

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, November 23, 2021**

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by Mayor Pezold.

INVOCATION: Pastor Doug Williams of Laguna Country United Methodist Church

PLEDGE OF ALLEGIANCE: Council Member Heft

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Erica Pezold	Mayor	Present	
Don Sedgwick	Mayor Pro Tempore	Remote	7:10 p.m.
Don Caskey	Council Member	Present	
Janine Heft	Council Member	Present	
Dave Wheeler	Council Member	Present	

Mayor Pezold took Item No. 2.1 out of order on the Agenda.

2. SCHEDULE OF FUTURE EVENTS

2.1 Schedule of Future Events

Recommendation: Interim City Manager Rosenfield announced the upcoming City events for the month of December 2021.

1. PRESENTATIONS AND PROCLAMATIONS

1.1 Laguna Hills High School Student Liaison

Recommendation: The City Council received an oral report from Laguna Hills High School 2021 Fall Student Liaison Grant Dettmann.

1.2 Presentation by Laguna Hills 3/5 Marine Support Committee

Recommendation: The City Council received an update from Chair Karen Robbins on the 3/5 Dark Horse Committee.

Mayor Pro Tempore Sedgwick joined the meeting via teleconference (pursuant to Government Code Section 54953(b)) at 7:10 p.m. Mayor Pro Tempore Sedgwick confirmed that there were no members of the public at his teleconference location that wished to provide a public comment at the meeting.

1.3 Presentation by Mercy House on Homeless Outreach

Recommendation: The City Council received an update from Timothy Huynh and Troy Shenker on Mercy House's homeless outreach efforts in the City of Laguna Hills.

3. PUBLIC COMMENTS

The following individuals submitted electronic public comments on non-agendized items that were received, forwarded to the Council prior to the meeting, and announced into the record by Assistant City Clerk Lee:

Neel Patel, a resident of Laguna Hills, submitted an email including a PowerPoint presentation regarding a transient occupancy tax on short-term rentals.

The following individuals addressed the City Council on the Special Meeting item.

Neel Patel, a resident of Laguna Hills, spoke in favor of implementation of a transient occupancy tax on short-term rentals.

4. CONSENT CALENDAR

Motion to approve the Consent Calendar with Council Member Heft removing Item No. 4.8 and Mayor Pezold removing Item No.4.3, Item No. 4.5, Item No. 4.8, and Item No. 4.11.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janine Heft, Council Member
SECONDER:	Dave Wheeler, Council Member
AYES:	Erica Pezold, Mayor; Don Sedgwick, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Dave Wheeler, Council Member

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for November 9, 2021, Special Meeting

Recommendation: That the City Council approve the Minutes for the November 9, 2021, Special Meeting.

4.4 Ratification of November 23, 2021, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from October 29, 2021, to November 12, 2021, in the amount of \$2,066,791.43.

4.6 Second Reading & Adoption of Proposed Ordinance Amending and Restating Chapter 5-32 (Solid Waste) of the City of Laguna Hills Municipal Code to Implement State Organics Recycling Mandates

Recommendation: That the City Council adopt Ordinance 2021-1: "An Ordinance of the City Council of the City of Laguna Hills, California, amending and restating Chapter 5-32 (Solid Waste) of Title 5 (Health and Sanitation) of the City of Laguna Hills Municipal Code, implementing SB 1383 organic recycling regulations."

4.7 Progress Payment No. 2 for Citywide Pavement Rehabilitation, CIP No. 101-L & Ridge Route Drive Pavement Resurfacing, CIP No. 188

Recommendation: That the City Council approve Progress Payment No. 2, in the net amount of \$1,050,472.33, to Petrochem Materials Innovation, LLC, for Citywide Pavement Rehabilitation, CIP No. 101-L & Ridge Route Drive Pavement Resurfacing, CIP No. 188.

