERS PER CALTRANS STD. PLAN NO. A20B, DETAIL 26A
- 8 INSTALL 4" SOLID WHITE PAINT PAVEMENT MARKING PER CALTRANS STD. PLAN NO. A20B, DETAIL 27B
- 9 INSTALL PAINT PAVEMENT MARKING PER CALTRANS STD. PLAN NO. A24A
- 10 REPAINT YELLOW CURB

DISPOSITION NOTES

- 2 MATCH EXISTING

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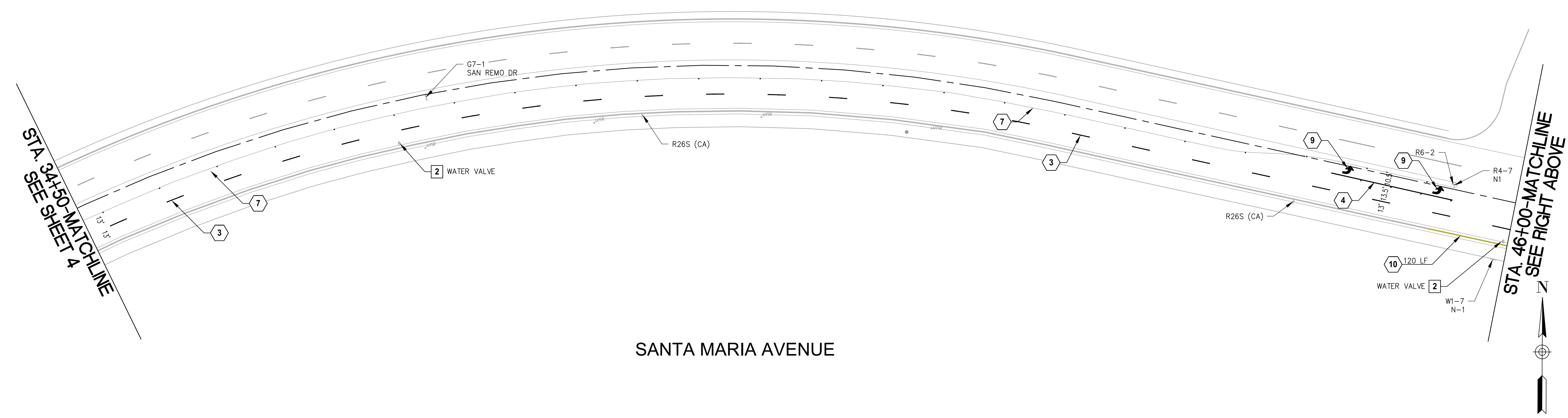
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CITY OF LAGUNA WOODS
PAVEMENT MANAGEMENT PLAN FY 25-26
EASTBOUND SANTA MARIA AVE. PROJECT BETWEEN
SANTA VITTORIA DR. AND MOULTON PKWY

