



CITY OF LAGUNA HILLS PARKS & RECREATION COMMISSION

REGULAR MEETING AGENDA Wednesday, October 5, 2016 – 7:00 PM

Chris Mackey - Chair

Maya Douglas - Vice-Chair

Richard Nagle - Commissioner

Victoria Auer - Commissioner

Dan Cooper - Commissioner

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Parks and Recreation Commission.

Members of the public wishing to address the Parks and Recreation Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Parks and Recreation Commission is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

1. PUBLIC COMMENTS

This is the time to address the Parks and Recreation Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

2. MINUTES APPROVAL

2.1 Approval of the Minutes of the Regular Meeting, August 3, 2016

Recommendation: That the Parks and Recreation Commission approve the August 3, 2016 regular meeting minutes

3. PRESENTATIONS

3.1 Certificate of Appreciation for Andre Archer

Recommendation: That the Parks and Recreation Commission present volunteer grounds keeper Andre Archer with a certificate of appreciation for his efforts at Cabot Park

4. ADMINISTRATIVE REPORTS**5. INFORMATIONAL ITEMS**

5.1 2015 Summer Quarter Evaluation

Recommendation: That the Parks and Recreation Commission receive and file the report

6. COMMISSIONER COMMENTS**7. ADJOURNMENT**

The next Regular Meeting of the Parks & Recreation Commission will be December 7, 2016, at 7:00 PM in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills California.

CERTIFICATION

I, DAVID T. REYNOLDS, Deputy City Manager of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by September 30, 2016 at 01:15 PM.



David T. Reynolds; Deputy City Manager

September 30, 2016

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (949)

707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: October 5, 2016
TO: Parks and Recreation Commission
FROM: David Reynolds
Deputy City Manager
ISSUE: Approval of the Minutes of the Regular Meeting, August 3, 2016

RECOMMENDATION: That the Parks and Recreation Commission approve the August 3, 2016 regular meeting minutes

ATTACHMENTS:

- 08-03-2016 Minutes

**CITY OF LAGUNA HILLS, CALIFORNIA
Parks and Recreation Commission
REGULAR MEETING MINUTES
AUGUST 03, 2016**

CALL TO ORDER

Vice Chair Douglas called the Regular Meeting of the Parks and Recreation Commission of the City of Laguna Hills, California, to order at 7:00 PM in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chair Douglas.

ROLL CALL OF COMMISSION MEMBERS:

Present: Vice Chair Douglas, Commissioner Auer, Commissioner Cooper, Commissioner Nagle

Absent: Chair Mackey

STAFF PRESENT: David Reynolds; Deputy City Manager, Dan Meehan; Community Services Superintendent; Parks Supervisor, Ryan Hanley; Jaime Ballard, Administrative Assistant.

1. PUBLIC COMMENTS
2. MINUTES

2.1 REGULAR MEETING MINUTES, JUNE 1, 2016

**MOTION TO APPROVE THE MINUTES OF THE JUNE 1, 2016 REGULAR MEETING WITH THE CORRECTION OF THE SPELLING OF COMMISSIONER NAGLES LAST NAME BY COMMISSIONER NAGLE, S/COMMISSIONER AUER. APPROVED BY A VOTE OF 3-0.
VICE CHAIR DOUGLAS ABSTAINED**

3. PRESENTATIONS
4. ADMINISTRATIVE REPORTS

4.1 WATER CONSERVATION

Parks Supervisor Ryan Hanley provided an oral summary of the report to the Commission. Mr. Hanley stated the City had responded to the drought issue by implementing several projects to improve irrigation efficiency, install drought tolerant plantings and convert potable water irrigation use to recycled water use. Parks Supervisor Hanley indicated the City currently has 138 water meters, with 52 of them being recycled water.

Mr. Hanley stated the City was able to comply with the waters districts state mandated 25% reduction in overall water use.

MOTION TO RECEIVE AND FILE THE REPORT BY VICE CHAIR DOUGLAS, S/COMMISSIONER AUER. 4-0

4.2 2016 FOURTH OF JULY POST EVENT REPORT

Community Services Superintendent Meehan provided an oral summary of the report.

MOTION TO RECEIVE AND FILE THE REPORT BY VICE CHAIR DOUGLAS, S/COMMISSIONER COOPER. 4-0

5. INFORMATIONAL ITEMS

5.1 2016 MEMORIAL DAY HALF MARATHON, 10K, AND 5K POST EVENT REPORT

Community Services Superintendent Meehan summarized the report for the Commission.

Commissioner Auer asked Superintendent Meehan to provide an explanation regarding the direct expenses and event revenue. Superintendent Meehan provided a detailed breakdown of expenditures and revenue for this FY versus last FY and the overall savings.

