

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, October 12, 2021**

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

The meeting was called to order at 7:02 p.m. by Mayor Pezold.

INVOCATION: Council Member Heft

PLEDGE OF ALLEGIANCE: Mayor Pro Tempore Sedgwick

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Erica Pezold	Mayor	Present	
Don Sedgwick	Mayor Pro Tempore	Present	
Janine Heft	Council Member	Present	
Dave Wheeler	Council Member	Absent	

1. PRESENTATIONS AND PROCLAMATIONS

1.1 Laguna Hills High School Student Liaison

Recommendation: The City Council received an oral report from Laguna Hills High School 2021 Fall Student Liaison Rena Cohen.

1.2 OC Mosquito and Vector Control District

Recommendation: The City Council received an update from Rick Howard, District Manager, OC Mosquito and Vector Control District.

1.3 Red Ribbon Week

Recommendation: The City Council issued a Proclamation declaring October 23 - 31, 2021, as "Red Ribbon Week."

2. SCHEDULE OF FUTURE EVENTS**2.1 Schedule of Future Events**

Recommendation: Interim City Manager Rosenfield announced the upcoming City events for the months of October and November 2021.

3. PUBLIC COMMENTS

There were no public comments on non-agendized items.

4. CONSENT CALENDAR

Motion to approve the Consent Calendar with Council Member Heft removing Item No. 4.8 and Item No. 4.9.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janine Heft, Council Member
SECONDER:	Erica Pezold, Mayor
AYES:	Erica Pezold, Mayor; Don Sedgwick, Mayor Pro Tempore; Janine Heft, Council Member
ABSENT:	Dave Wheeler, Council Member

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for September 28, 2021, Special Meeting

Recommendation: That the City Council approve the Minutes for the September 28, 2021, Special Meeting.

4.3 Approval of Minutes for September 28, 2021, Regular Meeting

Recommendation: That the City Council approve the Minutes for the September 28, 2021, Regular Meeting.

4.4 Ratification of October 12, 2021, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from September 17, 2021, to September 30, 2021, in the amount of \$625,663.36.

4.5 City Council Review and Confirm the Necessity for Continuing the Local Emergency Related to the On-Going Threat of the Novel COVID-19 Virus

Recommendation: That the City Council review and confirm the necessity for continuing the local emergency declared in response to the Novel COVID-19 virus.

4.6 Progress Payment No. 1 for Citywide Pavement Rehabilitation, CIP No. 101-L & Ridge Route Drive Pavement Resurfacing, CIP No. 188

Recommendation: That the City Council approve Progress Payment No. 1, in the net amount of \$218,883.80, to Petrochem Materials Innovation, LLC, for Citywide Pavement Rehabilitation, CIP No. 101-L & Ridge Route Drive Pavement Resurfacing, CIP No. 188.

4.7 Approval of the Proposed Budget Amendment for 2021-2022 & 2022-2023 Fiscal Years Biennial Budget, Amending the Capital Improvement Project (CIP) No. 518 for Automated License Plate Readers

Recommendation: That the City Council adopt Resolution No. 2021-10-12-1: "A Resolution of the City Council of the City of Laguna Hills, California, amending the Fiscal Years 2021-2022 & 2022-2023 Biennial Budget of the Automated License Plate Reader Capital Improvement Project (CIP) No. 518."

4.10 Resolution in Support of Establishment of Veterans' Cemetery

Recommendation: That the City Council adopt Resolution No. 2021-10-12-3: "A Resolution of the City Council of the City of Laguna Hills, California, in support of the establishment of a Veterans' Cemetery in Gypsum Canyon."

ITEMS REMOVED FROM THE CONSENT CALENDAR**4.8 Event Management Services Contract for the 2022, 2023, and the 2024 City of Laguna Hills' Memorial Day Race Events**

Council Member Heft removed Item No. 4.8 from the Consent Calendar to request additional information.

Community Services Superintendent Meehan responded to Council Member requests for additional information.

