



CITY OF LAGUNA HILLS CITY COUNCIL/PLANNING AGENCY

REGULAR MEETING AGENDA Tuesday, September 26, 2023 – 7:00 PM (Closed Session at 6:00 PM when scheduled)

Janine Heft, Mayor

Dave Wheeler, Mayor Pro Tempore
Erica Pezold, Council Member

Don Caskey, Council Member
Joshua Sweeney, Council Member

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

In Person Public Comments: Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink “Request to Speak” form available on the table at the back of the Chamber and submit the form to the City Clerk. The Request to Speak form assists the Mayor in ensuring that all persons wishing to address the City Council are recognized and ensures accurate identification of meeting participants in the City Council/Planning Agency Minutes. Completion of the form is voluntary. It is City policy to limit public testimony to up to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

Submission of Electronic Public Comments: Those wishing to make electronic public comments may submit their comments by email to the City Clerk at publiccomments@lagunahillsCA.gov, by 5:00 p.m. on Tuesday, September 26, 2023. In the subject line of the email, please state your name and the item number you are commenting on. Any public comment received that does not specify a particular agenda item number will be announced during the general public comment portion of the agenda. All comments received by 5:00 p.m. on the date of the meeting will be provided to the City Council and will be provided for public inspection at the meeting. During the applicable agenda item, the City Clerk will announce the name of the sender and subject matter of all electronic comments received by 5:00 p.m. on Tuesday, September 26, 2023. Email comments will NOT be read by the City Clerk during the meeting. Electronic public comments may only be submitted via email and comments via text and social media (Facebook, Twitter, etc.) will not be accepted.

Please note: The City Council is making every effort to follow the spirit and intent of the Brown Act and other applicable laws regulating the conduct of public meetings in order to maximize transparency and public access. For questions or assistance, please contact the City Clerk's Office at (949) 707-2635 or via email at jlee@lagunahillsca.gov.

GENERAL BUSINESS - CONVENING AT 7:00 PM**CALL TO ORDER**

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

INVOCATION: Rev. Pat McCaughan of St. George Episcopal Church

PLEDGE OF ALLEGIANCE: Mayor Pro Tempore Wheeler

ROLL CALL OF CITY COUNCIL MEMBERS**1. PRESENTATIONS AND PROCLAMATIONS****1.1 Appointment of Laguna Hills High School Student Liaison Evan Figueroa for the 2023 Fall Semester**

Recommendation: That Mayor Heft present a Certificate of Appointment to Laguna Hills High School 2023 Fall Student Liaison Evan Figueroa.

1.2 Laguna Hills High School Student Liaison Report

Recommendation: That the City Council receive an oral report from Laguna Hills High School 2023 Fall Student Liaison Evan Figueroa.

1.3 Presentation by Mercy House on Homeless Outreach

Recommendation: That the City Council receive an update from Chief Program Officer, Timothy Huynh, on Mercy House's homeless outreach efforts in the City of Laguna Hills.

1.4 Fire Prevention Week, October 8, 2023, through October 14, 2023

Recommendation: That the City Council issue a Proclamation declaring October 8, 2023, through October 14, 2023, as "Fire Prevention Week" and that Mayor Heft present the Proclamation to Baryic Hunter, Division Chief, Orange County Fire Authority.

1.5 City of Laguna Hills Recreation Software and Website Presentation

Recommendation: That the City Council receive a presentation from City Staff on the new CivicRec recreation software and the CivicPlus City website.

2. SCHEDULE OF FUTURE EVENTS**2.1 Schedule of Future Events**

Recommendation: That the City Clerk announce the upcoming meetings and events.

3. PUBLIC COMMENTS

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

4. CONSENT CALENDAR

All matters listed under “CONSENT CALENDAR” are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for September 12, 2023, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the September 12, 2023, Special Meeting.

4.3 Approval of Minutes for September 12, 2023, Regular Meeting

Recommendation: That the City Council approve the City Council Minutes for the September 12, 2023, Regular Meeting.

4.4 Ratification of September 26, 2023, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from September 1, 2023, to September 15, 2023, in the amount of \$1,608,955.08.

4.5 Treasurer's Investment Report for August 2023

Recommendation: That the City Council receive and file the Treasurer's Investment Report for the month of August 2023.

ITEMS REMOVED FROM THE CONSENT CALENDAR**5. PLANNING AGENCY****5.1. ROLL CALL OF PLANNING AGENCY MEMBERS****5.2. PUBLIC COMMENTS**

This is the time to address the Planning Agency on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Planning Agency. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

5.3. APPROVAL OF MINUTES**5.3.1 Approval of Planning Agency Minutes for September 12, 2023, Regular Meeting**

Recommendation: That the Planning Agency approve the Planning Agency Minutes for the September 12, 2023, Regular Meeting.

5.4. ADMINISTRATIVE REPORTS**5.5. PLANNING AGENCY PUBLIC HEARINGS****5.5.1 Site Development Permit/Master Sign Program (SDP/MSP) No. USE-0140-2023, a Request by Diana Nagel, Project Manager with Promotional Signs on Behalf of Property Owner Milan Capital Management for Approval of a Master Sign Program for Laguna Hills Plaza Located at 24901 Alicia Parkway**

Recommendation: That the Planning Agency:

- 1) Conduct a public hearing;
- 2) Find and determine that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15311(a) (Class 11, Accessory Structures); and

3) Adopt a Resolution entitled: "A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM (SDP/MSP) NO. USE-0140-2023, A REQUEST BY DIANA NAGEL, PROJECT MANAGER WITH PROMOTIONAL SIGNS ON BEHALF OF PROPERTY OWNER MILAN CAPITAL MANAGEMENT FOR APPROVAL OF A MASTER SIGN PROGRAM FOR LAGUNA HILLS PLAZA LOCATED AT 24901 ALICIA PARKWAY."

PLANNING AGENCY ADJOURNMENT

6. CITY COUNCIL PUBLIC HEARINGS

7. ADMINISTRATIVE REPORTS

7.1. City Manager

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

8.1 Amendment to City Council Policy No. 120

Recommendation: Mayor Pro Tempore Wheeler and Mayor Heft recommend that the City Council direct Staff to draft a Resolution amending City Council Policy No. 120 for approval at the October 10, 2023, regular meeting.

9. CITY COUNCIL MEMBER COMMITTEE REPORTS

9.1 Committee Assignment Reports

Recommendation: That the City Council receive reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. CITY COUNCIL MEMBER COMMENTS

ADJOURNMENT

The next Regular Meeting of the City Council/Planning Agency will be October 10, 2023, at 7:00 p.m., in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, JENNIFER LEE, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by September 22, 2023, at 5:00 p.m.



Jennifer Lee, City Clerk

September 22, 2023

Date

It is the intention of the City of Laguna Hills to comply with the Americans with Disabilities Act in all respects. If as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City of Laguna Hills will attempt to accommodate you in every reasonable manner. Please contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website at: <https://www.lagunahillsca.gov/supplementalagenda> and at the respective public meeting.

City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 26, 2023
TO: Mayor and Council Members
FROM: David Reynolds
Deputy City Manager/Community Services Director
ISSUE: Presentation by Mercy House on Homeless Outreach

RECOMMENDATION: That the City Council receive an update from Chief Program Officer, Timothy Huynh, on Mercy House's homeless outreach efforts in the City of Laguna Hills.

SUMMARY:

The City of Laguna Hills contracts with Mercy House Living Center to provide the City with homelessness outreach services. Timothy Huynh, Chief Program Officer, of Mercy House Living Center will present a quarterly report to the City Council with an update on homelessness outreach work efforts in the City. Mercy House's latest monthly status report is attached for reference.

FISCAL IMPACT:

Mercy House services are budgeted in FY23/24 in the amount of \$60,000. The City received an invoice for July 2023 services in the amount of approximately \$4,000.

ATTACHMENTS:

- August 2023 -Laguna Hills Street Outreach Monthly Report

SOUTH COUNTY STREET OUTREACH PROGRAM

MONTHLY REPORT AUGUST 2023

MERCY  HOUSE

Report Contact:

Timothy Huynh, Chief Program Officer

EM: timothyh@mercyhouse.net

PH: (714) 836-7188 x132

July 1, 2023- August 31, 2023

PROGRAM HIGHLIGHTS

Regional approach to street outreach in South Orange County. Our outreach services include engagement, completing housing assessments to enter CES, connecting individuals to the system of care including physical and mental health services, drug and alcohol rehabilitation, housing and other social services such as General Relief, CALFresh, Medi-Cal, and addressing other conditions that may exist.

0

People have exited the streets to permanent housing

0

People have exited the streets to temporary housing, emergency shelter or institutional care

217

CLIENTS SERVED TO DATE

6

NEW CLIENTS SERVED DURING THE MONTH

214

CLIENTS ACTIVE IN THE PROGRAM

588

HOURS OF ENGAGEMENT PROVIDED DURING THE MONTH

108

SERVICES PROVIDED TO DATE

9

RESOURCES, REFERRALS, AND LINKAGES PROVIDED TO DATE

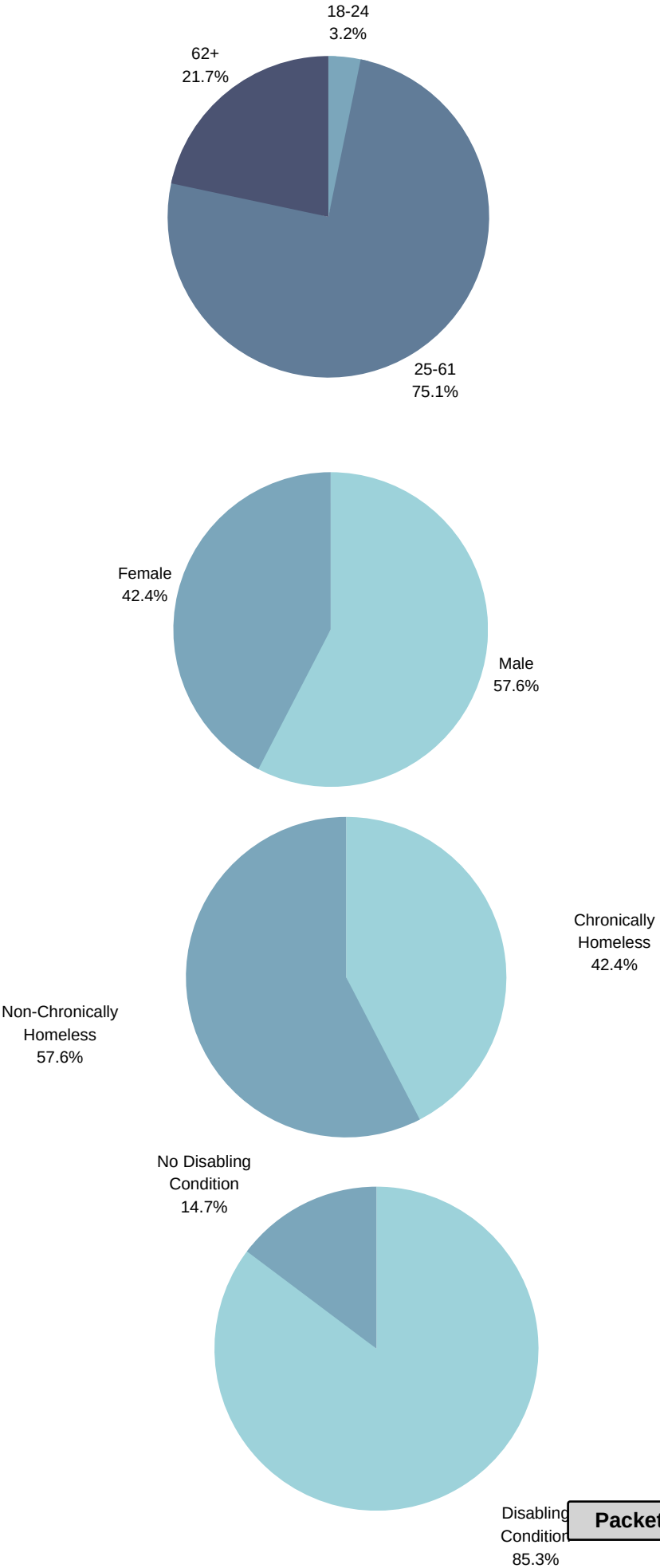
Outreach Programs are the first stepping stones for clients living on the streets to engage in help to end their homelessness.



Attachment: August 2023-Laguna Hills Street Outreach Monthly Report (3299 : Mercy House Presentation)



July 1, 2023- August 31, 2023
DEMOGRAPHICS



MERCY HOUSE

July 1, 2023- August 31, 2023

CITY OF LAGUNA HILLS

STREET OUTREACH PROGRAM

0

People have exited the streets to permanent housing

0

People have exited the streets to temporary housing, emergency shelter or insituational care

22

CLIENTS SERVED TO DATE

1

NEW CLIENTS SERVED DURING THE MONTH

21

CLIENTS ACTIVE IN THE PROGRAM

100

HOURS OF ENGAGEMENT PROVIDED DURING THE MONTH

6

SERVICES PROVIDED TO DATE

0

RESOURCES, REFERRALS, AND LINKAGES PROVIDED TO DATE

During the month of August, Mercy House's Street Outreach Team encountered a homeless resident with exceptional resilience and determination at the Laguna Hills Community Center.

The Street Outreach Coordinator connected the resident to Vineyard Church. Here, the resident received a free phone and service. This newfound communication tool enabled the resident to engage with potential employers, access housing resources, and establish a vital support network, restoring a sense of control over their life.

Beyond this, Mercy House's team provided essential support in the form of food cards and a collection of clothing and necessities. These provisions alleviated immediate concerns, allowing the homeless resident to navigate daily life with greater ease and dignity.





City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 26, 2023
TO: Mayor and Council Members
FROM: Jennifer Lee
City Clerk
ISSUE: Fire Prevention Week, October 8, 2023, through October 14, 2023

RECOMMENDATION: That the City Council issue a Proclamation declaring October 8, 2023, through October 14, 2023, as "Fire Prevention Week" and that Mayor Heft present the Proclamation to Baryic Hunter, Division Chief, Orange County Fire Authority.

SUMMARY:

The Orange County Fire Authority (OCFA) has requested that the City of Laguna Hills proclaim October 8, 2023, through October 14, 2023, as "Fire Prevention Week." This year's theme, "Cooking Safety Starts with YOU. Pay attention to fire prevention" reminds us to educate everyone about simple but important actions they can take to keep themselves and those around them safe from cooking fires.

ATTACHMENTS:

- Proclamation - Fire Prevention Week



CITY OF LAGUNA HILLS PROCLAMATION

FIRE PREVENTION WEEK

OCTOBER 8, 2023, THROUGH OCTOBER 14, 2023

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are where people are at greatest risk from fire; and

WHEREAS, cooking is the leading cause of house fires and injuries in the nation causing nearly half of all home structure fires; and

WHEREAS, more than 3,000 Americans die in fires each year. Working smoke alarms in the home can reduce the risk of dying in a fire by more than half. An average of 358,500 homes experience a structural fire each year. These fires result in 7 deaths every day; and

WHEREAS, more than a third of home fire deaths occur in homes with no smoke alarms. The risk of dying in reported home structure fires is 55 percent lower in homes with working smoke alarms; and

WHEREAS, Orange County residents are responsive to public education and outreach measures and can take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2023 Fire Prevention Week theme, "Cooking Safety Starts with YOU. Pay attention to fire prevention" effectively serves to remind us to educate everyone about simple but important actions they can take to keep themselves and those around them safe from cooking fires.

NOW, THEREFORE, I, Janine Heft, Mayor, on behalf of the City Council of the City of Laguna Hills, California, do hereby proclaim the week of October 8, 2023, through October 14, 2023, as "Fire Prevention Week" throughout the City and urge Orange County residents to practice safe cooking habits. Stay in the kitchen while cooking, remove items from around the stove that can catch fire, and support the many public safety activities and efforts of Orange County Fire Authority during Fire Prevention Week 2023.

Dated this 26th day of September 2023.

JANINE HEFT, MAYOR



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 26, 2023
TO: Mayor and Council Members
FROM: Matt Durham
Management Analyst
ISSUE: City of Laguna Hills Recreation Software and Website Presentation

RECOMMENDATION: That the City Council receive a presentation from City Staff on the new CivicRec recreation software and the CivicPlus City website.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 26, 2023

TO: Mayor and Council Members

FROM: Jennifer Lee
City Clerk

ISSUE: Schedule of Future Events

RECOMMENDATION: That the City Clerk announce the upcoming meetings and events.

SUMMARY:

Parks and Recreation Commission Regular Meeting

Wednesday, October 4, 7:00pm, Laguna Hills Civic Center Council Chamber

Carve with a Cop

Friday, October 6, Time and Location TBD

Moment Musicale Chamber music series (lunch concert)

Tuesday, October 10, 12:00pm, Laguna Hills Community Center & Sports Complex

City Council/Planning Agency Regular Meetings

Tuesday, October 10, 7:00pm, Laguna Hills Civic Center Council Chamber

Tuesday, October 24, 7:00pm, Laguna Hills Civic Center Council Chamber

Events, Communication, and Beautification Committee Regular Meeting

Monday, October 16, 11:00am, Laguna Hills Civic Center Admin Conference Room



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 26, 2023
TO: Mayor and Council Members
FROM: Jennifer Lee
City Clerk
ISSUE: Approval of Minutes for September 12, 2023, Special Meeting

RECOMMENDATION: That the City Council approve the City Council Minutes for the September 12, 2023, Special Meeting.

ATTACHMENTS:

- City Council Minutes for the September 12, 2023, Special Meeting

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**SPECIAL MEETING
MINUTES
Tuesday, September 12, 2023**

CALL TO ORDER

The meeting was called to order at 4:04 p.m. by Mayor Heft.

ROLL CALL OF CITY COUNCIL/PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Janine Heft	Mayor/Chair	Present	
Dave Wheeler	Mayor Pro Tempore/Vice Chair	Present	
Don Caskey	Council Member/Agency Member	Present	
Erica Pezold	Council Member/Agency Member	Present	
Joshua Sweeney	Council Member/Agency Member	Present	

JOINT CITY COUNCIL/PLANNING AGENCY WORKSHOP ITEM

1 Objective Design Standards Study Session

Andrew Watkins, Principal, JZMK Partners, provided a PowerPoint presentation and responded to Council/Agency Member requests.

The City Council/Planning Agency received the staff presentation, discussed Objective Design Standards, and provided comments to staff.

PUBLIC COMMENTS

Phil Mader, Kingsbourn Capital & Development, requested a meeting with the City Council for a potential development project in the North Laguna Hills area.

ADJOURNMENT

There being no further business before the City Council/Planning Agency at this session, Mayor/Chair Heft declared the meeting adjourned at 6:07 p.m.

Jennifer Lee, City Clerk

ATTEST:

Janine Heft, Mayor

Approved at meeting of September 26, 2023



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 26, 2023
TO: Mayor and Council Members
FROM: Jennifer Lee
City Clerk
ISSUE: Approval of Minutes for September 12, 2023, Regular Meeting

RECOMMENDATION: That the City Council approve the City Council Minutes for the September 12, 2023, Regular Meeting.

ATTACHMENTS:

- City Council Minutes for the September 12, 2023, Regular Meeting

**CITY OF LAGUNA HILLS
CITY COUNCIL/PLANNING AGENCY**

**REGULAR MEETING
MINUTES
Tuesday, September 12, 2023**

GENERAL BUSINESS - CONVENING AT 7:00 PM

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Heft.

INVOCATION: Pastor Kevin Sheldon of Lutheran Church of the Cross

PLEDGE OF ALLEGIANCE: Council Member Sweeney

ROLL CALL OF CITY COUNCIL MEMBERS

Attendee Name	Title	Status	Arrived
Janine Heft	Mayor	Present	
Dave Wheeler	Mayor Pro Tempore	Present	
Don Caskey	Council Member	Present	
Erica Pezold	Council Member	Present	
Joshua Sweeney	Council Member	Present	

1. PRESENTATIONS AND PROCLAMATIONS

1.1 Appointment of Laguna Hills High School Student Liaisons Evan Figueroa and William Frey for the 2023 Fall Semester.

Mayor Heft presented a Certificate of Appointment to Laguna Hills High School 2023 Fall Student Liaison William "Forrest" Frey.

1.2 Laguna Hills High School Student Liaison Report

The City Council received an oral report from Laguna Hills High School 2023 Fall Student Liaison Forrest Frey.

1.3 Presentation of Proclamation for Hunger Action Month

The City Council issued a Proclamation declaring September 2023 as "Hunger Action Month" and Mayor Heft presented the Proclamation to Second Harvest Sourcing Manager Adam Go.

2. SCHEDULE OF FUTURE EVENTS**2.1 Schedule of Future Events**

City Clerk Lee announced the upcoming meetings and events.

3. PUBLIC COMMENTS

The following individual submitted an electronic public comment on non-agendized items that was received, forwarded to the Council prior to the meeting, posted on the City's website, and announced into the record by City Clerk Lee:

Christina Lockwood, a Laguna Hills resident, submitted an electronic comment expressing concern regarding a potential development project on La Paz Road.

4. CONSENT CALENDAR

Motion to approve the Consent Calendar with Mayor Pro Tempore Wheeler removing Item No. 4.3, Item No. 4.5, Item No. 4.6 and Item No. 4.7.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Don Caskey, Council Member
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Joshua Sweeney, Council Member

4.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda

Recommendation: That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

4.2 Approval of Minutes for August 22, 2023, Special Meeting

Recommendation: That the City Council approve the City Council Minutes for the August 22, 2023, Special Meeting.

