



CITY OF LAGUNA HILLS

PARKS & RECREATION COMMISSION

REGULAR MEETING AGENDA

Wednesday, October 4, 2023 – 7:00 PM

Patricia Thee - Chair

Chris Bieber - Vice Chair

Marc Trocchio - Commissioner

Sanjay Mathur - Commissioner

Michael Zozaya - Commissioner

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Parks and Recreation Commission.

Members of the public wishing to address the Parks and Recreation Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Parks and Recreation Commission is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

1. PUBLIC COMMENTS

This is the time to address the Parks and Recreation Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

2. MINUTES APPROVAL

2.1 Approval of Minutes

Recommendation: That the Parks and Recreation Commission approve the minutes for the August 2, 2023, regular meeting.

3. PRESENTATIONS

4. ADMINISTRATIVE REPORTS

4.1 Park Quality Program Update

Recommendation: That the Parks and Recreation Commission receive an update on the Park Quality Control Program.

4.2 Update on the Commission's Proposed Project and Budget Items Recommendations

Recommendation: That the Parks and Recreation Commission receive and file the report.

4.3 2023 Heritage Day Post Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

4.4 2023 Movies in the Park and Summer Concert Series Post Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

5. INFORMATIONAL ITEMS

6. COMMISSIONER COMMENTS

7. ADJOURNMENT

The next Regular Meeting of the Parks & Recreation Commission will be December 6, 2023 at 7:00 p.m. in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills California

CERTIFICATION

I, DAVID T. REYNOLDS, Deputy City Manager of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills

Community Center, and the Courtyard at La Paz Center by September 28, 2023, at 5:00 p.m.



David T. Reynolds, Deputy City Manager

September 28, 2023

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Deputy City Manager at (949) 707-2680. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Center at 25555 Alicia Parkway, Laguna Hills, California, during normal business hours.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: October 4, 2023
TO: Parks and Recreation Commission
FROM: David Reynolds
Deputy City Manager/Community Services Director
ISSUE: Approval of Minutes

RECOMMENDATION: That the Parks and Recreation Commission approve the minutes for the August 2, 2023, regular meeting.

ATTACHMENTS:

- August 2, 2023, Parks and Recreation Regular Meeting Minutes

**CITY OF LAGUNA HILLS
PARKS & RECREATION COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, August 2, 2023**

CALL TO ORDER

The meeting was called to order at 7:03 p.m. by Chair Patricia Thee.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

Attendee Name	Title	Status	Arrived
Patricia Thee	Chair	Present	
Chris Bieber	Vice Chair	Present	
Sanjay Mathur	Commissioner	Present	
Marc Trocchio	Commissioner	Present	
Michael Zozaya	Commissioner	Present	

1. PUBLIC COMMENTS

2. MINUTES APPROVAL

2.1 Approval of Minutes for the June 7, 2023, Regular Meeting

Recommendation: That the Parks and Recreation Commission approve the minutes for the June 7, 2023, regular meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sanjay Mathur, Commissioner
SECONDER:	Chris Bieber, Vice Chair
AYES:	Patricia Thee, Chair, Chris Bieber, Vice Chair, Sanjay Mathur, Commissioner, Marc Trocchio, Commissioner, Michael Zozaya, Commissioner

The minutes for the June 7, 2023, regular meeting with a correction to Vice Chair Bieber's name spelling on page 4.

3. PRESENTATIONS

4. ADMINISTRATIVE REPORTS**4.1 2023 Memorial Day Race Post Event Report**

Recommendation: That the Parks and Recreation Commission receive and file the report.

Community Services Manager Mrs. Gannon presented her report to the Parks and Recreation Commission.

4.2 2023 Fourth of July Post Event Report

Recommendation: That the Parks and Recreation Commission receive and file the report.

Community Services Manager Mrs. Gannon presented her report to the Parks and Recreation Commission.

5. INFORMATIONAL ITEMS**5.1 2023 Summer Concert and Movie Series Event Update**

Recommendation: That the Parks and Recreation Commission receive an oral presentation regarding the 2023 Summer Concert and Movie Series.