Commissioner Nagle stated all the previous Grand Marshall's were at this year's event. Commissioner Nagle stated the 3/5's Commanding Officer said nowhere else do they do something like this and that it's very special.

MOTION TO RECEIVE AND FILE THE REPORT BY VICE CHAIR DOUGLAS, S/COMMISSIONER AUER. 4-0

5.2 UPDATE ON SNACK BAR USE AT THE CITY'S SPORTS COMPLEXES

Community Services Superintendent Meehan provided a verbal summary of the report.

MOTION TO RECEIVE AND FILE THE REPORT BY VICE CHAIR DOUGLAS, S/COMMISSIONER AUER. 4-0**6. COMMISSIONER COMMENTS****6.1 SHOWCASE FOR VALOR BENEFIT CONCERT AT THE LAGUNA HILLS COMMUNITY CENTER SPORTS COMPLEX**

Commissioner Nagle provided an oral summary of the report to the Commission in addition to providing the Commission with pictures of the Community Center proposed area for the event.

MOTION TO CONSENT TO CHANGE IN VENUE AS PROPOSED BY THE 3/5 COMMITTEE AND WAIVE RENTAL FEES WITH THE EXCEPTION OF THE DEPOSIT BY COMMISSIONER COOPER, S/COMMISSIONER AUER. 4-0

Commissioner Cooper stated Vice Chair Douglas did an excellent job leading the meeting.

Vice Chair Douglas asked staff about the National Night Out event held the previous week. Community Services Superintendent Meehan stated it was an annual event hosted by Police Services which promotes unity and safety within our communities.

7. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this meeting, Vice Chair Douglas adjourned the meeting at 7:43 pm.

DAVID REYNOLDS
DEPUTY CITY MANAGER

City of Laguna Hills

Parks and Recreation Commission
Regular Meeting Minutes

AUGUST 03, 2016

ATTEST:

CHRIS MACKEY, CHAIR

APPROVED AT MEETING OF OCTOBER 5, 2016

Attachment: 08-03-2016 Minutes (2016-45 : Approval of the Minutes of the Regular Meeting, August 3, 2016)



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: October 5, 2016
TO: Parks and Recreation Commission
FROM: Dan Meehan
Community Services Superintendent
ISSUE: Certificate of Appreciation for Andre Archer

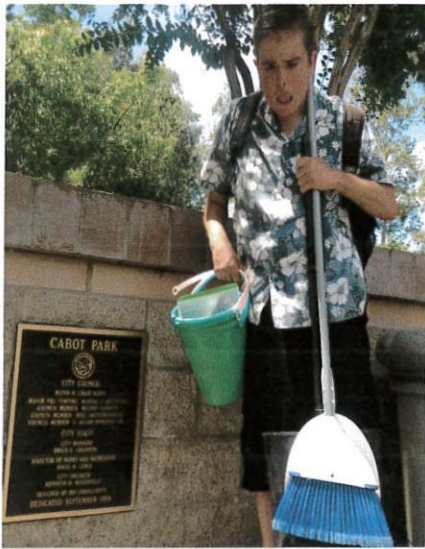
RECOMMENDATION: That the Parks and Recreation Commission present volunteer grounds keeper Andre Archer with a certificate of appreciation for his efforts at Cabot Park

SUMMARY:

Since 2015, Andre Archer has voluntarily cleaned Cabot Park. Mr. Archer brings his own equipment to the park and takes great pride in sweeping the sidewalks, removing debris from the sand in the playground, and in general keeping the park clean for residents to enjoy. Staff has prepared a certificate of appreciation for Mr. Archer, recognizing and thanking him for his outstanding service to the community.

ATTACHMENTS:

- Photos of Andre Archer



Volunteering at Cabot Park



Bringing Own equipment



Sweeping Sidewalks



Detailing Edges



Sweeping Benches



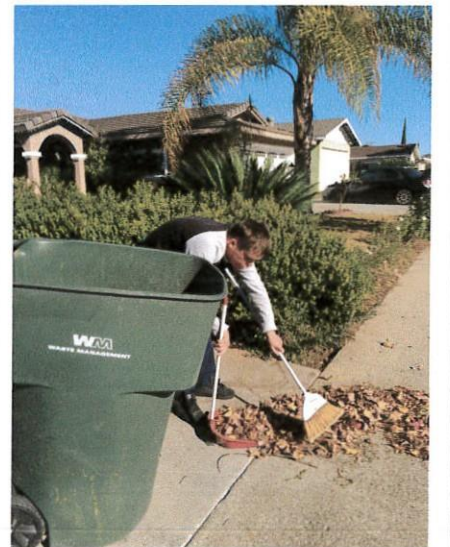
Sweeping Zen Garden



Sweeping Playground Equipment



Removing Debris From Sand



Local Community Leaf Removal



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: October 5, 2016

TO: Parks and Recreation Commission

FROM: Dan Meehan
Community Services Superintendent

ISSUE: 2015 Summer Quarter Evaluation

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report

SUMMARY:

At the conclusion of each quarter, staff prepares a summary of Community Services Programs and a staff level critique of the City's quarterly offerings to keep the Commission apprised of the accomplishments and out comings of the Department. A total of 1,781 participants were enrolled in programs for the summer 2015 quarter. Revenue for the summer quarter totaled \$124,947.