4.9 Award of Consulting Services Agreement with Bob Hall & Associates for Executive Recruitment Services and Corresponding FY 2021-2022 Budget Amendment

Recommendation: That the City Council: 1) Approve the proposed Consulting Services Agreement with Bob Hall & Associates for Executive Recruitment Services; 2) Adopt Resolution No. 2021-11-23-3: "A Resolution of the City Council of the City of Laguna Hills, California, amending the Fiscal Year 2021-2022 Budget by increasing the General Government Department Operating Budget for Executive Recruitment Consulting Services"; and 3) Authorize the Mayor to execute the Agreement.

4.10 Amendment No. 1 to Office Lease for Suite 220 with Donald C. Lewellen, an Individual, for 24031 El Toro Road, Suite 220, Laguna Hills, California

Recommendation: That the City Council approve Amendment No. 1 to Office Lease with Donald C. Lewellen, an individual, for 24031 El Toro Road, Suite 220, Laguna Hills, California, and authorize the Interim City Manager to execute the Amendment.

ITEMS REMOVED FROM THE CONSENT CALENDAR**4.3 Approval of Minutes for November 9, 2021, Regular Meeting**

Mayor Pezold removed Item No. 4.3 to abstain from voting on the item.

Recommendation: That the City Council approve the Minutes for the November 9, 2021, Regular Meeting.

RESULT:	APPROVED [4 TO 0]
MOVER:	Janine Heft, Council Member
SECONDER:	Dave Wheeler, Council Member
AYES:	Don Sedgwick, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Dave Wheeler, Council Member
ABSTAIN:	Erica Pezold, Mayor

4.5 City Council Review and Confirm the Necessity for Continuing the Local Emergency Related to the On-Going Threat of the Novel COVID-19 Virus

Mayor Pezold removed Item No. 4.5 from the Consent Calendar to request additional information.

Recommendation: That the City Council review and confirm the necessity for continuing the local emergency declared in response to the Novel COVID-19 virus.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Mayor
SECONDER:	Janine Heft, Council Member
AYES:	Erica Pezold, Mayor; Don Sedgwick, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Dave Wheeler, Council Member

4.8 Authorization to Advertise for Bids - LH on the Hill, CIP No. 403

Council Member Heft and Mayor Pezold removed Item No. 4.8 from the Consent Calendar to request additional information.

Recommendation: That the City Council: 1) Find and determine that the LH on the Hill, CIP No. 403, is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15304 of Title 14, Chapter 3 of the California Code of Regulations (Class 4 - Minor Alterations to Land); 2) Approve the Plans and Specifications available at the office of the City Clerk and at the dais; and 3) Authorize the Advertisement for Bids of the of the LH on the Hill project, CIP No. 403.

A motion to move Staff's recommendation with the removal of the alternate bid from the plans and specifications was made by Council Member Heft, seconded by Council Member Wheeler.

A substitute motion to include additional lighting options in the alternate bid was made by Mayor Pezold and no second was made. As a result, no action was taken on this substitute motion.

Council Member Heft amended her motion to move Staff's recommendation as presented along with Staff returning to City Council with additional lighting options and received a second from Council Member Wheeler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janine Heft, Council Member
SECONDER:	Dave Wheeler, Council Member
AYES:	Erica Pezold, Mayor; Don Sedgwick, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Dave Wheeler, Council Member

4.11 Resolution Establishing Two New Employment Classifications Along with Salary Range and Benefits for Position Within the Bargaining Unit Covered by the Memorandum of Understanding with the Laguna Hills City Employees Association

Mayor Pezold removed Item No. 4.11 from the Consent Calendar to request additional information.

Recommendation: That the City Council adopt Resolution No. 2021-11-23-1: "A Resolution of the City Council of the City of Laguna Hills, California, establishing Two New Employment Classifications along with salary range and benefits within the Bargaining Unit covered by the Memorandum of Understanding with the Laguna Hills City Employee Association."