Community Services Manager Mrs. Gannon presented her report to the Parks and Recreation Commission.

6. COMMISSIONER COMMENTS

Commissioner Sanjay Mathur requested that staff give quarterly reports regarding new park projects and improvements based off the previous years' submissions.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sanjay Mathur, Commissioner
SECONDER:	Marc Trocchio, Commissioner
AYES:	Patricia Thee, Chair, Chris Bieber, Vice Chair, Sanjay Mathur, Commissioner, Marc Trocchio, Commissioner, Michael Zozaya, Commissioner

7. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this session, Chair Thee declared the meeting adjourned at 7:46 p.m.

David Reynolds, Deputy City Manager

ATTEST:

Patricia Thee, Chair

Approved at meeting of October 4, 2023



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: October 4, 2023
TO: Parks and Recreation Commission
FROM: David Reynolds
Deputy City Manager/Community Services Director
ISSUE: Park Quality Program Update

RECOMMENDATION: That the Parks and Recreation Commission receive an update on the Park Quality Control Program.

SUMMARY:

The Park Quality Control Program was presented at the June 7, 2023, Parks and Recreation Commission meeting to introduce newly appointed Commissioners to this program. At the October 6, 2021, Commission meeting, the Parks and Recreation Commission requested quarterly updates in regards to this program. Since then, staff has continued with quarterly updates on park maintenance under the Park Quality Control Program. Parks Supervisor Ryan Hanley will provide another quarterly update on this program and on general park maintenance at the October 4, 2023, meeting. Mr. Hanley will also be available to answer Commissioner questions related to the City's public parks.

Listed below are some of the topics that Mr. Hanley will cover in his presentation:

- CIP 237 Update - Community Center and Sports Complex Improvements
- Completed and Future Park Improvements
- Youth Sports and Sports Fields
- Fall maintenance plan for parks



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: October 4, 2023
TO: Parks and Recreation Commission
FROM: David Reynolds
Deputy City Manager/Community Services Director
ISSUE: Update on the Commission's Proposed Project and Budget Items Recommendations

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

At the Commission's last meeting, the Commission requested staff to bring back an update on the Proposed Project and Budget Items List ("List") that was last reviewed by the Commission on December 7, 2022. Staff will provide a verbal update on the suggested projects on the List at the October 4, 2023 meeting. Attached to this staff report is the December 7, 2022, staff report for the Commission's reference. This attachment provides the background information on the formation of the proposed project ideas and also provides the List.

Additionally, staff has included the current budget cycles Capital Improvement Program for the Commission's reference.

ATTACHMENTS:

- December 7, 2022 Staff Report and Project List
- Capital Improvement Program



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: December 7, 2022

TO: Parks and Recreation Commission

FROM: David Reynolds
Deputy City Manager/Community Services Director

ISSUE: Parks and Recreation Commission Proposed Project and Budget Items List

RECOMMENDATION: That the Parks and Recreation Commission review and revise as needed its list of proposed project and budget items which will be presented to the City Council at a later date for the City Council's consideration as possible budget initiatives in the 2023 - 2025 Biennial Budget.

SUMMARY:

Attached to this report is the most up-to-date Parks and Recreation Commission Proposed Project and Budget Items List ("List"). The Commission made no revisions to this list at its October 5, 2022, meeting. Staff recommends that the Commission review and revise the List as needed which will ultimately be presented to the City Council as the Parks and Recreation Commission's recommended budget initiatives for the 2023 – 2025 Biennial Budget. Staff recommends that the list is finalized by the Commission at its February 1, 2023, meeting. Attached to this staff report is also the City of Laguna Hills' Six Year Capital Improvement Program – Project Summary which may be helpful for the Commission to reference.