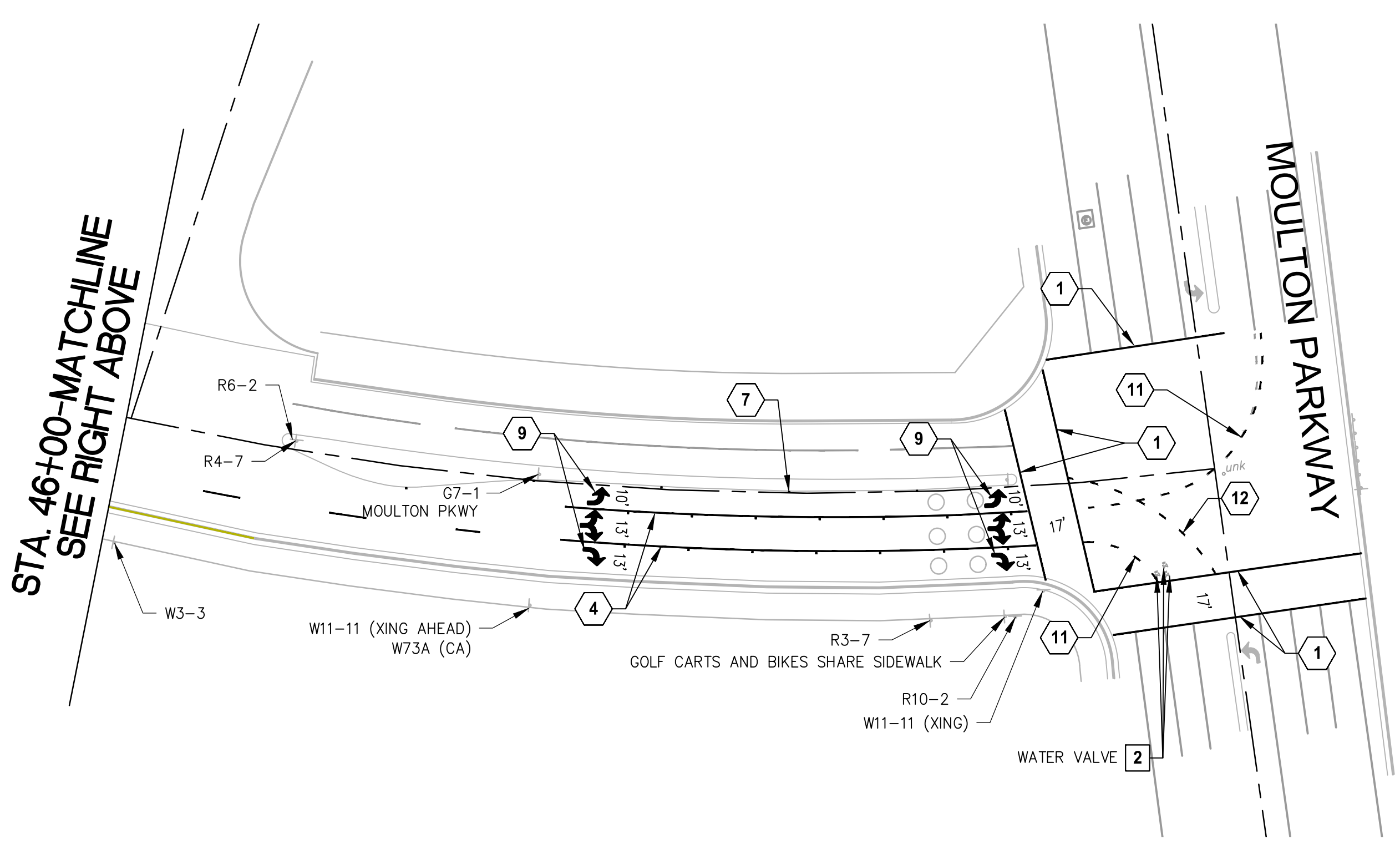
STRIPING PLAN

DWN BY: KD	APPROVED BY:	PROJECT NO. _____
CKD BY: GT/JH	GERALD TOM CITY ENGINEER R.C.E. # 51209	SHEET: 4
SCALE: AS NOTED	DATE: OCT 2025	OF: 7 SHEETS

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SANTA MARIA AVENUE



SANTA MARIA AVENUE

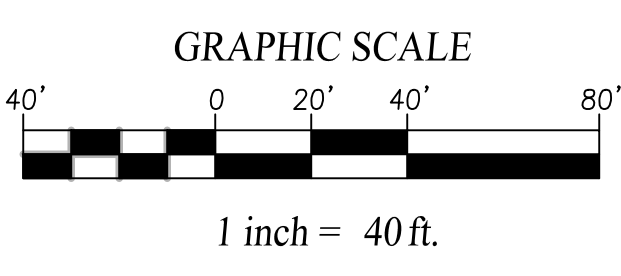
STRIPING CONSTRUCTION NOTES

1. INSTALL 12" WHITE PAINT CROSSWALK/LIMIT LINE PER CALTRANS STD. PLAN NO. A24F
3. INSTALL 4" SKIP WHITE PAINT PAVEMENT MARKING PER CALTRANS STD. PLAN NO. A20A, DETAIL 9
4. INSTALL 8" SOLID WHITE PAINT CHANNELIZING LINE PER CALTRANS STD. PLAN NO. A20D, DETAIL 38
7. INSTALL TYPE H YELLOW ONE WAY RETROREFLECTIVE PAVEMENT MARKERS PER CALTRANS STD. PLAN NO. A20B, DETAIL 26A
9. INSTALL PAINT PAVEMENT MARKING PER CALTRANS STD. PLAN NO. A24A
10. REPAINT YELLOW CURB
11. INSTALL 4" WHITE PAINT LANE LINE EXTENSION PAVEMENT MARKING PER CALTRANS STD. PLAN NO. A20D, DETAIL 40
12. INSTALL 4" YELLOW PAINT CENTER LINE EXTENTION PAVEMENT MARKING PER CALTRANS STD. PLAN NO. A20D, DETAIL 41

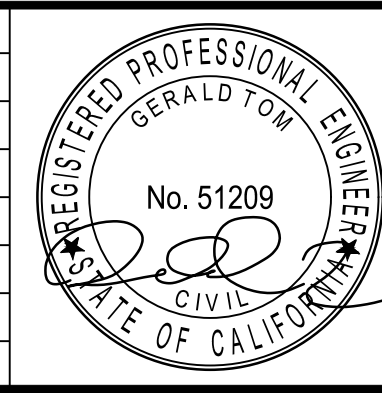
DISPOSITION NOTES

2. MATCH EXISTING

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PLANS PREPARED BY:

NV5

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FAX. (949) 585-0433

APPROVED BY:

