



# MINUTES

## City Council/Planning Agency Regular Meeting

March 24, 2026

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A Regular Meeting of the City Council / Planning Agency of the City of Laguna Hills, California, was called to order by Mayor Pro Tem Mathis at 5:00 p.m., on March 24, 2026, in the City Council Chamber at 24035 El Toro Road, Laguna Hills, California.

A complete copy of the agenda for the meeting containing all items as shown herein was posted by 5:00 p.m. on March 20, 2026, on the outdoor bulletin board at Laguna Hills City Hall. A copy was also posted at Laguna Hills Community Center and Knotty Pine Park.

In addition, the agenda was posted at two remote locations: (1) 27182 Hidden Trail Road, Laguna Hills, CA 92652 where Mayor Caskey was participating via teleconference; and (2) the AC Hotel by Marriott Washington DC, Capitol Hill Navy Yard, 867 New Jersey Ave. SE, Washington, DC 20003 where Council Member Sweeney was participating via teleconference.

### Roll Call of City Council Members

**Present:** Mayor Don Caskey (via teleconference)  
Mayor Pro Tempore Jared Mathis  
Council Member Erica Pezold  
Council Member Joshua Sweeney (via teleconference)  
Council Member Dave Wheeler

**Absent:** None

### Announcement of Closed Session Item(s)

**A. Public Employment: Pursuant to Government Code Section 54957(b)(1), Title: Interim City Attorney.**

### Public Comments on Closed Session Item(s)

There were no public comments on Closed Session item A.

### Recess to Closed Session and Reconvene

At the hour of 5:01 p.m., Mayor Pro Tempore Mathis recessed to Closed Session. At the hour of 6:03 p.m., Mayor Pro Tempore Mathis reconvened the meeting with all five Council Members present.

### Report of Closed Session

There was no reportable action from Closed Session.



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**Invocation:** Council Member Wheeler

**Pledge of Allegiance:** Council Member Pezold

### Roll Call of City Council Members

**Present:** Mayor Don Caskey (via teleconference)  
Mayor Pro Tempore Jared Mathis  
Council Member Erica Pezold  
Council Member Joshua Sweeney (via teleconference)  
Council Member Dave Wheeler

**Absent:** None

## 1. PRESENTATIONS AND PROCLAMATIONS

### 1.1 Laguna Hills High School Student Liaison Report

The Laguna Hills High School Student Liaison was not in attendance.

## 2. SCHEDULE OF FUTURE EVENTS

### 2.1 Schedule of Future Events

Community Services Director Gannon announced the upcoming meetings and events.

## 3. PUBLIC COMMENTS

Scott Miller, Chair of the Laguna Hills Traffic Commission: discussed growing pressure on residential streets for parking and announced that as Chairman of the Traffic Commission, he has called for a special workshop in April so the Commission can address these matters from a strategic standpoint.

John Loper: offered recommendations to improve the aesthetics of the urban village to better serve customers of Oakbrook Village.

## 4. CONSENT CALENDAR

Items 4.5, 4.6, 4.7, 4.8, 4.9, and 4.10 were removed from the Consent Calendar for a separate discussion.



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Motion made by Council Member Wheeler, seconded by Council Member Pezold, to approve the Consent Calendar outlined below.

On roll call, said motion carried by the following vote:

AYES: Caskey, Mathis, Pezold, Sweeney, Wheeler

NOES: None

ABSENT: None

#### **4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda**

The City Council waived reading in full of all ordinances and resolutions on the agenda and declared that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

#### **4.2 Approval of Minutes for March 10, 2026, Regular Meeting**

The City Council approved the City Council Minutes for the March 10, 2026, Regular Meeting.

#### **4.3 Ratification of March 24, 2026 Warrant Register**

The City Council ratified the accompanying Warrant Register for the period from February 27, 2026, to March 13, 2026, in the amount of \$1,425,679.37.

#### **4.4 Treasurer's Investment Report for February 2026**

The City Council received and filed the Treasurer's Investment Report for the month of February 2026.

#### **4.11 First Amendment to Lease Agreement with Serenity Escrow, Inc. for 24031 El Toro Road, Suite 300, Laguna Hills, California**

The City Council: 1. Approved the proposed First Amendment to the Lease Agreement with Serenity Escrow, Inc., a California corporation, for 24031 El Toro Road, Suite 300, Laguna Hills, California; and 2. Authorized the City Manager to execute the agreement.

#### **4.12 Arbor Day Proclamation**

The City Council authorized the Mayor to sign the attached Arbor Day Proclamation as required by the Arbor Day Foundation for the Tree City USA Certification.



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### ITEMS REMOVED FROM THE CONSENT CALENDAR

#### 4.5 FY 25-27 Biennial Budget Amendments

Council Member Wheeler asked questions of staff.

Motion made by Council Member Wheeler, seconded by Council Member Pezold, to authorize the Finance Director to amend the FY 2025-2027 Biennial Budget by recognizing revenues and appropriating expenses related to encroachment permits, the Cabot Road Traffic Signal Improvements, the CR&R Donation, the Avenida de la Carlota Pavement Rehabilitation, the Principal Planner position, and the Paseo de Valencia Active Transportation Elements.