BACKGROUND:

Commissioners' comments were made at the February 2, 2022, Parks and Recreation Commission meeting to promote certain improvements in the City such as painting utility boxes and improving equestrian trail underpasses. At the April 6, 2022, Commission meeting, staff brought a report to the Commission to facilitate discussions

of project ideas and to develop a list of projects for consideration. It was recommended by staff, at the April 6, 2022, Commission meeting that the Commission's proposed improvement and/or beautification projects have a connection to community engagement and can be tied to Community Services activities or to volunteerism (like the Rooted Volunteer Campaign). Input received from the Commission during the last several Commission meetings was compiled together to form the Parks and Recreation Commission Proposed Project and Budget Items List ("List"). The List was last presented to the Commission at Commission's August 3, 2022, meeting with no suggested revisions.

Part of each budget process is to elicit budget input from the Parks and Recreation Commission. A thoughtful process in developing project ideas as potential budget items for the City Council's consideration is advisable. The next Biennial Budget period is July 2023 through June 2025. This is an opportunity for the Parks and Recreation Commission to develop a list of project and/or budget recommendations, including community engagement project ideas, and to move it forward to subsequent Park and Recreation Commission meetings for discussion and refinement until the Commission's List is finalized by the Commission at its February 1, 2023, meeting. The Commission's final List will be presented to the City Council.

It is recommended that the Parks and Recreation Commission review and revise the attached draft List in accordance to the consensus of the Commission. The Parks and Recreation Commission, in its review of the List, should consider if proposed items are related to the advisory scope of the Parks and Recreation Commission; and if any of the items on the List are already covered under other programs such as capital improvement projects.

Six Year Capital Improvement Program – Project Summary

Staff included the City of Laguna Hills' Six Year Capital Improvement Program – Project Summary with this staff report (see attachment 2). Reference to this attachment may be helpful for the Commission in formation of its proposed project and budget ideas. The City's Capital Improvement Program includes several capital projects in its Parks, Public Facilities, and Trails and Open Space sections. The entire Capital Improvement Program, including specific project details, is part of the City's current budget and can be accessed from the "2021–2023 Biennial Budget" link on the City's website at:

<https://www.lagunahillsca.gov/378/Biennial-Budgets-and-Financial-Statement> .

ATTACHMENTS:

- Attachment 1 - Commission Proposed Project and Budget Items List (October 5, 2022)
- Attachment 2 - Capital Improvement Program Summary

Attachment 1
Parks and Recreation Commission
Proposed Project and Budget Items List
October 5, 2022

Park Improvements and Beatification

1. Improve/Replace park entrance signs at the City's neighborhood parks.
 - a. Add lighting to park entry signs.
 - b. Replace park signs with stone structures similar to the entry monuments.
 - c. Plant drought tolerant planting material around park signs for easy maintenance instead of grass.
2. Use native plants as the beautification standard in the City's parks for water conversation purposes.
3. Partner with the water utilities on possible rebate programs for the planting of drought tolerant plants.
4. Use the City's public art fund to install shovel-ready public art in the City Parks.
5. Assess the City's park system for soft scape (i.e. turf and planning areas) improvements, for improvements to make the parks user friendly, and improvements to parks to meet different demographic needs, and establish a list of said improvements.
6. Establish a passive park area on Moulton parkway in the open space adjacent to Veeh Reservoir for pedestrians to sit and enjoy the view of the lake.

Community Engagement Projects

7. Paint trail underpasses and utility boxes.
8. Establish an art program for the community to improve city trails such as a kids/community art tile project.

Security

9. Install more lighting in underpasses and installation of security cameras to abate issues such as graffiti.
10. Install cameras for security purposes at neighborhood parks.

Attachment 1
Parks and Recreation Commission
Proposed Project and Budget Items List
October 5, 2022

11. Plant thorny/prickly bushes such as Bougainvillea along walls within the Laguna Hills Community Center and Sports Complex to deter graffiti.

Trails and Open Spaces

12. Update the City of Laguna Hills Trails and Open Space Master Plan.
13. Improve the trail from the Community Center to Indian Drive by establishing a botanical garden or a community garden.
14. Upgrade irrigation maintenance for existing City irrigated open spaces and landscaped areas.