Recommendation: That the City Council approve and authorize the Mayor to execute an agreement with Spectrum Sports Management, Inc., for event management services for the 2022, 2023, and the 2024 City of Laguna Hills' Memorial Day Race Events.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janine Heft, Council Member
SECONDER:	Don Sedgwick, Mayor Pro Tempore
AYES:	Erica Pezold, Mayor; Don Sedgwick, Mayor Pro Tempore; Janine Heft, Council Member
ABSENT:	Dave Wheeler, Council Member

4.9 Resolution Authorizing the City of Laguna Hills to Reinstate Its Membership in the Orange County Council of Governments (OCCOG)

Council Member Heft removed Item No. 4.9 from the Consent Calendar to express her support of the item.

Recommendation: That the City Council adopt Resolution No. 2021-10-12-2: "A Resolution of the City Council of the City of Laguna Hills, California, authorizing the City of Laguna Hills to reinstate its membership in the Orange County Council of Governments."

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janine Heft, Council Member
SECONDER:	Erica Pezold, Mayor
AYES:	Erica Pezold, Mayor; Don Sedgwick, Mayor Pro Tempore; Janine Heft, Council Member
ABSENT:	Dave Wheeler, Council Member

5. PLANNING AGENCY

Mayor Pezold recessed the City Council Meeting, and acting in capacity as Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:57 p.m.

5.1. ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Erica Pezold	Chair	Present	
Don Sedgwick	Vice Chair	Present	
Janine Heft	Agency Member	Present	
Dave Wheeler	Agency Member	Absent	

5.2. PUBLIC COMMENTS

There were no Planning Agency public comments on non-agendized items.

5.3. APPROVAL OF MINUTES**5.3.1 Approval of Minutes for September 28, 2021, Regular Meeting**

Recommendation: That the Planning Agency approve the Minutes for the September 28, 2021, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janine Heft, Agency Member
SECONDER:	Don Sedgwick, Vice Chair
AYES:	Erica Pezold, Chair; Don Sedgwick, Vice Chair; Janine Heft, Agency Member
ABSENT:	Dave Wheeler, Agency Member

5.4. ADMINISTRATIVE REPORTS

There were no Planning Agency administrative reports.

5.5. PLANNING AGENCY PUBLIC HEARINGS**5.5.1 Site Development Permit/Master Sign Program (SDP/MSP) No. 0063-2021, a Request by Clay Toombs on Behalf of EMJ, Ltd. for Approval of a Master Sign Program for New Construction Located at 24888, 24892, and 24896 Alicia Parkway**

Senior Planner Wu reviewed the information provided in the staff report, provided a PowerPoint presentation, and responded to Agency Member requests for additional information.

Chair Pezold opened the Public Hearing.

Clay Toombs, project applicant on behalf of EMJ, Ltd., provided information on the project, responded to Agency Member requests for additional information and agreed to abide by the conditions of approval.

Matthew Phillips, project site property owner, responded to Agency Member requests for additional information.

Chair Pezold closed the Public Hearing.

Chair Pezold re-opened the Public Hearing.

Clay Toombs, project applicant on behalf of EMJ, Ltd., provided information on the project, responded to Agency Member requests for additional information.

Chair Pezold closed the Public Hearing.

Recommendation: That the Planning Agency: 1) Conduct a public hearing; 2) Find and determine that the project is Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15311(a) (Class 11, Accessory Structures); and 3) Adopt a Resolution entitled: “A Resolution of the Planning Agency of the City of Laguna Hills, California, approving Site Development Permit/Master Sign Program (SDP/MSP) No. 0063-2021, a request by Clay Toombs on behalf of EMJ, Ltd. for approval of a Master Sign Program for new construction located at 24888, 24892, and 24896 Alicia Parkway.”

A motion to move Staff’s recommendation subject to adding a new condition of approval to read as follows: “Plant Power menu board sign P4 shall be landscaped to the reasonable satisfaction of the Community Development Director so as to ensure that it’s visibility from Alicia Parkway will be extremely limited.”, was made by Vice Chair Sedgwick, seconded by Chair Pezold.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Sedgwick, Vice Chair
SECONDER:	Erica Pezold, Chair
AYES:	Erica Pezold, Chair; Don Sedgwick, Vice Chair; Janine Heft, Agency Member
ABSENT:	Dave Wheeler, Agency Member

PLANNING AGENCY ADJOURNMENT

Chair Pezold adjourned the Planning Agency Meeting at 9:27 p.m. All Council Members were present in chamber with the exception of Council Member Wheeler.

