



CITY OF LAGUNA HILLS CITY COUNCIL/PLANNING AGENCY

REGULAR MEETING AGENDA Tuesday, October 10, 2017 – 7:00 PM (Closed Session at 6:00 PM when scheduled)

Don Sedgwick, Mayor

**Melody Carruth, Mayor Pro Tempore
Janine Heft, Council Member**

**Dore J. Gilbert, M.D., Council Member
Barbara D. Kogerman, Council Member**

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council/Planning Agency. Completion of the form is voluntary. All persons may attend the meeting regardless of whether this form is completed.

Members of the public wishing to address the City Council can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE: COUNCIL MEMBER GILBERT

ROLL CALL OF CITY COUNCIL MEMBERS

CLOSED SESSION REPORT

1. PRESENTATIONS AND PROCLAMATIONS**1.1 Laguna Hills High School Student Liaison**

Recommendation: That the City Council receive an update from Laguna Hills High School Student Liaison Maya Williams.

1.2 Certificate of Recognition - Ashley Furniture

Recommendation: That the City Council present a Certificate of Recognition to Ashley Furniture Store Regional Manager Mitch Odell and General Manager Gus Shuber.

1.3 Proclamation - Fire Prevention Week, October 8, 2017, through October 14, 2017

Recommendation: That Mayor Sedgwick present a Proclamation to the Orange County Fire Authority (OCFA) proclaiming October 8, 2017, through October 14, 2017, as Fire Prevention Week.

2. PUBLIC COMMENTS

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

3. CONSENT CALENDAR

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

3.1 Waive reading in full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all Ordinances and Resolutions on the Agenda and declare that said titles which appear on the Public Agenda shall be determined to have been read by title and further reading waived.

3.2 Approval of Minutes for September 12, 2017, Regular Meeting

Recommendation: That the City Council approve the Minutes for the September 12, 2017, Regular Meeting.

3.3 Approval of Warrant Register for Period Ended October 10, 2017

Recommendation: That the City Council approve the Warrant Register in the amount of \$1,642,532.58.

3.4 Excused Absence Request from Council Member Barbara Kogerman for October 10, 2017, City Council Meeting

Recommendation: That the City Council approve an Excused Absence Request from Council Member Barbara Kogerman for the October 10, 2017, City Council meeting.

3.5 Progress Payment No. 5, Final, for Cabot Road Bioswale Project, CIP No. 410-A

Recommendation: That the City Council approve Contract Change Order No. 2 and Progress Payment No. 5, Final, in the Net Amount of \$15,315.04, to Wright Construction Engineering Corporation for the Cabot Road Bioswale Project, CIP No. 410-A, and authorize the filing of the Notice of Completion and subsequent Release of Retention, in 35 days, if no liens are filed.

3.6 Approval of Traffic Signal Synchronization Project Grant Application to the Orange County Transportation Authority for the Los Alisos Boulevard-Paseo De Valencia-Laguna Hills Drive Route, CIP No. 168-I, in Coordination with Adjacent Agencies

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, approving the submittal of Traffic Signal Synchronization Program Projects to the Orange County Transportation Authority for funding under the Competitive Measure M2 Regional Transportation Signal Synchronization Program."

3.7 Capital Improvement Project Designation for the Road Repair and Accountability Act of 2017 (SB1)

Recommendation: That the City Council adopt the attached Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, amending the Fiscal Year 2017/2018 Capital Improvement Program Budget concerning the list of projects funded by SB1, the Road Repair and Accountability Act of 2017."

3.8 Fiscal Year 2016/2017 Budget Amendment - Interfund Transfers

Recommendation: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, confirming and approving Interfund Transfers for the Fiscal Year Ending June 30, 2017, and amending the Fiscal Year 2016/2017 Budget to reflect the various Interfund Transfers."

ITEMS REMOVED FROM THE CONSENT CALENDAR**4. PLANNING AGENCY****4.1 ROLL CALL OF PLANNING AGENCY MEMBERS****4.2 PUBLIC COMMENTS**

This is the time to address the Planning Agency on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Planning Agency. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

4.3 APPROVAL OF MINUTES FOR SEPTEMBER 12, 2017, REGULAR MEETING**4.3.1 Approval of Minutes for September 12, 2017, Regular Meeting**

Recommendation: That the Planning Agency approve the Minutes for the September 12, 2017, Regular Meeting.

4.4 ADMINISTRATIVE REPORTS**4.5 PLANNING AGENCY PUBLIC HEARINGS****PLANNING AGENCY ADJOURNMENT****5. CITY COUNCIL PUBLIC HEARINGS****5.1 General Plan Amendment/Specific Plan Amendment 11-16-3681, an Amendment to the General Plan Mobility Element and Urban Village Specific Plan Related to the Avenida De La Carlota Right-Of-Way Between El Toro Road and Los Alisos Boulevard**

Recommendation: That the City Council: (1) Conduct a Public Hearing; (2) Find and determine that the Project is Statutorily Exempt from CEQA under Public Resources Code Section 21080.37 (Alteration of Existing Roadway) and Categorically Exempt from CEQA per Section 15301 (Existing Facilities) of the

CEQA Guidelines; (3) Adopt a Resolution entitled: “A Resolution of the City Council of the City of Laguna Hills, California, approving General Plan Amendment No. 11-16-3681, an amendment to the General Plan Mobility Element amending the right-of-way, parkway, and sidewalk standards for Avenida de la Carlota between El Toro Road and Los Alisos Boulevard;” and (4) Introduce for First Reading, read by title only, and waive further reading of an Ordinance entitled: “An Ordinance of the City of Laguna Hills, California, approving Specific Plan Amendment No. 11-16-3681, an amendment to sections of the Urban Village Specific Plan amending the right-of-way, parkway, and sidewalk standards for Avenida de la Carlota between El Toro Road and Los Alisos Boulevard.”

6. ADMINISTRATIVE REPORTS

6.1 City Manager

6.2 Community Development Director

6.2.1 Adoption of an Ordinance to Streamline Permits for Electric Vehicle Charging Stations

Recommendation: That the City Council introduce for First Reading, read by title only, and waive further reading, an Ordinance entitled: “An Ordinance of the City of Laguna Hills, California, adding Chapter 10-72 (Electric Vehicle Charging Station Permits) to Title 10 (Buildings and Construction) of the Laguna Hills Municipal Code to provide an expedited, streamlined permitting process for Electric Vehicle Charging Stations in accordance with AB 1236 and Section 65850.7 of the California Government Code, including an exemption from the California Environmental Quality Act (CEQA) per CEQA Guidelines Sections 15060(C)(2) and (C)(3).”

6.3 Deputy City Manager/Community Services

6.3.1 Laguna Hills Technology Library Branch One Day Reduction Per Week in Service

Recommendation: That the City Council receive and file the report.

7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

8. CITY COUNCIL MEMBER COMMENTS

ADJOURNMENT

The next Regular Meeting of the City Council/Planning Agency will be November 14, 2017, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center on October 6, 2017, by 5:00 pm.



City Clerk

October 6, 2017**Date**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: October 10, 2017
TO: Mayor and Council Members
FROM: Cindy Sands
Admin. Assistant to City Manager
ISSUE: Certificate of Recognition - Ashley Furniture

RECOMMENDATION: That the City Council present a Certificate of Recognition to Ashley Furniture Store Regional Manager Mitch Odell and General Manager Gus Shuber.

SUMMARY:

Since 2013, Ashley Furniture has granted gift certificates for living room and bedroom furniture to wounded warriors serving as Grand Marshal of the Memorial Day Half Marathon, 5K, and 10K honoring the United States Marine Corps Dark Horse Battalion. The City of Laguna Hills would thereby like to recognize Ashley Furniture for their support and recognition.

ATTACHMENTS:

- Certificate of Recognition - Ashley Furniture



CITY OF LAGUNA HILLS

CERTIFICATE OF RECOGNITION

ASHLEY FURNITURE

WHEREAS, Ashley Furniture is located in Laguna Hills, California, and is a part of the Ashley HomeStore which is the number one manufacturer of furniture in the world; and

WHEREAS, Ashley HomeStore places great value on the people and families who make up a community and every year they donate time, money, and resources to helping people live better lives; and

WHEREAS, a portion of every Ashley HomeStore mattress set purchased goes to "Hope to Dream," a program designed to provide a free mattress to under privileged children; and

WHEREAS, since 2013, Ashley Furniture has granted gift certificates for living room and bedroom furniture to wounded warriors serving as Grand Marshal of the City of Laguna Hills' Memorial Day Half Marathon, 5K, and 10K honoring the United States Marine Corps Dark Horse Battalion.

NOW, THEREFORE, I, Don Sedgwick, Mayor, on behalf of the City Council of the City of Laguna Hills, California, do hereby recognize and thank Ashley Furniture for ongoing contributions, outstanding support, and recognition of United States Armed Forces.

Dated this 10th day of October 2017.

DON SEDGWICK, MAYOR



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: October 10, 2017
TO: Mayor and Council Members
FROM: Melissa Au-Yeung
Assistant to the City Manager/City Clerk
ISSUE: Proclamation - Fire Prevention Week, October 8, 2017, through October 14, 2017

RECOMMENDATION: That Mayor Sedgwick present a Proclamation to the Orange County Fire Authority (OCFA) proclaiming October 8, 2017, through October 14, 2017, as Fire Prevention Week.

SUMMARY:

The Orange County Fire Authority (OCFA) would greatly appreciate the support of the City of Laguna Hills in proclaiming October 8, 2017, through October 14, 2017, as “Fire Prevention Week.” This year’s theme focuses on educating the public about the importance of developing a home fire escape plan with all members of the household and practicing it twice a year.

ATTACHMENTS:

- Fire Prevention Week Proclamation



CITY OF LAGUNA HILLS

PROCLAMATION

FIRE PREVENTION WEEK

OCTOBER 8, 2017, THROUGH OCTOBER 14, 2017

WHEREAS, *fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and*

WHEREAS, *U.S. home fires resulted in 2,290 civilian deaths in 2016, representing the majority (78 percent) of all U.S. fire deaths; and*

WHEREAS, *newer homes are built with lightweight materials that burn faster than older home constructions, with many of today's products and furnishings producing toxic gases and smoke when burned, making it impossible to see and breathe within moments; and*

WHEREAS, *these conditions contribute to a much smaller window of time for people to escape a home fire safely, with people having as little as one to two minutes to escape from the time the smoke alarm sounds; and*

WHEREAS, *Orange County residents are responsive to public education and outreach measures and can take personal steps to increase their safety from fire, especially in their homes; and*

WHEREAS, *the 2017 Fire Prevention Week theme, "Every Second Counts: Plan 2 Ways Out!" effectively serves to educate the public about the vital importance of developing a home fire escape plan with all members of the household and practicing it twice a year; and*

WHEREAS, *Orange County residents are responsive to public education and outreach measures and are able to take personal steps to increase their safety from fire, especially in their homes; and*

WHEREAS, *a home fire escape plan includes two exits from every room in the home, a path to the outside from each exit, smoke alarms in all required locations, and a meeting place outside where everyone in the home will meet upon exiting; and*

WHEREAS, *home fire escape plans provide the skill set and know-how to quickly and safely escape a home fire situation to ensure that everyone in the household knows what to do in a real fire situation.*

NOW, THEREFORE, I, Don Sedgwick, Mayor, on behalf of the City Council of the City of Laguna Hills, California, do hereby proclaim the week of October 8, 2017, through October 14, 2017, as "Fire Prevention Week" throughout the City and urge everyone to develop a home fire escape plan with all members of the household and practice it twice a year, and to support the many public safety activities and efforts of the Orange County Fire Authority's fire and emergency services.

Dated this 10th day of October 2017.

DON SEDGWICK, MAYOR



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: October 10, 2017
TO: Mayor and Council Members
FROM: Cindy Sands
Admin. Assistant to City Manager
ISSUE: Approval of Minutes for September 12, 2017, Regular Meeting

RECOMMENDATION: That the City Council approve the Minutes for the September 12, 2017, Regular Meeting.

ATTACHMENTS:

- 170912 CC Minutes

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, September 12, 2017**

CLOSED SESSION - CONVENING AT 6:00 PM

CALL TO ORDER

The meeting was called to order at 6:04 p.m. by Mayor Don Sedgwick.

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Don Sedgwick	Mayor	Present	
Melody Carruth	Mayor Pro Tempore	Present	
Dore J. Gilbert, M.D.	Council Member	Present	
Janine Heft	Council Member	Present	
Barbara D. Kogerman	Council Member	Present	

ANNOUNCEMENT OF CLOSED SESSION ITEMS

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (1) of subdivision (e) of Government Code Section 54956.9: (1 potential case).

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no Public Comments.

ADJOURN TO CITY COUNCIL CONFERENCE ROOM

CONVENE INTO CLOSED SESSION

RECONVENE TO CITY COUNCIL CHAMBER

RECESS

GENERAL BUSINESS - RECONVENING AT 7:00 PM**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Don Sedgwick.

PLEDGE OF ALLEGIANCE:

The colors were presented and the Pledge of Allegiance was led by Boy Scout Troop 12.

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Don Sedgwick	Mayor	Present	
Melody Carruth	Mayor Pro Tempore	Present	
Dore J. Gilbert, M.D.	Council Member	Present	
Janine Heft	Council Member	Present	
Barbara D. Kogerman	Council Member	Present	

CLOSED SESSION REPORT**A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Mayor Sedgwick stated that the City Council met in Closed Session this evening pursuant to the Closed Session authority listed on the Agenda. No reportable action was taken as a result of tonight's Closed Session meeting.

1. PRESENTATIONS AND PROCLAMATIONS**1.1 Appointment of Laguna Hills High School Student Liaison Maya Williams for the 2017 Fall Semester**

Recommendation: Mayor Sedgwick presented a Certificate of Appointment to Laguna Hills High School Student Liaison Maya Williams. Luis Reyes, District Representative, Congresswoman Mimi Walters' Office, also presented a Certificate of Appointment to Maya Williams.

1.2 Laguna Hills High School Student Liaison

Recommendation: The City Council received an oral report from Laguna Hills High School Student Liaison Maya Williams.

1.3 Laguna Hills 3/5 Marine Support Committee

Recommendation: The City Council received an update from Chair Karen Robbins on the status of the 3/5 Dark Horse Committee.

2. PUBLIC COMMENTS

SOCWA

Michael Dunbar, Chair PC 15, South Orange County Wastewater Authority, stated that the Moulton Niguel Water District (MNWD) has requested that legal proceedings regarding past due bills to the Coastal Treatment Plant be moved from Orange County to downtown Los Angeles. Mr. Dunbar appealed to the City Council to have the City contact MNWD and request an explanation for this change in venue.

RETIRED FLAGS

Laura Dickson, a resident of Laguna Hills, addressed the City Council with a suggestion to provide a specially marked receptacle at the Community Center for residents to drop off their worn, faded, and torn American flags. The flags would then be picked up and properly destroyed in a flag-retirement ceremony. Mayor Pro Tempore Carruth inquired as to if this suggestion should be addressed at a Parks and Recreation Commission meeting prior to being presented to City Council. Deputy City Manager Reynolds stated that the suggestion could be presented at the Parks and Recreation Commission to be held on Wednesday, October 4, 2017.

COMMUNITY LETTERS

Cynthia Jensen-McMullin, a resident of Laguna Hills, addressed the City Council with concerns regarding a court ordered removal of the retaining wall/structural improvements at 25472 Bootstrap Place, and distributed correspondence to the City Council detailing ongoing issues between the resident, Nellie Gail Ranch Owners Association, and the City of Laguna Hills.

CITY VIEWS

Meg Gorham, a resident of Laguna Hills, addressed the City Council with suggestions to improve the "City Views" publication and distributed to the City Council a list of potential topics for inclusion in a "community-based" publication.

3. CONSENT CALENDAR

Motion to approve the Consent Calendar, with Council Member Kogerman removing Item No. 3.6:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Barbara D. Kogerman, Council Member
SECONDER:	Melody Carruth, Mayor Pro Tempore
AYES:	Don Sedgwick, Mayor; Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Janine Heft, Council Member; Barbara D. Kogerman, Council Member

3.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all Ordinances and Resolutions on the Agenda and declare that said titles which appear on the Public Agenda shall be determined to have been read by title and further reading waived.

3.2 Approval of Warrant Register for Period Ended September 12, 2017

Recommendation: That the City Council approve the Warrant Register in the amount of \$523,548.09.

3.3 Award of Public Works Construction Contract for the Citywide Pavement Rehabilitation Project, CIP No. 101-J

Recommendation: That the City Council award the Construction Contract for the Citywide Pavement Rehabilitation Project, CIP No. 101-J, to Hardy & Harper, Inc., in the Low Base Bid Amount of \$1,013,000.00 and Alternate Bid No. 2 in the Amount of \$30,000.00, for a Total Amount of \$1,043,000.00, reject all other bids, and authorize the Mayor to sign the Construction Contract.

3.4 Progress Payment No. 5, Final, for Cabot Park Renovation, CIP No. 241-A

Recommendation: That the City Council approve Contract Change Order No. 1 and Progress Payment No. 5, Final, in the Net Amount of \$123,154.41, to Horizons Construction Company for Cabot Park Renovation, CIP No. 241-A, and Authorize the Filing of the Notice of Completion and Subsequent Release of Retention, in 35 Days, if no additional liens have been filed.

3.5 Amendment Four to the Cooperation Agreement Between the County of Orange and the City of Laguna Hills

Recommendation: That the City Council approve Amendment Four to the Cooperation Agreement between the County of Orange and the City of Laguna Hills and authorize the City Manager to sign the Amendment.

3.7 Amendment No. 2 for Increased Annual Maximum Contract Amount for Citywide Tree Maintenance Contract Services Agreement with West Coast Arborists, Inc.

Recommendation: That the City Council approve Amendment No. 2 to Citywide Tree Maintenance Contract Services Agreement with West Coast Arborists, Inc., and authorize the Mayor to sign said Amendment No. 2 attached.

ITEMS REMOVED FROM THE CONSENT CALENDAR

3.6 Southern California Association of Governments' (SCAG) Local Profile Report of Laguna Hills

Council Member Kogerman removed Item No. 3.6 from the Consent Calendar in order to bring attention to some of the highlights of the report.

Recommendation: That the City Council receive and file the report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Barbara D. Kogerman, Council Member
SECONDER:	Dore J. Gilbert, M.D., Council Member
AYES:	Don Sedgwick, Mayor; Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Janine Heft, Council Member; Barbara D. Kogerman, Council Member

4. PLANNING AGENCY

Mayor Sedgwick recessed the City Council meeting and, acting in the capacity of Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:32 p.m.

4.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Don Sedgwick	Chair	Present	
Melody Carruth	Vice Chair	Present	
Dore J. Gilbert, M.D.	Agency Member	Present	
Janine Heft	Agency Member	Present	
Barbara D. Kogerman	Agency Member	Present	

4.2 PUBLIC COMMENTS

There were no Public Comments.

4.3 ADMINISTRATIVE REPORTS

There were no Administrative Reports.

4.4 PLANNING AGENCY PUBLIC HEARINGS

There were no Planning Agency Public Hearings.

PLANNING AGENCY ADJOURNMENT

Mayor Sedgwick reconvened the City Council meeting at 7:33 p.m. All Council Members were present.

5. CITY COUNCIL PUBLIC HEARINGS

There were no City Council Public Hearings.

6. ADMINISTRATIVE REPORTS**6.1 City Manager**

The City Manager gave no Administrative Reports.

6.2 Deputy City Manager/Community Services**6.2.1 City-Wide Holiday Decoration Plan**

Community Services Superintendent Dan Meehan reviewed the information provided in the Staff Report, provided a PowerPoint presentation, and responded to requests for additional information.

Council Members and staff engaged in a detailed discussion regarding this item.

A motion was made to support Option 3, Option 5 (with a change to allocating the funds toward the planting of a live evergreen tree), and Option 9, per staff's recommendation as shown in the Staff Report.

RESULT:	FAILED [2 TO 3]
MOVER:	Melody Carruth, Mayor Pro Tempore
SECONDER:	Dore J. Gilbert, M.D., Council Member
AYES:	Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member
NAYS:	Don Sedgwick, Mayor; Janine Heft, Council Member; Barbara D. Kogerman, Council Member

A substitute motion was made to support staff's recommendation to include Option 1; Option 2; Option 3; Option 4; Option 5; Option 7; Option 8; and Option 9, as shown is the Staff Report.

RESULT:	APPROVED [3 TO 2]
MOVER:	Barbara D. Kogerman, Council Member
SECONDER:	Janine Heft, Council Member
AYES:	Don Sedgwick, Mayor; Janine Heft, Council Member; Barbara D. Kogerman, Council Member
NAYS:	Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member

7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

7.1 Laguna Hills Chamber of Commerce Membership/Sponsorship

Council Member Kogerman reviewed the information provided in the Staff Report and made a motion to approve membership of the City of Laguna Hills as a Platinum Level Sponsor of the Laguna Hills Chamber of Commerce in the amount of \$5,000 annually, with the proceeds of the sponsorship to be earmarked for the purpose of organizing two or three citywide community events jointly with the City of Laguna Hills.

Council Members engaged in a detailed discussion regarding this item.

Clement Pepe, Founder and President, Laguna Hills Chamber of Commerce, responded to Council Member questions and spoke in favor of this item.