City Facilities

15. Evaluate the OC Library space at the Community Center and consider the construction of a new area for library services and a common meeting/working area for the public at the Community Center and use the old space to establish a museum to exhibit the Community Center fossils.
16. Establish permanent pickleball courts within the city.
17. Establish a dog park within the City.
18. Establish the skatepark as a supervised facility to allow multi-use such as scooters and charge an entry fee.

Streetscapes and Sidewalks

19. Improve sidewalks in the City.
20. Recommend to the Traffic Commission the improvement of the City's entry monument medians and slope areas such as along Ridge Route, Paseo de Valencia, and Alicia Pkwy.

City of Laguna Hills
Capital Improvement Projects
For Fiscal Years 2023-24 through 2028-29

#	Project Name	Estimated 7 Year Cost	Funding Source	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Future
101	Citywide Local Street Rehabilitation Project	\$ 9,100,000	Gas Tax - HUTA Gas Tax - SB1 RMRA	400,000 -	- -	1,600,000 1,300,000	- -	1,600,000 1,300,000	- -	1,600,0 1,300,0
			Total	400,000	-	2,900,000	-	2,900,000	-	2,900,0
104	Paseo de Valencia Pavement Rehabilitation	\$ 1,885,000	Gas Tax - HUTA Gas Tax - SB1 RMRA	585,000 1,300,000	- -	- -	- -	- -	- -	- -
			Total	1,885,000	-	-	-	-	-	-
106	Citywide Concrete Repair Project	\$ 2,015,000	Gas Tax - HUTA SVUSD Cost Share	115,000 150,000	150,000 -	150,000 -	150,000 -	150,000 -	150,000 -	1,000,0 -
			Total	265,000	150,000	150,000	150,000	150,000	150,000	1,000,0
109	La Paz Road Pavement Rehabilitation	\$ 550,000	Gas Tax - HUTA	550,000	-	-	-	-	-	-
153	Replacement of Internally Illuminated Street Name Signs	\$ 500,000	General Fund	125,000	-	125,000	-	125,000	-	125,0
168	Traffic Signal Improvements/Coordination Projects	\$ 1,505,000	Gas Tax - HUTA CARITS	- 1,280,000	- -	75,000 -	- -	75,000 -	- -	75,0 -
			Total	1,280,000	-	75,000	-	75,000	-	75,0
170	Access Ramps	\$ 100,000	General Fund	-	100,000	-	-	-	-	-
403	Storm Drain / Slope Repairs	\$ 31,771	Capital Reserve Fund (Fund 456)	31,771	-	-	-	-	-	-
412	Water Quality Improvements	\$ 1,000,000	General Fund Measure M2 - Comp. Grant	50,000 200,000	- -	50,000 200,000	- -	50,000 200,000	- -	50,0 200,0
			Total	250,000	-	250,000	-	250,000	-	250,0
Grand Totals				\$ 4,786,771	\$ 250,000	\$ 3,500,000	\$ 150,000	\$ 3,500,000	\$ 150,000	\$ 4,350,0

Total by Funding Sources	7-Year Total
Capital Reserve Funds	31,771
CARITS	1,280,000
Gas Tax - HUTA	8,425,000
Gas Tax - SB1 RMRA	5,200,000
General Fund	800,000
Measure M2 Competitive	800,000
SVUSD Cost Share	150,000
Grand Totals	\$ 16,686,771

FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Future
31,771	-	-	-	-	-	-
1,280,000	-	-	-	-	-	-
1,650,000	150,000	1,825,000	150,000	1,825,000	150,000	2,675,0
1,300,000	-	1,300,000	-	1,300,000	-	1,300,0
175,000	100,000	175,000	-	175,000	-	175,0
200,000	-	200,000	-	200,000	-	200,0
150,000	-	-	-	-	-	-
\$ 4,786,771	\$ 250,000	\$ 3,500,000	\$ 150,000	\$ 3,500,000	\$ 150,000	\$ 4,350,0

Attachment: Capital Improvement Program (3318 : Proposed Projects)

City of Laguna Hills

Capital Improvement Project Details

For Fiscal Years 2023-24 through 2028-29

PROJECT NUMBER: 101

PROJECT NAME: Citywide Local Street Rehabilitation Project

DESCRIPTION: Pavement maintenance and resurfacing of all of the City's residential and collector (local) streets on an approximate six-year return cycle.