6. CITY COUNCIL PUBLIC HEARINGS

6.1 Proposed Update to City's False Alarm Fee

Chief of Police Services Captain Stiverson reviewed the information provided in the staff report and responded to Council Member requests for additional information.

Mayor Pezold opened the Public Hearing and upon seeing no one rise, closed the Public Hearing.

Recommendation: That the City Council: 1) Conduct a public hearing; and 2) Adopt Resolution No. 2021-10-12-4: "A Resolution of the City of Laguna Hills, California, updating the City's False Alarm Fee, repealing Resolution No. 2009-07-14-2, and finding that the action is statutorily exempt from the California Environmental Quality Act (CEQA) per Section 15273 of the CEQA Guidelines and Public Resources Code Section 21080(B)(8)".

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Sedgwick, Mayor Pro Tempore
SECONDER:	Janine Heft, Council Member
AYES:	Erica Pezold, Mayor; Don Sedgwick, Mayor Pro Tempore; Janine Heft, Council Member
ABSENT:	Dave Wheeler, Council Member

6.2 Proposed Update to City's Traffic Violator Apprehension Program Fee

Chief of Police Services Captain Stiverson reviewed the information provided in the staff report and responded to Council Member requests for additional information.

Mayor Pezold opened the Public Hearing and upon seeing no one rise, closed the Public Hearing.

Recommendation: That the City Council: 1) Conduct a public hearing; and 2) Adopt Resolution No. 2021-10-12-5: "A Resolution of the City of Laguna Hills, California, updating the City's Traffic Violator Apprehension Program Fee, repealing Resolution No. 2000-06-13-1, and finding that the action is statutorily exempt from the California Environmental Quality Act (CEQA) per Section 15273 of the CEQA Guidelines and Public Resources Code Section 21080(B)(8).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Sedgwick, Mayor Pro Tempore
SECONDER:	Janine Heft, Council Member
AYES:	Erica Pezold, Mayor; Don Sedgwick, Mayor Pro Tempore; Janine Heft, Council Member
ABSENT:	Dave Wheeler, Council Member

7. ADMINISTRATIVE REPORTS

7.1. City Manager

7.2. Deputy City Manager/Community Services Director

7.2.1 Community Center Safety Improvements Update

Interim City Manager/Director of Public Services Rosenfield reviewed the information provided in the staff report and responded to Council Member requests for additional information.

Deputy City Manager/Community Services Director Reynolds provided a PowerPoint presentation and responded to Council Member requests for additional information.

Chief of Police Services Captain Stiverson responded to Council Member requests for additional information.

Recommendation: That the City Council review the Community Center Safety Improvements Update and direct Staff to prepare a Budget Amendment to increase security camera installations and lighting improvements at the Community Center and Sports Complex as described in the report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Sedgwick, Mayor Pro Tempore
SECONDER:	Erica Pezold, Mayor
AYES:	Erica Pezold, Mayor; Don Sedgwick, Mayor Pro Tempore; Janine Heft, Council Member
ABSENT:	Dave Wheeler, Council Member

7.3. Chief of Police Services

7.3.1 Laguna Hills Police Services Public Safety Update – September 2021

Chief of Police Services Captain Stiverson reviewed the information provided in the staff report and responded to Council Member requests for additional information.

Recommendation: That the City Council receive and file the Laguna Hills Police Services Public Safety Update for September 2021.

RESULT:	RECEIVE AND FILE [UNANIMOUS]
MOVER:	Don Sedgwick, Mayor Pro Tempore
SECONDER:	Janine Heft, Council Member
AYES:	Erica Pezold, Mayor; Don Sedgwick, Mayor Pro Tempore; Janine Heft, Council Member
ABSENT:	Dave Wheeler, Council Member

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

There were no matters agendized and presented by City Council Members.

9. CITY COUNCIL MEMBER COMMITTEE REPORTS

There were no City Council Member committee reports.

10. CITY COUNCIL MEMBER COMMENTS

Council Member Heft

Council Member Heft requested clarification on the date of the upcoming Special Meeting.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Pezold declared the meeting adjourned at 11:14 p.m.

Melissa Au-Yeung, City Clerk

ATTEST:

Erica Pezold, Mayor

Approved at meeting of October 26, 2021