A substitute motion was made to support the recommendation to approve membership of the City of Laguna Hills as a Platinum Level Sponsor of the Laguna Hills Chamber of Commerce in the amount of \$5,000 for this fiscal year, with an amendment that these funds are not to be linked to the organization of any citywide community events in a joint effort with the City of Laguna Hills.

RESULT:	APPROVED [3 TO 2]
MOVER:	Don Sedgwick, Mayor
SECONDER:	Barbara D. Kogerman, Council Member
AYES:	Don Sedgwick, Mayor; Janine Heft, Council Member; Barbara D. Kogerman, Council Member
NAYS:	Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, Council Member

8. CITY COUNCIL MEMBER COMMENTS

Council Member Kogerman

Council Member Kogerman reported that she attended, along with Mayor Sedgwick, the Baha'is of Laguna Hills luncheon held on Saturday, September 9, 2017.

Council Member Heft

Council Member Heft sadly reported that a very close friend of hers recently lost a child to a drowning incident. This tragedy has increased her awareness of water safety and the issue of drowning. Council Member Heft stated that she will use this experience to increase public awareness to water safety and drowning prevention.

Mayor Sedgwick

Mayor Sedgwick reported that the City approved a sponsorship of \$5,000 to the Orange County Task Force on Drowning Prevention in June. Mayor Sedgwick also congratulated Mayor Pro Tempore Carruth and Council Member Gilbert on becoming grandparents.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Sedgwick declared the meeting adjourned at 8:27 p.m.

Melissa Au-Yeung, City Clerk

ATTEST:

Don Sedgwick, Mayor

Approved at meeting of October 10, 2017.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: October 10, 2017
TO: Mayor and Council Members
FROM: Donald J. White
Assistant City Manager
ISSUE: Approval of Warrant Register for Period Ended October 10, 2017

RECOMMENDATION: That the City Council approve the Warrant Register in the amount of \$1,642,532.58.

ATTACHMENTS:

- Warrant Register 101017



City of Laguna Hills City Council Meeting Agenda Staff Report

DATE: OCTOBER 10, 2017
TO: MAYOR AND COUNCIL MEMBERS
FROM: DONALD J. WHITE, ASSISTANT CITY MANAGER
ISSUE: APPROVAL OF WARRANT REGISTER FOR PERIOD ENDED
OCTOBER 10, 2017.

RECOMMENDATION: THAT THE CITY COUNCIL APPROVE THE WARRANT REGISTER IN THE AMOUNT OF \$1,642,532.58.

SUMMARY:

In accordance with Government Code Section 37202, the attached Warrant Register reflects the disbursements of the City of Laguna Hills for the period reported thereon. The Assistant City Manager certifies and attests to its accuracy and the availability of funds for the payment thereof. These warrants are hereby submitted to the City Council for approval of payment.

Prepared by:

JANICE MATEO REYES
Finance Manager

Certified:



DONALD J. WHITE
Assistant City Manager

October 10, 2017
DATE

FISCAL IMPACT:

The warrant register total is \$1,642,532.58.

ATTACHMENTS:

1. Warrant Register

Check Register Report

Warrant Register 10/10/17

Date: 09/20/2017
Time: 1:53 pm
Page:

3.3.a

CITY OF LAGUNA HILLS

BANK: UNION BANK- GENERAL

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amc
UNION BANK- GENERAL Checks							
8813379	09/05/2017	Printed		C-0330	CITY TRAFFIC ENGINEERS ASSN	Training, Traffic Commissioners	225
8813381	09/07/2017	Printed		C-1184	CEP AMERICA AUC PC	Pre-employ Physical, Jun	90
8813382	09/07/2017	Printed		E-0536	EAGLE AERIAL IMAGING	Aerial Updates, GIS System, Jun	11,241
8813383	09/07/2017	Printed		S-2194	SECURE LIVE SCAN	Pre-employment Fingerprinting	60
8813384	09/07/2017	Printed		A-0365	AT&T - CALNET 3	Traffic Signal, PS, Aug '17	19
8813385	09/07/2017	Printed		A-0331	AT&T MOBILITY	Wireless Service, Aug '17	64
8813386	09/07/2017	Printed		A-0304	AU-YEUNG, MELISSA	Travel Advance LOCC Conference	225
8813387	09/07/2017	Printed		B-0276	BANK OF AMERICA	Departmental Expenditure, Aug	16,180
8813388	09/07/2017	Printed		C-1133	CALIFORNIA YELLOW CAB	Senior Mobility Program, Aug	2,276
8813389	09/07/2017	Printed		C-1168	CAPITAL ONE COMMERCIAL	Costco, Program Expense, CS	42
8813390	09/07/2017	Printed		C-1022	CDW GOVERNMENT, INC.	Computer Software, CC, Gen Gov	645
8813391	09/07/2017	Printed		C-1096	CODE PUBLISHING COMPANY, INC.	Municipal Code Update, Aug '17	382
8813392	09/07/2017	Printed		C-1146	CYBERSOURCE CORPORATION	Gateway Expense, Aug '17	29
8813394	09/07/2017	Printed		D-0561	DOCU-TRUST	Offsite Data Storage, Aug	75
8813395	09/07/2017	Printed		E-0504	EL TORO WATER DISTRICT	Water Usage, Public Svcs, Jul	14,468
8813396	09/07/2017	Printed		Z-CD-0072	MALIK, RAY	Refund, Permit Fees, CR# 56591	394
8813397	09/07/2017	Printed		C-1008	NPDES	Annual NPDES Cost, CIP #410	566
8813398	09/07/2017	Printed		O-1500	ORANGE COUNTY REGISTER	Subscription, CH, 9/13-12/13	298
8813399	09/07/2017	Printed		O-1606	OROS, ROBERT	Travel Adv., MISAC Convention	225
8813400	09/07/2017	Printed		P-1829	PEST OPTIONS, INC.	Rodent Control, PS, Jul - Aug	595
8813401	09/07/2017	Printed		R-1893	REYNOLDS, DAVID	Travel Adv., MISAC Convention	150
8813402	09/07/2017	Printed		R-1946	RK ENGINEERING GROUP, INC.	Traffic Study, Oakbrook Center	3,500
8813403	09/07/2017	Printed		S-2201	SUNSET PROPERTY SERVICES	Street Sweeping, Aug '17	10,740
8813404	09/07/2017	Printed		T-2698	TPX COMMUNICATIONS	Communications Expense, Sep	1,271
8813405	09/07/2017	Printed		T-2656	TYLER TECHNOLOGIES, INC.	License Fees & Prof Mgt, Incode	22,115
8813406	09/07/2017	Printed		U-2165	UNDERGROUND SERVICE ALERT	Street Maintenance, Aug '17	102
8813407	09/07/2017	Printed		V-2249	US BANK VOYAGER FLEET SYS	Vehicle Fuel, Aug '17	1,593
8813408	09/07/2017	Printed		U-2166	UTILITY COST MANAGEMENT LLC	Prof Services, Utility Savings	173
8813409	09/07/2017	Printed		W-2300	WHITE, DONALD	Travel Advance, LOCC	187
8813410	09/08/2017	Printed		W-2444	WRIGHT CONSTRUCTION ENG. CORP	Final Payment #5, CIP# 410	15,315
8813413	09/14/2017	Printed		A-0359	ANDERSON PENNA PARTNERS, INC.	Inspection Services, Aug '17	4,085
8813414	09/14/2017	Printed		A-0310	ARBOR DAY FOUNDATION	Membership, Pub Wks, 17/18	15
8813415	09/14/2017	Printed		C-0412	C&D ELECTRIC, INC.	Building Maintenance, CC, Aug	399
8813416	09/14/2017	Printed		C-0324	CITY OF MISSION VIEJO	Animal Control Exp, CIP # 511	167,332
8813417	09/14/2017	Printed		C-1139	COMPLETE OFFICE OF CALIFORNIA	Computer, Office&Operating Sup	1,345
8813418	09/14/2017	Printed		C-1176	COMPUTER SERVICE CO.	Traffic Sig. Maint, Aug '17	4,745
8813419	09/14/2017	Printed		C-0023	COX COMMUNICATION	WiFi Svcs, Com Ctr, Sep '17	170
8813420	09/14/2017	Printed		E-0554	ECONOMICS, INC.	Prof Svcs, Recycling Program	5,224
8813421	09/14/2017	Printed		F-0604	FEDERAL EXPRESS CORPORATION	Delivery Services, Aug '17	59
8813422	09/14/2017	Printed		G-0844	GREEN MART, INC.	Operating Supplies, Pub Svcs	926
8813423	09/14/2017	Printed		H-0829	HARTZOG & CRABILL, INC.	Traf Signal Mgmt Svs, Jul-Aug	6,185
8813424	09/14/2017	Printed		H-0955	HR GREEN CALIFORNIA, INC.	Plan Chk, Bldg&Safety, Jul '17	26,583
8813425	09/14/2017	Printed		I-0942	IRVINE RANCH WATER DISTRICT	Water Usage, Public Svcs, Aug	198
8813426	09/14/2017	Printed		J-1057	JAMEY CLARK, INC.	Park Repair & Graffiti Removal	1,163
8813427	09/14/2017	Printed		Z-CS-0055	JORDAN, DIANA	Refund Fac Dep, V#2004186.002	250
8813428	09/14/2017	Printed		C-1007	LAW ENFORCEMENT	Law Enforcement Svcs, Sep '17	663,821
8813429	09/14/2017	Printed		M-1573	MATRIX CONSULTING GROUP	Professional Svcs, OCS Study	6,099
8813430	09/14/2017	Printed		M-1302	MOULTON NIGUEL WATER DISTRICT	Water Usage, Pub Svcs, Aug '17	21,693
8813431	09/14/2017	Printed		N-1474	NIEVES LANDSCAPE, INC.	Monthly Landscape, Sep '17	78,205
8813432	09/14/2017	Printed		O-1546	OFFICE SOLUTIONS	Office/Operating Supplies	159
8813433	09/14/2017	Printed		Q-1707	QUEST DIAGNOSTICS	Pre-employment Drug Testing	18
8813434	09/14/2017	Printed		R-1813	RPW SERVICES, INC.	Rodent Control, Pub Svcs, Aug	1,560
8813435	09/14/2017	Printed		S-2197	SAFECHECKS	Printing Expense, Finance	314.00
8813436	09/14/2017	Printed		S-1902	SAN DIEGO GAS & ELECTRIC	ST Lites, TC, Aug '17	14,292.25

Attachment: Warrant Register 101017 (1394 : Approval of Warrant Register for Period Ended October 10, 2017)

Check Register Report

Warrant Register 10/10/17

Date: 09/20/2017
Time: 1:53 pm
Page:

3.3.a

CITY OF LAGUNA HILLS

BANK: UNION BANK- GENERAL

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amo
UNION BANK- GENERAL Checks							
8813437	09/14/2017	Printed		S-1949	SMART & FINAL	Office & Program Sup. CH & CC	388
8813438	09/14/2017	Printed		S-2253	SOCAL OFFICE TECHNOLOGIES-LEAS	Lease-Copier, CC, Sep '17	1,165
8813439	09/14/2017	Printed		S-1904	SOUTHERN CALIFORNIA EDISON	ST Lites, TC, Aug '17	9,534
8813440	09/14/2017	Printed		Z-CS-0056	SUAREZ, RAFAEL	Refund, Fac Dep, V#2004187.002	340
8813441	09/14/2017	Printed		T-2656	TYLER TECHNOLOGIES, INC.	Prof Svcs, Energov Mgmt	131
8813442	09/14/2017	Printed		V-2224	VERIZON WIRELESS	Communication Expense, Aug '17	971
8813443	09/14/2017	Printed		W-2337	WEST COAST ARBORISTS, INC.	Tree Trimming, Aug '17	17,896
8813444	09/14/2017	Printed		W-2441	WEST COAST MOVEMENT PROJECT,	Contract Inst Svcs., Dance	11,750
8813447	09/14/2017	Printed		X-2400	XEROX CORPORATION	Copier Lease & Usage, Aug '17	783
8813448	09/21/2017	Printed		A-0363	ACCELA, INC.	Agenda Software, FY 17/18	18,144
8813449	09/21/2017	Printed		Z-CS-0060	ARBABI, MONA	Refund, Program, V#2004209.002	30
8813450	09/21/2017	Printed		A-0365	AT&T - CALNET 3	Traf Sig, PS, Alarm, CC	102
8813457	09/21/2017	Printed		Z-CS-0057	MINO, CARLA	Refund, Program, V#2004194.002	37
8813458	09/21/2017	Printed		M-1388	MOBILE MINI, INC.	Storage Rental, CC, 9/12-10/9	82
8813459	09/21/2017	Printed		Z-CS-0058	MOTA, SONIA	Refund, Fac Dep, V#200419.002	500
8813460	09/21/2017	Printed		R-1830	RALPHS GROCERY COMPANY	Program Expense, CS, Aug '17	51
8813461	09/21/2017	Printed		R-1943	RAMIREZ, CHRISTINA	Mileage Reimb., Admin, Jul-Aug	14
8813462	09/21/2017	Printed		Z-CS-0059	REYNO, MARY	Refund, Fac Dep, V#2004202.002	170
8813463	09/21/2017	Printed		S-1902	SAN DIEGO GAS & ELECTRIC	ST Lites, TC & Comm Ctr, Aug	32,186
8813464	09/21/2017	Printed		S-1904	SOUTHERN CALIFORNIA EDISON	ST Lites, TC, Aug '17	318
8813465	09/21/2017	Printed		S-2250	SPARKLETTTS	Operating Supplies, CH, Sep 17	195
8813466	09/21/2017	Printed		W-2300	WHITE, DONALD	Travel Advance, ACCOC	225
8813467	09/21/2017	Printed		A-0304	AU-YEUNG, MELISSA	Travel Reimb, LOCC Conference	763
8813468	09/21/2017	Printed		C-1177	CANON FINANCIAL SERVICES, INC.	Lease - Copier, Gen Gov, Sep	220
8813469	09/21/2017	Printed		C-1159	CHANTARANGSU, DAVID	Travel Advance, APA, Sep '17	262
8813470	09/21/2017	Printed		C-0023	COX COMMUNICATION	T-1 Line, Traffic Control, Sep	899
8813471	09/21/2017	Printed		D-0491	DELL COMPUTER CORPORATION	Hardware, Pub Svcs & Com Svcs	2,791
8813472	09/21/2017	Printed		D-0552	DUNBAR ARMORED, INC.	Courier Fee, Armored Trans, Sep	126
8813473	09/28/2017	Printed		A-0233	ALISO CREEK PRINTING	Printing, Parking Permits, PS	5,288
8813474	09/28/2017	Printed		A-0152	AMERICAN SOCIETY OF CIVIL	2018 Membership, A. Shah	360
8813475	09/28/2017	Printed		A-0360	ARC DOCUMENT SOLUTIONS, LLC	Printing Services, Engineering	95
8813476	09/28/2017	Printed		A-0358	ARDO, KARL	Contract Inst Svcs, Fitness Cl	259
8813477	09/28/2017	Printed		B-0411	BUCKNAM & ASSOCIATES, INC.	Update Pavement Mgmt System	407
8813478	09/28/2017	Printed		C-0412	C&D ELECTRIC, INC.	Park Repairs, Pub Svcs, Sep	108
8813479	09/28/2017	Printed		C-1144	CHARLES ABBOTT ASSOCIATES, INC	Road Maintenance, Aug '17	107,154
8813480	09/28/2017	Printed		C-1181	CIVIC PLUS	Website - Maintenance	7,218
8813481	09/28/2017	Printed		C-1139	COMPLETE OFFICE OF CALIFORNIA	Office & Operating Supplies, CC	902
8813482	09/28/2017	Printed		C-1176	COMPUTER SERVICE CO.	Traffic Sig Maint & CIP#168	14,338
8813483	09/28/2017	Printed		C-0023	COX COMMUNICATION	T-1 Line	320
8813484	09/28/2017	Printed		D-0461	DATA TICKET, INC.	Process Fee, Park Cit, Aug '17	969
8813485	09/28/2017	Printed		E-0593	EISENBERG, DALE	Contract Inst Svcs., Aikido	581
8813486	09/28/2017	Printed		E-0504	EL TORO WATER DISTRICT	Water Usage, Public Svcs, Aug	18,211
8813487	09/28/2017	Printed		E-0553	ELKINS, CHRISTINA	Contract Inst Svcs., Dance	1,758
8813488	09/28/2017	Printed		C-1190	FINGERPRINT ID (AFIS) LAW ENF.	AFIS Reserve Share & Sep	4,743
8813489	09/28/2017	Printed		Z-CS-0062	GONZALEZ, DENNIS	Refund, Fac Dep, V#2004211.002	280
8813490	09/28/2017	Printed		H-0959	HABASH, JOHN	Contract Inst Svcs., Dance	84
8813491	09/28/2017	Printed		H-0803	HARDY & HARPER INC.	Retention Release, CIP # 175	68,770
8813492	09/28/2017	Printed		H-0829	HARTZOG & CRABILL, INC.	Traf Signal Mgmt, & CIP #168	6,177
8813493	09/28/2017	Printed		H-0934	HOME DEPOT	Program Supplies, CS, Aug '17	45
8813494	09/28/2017	Printed		H-0957	HORIZONS CONSTRUCTION CO, INT'	Retention Release, CIP # 241A	19,224
8813495	09/28/2017	Printed		H-0955	HR GREEN CALIFORNIA, INC.	Inspections 5 Lagunas & CIP#410	9,112
8813496	09/28/2017	Printed		J-1057	JAMEY CLARK, INC.	Park Repair & Graffiti Removal	1,898.00
8813497	09/28/2017	Printed		G-0709	JOE A. GONSALVES & SON	Legislative Services, Oct	2,900.00

Attachment: Warrant Register 101017 (1394 : Approval of Warrant Register for Period Ended October 10, 2017)

Check Register Report

Warrant Register 10/10/17

3.3.a

Date: 09/28/2017

Time: 1:53 pm

Page:

CITY OF LAGUNA HILLS

BANK: UNION BANK- GENERAL

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amc
UNION BANK- GENERAL Checks							
8813498	09/28/2017	Printed		K-1126	KNIGHT, LORNA ANGELA	Contract Inst Svcs, Yoga	2,461
8813499	09/28/2017	Printed		Z-CD-0073	LAI, ZHIHENG	Refund, Permit Fees,	95
8813500	09/28/2017	Printed		C-1007	LAW ENFORCEMENT	800 MHz Cost Sharing 17/18	61,272
8813501	09/28/2017	Printed		L-1376	LONG BEACH BMW MOTORCYCLES	Motorcycle Maint, PS, Aug '17	4,959
8813502	09/28/2017	Printed		M-1552	MARTIN-RUSK, DINA	Contract Instr Svcs, Zumba	844
8813503	09/28/2017	Printed		M-1502	MIGLIACCIO, JENNIFER	Cntr Inst Svcs Early Childhood	4,550
8813504	09/28/2017	Printed		M-1302	MOULTON NIGUEL WATER DISTRICT	Water Usage, CC, Pub Svcs	6,901
8813505	09/28/2017	Printed		M-1535	MUSIC MOVES ACADEMY, INC.	Contract Inst Svcs, Music	1,934
8813506	09/28/2017	Printed		N-1474	NIEVES LANDSCAPE, INC.	Other Assorted Landscape, Aug	1,988
8813507	09/28/2017	Printed		O-1546	OFFICE SOLUTIONS	Office/Operating Supplies	339
8813508	09/28/2017	Printed		C-1003	PARKING VIOLATIONS	Parking Fee Surcharge, Aug '17	3,785
8813509	09/28/2017	Printed		R-1967	RUSSELL, RICHARD WYATT	Contract Inst Svcs, Tennis	636
8813510	09/28/2017	Printed		Z-CS-0061	SICKLES, JOHANNA	Refund, Fac Dep, V#2004213.002	500
8813511	09/28/2017	Printed		S-1904	SOUTHERN CALIFORNIA EDISON	ST Lites, TC, Sep '17	1,896
8813512	09/28/2017	Printed		S-2250	SPARKLETTES	Operating Supplies, CS, Sep 17	81
8813513	09/28/2017	Printed		S-1980	STATE DEPARTMENT OF JUSTICE	Pre-employment Fingerprinting	64
8813514	09/28/2017	Printed		S-2209	STUDIO TWO BLACK DIAMOND	Printing Services, Com Svcs	315
8813515	09/28/2017	Printed		T-2656	TYLER TECHNOLOGIES, INC.	Prof Svcs& Annual Maint, Incode	19,929
8813516	09/28/2017	Printed		U-2163	USA DANCE, INC., OC CHAP #4018	Contract Inst Svcs, Dance	252
8813517	09/28/2017	Printed		U-2166	UTILITY COST MANAGEMENT LLC	Prof Services, Utility Savings	59
8813518	09/28/2017	Printed		W-2337	WEST COAST ARBORISTS, INC.	Tree Trimming, Jul - Aug '17	41,275
8813519	09/28/2017	Printed		W-2302	WEST PUBLISHING CORPORATION	Subscription, City Clk, Aug	219
8813520	09/28/2017	Printed		W-2439	WESTAMERICA COMMUNICATIONS, INC	City Views, Fall Issue	8,321
8813521	09/28/2017	Printed		Z-CS-0063	ZAMORA, JOHNATHAN	Refund, Fac Dep, V#2004210.002	450

Total Checks: 131

Checks Total (excluding void checks): 1,642,532

Total Payments: 131

Bank Total (excluding void checks): 1,642,532

Total Payments: 131

Grand Total (excluding void checks): 1,642,532

Attachment: Warrant Register 101017 (1394 : Approval of Warrant Register for Period Ended October 10, 2017)



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: October 10, 2017
TO: Mayor and Council Members
FROM: Melissa Au-Yeung
Assistant to the City Manager/City Clerk
ISSUE: Excused Absence Request from Council Member Barbara Kogerman for
October 10, 2017, City Council Meeting

RECOMMENDATION: That the City Council approve an Excused Absence Request from Council Member Barbara Kogerman for the October 10, 2017, City Council meeting.

