



Scott Miller
Chair

Neel Patel
Vice Chair

Mark Jones
Commissioner

Mike Caputo
Commissioner

Mark Schaff
Commissioner

City of Laguna Hills Traffic Commission

Special Meeting Agenda
Thursday, April 30, 2026 - 5:30 PM

City Council Chamber
24035 El Toro Road
Laguna Hills, CA 92653

Any person wishing to address the Traffic Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Traffic Commission. Completion of the form is voluntary. All persons may attend the meeting regardless of whether this form is completed.

Members of the public wishing to address the Traffic Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, as determined by the Chair, for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Traffic Commission is prohibited by law from discussing or taking any action on that item.

Call to Order

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

Pledge of Allegiance

Roll Call of Commissioner Members

1. Public Comment

This is the time to address the Traffic Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person as determined by the Chair.

2. Presentations

3. Administrative Reports

3.1 Review of Laguna Hills Citywide Safety Action Plan

Recommendation: That the Traffic Commission receive a presentation on the Citywide Safety Action Plan development effort and provide feedback.

3.2 Strategic Planning Workshop to Discuss A Comprehensive Approach to Traffic-Related Concerns

Recommendation: That the Traffic Commission conduct a workshop to discuss traffic and parking issues.

4. Commissioner Comments

Adjournment

The next Regular Meeting of the Traffic Commission will be May 20, 2026, at 6:00 p.m. in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JOE AMES, P.E., T.E., Assistant City Manager of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and Knotty Pine Park by April 24, 2026, at 5:00p.m.



Joe Ames, P.E., T.E., Assistant City Manager

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Public Works Director/City Engineer at (949) 707-2651. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure access.

Materials related to an item on this Agenda submitted to the Commission after distribution of the Agenda packet are available for public inspection in the Public Services Department at 24035 El Toro Road, Laguna Hills, California, during normal business hours.



City of Laguna Hills Traffic Commission Staff Report

Date: April 30, 2026
To: Traffic Commissioners
From: Joe Ames, Assistant City Manager
Issue: Review of Laguna Hills Citywide Safety Action Plan

Recommendation: That the Traffic Commission receive a presentation on the Citywide Safety Action Plan development effort and provide feedback.

Background:

Public Works launched the start of the Citywide Safety Action Plan (CSAP) development process in September 2025. The City obtained a \$200,000 grant from the Federal government under the Safe Streets for All (SS4A) program to develop a CSAP. City Council awarded a contract to KOA Corporation to develop the CSAP.

The CSAP is a plan to improve roadway safety on local streets. The CSAP aims to make travel safer and more accessible for everyone—whether walking, biking, using public transit, or operating a mobility device. This initiative places emphasis on protecting vulnerable groups, including seniors, students, and individuals with disabilities. The CSAP is guided by the Safe System Approach, a nationally recognized framework that emphasizes proactive, human-centered strategies to create safer streets for all. Development of a CSAP is a pre-requisite for most types of Federal grant funds for traffic safety improvements, including Highway Safety Improvement Program (HSIP) grants. The City has never developed one before, and the development of a CSAP was an important goal for the Assistant City Manager/Public Works Director/City Engineer to make the City eligible for these grants.

The CSAP will also serve as a strategic tool that will help Laguna Hills take meaningful action to improve traffic safety across the community. It will identify locations with the highest safety needs, recommend targeted improvements, and prioritize projects that

reduce the risk of serious crashes and fatalities. Grounded in data and shaped by community input, the CSAP will help the City take focused, coordinated steps toward long-term safety for all roadway users.

To guide this effort, the CSAP is centered around three core steps:

- 1. Identify which areas need safety and accessibility improvements.
- 2. Recommend design strategies that promote safer travel for all ages.
- 3. Create a road map to guide future projects and funding.

In September 2025, City staff solicited one member of the Traffic Commission to serve on the stakeholder working group to provide input on the CSAP. Chair Miller served on the stakeholder working group. The stakeholder working group also included Police Services, principals from all Laguna Hills schools, Orange County Fire Authority, Saddleback Hospital, surrounding cities, and several community organizations.

Between September 2025 and February 2026, City staff and KOA Corporation solicited public input on transportation issues facing Laguna Hills as part of the CSAP data collection effort. KOA Corporation conducted public outreach at the Harvest in the Hills event on October 18, 2025. City staff also established a website for the project containing a survey for citizens to provide input on transportation issues. City staff advertised the CSAP website and survey on its social media and outreached to residents known to have large social media followings. City staff also included a "shadowbox" on the City's website at www.lagunahillsca.gov announcing the Laguna Hills' Citywide Safety Action Plan and providing a link to the CSAP website and survey.

After conducting three stakeholder working group meetings and drafting the CSAP, KOA Corporation will be making a presentation at the April 30, 2026, Traffic Commission Special Meeting to solicit Traffic Commissioner feedback on the draft findings that may be included in the final CSAP.

Fiscal Impact:

None associated with the receipt of this report.

Attachments:

None



City of Laguna Hills Traffic Commission Staff Report

Date: April 30, 2026
To: Traffic Commissioners
From: Joe Ames, Assistant City Manager
Issue: Strategic Planning Workshop to Discuss A Comprehensive Approach to Traffic-Related Concerns

Recommendation: That the Traffic Commission conduct a workshop to discuss traffic and parking issues.

Background:

At the March 18, 2026, Traffic Commission Regular Meeting, during Commissioner Comments, Chair Miller called for a strategic planning workshop scheduled to develop a comprehensive approach to traffic and parking issues. Through the City Engineer, a date of April 30, 2026, at 5:30 p.m. was established for the workshop.

In preparation for this agenda item, Chair Miller provided City staff with the following time-based agenda for the workshop:

1. Opening Objective (2 min): Chair Miller
2. How the Traffic Commission Currently Functions / Review of How City Staff Processes Requests (10 min): City Staff Presentation
3. Where We Have Control (8 min): Traffic Commission Discussion
4. The Problem We Are Trying to Solve (5 min): Traffic Commission Discussion
5. Commissioner-Led City Council Policy No. 350 Input (20 min): Traffic Commission Discussion
6. Consolidate Issues into Key Areas (10 min): Traffic Commission Discussion
7. Define Policy Direction (10 min): Traffic Commission Discussion
8. Close and Next Steps (5 min): Chair Miller

Fiscal Impact:

None.

Attachments:

None