



CITY OF LAGUNA HILLS PARKS & RECREATION COMMISSION

REGULAR MEETING AGENDA Wednesday, December 4, 2019 – 7:00 PM

David Robbins - Chair

**Victoria Auer - Vice Chair
Maya Douglas - Commissioner**

**Dan Cooper - Commissioner
Julie Nassif - Commissioner**

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Parks and Recreation Commission.

Members of the public wishing to address the Parks and Recreation Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Parks and Recreation Commission is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

1. PUBLIC COMMENTS

This is the time to address the Parks and Recreation Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

2. MINUTES APPROVAL

2.1 Approval of Minutes for August 7, 2019

Recommendation: That the Parks and Recreation Commission approve the Minutes for the August 7, 2019, Regular Meeting.

3. PRESENTATIONS**4. ADMINISTRATIVE REPORTS****4.1 Discussion of Community Needs for the City's Future Application for Proposition 68 Per Capita Funding for Improvements at the Laguna Hills Community Center and Sports Complex**

Recommendation: That the Parks and Recreation Commission seek public comment and discuss improvement needs at the Laguna Hills Community Center and Sports Complex for the City's Future Application for Project Funding under the Proposition 68 per Capital Funding Program.

4.2 2019 Summer Quarter Evaluation

Recommendation: That the Parks and Recreation Commission receive and file the report.

4.3 2020 Laguna Hills Half Marathon, 10K & 5K Event

Recommendation: That the Parks and Recreation Commission receive and file the report.

5. INFORMATIONAL ITEMS**5.1 2020 Volunteer Connection Day & Arbor Day Recognition**

Recommendation: That the Parks and Recreation Commission receive and file the report.

6. COMMISSIONER COMMENTS**7. ADJOURNMENT**

The next Regular Meeting of the Parks & Recreation Commission will be February 5, 2020, at 7:00 PM in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, DAVID T. REYNOLDS, Deputy City Manager of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by November 27, 2019, at 5:00 PM.



David T. Reynolds; Deputy City Manager

November 27, 2019

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Deputy City Manager at (949) 707-2680. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Center at 25555 Alicia Parkway, Laguna Hills, California, during normal business hours.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: December 4, 2019
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: Approval of Minutes for August 7, 2019

RECOMMENDATION: That the Parks and Recreation Commission approve the Minutes for the August 7, 2019, Regular Meeting.

ATTACHMENTS:

- PR Minutes 190807

**CITY OF LAGUNA HILLS
PARKS & RECREATION COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, August 7, 2019**

CALL TO ORDER

The meeting was called to order at 7:00 PM by Chair David Robbins

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

Attendee Name	Title	Status	Arrived
David Robbins	Chair	Present	7:00 PM
Victoria Auer	Vice Chair	Present	7:00 PM
Dan Cooper	Commissioner	Present	7:00 PM
Maya Douglas	Commissioner	Present	7:00 PM
Julie Nassif	Commissioner	Present	7:00 PM

1. PUBLIC COMMENTS

There were no public comments.

2. MINUTES APPROVAL

2.1 Approval of Minutes for June 5, 2019

Recommendation: That the Parks and Recreation Commission approve the minutes for the June 5, 2019, regular meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Victoria Auer, Vice Chair
SECONDER:	Dan Cooper, Commissioner
AYES:	David Robbins, Chair, Victoria Auer, Vice Chair, Dan Cooper, Commissioner, Maya Douglas, Commissioner, Julie Nassif, Commissioner

3. PRESENTATIONS

There were no presentations.

4. ADMINISTRATIVE REPORTS

4.1 2019 Memorial Day Half Marathon, 10K, and 5K Post Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

Superintendent Mr. Meehan gave a synopsis of the 2019 report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Victoria Auer, Vice Chair
SECONDER:	David Robbins, Chair
AYES:	David Robbins, Chair, Victoria Auer, Vice Chair, Dan Cooper, Commissioner, Maya Douglas, Commissioner, Julie Nassif, Commissioner

5. INFORMATIONAL ITEMS

5.1 2019 Fourth of July Post Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

Superintendent Mr. Meehan gave a synopsis of the 2019 report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Robbins, Chair
SECONDER:	Maya Douglas, Commissioner
AYES:	David Robbins, Chair, Victoria Auer, Vice Chair, Dan Cooper, Commissioner, Maya Douglas, Commissioner, Julie Nassif, Commissioner

6. COMMISSIONER COMMENTS

Chair Robbins asked what the status was for Prop 68 funding project. Mr. Meehan's responded that the Public Works Department received some feedback from the Public, specifically in regards to some of the trails, and determined that it wasn't worth pursuing at this time.

7. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this session, Chair Robbins declared the meeting adjourned at 7:26 PM.