GERALD TOM

CITY ENGINEER R.O.E. # 51209

DATE: OCT 2025

CITY OF LAGUNA WOODS

PAVEMENT MANAGEMENT PLAN FY 25-26
EASTBOUND SANTA MARIA AVE. PROJECT BETWEEN
SANTA VITTORIA DR. AND MOULTON PKWY

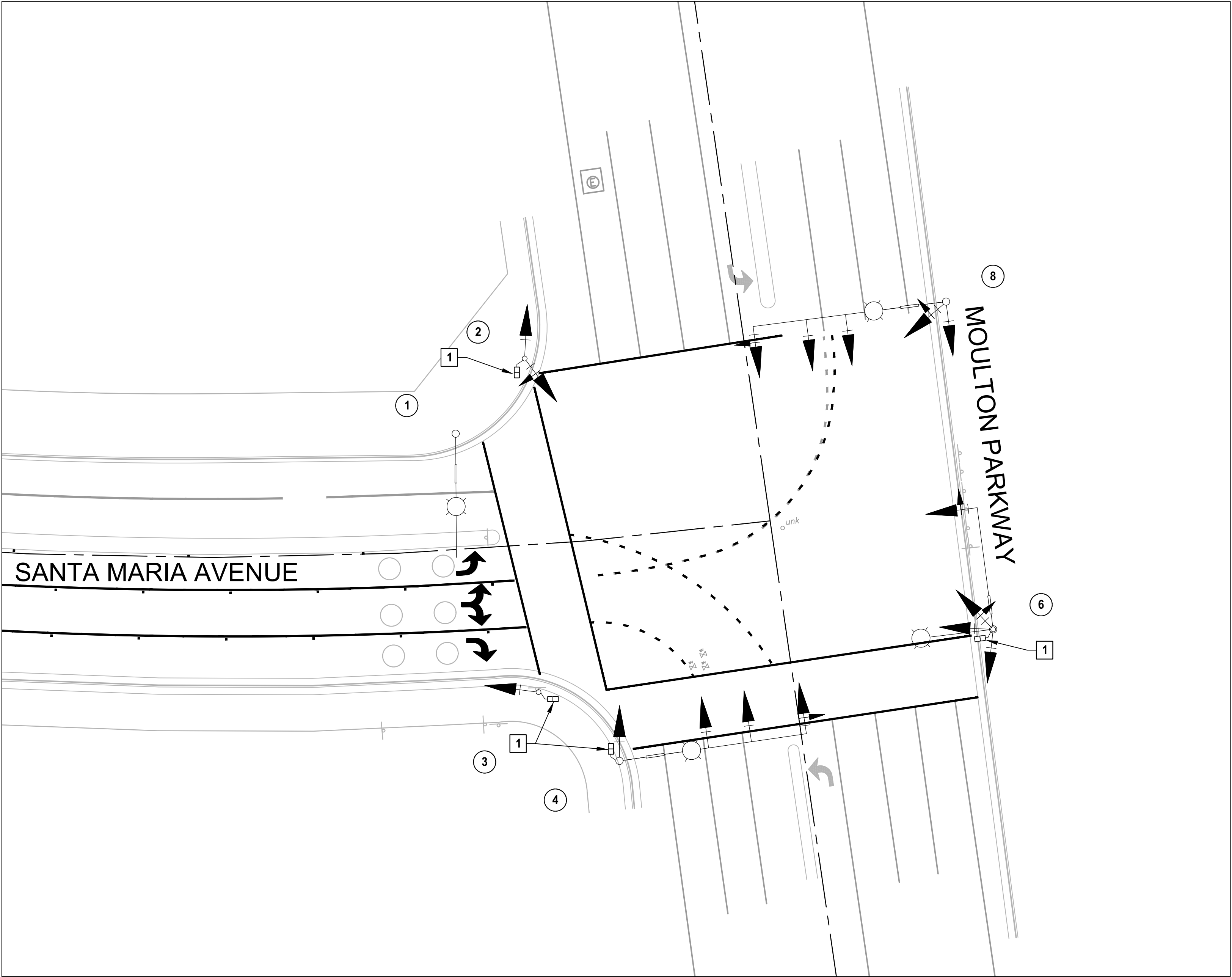
STRIPING PLAN

DWN BY: KD
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LEGEND

- NEW VEHICLE HEAD
- INTERNALLY ILLUMINATED STREET NAME SIGN
- PED HEAD

I.I.S.N.S. REPLACEMENT AND SIGNAL HEAD REPLACEMENT					
POLE	POLE TYPE	SIGNAL MOUNTING**		I.I.S.N.S. (LED)	I.I.S.N.S. LEGEND
		POLE	M.A.		
①	19-4-100			New*	Moulton Pkwy
②	1-A	TV-2-T (N)			
③	1-A	TV-1-T (N)			
④	29-5-100	SV-1-T (N)	3 MAS (N)	New*	Santa Maria Ave
⑥	19-3-100	SV-3-TA (N)	MAS-4B (N)	New*	Moulton Pkwy
⑧	29-5-100	SV-2-TA (N)	3 MAS (N)	New*	Santa Maria Ave

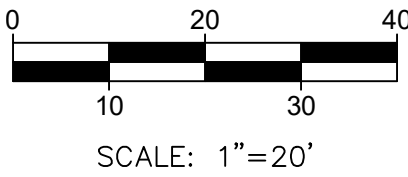
DISPOSITION NOTES

- 1 PROTECT IN PLACE

(N) - NEW

- * CITY FURNISHED FOR CONTRACTOR TO INSTALL
- ** NEW MOUNTING BRACKETS AND DISPOSAL OF EXISTING MOUNTING BRACKETS AND SIGNAL HEADS REQUIRED

