

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, September 27, 2022**

CLOSED SESSION - CONVENING AT 6:00 PM

CALL TO ORDER

The meeting was called to order at 6:01 p.m. by Mayor Wheeler.

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Dave Wheeler	Mayor	Present	
Janine Heft	Mayor Pro Tempore	Present	
Don Caskey	Council Member	Present	
Erica Pezold	Council Member	Present	
Don Sedgwick	Council Member	Present	

ANNOUNCEMENT OF CLOSED SESSION ITEM(S)

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Pursuant to California Government Code Section 54956.9

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (1) of subdivision (e) of Government Code Section 54956.9: (1 potential case).

PUBLIC COMMENT ON CLOSED SESSION ITEM(S)

There were no public comments on the closed session item.

ADJOURN TO CITY COUNCIL CONFERENCE ROOM OR CITY COUNCIL CHAMBER

CONVENE INTO CLOSED SESSION

The City Council convened into Closed Session to consider the matter listed above.

RECONVENE TO CITY COUNCIL CHAMBER

RECESS

GENERAL BUSINESS - CONVENING AT 7:00 PM**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Wheeler.

INVOCATION: Council Member Caskey

PLEDGE OF ALLEGIANCE: Mayor Pro Tempore Heft

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Dave Wheeler	Mayor	Present	
Janine Heft	Mayor Pro Tempore	Present	
Don Caskey	Council Member	Present	
Erica Pezold	Council Member	Present	
Don Sedgwick	Council Member	Present	

CLOSED SESSION REPORT

City Attorney Simonian stated that the City Council convened into closed session this evening pursuant to the authorities listed on the Agenda with no reportable action taken.

1. PRESENTATIONS AND PROCLAMATIONS**1.1 Laguna Hills High School Student Liaison**

The City Council received a PowerPoint presentation from Laguna Hills High School 2022 Fall Student Liaison Ella Carnahan.

1.2 Recognition of Dan Meehan

The City Council and Deputy City Manager/Community Services Director Reynolds recognized Dan Meehan for 23 years of service to the City and Mayor Wheeler presented a City Tile and a Certificate of Recognition to Mr. Meehan.

1.3 Presentation by Mercy House on Homeless Outreach

The City Council received an update from Timothy Huynh on Mercy House's homeless outreach efforts in the City of Laguna Hills.

2. SCHEDULE OF FUTURE EVENTS

2.1 Schedule of Future Events

Interim City Clerk Lee announce the upcoming meetings and events.

3. PUBLIC COMMENTS

The following individuals addressed the City Council on non-agendized items:

Dawn Ford, a Laguna Hills resident, provided public comments regarding street maintenance on La Paz Road and complimented the new landscaping in medians along Paseo de Valencia.

4. CONSENT CALENDAR

Motion to approve the Consent Calendar with Mayor Wheeler removing Item No. 4.5, Item No. 4.6, Item No. 4.7, and Item No. 4.10 and Council Member Pezold removing Item No. 4.11.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janine Heft, Mayor Pro Tempore
SECONDER:	Erica Pezold, Council Member
AYES:	Dave Wheeler, Mayor; Janine Heft, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for September 13, 2022, Regular Meeting

Recommendation: That the City Council approve the City Council Minutes for the September 13, 2022, Regular Meeting.

4.3 Ratification of September 27, 2022, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from September 2, 2022, to September 15, 2022, in the amount of \$754,504.18.

4.4 Response to the 2021-2022 Orange County Grand Jury Report Entitled "Where Have All the CRVs Gone?"

Recommendation: That the City Council authorize the Mayor to sign the letter of response to the 2021-2022 Orange County Grand Jury Report entitled "Where Have All the CRVs Gone?".

4.8 Progress Payment No. 1, Final, for Turf Renovation, CIP No. 238-C, Phase II

Recommendation: That the City Council approve Progress Payment No. 1, Final, in the net amount of \$102,799.50, and Contract Change Order No. 1, to CSA Holdings, Inc., dba Sports Fields Services, for Turf Renovation, CIP No. 238-C, Phase II, and authorize the filing of the Notice of Completion for Phase II and subsequent Release of Retention in 35 days, if no liens have been filed.