Daniel Meehan, Superintendent

ATTEST:

David Robbins, Chair

Approved at meeting of December 4, 2019.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: December 4, 2019

TO: Parks and Recreation Commission

FROM: Kenneth H. Rosenfield P.E.
Assistant City Manager/Director of Public Services

ISSUE: Discussion of Community Needs for the City's Future Application for Proposition 68 Per Capita Funding for Improvements at the Laguna Hills Community Center and Sports Complex

RECOMMENDATION: That the Parks and Recreation Commission seek public comment and discuss improvement needs at the Laguna Hills Community Center and Sports Complex for the City's Future Application for Project Funding under the Proposition 68 per Capital Funding Program.

SUMMARY:

Proposition 68, a Bond act, was placed on the ballot via Senate Bill 5 (DeLeon, Chapter 852, statutes of 2017), and approved by voters on June 5, 2018. The proceeds of the issued bonds are available to public agencies, for, among other authorized uses, parks and recreation programs through a per capita allocation and per a competitive grant program. Under the Per Capita Program, "Grant recipients are encouraged to utilize awards to rehabilitate existing infrastructure and to address deficiencies in neighborhoods lacking access to the outdoors."¹ In order to be eligible for the per capita allocation of funds, the City must follow a two-step process consisting of the submission of a Resolution by November 1, 2019, which was completed by the City Council and the submission of a project application by January 31, 2020. Public participation in the scoping of the selected improvement project is to be included in this process.

BACKGROUND:

Proposition 68, the California Drought, Water, Parks, Climate Coastal Protection and

Discussion of Community Needs for the City's Future Application for Proposition 68

December 4, 2019

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Outdoor Access for All Act of 2018 (the “Act”) was approved by the California voters per the election held on June 5, 2018. This bond act authorized the sale of \$4 Billion in State general obligation bonds for the purposes of funding state and local parks improvements, environmental protection and restoration projects, water infrastructure projects, and flood protection projects. The Act has two funding components, a Per Capita Program and a Competitive Grant Program.

The State of California Natural Resources Agency, Department of Parks and Recreation, Office of Grants and Local Services (OGALS) has issued a Procedural Guide for the Per Capita Program which provides the required timeline for access to these funds:

- By November 1, 2019, submit to OGALS the required Resolution authorizing agency funding applications. This requirement has been met by previous action of the City Council by adoption of Resolution No. 2019-10-08-3.
- By January 31, 2020, submit to OGALS an application for an eligible project for the use of the per capita grant allocation.
- By March 31, 2020, execute and return to OGALS the required State/Local Agency Per Capita Program Grant Contract.

The adopted Resolution, attached, and procedural guide, referenced below, require the City, in general terms, to make best efforts to engage the community in a discussion of parks and recreation needs, and in particular, access to recreation facility needs and consideration of diversity needs, as well as other provisions listed in the attached Resolution, as a part of the development of a project application for the improvement of a park site. Some of these requirements relate to recreation programming and not specific project improvements. Additionally, the City must confirm the proposed improvement project is consistent with the General Plan Community Services and Facilities Element.

The City has identified the Laguna Hills Community Center and Sports Complex as the best location for an improvement project to enhance community access to recreation facilities. The proposed project is expected to include elements to improve access to recreation by improving sidewalks and trails, as needed, replacing picnic tables (to include “ADA” access provisions), refurbishing the picnic shelter, replacing benches and trash receptacles, updating play equipment, replacing drinking fountains (to include “ADA” access provisions), parking lot improvements and signage updates.

Discussion of Community Needs for the City's Future Application for Proposition 68
December 4, 2019
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The Parks and Recreation Commission is requested to advise staff of any other needs or desires for improvement in the Community Center and Sports Complex that could be considered for inclusion in the project. Staff has also mailed notices of this scheduled discussion to the nearby residential community, in both English and Spanish, encouraging public comments. The Parks and Recreation Commission is requested to engage any members of the public at this meeting in the same discussion.

Staff will utilize the results of this discussion in defining the scope of the work in the application for the improvements at the Laguna Hills Community Center and Sports Complex project for Proposition 68 Per Capita Funds, subject to the available budget.

FISCAL IMPACT:

Proposition 68 offers cities and counties a one time "per capita grant" for recreation and park improvement purposes. Cities of the size of Laguna Hills are offered up to a \$200,000 grant, subject to providing local funds of 20% matching dollars. The recently approved Capital Improvement Program Budget, per CIP No. 237, identified the requisite matching funds for a Park Renovation project.