RESULT:	APPROVED [4 TO 1]
MOVER:	Janine Heft, Council Member
SECONDER:	Don Sedgwick, Mayor Pro Tempore
AYES:	Don Sedgwick, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Dave Wheeler, Council Member
NAYS:	Erica Pezold, Mayor

5. PLANNING AGENCY

Mayor Pezold recessed the City Council Meeting, and acting in capacity as Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 8:22 p.m.

5.1. ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Erica Pezold	Chair	Present	
Don Sedgwick	Vice Chair	Remote	
Don Caskey	Agency Member	Present	
Janine Heft	Agency Member	Present	
Dave Wheeler	Agency Member	Present	

5.2. PUBLIC COMMENTS

There were no Planning Agency public comments on non-agendized items.

5.3. APPROVAL OF MINUTES

5.3.1 Approval of Minutes for November 9, 2021, Regular Meeting

Recommendation: That the Planning Agency approve the Minutes for the November 9, 2021, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Wheeler, Agency Member
SECONDER:	Janine Heft, Agency Member
AYES:	Don Sedgwick, Vice Chair; Don Caskey, Agency Member; Janine Heft, Agency Member; Dave Wheeler, Agency Member
ABSTAIN:	Erica Pezold, Chair

5.4. ADMINISTRATIVE REPORTS

There were no Planning Agency administrative reports.

5.5. PLANNING AGENCY PUBLIC HEARINGS

5.5.1 Conditional Use Permit (CUP) No. 0077-2021, a Request by Hyun Kyun Han to Establish a Pet Grooming Facility in an Existing 1,089 Square-Foot Tenant Space Located at 26548 Moulton Parkway, Suite 48-F

Senior Planner Wu reviewed the information provided in the staff report, provided a PowerPoint presentation, and responded to Agency Member requests for additional information.

Chair Pezold opened the Public Hearing.

Jennifer Choi, project applicant, responded to Agency Member requests for additional information and agreed to abide by the conditions of approval.

Chair Pezold closed the Public Hearing.

Recommendation: That the Planning Agency: 1) Conduct a public hearing; 2) Find and determine that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of Title 14, Chapter 3 of the California Code of Regulations (Class 1, Existing Facilities); and 3) Adopt Resolution No. PA2021-11-23-1: "A Resolution of the Planning Agency of the City of Laguna Hills, California, approving Conditional Use Permit (CUP) No. 0077-2021, a request by Hyun Kyun Han to establish a pet grooming facility in an existing 1,089 square-foot tenant space located at 26548 Moulton Parkway, Suite 48-F., including an exemption from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15301 of Title 14, Chapter 3 of the California Code of Regulations (Class 1, Existing Facilities)."

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Wheeler, Agency Member
SECONDER:	Janine Heft, Agency Member
AYES:	Erica Pezold, Chair; Don Sedgwick, Vice Chair; Don Caskey, Agency Member; Janine Heft, Agency Member; Dave Wheeler, Agency Member

PLANNING AGENCY ADJOURNMENT

Chair Pezold adjourned the Planning Agency Meeting at 9:27 p.m. All Council Members were present in chamber with the exception of Mayor Pro Tempore Sedgwick, who participated via teleconference (pursuant to Government Code Section 54953(b)).

6. CITY COUNCIL PUBLIC HEARINGS

There were no City Council public hearings.

7. ADMINISTRATIVE REPORTS

7.1. City Manager

7.1.1 County of Orange Redistricting Plan 2021

Interim City Manager/Director of Public Services Rosenfield reviewed the information provided in the staff report and responded to Council Member requests for additional information.

City Attorney Simonian responded to Council Member requests for additional information.

Recommendation: That the City Council adopt a Resolution entitled: “A Resolution of the City Council of the City of Laguna Hills, California, requesting continuous Orange County Supervisorial District Representation for the City of Laguna Hills with all cities in the current Supervisorial 5th District.”

A motion to accept that Proposal Map 5A-1 will be finalized by the County of Orange Board of Supervisors and take no action this evening was made by Council Member Wheeler, seconded by Mayor Pro Tempore Sedgwick.