BACKGROUND:

A number of programs were successful during the summer quarter. In the Cultural Arts category, the Shakespeare in the Hills performances of "Twelfth Night" and "Macbeth", offered by On the Edge Theater Productions, were very popular. A total of four hundred twenty-four (424) participants enjoyed these outdoor performances. Creative Kids Playhouse offered two theater programs for children this summer, drawing twenty-four participants between the ages of 3 and 6 for their production of "Goldilocks and the Three Bears," and forty-nine participants between the ages of 6 and 13 performed in the musical "Cinderella." Also well attended in the summer quarter were the community services staff led "Day Camp" and "Teen Camp" programs.

2015 Summer Quarter Evaluation

October 5, 2016

Page 2

The Community Services Department once again collaborated with the Orange County Sheriff's Department in hosting the "National Night Out" event in the Sports Complex on Tuesday, August 2 from 5:00-8:00pm. Approximately 450 people attended this annual event designed to promote unity and safety in the community.

ATTACHMENTS:

- Copy of Summer 2016 Enrollment Summary

Summer 2016 Enrollment Summary

Summer 2015/2016

(Blank Cells Represent No Class/Activity Offered)

CLASS	Summer 2015			Summer 2016		
	Res	NonRes	Total	Res	NonRes	Total
A Midsummer Night's Dream	284	13	297			
Adult Basketball League: Open League			0	0	0	0
Adult Open Gym Basketball	7	8	15	9	9	18
Adult Softball - Comp Co-Ed	Field Closed for Maintenance					0
Adult Softball League Lower C	Field Closed for Maintenance					0
Adult Softball League: "D" Level	Field Closed for Maintenance					0
Adult Softball League Co-ed D	Field Closed for Maintenance					0
Adult Softball League--Men's Lower D	Field Closed for Maintenance					0
Adult Softball League--Men's Upper C	Field Closed for Maintenance					0
Adult Softball League--Men's Upper D	Field Closed for Maintenance					0
Adult Tennis- Advanced Beginner				12	1	13
Adult Tennis- Intermediate				0	0	0
Adult Tennis- Learn to Rally (Beginner Tennis)				4	1	5
Adult Volleyball League--Womens	0	0	0	0	0	0
Aikido	13	19	32	27	19	46
All Star Tennis				4	2	6
Ballet I	8	2	10			
Ballet II	5	4	9			
Ballet A/B				3	0	3
Ballet C/D				0	4	4
Ballet F/G				0	0	0
Basics of Skateboarding Camp: Basics Camp				10	9	19
Basics of Skateboarding Camp: Intermediate/Advanced				0	0	0
Beginning Ballroom Dance	0	26	26	2	18	20
Beginning Guitar	3	0	3	4	1	5
Beginning Ukulele	3	1	4	0	1	1
Beg/Int/Adv Drawing & Painting	2	1	3	0	0	0
Belly Dancing I	0	16	16	5	22	27
Belly Dancing II	2	4	6	2	8	10
Belly Dancing III & IV	0	5	5	0	4	4
Booty Blast N Core				17	0	17
Bright Beginnings/Smart Start Preschool Combo Dance				5	3	8
Budding Ballerinas/Preschool Ballet				7	6	13
Build A Fort	107	13	120	118	11	129
Ceramics Creations				0	0	0
Children's Birthday Party Program			0	0	0	0
Circle of Friends BBQ & Games	15	9	24			
Circle of Friends BBQ & Craft				7	5	12
Circle of Friends Bowling Night				10	8	18
Circle of Friends Pizza & Movie Night	23	14	37			
Circle of Friends Summer Kick-off Dance				23	18	41
Classic Combo A	0	0	0			
Classic Combo B	0	0	0			
Classic Combo I (Tap & Jazz)				1	2	3
Classic Combo II (Tap & Jazz)				1	1	2
Clay Adventures	0	0	0			
Coast 2 Coast Soccer Camp	11	6	17	14	2	16
Complete Works of William Shakespeare: Abridged	87	5	92			
Contemporary	3	3	6	0	1	1
Creative Kids Musical Theater Immersion	19	32	51	13	36	49
Engineering FUNdamentals using LEGO				0	0	0
Funk Fitness	0	0	0			
Future Stars Tennis				4	2	6
Gentle Yoga	7	4	11	7	8	15
Goldilocks and the Three Bears				7	17	24
Hip Hop	10	3	13	5	1	6
Intro to Ballet Folklorico for Children	0	0	0			