4.4 Ratification of September 12, 2023, Warrant Register

Recommendation: That the City Council ratify the accompanying Warrant Register for the period from August 11, 2023, to August 31, 2023, in the amount of \$1,551,036.65.

4.8 Second Reading & Adoption of Proposed Ordinance Adding Chapter 4-48 (Sidewalk Vending) to the Laguna Hills Municipal Code Establishing a Sidewalk Vending Regulatory Program

Recommendation: That the City Council: 1) Adopt Ordinance No. 2023-4: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ADDING NEW CHAPTER 4-48 (SIDEWALK VENDING) TO TITLE 4 (BUSINESS REGULATIONS) OF THE LAGUNA HILLS MUNICIPAL CODE ESTABLISHING A SIDEWALK VENDING REGULATORY PROGRAM; and 2) Authorize the Mayor/Mayor Pro Tempore to execute the Ordinance.

4.9 Adoption of a Resolution to Amend the City's Master Fee Schedule Establishing Sidewalk Vending Permit Program Fees

Recommendation: That the City Council adopt Resolution No. 2023-09-12-1: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA HILLS, CALIFORNIA, ADOPTING SIDEWALK VENDING PERMIT PROGRAM FEES, AMENDING THE CITY'S MASTER FEE SCHEDULE, AND FINDING THAT THE ACTION IS STATUTORILY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PER SECTION 15273 OF THE CEQA GUIDELINES AND PUBLIC RESOURCES CODE SECTION 21080(B)(8)."

4.10 Professional Services Agreement with Nobel Systems, Inc., for Enterprise Cloud Geographic Information Systems Services

Recommendation: That the City Council: 1) Find and determine it is appropriate to waive formal bidding requirements of the Laguna Hills Municipal Code (LHMC) for the award of the Professional Services Agreement for Enterprise Cloud Geographic Information Systems Services to Nobel Systems, Inc., because: a) The goods and supplies, equipment, materials, and contract services to be provided by Nobel Systems, Inc., are of a unique, sole source nature because of their quality, durability, availability, or fitness for a particular use and are available only from one source (LHMC Section 3-08.110(A)); b) The goods and supplies, equipment, materials, or non-professional services are proprietary (LHMC Section 3-08.110(B)); c) Compliance with procurement policies, procedures, and/or requirements is not in the best interest of the City (LHMC Section 3-08.110(J)); and d) The goods and supplies, equipment, or nonprofessional services are for information technology, software, programming, or related equipment and devices (LHMC Section 3-08.110(K)); 2) Award the Professional Services Agreement to Nobel Systems, Inc.; and 3) Authorize the Mayor to sign the Agreement.

ITEMS REMOVED FROM THE CONSENT CALENDAR**4.3 Approval of Minutes for August 22, 2023, Regular Meeting**

Mayor Pro Tempore Wheeler removed Item No. 4.3 from the Consent Calendar to request a minor edit to the Minutes.

Recommendation: That the City Council approve the City Council Minutes for the August 22, 2023, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Wheeler, Mayor Pro Tempore
SECONDER:	Erica Pezold, Council Member
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Joshua Sweeney, Council Member

4.5 2023 Holiday Lighting and Decorations Agreement with the Christmas Kings

Mayor Pro Tempore Wheeler removed Item No. 4.5 from the Consent Calendar to allow for discussion on the item.

City Manager Hildenbrand responded to Council Member requests for additional information.

Recommendation: That the City Council: 1) Waive competitive formal bidding requirements and procedures set forth in the City of Laguna Hills Municipal Code (LHMC) Section 3-08.090 with regard to approval of the proposed Holiday Lighting and Decorations Agreement with The Christmas Kings, as it is hereby found and determined, pursuant to LHMC Section 3-08.110, that the recommended contract is for entertainment services and community support; and 2) Approve the proposed Holiday Lighting and Decorations Agreement and authorize the City Manager to execute the Agreement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Wheeler, Mayor Pro Tempore
SECONDER:	Erica Pezold, Council Member
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Joshua Sweeney, Council Member

4.6 Notice of Completion and Final Payment for the Phase XI Water Quality Project, CIP No. 412-K

Mayor Pro Tempore Wheeler removed Item No. 4.6 from the Consent Calendar to provide comments on the item.

Recommendation: That the City Council: 1) Certify the completion of and accept the improvements for the subject project; 2) Authorize the Public Works Director to sign the Notice of Completion; 3) Authorize the recording of the Notice of Completion with the County of Orange and to release the faithful performance and payment bonds one year and 35 days, respectively, after the date of recordation of the Notice of Completion contingent upon no claims or liens being filed with the City; and 4) Authorize payment of the final retention 35 days after the date of recordation of the Notice of Completion in the net amount of \$12,500.00, if no liens have been filed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Wheeler, Mayor Pro Tempore
SECONDER:	Erica Pezold, Council Member
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Joshua Sweeney, Council Member

4.7 Award of Public Works Construction Contract for the Citywide Sidewalk Repairs and Concrete Construction Project Re-Bid, CIP No. 106

Mayor Pro Tempore Wheeler removed Item No. 4.7 from the Consent Calendar to allow for discussion on the item.

City Manager Hildenbrand responded to Council Member requests for additional information.

City Attorney Simonian responded to Council Member requests for additional information.

Public Works Director/City Engineer Ames responded to Council Member requests for additional information.

Recommendation: That the City Council: 1) Award the Public Works Construction Contract for the Citywide Sidewalk Repairs and Concrete Construction Project Re-Bid, CIP No. 106, to the lowest responsive bidder, CT&T Concrete Paving, Inc., in the amount of \$607,850; 2) Find that the Project is Categorically Exempt from the California Environmental Quality Act (CEQA), Class 1 Existing Facilities, pursuant

to CEQA Guidelines, Section 15301; 3) Reject all other bids; 4) Authorize the Mayor to sign the Public Works Construction Contract; and 5) Authorize the Finance Director to amend the budget by transferring \$100,000 from CIP No. 184 to CIP No. 106, \$26,350 from CIP No. 513 to CIP No. 106, and \$63,650 from CIP No. 101 to CIP No. 106.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Don Caskey, Council Member
AYES:	Janine Heft, Mayor; Don Caskey, Council Member; Erica Pezold, Council Member; Joshua Sweeney, Council Member
NAYS:	Dave Wheeler, Mayor Pro Tempore

5. PLANNING AGENCY

Mayor Heft recessed the City Council Meeting, and acting in capacity as Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:43 p.m.

5.1. ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Janine Heft	Chair	Present	
Dave Wheeler	Vice Chair	Present	
Don Caskey	Agency Member	Present	
Erica Pezold	Agency Member	Present	
Joshua Sweeney	Agency Member	Present	

5.2. PUBLIC COMMENTS

There were no Planning Agency public comments on non-agendized items.

5.3. APPROVAL OF MINUTES

5.3.1 Approval of Planning Agency Minutes for August 22, 2023, Regular Meeting

Recommendation: That the Planning Agency approve the Planning Agency Minutes for the August 22, 2023, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Agency Member
SECONDER:	Don Caskey, Agency Member

AYES: Janine Heft, Chair; Dave Wheeler, Vice Chair; Don Caskey, Agency Member; Erica Pezold, Agency Member; Joshua Sweeney, Agency Member

5.4. ADMINISTRATIVE REPORTS

There were no Planning Agency administrative reports.

5.5. PLANNING AGENCY PUBLIC HEARINGS

5.5.1 Site Development Permit/Master Sign Program (SDP/MSP) No. USE-0126-2022, a Request by Miguel Cuevas, Principal Architect of C|A Architects on Behalf of Property Owner MemorialCare Saddleback Medical Center for Approval of a Master Sign Program for the New Women's Health Pavilion Located at 24401 Calle De La Louisa

Assistant Planner Ash reviewed the information provided in the staff report, provided a PowerPoint presentation, and responded to Agency Member request for additional information.

Chair Heft reopened the Public Hearing continued from August 22, 2023.

The following individual addressed the Planning Agency on Item No. 5.5.1:

Project Applicant Miguel Cuevas responded to Agency Member request for additional information.

Chair Heft closed the Public Hearing.

Recommendation: That the Planning Agency

- 1) Conduct the public hearing continued from August 22, 2023;
- 2) Find and determine that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15311(a) (Class 11, Accessory Structures); and
- 3) Adopt Resolution No. PA2023-09-12-1: "A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM (SDP/MSP) NO. USE-0126-2022, A REQUEST BY MIGUEL CUEVAS, PRINCIPAL ARCHITECT OF C|A ARCHITECTS ON BEHALF OF PROPERTY OWNER MEMORIALCARE SADDLEBACK MEDICAL CENTER FOR APPROVAL OF A MASTER SIGN PROGRAM FOR THE NEW WOMEN'S HEALTH PAVILION LOCATED AT 24401 CALLE DE LA LOUISA."

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Caskey, Agency Member
SECONDER:	Erica Pezold, Agency Member
AYES:	Janine Heft, Chair; Dave Wheeler, Vice Chair; Don Caskey, Agency Member; Erica Pezold, Agency Member; Joshua Sweeney, Agency Member

5.5.2 Site Development Permit/ Master Sign Program (SDP/MSP) No. USE-0144-2023, a Request by Chris Mendoza, Project Manager on Behalf of Better Buzz Coffee Company, LLC, for Approval of an Amendment to an Existing Master Sign Program to Accommodate the New Better Buzz Coffee Shop Located at 25252 La Paz Road

Assistant Planner Ash reviewed the information provided in the staff report, provided a PowerPoint presentation, and responded to Agency Member request for additional information.

Community Development Director Longenecker responded to Agency Member request for additional information.

City Attorney Simonian responded to Agency Member request for additional information.

Chair Heft opened the Public Hearing.

The following individual addressed the Planning Agency on Item No. 5.5.2:

Project Applicant Chris Mendoza responded to Agency Member request for additional information.

Property Owner Nick Buchanan provided comments in favor of the project.

Chair Heft closed the Public Hearing.

Chair Heft reopened the Public Hearing.

Recommendation: That the Planning Agency:

- 1) Conduct a public hearing;
- 2) Find and determine that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15311(a) (Class 11, Accessory Structures); and

3) Adopt a Resolution entitled: "A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING SITE DEVELOPMENT PERMIT/ MASTER SIGN PROGRAM (SDP/MSP) NO. USE-0144-2023, A REQUEST BY CHRIS MENDOZA, PROJECT MANAGER OF BETTER BUZZ COFFEE ROASTERS ON BEHALF OF BETTER BUZZ COFFEE ROASTERS FOR APPROVAL OF AN AMENDMENT TO AN EXISTING MASTER SIGN PROGRAM TO ACCOMMODATE THE NEW BETTER BUZZ COFFEE SHOP LOCATED AT 25252 LA PAZ ROAD."

A motion to reopen and continue the public hearing to October 10, 2023, at 7:00 p.m., or as soon thereafter as possible, in order to give the applicant an opportunity to work with the Community Development Director to revise the proposed MSP and address Planning Agency Member concerns regarding the size, height, aesthetics, location, creativity in design, compatibility with surrounding land uses, and number of proposed exterior signs, so as to ensure a harmonious and compatible design between advertising and building design, was moved by Agency Member Caskey, seconded by Agency Member Pezold.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Caskey, Agency Member
SECONDER:	Erica Pezold, Agency Member
AYES:	Janine Heft, Chair; Dave Wheeler, Vice Chair; Don Caskey, Agency Member; Erica Pezold, Agency Member; Joshua Sweeney, Agency Member

PLANNING AGENCY ADJOURNMENT

Chair Heft adjourned the Planning Agency Meeting at 8:36 p.m. and reconvened the City Council Meeting. All Council Members were present in Chamber.

6. CITY COUNCIL PUBLIC HEARINGS

There were no City Council public hearings.

7. ADMINISTRATIVE REPORTS

7.1. City Manager

7.1.1 Approval of Proposed Design for 3RD Battalion, 5TH Marines Darkhorse Bronze Memorial Sculpture

Mayor Heft and Council Member Caskey provided a report on the proposed design of the 3rd Battalion, 5th Marines Darkhorse Bronze Memorial Sculpture.

The following individual submitted an electronic public comment on Item No. 7.1.1 that was received, forwarded to the Council prior to the meeting, posted on the City's website, and announced into the record by City Clerk Lee:

Traffic Commissioner Neel Patel submitted an electronic public comment requesting an alternate location for the memorial sculpture.

City Manager Hildenbrand provided information on public art location requirements stipulated by the Urban Village Specific Plan (UVSP).

Recommendation: That the City Council approve the proposed design of the 3rd Battalion, 5th Marines Darkhorse Bronze Memorial Sculpture.

A motion to approve movement to the next step to fabricate a 12" maquette was made by Mayor Pro Tempore Wheeler, seconded by Council Member Caskey.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Wheeler, Mayor Pro Tempore
SECONDER:	Don Caskey, Council Member
AYES:	Janine Heft, Mayor; Dave Wheeler, Mayor Pro Tempore; Don Caskey, Council Member; Erica Pezold, Council Member; Joshua Sweeney, Council Member

8. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS

There were no matters agendized by City Council Members.

9. CITY COUNCIL MEMBER COMMITTEE REPORTS

9.1 Committee Assignment Reports

The City Council received reports from City Council Members on the City Council Committee Assignments listed in the staff report.

10. CITY COUNCIL MEMBER COMMENTS**Council Member Caskey**

Council Member Caskey reported on a recent conversation he had with David Geiser of Merlone Geier Partners.

Mayor Heft

Mayor Heft indicated that she would like to discuss potential presentations and logistics for future public safety workshops.

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Heft declared the meeting adjourned at 9:42 p.m.

Jennifer Lee, City Clerk

ATTEST:

Janine Heft, Mayor

Approved at meeting of September 26, 2023



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 26, 2023
TO: Mayor and Council Members
FROM: Eric Hendrickson
Finance Director
ISSUE: Ratification of September 26, 2023, Warrant Register

RECOMMENDATION: That the City Council ratify the accompanying Warrant Register for the period from September 1, 2023, to September 15, 2023, in the amount of \$1,608,955.08.

SUMMARY:

The City issues accounts payable disbursements on a regular basis and presents it to City Council for ratification at its next regularly scheduled City Council Meeting. The attached Warrant Register containing checks and electronic funds transfers for the period from September 1, 2023, to September 15, 2023, is being presented for ratification by the City Council. Payments have been reviewed and approved by the appropriate departmental staff. The Finance Director certifies to the accuracy of the attached register and to the availability of monies for payment thereof.

ATTACHMENTS:

- Warrant Register - September 26, 2023
- Payables Detail Report - September 26, 2023



City of Laguna Hills, CA

Warrant Register - September 26, 2023

By Check Number

Date Range: 09/01/2023 - 09/15/2023

Check Number	Vendor Number	Vendor Name	Payment Date	Payment Amount
Payment Type: Regular				
2581	L-1392	LASKA, KIERSTIN ALICIA	09/06/2023	33.75
2582	N-1474	NIEVES LANDSCAPE, INC.	09/06/2023	88,334.69
2583	A-0387	ABOVE THE TOP PARTY RENTALS AND EVENT SERVICES, INC.	09/07/2023	1,902.71
2584	Z-CS-0427	CANONQO, SOTERO	09/07/2023	500.00
2585	C-1144	CHARLES ABBOTT ASSOCIATES, INC	09/07/2023	20,138.62
2586	C-0023	COX COMMUNICATION	09/07/2023	406.87
2587	C-1122	CROSSTOWN ELECTRICAL AND DATA, INC.	09/07/2023	3,644.70
2588	D-0561	DOCU-TRUST	09/07/2023	115.00
2589	E-0504	EL TORO WATER DISTRICT	09/07/2023	18,578.81
2590	E-0613	EVERBRIDGE, INC.	09/07/2023	5,300.00
2591	F-0604	FEDERAL EXPRESS CORPORATION	09/07/2023	55.04
2592	F-0721	FLOCK SAFETY	09/07/2023	6,000.00
2593	G-0843	GRIEGO-SANDS, CINDY	09/07/2023	58.30
2594	Z-CS-0428	GUEVARA, MODESTO	09/07/2023	500.00
2595	H-0804	HINDERLITER, DE LLAMAS AND ASSOC., INC.	09/07/2023	18,769.18
2596	Z-CD-0416	HMC CONSTRUCTION, INC.	09/07/2023	7,143.00
2597	H-0960	HR GREEN PACIFIC, INC.	09/07/2023	9,500.00
2598	Z-CD-0166	INTEGRITY REPIPE	09/07/2023	157.09
2599	J-1057	JAMEY CLARK, INC.	09/07/2023	2,327.93
2600	K-1202	KUSTOM IMPRINTS	09/07/2023	2,960.38
2601	M-1302	MOULTON NIGUEL WATER DISTRICT	09/07/2023	24,012.72
2602	N-1487	NUVIS LANDSCAPE ARCHITECTURE	09/07/2023	2,205.00
2603	O-1546	OFFICE SOLUTIONS	09/07/2023	265.58
2604	C-1003	ORANGE COUNTY TREASURER-TAX COLLECTOR	09/07/2023	1,840.50
2605	P-1832	PRINTEX PRINTING AND GRAPHICS INC.	09/07/2023	8,298.90
2606	Q-1715	QUESTYS SOLUTIONS	09/07/2023	5,909.78
2607	R-1977	RJ ELECTRIC	09/07/2023	1,325.00
2608	Z-CD-0428	ROOFTEK ROOFING	09/07/2023	720.00
2609	S-2322	SAGECREST PLANNING AND ENVIRONMENTAL	09/07/2023	2,240.00
2610	S-2194	SECURE LIVE SCAN	09/07/2023	60.00
2611	S-1949	SMART AND FINAL	09/07/2023	33.55
2612	S-2220	SPORTS FIELD SERVICES CSA HOLDINGS, INC.	09/07/2023	11,400.00
2613	S-2209	STUDIO TWO BLACK DIAMOND	09/07/2023	37.71
2614	Z-CD-0234	SUNRUN INSTALLATION SERVICES, INC	09/07/2023	696.93
2615	T-2002	TAB PRODUCTS COMPANY	09/07/2023	1,888.70
2616	Z-CD-0218	THE WILLOWS FOUNDATION	09/07/2023	3,045.22
2617	T-2712	TOTAL SOURCE OFFICEWORKS	09/07/2023	492.55
2618	T-2698	TPX COMMUNICATIONS	09/07/2023	719.90
2619	U-2165	UNDERGROUND SERVICE ALERT OF SO CALIFORNIA	09/07/2023	181.37
2620	V-2251	VIZUAL SYMPHONY, INC.	09/07/2023	3,615.96
2621	W-2450	WEX BANK	09/07/2023	1,312.75
2622	R-1991	RODRIGUEZ, MICHAEL	09/11/2023	186.14
2623	E-0553	CHRISTINA ELKINS	09/11/2023	2,268.00
2624	S-2316	SHEPHERD, GEORGIA	09/13/2023	102.01
2625	S-2316	SHEPHERD, GEORGIA	09/13/2023	108.25
2626	A-0138	ALL CITY MANAGEMENT, INC.	09/15/2023	7,118.52
2627	A-0310	ARBOR DAY FOUNDATION	09/15/2023	25.00
2628	A-0365	AT AND T - CALNET 3	09/15/2023	326.54
2629	B-0437	BRINKS, INCORPORATED	09/15/2023	323.91
2630	Z-CS-0429	CALIFORNIA EDUCATION WORKS	09/15/2023	500.00
2631	C-1219	CALIFORNIA JPIA	09/15/2023	214,900.00
2632	C-1133	CALIFORNIA YELLOW CAB	09/15/2023	1,465.00
2633	C-1144	CHARLES ABBOTT ASSOCIATES, INC	09/15/2023	111,989.45

Attachment: Warrant Register - September 26, 2023 (3297 : Warrant Register, September 26, 2023)

Warrant Register - September 26, 2023

Check Number	Vendor Number	Vendor Name
2634	C-1190	COUNTY OF ORANGE
2635	C-1008	COUNTY OF ORANGE, NPDES
2636	C-0023	COX COMMUNICATION
2637	C-1122	CROSTOWN ELECTRICAL AND DATA, INC.
2638	C-0318	DEPARTMENT OF TRANSPORTATION
2639	E-0554	ECONOMICS, INC.
2640	G-0868	GLASER WEIL
2641	H-0829	HARTZOG AND CRABILL, INC.
2642	I-0942	IRVINE RANCH WATER DISTRICT
2643	J-1057	JAMEY CLARK, INC.
2644	L-1240	LEAGUE OF CAL CITIES
2645	Z-CS-0430	MEDEL, MARY
2646	M-1388	MOBILE MINI, INC.
2647	N-1493	NEXUSTEK
2648	N-1474	NIEVES LANDSCAPE, INC.
2649	O-1610	ORACLE AMERICA, INC.
2650	R-1830	RALPHS GROCERY COMPANY
2651	R-1977	RJ ELECTRIC
2652	S-1902	SAN DIEGO GAS AND ELECTRIC
2653	Z-CS-0431	SANCHEZ, ALEJANDRO
2654	S-2298	SO CAL-RIDES, LLC
2655	S-1904	SOUTHERN CALIFORNIA EDISON
2656	S-1904	SOUTHERN CALIFORNIA EDISON
2657	M-1602	THE MAD PLATTER
2658	T-2712	TOTAL SOURCE OFFICEWORKS
2659	W-2379	WEST COAST TURF
2660	W-2377	WILLDAN ENGINEERING
2661	B-0453	BRATZERMANN
2662	F-0723	FIREPAN MUSIC
2663	J-1071	JCTEES.COM CORPORATION
2664	N-1493	NEXUSTEK
2665	S-2250	SPARKLETTS
2666	V-2224	VERIZON WIRELESS