ATTACHMENTS:

- Resolution No. 2019-10-08-3 (002)

CITY OF LAGUNA HILLS



CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA HILLS)

I, MELISSA AU-YEUNG, City Clerk of the City of Laguna Hills, California, DO HEREBY CERTIFY that the attached is a true and correct copy of Resolution No. 2019-10-08-3, adopted by the City Council of the City of Laguna Hills, California, at a regular meeting thereof held on the 8th day of October, 2019.

(SEAL)



MELISSA AU-YEUNG, City Clerk
Laguna Hills, California

DATED: This 9th day of October, 2019.

RESOLUTION NO. 2019-10-08-3

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAGUNA HILLS, CALIFORNIA, APPROVING
APPLICATIONS(S) FOR PER CAPITA GRANT FUNDS

The City Council of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program, setting up necessary procedures governing application(s); and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the grantee's Governing Body to certify by resolution the approval of project application(s) before submission of said applications to the State; and

WHEREAS, the City Council of the City of Laguna Hills will enter into a contract with the State of California to complete project(s).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. Approves the filing of project application(s) for Per Capita program grant project(s).

SECTION 2. Certifies that said grantee has or will have available, prior to commencement of project work utilizing Per Capita funding, sufficient funds to complete the project(s).

SECTION 3. Certifies that the grantee has or will have sufficient funds to operate and maintain the project(s).

SECTION 4. Certifies that all projects proposed will be consistent with the park and recreation element of the City of Laguna Hills general or recreation plan (PRC §80063(a)).

SECTION 5. Certifies that these funds will be used to supplement, not supplant, local revenues in existence as of June 5, 2018 (PRC §80062(d)).

SECTION 6. Certifies that it will comply with the provisions of §1771.5 of the State Labor Code.

SECTION 7. To the extent practicable, as identified in the "Presidential Memorandum -- Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters," dated January 12, 2017, the City will consider a range of actions that include, but are not limited to, the following (PRC §80001(b)(8)(A-G)):

- (A) Conducting active outreach to diverse populations, particularly minority, low-income, and disabled populations and tribal communities, to increase awareness within those communities and the public generally about specific programs and opportunities.
- (B) Mentoring new environmental, outdoor recreation, and conservation leaders to increase diverse representation across these areas.
- (C) Creating new partnerships with state, local, tribal, private, and nonprofit organizations to expand access for diverse populations.
- (D) Identifying and implementing improvements to existing programs to increase visitation and access by diverse populations, particularly minority, low-income, and disabled populations and tribal communities.
- (E) Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.
- (F) Developing or expanding coordinated efforts to promote youth engagement and empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.
- (G) Identifying possible staff liaisons to diverse populations.

SECTION 8. Agrees that to the extent practicable, the project(s) will provide workforce education and training, contractor and job opportunities for disadvantaged communities (PRC §80001(b)(5)).

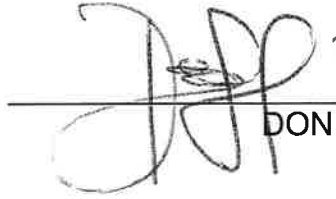
SECTION 9. Certifies that the grantee shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its jurisdiction. A one-time allocation of other funding that has been expended for parks or other projects, but which is not available on an ongoing basis, shall not be considered when calculating a recipient's annual expenditures. (PRC §80062(d)).

SECTION 10. Certifies that the grantee has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide.

SECTION 11. Delegates the authority to the City Manager, or designee, to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope(s).

SECTION 12. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

PASSED, APPROVED AND ADOPTED this 8th day of October 2019.


DON SEDGWICK, MAYOR

ATTEST:


MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution
No. 2019-10-08-3 adopted by the City Council of the City of Laguna Hills, California, at a
Regular Meeting thereof held on the 8th day of October 2019, by the following vote:

AYES: Council Members Gilbert, Pezold, Wheeler, Mayor Pro
Tempore Heft, and Mayor Sedgwick

NOES: None

ABSENT: None

ABSTAIN: None

(SEAL)


MELISSA AU-YEUNG, CITY CLERK



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: December 4, 2019
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: 2019 Summer Quarter Evaluation

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

At the conclusion of each quarter, staff prepares a summary of Community Services Programs and a staff level critique of the City's quarterly offerings to keep the Commission apprised of the accomplishments and out comings of the Department. A total of 1,387 participants were enrolled in programs for the summer 2019 quarter. Revenue for the summer quarter totaled \$141,057.

BACKGROUND:

A number of programs were successful during the summer quarter. In the Camp category, Creative Kids Playhouse offered "The Beast and his Beauty, a Musical" for children ages 6-13 years. This week long camp concluded with a performance for the parents, and had 60 total participants. Also well attended in the summer quarter were the community services staff led "Day Camp" and "Teen Camp" programs, and the three sessions of the "Build-A-Fort" camps filled to capacity as well.

