



CITY OF LAGUNA HILLS CITY COUNCIL/PLANNING AGENCY

REGULAR MEETING AGENDA Tuesday, October 24, 2023 – 7:00 PM (Closed Session at 6:00 PM when scheduled)

Janine Heft, Mayor

Dave Wheeler, Mayor Pro Tempore
Erica Pezold, Council Member

Don Caskey, Council Member
Joshua Sweeney, Council Member

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

In Person Public Comments: Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink “Request to Speak” form available on the table at the back of the Chamber and submit the form to the City Clerk. The Request to Speak form assists the Mayor in ensuring that all persons wishing to address the City Council are recognized and ensures accurate identification of meeting participants in the City Council/Planning Agency Minutes. Completion of the form is voluntary. It is City policy to limit public testimony to up to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: Those wishing to make electronic public comments may submit their comments by email to the City Clerk at publiccomments@lagunahillsCA.gov, by 5:00 p.m. on Tuesday, October 24, 2023. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. All comments received by 5:00 p.m. on the date of the meeting will be provided to the City Council and will be provided for public inspection at the meeting. During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all electronic comments received by 5:00 p.m. on Tuesday, October 24, 2023. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, Twitter, etc.) will not be accepted.

Please note: The City Council is making every effort to follow the spirit and intent of the Brown Act and other applicable laws regulating the conduct of public meetings in order to maximize transparency and public access. For questions or assistance, please contact the City Clerk's Office at (949) 707-2635 or via email at jlee@lagunahillsca.gov.

CLOSED SESSION - CONVENING AT 6:00 PM**CALL TO ORDER**

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

ROLL CALL OF CITY COUNCIL MEMBERS**ANNOUNCEMENT OF CLOSED SESSION ITEM(S)**

The City Council will convene into Closed Session, in the City Council Conference Room, City Hall, Laguna Hills Civic Center, to consider the following matter(s):

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957(b)(1)

Public Employee Title: City Manager - Annual Performance Review

PUBLIC COMMENT ON CLOSED SESSION ITEM(S)**ADJOURN TO CITY COUNCIL CONFERENCE ROOM OR CITY COUNCIL CHAMBER****CONVENE INTO CLOSED SESSION**

The City Council will convene into Closed Session to consider the matter(s) listed above.

RECONVENE TO CITY COUNCIL CHAMBER**RECESS**



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GENERAL BUSINESS - CONVENING AT 7:00 PM**CALL TO ORDER**

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INVOCATION: Rev Pat McCaughan of St. George Episcopal Church

PLEDGE OF ALLEGIANCE: Council Member Pezold

ROLL CALL OF CITY COUNCIL MEMBERS**CLOSED SESSION REPORT****1. PRESENTATIONS AND PROCLAMATIONS****1.1 Lomarena Elementary Student Liaison Report**

Recommendation: That the City Council present a Certificate of Appointment and receive a report from Lomarena Elementary School Student Liaison Arthur Hayaud.

1.2 Laguna Hills High School Student Liaison Report

Recommendation: That the City Council receive an oral report from Laguna Hills High School 2023 Fall Student Liaison Forrest Frey.

2. SCHEDULE OF FUTURE EVENTS**2.1 Schedule of Future Events**

Recommendation: That the City Clerk announce the upcoming meetings and events.

3. PUBLIC COMMENTS

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

4. CONSENT CALENDAR

All matters listed under “CONSENT CALENDAR” are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for October 10, 2023, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the October 10, 2023, Special Meeting.

4.3 Approval of Minutes for October 10, 2023, Regular Meeting

Recommendation: That the City Council approve the City Council/Planning Agency Minutes for the October 10, 2023, Regular Meeting.

4.4 Ratification of October 24, 2023, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from October 3, 2023, to October 12, 2023, in the amount of \$1,403,275.65.

4.5 Treasurer's Investment Report for September 2023

Recommendation: That the City Council receive and file the Treasurer's Investment Report for the month of September 2023.

4.6 Appointment of Labor Negotiator

Recommendation: That the City Council, pursuant to Government Code Section 54957.6, select and appoint Mayor Heft to serve as the Council's designated representative for purposes of: (A) Facilitating the Annual Performance Evaluation of the City Manager; and (B) Conducting Labor Negotiations with the City Manager, an unrepresented employee.