SUMMARY:

Council Member Barbara Kogerman has informed staff that she will be out of town due to a previously planned trip and will be unable to attend the October 10, 2017, City Council meeting. Accordingly, Council Member Kogerman is requesting the City Council approve an excused absence for the affected October 10, 2017, City Council meeting.

Excused Absence Request from Councilmember Kogerman

October 10, 2017

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City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: October 10, 2017

TO: Mayor and Council Members

FROM: Kenneth H. Rosenfield P.E.
Director of Public Services/City Engineer

ISSUE: Progress Payment No. 5, Final, for Cabot Road Bioswale Project, CIP No. 410-A

RECOMMENDATION: That the City Council approve Contract Change Order No. 2 and Progress Payment No. 5, Final, in the Net Amount of \$15,315.04, to Wright Construction Engineering Corporation for the Cabot Road Bioswale Project, CIP No. 410-A, and authorize the filing of the Notice of Completion and subsequent Release of Retention, in 35 days, if no liens are filed.

SUMMARY:

Work on the Cabot Road Bioswale Project, CIP No. 410-A, began on December 5, 2016, and has been completed by Wright Construction Engineering Corporation. Work performed during this invoice period included maintenance of landscape and irrigation systems. A Change Order has also been prepared to address minor extra work. It is proposed to approve Contract Change Order No. 2 and the fifth and final progress payment, and record a Notice of Completion to allow for the release of retention in 35 days if no liens are filed.

BACKGROUND:

A routine monthly action for capital improvement projects is the submission, review, and approval of the contractor's invoice. Procedurally, field staff verifies the contractor's quantities and matches them with the submitted invoice. The unit prices and total costs of the project are confirmed by the office staff and a progress payment is then processed. A five-percent (5%) retention is withheld from each payment to assure

Progress Payment No.5, Final, for Cabot Road Bioswale Project, CIP No. 410-A
 October 10, 2017
 Page 2

final performance of the work. The contractor for this project, Wright Construction Engineering Corporation, has submitted the fifth and final progress payment for the subject project as follows:

ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	\$ AMOUNT
CCO2	Change Order No. 2	1	LS	\$16,121.09	\$16,121.09

TOTAL TO DATE	\$376,732.55	
LESS PRIOR BILLING	\$360,611.46	
TOTAL THIS PERIOD	\$16,121.09	\$16,121.09
LESS 5% RETENTION		\$(806.05)
DUE		\$15,315.04

CONTRACT CHANGE ORDER NO. 2

Contract Change Order No. 2, attached, has been prepared to address field conditions and minor work modifications associated with the drainage facilities at the site. The Change Order also acknowledges the increases in project quantities. Approval of the Change Order is recommended.

FISCAL IMPACT:

Due to additional rough grading work exceeding the anticipated quantities, the total project expenditures will exceed the 2016/2017 Fiscal Year Budget. Additional Capital Improvement Program funding to this project will be made from the Fiscal Year 2017/2018 Budget.

ATTACHMENTS:

- CCO2 Cabot Road Bioswale CIP No. 410-A
- Notice of Completion Cabot Road Bioswale CIP No. 410-A

CITY OF LAGUNA HILLS CONTRACT CHANGE ORDER

CONTRACT CHANGE ORDER NO. 2

SHEET 1 OF 2 SHEETS

PROJECT: CABOT ROAD BIOSWALE, CIP NO. 410-A

CONTRACTOR: WRIGHT CONSTRUCTION ENGINEERING CORPORATION

In accordance with contract provisions, the following changes in the contract and/or contract work are hereby authorized and as compensation therefore, the following addition to or deductions from the contract price are hereby approved.

Note: This change order is not effective until approved by the City Engineer.

Description of work to be done, estimate of quantities, and prices to be paid. Segregate between additional work at contract price, agreed price and force account. Unless otherwise stated, rates for rental of equipment is actually used and no allowance will be made for idle time.

Change requested by City Engineer

1. 12" Anchor Pipe Straps over CMP as directed.	T & M	\$1,727.58
2. Overexcavation, filter fabric and rock.	T & M	\$2,117.28
3. Removal of overpour at headwall.	T & M	\$3,617.09
4. Reset exist RCP and additional headwall pour.	T & M	\$3,180.95
5. PVC drain risers to Structure 2.	T & M	\$ 343.59
6. 60 lf 4" subdrain extension to existing.	T & M	\$1,585.86
7. Hand place Facing Rock (Rip Rap) to protect pipe.	T & M	\$3,200.18
8. PVC drain risers to Structure 1.	T & M	\$ 348.56

9. Quantity changes as noted in the final progress payment.

Summary: Increase Contract Value \$16,121.09 plus final quantities

By reason of this order the time of completion will be adjusted as follows: None

CONTRACT CHANGE ORDER NO. 2

SHEET 2 OF 2 SHEETS

The compensation (time and cost) set forth in this Change Order comprises the total compensation due the Contractor, all Subcontractors and all suppliers, for the work or change defined in this Change Order, including all impact on any unchanged work. By signing this Change Order, the Contractor acknowledges and agrees, on behalf of himself, all Subcontractors, and all suppliers, that the stipulated compensation includes payment for all work contained in this Change Order, plus all payment for the interruption of schedules.

Extended overhead costs, delay, and all impact, ripple effect or cumulative impact on all other, work under this Contract. The signing of this Change Order shall indicate that the Change Order constitutes full mutual accord and satisfaction for the change, and that the time and/or cost under the Change Order constitutes the total equitable adjustment owed the Contractor, all Subcontractors, and all suppliers, as a result of the change. The Contractor, on behalf of himself, all Subcontractors, and all suppliers, agrees to waive all rights, without exception or reservation of any kind whatsoever, to file any further claim or request for equitable adjustment of any type, for any reasonably foreseeable cause that shall arise out of or as a result of this Change Order or the impact of this Change Order on the remainder of the work under this Contract.

SUMMARY OF CONTRACT TIME

Original Contract Date (Notice to Proceed):	December 5, 2016
Original Contract Time (working days):	75
Original Completion Date:	May 2, 2017 (including rain days to date)
Time Extension this C.O.:	15
Total Contract Time Extension:	0
Revised Contract Time:	90
Revised Final Completion Due Date:	May 23, 2017
Time Subject to Liquidated Damages:	0
Actual Final Completion Date (construction):	May 15, 2017

Original Contract Price	<u>\$248,477.00</u>
Prev. Authorized Changes	<u>\$ 26,994.46</u>
Net quantity changes	<u>\$ 85,140.00</u>
This Change (Add)	<u>\$ 16,121.09</u>
Amended Contract Price	<u>\$376,732.55</u>

If the Contractor does not sign acceptance of this order, his attention to the requirements of the specifications as to proceeding with the order work and filing a written protest within the time therein specified.

Approved by:

Accepted by:

Director of Public Services_____
Date


Contractor

8-31-17

Date

Recording Requested by and
When Recorded Mail to:

Melissa Au-Yeung, City Clerk
City of Laguna Hills
24035 El Toro Road
Laguna Hills, CA 92653

No Fee Exempt per GC§27383

By: _____

NOTICE OF COMPLETION

Notice is hereby given that the following public improvements have been completed and accepted by the City Council of the City of Laguna Hills on October 10, 2017.

Description of Improvements

Cabot Road Bioswale Project, CIP No. 410-A, including clearing and grubbing, grading, soil import, storm drain and headwall, fencing, irrigation, planting, maintenance and acquisition of a Temporary Right of Entry from the Southern California Regional Rail Road Authority (Metrolink).

General Location

On the easterly side of Cabot Road, northerly of Paseo de Valencia, Laguna Hills, CA 92653

Owner of Property Address

City of Laguna Hills
24035 El Toro Road
Laguna Hills, CA 92653

Contractor

Wright Construction Engineering Corp.
300 Carlsbad Village Dr. #108A-291
Carlsbad, CA 92008

This Notice of Completion is executed under authority of a directive from the City Council of the City of Laguna Hills.

I, Kenneth H. Rosenfield, P.E., declare under penalty of perjury that I am the City Engineer of the City of Laguna Hills, that I am familiar with the facts stated in the foregoing Notice of Completion executed for and on its behalf, and that I have read the foregoing Notice of Completion and know the contents thereof to be true.

Dated: October 10, 2017

Kenneth H. Rosenfield, P.E., Director of Public Works/City Engineer
City of Laguna Hills



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: October 10, 2017

TO: Mayor and Council Members

FROM: Kenneth H. Rosenfield P.E.
Director of Public Services/City Engineer

ISSUE: Approval of Traffic Signal Synchronization Project Grant Application to the Orange County Transportation Authority for the Los Alisos Boulevard-Paseo De Valencia-Laguna Hills Drive Route, CIP No. 168-I, in Coordination with Adjacent Agencies

RECOMMENDATION: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, approving the submittal of Traffic Signal Synchronization Program Projects to the Orange County Transportation Authority for funding under the Competitive Measure M2 Regional Transportation Signal Synchronization Program."

SUMMARY:

The Orange County Transportation Authority (OCTA) has issued a call for projects for the 2017 Comprehensive Transportation Funding Program to include Traffic Signal Synchronization Projects. In cooperation with adjacent agencies, staff is proposing a project to enhance signal synchronization along a corridor route of Los Alisos Boulevard, Paseo de Valencia, and Laguna Hills Drive. If this project is accepted for funding by OCTA, 80% of the project costs will be provided by Measure M2 and the City will provide the 20% match. In order to enhance and improve the City's traffic signal system and to smooth out traffic flow, approval of the project application and adoption of the attached Resolution is recommended.

BACKGROUND:

The OCTA has issued a call for projects for the 2017 Comprehensive Transportation

Traffic Signal Synchronization Project Submittal to OCTA

October 10, 2017

Page 2

Funding Program to include Traffic Signal Synchronization Projects. The City is eligible to propose projects along major signalized routes on a three-year return basis. In discussion with adjacent agencies and OCTA, a corridor route project has been developed to smooth out commuter traffic flow along the length of Los Alisos Boulevard, on Paseo de Valencia from El Toro Road to Alicia Parkway, and along the length of Laguna Hills Drive. This project will involve the adjacent agencies of Aliso Viejo, Mission Viejo, Lake Forest, Rancho Santa Margarita, and Caltrans covering 43 traffic signals. In Laguna Hills it is proposed that 11 traffic signals be improved with ancillary equipment, and timing be enhanced as a part of this traffic signal synchronization project. Due to the multi-agency nature of this project, it is proposed that OCTA be the lead agency in implementing this project.

As eligible expenditures for traffic signal synchronization projects, agencies are permitted to upgrade traffic signal equipment. For this project in Laguna Hills, this will include a new cabinet and controller for the intersection of Los Alisos Boulevard at Avenida de la Carlota, construction of an underground conduit interconnection line along Laguna Hills Drive from Indian Hill Lane to Moulton Parkway, new communication equipment, installation of countdown pedestrian heads, and the addition of audible pedestrian signal buttons for the signals along Paseo de Valencia from Calle de la Plata to Hawk High Way. The audible pedestrian signal buttons are used for enhanced accessibility for the sight impaired.

In order to enhance and improve the City's traffic signal system and to smooth out traffic flow, approval of the project application and adoption of the attached Resolution is recommended.

FISCAL IMPACT:

If this project is selected for funding by OCTA, the proposed Traffic Signal Synchronization project along Los Alisos Boulevard, Paseo de Valencia, and Laguna Hills Drive would be implemented in the 2018/2019 Fiscal Year. Eighty percent (80%) of the funding of this project would be covered by Measure M2 and 20% by the City. The City's 20% matching fund is projected to be approximately \$80,000, and funds for this work can be provided through the CARITS fund. Should this project be selected for funding, the Capital Improvement Program Budget will be amended in the future to reflect this project.

ATTACHMENTS:

- Resolution TSSP KHR-JC

RESOLUTION NO. 2017-10-10-X

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING THE SUBMITTAL OF TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM PROJECTS TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR FUNDING UNDER THE COMPETITIVE MEASURE M2 REGIONAL TRANSPORTATION SIGNAL SYNCHRONIZATION PROGRAM

The City Council of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, the Measure M2 Regional Traffic Signal Synchronization Program targets over 2,000 signalized intersections across Orange County to maintain traffic signal synchronization, improve traffic flow, and reduce congestion across jurisdictions; and

WHEREAS, the City of Laguna Hills has been declared by the Orange County Transportation Authority to meet the eligibility requirements to receive revenues as part of Measure M2; and

WHEREAS, the City of Laguna Hills has currently adopted a Local Signal Synchronization Plan consistent with the Regional Traffic Signal Synchronization Master Plan as a key component of local agencies' efforts to synchronizing traffic signals across local agencies' boundaries; and

WHEREAS, the CITY must include all projects funded by Net Revenues in the seven-year Capital Improvement Program as part of the Renewed Measure M Ordinance eligibility requirement; and

WHEREAS, the CITY authorizes a formal amendment to the seven-year Capital Improvement Program to add projects approved for funding upon approval from the Orange County Transportation Authority Board of Directors; and

WHEREAS, the City of Laguna Hills will provide matching funds for each project as required by the Comprehensive Transportation Funding Programs Procedures Manual; and

WHEREAS, the City of Laguna Hills will not use Measure M funds to supplant Developer Fees or other commitments; and

WHEREAS, the City of Laguna Hills desires to implement multi-jurisdictional signal synchronization program projects in partnership with adjacent agencies.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The City Council of the City of Laguna Hills hereby requests the Orange County Transportation Authority allocate funds in the amounts specified in the City's application to said City from the Transportation Signal Synchronization Program. Said funds shall be matched by funds from said City as required and shall be used as supplemental funding to aid the City in signal synchronization along the following route: Los Alisos Boulevard from easterly City boundary to Paseo de Valencia, Paseo de Valencia from Calle de la Plata to Hawk High Way, and Laguna Hills Drive from Paseo de Valencia to Moulton Parkway.

PASSED, APPROVED, AND ADOPTED this 10th day of October 2017.

DON SEDGWICK, MAYOR

ATTEST:

MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2017-10-10-X adopted by the City Council of the City of Laguna Hills, California, at a Regular Meeting thereof held on the 10th day of October 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

MELISSA AU-YEUNG, CITY CLERK

Attachment: Resolution TSSP KHR-JC (1386 : Traffic Signal Synchronization Project Submittal to OCTA)



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: October 10, 2017

TO: Mayor and Council Members

FROM: Kenneth H. Rosenfield P.E.
Director of Public Services/City Engineer

ISSUE: Capital Improvement Project Designation for the Road Repair and Accountability Act of 2017 (SB1)

RECOMMENDATION: That the City Council adopt the attached Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, amending the Fiscal Year 2017/2018 Capital Improvement Program Budget concerning the list of projects funded by SB1, the Road Repair and Accountability Act of 2017."

SUMMARY:

In April 2017, the Road Repair and Accountability Act was enacted into law establishing a new funding source intended to address deferred maintenance and infrastructure investment on the state highway system and the local street and road system. In order to utilize this funding, the California Transportation Commission (CTC) established guidelines requiring annual submittal of project lists and other reporting requirements. The City's adopted 2017/2018 Fiscal Year Capital Improvement Program Budget does include an eligible project for the expenditure of these street maintenance funds, the Citywide Street Maintenance Project, CIP No. 101-J, and the City Council is requested to reapprove this budgeted project to formally recognize the utilization of the new funding source. Adoption of the attached Resolution will meet the reporting requirements established by the CTC and confirm the City's eligibility to receive the Road Repair and Accountability Act funding.

BACKGROUND:

The Road Repair and Accountability Act of 2017 (SB1) was passed by the California

Capital Improvement Project Designation for the Road Repair and Accountability Act of 2017 (SB1)

October 10, 2017

Page 2

Legislature on April 6, 2017, and signed into law by Governor Brown on April 28, 2017. The bill raises over \$5 billion per year for transportation infrastructure improvements and establishes the Road Maintenance and Rehabilitation Account (RMRA). The funding distribution formula is population based from the following taxes enacted by the Road Repair and Accountability Act of 2017: 12 cent gasoline excise tax, 20 cent diesel fuel excise tax, state transportation improvement fees, and transportation loan repayments. The funding will begin in November 2017 and the City will receive a partial year's allocation for the current fiscal year.

This new funding program for street maintenance was long overdue as an increase in the State gasoline taxes had not occurred for over 20 years and fuel tax receipts were significantly declining due to the prevalence of more fuel-efficient vehicles and the adoption of all electric vehicles on the roadways. Statewide studies have clearly shown a significant deterioration of the pavement condition of roadways throughout the State and the City's pavement management program has not been able to keep pace with best management practices for pavement preservation of the City's most valuable asset, the public street system.

In accordance with guidelines issued by the CTC, to be eligible to receive RMRA funding, the City must comply with all requirements, including submitting annual project reporting to the CTC. This reporting includes developing and submitting a list of projects to the CTC at the beginning of each fiscal year, as well as project expenditure reports to the CTC at the end of each fiscal year. As this is the first year of this program, the City is required to submit the initial project list to the CTC by October 16, 2017. In addition, in order to receive RMRA funds, cities and counties must meet a "maintenance of effort" (MOE) requirement to ensure that these new road funds do not supplant existing levels of general revenue spending on streets and roads.

After the adoption of the Fiscal Year 2017/2018 Capital Improvement Program (CIP) Budget, the CTC issued guidelines for eligibility of receipt of RMRA funds to include the adoption of a budget for the use of RMRA funds, the approval of a project location list, a determination of an estimated service life of the improvements, and adoption of the attached Resolution identifying these and other requirements. Accordingly, the City Council will need to readopt the Fiscal Year 2017/2018 Capital Improvement Program Budget for the project that utilizes the RMRA funds.

The City's adopted CIP Budget includes funding for the Citywide Street Maintenance

Capital Improvement Project Designation for the Road Repair and Accountability Act of 2017 (SB1)

October 10, 2017

Page 3

Project, CIP No. 101-J, in the current fiscal year, a project that meets the general requirements of SB1. This project includes slurry seal work on various streets in Zones A and D, work which has an estimated useful life of 7 to 10 years, and asphalt concrete overlays on selected streets in Zone E, which has an estimated useful life of approximately 15 years. A complete project location list of this planned work is shown as an attachment to the Resolution and staff has prepared the requisite Budget Amendment document to meet the CTC guidelines as an additional attachment to the Resolution.

Last month the City Council awarded a construction contract for the Citywide Street Maintenance Project, CIP No. 101-J. It is noted that the Citywide Street Maintenance Project, CIP No. 101-J, was planned to be under construction from October through December 2017. However, the contractor has recommended, and the City's Materials Engineer has concurred, that the project be deferred to early spring 2018 in order to have the best weather window for the construction to proceed as intended. The project is now scheduled to begin in mid-February through May 2018.

FISCAL IMPACT:

The ability of the City to gain access to the Road Rehabilitation and Accountability Act of 2017 (SB1) funding requires the adoption of a budget and Resolution which conform to the guidelines promulgated by the CTC. For the Citywide Street Maintenance Project, CIP No. 101-J, the current Fiscal Year Budget has been updated to a total of \$1,225,421.40, of which \$173,351.00 are expected to be provided by SB1 funding. In the following fiscal year, the SB1 contributions to the City for similar projects are projected to be \$520,021.00.

ATTACHMENTS:

- Resolution SB1
- Attachment 1 Cover Sheet
- SB1 FY17-18 Streets
- Attachment 2 Cover Sheet
- CIP 101 for SB1
- Attachment 3 Cover Sheet
- SB1 Project List Form

RESOLUTION NO. 2017-10-10-X

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LAGUNA HILLS, CALIFORNIA, AMENDING
THE FISCAL YEAR 2017/2018 CAPITAL
IMPROVEMENT PROGRAM BUDGET
CONCERNING THE LIST OF PROJECTS FUNDED
BY SB1, THE ROAD REPAIR AND
ACCOUNTABILITY ACT OF 2017

The City Council of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017), was passed by the Legislature and signed into law by the Governor in April 2017 in order to address the significant street and highway infrastructure funding shortfalls statewide; and

WHEREAS, SB1 includes accountability and transparency provisions that will ensure the residents of the City of Laguna Hills (City) are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB1, in the City Budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$173,351 in RMRA funding in Fiscal Year 2017/2018 from SB1; and

WHEREAS, the City utilized its Pavement Management Plan (PMP) to develop the SB1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for infrastructure investment; and

WHEREAS, the funding from SB1 will help the City maintain and rehabilitate the approximate 102 centerline mile segments of streets; and

WHEREAS, the City's 2016 PMP determined the City's streets and roads are in a "good" condition and this revenue will help maintain the overall quality of our road system over the next decade and maintain the City streets and roads in a "good" condition; and

WHEREAS, the SB1 project list and overall investment in our local streets and

RESOLUTION NO. 2017-10-10-X
PAGE 2

roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive benefits statewide; and

WHEREAS, the Fiscal Year 2017/2018 Capital Improvement Program Budget for the SB1 Project List was reviewed and approved at a duly noticed public meeting.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct.