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CITY OF LAGUNA WOODS

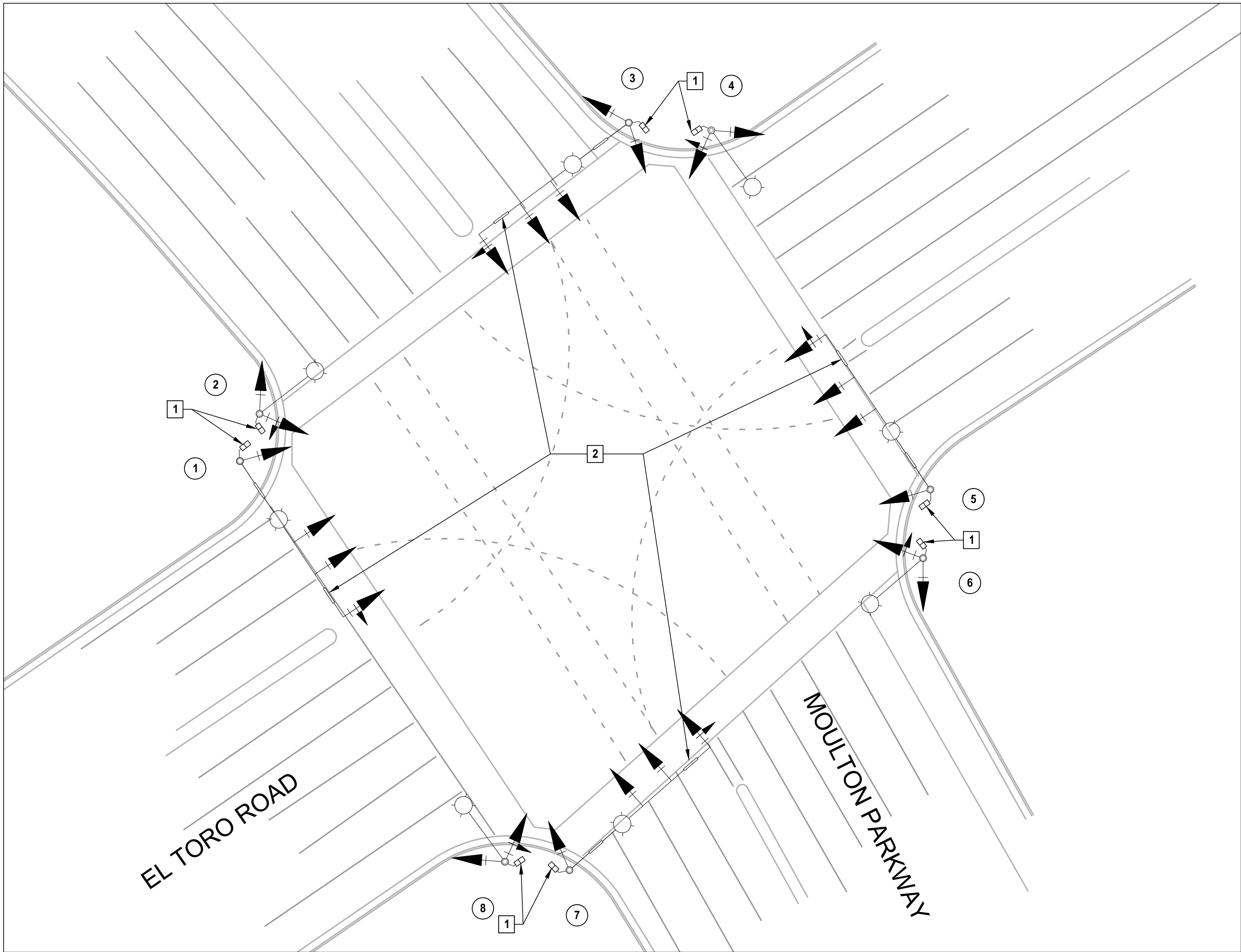
PAVEMENT MANAGEMENT PLAN FY 25-26
EASTBOUND SANTA MARIA AVE. PROJECT BETWEEN
SANTA VITTORIA DR. AND MOULTON PKWY
SANTA MARIA AVENUE AND MOULTON PARKWAY
I.I.S.N.S. AND SIGNAL HEAD REPLACEMENT

DWN BY: KD
CKD BY: GT/JH
SCALE: AS NOTED

APPROVED BY: GERALD TOM
CITY ENGINEER R.C.E. # 51209
DATE: OCT 2025

PROJECT NO.
SHEET: 6
OF: 7 SHEETS

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LEGEND

- NEW VEHICLE HEAD
- INTERNALLY ILLUMINATED STREET NAME SIGN
- PED HEAD



R73-5 (CA)

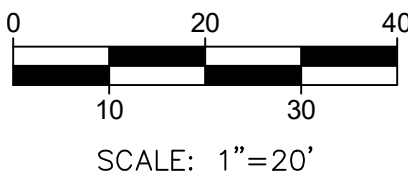
I.I.S.N.S. REPLACEMENT AND SIGNAL HEAD REPLACEMENT					
POLE	POLE TYPE	SIGNAL MOUNTING **		I.I.S.N.S. (LED)	I.I.S.N.S. LEGEND
		POLE	M.A.		
①	29-5-70	SV-1-T (N)	3 MAS	New*	Moulton Pkwy
②	15-TS	SV-1-T (N)			
③	61-5-100	SV-1-T (N)*** SV-1-T (N)	3 MAS	New*	El Toro Rd
④	15-TS	SV-2-T (N)			
⑤	29-5-100	SV-1-T (N)	3 MAS	New*	Moulton Pkwy
⑥	15-TS	SV-2-T (N)			
⑦	61-5-100	SV-1-T (N)	3 MAS	New*	El Toro Rd
⑧	15-TS	SV-2-T (N)			