Date Range: 09/01/2023 - 09/15/2023

Payment Date	Payment Amount
09/15/2023	1,116.00
09/15/2023	4,944.77
09/15/2023	862.08
09/15/2023	18,702.78
09/15/2023	7,500.00
09/15/2023	9,552.93
09/15/2023	1,706.25
09/15/2023	3,218.58
09/15/2023	166.45
09/15/2023	2,870.57
09/15/2023	700.00
09/15/2023	500.00
09/15/2023	526.48
09/15/2023	28.56
09/15/2023	88,334.69
09/15/2023	90.82
09/15/2023	110.13
09/15/2023	1,935.00
09/15/2023	12,822.52
09/15/2023	500.00
09/15/2023	14,000.00
09/15/2023	13.57
09/15/2023	14,111.26
09/15/2023	76.98
09/15/2023	342.61
09/15/2023	1,366.28
09/15/2023	686.00
09/15/2023	180.00
09/15/2023	2,500.00
09/15/2023	701.83
09/15/2023	45.00
09/15/2023	181.86
09/15/2023	858.30
Total Regular:	787,293.31

Attachment: Warrant Register - September 26, 2023 (3297 : Warrant Register, September 26, 2023)

Warrant Register - September 26, 2023

Date Range: 09/01/2023 - 09/15/2023

Check Number	Vendor Number	Vendor Name	Payment Date	Payment Amount
Payment Type: Bank Draft				
DFT0002568	C-1007	OCSD LAW ENFORCEMENT CONTRACT, OC TREASURER-TAX COLLECTOR	09/07/2023	802,190.00
DFT0002576	B-0276	BANK OF AMERICA VISA CARD	09/08/2023	7,409.30
DFT0002577	B-0276	BANK OF AMERICA VISA CARD	09/13/2023	12,062.47
Total Bank Draft:				821,661.77

Bank Code AP Bank Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	108	86	0.00	787,293.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	98	3	0.00	821,661.77
EFT's	0	0	0.00	0.00
	206	89	0.00	1,608,955.08

Attachment: Warrant Register - September 26, 2023 (3297 : Warrant Register, September 26, 2023)

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	108	86	0.00	787,293.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	98	3	0.00	821,661.77
EFT's	0	0	0.00	0.00
	206	89	0.00	1,608,955.08

Fund Summary

Fund	Name	Period	Amount
998	POOL	9/2023	1,608,955.08
			1,608,955.08



City of Laguna Hills, CA

Payables Detail Report

By Fund

Payment Dates 09/01/2023 - 09/15/2023

Payment Date	Vendor Name	Payable Number	Description (Payable)	Account Number	Amount
Fund: 100 - GENERAL FUND					
09/06/2023	LASKA, KIERSTIN ALICIA	090623	July Fourth Celebration, Jul '23	100-310-695508	33.75
09/06/2023	NIEVES LANDSCAPE, INC.	75061	Monthly and Misc Landscape, Jul '23	100-355-720700	88,334.69
09/07/2023	DOCU-TRUST	0051036	Offsite Data Storage, Sep '23	100-155-700030	115.00
09/07/2023	COX COMMUNICATION	081923	WiFi, City Hall, Aug '23	100-195-630000	182.62
09/07/2023	MOULTON NIGUEL WATER DISTRICT	082423a	Water Usage, Public Works, Aug '23	100-355-635000	24,012.72
09/07/2023	COX COMMUNICATION	082923	WiFi, Community Center, Sep '23	100-195-630000	224.25
09/07/2023	GRIEGO-SANDS, CINDY	090623	Mileage Reimbursement, Gen Gov, 7/6 - 8/31/23	100-155-613000	58.30
09/07/2023	EL TORO WATER DISTRICT	090623	Water Usage, Public Works, Jul '23	100-355-635000	18,578.81
09/07/2023	STUDIO TWO BLACK DIAMOND	100473	Printing Services, Sep '23	100-195-623000	37.71
09/07/2023	VIZUAL SYMPHONY, INC.	14120	Replacement Screen, Jul '23	100-310-645500	3,615.96
09/07/2023	SECURE LIVE SCAN	14215	Pre-employment Fingerprinting, Aug '23	100-195-617000	60.00
09/07/2023	HR GREEN PACIFIC, INC.	166474	Public Works Permit Inspections, Aug '23	100-355-700255	9,500.00
09/07/2023	TPX COMMUNICATIONS	173879540-0	Communications Expense, Sep '23	100-195-630000	719.90
09/07/2023	SPORTS FIELD SERVICES CSA HOLDINGS, INC.	212243	Landscape Maintenance, Aug '23	100-355-720700	11,400.00
09/07/2023	ABOVE THE TOP PARTY RENTALS AND EVENT SERVICES, INC.	229163013	Heritage Day, Sep '23	100-310-695531	1,902.71
09/07/2023	NUVIS LANDSCAPE ARCHITECTURE	23-043.01	Plan Check Fee, LEG-0010-2023, Jul '23	100-000-223000	1,155.00
09/07/2023	NUVIS LANDSCAPE ARCHITECTURE	23-129.01	Plan Check Fee, USE-0147-2023, Jun '23	100-000-223000	1,050.00
09/07/2023	PRINTEX PRINTING AND GRAPHICS INC.	24761 (2)	Community Assistance, Aug '23	100-155-695000	5,997.36
09/07/2023	PRINTEX PRINTING AND GRAPHICS INC.	24827 (2)	Community Assistance, Aug '23	100-155-695000	2,301.54
09/07/2023	TOTAL SOURCE OFFICEWORKS	33166	Office Supplies, Aug '23	100-195-620000	492.55
09/07/2023	SMART AND FINAL	3831400032902	Movies in the Park, Aug '23	100-310-695512	33.55
09/07/2023	CROSTOWN ELECTRICAL AND DATA, INC.	4296-23-008	Traffic Signal Maintenance, Aug '23	100-356-720420	3,644.70
09/07/2023	SAGECREST PLANNING AND ENVIRONMENTAL	4309	Plan Check Fee, USE-0151-2023, Aug '23	100-000-223000	2,240.00
09/07/2023	KUSTOM IMPRINTS	43569	Community Assistance, Aug '23	100-155-695000	2,960.38
09/07/2023	RJ ELECTRIC	61987	Summer Concert Series, Jul '23	100-310-695513	1,325.00
09/07/2023	CHARLES ABBOTT ASSOCIATES, INC	66272	Professional Services, Aug '23	100-225-700000	20,138.62
09/07/2023	JAMEY CLARK, INC.	74262	Park Repairs, Public Works, Aug '23	100-355-720701	135.00
09/07/2023	JAMEY CLARK, INC.	74263	Park Repairs, Public Works, Aug '23	100-355-720701	347.85
09/07/2023	JAMEY CLARK, INC.	74265	Graffiti Removal, Public Works, Aug '23	100-355-720500	1,845.08
09/07/2023	FEDERAL EXPRESS CORPORATION	8-242-50658	Delivery Services, Aug '23	100-195-625000	55.04
09/07/2023	WEX BANK	91352483 POLSVCS	Vehicle Fuel, Aug '23	100-420-613100	403.68
09/07/2023	WEX BANK	91352486 PUBWKS	Vehicle Fuel, Aug '23	100-355-613100	569.58
09/07/2023	WEX BANK	91352486 PUBWKS	Vehicle Fuel, Aug '23	100-355-646100	34.00
09/07/2023	WEX BANK	91352728 COMDEV	Vehicle Fuel, Aug '23	100-225-613100	305.49
09/07/2023	ORANGE COUNTY TREASURER-TAX COLLECTOR	AUG 23	Parking Fee Surcharge, Aug '23	100-420-720823	1,840.50
09/07/2023	HMC CONSTRUCTION, INC.	CD-0970-BLDC-0024-202	Refund, C&D Deposit, REC-010569-2023	100-000-227001	7,143.00
09/07/2023	INTEGRITY REPIPE	CD-0971-PLMR-0104-202	Refund, Permit Fees, REC-011095-2022	100-000-221012	4.00
09/07/2023	INTEGRITY REPIPE	CD-0971-PLMR-0104-202	Refund, Permit Fees, REC-011095-2022	100-000-442000	153.09
09/07/2023	THE WILLOWS FOUNDATION	CD-0972-BLDR-0088-202	Refund, Permit Fees, REC-010108-2023	100-000-442005	3,045.22

Attachment: Payables Detail Report - September 26, 2023 (3297 : Warrant Register, September 26, 2023)

Payables Detail Report

Payment Dates: 09/01/2023 - 09/15/2023

Payment Date	Vendor Name	Payable Number	Description (Payable)	Account Number	Amount
09/07/2023	ROOFTEK ROOFING	CD-0973-BLDR-0153-202	Refund, C&D Deposit, REC-010513-2023	100-000-227001	720.00
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0974-ELER-1439-202	Refund, Permit Fees, REC-008974-2022	100-000-221011	3.00
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0974-ELER-1439-202	Refund, Permit Fees, REC-008974-2022	100-000-221012	4.00
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0974-ELER-1439-202	Refund, Permit Fees, REC-008974-2022	100-000-442000	39.14
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0974-ELER-1439-202	Refund, Permit Fees, REC-008974-2022	100-000-442000	179.56
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0974-ELER-1439-202	Refund, Permit Fees, REC-008974-2022	100-000-442000	176.15
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0975-ELER-1398-202	Refund, Permit Fees, REC-008707-2022	100-000-221011	1.00
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0975-ELER-1398-202	Refund, Permit Fees, REC-008707-2022	100-000-221012	1.00
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0975-ELER-1398-202	Refund, Permit Fees, REC-008707-2022	100-000-442000	19.57
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0975-ELER-1398-202	Refund, Permit Fees, REC-008707-2022	100-000-442000	37.30
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0976-ELER-1505-202	Refund, Permit Fees, REC-009210-2022	100-000-221011	1.00
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0976-ELER-1505-202	Refund, Permit Fees, REC-009210-2022	100-000-221012	1.00
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0976-ELER-1505-202	Refund, Permit Fees, REC-009210-2022	100-000-442000	19.57
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0976-ELER-1505-202	Refund, Permit Fees, REC-009210-2022	100-000-442000	58.55
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0977-ELER-1505-202	Refund, Permit Fees, REC-009314-2022	100-000-221011	1.00
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0977-ELER-1505-202	Refund, Permit Fees, REC-009314-2022	100-000-221012	4.00
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0977-ELER-1505-202	Refund, Permit Fees, REC-009314-2022	100-000-442000	40.58
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0978-ELER-1414-202	Refund, Permit Fees, REC-008821-2022	100-000-221011	1.00
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0978-ELER-1414-202	Refund, Permit Fees, REC-008821-2022	100-000-221012	1.00
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0978-ELER-1414-202	Refund, Permit Fees, REC-008821-2022	100-000-442000	19.57
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0978-ELER-1414-202	Refund, Permit Fees, REC-008821-2022	100-000-442000	58.55
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0979-ELER-0129-202	Refund, Permit Fees, REC-010012-2023	100-000-221011	1.00
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0979-ELER-0129-202	Refund, Permit Fees, REC-010012-2023	100-000-221012	4.00
09/07/2023	SUNRUN INSTALLATION SERVICES,	CD-0979-ELER-0129-202	Refund, Permit Fees, REC-010012-2023	100-000-442000	25.39
09/07/2023	CANONQO, SOTERO	FRD-0319	Refund, Facility Deposit, R #1035330.002	100-000-222000	500.00
09/07/2023	GUEVARA, MODESTO	FRD-0320	Refund, Facility Deposit, R #1035229.002	100-000-222000	500.00
09/07/2023	OFFICE SOLUTIONS	I-02154700	Operating Supplies, Aug '23	100-195-622000	250.63
09/07/2023	OFFICE SOLUTIONS	I-02154981	Operating Supplies, Sep '23	100-195-622000	14.95
09/07/2023	TAB PRODUCTS COMPANY	INV000041556	Office Supplies, General Government, Aug '23	100-155-620000	1,888.70
09/07/2023	FLOCK SAFETY	INV-21689	Extended Data Retention, Sep '23	100-420-720000	6,000.00
09/07/2023	EVERBRIDGE, INC.	M77612	Emergency Preparedness, Aug '23	100-420-622400	5,300.00
09/07/2023	QUESTYS SOLUTIONS	QSIMN0000405	Software Maintenance, FY 23/24	100-195-720050	5,909.78
09/07/2023	OCSO LAW ENFORCEMENT	SH 66220	Law Enforcement Services, Sep '23	100-420-720800	802,190.00
09/07/2023	CONTRACT, OC TREASURER-TAX HINDERLITER, DE LLAMAS AND ASSOC., INC.	SIN031163	Sales Tax 3rd Qtr , Audit Sales 1st Qtr	100-155-700052	18,769.18
09/08/2023	BANK OF AMERICA VISA CARD	CITY CLERK 08.20.23 - 01	City Clerks Association	100-155-611000	200.00

Attachment: Payables Detail Report - September 26, 2023 (3297 : Warrant Register, September 26, 2023)

Payment Dates: 09/01/2023 - 09/15/2023

Attachment: Payables Detail Report - September 26, 2023 (3297 : Warrant Register, September 26, 2023)

Payables Detail Report

Payment Dates: 09/01/2023 - 09/15/2023

Payment Date	Vendor Name	Payable Number	Description (Payable)	Account Number	Amount
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 01	City of Laguna Hills	100-310-611000	(1.00)
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 02	Ralphs	100-310-695503	19.95
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 03	Coronado Historical	100-310-695505	125.00
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 04	Crystal Cove State Park	100-310-695505	10.00
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 05	Coronado Historical	100-310-695505	25.00
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 06	Terra Mia Pizzeria	100-310-695503	123.91
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 07	CDW Govt	100-195-940000	121.74
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 08	Walmart	100-310-695503	57.65
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 09	Caroff Communications	100-195-700090	2,500.00
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 10	Vizual Symphony	100-195-940000	980.00
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 11	City of Laguna Hills	100-310-611000	1.00
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 12	Martin Lock and Safe	100-310-645500	273.62
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 13	OC Register Subscription	100-310-695512	24.79
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 14	Dollar Tree	100-310-695503	37.81
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 15	Terra Mia Pizzeria	100-310-695503	122.84
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 16	Ralphs	100-310-695503	19.95
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 17	Ralphs	100-310-695513	34.04
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 18	Baker Party Rentals	100-310-695531	2,080.00
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 19	Circle K	100-310-613100	18.00
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 20	Varidesk	100-195-940000	242.44
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 21	BestBuy.com	100-195-940000	43.09
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 22	The Photo Lab	100-310-695503	34.46
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 23	CDW Govt	100-195-940000	284.91
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 24	Pizza Hut	100-310-611000	66.91
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 25	Amazon Marketplace	100-310-620500	59.91
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 25	Amazon Marketplace	100-310-622502	64.65
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 26	Amazon Marketplace	100-310-622502	1,163.04
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 27	Bluebeam	100-195-700090	471.67
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 28	Amazon Marketplace	100-310-695531	344.65
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 29	Amazon Marketplace	100-310-695531	258.45
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 30	Nalus Hawaiian Fish Grill	100-310-695503	77.58
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 31	Hostgator.com	100-310-695507	287.64
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 32	CDW Govt	100-195-940000	578.12
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 33	Tuttle Click Ford	100-310-646100	1,393.45
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 34	Apple.com	100-310-695502	10.99
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 35	Amazon Marketplace	100-310-620500	33.00
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 36	Amazon Marketplace	100-310-620500	21.42
09/13/2023	BANK OF AMERICA VISA CARD	COMSVCS 08.21.23 - 37	Amazon.com	100-310-620500	51.79
09/15/2023	AT AND T - CALNET 3	000020488933	Traffic Signal, Public Works, Aug '23	100-356-630000	26.19
09/15/2023	AT AND T - CALNET 3	000020492479	Alarm, Com Ctr & City Hall Lines, Sep '23	100-195-630000	172.94
09/15/2023	AT AND T - CALNET 3	000020492479	Alarm, Com Ctr & City Hall Lines, Sep '23	100-310-630100	127.41
09/15/2023	WILLDAN ENGINEERING	00626233	Professional Services, VALH, Aug '23	100-000-229100	686.00
09/15/2023	BRATZERMANN	063023	1/2 Marathon Expense, May '23	100-310-695507	180.00
09/15/2023	RALPHS GROCERY COMPANY	0723139304_23807641	Operating Supplies, Comm Svcs, Aug '23	100-310-622005	110.13
09/15/2023	SOUTHERN CALIFORNIA EDISON	083123 - Acct #7006973C	Street Lights, Traffic Control, Aug '23	100-355-631000	13.57
09/15/2023	SOUTHERN CALIFORNIA EDISON	090123 - Acct #7002345C	Street Lights, Traffic Control, Jul & Aug '23	100-355-631000	820.11
09/15/2023	SOUTHERN CALIFORNIA EDISON	090123 - Acct #7002345C	Street Lights, Traffic Control, Jul & Aug '23	100-356-631400	13,291.15
09/15/2023	COX COMMUNICATION	090523	T-1 Line, Sep '23	100-195-630000	862.08
09/15/2023	IRVINE RANCH WATER DISTRICT	090523	Water Usage, Public Works, Aug '23	100-355-635000	166.45
09/15/2023	SAN DIEGO GAS AND ELECTRIC	090523	Street Lights, Traffic Control, Aug '23	100-356-631400	12,822.52
09/15/2023	SO CAL-RIDES, LLC	090723	Heritage Day, Sep '23	100-310-695531	14,000.00
09/15/2023	LEAGUE OF CAL CITIES	091123	2023 Annual Conference & Expo Registration	100-155-612001	700.00
09/15/2023	ARBOR DAY FOUNDATION	091223	Membership, Public Works, RH, FY 23/24	100-355-610000	25.00

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Payables Detail Report

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Payment Date	Vendor Name	Payable Number	Description (Payable)	Account Number	Amount
09/15/2023	THE MAD PLATTER	091323	Reimbursement for speaker stand, Sep '23	100-420-695000	76.98
09/15/2023	ORACLE AMERICA, INC.	100941909	Offsite Backup, Aug '23	100-195-720050	90.82
09/15/2023	FIREPAN MUSIC	1014	Heritage Day, Sep '23	100-310-695531	2,500.00
09/15/2023	BRINKS, INCORPORATED	12392180	Courier Fee, Armored Transport, Sep '23	100-155-625000	323.91
09/15/2023	HARTZOG AND CRABILL, INC.	23-0826(HCI#3502)	Traffic Signal Mgmt Services, VALH, Aug '23	100-000-229100	687.50
09/15/2023	HARTZOG AND CRABILL, INC.	23-0826(HCI#3502)	Traffic Signal Mgmt Services, VALH, Aug '23	100-356-700101	2,531.08
09/15/2023	DEPARTMENT OF TRANSPORTATION	24001420	Traffic Signal Maintenance, Sep '23	100-356-720420	7,500.00
09/15/2023	GLASER WEIL	278132	Professional Services Legal, Aug '23	100-155-700011	1,706.25
09/15/2023	NEXUSTEK	303376	Computer Consulting, Aug '23	100-195-700090	45.00
09/15/2023	NEXUSTEK	306161	Computer Consulting, Aug '23	100-195-700090	28.56
09/15/2023	TOTAL SOURCE OFFICEWORKS	33166.2	Office Supplies, Sep '23	100-195-620000	61.39
09/15/2023	TOTAL SOURCE OFFICEWORKS	33232	Computer Supplies, Sep '23	100-195-621000	281.22
09/15/2023	SPARKLETTS	4228482 090823	Operating Supplies, Aug '23	100-195-622000	181.86
09/15/2023	CROSSTOWN ELECTRICAL AND DATA, INC.	4749 - 4784	Traffic Signal Maintenance, Aug '23	100-356-720420	18,702.78
09/15/2023	RJ ELECTRIC	62218	Parks Contract Repair, Sep '23	100-355-720701	1,935.00
09/15/2023	CHARLES ABBOTT ASSOCIATES, INC	66298 - A (Facilities)	Public Works Other, Aug '23	100-355-720401	900.00
09/15/2023	JAMEY CLARK, INC.	74291	Park Repairs, Public Works, Aug '23	100-355-720701	835.57
09/15/2023	JAMEY CLARK, INC.	74295	Graffiti Removal, Public Works, Aug '23	100-355-720500	585.00
09/15/2023	JAMEY CLARK, INC.	74316	Park Repairs, Public Works, Sep '23	100-355-720701	1,450.00
09/15/2023	NIEVES LANDSCAPE, INC.	75222	Monthly and Misc Landscape, Aug '23	100-355-720700	88,334.69
09/15/2023	ALL CITY MANAGEMENT, INC.	87286	Crossing Guard Services, 8/20/23 - 9/2/23	100-420-720822	7,118.52
09/15/2023	MOBILE MINI, INC.	9018709229	Storage Rental, Community Center, 8/30 - 9/26/23	100-310-641000	225.71
09/15/2023	MOBILE MINI, INC.	9018762822	Storage Rental, Community Center, 9/5 - 10/2/23	100-310-641000	82.97
09/15/2023	MOBILE MINI, INC.	9018774177	Storage Rental, Community Center, 9/6 - 10/3/23	100-310-641000	217.80
09/15/2023	JCTEES.COM CORPORATION	9076	Heritage Day, Sep '23	100-310-695531	701.83
09/15/2023	VERIZON WIRELESS	9942913035	Communication Expense, Aug '23	100-195-630000	858.30
09/15/2023	CALIFORNIA EDUCATION WORKS	FRD-0321	Refund, Facility Deposit, R #1035393.002	100-000-222000	500.00
09/15/2023	MEDEL, MARY	FRD-0322	Refund, Facility Deposit, R #1035619.002	100-000-222000	500.00
09/15/2023	SANCHEZ, ALEJANDRO	FRD-0322	Refund, Facility Deposit, R #1035121.002	100-000-222000	500.00
09/15/2023	WEST COAST TURF	INV093211	Landscape Maintenance, Aug '23	100-355-720700	1,366.28
09/15/2023	CALIFORNIA JPIA	PROP02370	All Risk Property Insurance Program, FY 23/24	100-195-690100	97,100.00
09/15/2023	CALIFORNIA JPIA	PROP02370	All Risk Property Insurance Program, FY 23/24	100-195-690150	109,300.00
09/15/2023	CALIFORNIA JPIA	PROP02370	All Risk Property Insurance Program, FY 23/24	100-195-690300	8,500.00
09/15/2023	COUNTY OF ORANGE, NPDES	PW240162	San Juan Creek Watershed Monitoring, FY 23/24	100-355-696000	4,289.82
09/15/2023	COUNTY OF ORANGE, NPDES	PW240225	NPDES Water Quality Ordinance, FY 23/24	100-355-696000	654.95
09/15/2023	COUNTY OF ORANGE	SH 66249	Fingerprint ID System Charges, Sep '23	100-420-720835	1,116.00
Fund 100 - GENERAL FUND Total:					1,486,318.14
Fund: 212 - MEASURE M					
09/07/2023	UNDERGROUND SERVICE ALERT OF SO CALIFORNIA	23-240641	Street Maintenance, Aug '23	212-355-720400	36.62
09/07/2023	UNDERGROUND SERVICE ALERT OF SO CALIFORNIA	820230373	Street Maintenance, Aug '23	212-355-720400	144.75
09/08/2023	BANK OF AMERICA VISA CARD	PUBWKS 2789 08.20.23 -	Buildasign.com	212-355-720400	268.89
09/08/2023	BANK OF AMERICA VISA CARD	PUBWKS 2789 08.20.23 -	Buildasign.com	212-355-720400	305.76
09/08/2023	BANK OF AMERICA VISA CARD	PUBWKS 2789 08.20.23 -	Buildasign.com	212-355-720400	(268.89)