SECTION 2. The Capital Improvement Program Budget for Fiscal Year 2017/2018 is amended to incorporate the Citywide Street Maintenance Project, CIP No. 101-J, to be partially funded with Road Maintenance and Rehabilitation Account revenues, on all streets as shown on Attachment 1, Road Rehabilitation and Accountability Act of 2017 Fiscal Year 2017/2018 Project List, attached hereto and incorporated herein by this reference.

SECTION 3. The Six-Year Capital Improvement Program Budget for Project No. 101, Annual Street Maintenance, is amended as shown on Attachment 2, Capital Improvement Project - Streets, Signals and Lighting, attached hereto and incorporated herein by this reference.

SECTION 4. As a part of the SB1 reporting requirements to the California Transportation Commission, additional project information, including estimated useful life and construction dates, are included in Attachment 3, Senate Bill (SB) 1 Proposed Project List Form.

PASSED, APPROVED, AND ADOPTED this 10th day of October 2017.

DON SEDGWICK, MAYOR

ATTEST:

MELISSA AU-YEUNG, CITY CLERK

RESOLUTION NO. 2017-10-10-X
PAGE 3

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution
No. 2017-10-10-X adopted by the City Council of the City of Laguna Hills, California, at a
Regular Meeting thereof held on the 10th day of October 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

MELISSA AU-YEUNG, CITY CLERK

Attachment 1

Road Rehabilitation and Accountability Act of 2017 Fiscal Year 2017-2018 Project List

CITYWIDE STREET MAINTENANCE PROJECT, CIP NO. 101-J

SLURRY SEAL STREETS

ZONE A

<u>STREET</u>	<u>LIMITS</u>
BEARGRASS	LOST COLT TO SOUTH END
DILLION	LOST TRAIL TO EAST END
EMPTY SADDLE	NELLIE GAIL TO SPOTTED PONY
HIGHWOOD	ROCKING HORSE TO WEST END
LOST TRAIL	RAPID FALLS TO DILLON
NELLIE GAIL (1)	LOST COLT TO MOULTON PKWY
NELLIE GAIL (2)	RED LODGE TO LOST COLT
NELLIE GAIL (3)	EMPTY SADDLE TO RED LODGE
NELLIE GAIL (4)	OSO PKWY TO EMPTY SADDLE
RED BARN	NELLIE GAIL TO NORTH END
RED LODGE	NELLIE GAIL TO WEST END
ROCKING HORSE	NELLIE GAIL TO NORTH END
ROCKRIDGE	HIDDEN TRAIL TO EAST END
SHENANDOAH	HIDDEN TRAIL TO SOUTH END
SPOTTED PONY	EAST END TO WEST END
WAGON WHEEL	HIDDEN TRAIL TO EAST END

ZONE D

<u>STREET</u>	<u>LIMITS</u>
BAUTISTA	PADUA TO SOUTH END
BARENTS	GRISSOM TO HILLARY
BOONE	CADILLAC TO END
CHAMPLAIN	LA PAZ TO GRISSOM
CALIFIA	MACKENZIE TO LA SUEN
CADILLAC	BOONE TO GRISSOM
COSTEAU	ALICIA PARKWAY TO CAJON
CAJON	WELLS FARGO TO COSTEAU
EVERGREEN	MCINTYRE TO OAK LEAF
EXPRESS	EL DORADO TO WEST END
EL DORADO	STAGE COACH TO PRESIDIO
GRISSOM	LA PAZ TO PIKE
GRISSOM	MACKENZIE TO WEST END
GRISSOM	BARENTS TO EAST END
KNOTTY PINE	MCINTYRE TO MACKENZIE
LA SUEN	CALIFIA TO PIKE ROAD (TREE ROOTS)
MACKENZIE	COSTEAU TO PIKE ROAD

SLURRY SEAL STREETS CONTINUED

MODOC	PADUA TO SOUTH END
MADEIRA	PADUA TO SOUTH END
MCINTYRE	LA PAZ ROAD TO PIKE ROAD
OAK LEAF	GREEN LEAF TO SPRUCE
OVERLAND	CAJON TO WEST END
PIKE	LA SUEN TO MACKENZIE
PRESIDIO	EL DORADO TO CALIFIA
PADUA	MACKENZIE TO LA SUEN
PINEWOOD	OAK LEAF TO WEST END
RICKENBACKER	LA PAZ TO PIKE ROAD
SYCAMORE	MCINTYRE TO WEST END
SPRUCE	OAK LEAF TO WEST END
STAGE COACH	MACKENZIE TO EL DORADO
SUTTER	EL DORADO TO WEST END
WELLS FARGO	CAJON TO MACKENZIE
WELLS FARGO	MACKENZIE TO SOUTH END
WHITE ALDER	OAK LEAF TO MCINTYRE

ASPHALT CONCRETE OVERLAY STREETS

ZONE E

<u>STREET</u>	<u>LIMITS</u>
AVD CARLOTA	LOS ALISOS TO CHRISTINA
CRESTA	CREEKVIEW TO NORTH END
CREEKVIEW	WEST END TO CHRISTINA
CHRISTINA	EAST END TO WEST END
SOUTHAMPTON	CREEKVIEW TO NORTH END
WOODCREEK	LOS ALISOS TO CREEKVIEW
PASEO DE VALENCIA	SOUTHBOUND - 200' N/O EL TORO RD

Attachment 2

Capital Improvement Project - Streets, Signals and Lighting

City of Laguna Hills
Capital Improvement Project Budget
FY 2017-2018

Program: Streets, Signals and Lighting

Project Name: Annual Street Maintenance

Project No.: 101



Description: The Annual Street Maintenance Program provides funding for pavement maintenance and resurfacing of all of the City's streets on a six-year return cycle. For budget and cost efficiency, it is a goal to address one-third of the City streets as a single project every two years. The maintenance of these streets is based upon the Pavement Management Plan that is updated every two years with the last update of arterial highways and collector streets being performed in June 2016. Given the age of the City's streets, this program has transitioned from its original maintenance procedure of utilizing only seal coats for pavement preservation every seven years to a combination of slurry seals and an overlay program for pavement rehabilitation. An overlay program is much costlier than a seal coat program resulting in a modification of the number of streets that can be maintained each cycle based upon funding available. The overlay program is performed on a 15 year or more return cycle as appropriate for the specific street.

Purpose / Justification: The Annual Street Maintenance Program is performed to repair and rejuvenate the surfacing of the street infrastructure. Pavement surfaces deteriorate over time and will experience accelerated maintenance costs if preventive maintenance is not performed on an approximate seven to ten year cycle basis.

Other Agencies Involved: None

Outside Agencies/Entities Clearance or Coordination Needs: None

Operating Budget Impact: The Annual Street Maintenance Program allows the City to keep its street maintenance operations at a low recurring cost for pavement repairs.

Source of Cost Estimates: Preliminary ☒ Based on Design ☐ Actual Bid ☐

Schedule: Individual projects are scheduled for the spring of the fiscal year budgeted. The schedule for the maintenance is as follows:

<u>YEAR</u>	<u>ZONES</u>
2017-2018	Portions of Zones A, D, E – please refer to the attached project location list
2019-2020	Zones C & E
2021-2022	Zones B & F

Project Name: Annual Street Maintenance
Project Number: 101

Site Map



Project Costs and Project Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Future	Total
Project Costs:								
Planning/Design			25,000		25,000			50,000
Admin/Inspection	75,000		75,000		75,000			225,000
Land Acquisition								-
Construction	1,150,421		2,350,000		2,450,000			5,950,421
Operations & Maintenance								-
System Integration								-
Equipment								-
Total Cost	1,225,421		2,450,000		2,550,000	-	-	6,225,421
Project Funding:								
General Fund								-
Gas Tax (excl RMRA)	1,052,070		1,400,000		1,400,000			3,852,070
RMRA (SB1)	173,351		1,050,000		1,150,000			2,373,351
Measure M2 - Competitive								-
HSIP								-
CARITS								-
Capital Reserve Funds								-
RSTP Federal Map-21								-
Other								-
Other								-
Unfunded								-
Total Funding	1,225,421	-	2,450,000	-	2,550,000	-	-	6,225,421

FY 2017-2018 PROJECT LIST
CITY OF LAGUNA HILLS

CITYWIDE STREET MAINTENANCE PROJECT, CIP NO. 101-J

SLURRY SEAL STREETS

ZONE A

<u>STREET</u>	<u>LIMITS</u>
BEARGRASS	LOST COLT TO SOUTH END
DILLION	LOST TRAIL TO EAST END
EMPTY SADDLE	NELLIE GAIL TO SPOTTED PONY
HIGHWOOD	ROCKING HORSE TO WEST END
LOST TRAIL	RAPID FALLS TO DILLON
NELLIE GAIL (1)	LOST COLT TO MOULTON PKWY
NELLIE GAIL (2)	RED LODGE TO LOST COLT
NELLIE GAIL (3)	EMPTY SADDLE TO RED LODGE
NELLIE GAIL (4)	OSO PKWY TO EMPTY SADDLE
RED BARN	NELLIE GAIL TO NORTH END
RED LODGE	NELLIE GAIL TO WEST END
ROCKING HORSE	NELLIE GAIL TO NORTH END
ROCKRIDGE	HIDDEN TRAIL TO EAST END
SHENANDOAH	HIDDEN TRAIL TO SOUTH END
SPOTTED PONY	EAST END TO WEST END
WAGON WHEEL	HIDDEN TRAIL TO EAST END

ZONE D

<u>STREET</u>	<u>LIMITS</u>
BAUTISTA	PADUA TO SOUTH END
BARENTS	GRISSOM TO HILLARY
BOONE	CADILLAC TO END
CHAMPLAIN	LA PAZ TO GRISSOM
CALIFIA	MACKENZIE TO LA SUEN
CADILLAC	BOONE TO GRISSOM
COSTEAU	ALICIA PARKWAY TO CAJON
CAJON	WELLS FARGO TO COSTEAU
EVERGREEN	MCINTYRE TO OAK LEAF
EXPRESS	EL DORADO TO WEST END
EL DORADO	STAGE COACH TO PRESIDIO
GRISSOM	LA PAZ TO PIKE
GRISSOM	MACKENZIE TO WEST END
GRISSOM	BARENTS TO EAST END
KNOTTY PINE	MCINTYRE TO MACKENZIE
LA SUEN	CALIFIA TO PIKE ROAD (TREE ROOTS)
MACKENZIE	COSTEAU TO PIKE ROAD

SLURRY SEAL STREETS CONTINUED

MODOC	PADUA TO SOUTH END
MADEIRA	PADUA TO SOUTH END
MCINTYRE	LA PAZ ROAD TO PIKE ROAD
OAK LEAF	GREEN LEAF TO SPRUCE
OVERLAND	CAJON TO WEST END
PIKE	LA SUEN TO MACKENZIE
PRESIDIO	EL DORADO TO CALIFIA
PADUA	MACKENZIE TO LA SUEN
PINEWOOD	OAK LEAF TO WEST END
RICKENBACKER	LA PAZ TO PIKE ROAD
SYCAMORE	MCINTYRE TO WEST END
SPRUCE	OAK LEAF TO WEST END
STAGE COACH	MACKENZIE TO EL DORADO
SUTTER	EL DORADO TO WEST END
WELLS FARGO	CAJON TO MACKENZIE
WELLS FARGO	MACKENZIE TO SOUTH END
WHITE ALDER	OAK LEAF TO MCINTYRE

ASPHALT CONCRETE OVERLAY STREETSZONE E

<u>STREET</u>	<u>LIMITS</u>
AVD CARLOTA	LOS ALISOS TO CHRISTINA
CRESTA	CREEKVIEW TO NORTH END
CREEKVIEW	WEST END TO CHRISTINA
CHRISTINA	EAST END TO WEST END
SOUTHAMPTON	CREEKVIEW TO NORTH END
WOODCREEK	LOS ALISOS TO CREEKVIEW
PASEO DE VALENCIA	SOUTHBOUND - 200' N/O EL TORO RD

Attachment 3

Senate Bill (SB) 1 Proposed Project List Form

Senate Bill (SB) 1 Proposed Project List Form**Part 1: General Information****Local Streets and Roads Program*****Agency Name:** (Select from dropdown list)**LoCode:**

Laguna Hills

5468

Agency Address:**City:*****ZIP Code:**

24035 El Toro Road

Laguna Hills

CA

92653

Agency Contact:**Agency Contact Title:**

Kenneth H. Rosenfield, P.E.

Director of Public Services/City Engineer

Agency Contact Phone No.:** (i.e. 1234567890)Agency Contact Email Address:**

(949) 707-2650

krosenfield@lagunahillsca.gov

Funding for Fiscal Year:

FY 17/18

***Budget Support Documentation:?**

Please briefly describe the budget support documentation being provided.

A Resolution of the City Council of the City of Laguna Hills amending the Fiscal Year 2017-2018 Capital Improvement Budget.

Average Network PCI:

84

Measurement Date:

(Month)

(Year)

04

2016

Additional Information: ?

Utilizing the City's Pavement Management Plan, streets in need of maintenance are identified for pavement treatments appropriate for the condition of the street.

Project Flexibility:

Pursuant to SHC Section 2034(a)(1), this project list shall not limit the flexibility of an eligible city or county to fund projects in accordance with local needs and priorities, so long as the projects are consistent with SHC Section 2030(b). After submittal of the project list to the Commission, in the event a city or county elects to make changes to the project list pursuant to the statutory provision noted above, formal notification of the Commission is not required. However, the Project Expenditure Report form that is due to the Commission by October 1st each year, will provide an opportunity for jurisdictions to annually communicate such changes to the Commission as part of the regular reporting process.

* Required information

Part 2: Project Information

Local Streets and Roads Program

* Required

Proposed Project (PP#)	LocCode	* Project Title	Project ID (if any)	Project Type ?		* Project Description ?	* Project Location ?	* Estimated Completion Date		* Estimated Useful Life (a of Yr)	
				Type (Select from dropdown list)	Explanation (if "Other" is selected, please explain) ?			Pre-Construction (mm/yyyy)	Construction (mm/yyyy)	Min.	Max.
PP01	5468	Citywide Pavement Rehabilitation Project	CIP No. 101-J	Road Maintenance & Rehabilitation	N/A	Pavement rehabilitation to include remove/replace deteriorated pavement, edge grind, asphalt concrete overlay, raise utilities to grade, REAS slurry seal, striping, ADA ramps, miscellaneous related work.	Various streets in Zone A, Zone D and Zone E throughout the City of Laguna Hills - see street listing in attached Resolution	09/2017	05/2018	7	15
PP02	5468										
PP03	5468										
PP04	5468										
PP05	5468										
PP06	5468										
PP07	5468										
PP08	5468										
PP09	5468										
PP10	5468										
PP11	5468										
PP12	5468										
PP13	5468										
PP14	5468										
PP15	5468										
PP16	5468										
PP17	5468										
PP18	5468										
PP19	5468										
PP20	5468										
PP21	5468										
PP22	5468										
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PP24	5468										
PP25	5468										
PP26	5468										
PP27	5468										
PP28	5468										
PP29	5468										
PP30	5468										
PP31	5468										
PP32	5468										
PP33	5468										
PP34	5468										
PP35	5468										
PP36	5468										

3.7.g

• Required

Proposed Project (PP#)	LoCode	Legislative District(s)		Additional Project Elements (Does the project include element(s) as described in SHC 2030 (c)-(f)? (Select Y/N from dropdown list))					Description of Elements	
		State Senate	State Assembly	Sustainability ?	Technologies ?	Climate Change ?	Complete Streets Elements ?			
PP01	5468			36	73	Yes	No	No	Yes	Sustainability - Removed asphalt concrete and Complete Streets - Complete Streets - ADA ramps included.
PP02	5468									
PP03	5468									
PP04	5468									
PP05	5468									
PP06	5468									
PP07	5468									
PP08	5468									
PP09	5468									
PP10	5468									
PP11	5468									
PP12	5468									
PP13	5468									
PP14	5468									
PP15	5468									
PP16	5468									
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PP30	5468									
PP31	5468									
PP32	5468									
PP33	5468									
PP34	5468									
PP35	5468									
PP36	5468									

Local Streets and Roads Program

Agency Name:		Agency Contact:
Laguna Hills	Kenneth H. Rosenfield, P.E.	
	(949) 707-2650	
LoCode:	5468	krosenfield@lagunahillscs.gov

FY
17/18

Summary of Proposed Project List

Project No.	Project Title	Project Description	Project Location	Estimated Completion Date (mm/dd/yyyy)		Estimated Useful Life (# of yrs)
				Pre-Construction	Construction	Min. Max.
PP01	Citywide Pavement Rehabilitation Project	Pavement rehabilitation to include remove/replace deteriorated pavement, edge grind, asphalt concrete overlay, raise utilities to grade, REAS slurry seal, striping, ADA ramps, miscellaneous related work.	Various streets in Zone A, Zone D and Zone E throughout the City of Laguna Hills - see street listing in attached Resolution	09/2017	05/2018	7 15
PP02						
PP03						
PP04						
PP05						
PP06						
PP07						
PP08						
PP09						
PP10						
PP11						
PP12						
PP13						
PP14						
PP15						
PP16						
PP17						
PP18						
PP19						
PP20						



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: October 10, 2017
TO: Mayor and Council Members
FROM: Donald J. White
Assistant City Manager
ISSUE: Fiscal Year 2016/2017 Budget Amendment - Interfund Transfers

RECOMMENDATION: That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, confirming and approving Interfund Transfers for the Fiscal Year Ending June 30, 2017, and amending the Fiscal Year 2016/2017 Budget to reflect the various Interfund Transfers."

SUMMARY:

The City's interfund transfers represent transfers of resources between funds for the repayment of costs incurred by one fund on behalf of another fund. This report provides the City Council with a schedule of interfund transfers proposed by staff for the fiscal year ended June 30, 2017. For the purpose of providing budgetary authority to allocate available resources between funds for the fiscal year ended June 30, 2017, staff recommends the City Council approve the interfund transfers outlined in this report and adopt a Resolution amending the Fiscal Year 2016/2017 budget for transfers between funds.

BACKGROUND:

To achieve important financial management objectives the City has established various funds to account for resources. Each fund is a separate financing entity with its own funding sources, uses, and net financial position. The City's interfund transfers act mainly as repayments from various funds responsible for a particular expenditure to the specific fund(s) that initially paid for them. Among other purposes, the City's interfund transfers are largely done to supply funding for projects approved by City Council in the Capital Improvement Projects (CIP) Fund Budget and to the Debt Service Fund for

Fiscal Year 2016/2017 Budget Amendment for Interfund Transfers
 October 10, 2017
 Page 2

interest and principal payments on long-term debt from the 2010 Certificates of Participation (COPs).

For the fiscal year ending June 30, 2017, staff is proposing the following transfers in and out between funds as presented in the following table.

<u>Fund Receiving Transfer In</u>	<u>Fund Making Transfer Out</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Gas Tax Fund	927,771	B
	Measure M Fund	736,041	B, C
	CARITS Fund	2,123	B
	Grants & Contributions Fund	559,200	B
	SLESF / COPS Brulte Fund	129,935	D
	Capital Reserve Funds	435,300	B
	UVSP Traffic Impact Fund	98,377	E
Capital Improvement Fund	General Fund	3,124,635	A
Debt Service Fund	General Fund	1,797,680	F
Senior Mobility Program Fund	General Fund	9,592	G
AB 2766 Fund	General Fund	26,650	H
Grants & Contributions Fund	General Fund	13,736	H
CARITS Fund	Grants & Contributions Fund	157,000	I
C&D Forfeited Deposits Fund	AB 939 Surcharge	52	J
Total		<u>8,018,092</u>	

The purpose for these proposed transfers are set forth below:

- A. To fund the CIP expenditures incurred during the fiscal year.
- B. To repay the General Fund for various CIP expenditures incurred during the fiscal year from specific special revenue sources.
- C. To repay the General Fund for Measure M2 Local Fair Share street expenditures.
- D. To repay the General Fund for Citizens Option for Public Safety (COPS) law enforcement expenditures.
- E. To repay the General Fund for Urban Village Specific Plan traffic impact capital improvements completed in prior fiscal years.
- F. To fund debt service payments during the fiscal year of interest and principal for the 2010 Certificates of Participation (COPs).
- G. To fund the Senior Mobility Program 20% General Fund matching requirement.
- H. To allocate the refund received from the California Department of Transportation for an overpayment paid in a prior fiscal year for the I-5 freeway at La Paz Road, CIP No. 159.
- I. To allocate funds received from the City of Lake Forest for its share of costs related to the El Toro Road Widening, CIP No. 164, completed in a prior fiscal year.
- J. To fund recycling program costs.

FISCAL IMPACT:

By approving of the interfund transfers listed above and adopting the attached proposed Resolution, City Council shall grant the budgetary authority to allocate available resources and ensure the appropriate accounting of the principal funds ultimately responsible for costs incurred by one fund on behalf of another fund.