(N) - NEW

- * CITY FURNISHED FOR CONTRACTOR TO INSTALL
- ** NEW MOUNTING BRACKETS AND DISPOSAL OF EXISTING MOUNTING BRACKETS AND SIGNAL HEADS REQUIRED
- *** HIGH MOUNT

DISPOSITION NOTES

- 1 PROTECT IN PLACE
- 2 REMOVE EXISTING SIGN AND INSTALL NEW R73-5 (CA) ON MAST ARM



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CITY OF LAGUNA WOODS

PAVEMENT MANAGEMENT PLAN FY 25-26

EASTBOUND SANTA MARIA AVE. PROJECT BETWEEN
SANTA VITTORIA DR. AND MOULTON PKWY

EL TORO ROAD AND MOULTON PARKWAY
I.I.S.N.S. AND SIGNAL HEAD REPLACEMENT

DWN BY: KD

CKD BY: GT/JH

SCALE: AS NOTED

APPROVED BY: Gerald Tom

CITY ENGINEER R.C.E. # 51209

DATE: OCT 2025

PROJECT NO.

SHEET: 7

OF: 7 SHEETS



LOCATION MAP - SANTA MARIA AVENUE PAVING



City of Laguna Hills City Council / Planning Agency Staff Report

Date: January 13, 2026
To: Mayor and Council Members
From: Holland Gannon, Community Services Director
Issue: Community Outreach and Engagement Services Agreement with the City of Mission Viejo

Recommendation: That the City Council approve the proposed Community Outreach and Engagement Services Agreement with the City of Mission Viejo for homelessness outreach services and authorize the Mayor to sign the agreement.

Background:

Mercy House Living Centers had been providing the city with homeless outreach services from September 10, 2019, through June 30, 2024. In February 2024, City staff was informed by Mercy House that due to contract reductions in their South Orange County programs they were no longer able to cover administrative and management costs needed to operate their outreach programs; and consequently, they discontinued outreach services in South Orange County effective June 30, 2024.

Mercy House also provided outreach services to the cities of Mission Viejo and Rancho Santa Margarita and their respective agreements with them also end on June 30, 2024. Although Mercy House was no longer able to provide outreach services to the City of Laguna Hills, Mission Viejo and Rancho Santa Margarita, there was still a need for homeless outreach services. In an interest to continue with homeless outreach services after June 30, 2024, the City of Mission Viejo staff reached out to the cities of Laguna Hills and Rancho Santa Margarita, to inquire about establishing a shared Community Outreach and Engagement Program (Program) for homeless outreach services. Mission Viejo staff proposed hiring outreach workers and partnering with both Laguna Hills and Rancho Santa Margarita to share costs for these workers under separate contracts. All three of these agencies saw the value in having a “team approach” to outreach services,

as many homeless individuals frequently cross city boundaries. On April 23, 2024, the City of Mission Viejo Council approved establishing the Community Outreach and Engagement Program in partnership with Laguna Hills and Rancho Santa Margarita. In addition, the Mission Viejo City Council approved adding two full-time positions to perform the outreach work required for this Program. Under this Program, the City of Mission Viejo has been the primary agency and has a full-time caseworker. Both Laguna Hills and Rancho Santa Margarita share a full-time caseworker. Based on this division of personnel, Mission Viejo would be responsible for funding 50% of the Program, where Laguna Hills and Rancho Santa Margarita would each split the remaining costs and reimburse the City of Mission Viejo, each at 25% of the cost. This arrangement equates to twenty (20) hours per week of outreach work in Laguna Hills.

Staff from all three cities are recommending continuing the partnership for homeless outreach services. Attached is a proposed Community Outreach and Engagement Services (Agreement). The City of Mission Viejo will contract separately with the City of Laguna Hills and separately with the City of Rancho Santa Margarita for outreach services. The term of the proposed Agreement is for three (3) years, commencing on July 1, 2026, and ending on June 30, 2029.

Scope of Work:

The staff person provided by Mission Viejo (referred to as "Consultant" herein) to Laguna Hills shall perform the following community outreach services:

Community outreach services will primarily be targeted to persons experiencing homelessness to complete housing assessments, connect individuals to the system of care including physical and mental health services, drug and alcohol rehabilitation, provide emergency vouchers to be used as bridge housing, diversion resources to reconnect individuals and families to support systems. In other areas, housing and other social services such as General Relief, CalFresh, Medical, and address other conditions that may exist.