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09/08/2023	BANK OF AMERICA VISA CARD	PUBWKS 3094 08.20.23 -	Home Depot	212-355-720400	42.43
09/15/2023	CHARLES ABBOTT ASSOCIATES, INC	66298	Road Maintenance, Aug '23	212-355-720400	111,089.45
Fund 212 - MEASURE M Total:					111,619.01
Fund: 221 - SENIOR MOBILITY PROGRAM					
09/15/2023	CALIFORNIA YELLOW CAB	8406023	Senior Mobility Program, Aug '23	221-310-720000	1,465.00
Fund 221 - SENIOR MOBILITY PROGRAM Total:					1,465.00
Fund: 306 - CR&R RECYCLING FEE					
09/15/2023	ECONOMICS, INC.	2023-2	Professional Services, Recycling Program, Aug '23	306-355-700000	8,524.94
Fund 306 - CR&R RECYCLING FEE Total:					8,524.94
Fund: 309 - SB 1383 Grant					
09/15/2023	ECONOMICS, INC.	2023-2	Professional Services, Recycling Program, Aug '23	309-355-700000	1,027.99
Fund 309 - SB 1383 Grant Total:					1,027.99
Grand Total:					1,608,955.08

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Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
100 - GENERAL FUND	1,486,318.14	1,486,318.14
212 - MEASURE M	111,619.01	111,619.01
221 - SENIOR MOBILITY PROGRAM	1,465.00	1,465.00
306 - CR&R RECYCLING FEE	8,524.94	8,524.94
309 - SB 1383 Grant	1,027.99	1,027.99
Grand Total:	1,608,955.08	1,608,955.08

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
100-000-221011	Building Standards Fee	8.00	8.00
100-000-221012	SB1186 ADA CASp Fees	19.00	19.00
100-000-222000	Refundable Deposits	2,500.00	2,500.00
100-000-223000	Plan Application Deposit	4,445.00	4,445.00
100-000-227001	Security Deposit - Waste	7,863.00	7,863.00
100-000-229100	Trust Account - VALH Project -	1,373.50	1,373.50
100-000-442000	Building Related Permits	827.02	827.02
100-000-442005	Plan Check Fees - Fee Base	3,045.22	3,045.22
100-155-610000	Memberships and Dues Expense	250.00	250.00
100-155-611000	Training and Education	375.00	375.00
100-155-611001	Staff Development & Team	102.01	102.01
100-155-612001	Travel - League of CA Cities	700.00	700.00
100-155-613000	Mileage Reimbursement	58.30	58.30
100-155-620000	Office Supplies	1,996.95	1,996.95
100-155-622000	Operating Supplies	90.18	90.18
100-155-625000	Postage & Delivery	323.91	323.91
100-155-695000	CommunityAsstnc/PublicRelation	11,443.05	11,443.05
100-155-700000	Professional Services	540.00	540.00
100-155-700011	Legal Services-Litigation	1,706.25	1,706.25
100-155-700030	Professional Svcs- City Clerk	115.00	115.00
100-155-700052	Compliance Audit Services - Sales	18,769.18	18,769.18
100-195-617000	Recruitment	1,197.97	1,197.97
100-195-620000	Office Supplies	553.94	553.94
100-195-621000	Computer Supplies	281.22	281.22
100-195-622000	Operating Supplies	447.44	447.44
100-195-623000	Printing	37.71	37.71
100-195-625000	Postage & Delivery	55.04	55.04
100-195-630000	Telephone & Communication	3,020.09	3,020.09
100-195-690100	Property Loss Coverage	97,100.00	97,100.00
100-195-690150	Earthquake Loss Coverage	109,300.00	109,300.00
100-195-690300	Insurance Administration	8,500.00	8,500.00
100-195-700090	Computer Consulting Services	3,045.23	3,045.23
100-195-720050	Contract Serv-Software Support	6,000.60	6,000.60
100-195-940000	Computer Hardware & Software	2,250.30	2,250.30
100-225-613100	Vehicle-Fuel	305.49	305.49
100-225-622000	Operating Supplies	40.92	40.92
100-225-626000	Subscriptions & Books	164.85	164.85
100-225-700000	Prof. Svcs - Building & Safety	20,138.62	20,138.62
100-310-611000	Training and Education	66.91	66.91
100-310-613100	Vehicle-Fuel	18.00	18.00
100-310-620500	Office Supplies - Comm Ctr	166.12	166.12
100-310-622005	Operating Supplies Comm Ctr	110.13	110.13
100-310-622502	Supplies-Adult Leagues	1,227.69	1,227.69
100-310-630100	Phone & Communication Comm	127.41	127.41
100-310-641000	Rent/Lease - Equipment	526.48	526.48
100-310-645500	Maint&Repair-Facility Comm Ctr	3,889.58	3,889.58
100-310-646100	Maint & Repairs - Vehicles	1,393.45	1,393.45
100-310-695502	Special Needs Program	10.99	10.99

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Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
100-310-695503	Build A Fort Camps	494.15	494.15
100-310-695505	Cultural Excursions	160.00	160.00
100-310-695507	Marathon 5k	467.64	467.64
100-310-695508	July Fourth Celebration	33.75	33.75
100-310-695512	Movies in the Park	58.34	58.34
100-310-695513	Concerts	1,359.04	1,359.04
100-310-695531	Heritage Day	21,787.64	21,787.64
100-310-721500	Contract Services-Program Svce	2,268.00	2,268.00
100-355-610000	Memberships and Dues Expense	25.00	25.00
100-355-613100	Vehicle-Fuel	569.58	569.58
100-355-622000	Operating Supplies	(307.64)	(307.64)
100-355-631000	Utilities - Electric	833.68	833.68
100-355-635000	Utilities - Water	42,757.98	42,757.98
100-355-646100	Maint & Repairs - Vehicles	3,327.17	3,327.17
100-355-696000	NPDES Permits & Fees	4,944.77	4,944.77
100-355-700255	Improvement Inspection	9,500.00	9,500.00
100-355-720401	Other Public Works Maintenance	987.15	987.15
100-355-720500	Graffiti Removal	2,430.08	2,430.08
100-355-720700	Landscape Maintenance Contract	189,886.45	189,886.45
100-355-720701	Parks Contract Repair	5,236.49	5,236.49
100-356-630000	MOE Telephone &	26.19	26.19
100-356-631400	MOE Electricity-Streetlights &	26,113.67	26,113.67
100-356-700101	MOE Traffic Engineer Services	2,531.08	2,531.08
100-356-720420	MOE Traffic Signal Maintenance	29,847.48	29,847.48
100-420-613100	Vehicle-Fuel	403.68	403.68
100-420-622000	Operating Supplies	64.66	64.66
100-420-622400	Emergency Prep. Supplies &	5,300.00	5,300.00
100-420-646100	Maint & Repairs - Vehicles	15.20	15.20
100-420-695000	CommunityAsstnc/PublicRelation	405.14	405.14
100-420-720000	Contract Services	6,000.00	6,000.00
100-420-720800	General Law Enforcement	802,190.00	802,190.00
100-420-720822	Crossing Guard Services	7,118.52	7,118.52
100-420-720823	Parking Citation Processing	1,840.50	1,840.50
100-420-720835	Fingerprint Identification Svc	1,116.00	1,116.00
212-355-720400	Street Maintenance	111,619.01	111,619.01
221-310-720000	Contract Services	1,465.00	1,465.00
306-355-700000	Professional Services	8,524.94	8,524.94
309-355-700000	Professional Services	1,027.99	1,027.99
Grand Total:		1,608,955.08	1,608,955.08

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	1,608,955.08	1,608,955.08
Grand Total:	1,608,955.08	1,608,955.08

Attachment: Payables Detail Report - September 26, 2023 (3297 : Warrant Register, September 26, 2023)



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 26, 2023
TO: Mayor and Council Members
FROM: Eric Hendrickson
Finance Director
ISSUE: Treasurer's Investment Report for August 2023

RECOMMENDATION: That the City Council receive and file the Treasurer's Investment Report for the month of August 2023.

SUMMARY:

The Treasurer's Investment Report for the month of August 2023 is submitted herewith. The City's total portfolio as of August 31, 2023, was \$29,169,118. The pooled cash portfolio managed by the City Treasurer consisted of cash on hand, demand deposits, State Local Agency Investment Fund (LAIF) and Investment Trust of California (CalTRUST) investments and totaled \$27,503,917. Restricted cash and investments totaled \$1,665,201, and is mainly comprised of reserve funds for the 2010 bond issuance.

Interest income for the month of August was \$94,345. FY2023/2024 year-to-date pooled cash interest earnings of \$185,330 are 39% of the annual budget of \$467,910.

The average yield on the City's total portfolio for the month of August was 4.75%, compared to the prior month of 4.66%. The improvement in portfolio yield in August compared to July was the result of the rising interest rate environment, as dictated by the Federal Reserve, along with City staff maximizing available cash into the higher yielding CalTRUST option.

ATTACHMENTS:

- Treasurer's Report August 2023

**City of Laguna Hills
Treasurer's Investment Report
August 2023**

	Market Value	Book Value	% of Portfolio	Maximum Policy Limit	Yield to Maturity for Month (Annualized)
Pooled Cash & Investments					
Bank of the West Checking Accounts	\$ 833,259	\$ 833,259	3%	n/a	0.75%
Petty Cash	1,500	1,500	0%	n/a	0.00%
Petty Cash Recreation	500	500	0%	n/a	0.00%
Cash with Fiscal Agent - Essex Community Ctr Mgmt	251,073	251,073	1%	n/a	0.00%
Cash with Fiscal Agent - DBI Flexible Spending Acct	15,156	15,156	0%	n/a	0.00%
State Local Agency Investment Fund (LAIF)	6,091,818	6,185,664	22%	75%	3.43%
Investment Trust of California (CalTRUST)	20,216,764	20,216,764	74%	75%	5.41%
	<u>27,410,071</u>	<u>27,503,917</u>	<u>100%</u>		<u>4.77%</u>
Restricted & Designated Cash & Investments					
BNY Mellon (2010 Bond - Lease Payment Fund)	1,056,976	1,056,976	n/a	n/a	4.98%
BNY Mellon (2010 Bond - Reserve Fund)	406,526	406,526	n/a	n/a	4.98%
Cash with Fiscal Agent - Essex Civic Center Mgmt	201,699	201,699	n/a	n/a	0.25%
	<u>1,665,201</u>	<u>1,665,201</u>			<u>4.41%</u>
Totals	<u>\$ 29,075,272</u>	<u>\$ 29,169,118</u>			<u>4.75%</u>

Pooled Cash & Investment - Interest Earnings

For the month of August 2023	\$ 94,345
FY 2023-24 to Date	185,330
FY 2023-24 Budget	467,910

Certification:

I hereby certify that the above investment report includes all cash and investments of the City and is in conformance with all State laws and the City's investment policy approved by the City Council on December 13, 2022. At the time of the report, there is sufficient liquidity and anticipated revenues available to meet the City's budgeted expenditure requirements for the next six months.


Eric Hendrickson
Finance Director/Deputy City Treasurer



Pooled Cash Report

City of Laguna Hills, CA

For the Period Ending 8/31/2023

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
CLAIM ON CASH				
100-000-101100	Claim on Cash - General Fund	20,572,406.11	(1,243,336.61)	19,329,069.50
210-000-101210	Claim on Cash - Gas Tax	921,992.55	159,137.84	1,081,130.39
211-000-101211	Claim on Cash - SB1 RMRA	647,666.86	59,887.56	707,554.42
212-000-101212	Claim on Cash - Measure M	(37,489.38)	(159,893.37)	(197,382.75)
214-000-101214	Claim on Cash - AB 2766	184,639.12	(46,425.29)	138,213.83
221-000-101221	Claim on Cash - Senior Mobility Program	214,448.74	(1,157.00)	213,291.74
301-000-101301	Claim on Cash - CARITS	1,310,716.79	-	1,310,716.79
305-000-101305	Claim on Cash - Beverage Recycling	8,777.88	-	8,777.88
306-000-101306	Claim on Cash - CR&R Recycling Fee	257,732.89	(13,644.17)	244,088.72
307-000-101307	Claim on Cash - C&D Forfeited Deposits	64,500.43	(30,905.16)	33,595.27
309-000-101305	Claim on Cash - SB1383	1,027.99	-	1,027.99
311-000-101310	Claim on Cash - Quimby ACT Park Impact Fee	2,053,640.48	-	2,053,640.48
312-000-101312	Claim on Cash - SB1186 ADA Compliance	30,229.30	1,229.00	31,458.30
322-000-101322	Claim on Cash - Water Conservation	352,753.22	-	352,753.22
401-000-101401	Claim on Cash - Public Art Fund	197,333.88	-	197,333.88
411-000-101401	Claim on Cash - Public Art Fund	344,353.56	-	344,353.56
421-000-101421	Claim on Cash - Law Enforcement - State	2,100.25	-	2,100.25
451-000-101451	Claim on Cash - Liability Self-Insurance	210,529.67	(499.80)	210,029.87
452-000-101452	Claim on Cash - Parks Equipment Mtnc	365,700.00	-	365,700.00
454-000-101454	Claim on Cash - Sports Complex Equipment Mtnc	120,000.00	-	120,000.00
455-000-101455	Claim on Cash - Community Ctr Equipment Mtnc	120,000.00	-	120,000.00
456-000-101456	Claim on Cash - Storm Drain/Slope Repair Resrv	31,770.82	-	31,770.82
TOTAL CLAIM ON CASH		<u>27,974,831.16</u>	<u>(1,275,607.00)</u>	<u>26,699,224.16</u>

Reconciling items (outstanding checks and deposits in transit): 804,692.84

Pooled Cash & Investments Book Value: 27,503,917.00

GENERAL FUND RESERVES (as of most recent audited year end 6/30/2022)

Fund Balance Type	
Non-spendable	128,954
Assigned	769,926
Unassigned	<u>12,895,569</u>
Total	13,794,449

Attachment: Treasurer's Report August 2023 (3298 : Treasurer's Report for August 2023)

BANK OF THE WEST

A trade name used by BMO Harris Bank N.A.

P.O. Box 2830, Omaha, NE 68103-2830



>009154 6689126 0001 008230 10Z

CITY OF LAGUNA HILLS

GENERAL

24035 EL TORO RD

LAGUNA HILLS CA 92653-3103

Account Statement

August 1, 2023 - August 31, 2023

Page 1 of 6

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bankofthewest.com



1-800-488-2265



1-800-659-5495 TTY

Remember to confirm your email during your next branch visit or call our Contact Center at 800-488-2265. Our emails keep you educated about our services, products and more.

ANALYZED CHECKING

CITY OF LAGUNA HILLS

GENERAL

ACCOUNT SUMMARY

Beginning Balance	\$851,489.85
98 Credits	3,149,605.81
0 Deposits	0.00
45 Withdrawals	-3,167,836.31
0 Checks	0.00
Ending Balance	\$833,259.35

EARNINGS SUMMARY

Interest this statement period	\$0.00
Interest credited year-to-date	\$0.00
Annual percentage yield earned	0.00%
Average monthly balance	\$1,178,911.97

For your protection:

Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers: A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

Attachment: Treasurer's Report August 2023 (3298 : Treasurer's Report for August 2023)



CalTRUST
PO Box 2709
Granite Bay, CA 95746
www.caltrust.org
Email: admin@caltrust.org
Fax: 402-963-9094
Phone: 833-CALTRUST (225-8787)

Investment Account Summary

08/01/2023 through 08/31/2023

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Aug 31 (\$)	Value on Aug 31 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
CITY OF LAGUNA HILLS						
CalTRUST Liquidity Fund		20,216,764.000	1.00	20,216,764.00	20,216,764.00	0.00
Portfolios Total value as of 08/31/2023				20,216,764.00		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CalTRUST Liquidity Fund		CITY OF LAGUNA HILLS			Account Number:			
Beginning Balance	08/01/2023			21,122,419.160	1.00	21,122,419.16		
Redemption	08/10/2023	1,000,000.00	1,000,000.000	20,122,419.160	1.00	20,122,419.16	1,000,000.00	0.00
Accrual Income Div Reinvestment	08/31/2023	94,344.84	94,344.840	20,216,764.000	1.00	20,216,764.00	0.00	0.00
Change in Value						0.00		
Closing Balance as of	Aug 31			20,216,764.000	1.00	20,216,764.00		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.

California State Treasurer

Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

September 12, 2023

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CITY OF LAGUNA HILLS

CITY MANAGER
24035 EL TORO ROAD
LAGUNA HILLS, CA 92653

[Tran Type Definitions](#)

Account Number: [REDACTED]

August 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
8/10/2023	8/9/2023	RW	1737363	1697740	ERIC HENDRICKSON	-800,000.00
8/28/2023	8/28/2023	RD	1737967	1698357	ERIC HENDRICKSON	700,000 00

Account Summary

Total Deposit:	700,000.00	Beginning Balance:	6,285,664.22
Total Withdrawal	800,000 00	Ending Balance	6,185,664.22

Attachment: Treasurer's Report August 2023 (3298 : Treasurer's Report for August 2023)



BNY MELLON

The Bank of New York Mellon Trust Company, N.A.

CITY OF LAGUNA HILLS

24035 EL TORO ROAD
LAGUNA HILLS, CA 92653-3103

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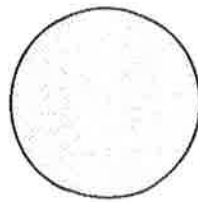
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Account Overview

Percent of all
Investments

Asset Classification	Market Value
100% CASH AND SHORT TERM	1,056,976.49
100% TOTAL OF ALL INVESTMENTS	1,056,976.49



Summary of Assets Held by Asset Classification

Asset Classification	Market Value	Cost	Accrued Income	Estimated Annual Income	Market Yield
CASH AND SHORT TERM	1,056,976.49	1,056,976.49	0.00	52,591.38	4.98 %
ACCOUNT TOTALS	1,056,976.49	1,056,976.49	0.00	52,591.38	4.98 %

Summary of Cash Transactions by Transaction Category

Transaction Category	Current Period			Year-to-Date		
	Income	Principal	Realized Gains/Losses	Income	Principal	
ENDING BALANCE	0.00	0.00		0.00	0.00	4.5.a
WITHDRAWS	4,321.46	0.00	0.00	32,670.27	0.00	382,481.21
LES AND REDEMPTIONS	0.00	15,290.63	0.00	0.00	0.00	32,670.27
NEW CASH ADDITIONS	0.00	4,321.46	0.00	0.00	0.00	382,481.21
NEW CASH DISBURSEMENTS	4,321.46	15,290.63	0.00	32,670.27	0.00	

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Account Statement

Statement Period 08/01/2023 Through 08/31/2023

Account Base Currency = USD
LAGUNA HILLS 2010 LEASE PYMT FD

CLIENT SERVICE MANAGER: JOHN KIM

BNYM CORPORATE TRUST, N.A.

333 S. HOPE ST. STE 2525

LOS ANGELES, CA 90071

+12136306145

JOHN.KIM@BNYMELLON.COM



BNY MELLON

The Bank of New York Mellon Trust Company, N.A.