4.9 Progress Payment No. 1, Final, for Water Quality Improvement Phase X, CIP 412-J

Recommendation: That the City Council approve Progress Payment No. 1, Final, in the net amount of \$237,476.25, to G2 Construction, Inc., for Water Quality Improvement Catch Basin Debris Gate Project Phase X, CIP 412-J, and authorize the filing of the Notice of Completion and subsequent release of retention in 35 days, if no liens have been filed.

ITEMS REMOVED FROM THE CONSENT CALENDAR**4.5 Proposed Amendment No. 3 to the Consulting Services Agreement with Eco/Nomics, Inc., for Continued Solid Waste and Recycling Consulting Services**

Mayor Wheeler removed Item No. 4.5 from the Consent Calendar at the request of staff. The Item will return to the City Council for consideration at a future date.

Recommendation: That the City Council: 1) Waive formal competitive bidding requirements and procedures set forth in the City of Laguna Hills Municipal Code (LHMC) Section 3-08.150 pursuant to the exceptions set forth in LHMC Sections 3-08.110(I) and (J), for approval of the proposed Amendment No. 3 to the Consulting Services Agreement for Solid Waste and Recycling Consulting Services with Eco/Nomics, Inc.; 2) Approve proposed Amendment No. 3 to the Consulting Services Agreement with Eco/Nomics, Inc., increasing the maximum contract amount by \$150,000 from \$578,000 to \$728,000; and 3) Authorize the Mayor or the Mayor Pro Tempore to sign the proposed Amendment No. 3.

4.6 Cooperative Agreement No. C-2-2632 Between the Orange County Transportation Authority and the Cities of Irvine, Laguna Hills and Lake Forest for the Bake Parkway and Rockfield Boulevard Regional Traffic Signal Synchronization Program Project

Mayor Wheeler removed Item No. 4.6 to request additional information.

Public Services Director/City Engineer Ames responded to Council Member requests for additional information.

Recommendation: That the City Council approve Cooperative Agreement No. C-2-2632 with the Orange County Transportation Authority for the Bake Parkway and Rockfield Boulevard Regional Traffic Signal Synchronization Program Project and authorize the Mayor or Mayor Pro Tempore to sign the Agreement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Janine Heft, Mayor Pro Tempore
AYES:	Dave Wheeler, Mayor; Janine Heft, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member

4.7 Cooperative Agreement No. C-2-2634 Between the Orange County Transportation Authority and the Cities of Dana Point, Laguna Hills and Laguna Niguel for the Moulton Parkway Regional Traffic Signal Synchronization Program Project

Mayor Wheeler removed Item No. 4.7 to request additional information.

Public Services Director/City Engineer Ames responded to Council Member requests for additional information.

Recommendation: That the City Council approve Cooperative Agreement No. C-2-2634 with the Orange County Transportation Authority for the Moulton Parkway Regional Traffic Signal Synchronization Program Project and authorize the Mayor or Mayor Pro Tempore to sign the Agreement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Sedgwick, Council Member
SECONDER:	Erica Pezold, Council Member
AYES:	Dave Wheeler, Mayor; Janine Heft, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member

4.10 Rejection of Bid Proposals for Cooling Tower System Replacement at the Laguna Hills Civic Center, CIP No. 505A

Mayor Wheeler removed Item No. 4.10 to request additional information.

City Manager Hildenbrand responded to Council Member requests for additional information.

Recommendation: That the City Council reject all Bid Proposals for Cooling Tower System Replacement at the Laguna Hills Civic Center, CIP No. 505-A and direct staff to reissue the Notice Inviting Bids and Specifications.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Wheeler, Mayor
SECONDER:	Janine Heft, Mayor Pro Tempore
AYES:	Dave Wheeler, Mayor; Janine Heft, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member

4.11 Second Reading & Adoption of Proposed Ordinance Adding Chapter 6-44 to Tile 6 (Public Welfare) of the Laguna Hills Municipal Code Establishing Regulations Prohibiting the Unlawful Possession of Catalytic Converters in the City

Council Member Pezold removed Item No. 4.11 to speak in favor of the item.

City Attorney Simonian responded to Council Member request for additional information.

Recommendation: That the City Council: 1) Adopt Ordinance No. 2022-2: "An Ordinance of the City Council of the City of Laguna Hills, California, Adding Chapter 6-44 to Tile 6 (Public Welfare) of the Laguna Hills Municipal Code Establishing Regulations Prohibiting the Unlawful Possession of Catalytic Converters in the City"; and 2) Authorize the Mayor/Mayor Pro Tempore to execute the Ordinance.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Don Caskey, Council Member
AYES:	Dave Wheeler, Mayor; Janine Heft, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member

5. PLANNING AGENCY

There were no separate Planning Agency Business Items for this meeting.