20 hours per week starting July 1, 2026 Outreach Worker, duties include:

- Outreach and engagement in partnership with law enforcement, City staff, adjacent cities, local faith leaders, the County of Orange, and other stakeholders;
- Coordination and execution of VI-SPDAT assessments;
- On-going engagement of "By Name List";
- Housing placement strategies;
- Pro-active connections to resources to address client's needs (medical, mental

health, documentation, general relief, etc.);

- Coordination, in partnership with City staff and OCSD, to address concerns, situations and issues as needed;
- Coordination with City staff and OCSD on community outreach, communication, and education;
- Attendance at weekly case management meetings;
- Monthly activity report to include: total number of clients, number of clients served, new engagements, number of referrals made, number of assessments, number of clients who are document ready, number of clients connected with housing or shelter, number of clients provided with diversion services. Reports may be modified to include additional information requested by the City;
- Invoices for services to be submitted on a monthly basis

Fiscal Impact:

The not-to-exceed cost under this Agreement for the City of Laguna Hills is \$228,942 for the three (3) year contract. The amount of \$68,600 is currently budgeted in the City's FY2025/2026 budget. There would be an additional \$5,018 needed to be budgeted in FY2026/2027 budget for a cost of 73,618 for year one (1) of the agreement. Below are the dollar amounts for each year of the 3-year agreement, which includes a 4% increase per year, to account for merit increases in staffing costs.

Table 1: Community Outreach and Engagement Services Payment Schedule				
Fiscal Year	Homeless Outreach Staff	HMIS Membership	Reimbursable Client Services	Annual Total
2026/2027	\$66,518	\$800	\$6,300	\$73,618
2027/2028	\$69,178	\$800	\$6,300	\$76,278
2028/2029	\$71,946	\$800	\$6,300	\$79,046
Total				\$228,942

Attachments:

1. 2026-2029 Laguna Hills Shared Outreach Services Agreement

AGREEMENT FOR COMMUNITY OUTREACH AND ENGAGEMENT SERVICES

(Shared Community Outreach Program Management Services)

THIS AGREEMENT FOR COMMUNITY OUTREACH SERVICES ("Agreement") is entered into this 1st day of July 2026, by and between the **City of Mission Viejo**, California ("Mission Viejo"), a general law city, and the **City of Laguna Hills**, California ("Laguna Hills"), a general law city, and is effective on the commencement date set forth in Section 1 of this Agreement. Mission Viejo and Laguna Hills are sometimes hereinafter individually referred to as "Party" and are hereinafter collectively referred to as the "Parties."

WITNESSETH:

- I. Laguna Hills desires to contract with Mission Viejo for the performance of the hereinafter-described community outreach services.
- II. Mission Viejo is willing and able to render community outreach services on the terms and conditions hereinafter set forth.
- III. Laguna Hills and Mission Viejo desire to enter into an agreement wherein Mission Viejo will permit a designated staff person to perform professional services for Laguna Hills for up to 36 months.
- V. The purpose of this Agreement is to set forth the terms and conditions governing the understanding between the Parties.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. TERM

This Agreement shall become effective on July 1, 2026, shall continue in full force and effect until June 30, 2029 ("Initial Term"). This contract may be renewed by mutual agreement of both parties for a term of one (1) 1-year period.

2. TERMINATION

Notwithstanding any other provision of this Agreement, either Party may terminate this Agreement for its convenience at any time, without cause, upon giving the other Party thirty (30) days' advanced written notice. Such notice shall state the termination date.

3. SERVICES

- A. Mission Viejo proposes to provide a staff person to perform community outreach services to Laguna Hills as set forth in the Scope of Work, attached hereto as Exhibit A (the "Services"). The staff person (hereinafter, the "Consultant") shall use their independent judgment and discretion in carrying out the Services and will

receive only high level direction from the Laguna Hills Development Services Director or their designee with respect to hours and assignments but not with respect to how to perform the assigned Services.

- B. It is intended that the Consultant will work in the City of Laguna Hills twenty (20) hours per week. The standard number of hours per week may be adjusted subject to approval by both Mission Viejo and Laguna Hills. To provide flexibility, in a given week, the number of hours worked may vary depending on the demands and workloads of the respective cities; and when necessary, work may be performed for Laguna Hills when the Consultant is not physically present at Laguna Hills, subject to the prior approval of the Laguna Hills Development Services Director or their designee. The total annual hours worked by Consultant in Laguna Hills will be based on 20 hours per week.
- C. Mission Viejo has represented that the Services will be provided by TBD. If TBD becomes unavailable to act as the Consultant, Mission Viejo shall provide a replacement, within a mutually agreed upon time frame, of at least equal competence and at the same rate, subject to written approval by Laguna Hills.
- D. Laguna Hills may terminate this Agreement pursuant to Paragraph 2 of this Agreement if Laguna Hills determines the Consultant is not completing the Services in a satisfactory or timely manner. Laguna Hills and Mission Viejo may enter into a new Agreement if a replacement Consultant is found.
- E. Mission Viejo shall be responsible for counseling and disciplining designated staff person of Mission Viejo. Laguna Hills may provide input on the status of the Services being performed by Consultant. Mission Viejo shall maintain designated staff person's records, including but not limited to, personnel file, medical file, and discipline file.
- F. Both Parties agree not to subcontract, assign, or otherwise transfer the Agreement or any part of the Services to be performed under this Agreement without prior written consent and approval from the other Party.