CITY OF LAGUNA HILLS

24035 EL TORO ROAD
LAGUNA HILLS, CA 92653-3103

Account Statement

Statement Period 08/01/2023 Through 08/31/2023

Account LAGUNA HILLS 2010 RESERVE FD
Base Currency = USD

CLIENT SERVICE MANAGER: JOHN KIM
BNYM CORPORATE TRUST, N.A.
333 S. HOPE ST. STE 2525
LOS ANGELES, CA 90071
+12136306145
JOHN.KIM@BNYMELLON.COM

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Visit us at www.bnymellon.com

Account Overview

Percent of all Investments	Asset Classification	Market Value
100% ☺	CASH AND SHORT TERM	406,526.24
100%	TOTAL OF ALL INVESTMENTS	406,526.24

Summary of Assets Held by Asset Classification

Asset Classification	Market Value	Cost	Accrued Income	Estimated Annual Income	Market Yield
CASH AND SHORT TERM	406,526.24	406,526.24	0.00	20,227.30	4.98 %
ACCOUNT TOTALS	406,526.24	406,526.24	0.00	20,227.30	4.98 %

Summary of Cash Transactions by Transaction Category

Transaction Category	Current Period			Year-to-Date		
	Income	Principal	Realized Gains/Losses	Income	Principal	
ENDING BALANCE	0.00	0.00		0.00	0.00	
IDENTS	1,638.37	0.00	0.00	7,059.66	0.00	0.00
HER CASH ADDITIONS	0.00	1,638.37	0.00	0.00	405,186.46	405,186.46
HER CASH DISBURSEMENTS	1,638.37 -	0.00	0.00	7,059.66 -	0.00	0.00
RCHASES	0.00	1,638.37 -	0.00	0.00	405,186.46	405,186.46

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Yield and NAV

Fund Name		Start Date - End Date					
CalTRUST Liquidity F...		8/31/2023 – 8/31/2023					
				Export			
Period Date	NAV	Income	Shares	Net Assets	Daily Yield	7 day AVG Yield	
8/31/23	\$1.00	\$132,819.05	896,635,969.990	\$896,650,466.78	5.41%	5.4%	

Attachment: Treasurer's Report August 2023 (3298 : Treasurer's Report for August 2023)

If you have any questions regarding your account please contact Shareholder Services at: 833-CAL-TRUST (833-225-8787)



PMIA/LAIF Performance Report as of 09/06/23



Quarterly Performance Quarter Ended 06/30/23

LAIF Apportionment Rate ⁽²⁾ :	3.15
LAIF Earnings Ratio ⁽²⁾ :	0.00008636172883763
LAIF Administrative Cost ^{(1)*} :	0.06
LAIF Fair Value Factor ⁽¹⁾ :	0.984828499
PMIA Daily ⁽¹⁾ :	3.26
PMIA Quarter to Date ⁽¹⁾ :	3.01
PMIA Average Life ⁽¹⁾ :	260

PMIA Average Monthly Effective Yields⁽¹⁾

August	3.434
July	3.305**
June	3.167
May	2.993
April	2.870
March	2.831

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 07/31/23 \$173.5 billion

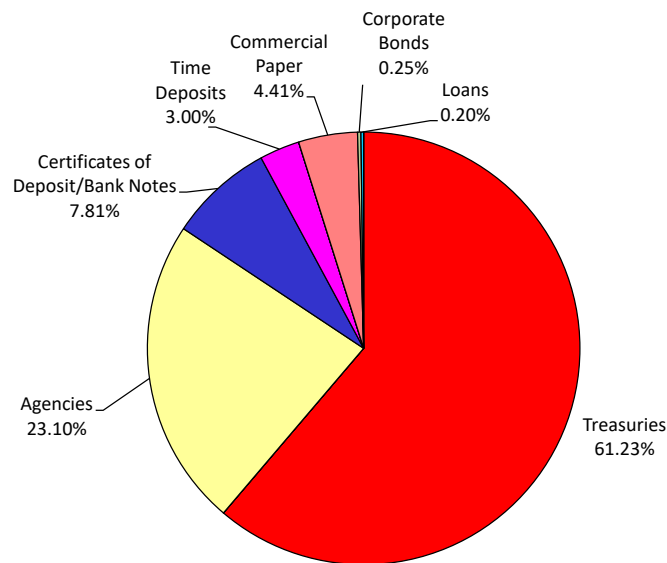


Chart does not include \$2,786,000.00 in mortgages, which equates to 0.002%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

** Revised

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 26, 2023
TO: Chair and Agency Members
FROM: Jennifer Lee
City Clerk
ISSUE: Approval of Planning Agency Minutes for September 12, 2023, Regular Meeting

RECOMMENDATION: That the Planning Agency approve the Planning Agency Minutes for the September 12, 2023, Regular Meeting.

ATTACHMENTS:

- Planning Agency Minutes for the September 12, 2023, Regular Meeting

to CEQA Guidelines, Section 15301; 3) Reject all other bids; 4) Authorize the Mayor to sign the Public Works Construction Contract; and 5) Authorize the Finance Director to amend the budget by transferring \$100,000 from CIP No. 184 to CIP No. 106, \$26,350 from CIP No. 513 to CIP No. 106, and \$63,650 from CIP No. 101 to CIP No. 106.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Council Member
SECONDER:	Don Caskey, Council Member
AYES:	Janine Heft, Mayor; Don Caskey, Council Member; Erica Pezold, Council Member; Joshua Sweeney, Council Member
NAYS:	Dave Wheeler, Mayor Pro Tempore

5. PLANNING AGENCY

Mayor Heft recessed the City Council Meeting, and acting in capacity as Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:43 p.m.

5.1. ROLL CALL OF PLANNING AGENCY MEMBERS

Attendee Name	Title	Status	Arrived
Janine Heft	Chair	Present	
Dave Wheeler	Vice Chair	Present	
Don Caskey	Agency Member	Present	
Erica Pezold	Agency Member	Present	
Joshua Sweeney	Agency Member	Present	

5.2. PUBLIC COMMENTS

There were no Planning Agency public comments on non-agendized items.

5.3. APPROVAL OF MINUTES

5.3.1 Approval of Planning Agency Minutes for August 22, 2023, Regular Meeting

Recommendation: That the Planning Agency approve the Planning Agency Minutes for the August 22, 2023, Regular Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Pezold, Agency Member
SECONDER:	Don Caskey, Agency Member

AYES: Janine Heft, Chair; Dave Wheeler, Vice Chair; Don Caskey, Agency Member; Erica Pezold, Agency Member; Joshua Sweeney, Agency Member

5.4. ADMINISTRATIVE REPORTS

There were no Planning Agency administrative reports.

5.5. PLANNING AGENCY PUBLIC HEARINGS

5.5.1 Site Development Permit/Master Sign Program (SDP/MSP) No. USE-0126-2022, a Request by Miguel Cuevas, Principal Architect of C|A Architects on Behalf of Property Owner MemorialCare Saddleback Medical Center for Approval of a Master Sign Program for the New Women's Health Pavilion Located at 24401 Calle De La Louisa

Assistant Planner Ash reviewed the information provided in the staff report, provided a PowerPoint presentation, and responded to Agency Members request for additional information.

Chair Heft reopened the Public Hearing continued from August 22, 2023.

The following individual addressed the Planning Agency on Item No. 5.5.1:

Project Applicant Miguel Cuevas responded to Agency Members request for additional information.

Chair Heft closed the Public Hearing.

Recommendation: That the Planning Agency

- 1) Conduct the public hearing continued from August 22, 2023;
- 2) Find and determine that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15311(a) (Class 11, Accessory Structures); and
- 3) Adopt Resolution No. PA2023-09-12-1: "A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM (SDP/MSP) NO. USE-0126-2022, A REQUEST BY MIGUEL CUEVAS, PRINCIPAL ARCHITECT OF C|A ARCHITECTS ON BEHALF OF PROPERTY OWNER MEMORIALCARE SADDLEBACK MEDICAL CENTER FOR APPROVAL OF A MASTER SIGN PROGRAM FOR THE NEW WOMEN'S HEALTH PAVILION LOCATED AT 24401 CALLE DE LA LOUISA."

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Caskey, Agency Member
SECONDER:	Erica Pezold, Agency Member
AYES:	Janine Heft, Chair; Dave Wheeler, Vice Chair; Don Caskey, Agency Member; Erica Pezold, Agency Member; Joshua Sweeney, Agency Member

5.5.2 Site Development Permit/ Master Sign Program (SDP/MSP) No. USE-0144-2023, a Request by Chris Mendoza, Project Manager on Behalf of Better Buzz Coffee Company, LLC, for Approval of an Amendment to an Existing Master Sign Program to Accommodate the New Better Buzz Coffee Shop Located at 25252 La Paz Road

Assistant Planner Ash reviewed the information provided in the staff report, provided a PowerPoint presentation, and responded to Agency Members request for additional information.

Community Development Director Longenecker responded to Agency Members request for additional information.

City Attorney Simonian responded to Agency Members request for additional information.

Chair Heft opened the Public Hearing.

The following individual addressed the Planning Agency on Item No. 5.5.2:

Project Applicant Chris Mendoza responded to Agency Members request for additional information.

Property Owner Nick Buchanan provided comments in favor of the project.

Chair Heft closed the Public Hearing.

Chair Heft reopened the Public Hearing.

Recommendation: That the Planning Agency:

- 1) Conduct a public hearing;
- 2) Find and determine that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15311(a) (Class 11, Accessory Structures); and

3) Adopt a Resolution entitled: "A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING SITE DEVELOPMENT PERMIT/ MASTER SIGN PROGRAM (SDP/MSP) NO. USE-0144-2023, A REQUEST BY CHRIS MENDOZA, PROJECT MANAGER OF BETTER BUZZ COFFEE ROASTERS ON BEHALF OF BETTER BUZZ COFFEE ROASTERS FOR APPROVAL OF AN AMENDMENT TO AN EXISTING MASTER SIGN PROGRAM TO ACCOMMODATE THE NEW BETTER BUZZ COFFEE SHOP LOCATED AT 25252 LA PAZ ROAD."

A motion to reopen and continue the public hearing to October 10, 2023, at 7:00 p.m., or as soon thereafter as possible, in order to give the applicant an opportunity to work with the Community Development Director to revise the proposed MSP and address Planning Agency Member concerns regarding the size, height, aesthetics, location, creativity in design, compatibility with surrounding land uses, and number of proposed exterior signs, so as to ensure a harmonious and compatible design between advertising and building design, was moved by Agency Member Caskey, seconded by Agency Member Pezold.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Caskey, Agency Member
SECONDER:	Erica Pezold, Agency Member
AYES:	Janine Heft, Chair; Dave Wheeler, Vice Chair; Don Caskey, Agency Member; Erica Pezold, Agency Member; Joshua Sweeney, Agency Member

PLANNING AGENCY ADJOURNMENT

Chair Heft adjourned the Planning Agency Meeting at 8:36 p.m. and reconvened the City Council Meeting. All Council Members were present in Chamber.

6. CITY COUNCIL PUBLIC HEARINGS

There were no City Council public hearings.

7. ADMINISTRATIVE REPORTS

7.1. City Manager

7.1.1 Approval of Proposed Design for 3RD Battalion, 5TH Marines Darkhorse Bronze Memorial Sculpture



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 26, 2023

TO: Chair and Agency Members

FROM: Larry Longenecker
Community Development Director

ISSUE: Site Development Permit/Master Sign Program (SDP/MSP) No. USE-0140-2023, a Request by Diana Nagel, Project Manager with Promotional Signs on Behalf of Property Owner Milan Capital Management for Approval of a Master Sign Program for Laguna Hills Plaza Located at 24901 Alicia Parkway

RECOMMENDATION: That the Planning Agency:

- 1) Conduct a public hearing;
 - 2) Find and determine that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15311(a) (Class 11, Accessory Structures); and
 - 3) Adopt a Resolution entitled: "A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM (SDP/MSP) NO. USE-0140-2023, A REQUEST BY DIANA NAGEL, PROJECT MANAGER WITH PROMOTIONAL SIGNS ON BEHALF OF PROPERTY OWNER MILAN CAPITAL MANAGEMENT FOR APPROVAL OF A MASTER SIGN PROGRAM FOR LAGUNA HILLS PLAZA LOCATED AT 24901 ALICIA PARKWAY."
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SUMMARY:

Diana Nagel, Project Manager with Promotional Signs, on behalf of the property owner Milan Capital Management ("Applicant"), requests approval of a Master Sign Program (MSP, Attachment B) for Laguna Hills Plaza ("Center") located at 24901 Alicia Parkway

("Project Site"). The proposed MSP includes building signage for one anchor tenant, one major tenant, 19 in-line shop tenants, and one freestanding pad building. The MSP also includes three new monuments signs which will replace the Center's three existing monument signs.

Deviations are requested from the standards set forth in Laguna Hills Municipal Code Chapter 9-42 (the "Sign Ordinance"), including the maximum total wall sign area allowed for a single business and maximum allowed height and sign area for monument signs. The Sign Ordinance limits total wall signage per business to a maximum of 150 square feet per business. The Applicant proposes exceeding this standard for the anchor tenant and major tenant signs. Additionally, the Sign Ordinance limits monument signs to a maximum height of 4 feet and maximum sign area of 40 square feet. The Applicant proposes to exceed both of these standards for the two proposed monument signs, with each sign proposed at 12 feet tall with 120 square feet of sign area.

The Planning Agency may grant deviations from the Sign Ordinance standards based on design quality, creativity, and compatibility of the signage with the building architecture and surrounding land uses. As detailed herein, the proposed signs are high quality, creative, and are compatible with building's architecture.

The proposed MSP is consistent with the General Plan's goals and strategies. Furthermore, the proposed MSP complies with the City of Laguna Hills Development Code, subject to approval of the requested deviations. Therefore, Staff recommends approval of Site Development Permit/Master Sign Program (SDP/MSP) No. USE-0140-2023.

AUTHORITY:

Title 9 of the Laguna Hills Municipal Code (LHMC) contains the City of Laguna Hills Development Code (also commonly referred to as the "Zoning Code" or "Code"). The Code provides the requirements for signs and advertising devices in Chapter 9-42, including thresholds for when an MSP is required (LHMC 9-42.160(A)). The process the City must follow in reviewing MSPs is found in Chapter 9-42 and Chapter 9-92 of the Code. The Planning Agency has review authority over the proposed MSP through the City's SDP/MSP process in accordance with Table 9-92.030 of the Code. The findings for an MSP are found in Sections 9-92.080 (G) and (H) of the Code. If a sign in a proposed MSP deviates from the standards contained in the Sign Standards Matrix located in Table 9-42.090, the Planning Agency may grant a deviation based on design quality, creativity, and compatibility of the signage with the building architecture and

surrounding land uses (LHMC 9-42.180). Moreover, the Project Site is located within the Neighborhood Mixed Use (NMU) zoning district. Staff has prepared findings demonstrating that the proposed MSP complies with the Zoning Code, NMU zoning district, and the General Plan as stated in the Proposed Resolution (Attachment “A”), and based on these findings recommends approval of the MSP.

BACKGROUND:

The Project Site was approved as a ‘commercial/retail’ center by the Orange County Planning Commission in the late-1970’s/early-1980’s (SP-79-5P). The Center is comprised of two anchor tenants (previously Big Lots and Dick’s Sporting Goods), a variety of in-line shops and restaurants, and two pad buildings (multi-tenant and a Carl’s Jr. drive-thru restaurant), with a combined total of 106,285 square feet of retail space divided between 24 tenant spaces.

In 2022, the City of Laguna Hills Planning Agency approved SDP/TPM/PUP No. USE-0105-2022, which was for the redevelopment of the existing Laguna Hills Plaza shopping center. This approval consisted of a subdivision of the site from two parcels to three, comprehensive building façade upgrade, a redesigned parking lot, renovated landscaping and a joint use parking permit to establish shared parking. Building permits have been issued and the project is currently under construction. In conjunction with this approval, the Applicant has submitted the proposed project for new signage that is compatible with the upgraded exterior façade.

PROPOSAL & ANALYSIS:

The Applicant requests approval of a Master Sign Program (MSP) for signage related to the Center. The City’s Sign Ordinance (LHMC Chapter 9-42) requires an MSP for any new or remodeled single enterprise which proposes any combination of signs upon the site equaling three or more signs.

The proposed MSP (Attachment B) includes building signage for one anchor tenant, one major tenant, 19 in-line shop tenants, and one freestanding pad building. The MSP also includes three new monument signs to replace the Center’s three existing monument signs. As part of the proposal, deviations are requested from the standards set forth in Sign Ordinance, including the maximum total wall sign area allowed for a single business and maximum allowed height and sign area for monument signs.

Anchor Tenant Wall Signs

The Anchor Tenant (Sign Type A) is identified as the building located to the north west corner of the Center and is directly adjacent to Hon Avenue. The anchor tenant signs will be will for a single tenant. The proposed MSP (as shown on Page 5 of Attachment B), includes one internally-illuminated channel-letter primary sign with a logo along the eastern elevation (front, facing Alicia Parkway), one secondary internally illuminated channel letter sign along the eastern elevation (front, facing Alicia Parkway) and one secondary internally-illuminated channel letter sign along the northern elevation (side, facing Hon Avenue) of the building. The anchor tenant's primary sign will be located on upper left corner of the tenant frontage above the main entrance elevation. One secondary sign will be located on the upper right corner of the tenant frontage (east elevation) and the other secondary sign will be located on the side of the building (north elevation) towards the upper left corner. The proposed anchor tenant signs comply with the maximum allowed one square-foot of sign area for each lineal foot of tenant frontage. Additionally, the proposed wall signs will not exceed 50% of the facia height or 70% of the facia length.

Major Tenant Wall Sign

The Major Tenant (Sign Type B) is identified as the building located to the west side of the Center, between the anchor tenant and shop tenants. The major tenant signs will be for a single tenant. The proposed MSP (as shown on Page 6 of Attachment B) includes one internally-illuminated channel-letter primary sign along the eastern elevation (front, facing Alicia Parkway) of the building. The major tenant's primary sign will be located in the middle of the tenant frontage above the main entrance. The proposed sign complies with the maximum allowed one square-foot of sign area per lineal foot of tenant frontage. Additionally, the proposed major tenant wall signs will not exceed 50% of the facia height or 70% of the facia length.

Shop Tenant Wall Signs

The Shop Tenants (Sign Type C) are identified as the tenant spaces located in the south and southwest portions of the Center, and between the anchor tenant and major tenant facing Alicia Parkway. The proposed MSP (as shown on Pages 7 and 8 of Attachment B) includes one internally-illuminated channel-letter sign per in-line shop tenant, and two signs for the east corner tenant space. All the shop tenant signs comply with the maximum allowed one square-foot of sign area for each lineal foot of tenant frontage. Additionally, the proposed shop tenant signs shall not exceed 36 inches in letter height and 48 inches in logo height, and may not exceed 70% of the facia length. Proposed

shop tenant signs must maintain a 12-inch border along the top and bottom edges of the fascia, ensuring the sign is adequately framed within the sign background area.

Multi-Pad Tenant Wall Signs

The Multi-Pad Tenant (Sign Type D) is identified as the building located to the eastern side of the Center, directly adjacent to Alicia Parkway. The Multi-Pad building may accommodate up to three tenants, with one sign per elevation proposed for each tenant. (See Page 9 of Attachment B.)

Multi-Tenant Monument Signs

The proposed multi-tenant monument signs will replace the three existing monument signs: two signs along Alicia Parkway and one sign along Hon Avenue. The location of the monument signs will be the same as previously approved. As shown on page 10 of Attachment B, the three multi-tenant monument signs will be double-sided and each side will include the Center's name, address, and three tenants, and will be internally illuminated. The two monument signs along Alicia will each be 120 square feet, 12 feet tall and 10 feet wide and the monument sign along Hon Avenue will be 63 square feet, 6 feet 3 inches tall and 10 feet wide. (See Page 10 of Attachment B.)

Requested Deviations from Sign Code

The Applicant proposes deviations from applicable Zoning Code standards (provided in Table 9-42.090), which the Planning Agency has authority to allow based on design quality, creativity, and compatibility of the signage with the building architecture and surrounding land uses (LHMC 9-42.180). The table below breaks down the requested deviations:

Sign Type	Code Maximum Allowed	Proposed	Deviations
Anchor Tenant Wall Signs	150 s.f. max wall sign area per business	Three wall signs totaling 325 s.f.	Exceeds max by 175 s.f.
Major Tenant Wall Signs	150 s.f. max wall sign area per business	One wall sign totaling 158 s.f.	Exceeds max by 8 s.f.
Alicia Pkwy. Monument Signs	Max 4' tall and max 40 s.f. sign area each	2 signs, each 12' tall, 120 s.f. sign area	Exceeds max by 8' in height and 80 sq.ft. sign area each
Hon Ave. Monument Sign	Max 4' tall and max 40 s.f. sign area each	1 sign, 6'-3" tall, 63 s.f. sign area	Exceeds max by 8' in height and 80 sq.ft. sign area each

CONCLUSION:

Staff supports approval of the SDP/MSP for the proposed Master Sign Program, as conditioned, including the deviations from the Sign Ordinance's standards for maximum wall sign area per business and monument sign height and sign area.

The Zoning Code allows a maximum of 150 square feet of wall signage per business. The signage proposed for the anchor tenant totals 325 square-feet and the signage proposed for the major tenant totals 158 square-feet. The sign program complies with the Zoning Code required maximum of one square-foot of wall signage per lineal foot of building frontage.

The Code's objectives in limiting wall signage per business is to ensure that signs are designed and constructed proportionally with the wall area and building façade. The anchor tenant building comprises a front elevation of 300 lineal feet and a side elevation of 185 lineal feet. The major tenant building comprises a frontage of 158 lineal feet. Due to the large scale of the tenant frontage, the proposed signs that deviate from Sign Code maintain compatibility with the Center's architecture and are oriented to be proportional to the wall area and overall scale of the buildings.

The proposed monument signs will replace existing monuments signs and be located outside of required sight-distance areas required by the Zoning Code. The three existing monument signs are 12-feet tall, 9-feet 6-inches tall, and 6-feet 3-inches tall, respectively.

