
CITY OF LAGUNA HILLS, CALIFORNIA
Parks and Recreation Commission
MINUTES
OCTOBER 3, 2012

CALL TO ORDER

Vice Chair Noenickx called the Regular Meeting of the Parks and Recreation Commission of the City of Laguna Hills, California, to order at 7:00 PM in the Laguna Hills City Council Chamber, 24035 El Toro Road, Laguna Hills.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chair Noenickx.

ROLL CALL OF COMMISSION MEMBERS:

Present: Vice Chair Noenickx, Commissioner Daniel Cooper, Commissioner Jeffrey McConnell, Commissioner Farid Tabrizy

Absent: Chair Mark Jones

STAFF PRESENT: Dan Meehan, Community Services Superintendent; Jaime Ballard, Administrative Assistant; and Jan Frainie, Parks Supervisor.

1. PUBLIC COMMENTS

Mrs. Laura Dickson of Laguna Hills greeted the Commission. Mrs. Dickson stated she wanted to plant a tree a number of years ago in memory of a neighbor of hers who was blind and used to walk around Mendocino Park next to her house every day. Mrs. Dickson recalls the process as being a very long process and required numerous phone calls to the City to have an actual tree planted. She indicated approximately \$300 was collected and donated to the City for the tree planting.

Mrs. Dickson suggested replacing older, diseased trees, or trees that are crooked, over grown or that had become a nuisance from donations with trees that have a good growth pattern and do not get excessively tall along with being fire resistant. She stated some agencies attach gator bags to the tree which is a 20 gallon bag of water that also allows the tree to be watered at a moderate pace. The gator bag can be refilled and removed at any time. Since the City does not currently allow plaques to be placed on trees, she suggested that the donors' name could be placed on the gator bags since it's temporary, in part of recognizing the donor.

In addition to the suggestions provided, Mrs. Dickson requested that a site map of all the planted donated trees be advertised in the City Views brochure. Mrs. Dickson provided the Commission with a handout of examples of other agencies who offer tree donation services.

2. MINUTES

2.1 REGULAR MEETING, AUGUST 1, 2012

**MOTION TO APPROVE THE MINUTES OF THE AUGUST 1, 2012, REGULAR MEETING, BY COMMISSIONER COOPER S/COMMISSIONER MCCONNELL.
APPROVED BY A VOTE OF 4-0.**

3. PRESENTATIONS

4. ADMINISTRATIVE REPORTS

4.1 TREE DONATION IN PUBLIC PARKS

Community Services Superintendent Meehan summarized the report. Mr. Meehan indicated the City does not currently have a formal tree donation policy in place, however, in the past, the City has worked with residents to plant trees in parks. Superintendent Meehan stated that Parks Supervisor Jan Frainie indicated the City doesn't get more than one or two request per year.

Superintendent Meehan indicated staff was seeking feedback on how tree donations should be handled.

**MOTION TO STAY WITH CURRENT POLICY TO INCLUDE TREES PLANTED BY CITY CONTRACTORS, SPECIES CHOSEN BY THE CITY, DONATOR PAYS FEE ESTABLISHED BY THE CITY, AND CITY CHOOSES THE LOCATION BY VICE CHAIR NOENICKX S/COMMISSIONER COOPER.
APPROVED BY A VOTE OF 4-0.**

4.2 SUMMER QUARTER EVALUATION 2012

Vice Chair Noenickx suggested staff provide a prior year comparison in future reports as well as annual scholarship funds provided to participants.

**MOTION TO DIRECT STAFF TO RECEIVE AND FILE THE REPORT, BY VICE CHAIR NOENICKX S/COMMISSIONER COOPER.
APPROVED BY A VOTE OF 4-0.**

5. INFORMATIONAL ITEMS**5.1 CIP NO. 513A COMMUNITY CENTER REFURBISHMENT UPDATE**

Community Services Superintendent Meehan summarized the report.

**MOTION TO DIRECT STAFF TO RECEIVE AND FILE THE REPORT, BY
COMMISSIONER COOPER S/COMMISSIONER MCCONNELL.
APPROVED BY A VOTE OF 4-0.**

5.2 CITY WIDE ANNUAL TURF OVERSEEDING PROGRAM

Vice Chair Noenickx asked if we used reclaimed water in north Laguna Hills. Parks Supervisor Jan Frainie stated no; that area falls within the El Toro Water District. Mr. Frainie indicated the El Toro Water District had plans for a distribution line for a reclaimed water line coming down Santa Vittoria that could possibly service Santa Vittoria Park, Veeh Ranch Park, and the medians along Santa Vittoria and Santa Maria. Mr. Frainie indicated once they had the distribution line they could start plumbing for reclaimed water into the parks. Parks Supervisor indicated staff only overseeds reclaimed water areas.

**MOTION TO DIRECT STAFF TO RECEIVE AND FILE THE REPORT, BY
COMMISSIONER COOPER S/COMMISSIONER MCCONNELL.
APPROVED BY A VOTE OF 4-0.**

6. COMMISSIONER COMMENTS**7. ADJOURNMENT**

There being no further business before the Parks and Recreation Commission at this meeting, Vice Chair Noenickx declared the meeting adjourned at 7:45 PM.

DAVID T. REYNOLDS
DEPUTY CITY MANAGER

ATTEST:

MARK JONES, CHAIR

APPROVED AT MEETING OF DECEMBER 5, 2012