ATTACHMENTS:

- Summer 2019 Enrollment Summary

Exhibit A

(Blank Cells Represent No Class/Activity Offered)

CLASS	Summer 2018			Summer 2019		
	Res	NonRes	Total	Res	NonRes	Total
Meg's Community kitchen Workshops #14 & #15	0	0	0			
MineCraft Engineering using LEGO				5	7	12
MineCraft Master Engineering using LEGO				0	0	0
MineCraft Modding	0	0	0			
Minescratch: Video game design	0	0	0	0	0	0
Mini Hawk (Soccer, Baseball)	5	1	6	5	3	8
Mini Tennis Camp (Ages 8-12)	4	1	5			
Mini Tennis Camp (Ages 5-8)	3	0	3			
Music Together	8	4	12	7	1	8
Musical Theater: Dance and Sing	0	0	0			
National Night Out	350	350	700			
Pickleball	4	5	9	6	4	10
Pickleball: 1-Day Guest Pass				8	36	44
Playtime!	6	9	15	8	11	19
Preschool Dance and Play Series Hakuna Matata	0	0	0			
Preschool Dance and Play Series "Lets Get Frozen"	6	2	8	3	2	5
Preschool Dance and Play Series "Under the Sea"	6	2	8	0	0	0
Qigong for All	2	0	2	0	0	0
Qigong for All-Free Trial				0	0	0
Rising Stars Tennis	6	0	6	9	2	11
Saddleback College ART	0	0	0	0	0	0
Saddleback College BIO				0	0	0
Saddleback College PHIL	0	0	0			
Saddleback College Senior Emeritus Program	0	0	0	0	0	0
Shakespeare in the Hills	246	18	264	251	28	279
Skyhawks Sports Baseball Camp	0	9	9	0	3	3
Skyhawks Sports Basketball Camp (Ages 4-12)	12	14	26	7	9	16
Skyhawks Sports Basketball Camp (Ages 6-12)				4	12	16
Skyhawks Sports Flag Football Camp	3	6	9	5	8	13
STEM Challenge with LEGO materials	0	0	0			
Summer Day Camp- Castle Park	22	3	25	20	6	26
Summer Day Camp- Knott's Berry Farm	18	7	25	19	7	26
Summer Day Camp- Medieval Times	22	3	25			
Summer Day Camp- Natural History Museum	19	7	26	15	11	26
Summer Day Camp- Pump it Up/Tanaka Farms	24	2	26	22	4	26
Summer Day Camp- Pirates Dinner Adventure				16	7	23
Summer Day Camp- San Diego Zoo	25	2	27	17	8	25
Summer of ART Camp	8	2	10	10	3	13
Summer Teen Camp- Week 1	9	4	13	7	5	12
Summer Teen Camp- Week 2	8	5	13	11	2	13
Summer Teen Camp- Week 3	9	4	13	12	1	13
Summer Teen Camp- Week 4	10	3	13	6	8	14
Summer Teen Camp- Week 5	6	8	14	8	5	13
Summer Teen Camp- Week 6	10	3	13	9	4	13
Surf Crew	2	3	5	0	0	0
Tap and Jazz Combo	0	0	0			
Tennis Stars	0	0	0	5	0	5
The Beast and his Beauty, a musical				10	50	60
Tier 1 Tennis	0	0	0	4	6	10
Tikki Tikki Tembo				0	0	0
Total Technique	4	3	7			
Tunes and Tales	9	6	15	2	3	5
Zumba	12	2	17			
Zumba (3 Month Option)	2	1	3			
Enrollment Totals:	1251	776	2030	907	480	1387
	62%	38%		65%	35%	

Attachment: Summer 2019 Enrollment Summary (2016 : 2019 Summer Quarter Evaluation)



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: December 4, 2019

TO: Parks and Recreation Commission

FROM: Dan Meehan
Community Services Superintendent

ISSUE: 2020 Laguna Hills Half Marathon, 10K & 5K Event

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

The City of Laguna Hills Half Marathon, 10K and 5K, honoring the USMC Dark Horse Battalion is scheduled for Monday, May 25, 2020. Event registration opened on October 10, 2019, and there are approximately one hundred twenty-five runners registered for the event at this time. Staff intends to have discussions with the 3/5 Marine Support Committee about a wounded warrior or female veteran serving as the event Grand Marshall for 2020. In 2019, all races were started by Grand Marshall Major Tom Schueman. Additionally, the City once again intends to donate \$3 from each 5K, 10K, and half marathon race registration to the 3/5 Marine Support Committee at the conclusion of the event per City Council direction. The proposed budget for the 2020 event is attached to this report, and an account of the financials of the 2019 race event is also attached to this report.