The proposed signs are designed with a modern appeal that complements the Center's architecture through the application of colors and materials compatible with building architecture. The proposed MSP complies with all other requirements of the Zoning Code, NMU Zoning District, and General Plan. Therefore, Staff recommends approval of Site Development Permit/Master Sign Program (SDP/MSP) No. USE-0140-2023.

PUBLIC NOTICE:

The public hearing notice for this project was advertised in an adjudicated newspaper of general circulation on September 14, 2023. A total of 93 public hearing notices were mailed, including all property owners within a 300-foot radius of the subject property. To date, no comments have been received by Staff.

CEQA FINDINGS:

Staff has reviewed the proposed project for compliance with the California Environmental Quality Act (CEQA) and determined that this project is categorically exempt from CEQA pursuant to Section 15311 (Class 11, Accessory Structures) of Title 14, Chapter 3 of the California Code of Regulations. The Class 11(a) exemption consists of construction or placement of minor structures accessory to (appurtenant to) existing commercial, industrial, or institutional facilities, including but not limited to on-premises signs.

ATTACHMENTS:

- Attachment A- Proposed Resolution of Approval
- Attachment B- Proposed Master Sign Program

RESOLUTION NO. PA2023-09-26-X

A RESOLUTION OF THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, APPROVING SITE DEVELOPMENT PERMIT/MASTER SIGN PROGRAM (SDP/MSP) NO. USE-0140-2023, A REQUEST BY DIANA NAGEL, PROJECT MANAGER WITH PROMOTIONAL SIGNS ON BEHALF OF PROPERTY OWNER, MILAN CAPITAL MANAGEMENT FOR APPROVAL OF A MASTER SIGN PROGRAM FOR LAGUNA HILLS PLAZA LOCATED AT 24901 ALICIA PARKWAY

The Planning Agency of the City of Laguna Hills, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, Diana Nagel, Project Manager with Promotional Signs on behalf of the Property Owner, Milan Capital Management, (the "Applicant") has filed an application for Site Development Permit/ Master Sign Program (SDP/MSP) No. USE-0140-2023 to establish a Master Sign Program for Laguna Hills Plaza located at 24901 Alicia Parkway ("Project Site"), in the Neighborhood Mixed Use (NMU) zoning district; and

WHEREAS, SDP/MSP NO. USE-0140-2023 is hereby found to be categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Section 15311(a) (Class 11, Accessory Structures) of Title 14, Chapter 3 of the California Code of Regulations. The Class 11(a) exemption consists of construction or placement of minor structures accessory to (appurtenant to) existing commercial, industrial, or institutional facilities, including but not limited to on-premise signs; and

WHEREAS, the Planning Agency held a duly noticed public hearing and considered public comments and written and oral information and testimony presented by City staff, community residents, and other interested parties at a duly noticed public hearing held on September 26, 2023.

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE PLANNING AGENCY OF THE CITY OF LAGUNA HILLS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct, and are incorporated herein by reference.

SECTION 2. The Planning Agency hereby determines that the required findings by the City for approval of SDP/MSP No. USE-0140-2023 have been met and made as follows:

Site Development Permit

1. The site design complies with standards of the Development Code.

On April 12, 2022, the Planning Agency approved the redevelopment of the existing shopping center Laguna Hills Plaza and related site improvements on the Project Site (USE-0105-2022). The design of the site, as approved by the Planning Agency, complies with the Development Code, and will not be affected by the proposed Master Sign Program.

2. The site is suitable for the proposed development.

The proposed Master Sign Program is for the existing shopping center Laguna Hills Plaza which was in the Neighborhood Mixed Use (NMU) zoning district. The proposal is compatible with the recently approved redevelopment of the center. The site's approved layout appropriately accounts for the location and size of signage needed to serve approved redevelopment. Therefore, the subject site is suitable for the proposed project.

3. The project is consistent with the General Plan and applicable design guidelines.

The site is located within the Neighborhood Mixed Use (NMU) zoning district and has the General Plan land use designation of Neighborhood Mixed Use. The Master Sign Program is consistent with the standards found in LHMC Chapter 9-42, although the Applicant is requesting to deviate from, the Development Code's maximum total sign area allowed and monument sign size. This request is made pursuant to Section 9-42.180 of the Development Code, which allows Planning Agency consideration of sign standard deviations through approval of a Master Sign Program. In light of this provision, the proposed Master Sign Program is consistent with the General Plan and applicable design guidelines.

4. The site design and structural components are appropriate for the site and function of the proposed uses.

Building permits are required for all signage, with details on how each sign will be safely and securely attached to the building in accordance with the requirements of the California Building Code. Inspections will be conducted as part of the permitting process to ensure that each sign is attached in accordance with the approved plans and permits. Furthermore, the proposed Master Sign Program will enhance the approved site design by allowing tenants, within Laguna Hills Plaza, the opportunity to advertise their presence at the site and direct traffic safely in and around the site.

Master Sign Program

1. The design and application of the sign criteria required by the Development Code are satisfied by the proposed sign program:

The proposed Master Sign Program complies with the Development Code, including the Applicant's request to deviate from the Development Code's for total maximum sign area per business and monument sign size. These requests are

made pursuant to Section 9-42.180 of the Development Code, which allows deviations approved by the Planning Agency based on design quality, creativity, and compatibility of the signage with the building architecture and surrounding land uses. The proposed signs are designed with a modern appeal that compliments the building's architecture, all while contrasting in a unique, creative way through the application of attractive colors and materials compatible with building architecture. The scale of the signs is appropriate for, and in proportion with, the tenant frontages. Therefore, the proposed Master Sign Program's deviation from the Development Code is warranted and appropriate.

2. The sign program provides a compatible and harmonious design between advertising, landscaping, and building design:

The proposed Master Sign Program establishes a clear differentiation between the approved building exterior façade upgrades, while ensuring the signs will be proportionate to the building elevation they are installed on. Finally, the proposed Master Sign Program will allow for a variety of creative sign types that are unique to Laguna Hills Plaza. Therefore, the proposed Master Sign Program will provide a compatible and harmonious design between advertising and building design.

NOW, THEREFORE, based upon the above findings, the Planning Agency of the City of Laguna Hills does hereby approve SDP/MSP NO. USE-0140-2023 subject to the following conditions of approval:

General

1. The following Conditions of Approval shall be binding and enforceable against, and, whenever used herein, the term "Applicant" shall mean and refer to, each of the following: The Project Applicant, Milan Capital Management, the owner(s) and tenant(s) of the property, and each of their respective successors and assigns.
2. Unless the context dictates otherwise, whenever the term "this Permit" is used in the following Conditions of Approval, it shall collectively refer to Change Plan Major No. USE-0140-2023 approved pursuant to this Resolution, as well as the plans, studies, and exhibits submitted to the City by the Applicant to describe and depict the improvements to be constructed as a part of the Project, and as otherwise modified by these Conditions of Approval.
3. Unless the context dictates otherwise, whenever the term "Project" is used in the following Conditions of Approval, it shall collectively refer to the plans and exhibits submitted to the City by the Applicant to depict the Project, as modified by these Conditions of Approval, including but not limited to the following: application form (submitted March 31, 2023) and Sign Plans (dated September 5, 2023).
4. To the fullest extent permitted by law, the Applicant shall, at its sole cost and expense, protect, defend, indemnify, and hold harmless the City, its elected

and appointed officers and officials, employees, agents, departments, agencies, authorized volunteers, consultants, attorneys, boards, commissions, and committees, and instrumentalities thereof ("Indemnitees"), from and against any and all claims, liabilities, losses, fines, demands, penalties, lawsuits, writs of mandamus, and any other claims or actions or proceedings of any kind whatsoever (whether legal, equitable, declaratory, administrative or adjudicatory in nature), and alternative dispute resolution procedures (including, but not limited to, arbitrations, mediations, and other such procedures), judgments, orders and decisions (collectively "Claims" and "Actions"), brought against the Indemnitees, which seek to attack, challenge, modify, set aside, void, or annul any action of or any permit or approval issued by the Indemnitees (including actions approved by the voters of the City) for, in connection with, or concerning the approval of this Permit. It is expressly understood and agreed that the City shall have the right to approve, which approval will not be unreasonably withheld, the legal counsel providing the defense of the Indemnitees for the Claims and Actions, and that the Applicant shall promptly reimburse the City for all costs and expenses directly and necessarily incurred by the City in the course of the defense, including reasonable attorneys' fees. The City shall promptly notify the Applicant of any Claims and Actions brought against the Indemnitees and shall cooperate in the defense of any such Claims and Actions. If the Applicant fails to so defend the Claims and Actions, the City shall have the right but not the obligation to do so and, if it does, the Applicant shall promptly pay the City's full cost thereof.

5. Approval of this Permit constitutes approval of the proposed Project only to the extent that it complies with the City's Development Code and any other applicable zoning regulations. Approval does not include any action or findings as to compliance or approval of the Project regarding any other applicable ordinance, regulation, or requirement.
6. Failure to abide by and faithfully comply with any and all conditions of approval shall constitute grounds for revocation of this Permit by the Laguna Hills Planning Agency.
7. The Applicant shall agree in writing to these conditions of approval within 30 days of the Planning Agency's approval.
8. The conditions of Project approval set forth herein include certain development impact fees and other exactions. Pursuant to Government Code §66020(d), these conditions constitute written notice of the amount of such fees, and/or exactions. The Applicant is hereby notified that the 90-day protest period in which the Applicant may protest the fees, dedications, reservation, or exactions imposed on this Project through the Conditions of Approval, commencing from the date of approval of the Project, has begun.
9. Pursuant to City Council Resolution No. 2022-01-25-2-, the Applicant shall reimburse the City for any outstanding staff time spent on the processing of this Permit within 60 days of the Planning Agency's approval.

10. This Permit shall expire and be of no further force or effect if the Permit is not implemented within two years from September 26, 2023.

Planning Division

11. Except as provided by this Permit, all signs shall comply with Chapter 9-42 of the Laguna Hills Municipal Code and shall be maintained to prevent deterioration and disrepair.
12. All signs shall comply with the lighting requirements in Chapter 9-42.060 of the Laguna Hills Municipal Code.
13. Prior to final sign-off of building permits for any signs with exposed neon or LED, a final Planning inspection must be conducted to ensure installed signs adhere to approved plans and lighting requirements.

Building Division & Orange County Fire Authority

14. The Applicant shall be responsible for ensuring all applicable building permits are obtained from the City of Laguna Hills, as required by Section 103 of the 2022 California Building Code prior to commencement of any work for which a permit is required.

PASSED, APPROVED, AND ADOPTED this 26th day of September 2023.

JANINE HEFT, CHAIR

ATTEST:

JENNIFER LEE, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LAGUNA HILLS)

I, Jennifer Lee, City Clerk of the City of Laguna Hills, California, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution
No. PA2023-09-26-X adopted by the Planning Agency of the City of Laguna Hills,
California, at a Regular Meeting thereof held on the 26th day of September 2023, by the
following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JENNIFER LEE, CITY CLERK



LAGUNA HILLS PLAZA

24901 Alicia Parkway | Laguna Hills, CA



Comprehensive Sign Program

Prepared By:



3301 S. Susan St.
Santa Ana, CA 92704
714-540-5454 Ph
714-540-5959 Fax

INTRODUCTION

The purpose of this program is to establish sign design standards and general guidelines that assure consistency in quality and necessary to balance maximum identification within an overall harmony of design for the project.

Conformance to this sign program criteria will be strictly enforced. Any installed non-conforming or unapproved signs shall be brought into conformance at the expense of the tenant and/or sign contractor.

GENERAL REQUIREMENTS

- a. All work is to be performed by a professional sign company. Said sign company must be in possession of a current state contractor’s license and a City business license to perform such work. Said company must maintain a minimum of \$1,000,000 insurance to be working on property.
- b. Each tenant shall submit or cause to be submitted to the landlord and the City of Laguna Hills for approval before fabrication four (4) copies of detailed drawings, to scale, indication the location, size, layout, design and color of the proposed signs, including all lettering and or graphics. These drawings should be submitted along with a site plan indicating the location of the lease space on the site, and elevation showing sign placement and lease space width. All sign layouts shall include a digital image of the building frontage with proposed sign in a scaled format to include adjacent tenant signage, if applicable.
- c. All signs shall be reviewed and approved in writing by the landlord for conformance with this sign program and overall design quality as well as tenant’s lease agreement.
- d. All signs must comply with current City of Laguna Hills planning, zoning, building and electrical codes.
- e. City Approval and Permits: Upon approval by the landlord, tenant shall secure a sign permit from the City of Laguna Hills by bringing four (4) color copies of the proposed drawings (as approved by the landlord) to the Planning Division. All permits required by the City of Laguna Hills for signs and their installation must be obtained and paid for by the tenant prior to installation.
- f. All building signs shall be constructed and installed at tenant’s expense. Tenant is also responsible for maintenance of building signs.
- g. In the event a tenant vacates the leased premises, tenant shall be responsible for the removal of any wall and/or logo sign, with all holes being repaired and repainted to match the building exterior.
- h. Tenant’s sign contractor shall repair any damage to any work caused during installation of sign. Incomplete repairs are the ultimate responsibility of the tenant.

APPROVAL PROCEDURE

All signs installed or displayed on the premises of Laguna Hills Plaza must have written approval of the Landlord and the City of Laguna Hills. The aesthetic characteristics of the signs (i.e., placement, size, proportion, color, textures, method of fabrication, etc.) are subject to the discretionary approval of the landlord and the City of Laguna Hills within the context of this sign program.

Prior to submission to the City of Laguna Hills for permits, and prior to construction and installation of any sign covered by this sign program, the tenant must submit four (4) sets of professionally prepared drawings of their proposed signage meeting this sign program for review and approval by the landlord and the Planning Division.

- l. Upon notice by the City of Laguna Hills or landlord, tenant shall be required to repair or refurbish their sign structure, sign face and/or sign illumination within seven (7) working days.
- j. Tenant is responsible for maintenance and cost of electricity for their own signage. The tenant or landlord shall be responsible to provide a designated electrical circuit from electrical panel for their signage. Tenant shall provide primary wiring from electrical sub-panel to J-box at sign location.
- k. Tenant shall be fully responsible for the operations of its contractor and shall indemnify, defend and hold harmless the landlord and his/her agents from damages or liabilities resulting from its contractor’s work.
- l. Registered trademarks, herein referred to as Registered Corporate Identity, pertains to corporate logos and logo types that have been registered and are on file with the UNITED STATES PATENT AND TRADEMARK OFFICE in Washington, D.C.
- m. Signs not covered by this sign program are not allowed.
- n. All signs must have the sign manufacturers name, address, and telephone number conspicuously and permanently attached on the rear exterior of the sign.
- o. Leasing signs shall be restricted to the window of the available suite. These signs shall follow the same criteria as window signs.
- p. For businesses without a registered corporate logo/typeface, the Helvetica Neue is permitted. Approved color(s) are black or white depending on the color of the fascia upon which the sign is placed. Internal white LED face illumination.

Promotional Signs5.5.1.b

3301 S. Susan St.
Santa Ana, CA 9270
714-540-5454 Ph
714-540-5959 Fax

Client:

LAGUNA HILLS PLAZA

Address:

24901 Alicia Parkway

City:

Laguna Hills, CA.

Drawn By: Salesperson:

JM DC

Drawing Number: Option:

SP - Milan Laguna Hills Plaza

Drawing Date:

05/05/22

Revision:

11. 08/14/23 - JM 17. 09/01/23 - .
12. 08/15/23 - JM 18. 09/05/23 - .
13. 08/16/23 - JM 19. 09/12/23 - .
14. 08/16/23 - JM 20. 09/18/23 - .
15. 08/16/23 - JM
16. 08/30/23 - JM

CUSTOMER / LANDLORD APPROVED

SIGNATURE
DATE _____

NOTE: This is an original drawing, created Promotional Signs. It is submitted for yo personal use in connection with a project b planned for you by Promotional Signs. It is be shown to anyone outside your organizat nor is it to be used, reproduced, copied or exhibited in any fashion. Any printed color: drawing are approximate.

Contractors License No. 63651

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Attachment: Attachment B- Proposed Master Sign Program (3307 : Site Development Permit/ Master Sign Program No. USE-0140-2023)

PROHIBITED SIGNS

- a. **No sign is permitted that is listed in LPMC 9-42.260 including any sign that:**
 - i. Is dangerous or confusing to motorists on the public right-of-way, including any sign which by its color, wording design, location or illumination resembles or conflicts with any official traffic-control device or which impedes the safe and efficient flow of traffic.
 - ii. Is in a condition which presents a danger of injury to the public.
 - iii. Incorporates mechanical movement or in any way gives the illusion of motion, moving parts, rotation or any flashing, moving or intermittent lighting, other than a sign providing a time-and temperature or similar public service display.
 - iv. Impedes free ingress and egress from any door, window or exit way required by building or fire regulations.
 - v. Emits sound, smoke, visible particles or odors, except that of speakers on drive-through facilities shall be permitted
 - vi. Is attached to or maintained upon any public utility pole or structure, or tree.
 - vii. Is an A-frame, sandwich board or other portable, temporary advertising display.
 - viii. Is temporary or special event flags, banners, festoons, flag canopies or other displays, except as permitted by a special event sign permit by the Planning Division.
 - ix. Is a sculptured, molded or otherwise fabricated representational object used for the purpose of visually conveying business identification or product advertising.
 - x. Is an aerial or balloon type of sign.
 - xi. Duplicates or repeats copy on the same sign.
 - xii. Is a graphic of paint or other material on a building for the purpose of amplifying or directing attention to a sign, unless approved by the planning director.

OTHER RESTRICTIONS

- a. **Illegal Signs**
Any sign that is deemed not to be in conformance with this Sign Program or erected without approval by the City of Laguna Hills is considered an illegal sign. The landlord, at its sole discretion and at occupant's expense may correct, replace or remove any illegal sign.
- b. **Abandonment of Signs**
A sign is considered abandoned when its use is discontinued because the premises upon which it is located becomes vacated and unoccupied for a period of more than 90 days.

WINDOW SIGNAGE

No permanent sign affixed to or incorporated into an exterior window shall exceed twenty (20) percent of each window area. Maximum of 20 square feet.

CONTACT INFO:

Architect:
AO Architects
Mark Lausier
190 North Orange Street, Orange, CA 92866
714.639.9860, ext. 173

Developer:
Milan Capital Management
Bret B. Bernard, AICP
701 South Parker Street, Suite 5200
Orange, California 92868
Bret@milancap.com
714.687.0000, ext. 119

Sign Contractor:
Promotional Signs, Inc.
3301 S. Susan St.
Santa Ana, CA 92806
T 714 | 540.5454

**3301 S. Susan St.
Santa Ana, CA 9270
714-540-5454 Ph
714-540-5959 Fax**

Client:



Address:

24901 Alicia Parkway

City:

Laguna Hills, CA.

Drawn By: Salesperson

JM

DC

Drawing Number: Option

SP - Milan Laguna Hills Plaza

Drawing Date:

05/05/22

Revision:

11. 08/14/23 - JM 17. 09/01/23 -
12. 08/15/23 - JM 18. 09/05/23 -
13. 08/16/23 - JM 19. 09/12/23 -
14. 08/16/23 - JM 20. 09/18/23 -
15. 08/16/23 - JM
16. 08/30/23 - JM

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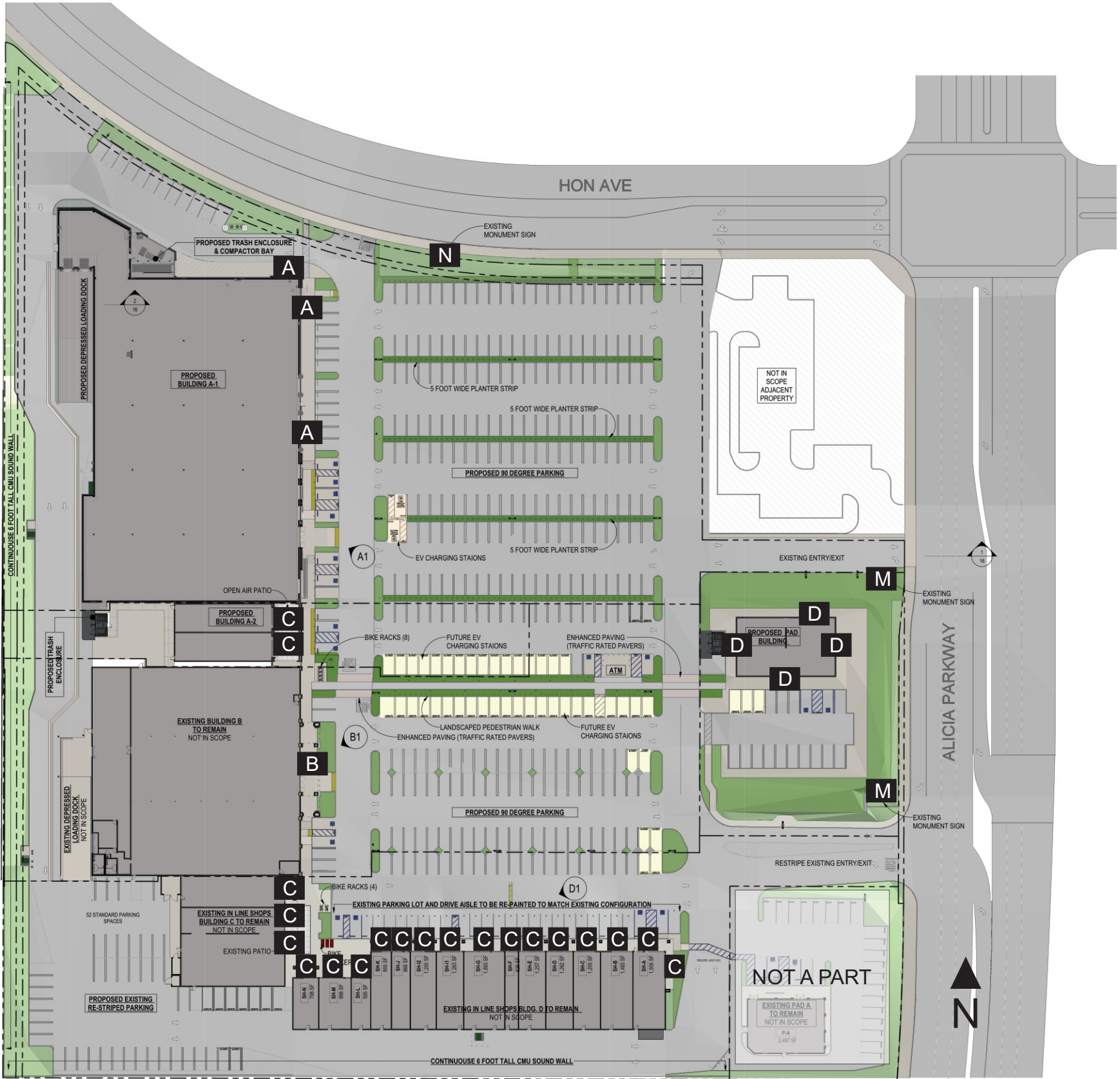
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Page:

Of:

LEGEND

- A ANCHOR TENANT
- B MAJOR TENANT
- C SHOP TENANT
- D NEW PAD TENANT
- M MULTI-TENANT MONUMENT
- N MULTI-TENANT MONUMENT (HON AVE.)



