

**CITY OF LAGUNA HILLS
PARKS & RECREATION COMMISSION**

**REGULAR MEETING
MINUTES
Wednesday, October 4, 2017**

CALL TO ORDER

The meeting was called to order at 7:00 PM by Chair Maya Douglas

Attendee Name	Title	Status	Arrived
Maya Douglas	Chair	Present	
Dan Cooper	Vice Chair	Present	
Victoria Auer	Commissioner	Present	
Chris Mackey	Commissioner	Present	
David Robbins	Commissioner	Present	

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

- 1. PUBLIC COMMENTS**
- 2. PRESENTATIONS**

2.1 Retired American Flag Box Project

Recommendation: That the Parks and Recreation Commission receive a presentation on the installation of a Retired American Flag Box at the Laguna Hills Community Center for the purposes of collecting worn out flags and to provide proper and respectful retirement of them.

Mr. Doug Tenant with Boy Scout Troop 12 made a presentation to the Commission regarding the Retired American Flag Box being placed at the Laguna Hills Community Center. He also thanked Mrs. Laura Dickson for bringing the idea to the City Council previously. Mr. Tenant then introduced Chase Arndt, who intends to build the box as his Eagle Scout project. Chase provided more details to the Commissioners with regards to the project design.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maya Douglas, Chair
SECONDER:	Victoria Auer, Commissioner
AYES:	Maya Douglas, Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, David Robbins, Commissioner, Dan Cooper, Vice Chair

3. ADMINISTRATIVE REPORTS

3.1 2017 Summer Quarter Evaluation

Recommendation: That the Parks and Recreation Commission receive and file the report.

Superintendent Meehan noted that he did not have anything to add to the staff report, but would answer any questions that the Commission might have.

Commissioner Auer asked about the decrease in attendance numbers from the previous summer. Superintendent Meehan responded that the decline was primarily due to the Middle School Dances no longer being offered, along with lower attendance at the Shakespeare in the Hills and National Night Out events. Commissioner Robbins asked whether there are too many classes being offered by the department. Mr. Meehan informed the Commission that staff do review program attendance along with recreation trends to determine if there are changes that are warranted to the recreation program offerings. Commissioner Robbins asked what staff intends to offer instead of the Middle School Dances, and Mr. Meehan responded that staff are currently researching appropriate options for the middle school students.

RESULT:	RECEIVE AND FILE [UNANIMOUS]
MOVER:	Maya Douglas, Chair
SECONDER:	Chris Mackey, Commissioner
AYES:	Maya Douglas, Chair, Victoria Auer, Commissioner, Chris Mackey, Commissioner, David Robbins, Commissioner, Dan Cooper, Vice Chair

4. INFORMATIONAL ITEMS**5. COMMISSIONER COMMENTS**

Commissioner Cooper asked when the “Breakfast with Santa” special event was scheduled. He also thanked Mr. Tenant, Boy Scout Troop 12, and Chase Arndt for their attendance and presentations.

6. ADJOURNMENT

There being no further business before the Parks and Recreation Commission at this session, Chair Douglas declared the meeting adjourned at 7:35:39 p.m.

David Reynolds, Deputy City Manager

ATTEST:

Maya Douglas, Chair

Approved at meeting of December 6, 2017