4. STATUS OF CONTRACTOR

- A. Although the Services are municipal functions, the Consultant shall be a Mission Viejo employee; the Consultant shall have no right to any Laguna Hills pension or civil service status. No employment relationship between the Consultant and Laguna Hills is expressed or implied by this Agreement.
- B. When performing Services under this Agreement and for the purpose of giving official status to the performance therefor where necessary, but not for the purpose of liability or indemnification, the Consultant shall be deemed to be an officer or agent of Laguna Hills.

- C. Mission Viejo shall assume sole and exclusive responsibility for the determination of and payment of the Consultant's salary, wages, and benefits during the term of this Agreement.
- D. Mission Viejo shall be solely responsible for the payment of any payroll taxes, withholdings, and any other insurance premiums and benefits of any kind owed to Consultant.
- E. Mission Viejo agrees to defend, indemnify, and hold Laguna Hills harmless against any claims for wages, salary, benefits, or withholdings made by or on behalf of Consultant or any government entity for work performed under this Agreement.
- F. Mission Viejo shall, at its sole cost and expense, provide Consultant with Workers' Compensation coverage during the term of this Agreement. Mission Viejo agrees to defend, indemnify, and reimburse Laguna Hills for any and all costs associated with Workers' Compensation coverage to Consultant during the period Consultant provides Services under this Agreement.

5. **COMPENSATION**

- A. **Compensation Rates:** Laguna Hills shall compensate Mission Viejo for Services provided by the Consultant. This shall be defined as staff and benefits costs, plus admin and client services, listed in Exhibit B.
- B. **Maximum Compensation:** For services rendered pursuant to this agreement, Mission Viejo shall be compensated by Laguna Hills for the services performed, including authorized reimbursements, on a time and materials basis in accordance with the costs set forth in Exhibit B. attached hereto and incorporated herein by this reference as though set forth in full, but not to exceed a total contract amount of Seventy-Three Thousand, Six-Hundred and Eighteen Dollars and No Cents (\$73,618) for the July 1, 2026-June 30, 2027 term, Seventy-Six Thousand, Two-Hundred and Seventy-Eight Dollars and No Cents (\$76,278) for the July 1, 2027-June 30, 2028 term, and Seventy-Nine Thousand, Forty-Six Dollars and No Cents (\$79,046) for the July 1, 2028-June 30, 2029 term, total dollar amount \$228,942 for the duration of the agreement.
- C. **Method of Payment:** In any month in which Mission Viejo wishes to receive payment, no later than the tenth (10th) working day of such month, Mission Viejo shall submit to Laguna Hills, in a format approved by the Finance Director, an invoice for services rendered prior to the date of the invoice. Such requests shall be based upon the amount and value of services performed by Mission Viejo and accompanied by such reporting data including an itemized breakdown of all costs incurred and tasks performed during the period covered by the invoice. Laguna Hills shall make payments to Mission Viejo within forty-five (45) days after receipt of an invoice for services provided.

6. **BINDING ARBITRATION**

Any dispute that cannot be settled by good-faith negotiation shall be settled by binding arbitration in accordance with the Rules of the American Arbitration Association. Arbitrators shall be selected from the list of retired judges of the Orange County Superior Court or any California appellate court. The arbitration shall be held in Orange County, California. Any decision or award rendered by the Arbitrator shall be in writing stating a factually detailed, reasoned opinion of the Arbitrator's findings of fact and conclusions of law, and shall be signed by the Arbitrator. The Arbitrator, in deciding any dispute, shall base their decision or award on the record; shall have no power or authority to award special, consequential, punitive, or exemplary damages; and shall look to the substantive laws, and not the laws of conflicts, of the State of California for the resolution of the Dispute. Both Parties reserve the right to conduct full discovery pertinent to California Code of Civil Procedure, Section 1283.05. Any costs for said Arbitration shall be borne equally by both Parties.

7. RECORDS

All records created in accordance with this Agreement by Mission Viejo, including Consultant, for purposes exclusively internal to Mission Viejo shall be Mission Viejo records. All other records created or received in accordance with this Agreement by either Party shall be Laguna Hills records.

8. ALTERATION OF TERMS

This Agreement fully expresses all understandings of Mission Viejo and Laguna Hills with respect to the subject matter of this Agreement, and shall constitute the total Agreement between the Parties for these purposes. No addition, or alteration, of the terms of this Agreement shall be valid unless made in writing, formally approved and executed by duly authorized agents of both Parties.

9. INDEMNIFICATION

- A. That neither Mission Viejo nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by Laguna Hills under or in connection with any work, authority or jurisdiction delegated to Laguna Hills under this Agreement. It is also understood and agreed that, pursuant to Government Code Section 895.4, Laguna Hills shall fully defend, indemnify and hold Mission Viejo harmless from any liability imposed for injury (as defined by Government Code Section 810.8), including attorneys' fees and costs, occurring by reason of anything done or omitted to be done by Laguna Hills under or in connection with any work, authority or jurisdiction delegated to Laguna Hills under this Agreement.
- B. That neither Laguna Hills nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by Mission Viejo under or in connection with any work, authority or jurisdiction delegated to Mission Viejo under this Agreement. It is also understood

and agreed that, pursuant to Government Code Section 895.4, Mission Viejo, shall fully defend, indemnify and hold Laguna Hills harmless from any liability imposed for injury (as defined by Government Code Section 810.8), including attorneys' fees and costs, occurring by reason of anything done or omitted to be done by Mission Viejo under or in connection with any work, authority or jurisdiction delegated to Mission Viejo under this Agreement.