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- 16. 08/30/23 - JM

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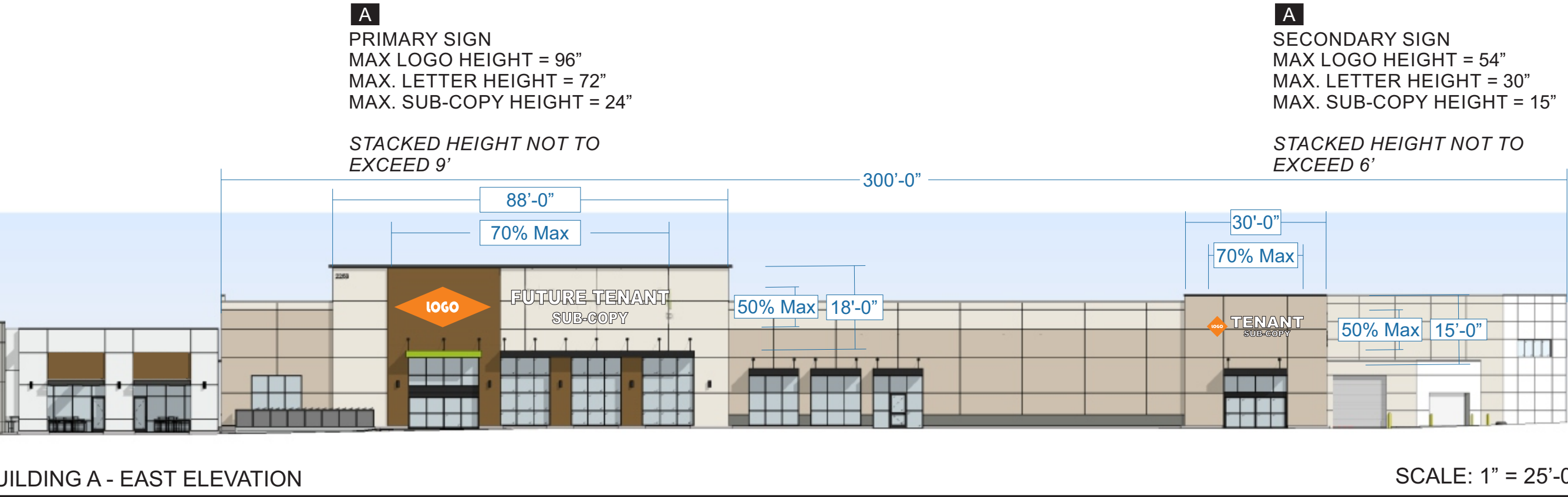
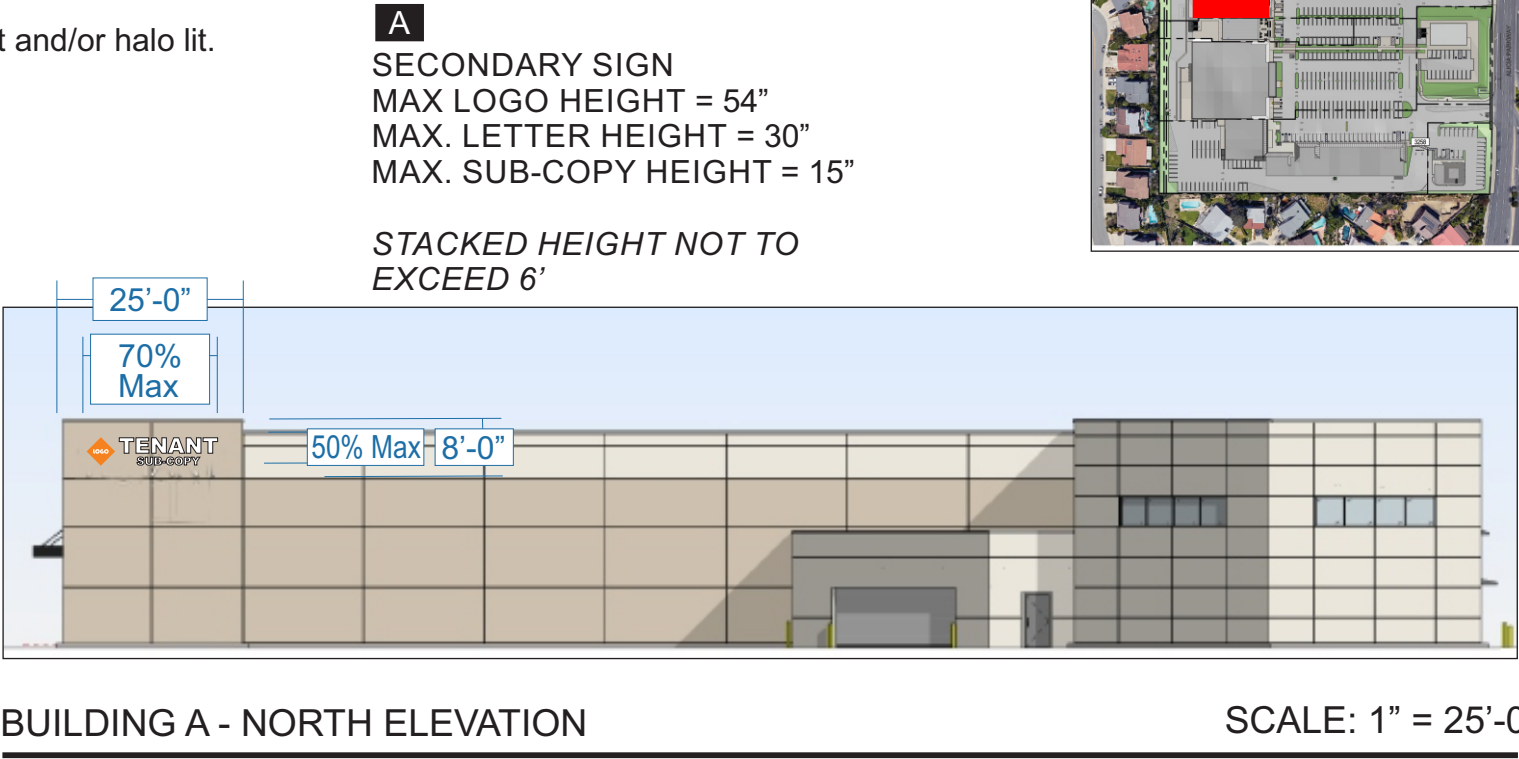
12

Anchor Tenant Wall Signs - Sign Type **A**

Quantity: (2) primary signs per tenant street or parking lot facing elevation.
(2) secondary signs per tenant street or parking lot facing elevation.
Maximum of (4) signs per tenant leasehold.

Area: 1 square foot per linear foot of lease frontage.
Sign Type: Standard internally-illuminated pan channel letters and/or logos facelit and/or halo lit.
Attachment: Flush mounted or pin mounted to fascia with 1.5" spacers
Height: Not to exceed 50% of fascia height.
Length: Not to exceed 70% of fascia length.

When architectural element is present, minimum of 12" border required on all sides.



Promotional Signs

5.5.1.b

3301 S. Susan St.
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Client:

LAGUNA HILLS PLAZA

Address:

24901 Alicia Parkway

City:

Laguna Hills, CA.

Drawn By: Salesperson:

JM DC

Drawing Number: Option:

SP - Milan Laguna Hills Plaza

Drawing Date:

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Packet Pg. 76

Attachment: Attachment B- Proposed Master Sign Program (3307 : Site Development Permit/ Master Sign Program No. USE-0140-2023)

Major Tenant Wall Signs - Sign Type **B**

Quantity: (1) primary sign per street or parking lot facing elevation.

Area: 1 square foot per linear foot of lease frontage.

Sign Type: Standard internally-illuminated pan channel letters and/or logos facelit and/or halo lit.

Attachment: Flush mounted or pin mounted to fascia with 1.5” spacers

Height: Not to exceed 50% of fascia height.

Length: Not to exceed 70% of fascia length.

***When architectural element is present,
minimum of 12” border required on all sides.***



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Address:

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JM DC

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15. 08/16/23 - JM
16. 08/30/23 - JM

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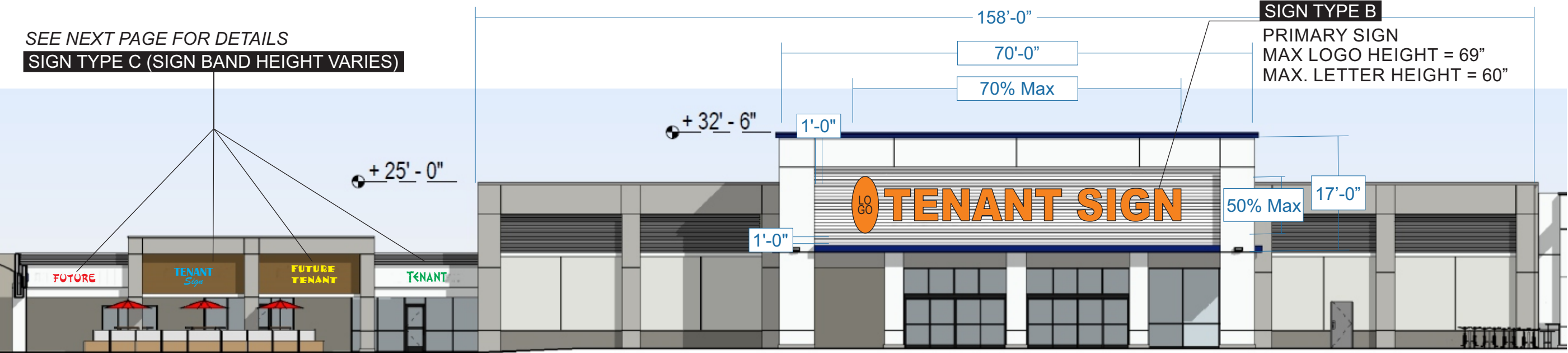
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BUILDING B - EAST ELEVATION

SCALE: 1/16” = 1’-0”

Attachment: Attachment B- Proposed Master Sign Program (3307 : Site Development Permit/ Master Sign Program No. USE-0140-2023)

Shop Tenant Wall Signs - Sign Type **C**

Quantity: (1) primary sign per street or parking lot facing elevation. Maximum of (2) signs per leasehold.

Area: 1 square foot per linear foot of lease space per street or parking lot facing elevation.

Sign Type: Standard internally-illuminated pan channel letters and/or logos facelit and/or halo lit.

Attachment: Flush mounted or pin mounted to fascia with 1.5” spacers.

Height: Sign must remain 12” clear from top & bottom edges where architectural sign band occurs.

Length: Not to exceed 70% of fascia length.

PRIMARY SIGN
MAX LOGO HEIGHT = 48”
MAX. LETTER HEIGHT = 36”

STACKED COPY IS PERMITTED PROVIDING IT ADHERES TO THE ABOVE



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City:

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Drawn By: Salesperson:

JM DC

Drawing Number: Option:

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- 15. 08/16/23 - JM
- 16. 08/30/23 - JM

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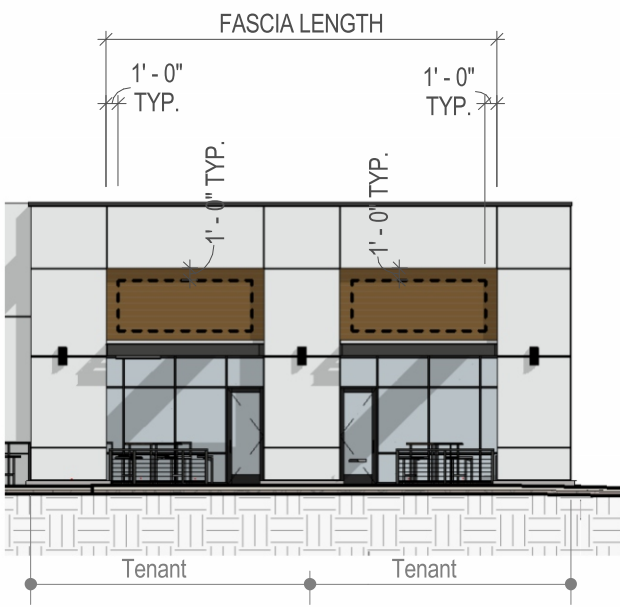
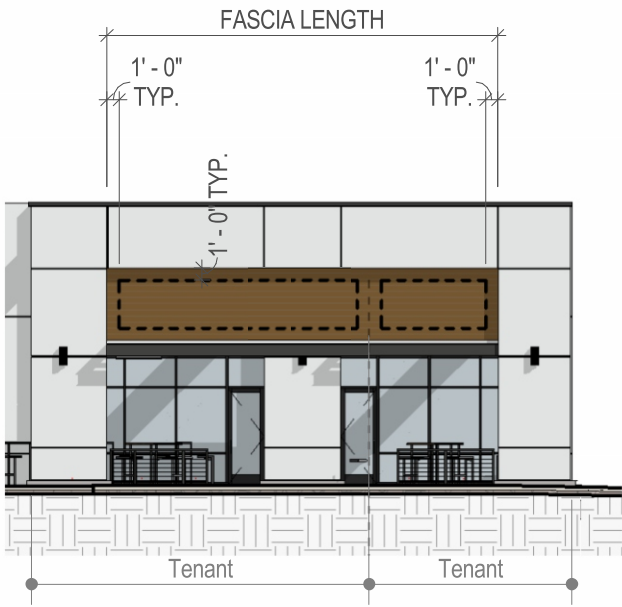
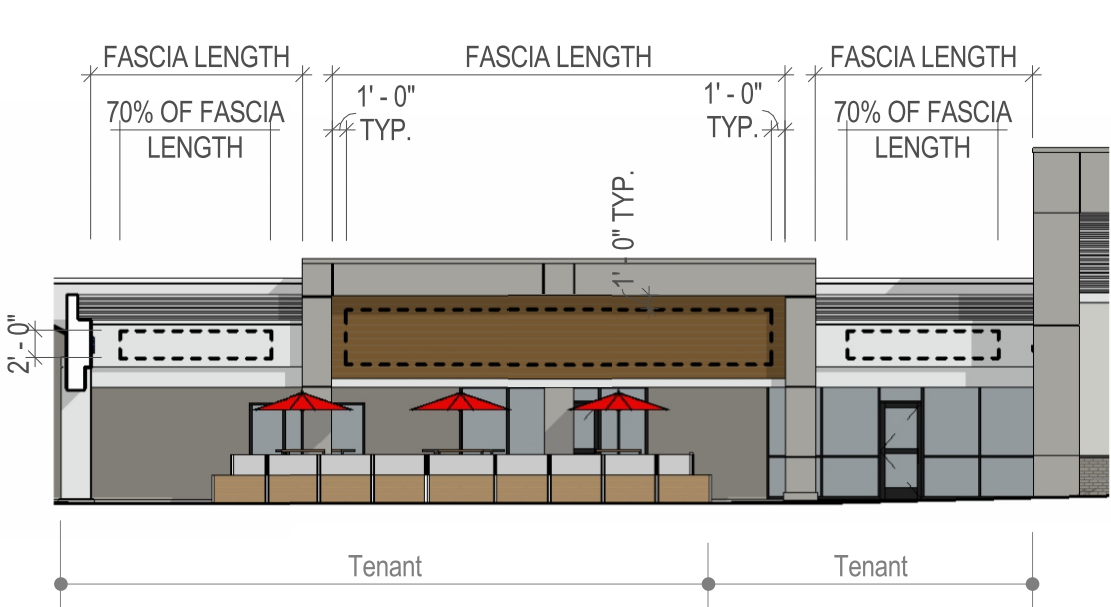
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NOTE: IN CERTAIN CASES TENANT LEASE SPACE IS OFFSET FROM TENANT’S SIGN BAND

Shop Tenant Wall Signs (cont.) - Sign Type C

Quantity: (1) primary sign per street or parking lot facing elevation. Maximum of 2 for end cap tenant.

Area: 1 square foot per linear foot of lease space per street or parking lot facing elevation.

Sign Type: Standard internally-illuminated pan channel letters and/or logos facelit and/or halo lit.

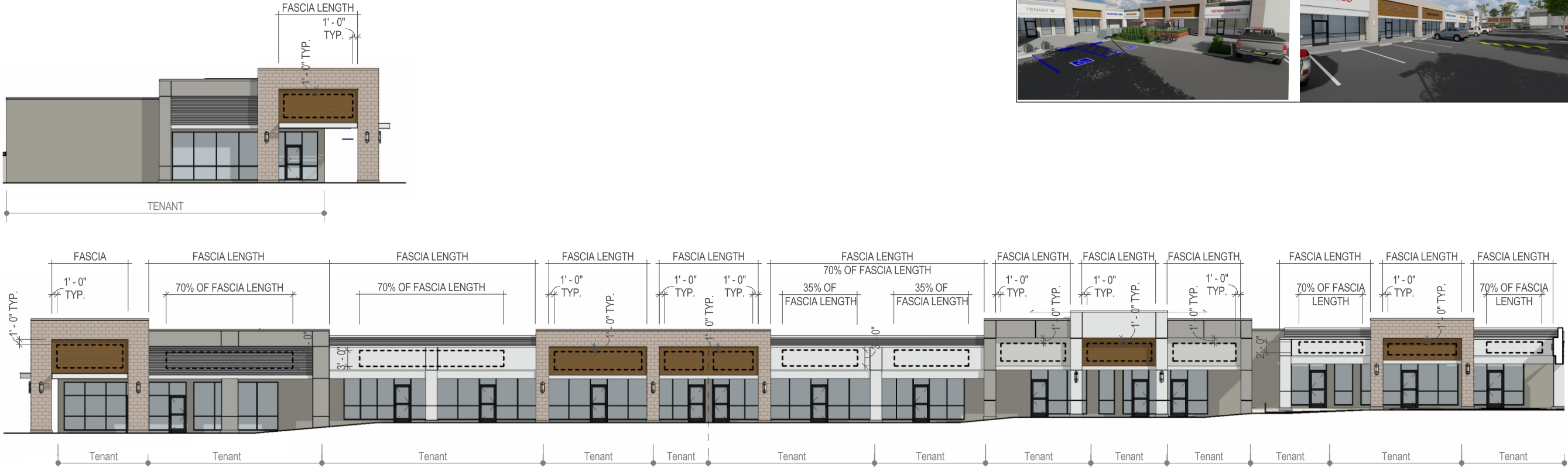
Attachment: Flush mounted or pin mounted to fascia with 1.5” spacers.

Height: Sign must remain 12” clear from top & bottom edges where architectural sign band occurs.

Length: Not to exceed 70% of fascia length.

PRIMARY SIGN
MAX LOGO HEIGHT = 48”
MAX. LETTER HEIGHT = 36”

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NOTE: IN CERTAIN CASES TENANT LEASE SPACE IS OFFSET FROM TENANT’S SIGN BAND



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Multi-Pad Tenant Wall Signs - Sign Type **D** (Final Elevations Pending)

Quantity: Maximum of (4) wall signs per leasehold.

Height Max: Logos: 60" | Letters: 36"

Area: 1 square foot per linear foot of lease space per street or parking lot facing elevation.

Sign Type: Standard internally-illuminated pan channel letters and/or logos facelit and/or halo lit.

Attachment: Flush mounted or pin mounted to fascia with 1.5" spacers.