ESTIMATED COST: \$ 9,100,000 GL Account: 600-251-950101

FUNDING:

FISCAL YEAR	AMOUNT	SOURCE
FY 23-24	\$ 400,000	Gas Tax HUTA
FY 24-25	\$ -	
FY 25-26	\$ 2,900,000	\$1.6M Gas Tax & \$1.3 SB1 RMRA
FY 26-27	\$ -	
FY 27-28	\$ 2,900,000	\$1.6M Gas Tax & \$1.3 SB1 RMRA
FY 28-29	\$ -	
Future	\$ 2,900,000	\$1.6M Gas Tax & \$1.3 SB1 RMRA
TOTAL	\$ 9,100,000	



City of Laguna Hills
Capital Improvement Project Details
For Fiscal Years 2023-24 through 2028-29

PROJECT NUMBER: 104

PROJECT NAME: Paseo de Valencia Pavement Rehabilitation

DESCRIPTION: Pavement rehabilitation of Paseo de Valencia from Alicia Parkway to Avenida de la Carlota. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping.

ESTIMATED COST: \$ 1,885,000 GL Account: 600-251-950104

FUNDING:

FISCAL YEAR	AMOUNT	SOURCE
FY 23-24	\$ 1,885,000	\$585k Gas Tax & \$1.3M SB1 RMRA
FY 24-25		
FY 25-26		
FY 26-27		
FY 27-28		
FY 28-29		
Future		
TOTAL	\$ 1,885,000	

Attachment: Capital Improvement Program (3318 : Proposed Projects)

City of Laguna Hills

Capital Improvement Project Details

For Fiscal Years 2023-24 through 2028-29

PROJECT NUMBER: 106

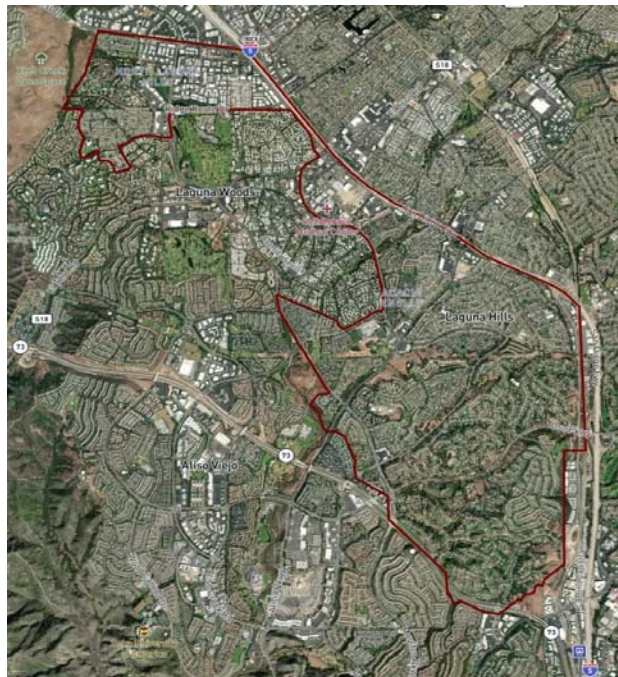
PROJECT NAME: Citywide Concrete Repair Project

DESCRIPTION: As-needed removal and replacement of deficient sidewalk, ramps and walkways, removal and replacement of curb and gutter, driveway aprons, and driveways within the public right-of-way, or the grinding of uplifted sidewalk panels within the public right-of-way.