Attachment: Copy of Summer 2016 Enrollment Summary (1070 : 2015 Summer Quarter Evaluation)

Exhibit A

(Blank Cells Represent No Class/Activity Offered)

CLASS	Summer 2015			Summer 2016		
	Res	NonRes	Total	Res	NonRes	Total
Jazz I/II	4	0	4	4	0	4
Jazz II/III				1	0	1
Jazz III	0	0	0			
Jazz III-IV				0	5	5
Jazz IV*	1	3	4			
Jazz V*	2	0	2			
Jedi Engineering using Lego				9	4	13
Jedi Master Engineering using Lego				0	0	0
Junior Build A Fort	40	1	41	36	4	40
Let's Get Frozen	6	7	13			
Lyrical I*	0	0	0			
Lyrical III				1	1	2
Lyrical III/IV*	3	2	5			
M*Power Comp Team Summer Prep				0	0	0
Meditation, everyone should meditate, Why?				4	2	6
Mediterranean Hand Drumming: Level I	0	1	1			
Mediterranean Hand Drumming: Level II	0	1	1			
Middle School Dance				127	76	203
Mini Hawk (Soccer, Baseball & Basketball) Camp	13	3	16	11	4	15
Music Together	10	15	25	7	10	17
National Night Out	210	140	350	350	100	450
Piano/Keyboard for Children (Ages 4-7)	3	0	3			
Playtime!	18	14	32	17	8	25
Pre Ballet	9	2	11			
Pre Engineering using LEGO				8	4	12
Preschool Dance I	2	5	7			
Preschool Dance II - Tap, Ballet & Pre-Jazz Combo	2	3	5			
Primary Ballet				4	2	6
Qigong for All	3	3	6	1	1	2
Rising Stars Tennis				3	1	4
Shakespeare in the Hills				415	39	454
S'mores & Snores Community Campout	0	0	0			
Skyhawks Sports Basketball Camp	11	6	17	5	9	14
Skyhawks Sports Flag Football Camp	4	7	11	4	10	14
Summer Day Camp- Adventure Playground	0	0	0	8	4	12
Summer Day Camp- Aquarium of the Pacific				6	9	15
Summer Day Camp- Aquatica				14	7	21
Summer Day Camp- California Adventure	8	2	10			
Summer Day Camp- Disneyland	22	5	27	21	4	25
Summer Day Camp- Knott's Berry Farm	12	1	13	9	6	15
Summer Day Camp- Knott's Soak City	13	3	16			
Summer Day Camp- Medieval Times				14	3	17
Summer Day Camp- Pirates Dinner Adventure	9	4	13			
Summer of ART Camp	17	4	21	12	1	13
Summer Teen Camp- Aquatica	7	6	13	5	8	13
Summer Teen Camp-Disneyland	6	7	13	9	4	13
Summer Teen Camp- Knott's Berry Farm	6	7	13	17	9	26
Summer Teen Camp- Magic Mountain	9	4	13	4	4	8
Summer Teen Camp- San Diego Zoo	9	2	11			
Summer Teen Camp- Sea World	8	5	13	7	5	12
Summer Teen Camp- Universal Studios	7	6	13	7	6	13
Surf Crew	17	1	18	11	2	13
Tap I/II	1	2	3	0	0	0
Tap II-III				1	0	1
Tap III/IV	0	3	3	0	2	2
Tennis Camp				6	7	13
Tennis Stars				5	1	6
The Glass Slipper Ballet Ball	0	0	0			
Tier 1 Tennis				2	3	5

Attachment: Copy of Summer 2016 Enrollment Summary (1070 : 2015 Summer Quarter Evaluation)

Exhibit A

(Blank Cells Represent No Class/Activity Offered)

CLASS	Summer 2015			Summer 2016		
	Res	NonRes	Total	Res	NonRes	Total
Tunes and Tales	10	9	19	25	19	44
Tutus and Twirls/Mommy & Me Dance				3	1	4
Unlimited WCMP Class				2	0	2
Voice Lessons	0	0	0			
Yoga Basics	0	0	0			
Zumba	34	0	34	28	0	28
Zumba (3 Month Option)			0	4	0	4
Enrollment Totals:	861	472	1320	1548	605	2153
	65%	36%		72%	28%	
Total Classes offered:			105			