10. BREACH OF AGREEMENT

Except as provided in Section 2 of this Agreement, if either Mission Viejo or Laguna Hills defaults in the performance of the terms or conditions of the Agreement, it shall have thirty (30) days after service upon it of a written notice of default in which to cure the default by rendering satisfactory performance. In the event that a Party fails to cure its default within such period of time, the other Party shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity, or under this Agreement. The failure of either Party to object to any default in the performance of the terms and conditions of this Agreement shall not constitute a waiver of either the term or condition, or of any other term or condition of this Agreement.

11. ATTORNEYS' FEES

If any legal proceeding or arbitration, including an action for declaratory relief, is brought to enforce or interpret provisions of this Agreement, the prevailing Party will be entitled to reasonable attorneys' fees, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which the Party may be entitled.

12. **NOTICES**

Unless the persons or addresses are otherwise identified by notice given in the manner specified by this paragraph, all notices authorized or required by this Agreement shall be deemed effective when reduced to writing and deposited in the United States mail, certified, and addressed as follows:

To Mission Viejo:

Elaine Lister
City Manager
City of Mission Viejo
200 Civic Center
Mission Viejo, California 92691

To Laguna Hills:

Bob Wingenroth
City Manager
City of Laguna Hills
24035 El Toro Road
Laguna Hills, California 92653

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first above written.

CITY OF MISSION VIEJO

CITY OF LAGUNA HILLS

Wendy Bucknum
Mayor

Don Caskey
Mayor

ATTEST:

ATTEST:

Kimberly Schmitt
City Clerk

Jennifer Lee
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

John Harper
City Attorney

Gregory E. Simonian
City Attorney

EXHIBIT A

SCOPE OF WORK

The staff person provided by Mission Viejo (referred to as "Consultant" herein) to Laguna Hills shall perform the following community outreach services:

Community outreach services will primarily be targeted to persons experiencing homelessness to complete housing assessments, connect individuals to the system of care including physical and mental health services, drug and alcohol rehabilitation, provide emergency vouchers to be used as bridge housing, diversion resources to reconnect individuals and families to support systems. In other areas, housing and other social services such as General Relief, CALFresh, Medical, and address other conditions that may exist.

20 hours per week starting July 1, 2026 Outreach Worker, duties include:

- Outreach and engagement in partnership with law enforcement, City staff, adjacent cities, local faith leaders, the County of Orange, and other stakeholders;
- Coordination and execution of VI-SPDAT assessments;
- On-going engagement of "By Name List";
- Housing placement strategies;
- Pro-active connections to resources to address client's needs (medical, mental health, documentation, general relief, etc.)
- Coordination, in partnership with City staff and OCSD, to address concerns, situations and issues as needed;
- Coordination with City staff and OCSD on community outreach, communication, and education;
- Attendance at weekly case management meetings;
- Monthly activity report to include: total number of clients, number of clients served, new engagements, number of referrals made, number of assessments, number of clients who are document ready, number of clients connected with housing or shelter, number of clients provided with diversion services. Reports may be modified to include additional information requested by the City;
- Invoices for services to be submitted on a monthly basis

EXHIBIT B

PAYMENT SCHEDULE

Monthly invoices for services rendered prior to the date of the invoice may include Homeless Outreach Staff Time and Reimbursable Client Services subject to the not-to-exceed totals below.

Not-to-Exceed Totals

Community Outreach and Engagement Services Payment Schedule				
Fiscal Year	Homeless Outreach Staff	HMIS Membership	Reimbursable Client Services	Annual Total
2026/2027	\$66,518	\$800	\$6,300	\$73,618
2027/2028	\$69,178	\$800	\$6,300	\$76,278
2028/2029	\$71,946	\$800	\$6,300	\$79,046
Total				\$228,942

Authorized Reimbursable Client Services (annual total)

Outreach Staff Mileage	\$200
Outreach Staff Phone Allowance	\$1,100
Client Services supplies	\$5,000
	\$6,300



City of Laguna Hills City Council / Planning Agency Staff Report

Date: January 13, 2026
To: Mayor and Council Members
From: Kayle McDonald, Deputy City Clerk
Issue: Committee Assignment Report

Recommendation: That the City Council receive reports from the City Council Members on the City Council Committee Assignments listed on the staff report.

Background:

The following are recent meetings and events attended by the City Council for their City Council Committee Assignments.

[Transportation Corridor Agencies \(TCA\)](#)

[Board of Directors](#)

Council Member Pezold

December 11 & January 8, Joint Board Meeting

[Orange County Mosquito and Vector Control District \(OCMVCD\)](#)

[Board of Trustees](#)

Council Member Pezold

December 18, Regular Meeting

[Orange County Older Adults Advisory Commission \(OAAC\)](#)

Council Member Wheeler

January 9, Regular Meeting

December 16, and January 6, Goals Meetings

Fiscal Impact:

The City does not provide any additional compensation to City Council Members for serving on outside agency board or committees.

Attachments:

None