BACKGROUND:

The City of Laguna Hills Memorial Day Half Marathon, 10K and 5K, honoring the USMC Dark Horse Battalion is scheduled for Monday, May 25, 2020. As the Commission may recall, three thousand, two hundred twelve (3,212) runners participated in the event in 2019. A highlight of the 2019 event was the presence of Marines who once again brought a number of static displays to the post-race Community Expo. Based on the City Council approved pledge formula, whereby, the City 's intention is to donate \$3 from

2020 Laguna Hills Half Marathon, 10K & 5K Event

December 4, 2019

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each paid 5K, 10K, and half marathon registration to the 3/5 Marine Support Committee at the conclusion of the event, \$9,051 was provided to the 3/5 Support Committee in 2019.

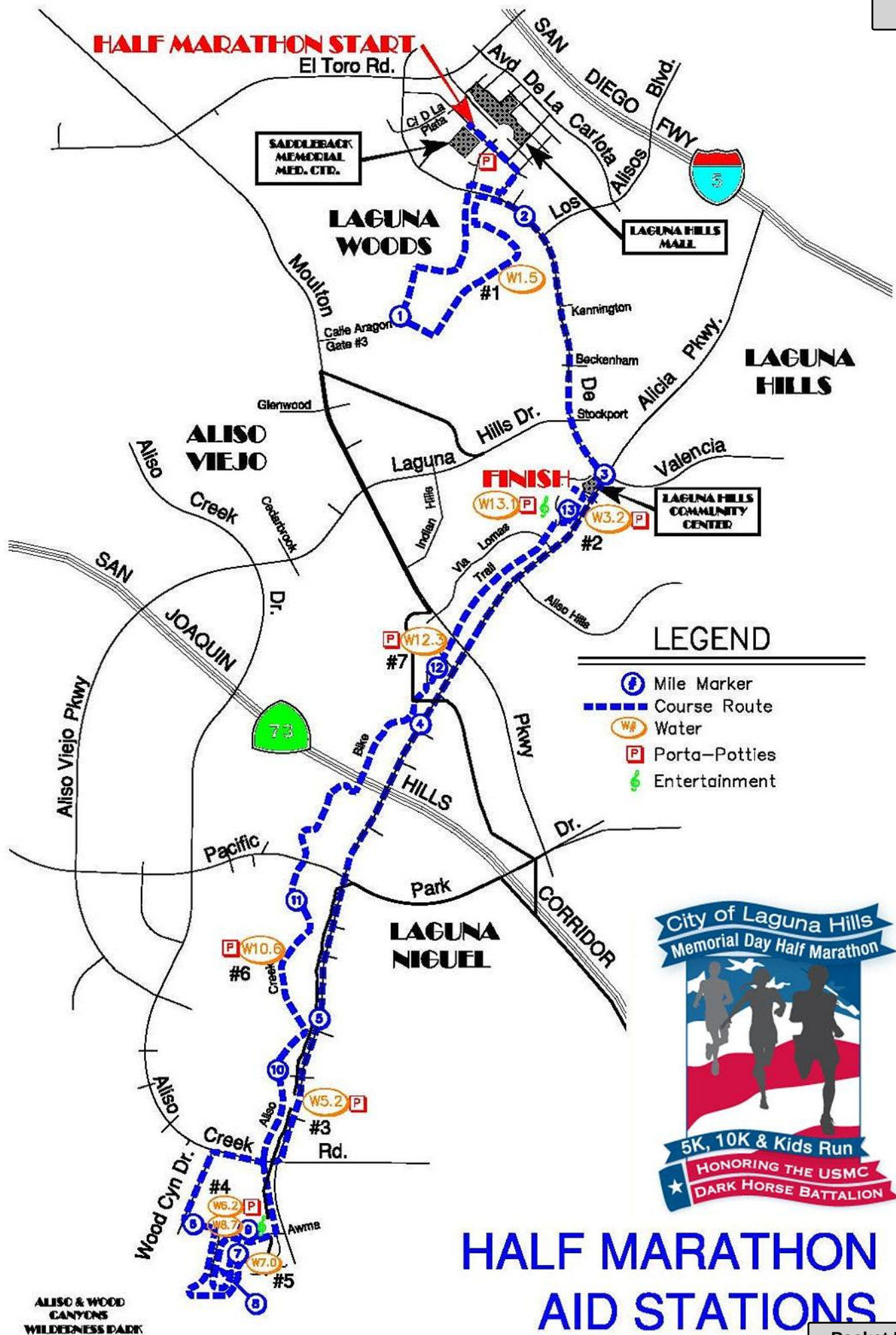
For 2019 a Grand Marshall was again selected to start the races and participate in a ceremony at the finish line. Major Tom Schueman started the races at 7:00a.m. before running the 10K himself. Staff intends to have discussions with the 3/5 Marine Support Committee regarding a Grand Marshall for the 2020 event.