6. CITY COUNCIL PUBLIC HEARINGS

There were no City Council public hearings.

7. ADMINISTRATIVE REPORTS

7.1. City Manager

The City Manager gave no Administrative Reports.

7.2. Finance Director

7.2.1 Financial Update and Mid-Cycle 2021-2023 Biennial Budget Review

Finance Director Reyes reviewed in the information provided in the staff report and provided a PowerPoint presentation.

Recommendation: That the City Council receive and file the financial update for the fiscal year ended June 30, 2022 and provide direction to staff on proposed amendments to the fiscal year 2022/2023 adopted budget.

RESULT:	RECEIVE AND FILE [UNANIMOUS]
MOVER:	Don Sedgwick, Council Member
SECONDER:	Janine Heft, Mayor Pro Tempore
AYES:	Dave Wheeler, Mayor; Janine Heft, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member

7.3. Community Development Director

7.3.1 Short-Term Rentals

Community Development Director Longenecker reviewed in the information provided in the staff report, provided a PowerPoint presentation, and responded to Council Member requests for additional information.

City Attorney Simonian responded to Council Member requests for additional information.

The following individuals submitted an electronic public comment on Item No. 7.3.1 that was received, forwarded to the Council prior to the meeting, and announced into the record by Interim City Clerk Lee:

Bruce Freeman, a resident of the Nellie Gail community, submitted an electronic comment in favor of prohibiting short term rentals.

Mary Freeman, a resident of the Nellie Gail community, submitted an electronic comment in favor of prohibiting short term rentals.

Recommendation: That the City Council direct staff regarding regulatory options for short-term rentals.

A motion to table the item to a future meeting and direct staff to conduct further research based on Council Member comments received, including conducting a survey of residents, was made by Council Member Pezold, seconded by Council Member Caskey.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Don Caskey, Council Member
AYES:	Dave Wheeler, Mayor; Janine Heft, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

There were no matters agendized by City Council Members.

9. CITY COUNCIL MEMBER COMMITTEE REPORTS

9.1. Committee Assignment Reports

Recommendation: That the City Council receive oral reports on the following City Council Committee Assignments:

1. League of California Cities (Council Member Pezold)
September 7-9, 2022, Annual Conference and Expo

Council Member Pezold provided an oral report.

2. OC Mosquito & Vector Control District Board of Trustees (Council Member Pezold)
September 15, 2022 meeting.

Council Member Pezold provided an oral report.

3. Association of California Cities - Orange County Legislative and Regulatory Commission (Mayor Wheeler)
September 22, 2022 meeting.

Mayor Wheeler provided an oral report.

4. Orange County Mayors (Mayor Wheeler)
Biweekly meeting.

Mayor Wheeler provided no report.

10. CITY COUNCIL MEMBER COMMENTS

Council Member Sedgwick

Council Member Sedgwick reported that Orange County Fire Authority Chief Brian Fennessy has been awarded the 2022 Ronny Jack Coleman Award for California Fire Chief of the Year.

Council Member Pezold

Council Member Pezold provided staff feedback on improvements to the City's website and the recent Rooted Volunteer Campaign event.

Council Member Pezold encouraged the public to attend the 1st Annual Heritage Day event.

Mayor Pro Tempore Heft

Mayor Pro Tempore Heft encouraged her colleagues to attend the Association of California Cities – Orange County's Leadership Conference on September 30.

Mayor Pro Tempore Heft provided comments regarding local control and inquired about an increase in calls for service for the Orange County Sheriff's Department in recent months.

Council Member Caskey

Council Member Caskey expressed appreciation for the new City Manager's efforts.

Council Member Caskey provided comments regarding possible collaboration efforts between the City of Laguna Hills and the City of Laguna Woods.

Mayor Wheeler

Mayor Wheeler reported on the recent Rooted Volunteer Campaign event and recent conference trainings he attended regarding e-bikes and live shooter situations.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Wheeler declared the meeting adjourned at 9:06 p.m.

Jennifer Lee, Interim City Clerk

ATTEST:

Dave Wheeler, Mayor

Approved at meeting of October 11, 2022