*When architectural element is present,
minimum of 12" border required on all sides.*

MAX LOGO HEIGHT = 60"
MAX. LETTER HEIGHT = 36"
MAX STACKED HEIGHT: 6'



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15. 08/16/23 - JM
16. 08/30/23 - JM

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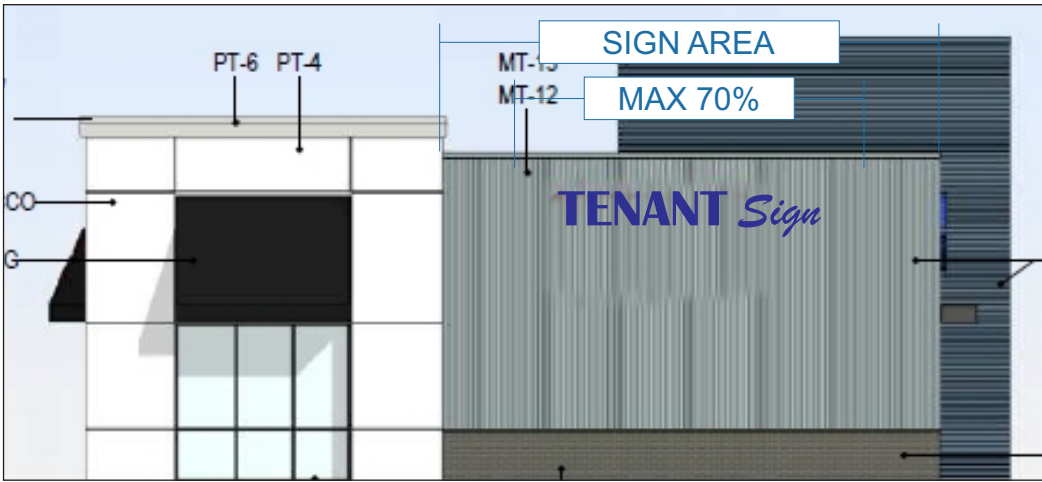
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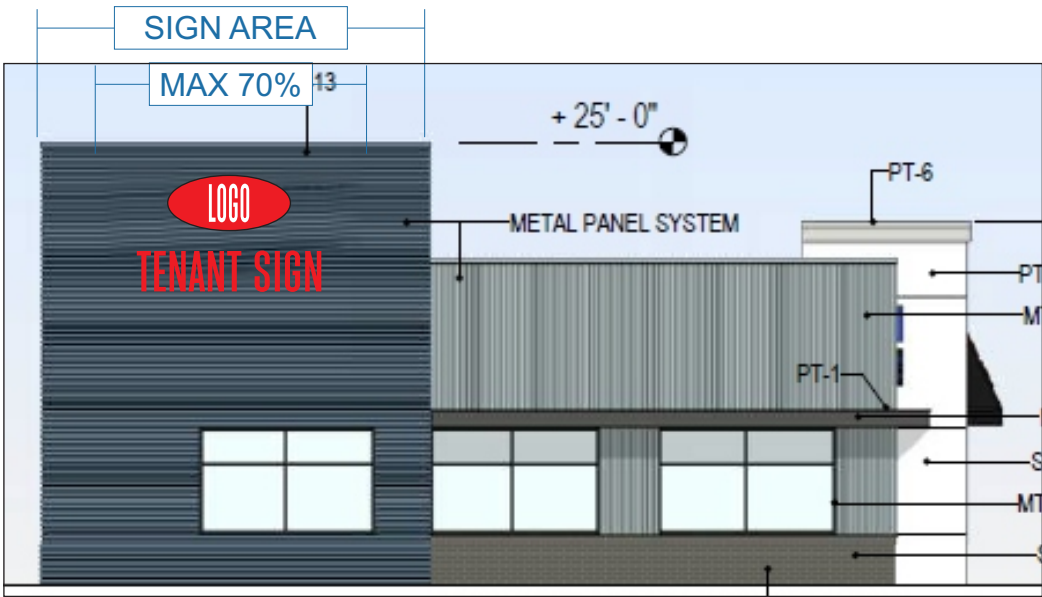
East Elevation

SCALE: 3/32" = 1'-0"



South Elevation

SCALE: 3/32" = 1'-0"



West Elevation

SCALE: 3/32" = 1'-0"



North Elevation

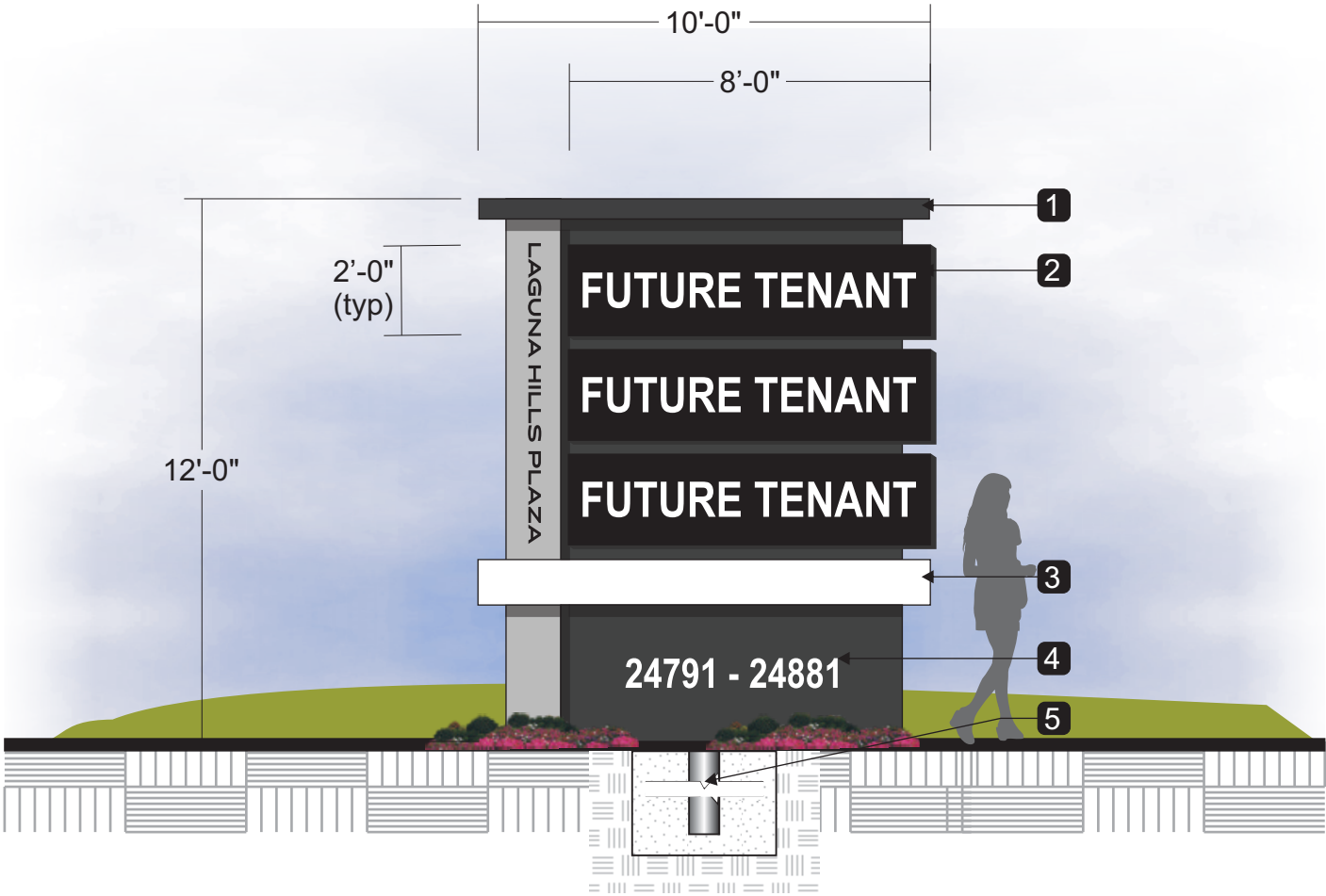
SCALE: 3/32" = 1'-0"

Multi-Tenant Monument - Sign Type **M**

Quantity: (2) double-sided signs on Alicia Parkway.
Sign Type: Internally illuminated multi-tenant signs to replace existing.



EXISTING CONDITIONS - SIGNS TO BE REPLACED



DOUBLE-SIDED MONUMENT SIGN SCALE: 1/4" = 1'-0"

- 1 FABRICATED ALUMINUM PAINTED TO MATCH PROJECT COLORS (TBD)
- 2 INTERNALLY ILLUMINATED ALUMINUM PANELS PAINTED BLACK AND ROUTED-OUT FOR WHITE ACRYLIC PUSH-THRU COPY.
- 3 INTERNALLY ILLUMINATED ALUMINUM PANELS PAINTED BLACK AND ROUTED-OUT FOR WHITE ACRYLIC PUSH-THRU COPY.
- 4 FLAT CUT OUT ALUMINUM ADDRESS NUMBERS PAINTED WHITE
- 5 EXISTING FOOTING TO BE RE-USED

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5.5.1.b

3301 S. Susan St.
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714-540-5454 Ph
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Client:

LAGUNA HILLS PLAZA

Address:

24901 Alicia Parkway

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Drawn By: Salesperson:

JM DC

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Packet Pg. 81

Attachment: Attachment B- Proposed Master Sign Program (3307 : Site Development Permit/ Master Sign Program No. USE-0140-2023)

Multi-Tenant Monument - Sign Type **N** Hon Ave.

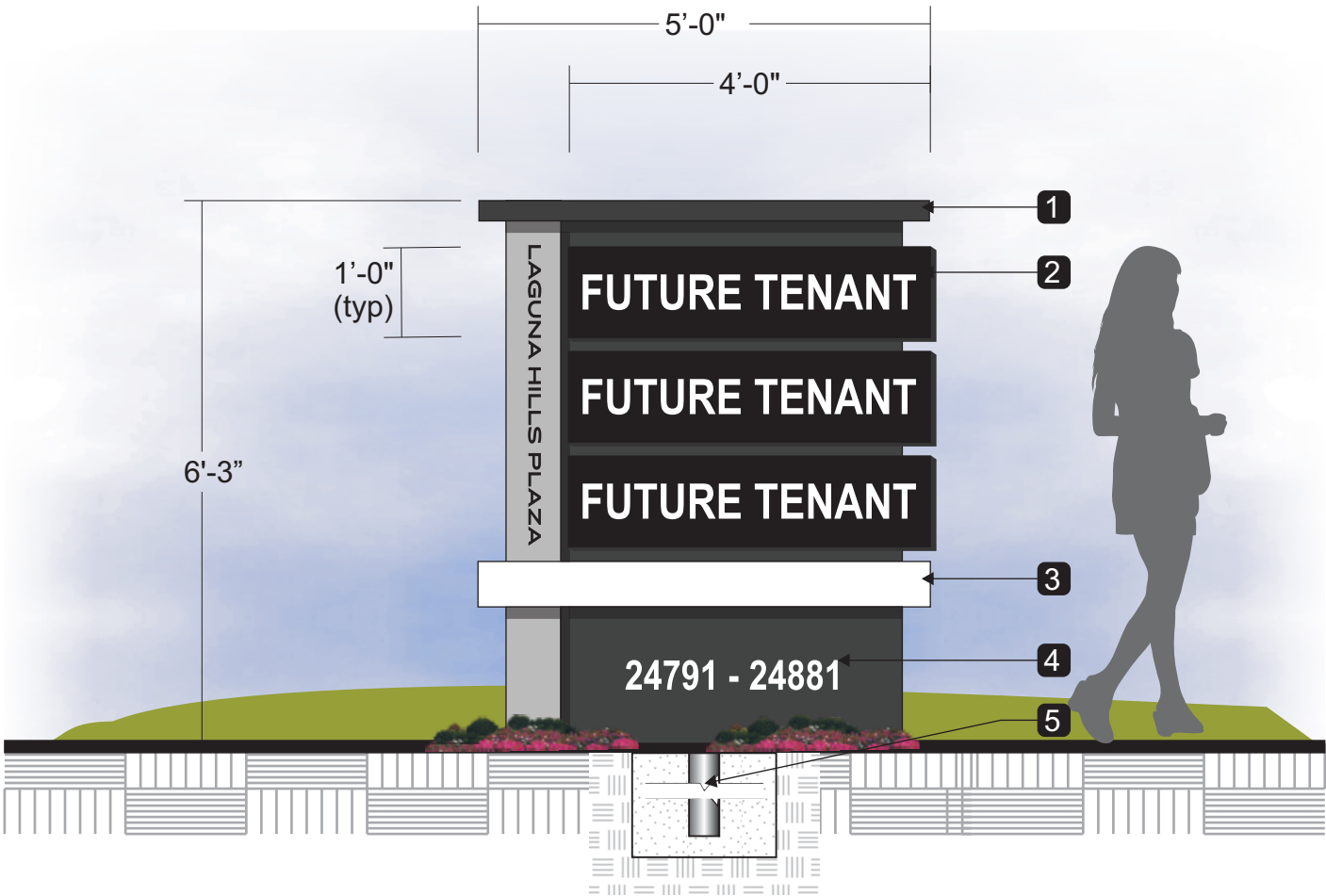
Quantity: (1) double-sided sign on Hon Ave.

Sign Type: Internally illuminated multi-tenant signs to replace existing.



EXISTING CONDITIONS - HON AVENUE

SIGN TO BE REPLACED



DOUBLE-SIDED MONUMENT SIGN SCALE: 1/2" = 1'-0"

- 1 FABRICATED ALUMINUM PAINTED TO MATCH PROJECT COLORS (TBD)
- 2 INTERNALLY ILLUMINATED ALUMINUM PANELS PAINTED BLACK AND ROUTED-OUT FOR WHITE ACRYLIC PUSH-THRU COPY.
- 3 INTERNALLY ILLUMINATED ALUMINUM PANELS PAINTED BLACK AND ROUTED-OUT FOR WHITE ACRYLIC PUSH-THRU COPY.
- 4 FLAT CUT OUT ALUMINUM ADDRESS NUMBERS PAINTED WHITE
- 5 EXISTING FOOTING TO BE RE-USED

Promotional Signs

5.5.1.b

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Client:

LAGUNA HILLS PLAZA

Address:

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Laguna Hills, CA.

Drawn By: Salesperson:

JM DC

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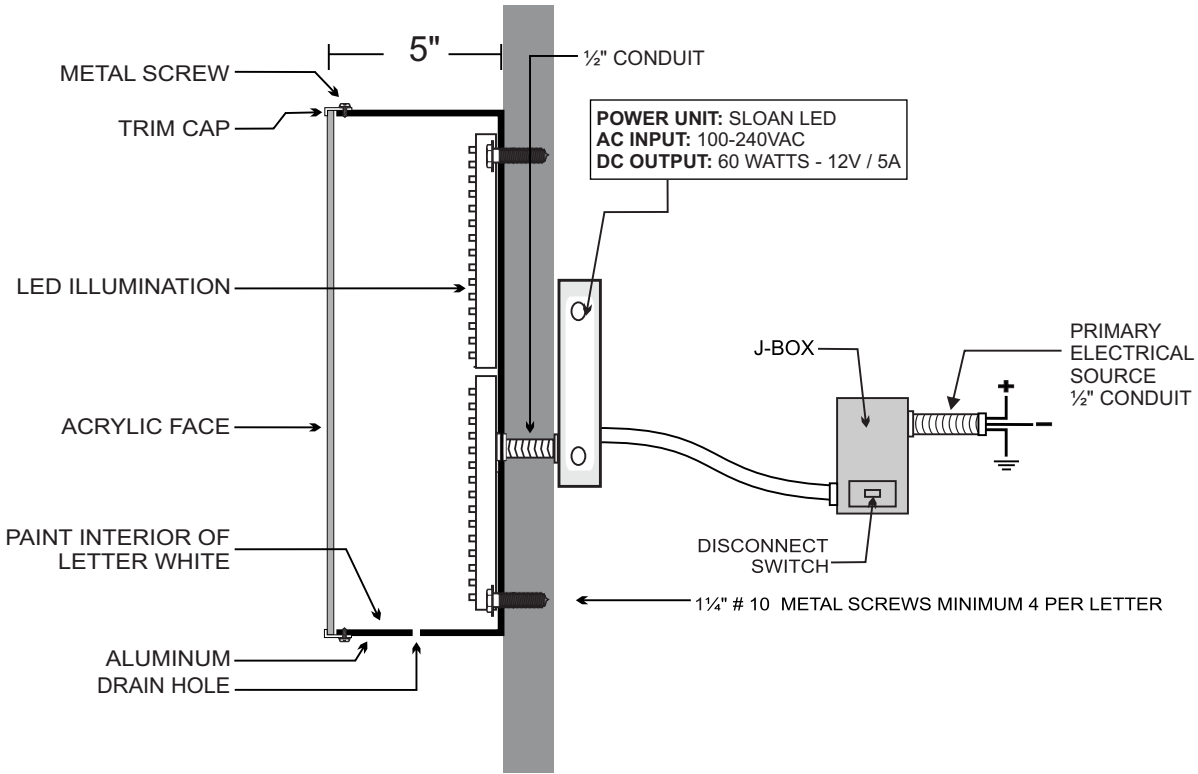
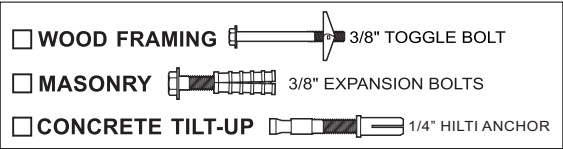
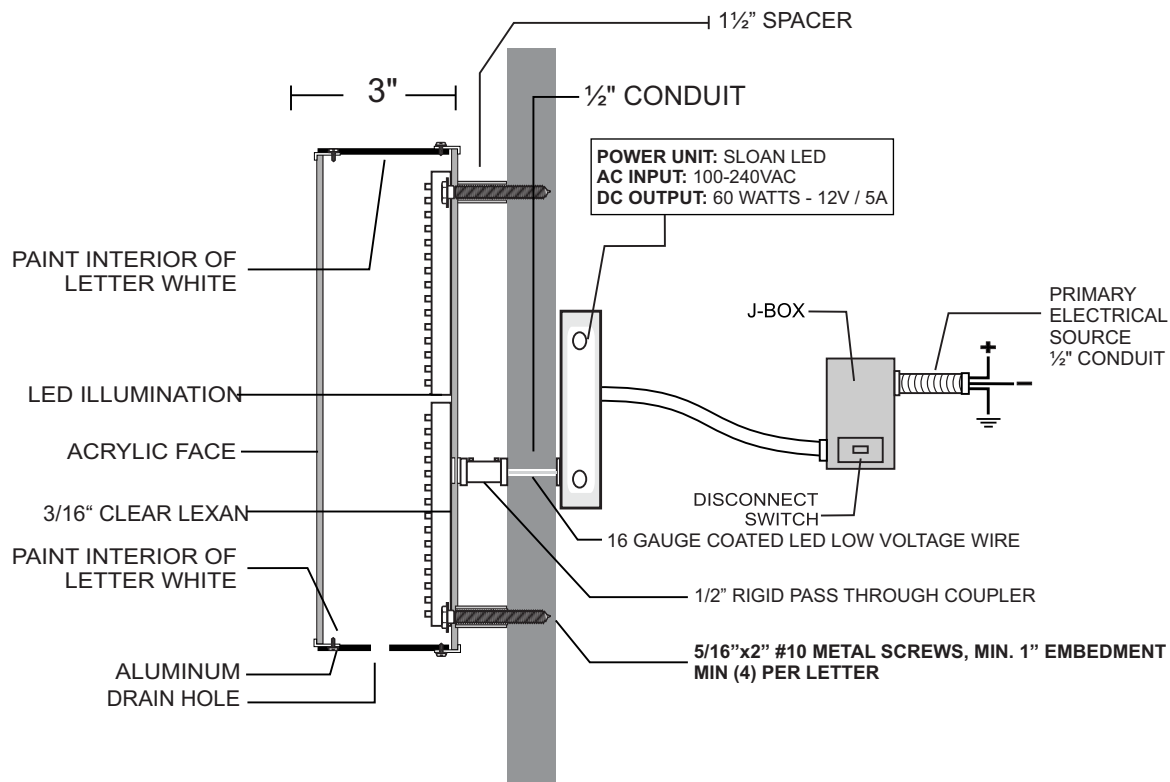
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1112

Packet Pg. 82

Attachment: Attachment B- Proposed Master Sign Program (3307 : Site Development Permit/ Master Sign Program No. USE-0140-2023)

Typical Wall Sign Section Detail



3301 S. Susan St.
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Client:



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24901 Alicia Parkway

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City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 26, 2023

TO: Mayor and Council Members

FROM: Dave Wheeler
Mayor Pro Tempore

ISSUE: Amendment to City Council Policy No. 120

RECOMMENDATION: Mayor Pro Tempore Wheeler and Mayor Heft recommend that the City Council direct Staff to draft a Resolution amending City Council Policy No. 120 for approval at the October 10, 2023, regular meeting.

SUMMARY:

The following two items are changes to Policy 120.

1. Proposed deletion because this policy covers all sources that might place an item on the agenda not just the City Council.

POLICY:

It shall be a policy of the City of Laguna Hills to follow a prescribed procedure regarding the placement of items on a City Council Agenda ~~by City Council Members~~.

2. Correction to remove a phrase that was not part of any Council or meeting discussion or approval. It somehow appeared in the meeting agenda and was not noticed.

PROCEDURE: (WITHIN PARAGRAPH 4.)

If the staff time request is large, the City Council ~~and City Manager~~ shall determine the staff time to be allocated as an agenda item.



City of Laguna Hills

City Council/Planning Agency

Staff Report

DATE: September 26, 2023
TO: Mayor and Council Members
FROM: Jennifer Lee
City Clerk
ISSUE: Committee Assignment Reports

RECOMMENDATION: That the City Council receive reports from City Council Members on the City Council Committee Assignments listed in the staff report.

SUMMARY:

The following are recent meetings and events attended by the City Council for their City Council Committee Assignments. It is order to receive a report from the Council Members listed below on their Committee Assignment(s).

- 1 Orange County Senior Citizen Advisory Council (SCAC)
Wellbeing Reimagined Committee
Mayor Pro Tempore Wheeler
September 20 Regular Meeting
- 2 League of California Cities
Mayor Heft and Council Member Caskey
September 20-22 Annual Conference and Expo