ATTACHMENTS:

- Proposed Resolution - BudgetAmendment InterfundTransfers

RESOLUTION NO. 2017-10-10-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, CONFIRMING AND APPROVING INTERFUND TRANSFERS FOR THE FISCAL YEAR ENDING JUNE 30, 2017, AND AMENDING THE FISCAL YEAR 2016/2017 BUDGET TO REFLECT THE VARIOUS INTERFUND TRANSFERS

WHEREAS, the City Council of the City of Laguna Hills adopted Resolution No. 2015-06-09-3 on June 9, 2015, adopting the Operating Budget, Capital Improvement Program, and Other Appropriations for Fiscal Years 2015/2016 and 2016/2017; and

WHEREAS, the City has established various funds, including various special revenue, capital project and agency funds, to account for revenues and deposits whose use is restricted to certain activities; and

WHEREAS, each fund exists as a separate accounting entity with its own revenue sources, expenditures, and fund equity; and

WHEREAS, interfund transfers represent transfers of resources between funds for the repayment of costs incurred by one fund on behalf of another fund; and

WHEREAS, each fund has a sufficient fund balance available to allocate resources for the repayment of costs incurred by another fund; and

WHEREAS, the purpose and intent of this Resolution is for the City Council to confirm and approve the interfund transfers for the Fiscal Year ending June 30, 2017, and to amend the Fiscal Year 2016/2017 budget to reflect the various interfund transfers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by reference.

SECTION 2. The following interfund transfers between funds for the Fiscal Year ending June 30, 2017, are hereby confirmed and approved:

<u>Fund Receiving Transfer In</u>	<u>Fund Making Transfer Out</u>	<u>Amount</u>
General Fund	Gas Tax Fund	927,771
	Measure M Fund	736,041
	CARITS Fund	2,123
	Grants & Contributions Fund	559,200
	SLESF / COPS Brulte Fund	129,935
	Capital Reserve Funds	435,300
	UVSP Traffic Impact Fund	98,377
Capital Improvement Fund	General Fund	3,124,635
Debt Service Fund	General Fund	1,797,680
Senior Mobility Program Fund	General Fund	9,592
AB 2766 Fund	General Fund	26,650
Grants & Contributions Fund	General Fund	13,736
CARITS Fund	Grants & Contributions Fund	157,000
C&D Forfeited Deposits Fund	AB 939 Surcharge	52

SECTION 3. The Fiscal Year 2016/2017 budget is hereby amended to reflect the interfund transfers authorized and approved herein for the Fiscal Year ending June 30, 2017.

PASSED, APPROVED, AND ADOPTED this 10th day of October 2017.

DON SEDGWICK, MAYOR

ATTEST:

MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution
No. 2017-10-XX-XX adopted by the City Council of the City of Laguna Hills, California, at
a Regular Meeting thereof held on the 10th day of October 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

MELISSA AU-YEUNG, CITY CLERK



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: October 10, 2017
TO: Chair and Agency Members
FROM: Cindy Sands
Admin. Assistant to City Manager
ISSUE: Approval of Minutes for September 12, 2017, Regular Meeting

RECOMMENDATION: That the Planning Agency approve the Minutes for the September 12, 2017, Regular Meeting.

ATTACHMENTS:

- PA Minutes 091217

3.5 Amendment Four to the Cooperation Agreement Between the County of Orange and the City of Laguna Hills

Recommendation: That the City Council approve Amendment Four to the Cooperation Agreement between the County of Orange and the City of Laguna Hills and authorize the City Manager to sign the Amendment.

3.7 Amendment No. 2 for Increased Annual Maximum Contract Amount for Citywide Tree Maintenance Contract Services Agreement with West Coast Arborists, Inc.

Recommendation: That the City Council approve Amendment No. 2 to Citywide Tree Maintenance Contract Services Agreement with West Coast Arborists, Inc., and authorize the Mayor to sign said Amendment No. 2 attached.

ITEMS REMOVED FROM THE CONSENT CALENDAR

3.6 Southern California Association of Governments' (SCAG) Local Profile Report of Laguna Hills

Council Member Kogerman removed Item No. 3.6 from the Consent Calendar in order to bring attention to some of the highlights of the report.

Recommendation: That the City Council receive and file the report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Barbara D. Kogerman, Council Member
SECONDER:	Dore J. Gilbert, M.D., Council Member
AYES:	Don Sedgwick, Mayor; Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Janine Heft, Council Member; Barbara D. Kogerman, Council Member

4. PLANNING AGENCY

Mayor Sedgwick recessed the City Council meeting and, acting in the capacity of Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:32 p.m.

4.1 ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Don Sedgwick	Chair	Present	
Melody Carruth	Vice Chair	Present	
Dore J. Gilbert, M.D.	Agency Member	Present	
Janine Heft	Agency Member	Present	
Barbara D. Kogerman	Agency Member	Present	

4.2 PUBLIC COMMENTS

There were no Public Comments.

4.3 ADMINISTRATIVE REPORTS

There were no Administrative Reports.

4.4 PLANNING AGENCY PUBLIC HEARINGS

There were no Planning Agency Public Hearings.

PLANNING AGENCY ADJOURNMENT

Mayor Sedgwick reconvened the City Council meeting at 7:33 p.m. All Council Members were present.

5. CITY COUNCIL PUBLIC HEARINGS

There were no City Council Public Hearings.

6. ADMINISTRATIVE REPORTS**6.1 City Manager**

The City Manager gave no Administrative Reports.

6.2 Deputy City Manager/Community Services**6.2.1 City-Wide Holiday Decoration Plan**

Community Services Superintendent Dan Meehan reviewed the information provided in the Staff Report, provided a PowerPoint presentation, and responded to requests for additional information.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: October 10, 2017

TO: Mayor and Council Members

FROM: David Chantarangsu
Community Development Director

ISSUE: General Plan Amendment/Specific Plan Amendment 11-16-3681, an Amendment to the General Plan Mobility Element and Urban Village Specific Plan Related to the Avenida De La Carlota Right-Of-Way Between El Toro Road and Los Alisos Boulevard

RECOMMENDATION: That the City Council: (1) Conduct a Public Hearing; (2) Find and determine that the Project is Statutorily Exempt from CEQA under Public Resources Code Section 21080.37 (Alteration of Existing Roadway) and Categorically Exempt from CEQA per Section 15301 (Existing Facilities) of the CEQA Guidelines; (3) Adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, approving General Plan Amendment No. 11-16-3681, an amendment to the General Plan Mobility Element amending the right-of-way, parkway, and sidewalk standards for Avenida de la Carlota between El Toro Road and Los Alisos Boulevard;" and (4) Introduce for First Reading, read by title only, and waive further reading of an Ordinance entitled: "An Ordinance of the City of Laguna Hills, California, approving Specific Plan Amendment No. 11-16-3681, an amendment to sections of the Urban Village Specific Plan amending the right-of-way, parkway, and sidewalk standards for Avenida de la Carlota between El Toro Road and Los Alisos Boulevard."

SUMMARY:

The City maintains design criteria for its streets that identify standards such as desired street width, number of lanes, and amenities such as sidewalks and landscaping. The proposed Resolution and Ordinance would amend the General Plan Mobility Element and Urban Village Specific Plan (UVSP) to adjust the design standards for the Avenida de la Carlota right-of-way along the Interstate 5 freeway, between El Toro Road and

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October 10, 2017

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Los Alisos Boulevard. Specifically, the proposed amendments would:

- Alter the design plan for the Avenida de la Carlota right-of-way as follows:
 - Current: Continuous width of 80 feet
 - Proposed: Varying width, ranging from 72 feet to 88 feet
- Expand the sidewalk/parkway dimension from 8 feet to 12 feet

The result of the proposal will better reflect the changing land uses and development environment in the area while promoting the General Plan, Specific Plan, and Complete Streets concepts of pedestrian safety, beautification, and walkability within the Village Commercial Zoning District by increasing the sidewalk and landscaped parkway width of Avenida de la Carlota.

AUTHORITY:

Adoption of an amendment to the General Plan is a legislative act of the City Council subject to consideration and approval of a Resolution after a public hearing (LHMC § 9-06.050). Adoption of an amendment to a Specific Plan is a legislative act of the City Council subject to consideration and approval of an Ordinance after a public hearing (LHMC § 9-08.040).

BACKGROUND:

In 2002, the City Council adopted the UVSP. The Specific Plan encompasses the entire Village Commercial Zoning District (as shown below), and regulates development in the area by designating aesthetic improvements and encouraging a variety of public, regional commercial, recreational, and high density residential uses.

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In 2009, the City completed a comprehensive update to the City's General Plan which establishes goals and policies for the City's long-term physical, social, and economic growth. Included with this update was the Mobility Element, a master circulation plan that covers multiple forms of travel including vehicles, public transit, bicycles, and pedestrians.

Both the UVSP and the 2009 General Plan Update encourage the concept of creating a pedestrian-friendly environment with increased pedestrian safety within the Village Commercial Zoning District. For public streets that connect residential uses to commercial areas that translates to landscaped and protected parkways, and wider sidewalks that provide adequate space for groups of pedestrians to walk safely. Currently, Avenida de la Carlota between El Toro Road and Los Alisos Boulevard is classified as a Secondary Arterial roadway (80-foot right-of-way) with four vehicular lanes of travel and four-foot wide sidewalks abutting the roadway. While the roadway meets vehicular circulation requirements, the narrow sidewalk next to a busy roadway does not provide for an optimal pedestrian-friendly environment.

The upcoming expansion of the Interstate 5 freeway, which is anticipated to commence in 2020, will impact Avenida de la Carlota. This impact creates an opportunity for the City to provide direction to the California Department of Transportation (Caltrans) regarding the reconstruction of the roadway. With new residential units (Reata Apartments) within close proximity to the Five Lagunas project, which is under construction, the intent of the proposed change is to have the reconstructed roadway incorporate a softer edge between the pedestrian and the roadway, and to encourage it as a pedestrian link between the residential and commercial areas.

In order to adjust the roadway configuration to achieve this pedestrian-friendly environment, a General Plan Amendment and Specific Plan Amendment are required to adjust the Avenida de la Carlota right-of-way.

PROPOSAL:

The proposed General Plan and Specific Plan Amendments would adjust the Avenida de la Carlota right-of-way adjacent to the Interstate 5 freeway, between El Toro Road and Los Alisos Boulevard. The proposed changes are summarized as follows:

- General Plan Amendment
 - Page M-6 of the Mobility Element describes the parameters that make up the Secondary Arterial roadway. The description of Avenida de la Carlota would be revised to read as follows:
 - “For the section of Avenida de la Carlota between El Toro Road and Los Alisos Boulevard, the typical right-of-way can vary between 72 feet to 88 feet. The right-of-way will include a total of 4 traffic lanes (including a left-turn lane) with up to 64 feet of roadway along with either two 12-foot landscape parkway/sidewalk or a single 12-foot landscape/sidewalk. The single 12-foot landscape/sidewalk will adjoin the westerly side of the street.”
 - The amendments to the Mobility Element are depicted in Exhibit A to the proposed Resolution amending the City’s General Plan (Attachment 1).
- Urban Village Specific Plan Amendment
 - Page 11 of the UVSP
 - Perimeter Streets section will have new language describing the overall concept to enhance walkability and safety for pedestrians.
 - General Characteristics section is amended to specifically describe the changes to the sidewalk and the addition of a new landscaped parkway.
 - Page 29 of the UVSP
 - Changes call for planting of street trees on a regular interval as well as ground cover.

The amendments are depicted in Exhibit A to the proposed Ordinance amending the Urban Village Specific Plan (Attachment 2).

CONCLUSION:

The proposed amendments to the General Plan and Urban Village Specific Plan will further the objectives in the Mobility Element and concepts expressed in the UVSP. The incorporation of a wider sidewalk, along with an improved landscaped parkway with shade trees, will enhance the pedestrian-friendly experience envisioned for the Village Commercial zoning district and be consistent with Complete Streets concepts. Thus, staff is recommending approval and adoption of the proposed Resolution and Ordinance.

TRIBAL CONSULTATION (SB18):

As per SB18 (2004) consultation requirements, information regarding the proposed Specific Plan Amendment was forwarded to those tribes referenced on the Tribal Consultation List provided by the Native American Heritage Commission. No tribes requested information or consultation. The requirements of SB18 have been satisfied.

PUBLIC NOTICE:

This project was advertised in an adjudicated newspaper of general circulation on September 29, 2017. To date, no comments have been received. Any written comments received will be handed out at the City Council Public Hearing.

CEQA FINDINGS:

The project is statutorily exempt from CEQA under Public Resources Code Section 21080.37 (Alteration of Existing Roadway). Section 21080.37 exempts from CEQA "any project or an activity to repair, maintain, or make minor alterations to an existing roadway" if the following conditions are satisfied:

1. The project is carried out by a city or county with a population of less than 100,000 persons to improve public safety;
2. The project does not cross a waterway;
3. The project involves negligible or no expansion of an existing use beyond that existing at the time of the lead agency's determination;
4. The roadway is not a state roadway;
5. The site of the project does not contain wetlands or riparian areas or have significant value as a wildlife habitat, the project does not harm any species

protected by the Endangered Species Act of 1973, the Native Plant Protection Act, or the California Endangered Species Act, and the project does not cause the destruction or removal of any species protected by local ordinance;

6. The project does not impact cultural resources;
7. The roadway does not affect scenic resources as provided in Section 21084(c).

The project will be carried out by the City of Laguna Hills, which has a population of less than 100,000 persons, to improve public safety by reconfiguring and improving an existing City roadway and expanding the adjacent sidewalk/parkway. The project will reconfigure the right-of-way of an approximately 2,000 foot stretch of the existing Avenida de la Carlota right-of-way between El Toro Road and Los Alisos Boulevard. The project site will include the existing Avenida de la Carlota roadway, the existing sidewalk/parkway, and portions of the Laguna Hills Mall parking lot. The project will alter the roadway right-of-way from the current single width of 80 feet to a varying width ranging from 72 feet to 88 feet. The project will also expand the sidewalk/parkway dimension from 8 feet to 12 feet. Where practicable and possible, the 12-foot sidewalk/parkway will be constructed on both sides of the roadway. Where the right-of-way adjoins the Interstate 5 freeway, the 12-foot right-of-way will be located only on the Laguna Hills Mall side of the roadway. Under the reconfigured right-of-way, there will still be a total of four lanes dedicated to vehicular travel, along with left turn lanes. At certain locations, travel lane width will be reduced in order to accommodate the four lanes. As the number of vehicle lanes will remain unchanged and the sidewalk/parkway will only be expanded from 8 feet to 12 feet, the project involves negligible expansion of the existing use of the Avenida de la Carlota right-of-way.

The project site consists of an area that has already been graded and developed for urban use including a roadway and parking lot adjacent to the Laguna Hills Mall. That is, the project site does not contain open space or undeveloped land. The project site does not contain any waterways, wetlands, or riparian areas. As the project site consists of an area that has been developed for urban use, the project site does not have significant value as a wildlife habitat and the project will not harm or remove any protected plant or animal species. Further, as the project site has previously been graded, the project will not impact cultural resources. Finally, the project site does not include a highway designated as an official state scenic highway and the project will not affect scenic resources as provided in section 21084(c) (including "historic buildings, rock outcroppings, or similar resources, within a highway designated as an official state scenic highway"). Based on the above, the statutory exemption set forth in Section 21080.37 applies to the project.

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The project is also exempt from CEQA under the Class 1 categorical exemption set forth in California Code of Regulations section 15301. Section 15301 exempts from CEQA the "minor alteration of existing public or private structures, facilities . . . or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination" including "(c) Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety)."

As noted above, the project will not change the number of lanes dedicated to vehicular travel or left turn lanes. Rather, the project will alter the roadway right-of-way from the current single width of 80 feet to a varying width ranging from 72 feet to 88 feet and will expand the sidewalk/parkway dimension from 8 feet to 12 feet. The project will not increase the vehicle capacity of the roadway or otherwise expand the current use of the right-of-way beyond increasing the sidewalk/parkway by four feet. Section 15301(c) specifically contemplates the exemption of minor alterations to existing streets, sidewalks, and pedestrian trails, and therefore applies to the project.

ATTACHMENTS:

- Attachment 1 – Proposed Resolution (General Plan Amendment)
- Attachment 2 – Proposed Ordinance (Specific Plan Amendment)

Attachment 1

GPA-11-16-3681 Resolution of Approval



RESOLUTION NO. 2017 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING GENERAL PLAN AMENDMENT NO. 11-16-3681, AN AMENDMENT TO THE GENERAL PLAN MOBILITY ELEMENT AMENDING THE RIGHT-OF-WAY, PARKWAY, AND SIDEWALK STANDARDS FOR AVENIDA DE LA CARLOTA BETWEEN EL TORO ROAD AND LOS ALISOS BOULEVARD

THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, HEREBY FINDS, DETERMINES, DECLARES, AND RESOLVES AS FOLLOWS:

WHEREAS, pursuant to Government Code Section 65300 et seq., cities and counties in California are required to adopt a comprehensive, long-term General Plan for development; and

WHEREAS, the City Council adopted the 2009 Comprehensive General Plan Update for the City of Laguna Hills on July 14, 2009; and

WHEREAS, the City is required to prepare a Circulation (Mobility) Element that addresses all modes of travel, including automobiles, transit, pedestrian, and bicycle traffic; and

WHEREAS, in the City's General Plan Mobility Element, Avenida de la Carlota is identified as a Secondary Arterial roadway that runs from Lake Forest Drive to Los Alisos Boulevard; the roadway segment under review runs from El Toro Road to Los Alisos Boulevard and will be affected by upcoming reconstruction of the Interstate 5 freeway, creating an opportunity to employ alternative street, parkway, and sidewalk standards that will enhance the pedestrian environment; and

WHEREAS, the City proposes to amend the Laguna Hills General Plan Mobility Element to amend the right-of-way standards for Avenida de la Carlota, between El Toro Road and Los Alisos Boulevard from a typical right-of-way of 80 feet to a range of 72 to 88 feet, while also altering parkway and sidewalk standards; and

WHEREAS, the proposed changes to the Avenida de la Carlota right-of-way will not require an amendment to the Orange County Master Plan of Arterial Highways, since the vehicular capacity of the roadway will not be affected by the subject amendment; and

WHEREAS, the proposed amendments do not constitute a "substantial amendment" to the City's existing General Plan triggering "Referral of Plans" as described by Section 65352 of the Government Code; and

WHEREAS, the City Council of the City of Laguna Hills has held a duly noticed public hearing and considered public comments and written and oral information

and testimony presented by City staff, community residents, and other interested parties at a public hearing held on October 10, 2017.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct, and are incorporated herein by reference.

SECTION 2. The City Council of the City of Laguna Hills hereby finds and determines that the project is statutorily exempt from CEQA under Public Resources Code section 21080.37 (Alteration of Existing Roadway; Application of Division). Section 21080.37 exempts from CEQA "any project or an activity to repair, maintain, or make minor alterations to an existing roadway" if the following conditions are satisfied:

1. The project is carried out by a city or county with a population of less than 100,000 persons to improve public safety;
2. The project does not cross a waterway;
3. The project involves negligible or no expansion of an existing use beyond that existing at the time of the lead agency's determination;
4. The roadway is not a state roadway;
5. The site of the project does not contain wetlands or riparian areas or have significant value as a wildlife habitat, the project does not harm any species protected by the Endangered Species Act of 1973, the Native Plant Protection Act, or the California Endangered Species Act, and the project does not cause the destruction or removal of any species protected by local ordinance;
6. The project does not impact cultural resources;
7. The roadway does not affect scenic resources as provided in section 21084(c).

The project will be carried out by the City of Laguna Hills, which has a population of less than 100,000 persons, to improve public safety by reconfiguring and improving an existing City roadway and expanding the adjacent sidewalk/parkway. The project will reconfigure the right-of-way of an approximately 2,000 foot stretch of the existing Avenida de la Carlota right-of-way between El Toro Road and Los Alisos Boulevard. The project site will include the existing Avenida de la Carlota roadway, the existing sidewalk/parkway, and portions of the Laguna Hills Mall parking lot. The project will alter the roadway right-of-way from the current single width of 80 feet to a varying width ranging from 72 to 88 feet. The project will also expand the sidewalk/parkway dimension from 8 feet to 12 feet. Where practicable and possible, the 12 foot sidewalk/parkway will be constructed on both sides

of the roadway. Where the right-of-way adjoins the I-5 Freeway, the 12 foot right-of-way will be located only on the Laguna Hills Mall side of the roadway. Under the reconfigured right-of-way, there will still be a total of four lanes dedicated to vehicular travel, along with left turn lanes. At certain locations, travel lane width will be reduced in order to accommodate the four lanes. As the number of vehicle lanes will remain unchanged and the sidewalk/parkway will only be expanded from 8 to 12 feet, the project involves negligible expansion of the existing use of the Avenida de la Carlota right-of-way.

The project site consists of an area that has already been graded and developed for urban use, including a roadway and parking lot adjacent to the Laguna Hills Mall. That is, the project site does not contain open space or undeveloped land. The project site does not contain any waterways, wetlands, or riparian areas. As the project site consists of an area that has been developed for urban use, the project site does not have significant value as a wildlife habitat and the project will not harm or remove any protected plant or animal species. Further, as the project site has previously been graded, the project will not impact cultural resources. Finally, the project site does not include a highway designated as an official state scenic highway and the project will not affect scenic resources as provided in section 21084(c) (including "historic buildings, rock outcroppings, or similar resources, within a highway designated as an official state scenic highway.") Based on the above, the statutory exemption set forth in section 21080.37 applies to the project.