ESTIMATED COST: \$ 2,015,000 GL Account: 600-251-950106

FUNDING:

FISCAL YEAR	AMOUNT	SOURCE
FY 23-24	\$ 265,000	\$115k Gas Tax / \$150k SVUSD Cost Share
FY 24-25	\$ 150,000	Gas Tax
FY 25-26	\$ 150,000	Gas Tax
FY 26-27	\$ 150,000	Gas Tax
FY 27-28	\$ 150,000	Gas Tax
FY 28-29	\$ 150,000	Gas Tax
Future	\$ 1,000,000	Gas Tax
TOTAL	\$ 2,015,000	



City of Laguna Hills **Capital Improvement Project Details** **For Fiscal Years 2023-24 through 2028-29**

PROJECT NUMBER: 109

PROJECT NAME: La Paz Road Pavement Rehabilitation

DESCRIPTION: Pavement rehabilitation of La Paz Road from West City Limits to Alameda Avenue. Work to include pavement removals/rehabilitation, curb and gutter repairs, sidewalk repairs, access ramp construction, asphalt concrete overlay, and striping. Project length: 3300 LF.

ESTIMATED COST: \$ 550,000 GL Account: 600-251-950109

FUNDING:

FISCAL YEAR	AMOUNT	SOURCE
FY 23-24	\$ 550,000	Gas Tax HUTA
FY 24-25		
FY 25-26		
FY 26-27		
FY 27-28		
FY 28-29		
Future		
TOTAL	\$ 550,000	



City of Laguna Hills
Capital Improvement Project Details
For Fiscal Years 2023-24 through 2028-29

PROJECT NUMBER: 153

PROJECT NAME: Replacement of Internally Illuminated Street Name Signs

DESCRIPTION: Replace antiquated and deteriorated fluorescent tube internally illuminated street name signs (ILSNS) with light emitting diode (LED) modern signs with updated street names on all signs.

ESTIMATED COST: \$ 500,000 GL Account: 600-251-950153

FUNDING:

FISCAL YEAR	AMOUNT	SOURCE
FY 23-24	\$ 125,000	General Fund
FY 24-25		
FY 25-26	\$ 125,000	General Fund
FY 26-27		
FY 27-28	\$ 125,000	General Fund
FY 28-29		
Future	\$ 125,000	General Fund
TOTAL	\$ 500,000	

PASEO DE VALENCIA
CITY OF LAGUNA HILLS

Attachment: Capital Improvement Program (3318 : Proposed Projects)

City of Laguna Hills

Capital Improvement Project Details

For Fiscal Years 2023-24 through 2028-29

PROJECT NUMBER: 168

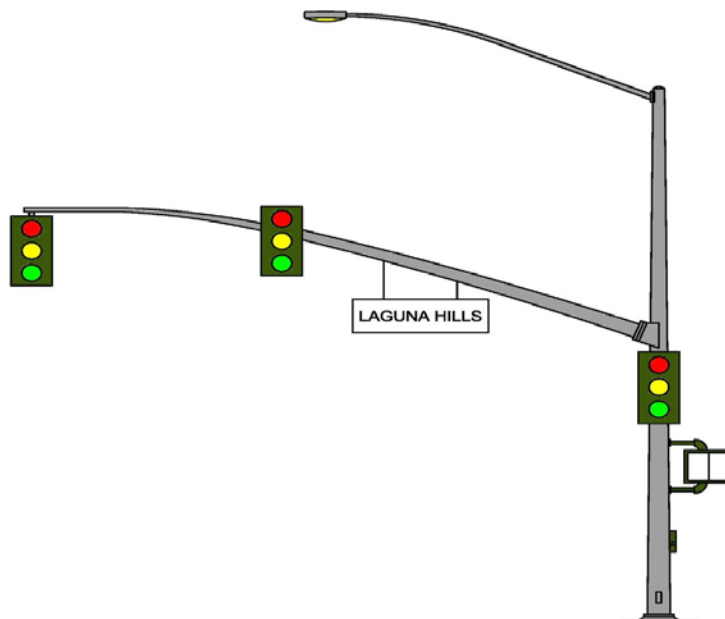
PROJECT NAME: Traffic Signal Improvements/Coordination Projects

DESCRIPTION: This project will replace antiquated video detection systems at 25 intersections with new radar detection in FY 2023-2024, and will interconnect traffic signals, provide for timing/coordination plans, synchronize traffic signals and connect individual locations to a central control.