On roll call, said motion carried by the following vote:

AYES: Caskey, Mathis, Pezold, Sweeney, Wheeler

NOES: None

ABSENT: None

#### 4.6 Approval of the Waste Infrastructure System Enterprise (WISE) Agreement with the County of Orange

Council Member Wheeler asked questions of staff.

Motion made by Mayor Pro Tem Mathis, seconded by Council Member Wheeler, to 1. approve the attached WISE Agreement with the County of Orange for municipal solid waste disposal rates and services; and 2. authorize the City Manager, or designee, to execute the agreement on behalf of the City.

On roll call, said motion carried by the following vote:

AYES: Caskey, Mathis, Pezold, Sweeney, Wheeler

NOES: None

ABSENT: None

#### 4.7 Approval of Amended and Restated NPDES Stormwater Permit Implementation Agreement

Council Member Wheeler asked questions of staff.

Motion made by Council Member Wheeler, seconded by Council Member Pezold, to 1. Approved the Amended and Restated National Pollutant Discharge Elimination System



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(NPDES) Stormwater Permit Implementation Agreement ("Agreement") between the County of Orange, Orange County Flood Control District (District), and participating Orange County cities (collectively called Permittees); and 2. Authorized the Mayor to execute the Agreement and any related documents necessary to implement the terms of the Agreement.

On roll call, said motion carried by the following vote:

AYES: Caskey, Mathis, Pezold, Sweeney, Wheeler  
NOES: None  
ABSENT: None

#### **4.8 Authorization to Submit Request for Schedule Adjustment – Paseo de Valencia Regional Traffic Signal Synchronization Program (RTSSP) Project**

Council Member Wheeler asked questions of staff.

Motion made by Council Member Wheeler, seconded by Council Member Pezold, to authorize the Assistant City Manager to submit a request to the Orange County Transportation Authority (OCTA) to revise the project schedule for the Paseo de Valencia – Moulton Parkway Confluence Bypass Corridor Regional Traffic Signal Synchronization Program Project, including shifting the Ongoing Maintenance and Monitoring (O&M) phase to January 2027 (FY 2026/27).

On roll call, said motion carried by the following vote:

AYES: Caskey, Mathis, Pezold, Sweeney, Wheeler  
NOES: None  
ABSENT: None

#### **4.9 Development Application Status Report**

Council Member Wheeler asked questions of staff.

Motion made by Council Member Wheeler, seconded by Council Member Pezold, to receive and file the report.

On roll call, said motion carried by the following vote:

AYES: Caskey, Mathis, Pezold, Sweeney, Wheeler  
NOES: None  
ABSENT: None



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### 4.10 2025 General Plan Annual Progress Report

Council Member Wheeler asked questions of staff.

Motion made by Council Member Wheeler, seconded by Council Member Pezold, to approve and direct Staff to forward the 2025 General Plan Annual Progress Report and Housing Element Annual Progress Report-Housing Implementation to the Governor's Office of Land Use and Climate Innovation (LCI) and the State Department of Housing and Community Development (HCD).

On roll call, said motion carried by the following vote:

AYES: Caskey, Mathis, Pezold, Sweeney, Wheeler  
NOES: None  
ABSENT: None

### 5. PLANNING AGENCY

Mayor Pro Tem Mathis recessed the City Council Meeting, and acting in capacity as Vice Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 6:36 p.m.

#### 5.1 Roll Call of Planning Agency Members

**Present:** Chair Don Caskey (via teleconference)  
Vice Chair Jared Mathis  
Agency Member Erica Pezold  
Agency Member Joshua Sweeney (via teleconference)  
Agency Member Dave Wheeler

**Absent:** None

#### 5.2 Public Comments

There were no public comments for the Planning Agency on non-agendized items.

#### 5.3 Approval of Minutes

The Planning Agency Minutes are approved by the City Council.



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### 5.4 Administrative Reports

There were no Planning Agency administrative reports.

### 5.5 Planning Agency Public Hearings

#### 5.5.1 Site Development Permit/Master Sign Program (SDP/MSP) No. USE-0216-2025, a request by John Loper, on behalf of Laguna Hills Investment Company, for Approval of an Amendment to the Oakbrook Village Master Sign Program to Accommodate a New Freeway Pylon Sign Located at 24231 – 24321 Avenida de la Carlota

Senior Planner Jay Wu reviewed the information provided in the staff report, provided a visual presentation, and responded to Agency Member requests for additional information.

Community Development Director Jennier Lowe responded to Agency Member requests for additional information.

Vice Chair Mathis opened the public hearing at 6:44 p.m.

Project applicant John Loper, Laguna Hills Investment Company, discussed the proposed signage program, responded to Agency Member requests for additional information, and agreed to abide by the proposed conditions of approval on the project.

Vice Chair Mathis closed the public hearing at 6:49 p.m.