The project is also exempt from CEQA under the Class 1 categorical exemption set forth in California Code of Regulations section 15301. Section 15301 exempts from CEQA the "minor alteration of existing public or private structures, facilities . . . or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination" including "(c) Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety)."

As noted above, the project will not change the number of lanes dedicated to vehicular travel or left turn lanes. Rather, the project will alter the roadway right-of-way from the current single width of 80 feet to a varying width ranging from 72 to 88 feet and will expand the sidewalk/parkway dimension from 8 feet to 12 feet. The project will not increase the vehicle capacity of the roadway or otherwise expand the current use of the right-of-way beyond increasing the sidewalk/parkway by four feet. Section 15301(c) specifically contemplates the exemption of minor alterations to existing streets, sidewalks, and pedestrian trails, and therefore applies to the project.

SECTION 3. The following findings for approving General Plan Amendment No. 11-16-3681 are hereby made in accordance with Section 9-92.080(A) of the Laguna Hills Municipal Code:

- (1) That the amendment is consistent with the intent of the goals and policies of the General Plan as a whole, and is not inconsistent with any element thereof.

The proposed General Plan Amendment is consistent with the intent of the goals and policies of the General Plan, particularly as they pertain to the General Plan

Mobility Element. Goals and policies are contained within the Mobility Element that promote the concepts of traffic calming, pedestrian safety, and beautiful streets. The proposed change to Avenida de la Carlota will expand the parkway and sidewalk area while still maintaining the secondary arterial minimum of four vehicular travel lanes. Street trees will be planted along the parkway, creating a more walkable street and increasing pedestrian safety. Increasing the width of the sidewalk promotes pedestrian activity, linking newly constructed residential units with commercial uses, helping to promote a walkable community.

- (2) That the amendment is necessary to prescribe reasonable controls and standards for affected land uses to insure compatibility and integrity of those uses with other established uses.

The proposed General Plan Amendment will strengthen the compatible and integrity of adjoining uses, creating a pedestrian link between residential and commercial uses as contemplated in the Mobility Element. Proposed changes in the right-of-way will not affect the capacity of the roadway, but strengthen pedestrian linkage.

- (3) That the general plan amendment is necessary to provide reasonable property development rights while protecting environmentally sensitive land uses and species.

The proposed General Plan Amendment will not materially affect the development rights of adjoining properties. Avenida de la Carlota currently exists as a Secondary Arterial roadway with four vehicular travel lanes and a sidewalk. Changes to the roadway will maintain four vehicular travel lanes while enhancing pedestrian travel and increasing landscaping along the roadway. Pedestrian linkage between residential units and commercial uses will be increased. Since the roadway currently exists and proposed changes will not reduce vehicular capacity, the proposed changes to the right-of-way will have no environmental effect to sensitive land uses or species.

- (4) That the amendment is necessary to correct discrepancies in standards or policies within the plan area or land use category.

The proposed General Plan Amendment builds upon the Mobility Element concepts of walkability, pedestrian safety and beautiful streets. Changes in standards will serve to implement specific Goals such as M-3 (Walking and

Cycling) and Goal M-4 (Enhance the City's streetscapes and beautify the overall driving experience on Laguna Hills).

- (5) That the amendment is necessary to protect the general health, safety, or general welfare of the community as a whole.

The intent of this General Plan Amendment is to specifically address walkability and pedestrian safety along the identified stretch of Avenida de la Carlota, in accordance with stated goals and policies in the Mobility Element. The combination of creating a parkway with streets and landscaping and widening the width of the sidewalk should aid in promoting pedestrian safety and would aid in protecting the general health, safety, and general welfare of the community

SECTION 4 Based on the findings set forth herein, the City Council hereby approves and adopts General Plan Amendment No. 11-16-3681, a copy of which is attached hereto as Exhibit "A" and is incorporated herein by reference, amending the Laguna Hills General Plan Mobility Element. General Plan Amendment No. 11-16-3681 is to be depicted in both graphic and text form within the Laguna Hills Mobility Element. Changes are shown in "underline/strikeout" format. The City Clerk is hereby authorized and directed to update the appropriate sections of the Laguna Hills General Plan Mobility Element in accordance with Exhibit "A" attached hereto.

SECTION 5 This Resolution shall take effect on the 31st day following the adoption by the City Council.

PASSED, APPROVED, AND ADOPTED this _____ day of _____ 2017.

DON SEDGWICK, MAYOR

ATTEST:

MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

Resolution No. 2017-

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO HEREBY CERTIFY that the foregoing Ordinance No. _____ was duly introduced and placed upon its first reading at a Regular Meeting of the City Council on the _____ day of _____ 2017, and that thereafter, said Ordinance was duly adopted and passed at a Regular Meeting of the City Council held on the _____ day of _____ 2017, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

MELISSA AU-YEUNG, CITY CLERK
Laguna Hills, California

Attachment: Attachment 1 – Proposed Resolution (General Plan Amendment) (1389 : GPA/SPA 11-16-3681 (Carlota ROW))

Exhibit “A”

GPA-11-16-3681



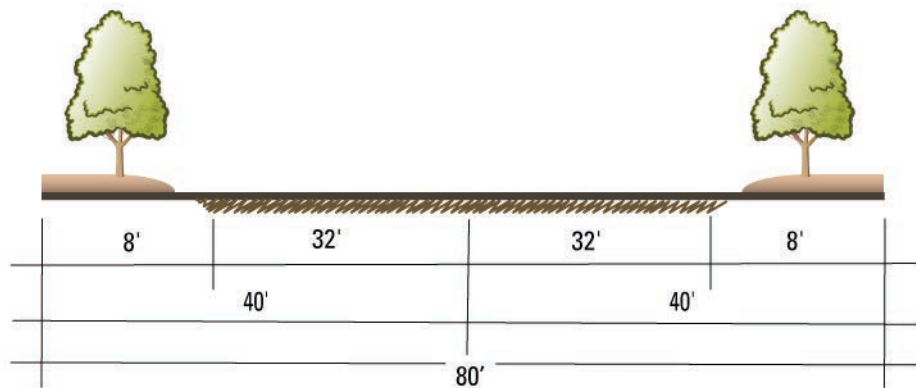
Secondary Arterials

Secondary arterials are 4 lane undivided (no median) roadways, with a typical right-of-way of 80 feet. A secondary arterial serves as a collector, distributing traffic between local streets and major and primary arterials. Although some secondary arterials serve as through routes, most provide more direct access to surrounding land uses than major or primary arterials. A secondary arterial is designed to accommodate approximately 10,000 to 20,000 vehicle trips per day at LOS C.

Secondary arterials in the City include:

- Avenida de la Carlota Note: For the section of Avenida de la Carlota between El Toro Road and Los Alisos Blvd, the typical right-of-way can vary between 72 to 88 feet. The right-of-way will include a total of 4 traffic lanes (including a left turn lane) with up to 64 feet of roadway along with either two 12 foot landscape parkway/sidewalk or a single 12 foot landscape parkway/sidewalk. The single 12 foot landscape parkway/sidewalk will adjoin the westerly side of the street.
- Cabot Road (south of Oso Parkway)
- Paseo de Valencia (La Paz Road to Cabot Road)

SECONDARY 4 Lane Undivided Roadway



Collector (Commuter) Arterials

Collector or commuter arterials are 2 lane undivided, unrestricted access roadways, with a typical right-of-way width of 56 feet. A collector or commuter arterial functions primarily as a commuter facility but differs from a local collector street in its ability to handle through traffic movements between two arterials. A collector or commuter arterial is provided to accommodate up to approximately 10,000 vehicle trips per day at LOS C.

Collector arterials in the City include:

- Santa Vittoria Drive
- Mill Creek Drive
- Aliso Hills Drive

Attachment 2

SPA-11-16-3681 Ordinance of Approval



ORDINANCE NO. 2017 -

AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING SPECIFIC PLAN AMENDMENT NO. 11-16-3681, AN AMENDMENT TO SECTIONS OF THE URBAN VILLAGE SPECIFIC PLAN AMENDING THE RIGHT-OF-WAY, PARKWAY, AND SIDEWALK STANDARDS FOR AVENIDA DE LA CARLOTA BETWEEN EL TORO ROAD AND LOS ALISOS BOULEVARD

THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

WHEREAS, the City of Laguna Hills adopted the Urban Village Specific Plan (UVSP) on November 26, 2002 by the adoption of Ordinance No. 2002-8; and

WHEREAS, on October 10, 2017, the City Council adopted a Resolution approving General Plan Amendment No. 11-16-3681 to amend the Laguna Hills General Plan Mobility Element to amend the right-of-way standards for Avenida de la Carlota, between El Toro Road and Los Alisos Blvd a Secondary Arterial, from a typical right-of-way of 80 feet to a range of 72 to 88 feet, while also altering parkway and sidewalk standards; and

WHEREAS, the City of Laguna Hills proposes to amend the UVSP to be consistent with the aforementioned General Plan Amendment, amending the right-of-way sections for Avenida de la Carlota between El Toro Road and Los Alisos Boulevard, creating a new parkway and widening the sidewalk while including sufficient right-of-way for four lanes of vehicular travel; and

WHEREAS, the proposed changes to the Avenida de la Carlota right-of-way will not require an amendment to the Orange County Master Plan of Arterial Highways, since the vehicular capacity of the roadway will not be affected by the subject amendment; and

WHEREAS, the City Council of the City of Laguna Hills has held a duly noticed public hearing and considered public comments and written and oral information and testimony presented by City staff, community residents, and other interested parties at a public hearing held on October 10, 2017.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The above recitals are true and correct, and are incorporated herein by reference.

SECTION 2. The City Council of the City of Laguna Hills hereby finds and determines that the project is statutorily exempt from CEQA under Public Resources

Code section 21080.37 (Alteration of Existing Roadway; Application of Division). Section 21080.37 exempts from CEQA "any project or an activity to repair, maintain, or make minor alterations to an existing roadway" if the following conditions are satisfied:

1. The project is carried out by a city or county with a population of less than 100,000 persons to improve public safety;
2. The project does not cross a waterway;
3. The project involves negligible or no expansion of an existing use beyond that existing at the time of the lead agency's determination;
4. The roadway is not a state roadway;
5. The site of the project does not contain wetlands or riparian areas or have significant value as a wildlife habitat, the project does not harm any species protected by the Endangered Species Act of 1973, the Native Plant Protection Act, or the California Endangered Species Act, and the project does not cause the destruction or removal of any species protected by local ordinance;
6. The project does not impact cultural resources;
7. The roadway does not affect scenic resources as provided in section 21084(c).

The project will be carried out by the City of Laguna Hills, which has a population of less than 100,000 persons, to improve public safety by reconfiguring and improving an existing City roadway and expanding the adjacent sidewalk/parkway. The project will reconfigure the right-of-way of an approximately 2,000 foot stretch of the existing Avenida de la Carlota right-of-way between El Toro Road and Los Alisos Boulevard. The project site will include the existing Avenida de la Carlota roadway, the existing sidewalk/parkway, and portions of the Laguna Hills Mall parking lot. The project will alter the roadway right-of-way from the current single width of 80 feet to a varying width ranging from 72 to 88 feet. The project will also expand the sidewalk/parkway dimension from 8 feet to 12 feet. Where practicable and possible, the 12 foot sidewalk/parkway will be constructed on both sides of the roadway. Where the right-of-way adjoins the I-5 Freeway, the 12 foot right-of-way will be located only on the Laguna Hills Mall side of the roadway. Under the reconfigured right-of-way, there will still be a total of four lanes dedicated to vehicular travel, along with left turn lanes. At certain locations, travel lane width will be reduced in order to accommodate the four lanes. As the number of vehicle lanes will remain unchanged and the sidewalk/parkway will only be expanded from 8 to 12 feet, the project involves negligible expansion of the existing use of the Avenida de la Carlota right-of-way.

The project site consists of an area that has already been graded and developed for urban use, including a roadway and parking lot adjacent to the Laguna Hills Mall. That is, the project site does not contain open space or undeveloped land. The project site does not contain any waterways, wetlands, or riparian areas. As the project site consists of an area

that has been developed for urban use, the project site does not have significant value as a wildlife habitat and the project will not harm or remove any protected plant or animal species. Further, as the project site has previously been graded, the project will not impact cultural resources. Finally, the project site does not include a highway designated as an official state scenic highway and the project will not affect scenic resources as provided in section 21084(c) (including "historic buildings, rock outcroppings, or similar resources, within a highway designated as an official state scenic highway.") Based on the above, the statutory exemption set forth in section 21080.37 applies to the project.

The project is also exempt from CEQA under the Class 1 categorical exemption set forth in California Code of Regulations section 15301. Section 15301 exempts from CEQA the "minor alteration of existing public or private structures, facilities . . . or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination" including "(c) Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety)."

As noted above, the project will not change the number of lanes dedicated to vehicular travel or left turn lanes. Rather, the project will alter the roadway right-of-way from the current single width of 80 feet to a varying width ranging from 72 to 88 feet and will expand the sidewalk/parkway dimension from 8 feet to 12 feet. The project will not increase the vehicle capacity of the roadway or otherwise expand the current use of the right-of-way beyond increasing the sidewalk/parkway by four feet. Section 15301(c) specifically contemplates the exemption of minor alterations to existing streets, sidewalks, and pedestrian trails, and therefore applies to the project.

SECTION 3. The following findings for approving Specific Plan Amendment No. 11-16-3681 are hereby made in accordance with Section 9-92.080(A) of the Laguna Hills Municipal Code:

- (1) That the amendment is consistent with the intent of the goals and policies of the General Plan as a whole, and is not inconsistent with any element thereof.

The proposed amendment to the UVSP is consistent with the intent, goals, and policies of the General Plan, in particular as they pertain to the General Plan Mobility Element. With proximity of the proposed redeveloped Five Lagunas project to existing and proposed residential units, the City's General Plan encourages concepts that promote a walkable city along with concepts related to beautiful streets, and increasing pedestrian safety. This amendment to the UVSP will further those concepts and objectives. Adding a new parkway and widening

the sidewalk will link residential units to the mall, promoting a pedestrian friendly environment, helping to promote a walkable community.

- (2) That the amendment is necessary to prescribe reasonable controls and standards for affected land uses to insure compatibility and integrity of those uses with other established uses.

The proposed amendment to the UVSP will strengthen the pedestrian link between existing and proposed residential units and the redeveloped Five Lagunas project, while not compromising the vehicular capacity of Avenida de la Carlota. Therefore, there are reasonable controls in place such that the proposed amendments will aid in creating a more walkable community and increase pedestrian safety while not impacting the vehicular capacity of the roadway. The proposed amendment is compatible with and complements the proposed redevelopment plans for the mall as well as adjoining residential units.

- (3) That the amendment is necessary to provide reasonable property development rights while protecting environmentally sensitive land uses and species.

The proposed amendment to the UVSP will not materially affect the development rights of adjoining properties. Avenida de la Carlota currently exists as a Secondary Arterial roadway with four vehicular lanes and a sidewalk. Changes to the roadway will maintain four vehicular travel lanes while enhancing pedestrian travel and increasing landscaping along the roadway. Pedestrian linkage between residential units and commercial uses will be increased. Since the roadway currently exists and proposed changes will not reduce vehicular capacity, the proposed changes to the right-of-way will have no environmental effect to sensitive land uses or species.

- (4) That the amendment is necessary to correct discrepancies in standards or policies within the plan area or land use category.

The proposed amendment to the UVSP will alter the existing pedestrian environment in the subject area in an effort to effect a change that will strengthen pedestrian linkage between proposed and existing residential units and the Five Lagunas project. The existing pedestrian environment is not conducive to a safe or walkable streetscape, so retaining these current standard will not promote or achieve the desired change. Only through these amendments can the city correct these standards and achieve the goals identified in the city's General Plan.

- (5) That the amendment is necessary to protect the general health, safety, or general welfare of the community as a whole.

The intent of this amendment to the UVSP is to alter the pedestrian environment and promote walkability and pedestrian safety along the subject stretch of Avenida de la Carlota, in accordance with stated goals and policies in the Mobility Element.

The combination of creating a parkway and widening the sidewalk along with landscaping should aid in promoting pedestrian safety and would aid in protecting the general health, safety, and general welfare of the community.

SECTION 4 Based on the findings set forth herein, the City Council hereby approves and adopts Specific Plan Amendment No. 11-16-3681, a copy of which is attached hereto as Exhibit "A" and is incorporated herein by reference, amending the Urban Village Specific Plan. Changes are shown in "underline/strikeout" format. The City Clerk is hereby authorized and directed to update the appropriate sections of the Laguna Hills Urban Village Specific Plan in accordance with Exhibit "A" attached hereto.

SECTION 5. This Ordinance shall not take effect until and unless General Plan Amendment No. 11-16-3681 takes effect.

SECTION 6 This Ordinance shall take effect on the 31st day following the adoption of this Ordinance by the City Council.

SECTION 7 Upon the effective date of this Ordinance, the provisions hereof shall supersede any inconsistent or conflicting provisions of the Laguna Hills Municipal Code and/or the Laguna Hills Urban Village Specific Plan.

SECTION 8 If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more section, subsection, subdivision, sentence, clause, phrase, or portion thereof be declared invalid or unconstitutional.

SECTION 9 The City Clerk shall certify to the adoption of this Ordinance and cause the same to be posted at the duly designated posting places within the City and published once within fifteen days after passage and adoption as may be required by law; or, in the alternative, the City Clerk may cause to be published a summary of this Ordinance and a certified copy of the text of this Ordinance shall be posted in the Office of the City Clerk five days prior to the date of adoption of this Ordinance; and, within fifteen days after adoption, the City Clerk shall cause to be published, the aforementioned summary and shall post a certified copy of this Ordinance, together with the vote for and against the same, in the Office of the City Clerk.

PASSED, APPROVED, AND ADOPTED this _____ day of _____ 2017.

DON SEDGWICK, MAYOR

Ordinance No. 2017-

ATTEST:

 MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA)
 COUNTY OF ORANGE) ss
 CITY OF LAGUNA HILLS)

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO
 HEREBY CERTIFY that the foregoing Ordinance No. _____ was duly introduced
 and placed upon its first reading at a Regular Meeting of the City Council on the
 _____ day of _____ 2017, and that thereafter, said Ordinance
 was duly adopted and passed at a Regular Meeting of the City Council held on the
 _____ day of _____ 2017, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

 MELISSA AU-YEUNG, CITY CLERK
 Laguna Hills, California

STATE OF CALIFORNIA)
 COUNTY OF ORANGE) ss
 CITY OF LAGUNA HILLS)

AFFIDAVIT OF POSTING
 AND PUBLICATION

Attachment: Attachment 2 – Proposed Ordinance (Specific Plan Amendment) (1389 : GPA/SPA 11-16-3681 (Carlota ROW))

MELISSA AU-YEUNG, being first duly sworn, deposes and says:

That she is the duly appointed and qualified City Clerk of the City of Laguna Hills;

That in compliance with State Laws of the State of California, ORDINANCE NO. _____, being:

AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING SPECIFIC PLAN AMENDMENT NO. 11-16-3681, AN AMENDMENT TO SECTIONS OF THE URBAN VILLAGE SPECIFIC PLAN AMENDING THE RIGHT-OF-WAY, PARKWAY, AND SIDEWALK STANDARDS FOR AVENIDA DE LA CARLOTA BETWEEN EL TORO ROAD AND LOS ALISOS BOULEVARD

on the _____ day of _____ 2017, was published in the Saddleback Valley News; and was, in compliance with City Resolution No. 2004-05-25-2, on the _____ day of _____ 2017, caused to be posted in three places in the City of Laguna Hills, to wit:

Laguna Hills City Hall
Laguna Hills Community Center
La Paz Center

MELISSA AU-YEUNG, CITY CLERK
Laguna Hills, California

Exhibit “A”

SPA-11-16-3681



Specific Plan Amendment No. 11-16-3681
Urban Village Specific Plan

Key: ~~Strikethrough~~ text indicates that text is deleted.
Underline text indicates text that has been inserted.

Page 11:

2. Perimeter Streets (Figure 9 & 9.1)

The perimeter streets (Avenida de la Carlota, Los Alisos, and Paseo de Valencia) surrounding the Urban Village will have a consistent look so that the boundaries are clearly delineated. A landscaped area of 8'-0" min. behind sidewalk will be required. There are two design concepts that will be utilized within the parkway, to allow flexibility depending upon the location of existing buildings, trees or other structures.

The first alternative provides for planting of the theme trees within this parkway at 30'-0" on center with 30" high stone walls curving around them with pilasters capping the ends of the wall. Coloring ground cover will be placed in front of the stone wall to accent the theme trees. Stone pilasters with lights will be placed in between the theme trees at 30'-0" on center. A thick dense ground cover will be planted in between the theme trees.

The second alternative parkway design will consist of a curing 30" high screen (to help screen parking lots) made up of both a stone wall and a hedge. Stone pilasters with lights will be placed at equal intervals as this wall touches the sidewalk. Coloring groundcover will be placed in front of the wall section (as shown in Figure 9) to give visual interest and continuity to the overall perimeter of the Urban Village.