ESTIMATED COST: \$ 1,505,000 GL Account: 600-251-950168

FUNDING:

FISCAL YEAR	AMOUNT	SOURCE
FY 23-24	\$ 1,280,000	CARITS Road Fund
FY 24-25		
FY 25-26	\$ 75,000	Gas Tax
FY 26-27		
FY 27-28	\$ 75,000	Gas Tax
FY 28-29		
Future	\$ 75,000	Gas Tax
TOTAL	\$ 1,505,000	



City of Laguna Hills

Capital Improvement Project Details

For Fiscal Years 2023-24 through 2028-29

PROJECT NUMBER: 170

PROJECT NAME: Access Ramps

DESCRIPTION: Installation of access ramps meeting Federal and State approved design standards at all intersections as required by the Americans with Disability Act. Approximately 1000 ramps will eventually be constructed for all intersections in the City not currently meeting the required standards. This project can be phased over several years.

ESTIMATED COST: \$ 100,000 GL Account: 600-251-950170

FUNDING:

FISCAL YEAR	AMOUNT	SOURCE
FY 23-24	\$ 100,000	General Fund
FY 24-25		
FY 25-26		
FY 26-27		
FY 27-28		
FY 28-29		
Future		
TOTAL	\$ 100,000	



City of Laguna Hills
Capital Improvement Project Details
For Fiscal Years 2023-24 through 2028-29

PROJECT NUMBER: 403

PROJECT NAME: Storm Drain / Slope Repairs

DESCRIPTION: Stand-by funding for drainage or slope repair projects resulting from storm events causing unexpected infrastructure impacts.

ESTIMATED COST: \$ 31,771 GL Account: 600-254-950403

FUNDING:

FISCAL YEAR	AMOUNT	SOURCE
FY 23-24	\$ 31,771	Capital Reserve Fund (Fund 456)
FY 24-25		
FY 25-26		
FY 26-27		
FY 27-28		
FY 28-29		
Future		
TOTAL	\$ 31,771	



City of Laguna Hills

Capital Improvement Project Details

For Fiscal Years 2023-24 through 2028-29

PROJECT NUMBER: 412

PROJECT NAME: Water Quality Improvements

DESCRIPTION: Install debris gates at inlets to catch basins, and in-basin trash screens, at approximately 600 storm drain entry locations throughout the City to reduce the influx of litter, leaves and soil into the storm drain system.

ESTIMATED COST: \$ 1,000,000 GL Account: 600-254-950412

FUNDING:

FISCAL YEAR	AMOUNT	SOURCE
FY 23-24	\$ 250,000	\$50k General Fund & \$200k M2 Grant
FY 24-25		
FY 25-26	\$ 250,000	\$50k General Fund & \$200k M2 Grant
FY 26-27		
FY 27-28	\$ 250,000	\$50k General Fund & \$200k M2 Grant
FY 28-29		
Future	\$ 250,000	\$50k General Fund & \$200k M2 Grant
TOTAL	\$ 1,000,000	





City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: October 4, 2023
TO: Parks and Recreation Commission
FROM: Holland Gannon
Community Services Manager
ISSUE: 2023 Heritage Day Post Event Report

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

Staff estimates that nearly 2,500 - 3,000 people attended the City of Laguna Hills' second annual Heritage Day. The event occurred on September 23, 2023. The 2023 Heritage Day included carnival rides, games, informational booths, food vendors, live entertainment, and numerous historical components. Total ticket sales revenue was \$3,070 for two carnival rides and beer and wine sales. The Sponsors for this year's event included Moulton Niguel Water District as a Title Sponsor, Chase and CR&R as Event Sponsors, and Woodruff & Smart as a Supporting Sponsor.

Two community partners (The Laguna Hills Chamber of Commerce and Moulton Museum) assisted the City with this year's event. The Laguna Hills Chamber of Commerce supported local businesses by hosting the business expo as well as coordinating food vendors. There were over 30 vendors in attendance and the vendor expo was well-attended. Food vendors for this year's event included:

- The Hills Hotel
- Butter Crumb Bake Shop
- Villa Roma
- ChaPlus Modern Tea Room

2023 Heritage Day Post Event Report

October 4, 2023

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-
- PorchBox
 - Icy Elixir
 - Maw n Paw Kettle Corn
 - Xclusive Tacos

Additionally, the Saloon had beer and seltzer for sale from GameCraft Brewing as well as local wines.