A substitute motion to adopt Resolution No. 2021-11-23-2 as presented was made by Council Member Heft, seconded by Council Member Caskey.

RESULT:	APPROVED [3 TO 2]
MOVER:	Janine Heft, Council Member
SECONDER:	Don Caskey, Council Member
AYES:	Erica Pezold, Mayor; Don Caskey, Council Member; Janine Heft, Council Member
NAYS:	Don Sedgwick, Mayor Pro Tempore; Dave Wheeler, Council Member

7.2. Deputy City Manager/City Clerk

7.2.1 Direction Regarding Two Unscheduled Vacancies for Parks and Recreation Commission

Deputy City Manager/City Clerk Au-Yeung reviewed the information provided in the staff report and responded to Council Member requests for additional information.

Recommendation: That the City Council direct Staff to proceed with the application and appointment process to fill two unscheduled vacancies on the Parks & Recreation Commission, per Government Code Section 54974, and Laguna Hills Municipal Code Section 2-28.080.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Mayor
SECONDER:	Dave Wheeler, Council Member
AYES:	Erica Pezold, Mayor; Don Sedgwick, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Dave Wheeler, Council Member

7.2.2 Celebration of City's 30TH Anniversary Ad Hoc Committee Status Update

Mayor Pezold provided a brief update and received a consensus to continue the item to a future meeting.

Recommendation: That the City Council receive an Ad Hoc Committee update from Mayor Pezold and Council Member Heft.

7.3. Chief of Police Services

7.3.1 Laguna Hills Polices Services Public Safety Update

Chief of Police Services Captain Stiverson reviewed the information provided in the staff report and responded to Council Member requests for additional information.

Recommendation: That the City Council receive and file the Laguna Hills Police Services Public Safety Update for October 2021.

The following individuals addressed the City Council on this item:

Neel Patel, a resident of Laguna Hills, requested information from others cities be included in the report for comparison, and provided suggestions for possible future Ordinances.

RESULT:	RECEIVE AND FILE [UNANIMOUS]
MOVER:	Dave Wheeler, Council Member
SECONDER:	Janine Heft, Council Member
AYES:	Erica Pezold, Mayor; Don Sedgwick, Mayor Pro Tempore; Don Caskey, Council Member; Janine Heft, Council Member; Dave Wheeler, Council Member

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

8.1. Mayor Pezold

8.1.1 Discussion of Funding, or Equivalent Services, in Support of the Laguna Hills Chamber of Commerce

Mayor Pezold received consensus to continue the item to a future meeting.

Recommendation: Mayor Pezold recommends that the City Council discuss options to support the Laguna Hills Chamber of Commerce.

9. CITY COUNCIL MEMBER COMMITTEE REPORTS

Mayor Pezold

Mayor Pezold reported that her term on the Orange County Mosquito and Vector Control District is expiring in January.

Council Member Wheeler

Council Member Wheeler reported that he received a letter regarding the discontinuation of overdue library fees by the Orange County Public Libraries.

10. CITY COUNCIL MEMBER COMMENTS**Mayor Pezold**

Mayor Pezold expressed appreciation to Laguna Hills resident, Neel Patel for the report he provided and requested a discussion on transient occupancy tax for short term rentals be agendized in February and received a second from Council Member Caskey.

Mayor Pezold requested a discussion on AB 361 be agendized for the December 14, 2021, meeting and received a second from Council Member Heft.

Mayor Pro Tempore Sedgwick

Mayor Pro Tempore Sedgwick requested information on past City Council discussions regarding transient occupancy tax for short term rentals.

Council Member Heft

Council Member Heft reported that as of November 18, 2021, she is the President-Elect on the Association of California Cities – Orange County's Board of Directors and will be sworn in as President in April 2022.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Pezold declared the meeting adjourned at 9:56 p.m.

Melissa Au-Yeung, City Clerk

ATTEST:

Approved at meeting of December 14, 2021