Regarding the right-of-way cross section for Avenida de la Carlota between El Toro Road and Los Alisos Blvd., the overall concept is to enhance the walkability and safety of the roadway for pedestrians by creating a parkway with street trees adjacent to the sidewalk. Additionally, a wider sidewalk for this street will encourage pedestrian use between newly constructed residential units and commercial uses in the area. These design features are in line with goals and policies of the City's General Plan and Complete Streets concepts that promote walking as an option for both recreation and commuting and as an alternative to the automobile. Specific design features for the parkway and sidewalk are detailed in General Characteristics.

General Characteristics

- 10'-0" min. landscape setback from behind sidewalk
- A 4'-0" sidewalk is required within the parkways behind the curb
- For Avenida de la Carolta, a 6'-0" landscape parkway and a 6'-0" sidewalk will be used between El Toro Road and Los Alisos Blvd. For the area of roadway adjacent to the I-5 Freeway, the landscape parkway and sidewalk will be built on the westerly side of the road only.
- All landscape material should be the same along these perimeter edges.

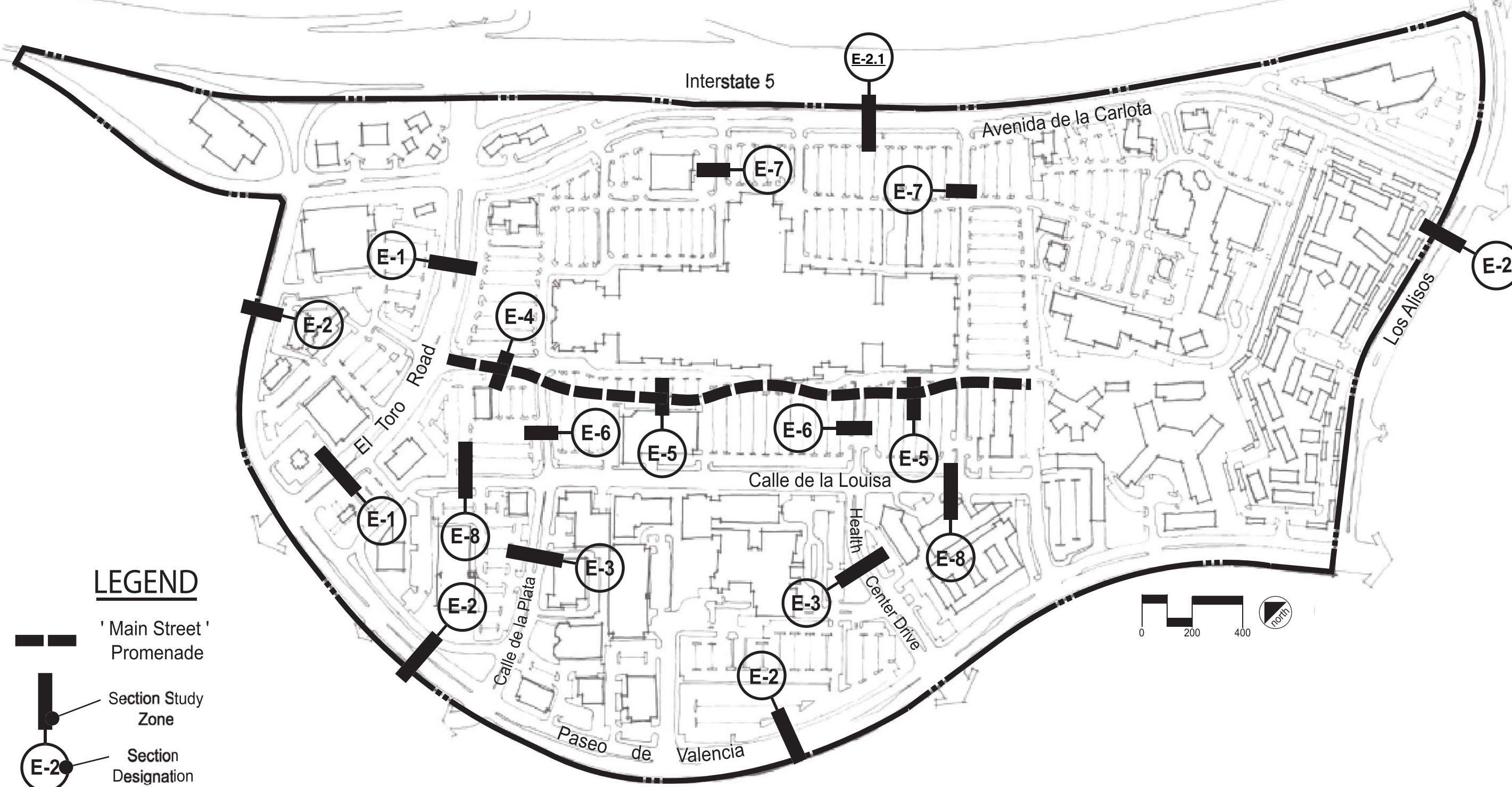
Page 29:

- The various streets within the interior of the Village should have their own style of tree and landscaping to help differentiate them from each other. See figure 35.
- Perimeter landscaping should have one consistent look completely around the Urban Village. Evergreen plant material should be used to maintain color and mass in this zone year round. The 6 foot parkway along Avenida de la Carlota will include a street tree planted at regular intervals and using suggested examples shown in this section. Ground cover will utilize drought tolerant species that are evergreen and complement landscaping used in the development landscape setback. A water saving irrigation system should be employed to save water and reduce run-off. See Figure 36.

Page 50:

PHASING PROGRAM

- Implementation of the Perimeter Street Edge condition improvements (Figure 9 & 9.1) should closely follow the El Toro Road improvements so as to create the identity for the area. Because implementation of the Perimeter Street Edge Condition improvements will include improvements to the private property landscaped setback areas along the perimeter streets, the City will need to work with the property owners to implement those improvements.



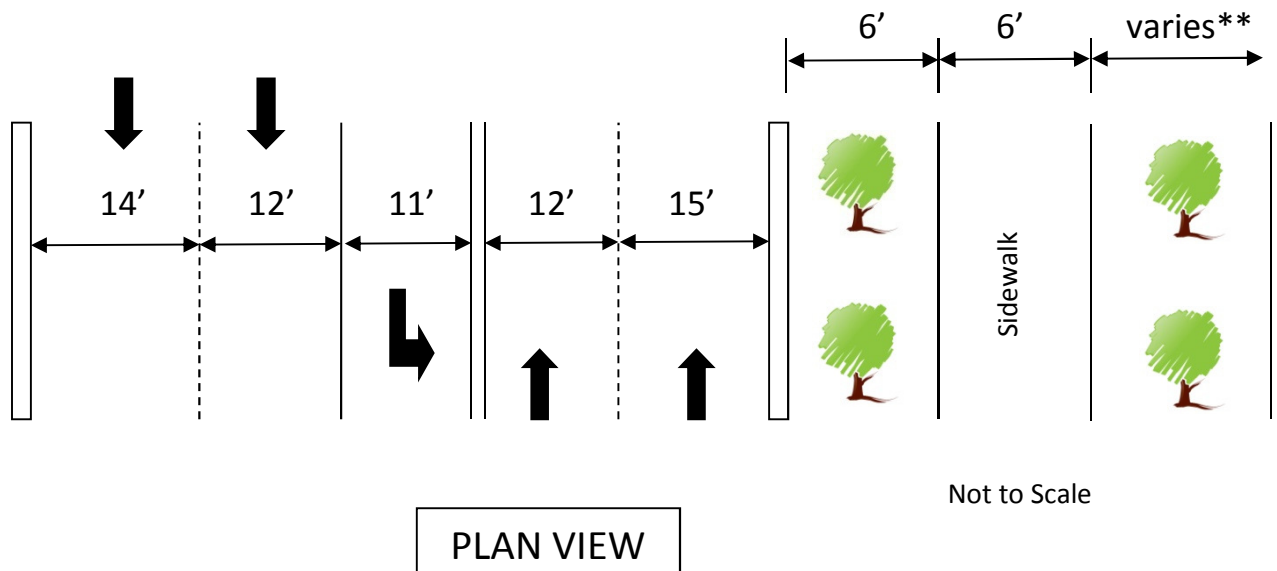
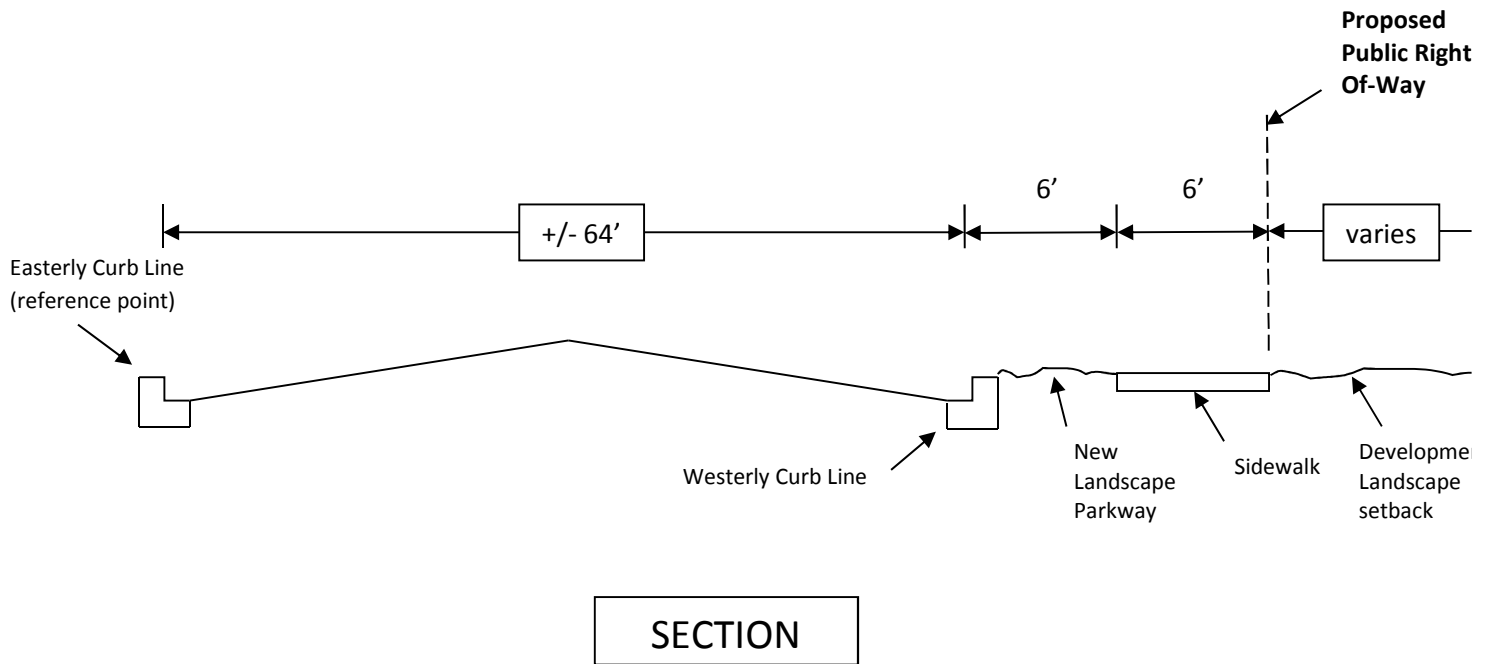
LEGEND

- 'Main Street' Promenade
- Section Study Zone
- Section Designation

Street Edge Condition Plan

date: Nov. 2002 fig. 7

AVENIDA DE LA CARLOTA ROAD DIMENSIONS Typical Cross Section* Between El Toro Road and Los Alisos Blvd.



*Roadway section flares to wider dimensions at intersections with El Toro Road and with Los Alisos Blvd.

**Refer to Figure 9 for edge treatments A and B

Section E-2.1
Perimeter Streets
Figure 9.1



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: October 10, 2017

TO: Mayor and Council Members

FROM: David Chantarangsu
Community Development Director

ISSUE: Adoption of an Ordinance to Streamline Permits for Electric Vehicle Charging Stations

RECOMMENDATION: That the City Council introduce for First Reading, read by title only, and waive further reading, an Ordinance entitled: “An Ordinance of the City of Laguna Hills, California, adding Chapter 10-72 (Electric Vehicle Charging Station Permits) to Title 10 (Buildings and Construction) of the Laguna Hills Municipal Code to provide an expedited, streamlined permitting process for Electric Vehicle Charging Stations in accordance with AB 1236 and Section 65850.7 of the California Government Code, including an exemption from the California Environmental Quality Act (CEQA) per CEQA Guidelines Sections 15060(C)(2) and (C)(3).”

SUMMARY:

AB 1236 was enacted by the State Legislature (Legislature) during the 2015/2016 Legislative Session for the purpose of implementing consistent statewide standards related to the permitting and inspection of electric vehicle charging stations. Government Code Section 65850.7 requires the City to adopt an Ordinance (see Attachment 1) on or before September 30, 2017, to implement the state’s requirements.

AB 1236 requires the City to modify its current permitting process to do the following:

Adoption of an Ordinance to Streamline Permits for Electric Vehicle Charging Stations

October 10, 2017

Page 2

-
- Create an on-line permitting process for qualifying electric vehicle charging stations; and
 - Create a checklist to identify qualifying electric vehicle charging station applications; and
 - Publish the checklist and permitting documentation on the City's website.

Staff does not anticipate any issues in complying with the requirements.

BACKGROUND:

In 2015, the Legislature adopted Assembly Bill 1236 (Codified as Government Code Section 65850.7), which requires local jurisdictions with a population of less than 200,000 residents to adopt an Ordinance on or before September 30, 2017, to create an expedited, streamlined permitting process for electric vehicle charging stations.

The attached proposed Ordinance is intended to satisfy the new state requirements for plan checking, permitting, and inspection of qualifying electric vehicle charging stations. The proposed Ordinance codifies the requirements of Section 65850.7, which includes developing a checklist of all requirements with which electric vehicle charging station permit applications shall comply to be eligible for expedited review, allowing for electronic submittals, and authorizing the Building Official to administratively approve such applications. Further, AB 1236 requires that cities consult with the local fire department when developing the required Ordinance. Staff has consulted with the Orange County Fire Authority who has expressed support for the proposed Ordinance.

Staff notes that there is no penalty specified for failing to meet the new requirements; however, failure to meet the new obligations may hinder any applications the City makes in applying for state-sponsored grant funding related to energy conservation, and potentially other grant applications at the state's choosing in the future.

CEQA FINDINGS:

The adoption of this Ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to California Code of Regulations, Title 14, Chapter 3, Sections 15060 (c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as

Adoption of an Ordinance to Streamline Permits for Electric Vehicle Charging Stations

October 10, 2017

Page 3

defined in Section 15378) because it has no potential for resulting in physical change to the environment, directly or indirectly.

ATTACHMENTS:

- AB 1236 Proposed Ordinance
- Exhibit A - Checklist for Expedited, Streamlined Permitting

ORDINANCE NO. 2017-

AN ORDINANCE OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ADDING CHAPTER 10-72 (ELECTRIC VEHICLE CHARGING STATION PERMITS) TO TITLE 10 (BUILDINGS AND CONSTRUCTION) OF THE LAGUNA HILLS MUNICIPAL CODE TO PROVIDE AN EXPEDITED, STREAMLINED PERMITTING PROCESS FOR ELECTRIC VEHICLE CHARGING STATIONS IN ACCORDANCE WITH AB 1236 AND SECTION 65850.7 OF THE CALIFORNIA GOVERNMENT CODE, INCLUDING AN EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PER CEQA GUIDELINES SECTIONS 15060(C)(2) AND (C)(3)

THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, HEREBY FINDS AND DETERMINES AS FOLLOWS:

WHEREAS, on October 8, 2015, Governor Brown approved Assembly Bill 1236 ("AB 1236") amending Section 65850.7 of the California Government Code, to promote and encourage the use of electric vehicle charging stations and to limit obstacles to their use; and

WHEREAS, AB 1236 requires every city and county with a population of less than 200,000 to adopt an expedited, streamlined permitting process for electric vehicle charging stations by September 30, 2017; and

WHEREAS, the City Council seeks to implement AB 1236 through the creation of an expedited, streamlined permitting process for electric vehicle charging stations; and

WHEREAS, the City Council finds that it is in the interest of the health, welfare and safety of the public to provide an expedited, streamlined permitting process to encourage the effective development of electric vehicle charging stations; and

WHEREAS, the City Council finds that this Ordinance will have the effect of encouraging the installation of electric vehicle charging stations and minimizing barriers, obstacles, and costs of obtaining permits for their installation.

THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The above recitals are true and correct, and are incorporated herein by reference.

SECTION 2. The City Council of the City of Laguna Hills hereby finds and determines that this Ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to California Code of Regulations, Title 14, Chapter 3, Sections 15060 (c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) because it has no potential for resulting in physical change to the environment, directly or indirectly.

SECTION 3. Chapter 10-72 (Electric Vehicle Charging Station Permits) is hereby added to Title 10 (Buildings and Construction) of the Laguna Hills Municipal Code to read as follows:

Chapter 10-72 ELECTRIC VEHICLE CHARGING STATION PERMITS

Sections:

- 10-72.010 Intent and purpose.
- 10-72.020 Applicability.
- 10-72.030 Definitions.
- 10-72.040 Electric vehicle charging station requirements.
- 10-72.050 Applications and documents.
- 10-72.060 Application submittal and expedited review process.

10-72.010 Intent and purpose.

The intent and purpose of this chapter is to adopt an expedited, streamlined electric vehicle charging station permitting process that complies with Government Code Section 65850.7 to achieve timely and cost-effective installations of electric vehicle charging stations. This chapter is designed to encourage the installation and use of electric vehicle charging stations by removing barriers, minimizing costs to property owners and the City, and expanding the ability of property owners to install such systems. This chapter allows the City to achieve these goals while protecting the public health and safety.

10-72.020 Applicability.

This chapter applies to the permitting of all electric vehicle charging stations in the City. Electric vehicle charging stations legally established or permitted prior to the effective date of this chapter are not subject to the requirements of this chapter unless physical modifications or alterations are undertaken that materially change the size, type, or components of an electric vehicle charging station in such a way as to require new permitting. Routine operation and maintenance or like-kind replacements of an electric vehicle charging station with no structural alterations shall not require a permit.

10-72.030 Definitions.

As used in this chapter:

“Building Department” means the Building and Safety Division of the Community Development Department for the City of Laguna Hills.

“Building Official” means the Building Official for the City of Laguna Hills.

“City” means the City of Laguna Hills.

“Electric vehicle charging station” or “charging station” means any level of electric vehicle supply equipment station that is designed and built in compliance with Article 625 of the California Electrical Code, as it reads as of October 8, 2015, and delivers electricity from a source outside an electric vehicle into a plug-in electric vehicle.

“Electronic submittal” means the utilization of one or more of the following:

1. Email.
2. The Internet.
3. Facsimile

“Expedited permitting” and/or “expedited review” means the process outlined in Section 10-72.060 Application submittal and expedited review process.

“Feasible method to satisfactorily mitigate or avoid a specific, adverse impact” includes, but is not limited to, any cost-effective method, condition, or mitigation imposed by the City on another similarly situated application in a prior successful application for a permit for an electric vehicle charging station.

“Specific, adverse impact” means a significant, quantifiable, direct and unavoidable impact, based on objective, identified and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

10-72.040 Electric vehicle charging station requirements.

- A. All electric vehicle charging stations shall meet all applicable health and safety standards and regulations imposed by the City, the Orange County Fire Authority, and the State of California necessary to ensure that the electric vehicle charging station will not have a specific, adverse impact upon the public health or safety..
- B. All electric vehicle charging stations shall meet all applicable safety and performance standards established by the California Electrical Code, the Society of Automotive Engineers, the National Electrical Manufacturers Association, and accredited testing laboratories such as Underwriters Laboratories and, where applicable, rules of the Public Utilities Commission regarding safety and reliability.

10-72.050 Applications and documents.

- A. All documents required for the submission of an expedited electric vehicle charging station application, including the checklist of all requirements with which electric vehicle charging stations shall comply to be eligible for expedited review, shall be made available on the City's website.
- B. Electronic submittal of the required application and documents via email, the City's website, or facsimile shall be made available to all electric vehicle charging station permit applicants.
- C. An applicant's electronic signature shall be accepted on all forms, applications, and other documents in lieu of a wet signature.
- D. The Building Official, with prior written approval of the City's Community Development Director, shall develop and implement a checklist of all requirements with which electric vehicle charging stations shall comply with in order to be eligible for expedited review. The checklist shall include, but may not be limited to, the recommendations contained in the most current version of the "Plug-In Electric Vehicle Infrastructure Permitting Checklist" of the "Zero-Emission Vehicles in California: Community Readiness Guidebook" published by the Office of Planning and Research. The City reserves its right to modify the checklist and standards found in the Guidebook due to unique climactic, geological, seismological, or topographical conditions.

10-72.60 Application submittal and expedited review process.

The Building Department shall implement the following administrative, nondiscretionary review process to expedite the approval of an application to install an electric vehicle charging station.