Moulton Museum provided a robust historical component to the event including live blacksmith demonstrations, a photo opportunity with a stagecoach, a sheep shearing demonstration, crafts, and a wealth of knowledge about the area's history. Another unique element that the Moulton Museum brought to the event was trick roping demonstrations.

The Code of the West character actors were in attendance as well as Spanish-era re-enactors, and the Yesteryears Early Californio actors. Each group brought specialized materials and interacted with the public throughout the event.

Other free offerings included a pony ride, petting zoo, inflatable bounce houses, obstacle course, a corn maze, games, face painting, balloon twisting, a photo booth, and crafts.

There was also a robust entertainment offering. The Smith Country Band kicked off the event with live music and a line dance instructor. Next, Yesteryears performed an interactive Early Californio dance production which lead into the keynote speaker from the Consul General of Spain in Los Angeles, Juan Carlos Sánchez. After dignitary speeches, Smokin' Cobras played family-favorite oldies hits. Naranjito Flamenco, a local dance studio, performed a beautiful 45-minute set of flamenco dances. Finally, The James Kelly Band performed with a line dance instructor.

The event was completely fenced in on the soccer field. Staff is working closely with Public Works and Nieves to rehabilitate the areas of the field that were impacted by the heavy traffic on the field.

2023 Heritage Day Post Event Report

October 4, 2023

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FISCAL IMPACT:

The adopted budget for FY2023/2024 includes \$60,000 for the City's 2023 Heritage Day celebration expenditures. Expenditures for the 2023 Heritage Day are estimated to total \$65,000 not including staff costs. Actual event expenditures are being finalized with the Finance Department as invoices will continue to be received into October. This year, total ticket sales revenue was \$3,070 and sponsor revenue was \$8,500 for a total of \$11,570 in revenue. At this time, vendor booth revenue is still being calculated but is estimated to be over \$2,000.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: October 4, 2023
TO: Parks and Recreation Commission
FROM: Holland Gannon
Community Services Manager
ISSUE: 2023 Movies in the Park and Summer Concert Series Post Event Report

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

This summer, the Laguna Hills Community Services Department presented two new summer event series: Movies in the Park and Concerts in the Park. These recreation programs are further described below.

Movies in the Park

The schedule for Movies in the Park was as follows:

- June 9th: Meet the Robinsons (Laguna Hills Community Center and Sports Complex)
- July 14th: Minions: The Rise of Gru (Cabot Park)
- August 25th: Mummies (Santa Vittoria Park)
- September 8th: Super Mario Bros Movie (Clarrington Park)

At each movie, there were special crafts and giveaways related to the movie as well as popcorn. Staff also had informational items available.

2023 Summer Event Series Post Event Report

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Each movie took place in a different neighborhood park around Laguna Hills. There were signs placed at the park the week leading up to the event to advertise as well as social media posts, flyers, and banners. It is estimated that a total of 40 to 120 individuals attended each movie event.

Concerts in the Park

The schedule for Concerts in the Park was as follows (all concerts took place at the Laguna Hills Community Center and Sports Complex:

- July 4th: Family Style
- July 21st: The James Kelly Band
- July 28th: Savor
- August 4th: Beach St. A GoGo
- August 18th: The Reflexx

At each concert, staff welcomed concert goers with popcorn, giveaways, and informational items.

Staff utilized social media, the City's newsletter, The Roundup, flyers, banners, and advertisements to promote the events. It is estimated that a total of 200 to 500 individuals attended each concert event.

FISCAL IMPACT:

The FY 2023/2024 budget for Movies in the Park is \$10,000 and event expenditures totaled \$9,533.

The FY 2023/2024 budget for Concerts in the Park is \$34,000 and event expenditures are estimated at \$31,835.