4.7 Second Reading & Adoption of Proposed Ordinance Adding Chapter 3-36 (Informal Bidding - Public Projects) to Title 3 (Revenue and Finance) of the Laguna Hills Municipal Code to Provide Informal Bidding Procedures in Accordance with the Uniform Public Construction Cost Accounting Act

Recommendation: That the City Council: 1) Adopt an Ordinance entitled: "AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ADDING CHAPTER 3-36 (INFORMAL BIDDING - PUBLIC PROJECTS) TO TITLE 3 (REVENUE AND FINANCE) OF THE LAGUNA HILLS MUNICIPAL CODE TO PROVIDE INFORMAL BIDDING PROCEDURES IN ACCORDANCE WITH THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT"; and 2) Authorize the Mayor to execute the Ordinance.

4.8 Approval of Proposed Contract Services Agreement for School Crossing Guard Services with All City Management Services, Inc., for a Three-Year Term

Recommendation: That the City Council: 1) Approve the proposed Contract Services Agreement with All City Management Services, Inc., to provide school crossing guard services. The proposed contract is for a three-year term from November 10, 2023, through June 30, 2026, for a total not-to-exceed maximum contract amount of \$457,152. The total not-to-exceed maximum contract amount is an aggregate of the following anticipated annual amounts: \$138,845 for Year 1 (2023/2024); \$147,096 for Year 2 (2024/2025); \$156,211 for Year 3 (2025/2026); and an additional \$5,000 per year (\$15,000) to cover unanticipated costs; and 2) Authorize the Mayor to execute the proposed Contract Services Agreement for school crossing guard services with All City Management Services, Inc.

4.9 Fiscal Year 2022-2023 Development Impact Fees Annual Report

Recommendation: That the City Council approve the Fiscal Year 2022-2023 Development Impact Fees Annual Report pursuant to California Government Code Section 66006.

4.10 Purchase of Electric Cart with AB2766 Funds

Recommendation: That the City Council authorize the Finance Director to amend the budget in the AQMD AB2766 fund in the amount of \$15,500 to afford the purchase of a new electric cart.

ITEMS REMOVED FROM THE CONSENT CALENDAR

5. PLANNING AGENCY**5.1. ROLL CALL OF PLANNING AGENCY MEMBERS****5.2. PUBLIC COMMENTS**

This is the time to address the Planning Agency on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Planning Agency. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

5.3. APPROVAL OF MINUTES**5.4. ADMINISTRATIVE REPORTS****5.5. PLANNING AGENCY PUBLIC HEARINGS**

**5.5.1 Site Development Permit/Master Sign Program (SDP/MSP)
No. USE-0140-2023, a Request by Diana Nagel, Project Manager
with Promotional Signs, on Behalf of Property Owner Milan
Capital Management for Approval of a Master Sign Program for
Laguna Hills Plaza Located at 24901 Alicia Parkway**

Recommendation: That the Planning Agency:

- 1) Resume the public hearing continued from September 26, 2023;
- 2) Find and determine that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15311(a) (Class 11, Accessory Structures); and
- 3) Adopt a Resolution entitled: "A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM (SDP/MSP) NO. USE-0140-2023, A REQUEST BY DIANA NAGEL, PROJECT MANAGER WITH PROMOTIONAL SIGNS ON BEHALF OF PROPERTY OWNER MILAN CAPITAL MANAGEMENT FOR APPROVAL OF A MASTER SIGN PROGRAM FOR LAGUNA HILLS PLAZA LOCATED AT 24901 ALICIA PARKWAY."

PLANNING AGENCY ADJOURNMENT**6. CITY COUNCIL PUBLIC HEARINGS**

7. ADMINISTRATIVE REPORTS**7.1. City Manager****7.2. Deputy City Manager/Community Services Director****7.2.1 The City of Laguna Hills Memorial Day Race Event and the 3/5 Marine Battalion**

Recommendation: That the City Council discuss and provide direction to Staff on the City's Memorial Day Race event and the event's support of the 3/5 Marine Battalion.

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS**8.1 Opposition to Assembly Constitutional Amendment (ACA) 1 and Assembly Constitutional Amendment (ACA) 13.**

Recommendation: Mayor Heft recommends that the City Council direct staff to prepare a resolution supporting the Taxpayer Protection Act and letters of opposition to Assembly Constitutional Amendment (ACA) Nos. 1 and 13, and return to at a future meeting for City Council approval.

9. CITY COUNCIL MEMBER COMMITTEE REPORTS**9.1 Committee Assignment Reports**

Recommendation: That the City Council receive reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. CITY COUNCIL MEMBER COMMENTS**ADJOURNMENT**

The next Regular Meeting of the City Council/Planning Agency will be November 14, 2023, at 7:00 p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by October 20, 2023, at 5:00 p.m.



Jennifer Lee, City Clerk

October 20, 2023

Date

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website at: <https://www.lagunahillsca.gov/supplementalagenda> and at the respective public meeting.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.