- A. An application that satisfies the information requirements in the City's checklist shall be deemed complete and be promptly processed. Upon confirmation by the Building Official that the application and supporting documents meet the requirements of the City's checklist, and is consistent with all applicable laws and health and safety standards, the Building Official shall, consistent with Government Code Section 65850.7, as may be amended from time to time, administratively approve the application and issue all necessary permits.
- B. If an application for an electric vehicle charging station is deemed incomplete, a written correction notice detailing all deficiencies in the application and any additional information or documentation required to be eligible for expedited permitting shall be sent to the applicant for resubmission.

- C. The Building Official may require an applicant to apply for an electric vehicle charging station use permit if the Building Official finds, based on substantial evidence, that the electric vehicle charging station could have a specific, adverse impact upon the public health and safety. Such decisions may be appealed to the City Planning Agency in accordance with Chapter 9-96 (Hearings and Appeals) of this Code.
- D. Any conditions imposed on an application to install an electric vehicle charging station use permit shall be designed to mitigate the specific, adverse impact upon the public health or safety at the lowest possible cost.
- E. The Building Official may not deny an application for an electric vehicle charging station use permit unless it makes written findings based upon substantial evidence in the record that the proposed installation would have a specific, adverse impact upon the public health or safety, and there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact. Such findings shall include the basis for the rejection of potential feasible alternatives for preventing the adverse impact. Such decisions may be appealed to the City Planning Agency in accordance with Chapter 9-96 (Hearings and Appeals) of this Code.
- F. Approval of an application for an electric vehicle charging station shall not be based or conditioned on the approval of an association, as defined in Section 4080 of the Civil Code, that manages a common interest development.

SECTION 4. The City Council of the City of Laguna Hills hereby adopts the checklist attached hereto as Exhibit "A", setting forth all of the requirements with which electric vehicle charging stations shall comply to be eligible for expedited review in accordance with AB 1236, which checklist may be amended from time to time by the Building Official upon written approval of the Community Development Director for the City of Laguna Hills.

SECTION 5. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more section, subsection, subdivision, sentence, clause, phrase, or portion thereof be declared invalid or unconstitutional.

SECTION 6. The City Clerk shall certify to the adoption of this Ordinance and cause the same to be posted at the duly designated posting places within the City and published once within fifteen days after passage and adoption as may be required by law; or, in the alternative, the City Clerk may cause to be published a summary of this Ordinance and a certified copy of the text of this Ordinance shall be posted in the Office

of the City Clerk five days prior to the date of adoption of this Ordinance; and, within fifteen days after adoption, the City Clerk shall cause to be published, the aforementioned summary and shall post a certified copy of this Ordinance, together with the vote for and against the same, in the Office of the City Clerk.

PASSED, APPROVED, AND ADOPTED THIS 10th DAY OF October 2017.

DON SEDGWICK, MAYOR

ATTEST:

MELISSA AU-YEUNG, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing Ordinance No. 2017- was duly introduced and
placed upon its first reading at a Regular Meeting of the City Council on the 10th day of
October 2017, and that thereafter, said Ordinance was duly adopted and passed at a
Regular Meeting of the City Council held on the _____ day of
_____ 2017, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

(SEAL)

MELISSA AU-YEUNG, CITY CLERK

Exhibit "A"

Checklist for Expedited, Streamlined Permitting



City of Laguna Hills Building/Safety Division

MULTI-UNIT DWELLING SUBMITTAL CHECKLIST ELECTRIC VEHICLE CHARGING STATION (EVCS)

Submittal Documents Required*

- ☐ **Permit Application**
 - i. Include job address (a unique address for the EVCS installation that is used for billing), parcel number, existing use, description of work, name, address, and contact information of the applicant and the owner.
- ☐ **Plan Sets (Number, size of plans)**
 - a. **Site/Plot Plan**
 - i. Show full property extent (property lines, parking areas, structures, etc.).
 - ii. List relevant property information, such as existing parking counts and ratios.
 - iii. Provide a detailed site plan showing where the charging unit is located within the parking garage or lot, and any necessary accessibility improvements
 - iv. As required by type of EVCS, installation mounting method, and local jurisdiction requirements provide necessary structural details.
 - b. **Electrical Plan**
 - i. Provide a complete electrical single line drawing showing the main service, sub panels, and proposed EVCS.
 - ii. Include size of overcurrent protection devices (in amperes) for main service, sub panels, disconnects and EVCS circuit supply.
 - iii. Show conduit sizes and types, and conductor sizes and types.
 - iv. Provide a trenching detail and call out trench work in the scope of work on the plan if trenching is required. Trenching may result in a structural plan review if conduit trenches undermine foundations.
 - v. Note electrical feeder requirements when trenching structure to structure (CEC 225). The feeder from structure to structure should be noted in the scope of work. Verify that trenching complies with minimum cover requirements for wiring methods or circuits (18" for direct burial per CEC 300).
 - vi. Provide EVCS manufacturer's specification sheets showing Nationally Recognized Testing Laboratory (NRTL) approved listing mark for indoor or outdoor (UL 2202/UL 2200).
- ☐ **Electrical Load Calculation Worksheet**
 - a. Include existing and proposed load to estimate if existing electrical service will handle the new load from EVCS and wiring methods. Note: Unless electrical service equipment is 100% rated, the calculated load demand on the main service shall not exceed 80% of the nameplate rating of the main service over-current protection device (OCPD). (CEC 625.40) Provide a panel schedule for existing panels.

***All plans and documents listed above must be provided for multi-unit dwelling electric vehicle charging stations at time of permit submittal prior to issuance.**

Installations must be completed by a licensed electrical contractor (C-10). (Local Regulations, California Electrical Code CEC Article 625) Plans must show conformance with the California Electrical Code Title 24, Part 3, the California Building Code (Volume 1 and 2), Title 24, Part 2, and other applicable local municipal codes.

(Updated 8/24/2017)



City of Laguna Hills Building/Safety Division

RESIDENTIAL SUBMITTAL CHECKLIST ELECTRIC VEHICLE CHARGING STATION (EVCS)

Submittal Documents Required*

- ☐ **Permit Application**
 - a. Include job address (a unique address for the EVCS installation that is used for billing), parcel number, existing use, description of work, name, address, and contact information of the applicant and the owner.
- ☐ **Plan Sets (Number, size of plans)**
 - a. **Site/Plot Plan**
 - i. Show the proposed location of the EVCS.
 - b. **Electrical Plan**
 - i. Provide a complete electrical single line drawing showing the main service, sub panels, and proposed EVCS.
 - ii. Include size of overcurrent protection devices (in amperes) for main service, sub panels, disconnects and EVCS circuit supply.
 - iii. Show conduit sizes and types, and conductor sizes and types.
 - iv. If trenching is required, provide a trenching detail and call out trench work in scope of work. Trenching may result in a structural plan review if conduit trenches undermine foundations.
 - v. Note electrical feeder requirements when trenching structure to structure (CEC 225). The feeder from structure to structure should be noted in the scope of work. Verify that trenching is in compliance of minimum cover requirements for wiring methods or circuits (18" for direct burial per CEC 300).
 - vi. Provide EVCS manufacturer's specification sheets showing Nationally Recognized Testing Laboratory (NRTL) approved listing mark for indoor or outdoor (UL 2202/UL 2200).
- ☐ **Electrical Load Calculation Worksheet**
 - a. Include existing and proposed load to estimate if existing electrical service will handle the new load from EVCS and wiring methods. Note: Unless electrical service equipment is 100% rated, the calculated load demand on the main service shall not exceed 80% of the nameplate rating of the main service over-current protection device (OCPD). (CEC 625.40) Provide a panel schedule for existing panels.

***All plans and documents listed above must be provided for residential EVCS at time of permit submittal prior to issuance.**

Installations must be completed by a licensed electrical contractor (C-10). (Local Regulations, California Electrical Code CEC Article 625) Plans must show conformance with the California Electrical Code Title 24, Part 3, the California Building Code (Volume 1 and 2), Title 24, Part 2, and other applicable local municipal codes.

(Updated 8/24/17)



City of Laguna Hills Building/Safety Division

NON-RESIDENTIAL SUBMITTAL CHECKLIST ELECTRIC VEHICLE CHARGING STATION (EVCS)

Submittal Documents Required*

- ☐ **Permit Application**
 - a. Include job address (a unique address for the EVCS installation that is used for billing), parcel number, existing use, description of work, name, address, and contact information of the applicant and the owner.
- ☐ **Plan Sets (Number, size of plans)**
 - a. **Site/Plot Plan**
 - i. Show full property extent (property lines, parking areas, structures, etc.).
 - ii. List relevant property information, such as existing parking counts and ratios.
 - iii. Provide a detailed site plan showing where the charging unit is located within the parking garage or lot, and any necessary accessibility improvements
 - iv. As required by type of EVCS, installation mounting method, and local jurisdiction requirements provide necessary structural details.
 - b. **Electrical Plan**
 - i. Provide a complete electrical single line drawing showing the main service, sub panels and proposed EVCS.
 - ii. Include size of overcurrent protection devices (in amperes) for main service, sub panels, disconnects and EVCS circuit supply.
 - iii. Show conduit sizes and types, and conductor sizes and types.
 - iv. Provide a trenching detail and call out trench work in the scope of work on the plan if trenching is required. Trenching may result in a structural plan review if conduit trenches undermine foundations.
 - v. Note electrical feeder requirements when trenching structure to structure (CEC 225). The feeder from structure to structure should be noted in the scope of work. Verify that trenching is in compliance of minimum cover requirements for wiring methods or circuits (18" for direct burial per CEC 300).
 - vi. Provide EVCS manufacturer's specification sheets showing Nationally Recognized Testing Laboratory (NRTL) approved listing mark for indoor or outdoor. (UL 2202/UL 2200)
- ☐ **Electrical Load Calculation Worksheet**
 - a. Include existing and proposed load to estimate if existing electrical service will handle the new load from EVCS and wiring methods Note: Unless electrical service equipment is 100% rated, the calculated load demand on the main service shall not exceed 80% of the nameplate rating of the main service over-current protection device (OCPD). (CEC 625.40) Provide a panel schedule for existing panels.

***All plans and documents listed above must be provided for non-residential electric vehicle charging stations at time of permit submittal prior to issuance.**

Installations must be completed by a licensed electrical contractor (C-10). (Local Regulations, California Electrical Code CEC Article 625) Plans must show conformance with the California Electrical Code Title 24, Part 3, the California Building Code (Volume 1 and 2), Title 24, Part 2, and other applicable local municipal codes.

(Updated 3/30/17)



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: October 10, 2017

TO: Mayor and Council Members

FROM: David Reynolds
Deputy City Manager

ISSUE: Laguna Hills Technology Library Branch One Day Reduction Per Week in Service

RECOMMENDATION: That the City Council receive and file the report.

SUMMARY:

The County of Orange has an allocation plan on how to distribute its resources amongst its thirty-four (34) library branches. In 2011, the Library Advisory Board voted to change its method in determining its allocation plan, which should have resulted in a reduction of one day per week of service (or five days a week) for the City of Laguna Hills Technology Library Branch. This was overlooked by the County, and the City of Laguna Hills has been open six days a week since 2011. This error was recently noticed by OC Public Libraries' staff and OC Public Libraries is faced with reducing the amount of days it is open per week at the Laguna Hills Community Center down to five days per week effective January 1, 2018. OC Public Libraries recommends closing on Fridays and the City can add an additional day if it chooses to pay for this additional day per week as explained in this staff report. The Library schedule effective January 1, 2018, will be as follows:

- Monday – Thursday: 10:00 a.m. – 7:00 p.m.
- Saturday: 9:00 a.m. – 5:00 p.m.
- Friday & Sunday: Closed

BACKGROUND:

The Laguna Hills Technology Library Branch (Library) is currently open six days a week at the Laguna Hills Community Center and Sports Complex. Monday through Thursday the Library is open from 10:00 a.m. to 7:00 p.m., Friday and Saturday the Library is open from 9:00 a.m. to 5:00 p.m., and the Library is closed on Sunday. The County of Orange needs to remove one day of Library operation, down to five days per week, because the City of Laguna Hills falls under the five days of service per the OC Public Libraries' allocation plan factors as further explained below. OC Public Libraries is recommending to close the Library on Fridays to be consistent with other Library closures and to keep the Library open on Saturdays to provide the public with weekend hours. This schedule change is planned to begin on January 1, 2018. The City can select another day of the week to close the library if desired. Also, an option to pay for extra days of operation is available to the City as mentioned below.

The City and County of Orange originally entered into a Lease for the Laguna Hills Technology Library on April 9, 2002, following the opening of the Laguna Hills Community Center. On January 13, 2015, the City Council approved another ten-year lease with the County of Orange for the branch. The Lease Agreement also has a one, 10-year extension.

Orange County has an allocation plan on how to distribute its resources amongst its thirty-four (34) library branches. In 2005, the Library Advisory Board voted to modify the allocation plan formula of 30% population, 30% circulation, 40% property tax to include a total factor calculation in determining each branches' days of operation. Based on this formula, cities and their respective branches, fell into one of the following three factor groups (see table below) which indicates how many days OC Public Libraries can support a branch per week. However, the two technology branches within the system (Laguna Hills and Costa Mesa) were exempt from this allocation formula because, at that time, the circulation percentage only accounted for materials checked out of a library such as library books. Consequently, the Laguna Hills Library remained open six days a week.

Factor	Days of Service
Equal to or greater than 4	7 days
Less than 4 but greater than or equal to 2	6 days
Less than 2	5 days

In 2011, the Library Advisory Board voted to change the circulation percentage to a “robust” circulation method in its allocation plan methodology. The “robust” circulation method expanded the definition of circulation to include not only library books but also internet usage, foot traffic, programs, and program attendance. Under this revised method, to equalize the public library system-wide allocation, the exemption for the two technology branches should have been removed but it wasn’t for the City of Laguna Hills. Since 2011, the City of Laguna Hills has benefited from an extra day per week of Library operation.

OC Public Libraries’ staff recently noticed this error and Ms. Fried, County Librarian, met with City staff on August 4, 2017, to notify us of this error and the need to reduce the days of service to five days per week. The City of Laguna Hills’ current factor in the OC Public Libraries’ allocation plan is 1.63 (see the attached OC Public Libraries FY 2016/2017 Allocation Plan).

Cities can elect to pay for additional days of library services in the event that more days are desired beyond their allocation factors. The City of Dana Point is an example of this and is paying for OC Public Libraries to staff its Dana Point Branch Library on Sundays. Attached to this staff report is the estimated annual cost to add an extra day to the Laguna Hills Technology Branch Library, which is \$53,282.84.

At this time, staff recommends that the City not pay for an extra day of service per week beginning January 1, 2018. This expense is not in the City’s current budget cycle and staff believes that it is prudent to first see what impact a one-day reduction per week of Library services from its current schedule will have on the public.

The Library schedule effective January 1, 2018, will be as follows:

- Monday – Thursday: 10:00 a.m. – 7:00 p.m.
- Saturday: 9:00 a.m. – 5:00 p.m.
- Friday & Sunday: Closed

FISCAL IMPACT:

The estimated annual cost to add an additional day (e.g. Friday) to the Laguna Hills Technology Branch Library service days per week is \$53,282.84. This amount is not in the City's budget.

ATTACHMENTS:

- OCPL FY 2016-17 Allocation Plan
- Estimated Annual Cost - LH Technology Library

OC PUBLIC LIBRARIES
FY 2016-17 ALLOCATION PLAN

CITY	Unit	PROPERTY TAXES		*ROBUST* CIRCULATION (2)		POPULATION (1)		Total Factor	Allocation of Property Tax based on Factor	Direct Branch Cost	Net	Days open due to Factors
		PERCENTAGE	X	40%	PERCENTAGE X	30%	PERCENTAGE X	30%				
ALISO VIEJO	4573	3.48		1.39	4.43	1.33	3.12	0.94	912,878	1,226,037	(313,159)	6
BREA	4563	1.82		0.73	2.09	0.63	2.70	0.81	541,834	531,242	10,592	6
COSTA MESA		6.74		2.70	5.59	1.68	7.08	2.12	1,624,004	1,705,728	(81,725)	7
CYPRESS	4545	1.60		0.64	4.00	1.20	3.07	0.92	689,403	735,132	(45,729)	6
DANA POINT	4513	4.15		1.66	2.87	0.86	2.06	0.62	783,537	754,795	28,742	6
FOUNTAIN VALLEY	4525	2.44		0.98	3.88	1.16	3.50	1.05	796,521	897,309	(100,788)	6
GARDEN GROVE		3.98		1.59	6.79	2.04	10.95	3.29	1,726,628	2,244,811	(518,184)	7
IRVINE		25.78		10.31	21.23	6.37	15.96	4.79	5,360,411	3,680,812	1,679,599	7
LA HABRA	4561	1.86		0.74	2.81	0.84	3.83	1.15	681,412	806,644	(125,232)	6
LA PALMA	4523	0.51		0.20	1.32	0.39	0.99	0.30	221,478	490,800	(269,322)	5
LAGUNA BEACH	4511	6.02		2.41	2.09	0.63	1.45	0.44	868,433	746,315	122,117	6
LAGUNA HILLS	4577	2.19		0.88	3.00	0.90	1.90	0.57	407,000	463,107	(55,106)	5
LAGUNA NIGUEL	4570	4.98		1.99	3.00	0.90	4.09	1.23	1,027,986	883,733	144,253	7
LAGUNA WOODS	4516	1.06		0.42	0.17	0.05	1.00	0.30	192,264	71,822	120,441	5
LAKE FOREST		4.69		1.87	5.52	1.66	5.18	1.55	1,269,440	1,578,762	(309,322)	7
LOS ALAMITOS/ROSSMOOR	4542	1.27		0.51	2.41	0.72	1.36	0.41	408,997	610,235	(201,238)	5
RANCHO SANTA MARGARITA	4571	3.13		1.25	4.80	1.44	3.00	0.90	896,398	1,135,088	(238,690)	6
SAN CLEMENTE	4514	6.10		2.44	3.20	0.96	4.09	1.23	1,155,330	875,240	280,090	7
SAN JUAN CAPISTRANO	4515	2.40		0.96	2.94	0.88	2.23	0.67	626,480	695,467	(68,987)	6
SEAL BEACH	4541	1.80		0.72	1.61	0.48	1.55	0.47	415,739	508,035	(92,296)	5
STANTON	4536	0.33		0.13	1.41	0.42	2.46	0.74	321,605	451,498	(129,894)	5
TUSTIN	4524	3.38		1.35	8.26	2.48	5.11	1.53	1,339,104	1,372,056	(32,954)	7
VILLA PARK	4552	0.56		0.22	0.92	0.27	0.37	0.11	150,066	385,609	(235,544)	5
WESTMINSTER	4532	1.07		0.43	5.59	1.68	5.81	1.74	962,067	1,177,241	(215,174)	6
UNINCORPORATED		8.66		3.46	2.51	0.75	7.13	2.14	1,590,295	941,785	648,510	7
TOTAL		100.00		40.0	100.00	30.0	100.00	30.00	\$24,969,309	\$24,969,309	0	

TOTALS FACTOR:

Less than 2.0
5 days per week of operation
2.0 but less than 4.0
6 days per week of operation
4.0 and greater
7 days per week of operation

- (1) Population: California Dept. of Finance Estimates for January 1, 2016, report dated May 2016
(2) *Robust* Circulation: Source: Robust Circulation Statistics Report as of 7/1/2015
Robust circulation includes Internet Utilization, Circulation, Information Query, and Attendance (foot traffic & programs).
(3) Property Tax: Orange County Auditor Controller's report ATCSA073 dated 08/25/16
(4) UNINCORPORATED area includes Ladera Ranch and Library of the Canyons
(5) Agreement between City of Dana Point and County of Orange for Operation of Sundays of the Dana Beach Library
(6) Laguna Hills is open 6 days a week. Factor calculates 5 days due to the low percentage of property tax, robust circulation (attendance, internet usage, info query), and population decreasing from 58 (PI) to 52 per week.

OC PUBLIC LIBRARIES
Laguna Hills Technology

Friday Cost (Additional Day)

FY 2017-2018 (Estimate for Full Year)

(2)

Quarter	Q1	Q2	Q3	Q4	Full Year
Period	7/1/2017 - 9/30/2017	10/1/2017 - 12/31/2017	1/1/2018 - 3/30/2018	4/1/2018 - 6/30/2018	7/1/2017 - 6/30/2018
Salaries	7,346.56	6,781.44	7,420.03	7,420.03	28,968.05
Benefits	6,097.64	5,628.60	6,158.62	6,158.62	24,043.48
Total Salaries and Benefits (1)	13,444.20	12,410.04	13,578.65	13,578.65	53,011.53
Branch Supplies	60.71	60.71	61.31	61.31	244.04
Processing Supplies	6.78	6.78	6.85	6.85	27.27
Total Service & Supplies (3)	67.49	67.49	68.16	68.16	271.31
Total	13,511.69	12,477.52	13,646.81	13,646.81	53,282.84

Hours of Operation

Cost per hour

104.00

129.92

96.00

129.97

104.00

131.22

104.00

131.22

408.00

130.60

Notes:

(1) Cost are estimated for July 1, 2017 through June 30, 2018, Salaries and Benefits include a 1% increase mid-year.

(2) Due to the holiday, branch will be closed on Friday, November 24, 2017, therefore estimate for Salaries and Benefits includes an adjustment for (1) day.

(3) 1% - Cost Percentage Index applied to Services & Supplies mid-year.