Motion made by Council Member Pezold, seconded by Council Member Wheeler, to (1) Find and determine that the proposed Project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15311(a) of Title 14, Chapter 3 of the California Code of Regulations (Class 11, Accessory Structures); and (2) Adopt **Resolution PA2026-03-24-1** entitled: “A Resolution of the Planning Agency of the City of Laguna Hills, California, Approving Site Development Permit/Master Sign Program (SDP/MSP) No. USE-0216-2025, a Request by John Loper, on behalf of Laguna Hills Investment Company for Approval of an Amendment to the Oakbrook Village Master Sign Program to Accommodate a New Freeway Pylon Sign Located at 24231 – 24321 Avenida de la Carlota, and Finding the Project Exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15311 (Class 11, Accessory Structures) of the State CEQA Guidelines.



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On roll call, said motion carried by the following vote:

AYES: Caskey, Mathis, Pezold, Sweeney, Wheeler  
NOES: None  
ABSENT: None

### **5.6 Planning Agency Adjournment**

Vice Chair Mathis adjourned the Planning Agency Meeting and reconvened the City Council meeting at 6:51 p.m.

## **6. ADMINISTRATIVE REPORTS**

### **6.1 City Manager**

City Manager Wingenroth welcomed and thanked newly appointed Division 5 Chief, Reid Gibson, of Orange County Fire Authority.

### **6.2 Assistant City Manager**

#### **6.2.1 Proposed Closures of Southbound Cabot Road by Southern California Gas Company**

Juan Gonzalez, Public Affairs Manager, and Reid Perkins, Project Manager, on behalf of Southern California Gas Company, provided a visual presentation and responded to Council Member requests for additional information.

The City Council received and filed the report.

### **6.3 Community Services Director**

#### **6.3.1 City of Laguna Hills Banner Program**

Community Services Director Holland Gannon presented the staff report.

The City Council discussed the options and provided direction on the proposed banner program framework and banner designs.

Motion made by Council Member Pezold, seconded by Mayor Caskey, to approve staff's recommendation for option 1 of the banner project and directed that final banner designs come back to the City Council for approval.



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On roll call, said motion carried by the following vote:

AYES: Caskey, Mathis, Pezold, Sweeney, Wheeler  
NOES: None  
ABSENT: None

### **6.3.2 City of Laguna Hills America250**

Community Services Director Holland Gannon presented the staff report.

The City Council discussed the options and asked questions of staff.

Motion made by Council Member Wheeler, seconded by Council Member Pezold, to approve the America250 plan with special emphasis on flags where there is lighting.

On roll call, said motion carried by the following vote:

AYES: Caskey, Pezold, Sweeney, Wheeler  
NOES: None  
ABSENT: None  
ABSTAIN: Mathis

## **7. Matters Agendized and Presented by City Council Members**

### **7.1 Discussion of a Proposed City Council Policy Establishing A City Council Meeting Curfew**

Mayor Pro Tem Sweeney presented the idea of establishing a City Council Meeting Curfew and the City Council Members discussed the matter.

Motion made by Council Member Sweeney, seconded by Mayor Caskey, to direct staff to draft a City Council meeting curfew policy and return to City Council for approval.

On roll call, said motion carried by the following vote:

AYES: Caskey, Mathis, Sweeney  
NOES: Pezold, Wheeler  
ABSENT: None



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### 8. City Council Member Committee Reports

#### 8.1 Village at Laguna Hills Ad-Hoc Committee Update Report

Motion made by Mayor Caskey, seconded by Council Member Sweeney, to postpone the Village at Laguna Hills Ad-Hoc Committee Update Report to the next meeting.

On roll call, said motion carried by the following vote:

AYES: Caskey, Mathis, Pezold, Sweeney, Wheeler

NOES: None

ABSENT: None

Council Member Wheeler provided an update concerning the Orange County Older Adult Advisory Commission and proposed that their presentation be added to an upcoming City Council meeting agenda.

Council Member Pezold provided an update on recent actions of the Orange County Mosquito and Vector Control Board and the Transportation Corridor Agencies (Toll Roads) Board.

### 9. City Council Member Comments

#### Council Member Wheeler

Council Member Wheeler requested that the application status of the Village at Laguna Hills project be presented to the City Council in a future report

#### Mayor Caskey

Mayor Caskey asked whether old street corner signs could be retained for potential sale or distribution to community members and local groups. He made a motion to place the item on a future agenda and the motion was seconded by Council Member Sweeney.

#### Council Member Sweeney

Council Member Sweeney expressed appreciation and welcomed Division 5 Chief Reid Gibson of the Orange County Fire Authority. He also thanked and honored all first responders, including the 3/5 Dark Horse Battalion.



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### **Mayor Pro Tem Mathis**

Mayor Pro Tem Mathis expressed appreciation for staff and their continued efforts.

### **Council Member Pezold**

Council Member Pezold expressed appreciation for staff and for those involved in the installation of the newly updated street corner signs.

### **Adjournment**

At the hour of 8:16 p.m., with no further business to come before the City Council/Planning Agency at this session, Mayor Pro Tem Mathis adjourned the meeting to Tuesday, April 14, 2026, at 6:00 p.m.

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Karen Hamman, Interim City Clerk

ATTEST:

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Jared Mathis, Mayor Pro Tem



Approved at meeting of April 14, 2026