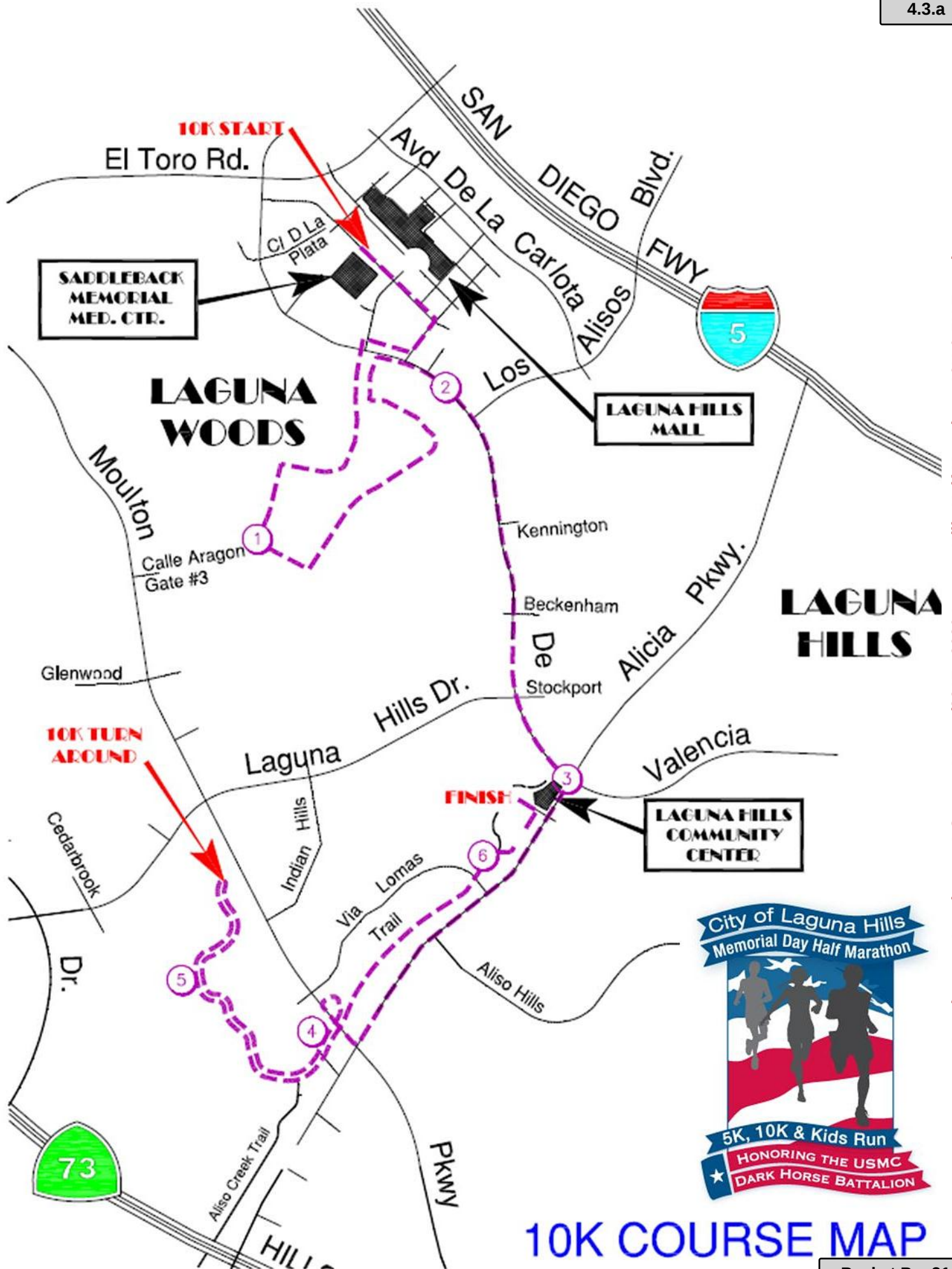
The City intends to once again partner with South County Outreach to promote a food drive for the 2020 event. In addition, a portion of the beer garden ticket sale proceeds will again be donated to South County Outreach. In 2019, more than three hundred pounds of food were donated and \$500 of beer garden ticket sale proceeds were provided to South County Outreach. Race participants and spectators will again be encouraged to bring canned goods and non-perishable food items. Collection stations will be available at the race start line and the community expo on Monday, May 25. Another collection station will be located at Road Runner Sports in Laguna Hills during pre-race packet pick up on both Saturday, May 23 and Sunday May 24 from 11:00am-4:00p.m.

All course maps are attached to this staff report. Staff will provide the Commission with a synopsis of the event including the results of the charity outreach activity when the post event report is brought to the Commission at its August 2020 meeting.

ATTACHMENTS:

- Attachment 1-Course Maps
- Attachment 2 - 2019-2023 Budget
- Attachment 3 - 2019 Event Expense and Revenue Summary



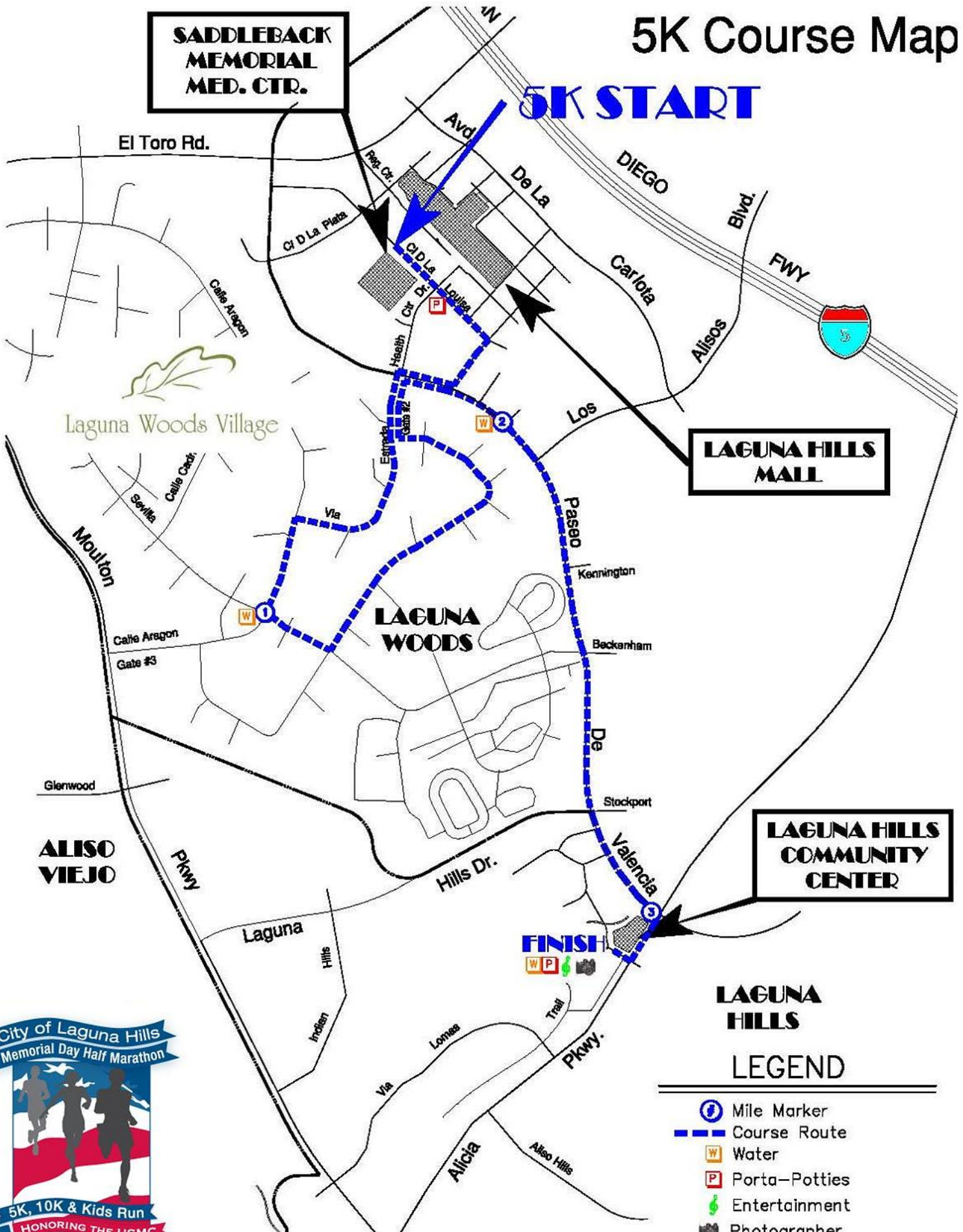


5K Course Map

5K START

**SADDLEBACK
MEMORIAL
MED. CTR.**

El Toro Rd.



Attachment: Attachment 1-Course Maps (2017 : 2020 Laguna Hills Half Marathon, 10K & 5K Event)

Event Budget for 2019-2023 Half Marathon, 10K and 5k

Income

					Estimated	Actual
Total income					\$167,625.08	\$0.00
Admissions	Estimated	Actual	Fee	Fee late	Estimated	Actual
1/2 marathon	1240		75	105	\$104,500.00	
10K	700		32	43	\$29,750.00	
5K	1200		27	38	\$33,500.00	
Kids Run	200		19	21	\$2,900.00	
Diaper Dash	45		15	15	\$700.00	
Total	3385					
Total race registration, including early-bird, team discounts, and race day registration:					\$171,350.00	\$0.00
Sponsors	Amount	Number of	Total \$		Estimated	
SMMC/Presenting*	\$15,000.00	1	\$15,000.00		\$15,000.00	
Road Runner	\$3,500.00	1	\$3,500.00		\$3,500.00	
Cycle Bar	\$2,500.00	1	\$2,500.00			
Crestavilla	\$2,500.00	1	\$2,500.00			
361 Sports	\$4,000.00	1	\$4,000.00			
Laguna Hills Mall*	\$2,500.00	1	\$2,500.00		\$2,500.00	
Total			\$30,000.00		\$21,000.00	\$0.00
Exhibitors/vendors						
GritCycle*		Large booths/Bag @	\$600.00		\$500.00	
AT&T*		2 Large booths @	\$350.00		\$350.00	
Renewal by Anderson*		Large booths @	\$350.00		\$350.00	
Your Story Matters*		Large booths @	\$350.00		\$350.00	
Carl's Jr.*		Large booths @	\$350.00		\$350.00	
Orange Theory*		Large booths @	\$350.00		\$350.00	
LaceUp Running*		Large booths @	\$350.00		\$350.00	
Farm Fresh to You*		Large booths @	\$350.00		\$350.00	
CV Imaging*		Large booths @	\$350.00		\$350.00	
F45 Training*		Large Booth @	\$350.00		\$350.00	
Anytime Fitness*		Large Booth@	\$350.00		\$350.00	
Total Training*		Large Booth @	\$350.00		\$350.00	
SoCal Beauty*		Large booths @	\$350.00		\$350.00	
NoKaOi Shaved Ice*		Food Truck	\$150.00		\$150.00	
Chamber of Commerce		Non-Profit	\$150.00		\$150.00	
LN Family YMCA*		Non-Profit	\$150.00		\$150.00	
Crohn's and Collitis		Non-Profit	\$125.00		\$125.00	
		Hotel Sponsor @	\$0.00		\$0.00	\$0.00
					\$5,275.00	\$0.00

Attachment 3

2019 Event Expense and Revenue Summary

\$ Amount

A) Event Revenue:	
Race Registrations	150,810
Sponsors	21,000
Expo Vendors	5,875
Less 3/5 Battalion Donation	(9,051)
Total Revenue	168,634
B) Event Direct Expenses:	
Permits	910
Advertising	12,196
Graphics	3,124
Miscellaneous (<i>Truck rentals, Scaffolding</i>)	15,369
Race Shirts/Awards/Bibs	44,846
Services	77,220
Expo	9,012
Police Services	19,49
Total Event Direct Expenses	182,196
C) Direct Expenses (over)/under Revenue	(13,562)
D) Event Staff Expenses:	
Planning (pre-event)	12,520
Pre-packet Pickup	895
Event Day	6,112
Total Staff Expenses	19,537
E) Total Event Expenses	201,733
F) Total Event Expenses (over)/under Revenue	(33,099)



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: December 4, 2019
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: 2020 Volunteer Connection Day & Arbor Day Recognition

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

The 2020 Volunteer Connection Day event is scheduled for Saturday, April 18, 2020. Past projects have included multiple trail clean-ups, painting projects, a Green Expo, and a free document shredding and Garage Clean-Up event. Projects and activities for 2020 include trail clean-ups and tree planting in recognition of Arbor Day.

BACKGROUND:

The 2020 Volunteer Connection Day event is scheduled for Saturday, April 18, 2020 between the hours of 9:00am and 12:00pm. As the Commission may recall, for the 2019 event forty-six (46) volunteers were welcomed by Commissioners and staff before venturing off to assist in the clean-up of nearby trails and the planting of twenty (20) trees at MacKenzie Park in recognition of Arbor Day.

Projects for the 2020 event include trail clean-ups and a tree planting ceremony in recognition of Arbor Day. Staff will send volunteers to the Aliso Creek trail, Juan Avila trail, and to Veeh Ranch Park for clean-up efforts. Community Services staff will work with the Parks Department to select a location and species of tree to be planted for the Arbor Day Recognition.

2020 Volunteer Connection Day & Arbor Day Recognition

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FISCAL IMPACT:

The FY 2019/20 budget for Volunteer Connection Day is \$1,000. Event expenditures totaled \$565.84 for the 2019 Volunteer Connection Day.